

**BASTROP CITY COUNCIL**  
**September 25, 2018**

The Bastrop City Council met in a Regular Meeting on Tuesday, September 25, 2018, at 6:30 p.m. at the Bastrop City Hall Council Chambers, located at 1311 Chestnut Street, Bastrop, Texas. Members present were Mayor Schroeder, Mayor Pro Tem Nelson and Council Members Jones, Ennis, and Rogers. Officers present were City Manager Lynda Humble, City Secretary Ann Franklin and City Attorney Erin Higginbotham.

**CALL TO ORDER**

At 6:30 p.m. Mayor Schroeder called the meeting to order with a quorum being present. Council Member Peterson was absent.

**PLEDGE OF ALLEGIANCE**

Kaylin Drake and Austin Moilan, Mina Elementary Art Club performed the pledge.

**INVOCATION**

Chaplain Bob Long, Police Chaplain gave the invocation.

**PRESENTATIONS**

- 4A. A proclamation of the City Council of the City of Bastrop, Texas recognizing October as National Community Planning Month and presentation of the Texas APA Certificate of Achievement for Planning Excellence.  
**Proclamation was read into record by Council Member Jones and received by Matt Jones, Planning and Zoning Director, Jennifer Bills, Planning and Zoning Assistant Director and Alison Lands, Planner, Planning Department.**
- 4B. A proclamation of the City Council of the City of Bastrop, Texas recognizing the evening of October 2<sup>nd</sup>, 2018 as National Night Out for the City of Bastrop.  
**Proclamation was read into record by Mayor Schroeder and received by Chief Altgelt and Assistant Chief Nagey.**
- 4C. A proclamation of the City Council of the City of Bastrop, Texas recognizing the week of October 7<sup>th</sup> through October 13<sup>th</sup> as Fire Prevention Week for the City of Bastrop.  
**Proclamation was read into record by Mayor Pro Tem Nelson and received by Andres Rosales, Interim Fire Chief.**
- 4D. A proclamation of the City Council of the City of Bastrop, Texas, recognizing October 2, 2018 as National Custodial Workers Recognition Day.  
**Proclamation was read into record by Mayor Schroeder and received by Curtis Hancock, Assistant Director of Public Works and Josie Castellanos, Alma Rodriguez and Charlie Elliot, Custodians.**
- 4E. Mayor's Report
- 4F. Councilmembers' Report
- 4G. City Manager's Report

**Items 4H, 4I and 6A were taken together.**

**Presentations and report were given by Clint Howard, Visit Bastrop Chair.**

- 4H. Receive public presentation of Visit Bastrop's FY 19 Business Plan and FY 19 Budget, in accordance with the Destination and Marketing Services Agreement.
- 4I. Receive presentation from Visit Bastrop regarding the Brand Strategy Initiative developed by Augustine.

**STAFF AND BOARD REPORTS**

- 6A. Receive monthly report from Visit Bastrop.

**WORK SESSION/BRIEFINGS**

- 5A. Discuss the Wholesale Water Partnership Agreement between Aqua Water Corporation and the City of Bastrop.  
**Presentation was made by Lynda Humble, City Manager.**

**STAFF AND BOARD REPORTS - CONTINUED**

- 6B. Receive presentation on the unaudited Monthly Financial Report for the period ending August 31, 2018.  
**Presentation was made by Chief Financial Officer, Tracy Waldron.**

**Mayor Schroeder recessed the Council Meeting at 8:04 p.m.**

**Mayor Schroeder called the meeting back to order at 8:10 p.m.**

**CITIZEN COMMENTS - NONE**

**CONSENT AGENDA**

**A motion was made by Mayor Pro Tem Nelson to approve Items 8A, 8B, 8C, 8D, and 8E listed on the Consent Agenda after being read into the record by City Secretary, Ann Franklin. Seconded by Council Member Jones, motion was approved on a 4-0 vote. Council Member Peterson was absent.**

- 8A. Consider action to approve City Council minutes from the September 11, 2018 meeting.
- 8B. Consider action to approve the second reading of Ordinance No. 2018-20 of the City Council of the City of Bastrop, Texas, granting a Conditional Use Permit for a helistop for Ascension Seton Bastrop Hospital on Lot 1 of Bastrop Grove Subdivision, Section 1, located at 630 West SH 71, an area zoned C-1, within the city limits of Bastrop, Texas; as shown in Exhibit A and Exhibit B; setting out conditions; including a severability clause; and establishing an effective date.
- 8C. Consider Action to approve the second reading of Ordinance No. 2018-19 of the City Council of the City of Bastrop, Texas amending the Code of Ordinances, Chapter 12

Titled "Traffic and Vehicles," Article 12.04 Titled "Traffic Schedules," Section 12.04.004 Titled "Scheduled III: Stop Signs;" repealing the provision that established stop signs located at the intersection of Farm Street and Chambers Street and repealing all prior ordinances that are in conflict herewith; as attached in Exhibit A; and providing for findings of fact, enactment, effective date, repealer, severability, and proper notice and meeting.

- 8D. Consider action to approve the second reading of Ordinance No. 2018-18 of the City of Bastrop, Texas amending the Code of Ordinances, Chapter 4 Titled "Business Regulations," Article 4.08 Titled "Commercial Film Making," Sections 4.08.002 Titled "City Control/Authority of City Manager," 4.08.004 Titled "Application", 4.08.005 Titled "Use of City Equipment and Personnel," 4.08.006 Titled " Use of City Property," 4.08.007 Titled "Special Equipment and Vehicles," 4.08.008 Titled "Hours of Filming," and 4.08.009 Titled "Notification of Affected Property Owners"; adding the provision that allows the City Manager to assign a designee to act on his or her behalf and repealing all prior ordinances that are in conflict herewith; as attached in Exhibit A; and providing for findings of fact, enactment, effective date, repealer severability, and proper notice and meeting.
- 8E. Consider action to approve the second reading of Ordinance No. 2018-21 of the City Council of the City of Bastrop, Texas creating a Master Fee Schedule, attached as Exhibit A for the City of Bastrop to transition all fees listed in the Code of Ordinances, Schedule "A" Fee schedule to this Master Fee Schedule. Excluding sections A13.02 and A13.07; providing that other fees not listed but now charged pursuant to other ordinances and resolutions shall remain in effect until transferred to the Master Fee Schedule by amendment; providing a repealing clause; providing a severability clause; and providing an effective date.

### INDIVIDUAL CONSIDERATION

- 9A. Consider action and approve Resolution No. R-2018-96 of the City Council of the City of Bastrop, Texas, making determinations regarding certain project-specific Exceptions and/or Exemptions as provided by Emergency Ordinance 2018-1, Section 8 (Temporary Moratorium); and Emergency Ordinance 2018-2, Section 7 (Emergency Drainage Application Rules).

**Presentation was made by Planning and Zoning, Assistant Director, Jennifer Bills**

**A motion was made by Mayor Pro Tem Nelson to approve Resolution No. R-2018-96, seconded by Council Member Jones, motion was approved on a 4-0 vote. Council Member Peterson was absent.**

- 9B. Consider action to approve Resolution No. R-2018-92 of the City Council of the City of Bastrop, Texas approving an Interlocal Agreement between the City of Bastrop and Bastrop County Emergency Services District Number 2 for Fire Protection Services, Attached as Exhibit A; authorizing the City Manager to execute all necessary documents, and establishing an effective date.

**Presentation was made by Interim Fire Chief, Andres Rosales.**

**A motion was made by Council Member Rogers to approve Resolution No. R-2018-92, seconded by Council Member Ennis, motion was approved on a 4-0 vote. Council Member Peterson was absent.**

- 9C. Consider Action to approve the first reading of Ordinance No. 2018-27 of the City Council of the City of Bastrop, Texas amending the Code of Ordinances, related to Chapter 12 Titled "Traffic and Vehicles," Article 12.05 Titled "Speed Limits," adding Section 12.05.010 Titled "25 MPH Speed Zones;" providing for the provision that establishes a speed limit of twenty-five (25) miles per hour in the 1700 Block of Farm Street, the 1700 Block of Spring Street, and the 1000 and 1100 Blocks of CP Johnson Lane and repealing all prior ordinances that are in conflict herewith; as attached in Exhibit A; providing for findings of fact, enactment, effective date, repealer, severability, proper notice and meeting; and move to include on the October 9, 2018 agenda for a second reading.

**Presentation was made by Director of Safety/Chief of Police, James Altgelt.**

**A motion was made by Council Member Rogers to approve the first reading of Ordinance No. 2018-27, seconded by Council Member Jones, motion was approved on a 4-0 vote. Council Member Peterson was absent.**

- 9D. Consider action to approve Resolution R-2018-89 of the City Council of the City of Bastrop, Texas awarding a contract to design the remodel of City Hall to Negrete & Kolar Architects, LLP in the amount of sixty thousand dollars and no cents (\$60,000.00) as attached in Exhibit A; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

**Presentation was made by Director of Public Works, Utilities and Leisure Services, Trey Job.**

**A motion was made by Council Member Ennis to approve Resolution No. R-2018-89 with the following friendly amendment, seconded by Council Member Jones, motion was approved on a 4-0 vote. Council Member Peterson was absent.**

**The friendly amendment was to prohibit City Manager's signature of contract until contract has been approved by the City Attorney and to have the contract include design, bid documents and construction management.**

- 9E. Consider action to approve the second reading of Ordinance No. 2018-23 of the City Council of the City of Bastrop, Texas adopting a budget for the Fiscal Year 2018-2019 (October 1, 2018 through September 30, 2019), attached as Exhibit A; providing that expenditures for said Fiscal Year be made in accordance with said budget; providing a severability clause; and establishing an effective date.

**Presentation was made by Chief Financial Officer, Tracy Waldron.**

**A motion was made by Mayor Pro Tem Nelson to approve the second reading of Ordinance No. 2018-23, seconded by Council Member Jones, motion was approved on a 4-0 vote. Council Member Peterson was absent.**

**Mayor Pro Tem Nelson      Yea   X   Nay        Abstain        Absent**

<b>Council Member Jones</b>	Yea <u> X </u>	Nay <u> </u>	Abstain <u> </u>	Absent <u> </u>
<b>Council Member Ennis</b>	Yea <u> X </u>	Nay <u> </u>	Abstain <u> </u>	Absent <u> </u>
<b>Council Member Rogers</b>	Yea <u> X </u>	Nay <u> </u>	Abstain <u> </u>	Absent <u> </u>
<b>Council Member Peterson</b>	Yea <u> </u>	Nay <u> </u>	Abstain <u> </u>	Absent <u> X </u>

- 9F. Consider action to ratify the vote on the Fiscal Year 2018-2019 budget, which results in more revenues from ad valorem taxes than the previous year.  
**Presentation was made by Chief Financial Officer, Tracy Waldron**

**A motion was made by Mayor Pro Tem Nelson to ratify the vote just taken to approve the Fiscal Year 2018-2019 budget which will raise more revenues from ad valorem taxes than the previous fiscal year, seconded by Council Member Rogers, motion was approved on a 4-0 vote. Council Member Peterson was absent.**

<b>Mayor Pro Tem Nelson</b>	Yea <u> X </u>	Nay <u> </u>	Abstain <u> </u>	Absent <u> </u>
<b>Council Member Jones</b>	Yea <u> X </u>	Nay <u> </u>	Abstain <u> </u>	Absent <u> </u>
<b>Council Member Ennis</b>	Yea <u> X </u>	Nay <u> </u>	Abstain <u> </u>	Absent <u> </u>
<b>Council Member Rogers</b>	Yea <u> X </u>	Nay <u> </u>	Abstain <u> </u>	Absent <u> </u>
<b>Council Member Peterson</b>	Yea <u> </u>	Nay <u> </u>	Abstain <u> </u>	Absent <u> X </u>

- 9G. Consider action to approve the second reading of Ordinance No. 2018-22 of the City Council of the City of Bastrop adopting the tax rate and levying ad valorem taxes for the Fiscal Year 2018-2019 to provide revenue for the payment of current expenditures: providing a severability clause; and providing for an effective date.  
**Presentation was made by Chief Financial Officer, Tracy Waldron.**

**A motion was made by Council Member Ennis to increase the property tax rate by the adoption of a tax rate of 0.5640, which is effectively a 3.2 percent increase in the tax rate, approve the second reading of Ordinance No. 2018-22, seconded by Council Member Rogers, motion was approved on a 4-0 vote. Council Member Peterson was absent.**

<b>Mayor Pro Tem Nelson</b>	Yea <u> X </u>	Nay <u> </u>	Abstain <u> </u>	Absent <u> </u>
<b>Council Member Jones</b>	Yea <u> X </u>	Nay <u> </u>	Abstain <u> </u>	Absent <u> </u>
<b>Council Member Ennis</b>	Yea <u> X </u>	Nay <u> </u>	Abstain <u> </u>	Absent <u> </u>
<b>Council Member Rogers</b>	Yea <u> X </u>	Nay <u> </u>	Abstain <u> </u>	Absent <u> </u>
<b>Council Member Peterson</b>	Yea <u> </u>	Nay <u> </u>	Abstain <u> </u>	Absent <u> X </u>

- 9H. Consider action to approve the first reading of Ordinance No. 2018-26 of the City Council of the City of Bastrop, Texas, amending the Bastrop Code of Ordinances, Appendix A, Fee Schedule, Article A13.02 "Water and Wastewater rates and charges"; repealing conflicting provisions; providing a severability; providing for an effective date and move to include on the October 9, 2018 agenda for a second reading.  
**Presentation was made by Chief Financial Officer, Tracy Waldron.**

**A motion was made by Council Member Jones to approve the first reading of Ordinance No. 2018-26, seconded by Council Member Rogers, motion was approved on a 4-0 vote. Council Member Peterson was absent.**

- 9I. Consider action to approve the first reading of Ordinance No. 2018-28 of the City Council of the City of Bastrop, Texas, amending the budget for the Fiscal Year 2018 in accordance with existing statutory requirements; appropriating the various amounts herein; as attached in Exhibit A; repealing all ordinances and actions in conflict herewith; providing for an effective date; and move to include on the October 9, 2018, consent agenda for a second reading.

**Presentation was made by Chief Financial Officer, Tracy Waldron and Director of Public Works, Utilities and Leisure Services, Trey Job.**

**A motion was made by Council Member Rogers to approve the first reading of Ordinance No. 2018-28, seconded by Council Member Ennis, motion was approved on a 4-0 vote. Council Member Peterson was absent.**

- 9J. Consider action to approve the second reading of Ordinance No. 2018-24 of the City Council of the City of Bastrop, Texas approving the updated service plan, including provisions related to assessments for the Hunters Crossing Public Improvement District; Attached as Exhibit A; approving a fiscal year 2019 assessment roll for the District; and containing other provisions related to the Hunters Crossing Public Improvement District and the Hunters Crossing Local Government Corporation; and providing for an effective date.

**Presentation was made by Chief Financial Officer, Tracy Waldron.**

**A motion was made by Council Member Rogers to approve the second reading of Ordinance No. 2018-24, seconded by Council Member Ennis, motion was approved on a 4-0 vote. Council Member Peterson was absent.**

- 9K. Consider action to approve Resolution No. R-2018-97 of the City Council of the City of Bastrop, Texas confirming board appointments of the Mayor, as required in Section 3.08 of the City's Charter, as outlined in Exhibit A; and establishing an effective date.

**A motion was made by Council Member Ennis to approve Resolution No. R-2018-97, seconded by Mayor Pro Tem Nelson, motion was approved on a 4-0 vote. Council Member Peterson was absent.**

- 9L. Consider action to approve Resolution No. R-2018-98 of the City Council of the City of Bastrop, Texas approving an Interlocal Agreement between the City of Bastrop and Capital Area Rural Transportation System to provide affordable public transportation services and participate in funding for and provisions of those certain transportation services in the amount of Twenty Thousand and 00/100 Dollars (\$20,000.00), as attached as Exhibit A; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

**Presentation was made by City Manager, Lynda Humble.**

**A motion was made by Council Member Jones to approve Resolution No. R-2018-98, seconded by Council Member Ennis, motion was approved on a 3-0 vote. Mayor Pro Tem Nelson recused himself. Council Member Peterson was absent.**

- 9M. Consider action to approve Resolution No. R-2018-99 of the City Council of the City of Bastrop, Texas supporting the City of Bastrop's participation in the 2019-2023 Austin-Round Rock Metropolitan Statistical Area (MSA) Regional Air Quality Plan; authorizing the City Manager to identify measures to implement in support of the new Regional Air Quality Plan and notify Capital Area Council of Government (CAPCOG) by October 26, 2018; providing for a repealing clause; and establishing an effective date.

**Presentation was made by City Manager, Lynda Humble.**

**A motion was made by Mayor Pro Tem Nelson to approve Resolution No. R-2018-99, seconded by Council Member Jones, motion was approved on a 4-0 vote. Council Member Peterson was absent.**

- 9N. Consider action Resolution R-2018-100 of the City Council of the City of Bastrop, Texas designating Mayor Pro Tem Lyle Nelson as the General Assembly Representative to the Capital Area Council of Government (CAPCOG); authorizing the Mayor to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

**A motion was made by Council Member Jones to approve Resolution No. R-2018-100, seconded by Council Member Ennis, motion was approved on a 4-0 vote. Council Member Peterson was absent.**

**EXECUTIVE SESSION**

**The City Council met at 9:39 p.m. in a closed/executive session pursuant to the Texas Government Code, Chapter 551, et seq, to discuss the following:**

- 10A. City Council shall convene into closed executive session pursuant to Section 551.071 of the Texas Government Code to confer with City Attorney regarding legal advice related to the status of the 1445 Interlocal Agreement between the City of Bastrop and Bastrop County for the review of subdivision applications in the City's extraterritorial jurisdiction.


**The Bastrop City Council reconvened at 9:52 p.m. into open (public) session.**

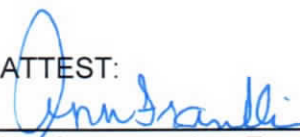
**TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION**

No action taken.

**ADJOURNMENT**

**Adjourned at 9:53 p.m. without objection.**

APPROVED:  
  
Mayor Connie B. Schroeder

ATTEST:  
  
City Secretary Ann Franklin

**The Minutes were approved on October 9, 2018, by Mayor Pro Tem Nelson's motion, Council Member Jones' second. The motion was approved on a 5-0 vote.**