



Owner's Agent Authorization

Property Owner's Information

Owner's Name(s): _____

Property Address(s): _____

Owner's Email Address: _____

Owner's Phone Number: _____

The individuals listed below are hereby authorized to apply for, sign for, and conduct business for permits, plan, and/or other legal documents with the City of Bastrop Planning and Development Department on behalf of the above identified property owner(s).

The City of Bastrop Planning and Development Department may retain a copy of this form for our records and maintain a file as a courtesy. The form with the most recent date shall supersede all previous authorizations on file and **remain in effect for one (1) year, or until a new form is filed by the property owners, whichever is shorter.**

All signatories understand that it is the property owner's responsibility to provide a copy of this form every time they would like to add or remove authorized agents, and that this form expires one (1) year after it is signed. The property owner's signature designates the agent as the official contact person for projects and the single point of contact. All correspondence and communication will be conducted with the agent.

Print full name(s) and title(s) of authorized agent(s):

1. _____

2. _____

Signature(s) of Property Owner(s)

Date

Signature(s) of Property Owner(s)

Date

Signature(s) of Agent(s)

Date

Signature(s) of Agent(s)

Date