

**Bastrop, TX City Council Meeting Agenda**  
Bastrop City Hall City Council Chambers  
1311 Chestnut Street  
Bastrop, TX 78602  
(512) 332-8800



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**August 27, 2019 at 5:30 P.M.**

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*City of Bastrop City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.*

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As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purposes of seeking confidential legal advice from the City Attorney on any item on the agenda at any time during the meeting.

The City of Bastrop reserves the right to reconvene, recess, or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

**PLEASE NOTE: ANYONE WISHING TO ADDRESS THE COUNCIL MUST COMPLETE A CITIZEN COMMENT FORM AND GIVE THE COMPLETED FORM TO THE CITY SECRETARY PRIOR TO THE START OF THE CITY COUNCIL MEETING.**

1. **CALL TO ORDER – EXECUTIVE SESSION – 5:30 P.M.**
2. **EXECUTIVE SESSION**
  - 2A. City Council shall convene into closed executive session pursuant to Section 551.074 to discuss scope of authority of the Director of Public Safety with City Manager.
  - 2B. City Council shall convene into closed executive session pursuant to Tex. Gov't Code 551.071 to confer with City Attorney to receive legal guidance on and provide direction regarding the drafting of a policy for future City Council consideration of proposed proclamations and resolutions.
3. **TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION**
4. **CALL TO ORDER – REGULAR SESSION – 6:30 P.M.**
5. **PLEDGE OF ALLEGIANCE –**

**TEXAS PLEDGE OF ALLEGIANCE**

*Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*

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6. **INVOCATION** – The Rev. Matt Stone, Rector, Calvary Episcopal Church

7. **PRESENTATIONS**

7A. Mayor's Report

7B. Councilmembers' Report

7C. City Manager's Report

7D. Proclamation of the City Council of the City of Bastrop, Texas recognizing the Month of September as National Preparedness Month.

8. **WORK SESSION/BRIEFINGS**

8A. Discuss development related fees, the recommended fee recovery policy of 75%-25%; and a hardship process for fee assistance.

8B. Discuss the Wastewater Treatment Plant #3 design and receive presentation from Bob Lane, KSA Engineering.

8C. Discuss the Street Maintenance Plan Strategy for FY 2020 and receive presentation from Walker Partners Engineering.

8D. Discuss and provide policy direction regarding street standards in the City of Bastrop Extraterritorial Jurisdiction.

9. **STAFF AND BOARD REPORTS**

9A. Receive Monthly Report from Visit Bastrop.

9B. Receive Monthly Development Update.

9C. Receive presentation on the unaudited monthly Financial Report for the period ending July 31, 2019.

10. **CITIZEN COMMENTS**

*At this time, three (3) minute comments will be taken from the audience on any topic. To address the Council, please submit a fully completed request card to the City Secretary prior to the beginning of the Council meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, City Council cannot discuss issues raised or make any decision at this time. Instead, City Council is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to City Staff for research and possible future action.*

*To address the Council concerning any item on the agenda, please submit a fully completed request card to the City Secretary prior to the start of the meeting.*

*It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Council to allow*

*a member of the public to slur the performance, honesty and/or integrity of the Council, as a body, or any member or members of the Council individually or collectively, or members of the City's staff. Accordingly, profane, insulting or threatening language directed toward the Council and/or any person in the Council's presence will not be tolerated.*

## **11. CONSENT AGENDA**

*The following may be acted upon in one motion. A Councilmember or a citizen may request items be removed from the Consent Agenda for individual consideration.*

- 11A. Consider action to approve City Council minutes from the August 13 and 14, 2019, Regular meetings.
- 11B. Consider action to approve the second reading of Resolution No. R-2019-66 of the City Council of the City of Bastrop, Texas, approving the 921 Main Street Project; repealing all resolutions in conflict; providing severability; and providing an effective date.
- 11C. Consider action to approve the second reading of Resolution No. R-2019-67 of the City Council of the City of Bastrop, Texas ("City"), approving (i) the Resolution of the Board of Directors of Bastrop Economic Development Corporation ("Corporation") regarding a loan in the amount not to exceed \$1,420,000; (ii) a Sales Tax Remittance Agreement between the City and the Corporation (iii) resolving other matters incident and related to the loan; and (iv) the authority of the Mayor to execute, on behalf of the City, a General Certificate of the City and the Sales Tax Remittance Agreement.

## **12. ITEMS FOR INDIVIDUAL CONSIDERATION**

- 12A. Consider action to approve the second reading of Ordinance No. 2019-24 of the City Council of the City of Bastrop, Texas updating and amending the Bastrop City Code of Ordinances, Chapter 10, Article 10.02, entitled "Impact Fees", updating the land use assumptions, capital improvement plan and amending impact fees for water and wastewater utilities, as attached in Exhibits A-D, and providing for findings of fact, enactment, enforcement, a repealer, and severability; establishing an effective date; and proper notice and meeting.
- 12B. Consider action to approve the second reading of Ordinance No. 2019-29 of the City Council of the City of Bastrop, Texas amending the Bastrop City Code of Ordinances, Chapter 14, Exhibit A – "Zoning Ordinance", Article II – "Administration", Section 8 – "Planning & Zoning Commission", Subsection 8.4 – "Meetings", to change the November & December Planning & Zoning Commission meeting dates to comply with Texas Local Government Code Chapter 212; and providing for findings of fact, enactment, enforcement, a repealer, and severability; establishing an effective date; and proper notice and meeting.
- 12C. Consider action to approve the second reading of Ordinance 2019-32 of the City Council of the City of Bastrop, Texas amending the Bastrop City Code of Ordinances Chapter 10 – "Subdivisions," Article 10.03 – "Subdivision Ordinance," Section 1 – "General," by adding a new Section 1.1, "Annual Adoption of Schedule of Uniform Submittal Dates for Public Improvement Plans", and Amending Chapter 14 – "Zoning," Section I – "Enacting Provisions," by adding a new Section 6.2, "Annual Adoption of Schedule of Uniform Submittal Dates for Site Plans, Zoning Changes, and Conditional Use Permit (CUP)," and adopting Schedules of Uniform Submittal Dates for 2019/2020 for Site Plans, Plats, Zoning Change, CUP, and Public Improvement Plans as shown as Exhibit A, in order to comply with Texas Local Government Code Chapter 212, which requires Plats, Site Plans, and

- Public Improvement Plans to be reviewed within thirty (30) days of submittal or deemed approved; and providing for findings of fact, enactment, enforcement, a repealer, and severability; establishing an effective date; and proper notice and meeting.
- 12D. Consider action to approve the second reading of Ordinance No. 2019-30 of the City Council of the City of Bastrop, Texas amending the Bastrop City Code of Ordinances Chapter 16, "Stormwater Drainage," Sections 16.01.002, 16.01.007, 16.01.009, 16.01.010, 16.01.013, and 16.01.015; by defining stormwater pollution prevention plans, and establishing requirements for maintenance plans, erosion control plans, and easements as part of construction process for stormwater control, giving the City Council the responsibility of approving or disapproving recommendations from the Development Review Committee (DRC) and the authority to hear appeals regarding the administration of this chapter, and providing for findings of fact, enactment, enforcement, a repealer, and severability; establishing an effective date; proper notice and meeting.
- 12E. Consider action to approve the second reading of Ordinance No. 2019-25 of the City Council of the City of Bastrop, Texas amending the Bastrop City Code of Ordinances, Appendix A – "Fee Schedule", Sec. A3.01. – "General provisions", Sec. A3.04. – "Building Code", Sec. A3.05. – "Electricity—Electrical Code", Sec. A3.06. – "Plumbing Code", Sec. A3.07. – "Mechanical Code", Sec. A3.15. – "Swimming Pools", Sec. A3.16. – "Moving of Structures, Demolition and Site Work", Sec. A3.20. – "Signs", Sec. A3.21. – "Streets, Rights-of-Way and Public Property", Sec. A10-03. – "Subdivision Ordinance", Sec. A14.01. – "Zoning—General Provisions" and Adding Section A5.10 – "Fire Planning Review and Inspection Fees"; and providing for findings of fact, enactment, enforcement, a repealer, and severability; establishing an effective date; and proper notice and meeting.
- 12F. Consider action to approve the second reading of Ordinance No. 2019-26 of the City Council of the City of Bastrop, Texas amending the Bastrop City Code of Ordinances, Chapter 10, Article 10.03 – Subdivision Ordinance, Section 2 – General, Section 3 – Purpose, Authority & Jurisdiction, Section 4 – Platting Procedure and Section 5 – Standard Division Design Requirements; approving a Standardized Public Improvement Plan Agreement, attached as Attachment A; and providing for findings of fact, enactment, enforcement, a repealer, and severability, establishing an effective date; and proper notice and meeting.
- 12G. Consider action to approve the second reading of Ordinance No. 2019-27 of the City Council of the City of Bastrop, Texas amending Ordinance No. 2019-16 - Enhanced Permit Process – Chapter 5 Definitions; and providing for findings of fact, enactment, enforcement, a repealer, and severability; establishing an effective date; and proper notice and meeting.
- 12H. Consider action to approve the second reading of Ordinance No. 2019-28 of the City Council of the City of Bastrop, Texas amending the Bastrop City Code of Ordinances, Chapter 14, "Zoning," Exhibit A, "Zoning Ordinance," Section 42 – "Site Development Plan Review"; and providing for findings of fact, enactment, enforcement, a repealer, and severability; establishing an effective date; and proper notice and meeting.
- 12I. Consider action to approve the second reading of Ordinance No. 2019-31 of the City Council of the City of Bastrop, Texas amending the Bastrop City Code of Ordinances, Chapter 14, "Zoning," Exhibit A "Zoning Ordinance", Section 32 – "PD – Planned Development District"; repealing conflicting provisions, and providing for findings of fact, enactment, enforcement, a repealer, and severability; establishing an effective date; and proper notice and meeting.

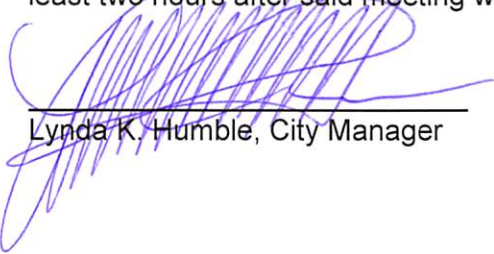


- 12J. Consider action to approve the second reading of Ordinance No. 2019-37 of the City Council of the City of Bastrop, Texas amending the Bastrop Code of Ordinances, Chapter 14 "Zoning", Exhibit A, "Zoning Ordinance", Section 33 – "CUP or C – Conditional Use Permit"; and providing for findings of fact, enactment, enforcement, a repealer, and severability; establishing an effective date; and proper notice and meeting.
- 12K. Consider action to approve the second reading of Ordinance No. 2019-33 of the City Council of the City of Bastrop, Texas amending the Bastrop City Code of Ordinances, Chapter 14, "Zoning," Exhibit A, "Zoning Ordinance" Section 10 – "Changes and Amendments to all Zoning Ordinances and Districts, and Administrative Procedures"; and providing for findings of fact, enactment, enforcement, a repealer, and severability; establishing an effective date; and proper notice and meeting.
- 12L. Consider action to approve the second reading of Ordinance No. 2019-34 of the City Council of the City of Bastrop, Texas adopting a Development Manual in compliance with Chapter 14, "Zoning", Exhibit A, "Zoning Ordinance," Section I – "Enacting Provisions", Section 6.1 – "Development Manual" and Chapter 10 – "Subdivisions", Article 10.03 – "Subdivision Ordinance," Section 3 – "Purpose, Authority and Jurisdiction," as shown as Exhibit A; and providing for findings of fact, adoption, enforcement, a repealer, and severability; establishing an effective date; and proper notice and meeting.
- 12M. Consider action to approve the second reading of Ordinance No. 2019-35 of the City Council of the City of Bastrop, Texas adopting Construction Standards Technical Manual dated January 2012, amending Chapter 1 – Section II References, Abbreviations, and Definitions and adding Street Sign Standard, as attached in Exhibit A; and providing for findings of fact, adoption, enforcement, a repealer, and severability; establishing an effective date; and proper notice and meeting.
- 12N. Consider action to approve the second reading of Ordinance No. 2019-36 of the City Council of the City of Bastrop, Texas amending the City of Bastrop Stormwater Drainage Design Manual, Section 2 – "Stormwater Drainage Policy", B – "Stormwater Drainage Design Process"; and providing for findings of fact, amendment, enforcement, a repealer, and severability; establishing an effective date; and proper notice and meeting.
- 12O. Consider action to approve Resolution No. R-2019-77 of the City Council of the City of Bastrop, Texas, rejecting all bids for the 2019 Streets Program Maintenance and Preventative Maintenance Project; repealing all resolutions in conflict; providing severability; and providing an effective date.
- 12P. Conduct a Public Hearing (1st) on the Proposed Ad Valorem Tax Rate for Fiscal Year 2019-2020.
- 12Q. Consider action to approve Resolution No. R-2019-75 of the City Council of the City of Bastrop, Texas, consenting to the creation of Bastrop County Municipal Utility District No. 2.; repealing all resolutions in conflict; providing severability; and providing an effective date.
- 12R. Hold a Public Hearing and consider action to approve Resolution No. R-2019-76 of the City Council of the City of Bastrop, Texas, approving the City of Bastrop Updated Drought Contingency Plan; repealing all resolutions in conflict; providing severability; and providing an effective date.



### 13. ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenient and readily accessible to the general public, as well as to the City's website, [www.cityofbastrop.org](http://www.cityofbastrop.org) and said Notice was posted on the following date and time: Saturday, August 24, 2018 at 12:00 p.m. and remained posted for at least two hours after said meeting was convened.



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Lynda K. Humble, City Manager

