

# Bastrop Public Library Board Meeting AGENDA

Bastrop Public Library  
1100 Church Street  
Bastrop, TX 78602



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**March 1, 2021 at 6:00 P.M.**

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*Bastrop Public Library Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800, or write to 1311 Chestnut Street, Bastrop, TX 78602, or call Relay Texas through a T.D.D. (Telecommunication Device for the Deaf) at 1-800-735-2989 at least 48 hours in advance of the meeting.*

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**1. CALL TO ORDER**

**2. CITIZEN COMMENTS**

*At this time, three (3) minute comments will be taken from the audience on any topic. To address the Council, please submit a fully completed request card to the Board Secretary prior to the meeting.*

*In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Board cannot discuss issues raised or make any decision at this time. Instead, the Board is limited to making a statement of specific information or a recitation of existing policy in response to the inquiry. Issues may be referred to City staff for research and possible future action.*

*It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Board to allow a member of the public to slur the performance, honesty, and/or integrity of the Board, as a body or any member or members of the Board, individually or collectively, nor any members of the City's staff. Accordingly, profane, insulting, or threatening language directed toward the Board and/or any person in the Board's presence will not be tolerated.*

**3. ANNOUNCEMENTS**

**4. STAFF REPORT**

4A. Monthly report on Library activities.

4B. Monthly report on Friends of the Bastrop Public Library.

4C. Monthly statistical report.

4D. Monthly financial report.

**5. CONSENT AGENDA**

5A. Consider action to approve Bastrop Public Library Board minutes from the February 1, 2021, regular meeting.

**6. ITEMS FOR INDIVIDUAL CONSIDERATION & DISCUSSION**

6A. Discussion about Texas State Library and Archives Commission CARES Grant.

6B. Discussion about Long Range Plan Survey results.

**7. UPDATES**

7A. Individual requests from Library Board members for items to be listed on future agendas.

**8. ADJOURNMENT**

I, the undersigned authority, do hereby certify that this Notice of Meeting is posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenience that is readily accessible to the public, as well as to the City's website, [www.cityofbastrop.org](http://www.cityofbastrop.org). Said Notice was posted on the following date and time: Tuesday, February 23, 2021 at 4:00 p.m. and will remain posted for at least two hours after said meeting has convened.



Victoria Psencik, Deputy City Secretary

## **Bastrop Public Library Board Meeting Minutes**

February 1, 2021

### **Call to Order:**

The meeting was called to order at 6:00 p.m.

Members present were President Mary Jo Jenkins, Jaime McDonald, Lesa Neese, Rebecca Bennett, Barbara Clemons, Sally Keinarth, Jennifer Leisure, Director Bonnie Pierson, and Mayor Connie Schroeder.

### **Citizen Comments:**

There were none.

### **Announcements:**

There were none.

### **Staff Report:**

**Activities** – Bethany Dietrich hosted the BISD ACE program and led them in a game involving books. The students and teachers loved the game so much, that the teachers asked her for the directions to they can play it again. Sheila Bowman celebrated 17 years with the Library; Catherine Lombardo celebrated 2 years with the Library in December.

The staff thanked the Board very much for the luncheon that they sponsored.

Director Bonnie Pierson is on the City's recreation planning team.

Erate filing is underway. The Library's paperwork for continued accreditation from the Texas State Library and Archive Commission is due at the end of March.

The City begins work on the budget in March.

**Friends of the Library** – The Friends are doing great. The Book Nook has seen an increase in sales each month since the reopening in October.

**Statistical Report** – No discussion.

**Financial report** – The City instituted the non-resident fee over a year ago. However, the staff is still working to educate the public about it. Most non-resident patrons do not object to the fee.

### **Consent Agenda:**

The minutes for the January 4, 2021 meeting were approved as written.

**Items for Individual Consideration and Discussion:**

The Library's Long Range Plan expired in 2020. A Long Range Plan is required by the TSLAC for accreditation. The new Plan is due in March with the Library's application for continued accreditation. Director Bonnie Pierson presented the survey of the public, both Library patrons and non-patrons. The Library team will use the information to develop the Long Range Plan.

Becky Bennett suggested adding a question to the first section about how often the respondent accesses ebooks through the Library.

Sally Keinarth asked about the feasibility of a book mobile to bring books to patrons that live outside the city.

**The meeting adjourned at 6:30 p.m.**

Respectfully submitted \_\_\_\_\_

Rebecca Bennett, Secretary

Approved \_\_\_\_\_

Mary Jo Jenkins, President

# **Bastrop Public Library Librarian's Report March 1, 2021**

## **1. Statistics Highlights from January**

- Appointments for computer use: 402
- Number of materials checked out: 6,531
- Materials checked out with self-check kiosk: 197
- Number of eBooks checked out: 1,236
- Number of visitors: 3,325
- Number of new cards issued: 50

## **2. Programs from February**

Virtual programming continues with Storytime, teen Thursdays on Discord, Coffee with Cary & Catherine via Zoom and Adult Crafters via Zoom.

Bethany Dietrich hosted an after-school program for the BIDS ACE program. This month groans were heard as she and the kids traded bad jokes.

Carmen Serna was a judge for the BIDS ACE elementary Lego contest. As usual, the creations were great and picking the best one was a challenge.

A new Story Walk story was ready to go up the week of February 22<sup>nd</sup> with the new metal frame sign holders. The ice storm delayed us getting it out in the park.

## **3. Noteworthy Items**

Library Associate Terry Carwell celebrated his 2<sup>nd</sup> anniversary with the city on February 4, 2021.

Library Supervisor of Technical Services and Circulation Ashley Guerrero celebrated her 7<sup>th</sup> anniversary with the city on February 4, 2021.

The iCloud Mobile Circulation app was available for our patrons beginning Monday, February 22. The app allows people with a library card to use their phone to scan items and check them out. This gives our patrons three options for checking out materials.

The Long Range Plan survey went out to all our patrons with email addresses and was posted on the library's Facebook page, Instagram and website. As of February 22, we had 303 responses to the survey.

Winter Storm Uri forced the library to be closed from Monday, Feb. 15 through Friday, Feb. 19. The library fared well with no damage to the pipes or the building. The staff was able to do some things remotely. Ashley suspended fines and due dates and answered the phones. She took 65 calls during the week. Bethany and Cary posted to our social media channels and web site. The staff was on call if an emergency shelter was needed.

#### **4. Looking Ahead**

City budget planning will begin on Friday, March 5 with an all-day retreat at the convention center.

The second performance report for the TSLAC CARES Grant is due March 8. This will include reporting on our self-check stations and the iCloud mobile app.

The TSLAC Annual report is due at the end of March.

#### **5. Patron Feedback**

These are a few of the comments we have received from our survey in response to the question "What do you value most about the library?"

The friendliness of the staff. Every single one of them is willing to help and provide service. I also rely a lot on the ILL and love the ability to request books for purchase!

I love to be able to read real books more so than on my Kindle. I am thankful that I can check out a book and pick it up curbside without having to come inside the library. The staff's customer service is excellent! Brittany D. rocks!!

It gives us a place to call our second home. It allows myself and our kids to have a safe place to gather with friends and enjoy common interests.

Having access to resources of all types: books, audio books, books for sale for my registered Little Free Library, and the remarkable individuals who make up the staff.

Our town definitely has a lovely, safe, spacious community Library! A place for people to gather with friends and the children can socialize safely. Educational teaching and storytime for Children. The social room is so convenient for many community events.

That they have continued to operate safely, as some of the amenities (i.e. computers) are very important to a person's life.

Respectfully submitted: Bonnie Pierson, Library Director

**Bastrop Public Library**  
**Friends of the Bastrop Public Library Report**  
**March 1, 2021**

1. The Friends of the Library met on Tuesday, February 2 at 4:30pm.
2. The Friends had two membership renewals in January.
3. The Book Nook took in \$595.00.
4. The book sale has been postponed tentatively for September. The Friends and the Lost Pine Garden Club feel this will be a more responsible time for the event.
5. There was discussion about adding an additional Little Library. The group approves of the ideas and will move forward to make it happen.

Annual Statistical Comparison  
January 2021

	Monthly		% Change	YTD		% Change
	FY21	FY20		FY21	FY20	
<u>MATERIAL USE</u>						
Check-Outs - Kids	614	1,524	-60%	2,356	5,677	-58%
Check-Outs - Tween	715	1,357	-47%	2,555	5,056	-49%
Check-Outs - Teen	147	218	-33%	715	837	-15%
Check-Outs - Adult	1,968	3,781	-48%	7,559	15,727	-52%
Renewals	1,152	2,111	-45%	4,670	9,371	-50%
In-House Use	699	847	-17%	3,099	16,759	-82%
OverDrive eBooks - Kids	72	49	47%	269	199	35%
OverDrive eBooks - Teen	57	75	-24%	221	285	-22%
OverDrive eBooks - Adults	674	597	13%	2,767	2,432	14%
OverDrive eAudio - Kids	60	67	-10%	214	219	-2%
OverDrive eAudio - Teen	28	56	-50%	144	234	-38%
OverDrive eAudio - Adults	345	481	-28%	1,571	1,779	-12%
OverDrive Other - Kids	0	0	#DIV/0!	0	3	-100%
OverDrive Other - Teen	0	0	#DIV/0!	0	6	-100%
OverDrive Other - Adults	0	0	#DIV/0!	0	19	-100%
SimplyE	0	0	#DIV/0!	0	0	#DIV/0!
<b>Total Checkouts</b>	<b>6,531</b>	<b>11,163</b>	<b>-41%</b>	<b>26,140</b>	<b>58,603</b>	<b>-55%</b>
<u>CIRCS BY PATRON TYPE</u>						
Juv	314	403	-22%	1,129	1,531	-26%
Teen	76	45	69%	445	199	124%
Adult	1,127	1,677	-33%	4,627	6,637	-30%
Staff	80	98	-18%	427	521	-18%
NR Juv	283	972	-71%	1,062	4,384	-76%
NR Teen	35	145	-76%	102	508	-80%
NR Adult	2,478	4,882	-49%	9,433	19,785	-52%
TexShare	0	1	-100%	11	1	1000%
<b>Total NR Usage</b>	<b>2,796</b>	<b>6,000</b>	<b>-53%</b>	<b>10,608</b>	<b>24,678</b>	<b>-57%</b>
<b>% NR Usage</b>	<b>64%</b>	<b>73%</b>	<b>9%</b>	<b>62%</b>	<b>73%</b>	<b>-12%</b>
<u>Interlibrary Loan</u>						
ILL Borrowed	6	19	-68%	28	63	-56%
ILL Lent	12	18	-33%	31	43	-28%
<u>Programming</u>						
Kids - # of Programs	0	21	-100%	1	94	-99%
Kids - Program Attendance	0	512	-100%	11	2790	-100%
Tweens - # of Programs	0	1	-100%	0	4	-100%
Tweens - Program Attendance	0	8	-100%	0	23	-100%
Teens - # of Programs	4	12	-67%	16	38	-58%
Teens - Program Attendance	11	89	-88%	66	321	-79%
Adults - # of Programs	5	9	-44%	19	25	-24%
Adults - Program Attendance	22	136	-84%	72	220	-67%
Outreach - # of Programs	1	1	0%	4	5	-20%



Annual Statistical Comparison  
January 2021

Outreach - Program Attendance	7	13	-46%	533	626	-15%
Passive - Coloring Sheets	0	120	-100%	0	500	-100%
Virtual - # of Programs	5	0	#DIV/0!	23	0	#DIV/0!
Virtual - Program Attendance	367	0	#DIV/0!	2615	0	#DIV/0!
<b>Total # of Programs</b>	<b>10</b>	<b>44</b>	<b>-77%</b>	<b>40</b>	<b>166</b>	<b>-76%</b>
<b>Total Program Attendance</b>	<b>40</b>	<b>758</b>	<b>-95%</b>	<b>682</b>	<b>3,980</b>	<b>-83%</b>
<u>Makerspace</u>						
Kids - # of Programs	0	1	-100%	0	3	-100%
Kids - Program Attendance	0	8	-100%	0	24	-100%
Tweens - # of Programs	0	0	#DIV/0!	0	0	#DIV/0!
Tweens - Program Attendance	0	0	#DIV/0!	0	0	#DIV/0!
Teens - # of Programs	0	0	#DIV/0!	0	0	#DIV/0!
Teens - Program Attendance	0	0	#DIV/0!	0	0	#DIV/0!
Adults - # of Programs	1	1	0%	4	4	0%
Adults - Program Attendance	5	6	-17%	11	29	-62%
<b>Total # of Programs</b>	<b>1</b>	<b>2</b>	<b>-50%</b>	<b>4</b>	<b>7</b>	<b>-43%</b>
<b>Total Program Attendance</b>	<b>5</b>	<b>14</b>	<b>-64%</b>	<b>11</b>	<b>53</b>	<b>-79%</b>
<u>Reference Transactions</u>						
General Reference Questions	224	940	-76%	901	2,377	-62%
Directional Questions	82	516	-84%	383	2,131	-82%
Tech Support Questions	425	520	-18%	1,198	2,226	-46%
Phone Reference	410	493	-17%	1,799	1,383	30%
Tests Proctored	1	9	-89%	6	27	-78%
Tech Tutor	7	11	-36%	12	14	-14%
<b>Total Reference Transactions</b>	<b>1,149</b>	<b>2,489</b>	<b>-54%</b>	<b>4,299</b>	<b>8,158</b>	<b>-47%</b>
<u>Database Use</u>						
Portal to Texas History - Bastrop Adve	5,474	7,074	-23%	24,032	33,133	-27%
Heritage Quest	54	64	-16%	108	145	-26%
Learning Express Library	200	240	-17%	638	524	22%
Small Business Reference Center	0	0	#DIV/0!	0	0	#DIV/0!
TeachingBooks	0	0	#DIV/0!	0	30	-100%
Explora Elementary	0	7	-100%	11	8	38%
Explora High School	2	0	#DIV/0!	20	2	900%
<b>Total Use Kids Databases</b>	<b>2</b>	<b>7</b>	<b>-71%</b>	<b>31</b>	<b>40</b>	<b>-23%</b>
<u>Facility</u>						
Door Count	3,325	7,426	-55%	13,321	30,500	-56%
Hours Open	192	200	-4%	768	761	1%
Study Room Use	0	173	-100%	0	738	-100%
Pressley Use - Library	0	26	-100%	0	93	-100%
Pressley Use - Nonprofit	0	21	-100%	0	64	-100%
Pressley Use - Other	0	0	#DIV/0!	0	0	#DIV/0!
Maynard Use - Library	0	8	-100%	0	31	-100%
Maynard Use - Nonprofit	0	21	-100%	0	72	-100%

Annual Statistical Comparison  
January 2021

Maynard Use - Other	0	0	#DIV/0!	0	0	#DIV/0!
<b>Total Meeting Room Use</b>	<b>0</b>	<b>249</b>	<b>-100%</b>	<b>0</b>	<b>998</b>	<b>-100%</b>
<u>Technology</u>						
Kids Computer Use	21	128	-84%	57	399	-86%
Teen Computer Use	87	48	81%	279	225	24%
Adult Computer Use	294	841	-65%	988	3,175	-69%
Wifi Use	601	1,000	-40%	2,366	3,929	-40%
Website Visits	3,091	2,256	37%	11,225	7,976	41%
3D Prints	0	11	-100%	6	20	-70%
<b>Total Public Computer Use</b>	<b>1,003</b>	<b>2,017</b>	<b>-50%</b>	<b>3,690</b>	<b>7,728</b>	<b>-52%</b>
<u>Membership - New Cards</u>						
City	23	28	-18%	71	104	-32%
City Renewals	70	73	-4%	219	230	-5%
Faculty	0	3	-100%	1	3	-67%
Faculty Renewals	5	3	67%	7	27	-74%
Friends	0	0	#DIV/0!	0	0	#DIV/0!
Friends Renewals	4	1	300%	9	10	-10%
Staff	0	0	#DIV/0!	1	0	#DIV/0!
Staff Renewals	1	1	0%	4	1	300%
Nonresident	27	44	-39%	88	289	-70%
Nonresident Renewals	104	85	22%	340	632	-46%
TexShare Visitor	0	1	-100%	1	1	0%
TexShare Visitor Renewals	0	1	-100%	0	14	-100%
<b>Total New Registrations</b>	<b>50</b>	<b>76</b>	<b>-34%</b>	<b>162</b>	<b>397</b>	<b>-59%</b>
<b>Total Renewals</b>	<b>184</b>	<b>164</b>	<b>12%</b>	<b>579</b>	<b>914</b>	<b>-37%</b>
<u>TexShare Home</u>						
TexShare Home New	0	0	#DIV/0!	1	5	-80%
TexShare Home Renewals	5	3	67%	21	16	31%
<u>Revenue</u>						
Nonresident Annual	\$2,600.00	\$2,475.00	5%	\$9,375.00	\$2,475.00	279%
Nonresident 6 Months	\$510.00	\$315.00	62%	\$1,335.00	\$315.00	324%
Meeting Rooms	\$0.00	\$0.00	#DIV/0!	\$0.00	\$0.00	#DIV/0!
Materials Fines & Fees	\$0.00	\$633.64	-100%	\$864.69	\$2,676.58	-68%
Other	\$0.00	\$621.00	-100%	\$596.98	\$2,263.00	-74%
<b>Total Revenue</b>	<b>\$3,110.00</b>	<b>\$4,044.64</b>	<b>-23%</b>	<b>\$12,171.67</b>	<b>\$7,729.58</b>	<b>57%</b>
<u>Volunteers</u>						
Volunteer Hours	29.5	140	-79%	120.75	537.8	-78%
FOL Volunteer Hours	38.5	110	-65%	135	479	-72%
Teen Volunteer Hours	0	32.25	-100%	12	141.75	-92%
<b>Total Volunteer Hours</b>	<b>68.00</b>	<b>282.25</b>	<b>-76%</b>	<b>267.75</b>	<b>1,158.55</b>	<b>-77%</b>
<u>Collection</u>						
Items Added - E, 1st Readers	4	72	-94%	121	192	-37%

Annual Statistical Comparison  
January 2021

Items Added - Board Books	0	0	#DIV/0!	0	16	-100%
Items Added - J	1	138	-99%	99	283	-65%
Items Added - Teens	10	2	400%	55	74	-26%
Items Added - Adults	127	129	-2%	479	554	-14%
Items Added - Magazines	49	0	#DIV/0!	234	0	#DIV/0!
Items Withdrawn	443	259	71%	780	2,806	-72%
Missing Items	11	10	10%	30	32	-6%
<b>Total Items Added</b>	<b>142</b>	<b>341</b>	<b>-58%</b>	<b>754</b>	<b>1,119</b>	<b>-33%</b>
<u>Social Media</u>						
Facebook Likes	1,888	1,657	14%	7,414	6,494	14%
Facebook Engaged	944	1,094	-14%	3,226	5,483	-41%
Facebook Reach	14,594	15,739	-7%	50,417	74,829	-33%
Instagram Followers	799	514	55%	3,048	1,949	56%
Instagram Impressions	1,188	1,825	-35%	3,033	3,586	-15%
Instagram Reach	609	1,018	-40%	2,026	2,060	-2%
# of people found you on Google	9,201	25,187	-63%	70,549	57,859	22%
Asked for directions on Google	132	295	-55%	551	1,031	-47%
Visited website via Google	494	756	-35%	1,942	2,296	-15%
Called you via Google	180	168	7%	737	615	20%
Star rating on Google	4	4	2%	17	17	2%

**Bastrop Public Library  
Monthly Financial Report  
March 1, 2021**

1. The Library's total, non-donation revenue from October 1, 2020 through February 19, 2021 is \$ 14,545.33.
  - a. \$11,715.00 is from nonresident fees, 518 new or renewed memberships
  - b. \$1,624.93 is from material fines & fees.
  - c. \$1,205.40 is from printing and replacement card fees.
  
2. The Library has brought in \$ 183.99 via PayPal from January 25, 2021 through February 19, 2021.
  
3. The Library's donation revenue from January 24, 2021 through February 19, 2021 included: \$66.16 from private donations

Respectfully submitted: Bonnie Pierson, Library Director

FUN00322 : 505-LIBRARY BOARD FUND

PERIOD TO USE: Oct-2020 THRU Sep-2021

DEPT : N/A

ACCOUNTS: 00-00-3000 THRU 81-00-5655

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/JE # NOTE =====AMOUNT===== BALANCE=====

00-00-3000 UNASSIGNED FUND BALANCE
B E G I N N I N G B A L A N C E 0.00

00-00-3200 RESTRICTED FUND BALANCE
B E G I N N I N G B A L A N C E 66,841.82CR

00-00-4400 INTEREST
B E G I N N I N G B A L A N C E 0.00

10/31/20 11/10 B37565 05942 Mthly Interest Alloc JE# 018280 000011 1.30CR 1.30CR
10/31/20 11/12 B37576 05947 CD INT EARNED JE# 018287 37.23CR 38.53CR
10/31/20 11/12 B37582 05951 MBS CD INT EARNED JE# 018293 29.05CR 67.58CR
10/31/20 11/12 B37583 05952 TEXPOOL MTHLY INT ALLOC JE# 018294 000013 0.21CR 67.79CR
10/31/20 11/13 B37599 05956 Mthly Interest Alloc JE# 018321 000015 0.87CR 68.66CR
===== OCTOBER ACTIVITY DB: 0.00 CR: 68.66CR 68.66CR

11/30/20 12/07 B37918 06004 TEXPOOL MTHLY INT ALLOC JE# 018514 000037 0.19CR 68.85CR
11/30/20 12/07 B37919 06004 Mthly Interest Alloc JE# 018515 000038 0.96CR 69.81CR
11/30/20 12/07 B37920 06002 CD INT EARNED JE# 018512 53.39CR 123.20CR
11/30/20 12/07 B37922 06003 MBS CD INT EARNED JE# 018513 33.01CR 156.21CR
11/30/20 12/07 B37924 06003 MBS CD INT EARNED JE# 018518 2.73CR 158.94CR
11/30/20 12/07 B37927 06008 Mthly Interest Alloc JE# 018521 000039 1.25CR 160.19CR
===== NOVEMBER ACTIVITY DB: 0.00 CR: 91.53CR 91.53CR

12/31/20 1/05 B38209 06058 CD INT EARNED JE# 018693 28.96CR 189.15CR
12/31/20 1/05 B38214 06059 MBS CD INT EARNED JE# 018698 20.33CR 209.48CR
12/31/20 1/07 B38234 06062 Mthly Interest Alloc JE# 018703 000065 1.47CR 210.95CR
12/31/20 1/07 B38235 06062 TEXPOOL MTHLY INT ALLOC JE# 018704 000066 0.21CR 211.16CR
12/31/20 1/07 B38238 06073 Mthly Interest Alloc JE# 018718 000067 1.22CR 212.38CR
===== DECEMBER ACTIVITY DB: 0.00 CR: 52.19CR 52.19CR

1/31/21 2/04 B38533 06119 Mthly Interest Alloc JE# 018877 000094 2.04CR 214.42CR
1/31/21 2/04 B38534 06119 TEXPOOL MTHLY INT ALLOC JE# 018878 000095 0.31CR 214.73CR
1/31/21 2/04 B38535 06119 MBS CD INT EARNED JE# 018879 19.19CR 233.92CR
1/31/21 2/04 B38536 06119 CD INT EARNED JE# 018880 24.72CR 258.64CR
1/31/21 2/09 B38583 06135 Mthly Interest Alloc JE# 018916 000099 1.07CR 259.71CR
===== JANUARY ACTIVITY DB: 0.00 CR: 47.33CR 47.33CR
===== ACCOUNT TOTAL DB: 0.00 CR: 259.71CR

00-00-4504 LIBRARY DONATIONS
B E G I N N I N G B A L A N C E 0.00

10/13/20 10/13 C37297 RCPT 01107420 37272 LIBRARY DEPOSIT 104.55CR 104.55CR
10/19/20 10/19 C37337 RCPT 01108172 37288 LIBRARY DEPOSIT 5.75CR 110.30CR

FUN00322 : 505-LIBRARY BOARD FUND

PERIOD TO USE: Oct-2020 THRU Sep-2021

DEPT : N/A

ACCOUNTS: 00-00-3000 THRU 81-00-5655

POST	DATE	TRAN #	REFERENCE	PACKET=====DESCRIPTION=====	VEND	INV/JE #	NOTE	=====AMOUNT=====	=====BALANCE=====
10/26/20	10/26	C37397	RCPT 01108446	37311 LIBRARY DEPOSIT				14.81CR	125.11CR
10/26/20	10/26	C37397	RCPT 01108448	37311 LIBRARY DEPOSIT				0.15CR	125.26CR
10/30/20	11/02	C37427	RCPT 01108675	37332 LIBRARY DEPOSIT				7.32CR	132.58CR
			=====	OCTOBER ACTIVITY DB:	0.00	CR:	132.58CR	132.58CR	
11/02/20	11/02	C37426	RCPT 01108667	37331 LIBRARY DEPOSIT				1.85CR	134.43CR
11/02/20	11/02	C37426	RCPT 01108668	37331 LIBRARY DEPOSIT				1.20CR	135.63CR
11/03/20	11/03	C37431	RCPT 01108687	37338 LIBRARY DEPOSIT				3.80CR	139.43CR
11/09/20	11/09	C37523	RCPT 01109150	37355 LIBRARY DEPOSIT				6.71CR	146.14CR
11/16/20	11/16	C37646	RCPT 01110430	37373 LIBRARY DEPOSIT				3,115.54CR	3,261.68CR
11/18/20	11/18	C37695	RCPT 01110548	37385 LIBRARY DEPOSIT				1.60CR	3,263.28CR
11/23/20	11/23	C37763	RCPT 01110660	37394 LIBRARY DEPOSIT				16.27CR	3,279.55CR
11/24/20	11/24	C37817	RCPT 01110716	37401 LIBRARY DEPOSIT				0.67CR	3,280.22CR
11/30/20	11/30	C37839	RCPT 01110823	37408 LIBRARY DEPOSIT				10.66CR	3,290.88CR
			=====	NOVEMBER ACTIVITY DB:	0.00	CR:	3,158.30CR	3,158.30CR	
12/07/20	12/07	C37926	RCPT 01111230	37440 LIBRARY DEPOSIT				9.65CR	3,300.53CR
12/07/20	12/07	C37926	RCPT 01111231	37440 LIBRARY DEPOSIT				1.87CR	3,302.40CR
12/07/20	12/07	C37938	RCPT 01111194	37443 LIBRARY DEPOSIT				200.00CR	3,502.40CR
12/14/20	12/14	C38010	RCPT 01112211	37466 LIBRARY DEPOSIT				183.44CR	3,685.84CR
12/14/20	12/14	C38013	RCPT 01112288	37469 LIBRARY DEPOSIT				1.30CR	3,687.14CR
12/17/20	12/17	C38047	RCPT 01112690	37486 LIBRARY DEPOSIT				0.80CR	3,687.94CR
12/21/20	12/21	C38094	RCPT 01112856	37492 LIBRARY DEPOSIT				39.83CR	3,727.77CR
12/22/20	12/22	C38103	RCPT 01112917	37501 LIBRARY DEPOSIT				0.80CR	3,728.57CR
12/28/20	12/28	C38121	RCPT 01113040	37510 LIBRARY DEPOSIT				5.27CR	3,733.84CR
12/31/20	1/04	C38196	RCPT 01113232	37535 LIBRARY DEPOSIT				2.85CR	3,736.69CR
			=====	DECEMBER ACTIVITY DB:	0.00	CR:	445.81CR	445.81CR	
1/04/21	1/04	C38197	RCPT 01113235	37536 LIBRARY DEPOSIT				50.24CR	3,786.93CR
1/11/21	1/11	C38275	RCPT 01113711	37561 LIBRARY DEPOSIT				3,019.43CR	6,806.36CR
1/11/21	1/11	C38279	RCPT 01113697	37565 LIBRARY DEPOSIT				0.67CR	6,807.03CR
1/19/21	1/19	C38367	RCPT 01114812	37587 LIBRARY DEPOSIT				11.05CR	6,818.08CR
1/22/21	1/22	C38393	RCPT 01114941	37602 LIBRARY DEPOSIT				0.55CR	6,818.63CR
1/25/21	1/25	C38405	RCPT 01115174	37611 LIBRARY DEPOSIT				9.47CR	6,828.10CR
1/27/21	1/27	C38429	RCPT 01115372	37627 LIBRARY DEPOSIT				0.67CR	6,828.77CR
1/31/21	2/01	C38498	RCPT 01115462	37641 LIBRARY DEPOSIT				12.01CR	6,840.78CR
			=====	JANUARY ACTIVITY DB:	0.00	CR:	3,104.09CR	3,104.09CR	
2/01/21	2/01	C38499	RCPT 01115463	37642 LIBRARY DEPOSIT				5.94CR	6,846.72CR
2/01/21	2/01	C38507	RCPT 01115456	37646 LIBRARY DEPOSIT				0.80CR	6,847.52CR
2/05/21	2/06	C38563	RCPT 01115680	37663 LIBRARY DEPOSIT				2.60CR	6,850.12CR
2/08/21	2/08	C38574	RCPT 01115810	37666 LIBRARY DEPOSIT				16.24CR	6,866.36CR
2/15/21	2/22	C38681	RCPT 01116926	37687 LIBRARY DEPOSIT				18.43CR	6,884.79CR
2/22/21	2/22	C38682	RCPT 01116929	37702 LIBRARY DEPOSIT				1.08CR	6,885.87CR
			=====	FEBRUARY ACTIVITY DB:	0.00	CR:	45.09CR	45.09CR	
			=====	ACCOUNT TOTAL DB:	0.00	CR:	6,885.87CR		

FUN00322 : 505-LIBRARY BOARD FUND

PERIOD TO USE: Oct-2020 THRU Sep-2021

DEPT : N/A

ACCOUNTS: 00-00-3000 THRU 81-00-5655

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/JE # NOTE =====AMOUNT===== BALANCE=====

00-00-4505 LIBRARY BUILDING FUND DONATION  
B E G I N N I N G B A L A N C E 0.00

00-00-4506 GRANT PROCEEDS  
B E G I N N I N G B A L A N C E 0.00

00-00-4536 MISCELLANEOUS  
B E G I N N I N G B A L A N C E 0.00

00-00-4560 MEETING ROOM DEPOSIT  
B E G I N N I N G B A L A N C E 0.00

00-00-4709 TRANS IN - DESIGNATED FUND  
B E G I N N I N G B A L A N C E 0.00

DEPT: 00 \*\* INVALID DEPT \*\*

00-00-5601 ADVERTISING  
B E G I N N I N G B A L A N C E 0.00

DEPT: 81 \*\* INVALID DEPT \*\*

81-00-5101 OPERATION SALARIES  
B E G I N N I N G B A L A N C E 0.00

81-00-5117 OVERTIME  
B E G I N N I N G B A L A N C E 0.00

81-00-5150 SOCIAL SECURITY  
B E G I N N I N G B A L A N C E 0.00

81-00-5201 SUPPLIES  
B E G I N N I N G B A L A N C E 0.00

12/07/20 12/22 A27673 DFT: 001731 35206 WALGRN - PHOTO CARD WR 5347 2011LIB 16.46 16.46

12/07/20 12/22 A27673 DFT: 001731 35206 H LOBBY - FRAME DECORAT 5347 2011LIB 31.97 48.43

===== DECEMBER ACTIVITY DB: 48.43 CR: 0.00 48.43

===== ACCOUNT TOTAL DB: 48.43 CR: 0.00

FUN00322 : 505-LIBRARY BOARD FUND

PERIOD TO USE: Oct-2020 THRU Sep-2021

DEPT : 81 \*\* INVALID DEPT \*\*

ACCOUNTS: 00-00-3000 THRU 81-00-5655

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/JE # NOTE =====AMOUNT===== BALANCE=====

81-00-5203 POSTAGE  
B E G I N N I N G B A L A N C E 0.00

81-00-5206 OFFICE EQUIPMENT  
B E G I N N I N G B A L A N C E 0.00

81-00-5210 SMALL EQUIPMENT  
B E G I N N I N G B A L A N C E 0.00

81-00-5231 BOOKS  
B E G I N N I N G B A L A N C E 0.00

81-00-5232 AUDIO VISUALS  
B E G I N N I N G B A L A N C E 0.00

81-00-5320 EQUIPMENT MAINTENANCE  
B E G I N N I N G B A L A N C E 0.00

81-00-5345 MAINT OF BUILDING  
B E G I N N I N G B A L A N C E 0.00

81-00-5401 COMMUNICATIONS  
B E G I N N I N G B A L A N C E 0.00

81-00-5505 PROFESSIONAL SERVICES  
B E G I N N I N G B A L A N C E 0.00

12/28/20	1/05	A27907	CHK: 126569	35309 SYMPATHY FLOWERS ECKERT	11127	2011ECKERT		60.00	60.00
			=====	DECEMBER ACTIVITY DB:	60.00	CR:	0.00	60.00	
1/05/21	1/21	A28397	EFT: 010042	35351 PERFORMER	15250	201210PERFORMER		50.00	110.00
1/05/21	1/21	A28398	CHK: 126641	35351 PERFORMER	27133	201210PERFORMER		50.00	160.00
			=====	JANUARY ACTIVITY DB:	100.00	CR:	0.00	100.00	
2/11/21	2/11	A29256		35646 MUSICIAN	5439	201212LIB		150.00	310.00
			=====	FEBRUARY ACTIVITY DB:	150.00	CR:	0.00	150.00	
			=====	ACCOUNT TOTAL DB:	310.00	CR:	0.00		



FUN00322 : 505-LIBRARY BOARD FUND

PERIOD TO USE: Oct-2020 THRU Sep-2021

DEPT : 81 \*\* INVALID DEPT \*\*

ACCOUNTS: 00-00-3000 THRU 81-00-5655

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/JE # NOTE =====AMOUNT===== BALANCE=====

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81-00-5517 MEETING ROOM DEPOSIT RETURN  
 B E G I N N I N G B A L A N C E 0.00

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81-00-5601 ADVERTISING  
 B E G I N N I N G B A L A N C E 0.00

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81-00-5605 TRAVEL & TRAINING  
 B E G I N N I N G B A L A N C E 0.00

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81-00-5615 DUES, SUBSCRIPTION & PUBLICATI  
 B E G I N N I N G B A L A N C E 0.00

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81-00-5655 EQUIPMENT RENTAL  
 B E G I N N I N G B A L A N C E 0.00

\*-\*-\*-\*-\*-\*-\*-\*-\*-\*-\*-\*-\*-\*-\*-\* 000 ERRORS IN THIS REPORT! \*-\*-\*-\*-\*-\*-\*-\*-\*-\*-\*-\*-\*-\*-\*-\*

    \*\* REPORT TOTALS \*\*    --- DEBITS ---    --- CREDITS ---

BEGINNING BALANCES:                    0.00                    66,841.82CR

REPORTED ACTIVITY:                    358.43                    7,145.58CR

ENDING BALANCES:                    358.43                    73,987.40CR

TOTAL FUND ENDING BALANCE:  73,628.97CR

## \*\*\* GRAND TOTALS \*\*\*

	--- DEBITS ---	--- CREDITS ---
BEGINNING BALANCES:	0.00	66,841.82CR
REPORTED ACTIVITY:	358.43	7,145.58CR
ENDING BALANCES:	358.43	73,987.40CR
GRAND TOTAL ENDING BALANCE:		73,628.97CR

SELECTION CRITERIA

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FISCAL YEAR: Oct-2020 / Sep-2021  
 FUND: Include: 505  
 PERIOD TO USE: Oct-2020 THRU Sep-2021  
 TRANSACTIONS: BOTH

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ACCOUNT SELECTION

ACCOUNT RANGE: 00-00-3000 THRU 81-00-5655  
 DEPARTMENT RANGE: - THRU -  
 ACTIVE FUNDS ONLY: NO  
 ACTIVE ACCOUNT ONLY: NO  
 INCLUDE RESTRICTED ACCOUNTS: NO  
 DIGIT SELECTION:

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PRINT OPTIONS	DETAIL
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OMIT ACCOUNTS WITH NO ACTIVITY:	NO
PRINT ENCUMBRANCES:	NO
PRINT VENDOR NAME:	NO
PRINT PROJECTS:	NO
PRINT JOURNAL ENTRY NOTES:	NO
PRINT MONTHLY TOTALS:	YES
PRINT GRAND TOTALS:	YES
PRINT: INVOICE #	
PAGE BREAK BY:	NONE

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\*\*\* END OF REPORT \*\*\*