

Bastrop, TX Impact Fee Advisory Committee Meeting Agenda

This meeting will be live streamed on the City of Bastrop Facebook Page

(www.facebook.com/bastroptx) and broadcast on Spectrum channel 10 and AT&T U-verse channel 99. A recording of the meeting will also be available within 72 hours after the meeting on the City's YouTube channel (Bastrop TX Network) and in the Agendas & Minutes section of the City website (www.cityofbastrop.org).



Agenda – June 25, 2020 at 6:30 P.M.

City of Bastrop Impact Fee Advisory Committee meetings are available to all persons regardless of disability. If you require special assistance, please contact the Commission Secretary at (512) 332-8840 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

If you would like to provide written questions or comments to be read at the meeting please email them to plan@cityofbastrop.org before the meeting. You can call in with a question during the meeting at 512-332-8857.

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purposes of seeking confidential legal advice from the City Attorney on any item on the agenda at any time during the meeting.

The City of Bastrop reserves the right to reconvene, recess, or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

1. CALL TO ORDER
2. CITIZEN COMMENTS

PLEASE NOTE: ANYONE WISHING TO ADDRESS THE COUNCIL MUST PROVIDE COMMENTS WITH FULL NAME, ADDRESS, PHONE NUMBER TO PLAN@CITYOFBASTROP.ORG BEFORE 4:30 P.M. ON JUNE 25, 2020. SUBMITTED COMMENTS WILL BE READ ALOUD AT THE MEETING. COMMENTS FROM EACH INDIVIDUAL WILL BE LIMITED TO THREE (3) MINUTES WHEN READ ALOUD.

At this time, three (3) minute comments will be taken from the audience on any topic. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, city Commission cannot discuss issues raised or make any decision at this time. Instead, city Commission are limited to making a statement of specific information or a recitation of existing policy in response to the inquiry. Issues may be referred to city staff for research and possible future action.

It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Commission to allow a member of the public to slur the performance, honesty, and/or integrity of the Commission, as a body or any member or members of the Commission, individually or collectively, nor any members of the city's staff. Accordingly, profane, insulting, or threatening language directed toward the Commission and/or any person in the Commission's presence will not be tolerated.

3. ITEMS FOR INDIVIDUAL CONSIDERATION

- 3A. Discussion and consider action to submit comments to City Council on the update and amendment to the Bastrop Code of Ordinances, Chapter 13, Article 13.12, entitled "Impact Fees", updating the land use assumptions, capital improvement plan and amending impact fees for water and wastewater utilities, and move to include on the July 28, 2020 City Council Agenda.

4. ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenient and readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org and said Notice was posted on the following date and time: June 19, 2020 at 12:30 p.m. and remained posted for at least two hours after said meeting was convened.



Jennifer C. Bills, Assistant Planning Director

**CITY OF BASTROP
IMPACT FEE ADVISORY
COMMITTEE**

**INSTRUCTIONS FOR
PARTICIPATION IN
ONLINE MEETING**



JUNE 25, 2020 AT 6:30 P.M.

Due to the National, State, County, and City Declarations of Disaster related to the COVID-19 Virus and for the safety of the public, the City of Bastrop Planning & Zoning Commission meeting to be held on June 25, 2020 at 6:30 p.m. will be held online. The meeting will be live streamed on the City of Bastrop Facebook Page (www.facebook.com/bastroptx) and broadcast on Spectrum channel 10 and AT&T U-verse channel 99. A recording of the meeting will also be available within 72 hours after the meeting on the City's YouTube channel (YouTube channel name Bastrop TX Network) and in the Boards & Commissions section of the City website www.cityofbastrop.org.

Anyone wishing to address the Commission at this meeting must email all of the following information:

- **Date of the Meeting**
- **Full Name & Address**
- **Phone Number**
- **Wishing to address Citizens' Comment or Agenda Item**
- **Comments**

Email to plan@cityofbastrop.org before 4:30 p.m. on June 25, 2020. Submitted comments will be read aloud at the meeting. Comments from each individual will be limited to three (3) minutes when read aloud.

In the alternative, those wishing to comment on agenda items before, during, or after the meeting are invited to send email messages to the Chair and Commission Members at plan@cityofbastrop.org. Messages sent to this address will be delivered to the Chair as soon as is reasonable under the circumstances.

It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Commission to allow a member of the public to slur the performance, honesty and/or integrity of any person or threaten to harm any person. Accordingly, profane, insulting or threatening language will not be read aloud at the meeting.



STAFF REPORT

MEETING DATE: June 25, 2020

AGENDA ITEM: 3A

TITLE:

Discussion and consider action to submit comments to City Council on the update and amendment to the Bastrop Code of Ordinances, Chapter 13, Article 13.12, entitled “Impact Fees”, updating the land use assumptions, capital improvement plan and amending impact fees for water and wastewater utilities, and move to include on the July 28, 2020 City Council Agenda.

STAFF REPRESENTATIVE:

Tracy Waldron, Chief Financial Officer

BACKGROUND/HISTORY:

The last Impact Fee study was adopted on August 27, 2019. Due to the nature of the capital projections in the Water and Wastewater utility, an annual update of the impact fees are necessary to make sure that we are passing on to the developers their share of the capacity in these new facilities. The major change from the 2019 report to this updated report is the estimate of probably cost for the water treatment plant that will be built at the XS Ranch location. After contracting with Freese & Nichols to design a water plant, the costs have increased significantly from the original estimate received in 2018. These increases relate to additional wells and transmission lines.

City staff will continue to update the impact fees annual until the cost of these large projects are solidified and under contract.

POLICY EXPLANATION:

Texas Local Government Code chapter 395.052 requires a political subdivision imposing an impact fee to update the land use assumptions and capital improvements plan at least every five years. The initial five-year period begins on the day the capital improvements plan is adopted.

FUNDING SOURCE:

N/A

RECOMMENDATION:

Discussion and consider action to submit comments to City Council on the update and amendment to the Bastrop Code of Ordinances, Chapter 13, Article 13.12, entitled “Impact Fees”, updating the land use assumptions, capital improvement plan and amending impact fees for water and wastewater utilities, and move to include on the July 28, 2020 City Council Agenda.

ATTACHMENTS:

- 2020 Impact Fee Report – Will be emailed on Monday