

# Bastrop Public Library Board Meeting

## AGENDA

Bastrop Public Library

1100 Church Street

Bastrop, TX 78602



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**April 1, 2019 at 6:00 P.M.**

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*Bastrop Public Library Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800, or write to 1311 Chestnut Street, Bastrop, TX 78602, or call Relay Texas through a T.D.D. (Telecommunication Device for the Deaf) at 1-800-735-2989 at least 48 hours in advance of the meeting.*

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**1. CALL TO ORDER**

**2. CITIZEN COMMENTS**

*At this time, three (3) minute comments will be taken from the audience on any topic. To address the Council, please submit a fully completed request card to the Board Secretary prior to the meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Commission cannot discuss issues raised or make any decision at this time. Issues may be referred to City Staff for research and possible future action.*

*To address the Library Board concerning any item on the agenda, please submit a fully completed request card to the Board Secretary prior to the meeting.*

**3. ANNOUNCEMENTS—**

**4. STAFF REPORT**

- 4A. Monthly report on Library activities.
- 4B. Monthly status report on previously approved items.
- 4C. Monthly report on Friends of the Bastrop Public Library.
- 4D. Monthly statistical report.
- 4E. Monthly Detail Listing Library Board Fund.

**5. CONSENT AGENDA**

- 5A. Consider action to approve Bastrop Public Library Board minutes from the March 4, 2019 regular meeting.
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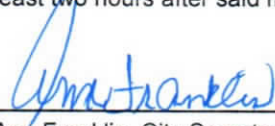
**6. ITEMS FOR INDIVIDUAL CONSIDERATION & DISCUSSION**

**7. UPDATES**

- 7A. Individual requests from Library Board members for particular items to be listed on future agendas.

**8. ADJOURNMENT**

I, the undersigned authority, do hereby certify that this Notice of Meeting is posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenience that is readily accessible to the public, as well as to the City's website, [www.cityofbastrop.org](http://www.cityofbastrop.org). Said Notice was posted on the following date and time: Monday, March 25, 2019 at 1:00 p.m. and will remain posted for at least two hours after said meeting has convened.

  
\_\_\_\_\_  
Ann Franklin, City Secretary

**BASTROP PUBLIC LIBRARY**

**BOARD OF DIRECTORS**

**MARCH 4, 2019**

**CALL TO ORDER** The meeting was called to order by President Mary Jo Jenkins at 6:00 pm. Members present were as follows: Becky Schaefer, Barbara Clemons, Rebecca Bennett, Lesa Neese and Carolyn Wiginton. Jamie McDonald notified Bonnie that she would not be able to attend. Also present were Bonnie Pierson and City Council Liason Mayor Connie Schroeder.

**CITIZEN COMMENTS** None

**ANNOUNCEMENTS** The Library Director job has been posted. The Friends of the Library and the Lost Pines Garden Club will have their book and plant sale on March 29 and 30. There will also be a bake sale. Bonnie will put in the budget to get better lighting and cameras on the back side of the building. She will also request new printers.

**STAFF REPORT**

A. Circulation is down 2% since last January. Program attendance is up. Reference assistance is up 100%. Computer usage is only down 16%. Bethany and the Teen Group made miniature terrariums and the Community Gardens donated the plants. Bethany learned about new data bases (funded by the state) for resource purposes. The first part of the E-rate application has been filed and the second part will be started soon. There are 3 new adult volunteers. Sheila celebrated her 15 year anniversary and Ashley her 5 year. Ticket reports for computer problems centered around reading flashdrives. Jesse has come up with a solution and they are testing it right now.

B. Nothing new on previously approved items.

C. The Friends Group has 2 patrons that have donated over \$700.00 and they will receive lifetime memberships. Two board members have resigned but their positions have already been filled. Rebecca Bennett praised the Friends Group for all the work that they do and for their support of the library.

D. There were no special issues concerning statistics.

E. There were no questions concerning the Library Board Fund.

**CONSENT AGENDA** The minutes for the February meeting were approved with a correction to section 4B to say "trained volunteers".

**ITEMS FOR INDIVIDUAL CONSIDERATION AND DISCUSSION** None

**UPDATES**

A. The 2019 Summer Reading Program will start on June 1. The theme is Universe of Stories

**ADJOURNMENT** The meeting was adjourned at 6:30 pm.

Respectfully submitted, \_\_\_\_\_

Becky Schaefer, Secretary

Approved, \_\_\_\_\_

Mary Jo Jenkins, President

**Bastrop Public Library  
Librarian's Report  
April 1, 2019**

**1. Library Statistics comparing February 2019 to February 2108.**

|                       | <u>2019</u> | <u>2018</u> |          |
|-----------------------|-------------|-------------|----------|
| Circulation:          | 10,543      | 11,411      | down 8%  |
| Door Count:           | 8,137       | 8,954       | down 9%  |
| Program Attendance:   | 447         | 357         | up 25%   |
| Computer Usage:       | 2,008       | 3,127       | down 36% |
| Reference Assistance: | 2,100       | 2,361       | down 11% |
| Meeting Room Use:     | 265         | 304         | down 13% |

**2. Library Programming for March 2019**

192 Children and adults attended 6 Preschool Storytimes

25 Teens attended 4 Teen Programs

Programs included Lego night, board games, and a movie night.

6 Tweens (ages 10-13) attended 2 tween programs

The programs were Home School Information Day and a Taste Test Challenge.

20 people met to play chess at our weekly Wednesday Chess Club (Chess Club met 3 times this month)

43 children and adults attended our monthly Lego Club.

The program theme was Legorama. Stations were set up with different challenges for the kids.

Calvary after school care visited the Library for stories 2 times this month.

3 adults attended Crafters Anonymous. This month they made decorative decoupage wood plaques.

Special Spring Break Programs:

Craft Buffet: 53 kids and adults attended

Friday Movie, Boss Baby: 5 kids and adults attended

Overall program attendance for March: 436

Overall number of programs for March: 27

**3. Meetings and Training:**

Bonnie Pierson attended the County Organizations Activated in Disasters (COAD) meeting in Smithville and part of the City's emergency management preparations.

Bonnie Pierson and Trey Job met with Architect David Negrete to tour the Library and discuss options for an outdoor monument sign, additional exterior lighting, and possible reconfigurations of the library's interior fixtures to better serve the community.

Bonnie Pierson and Carmen Serna met with YMCA staff to discuss programming partnerships for the summer.

**4. Noteworthy Items:**

Cary Kittrell attended four phone service company demos as part of the City's phone committee.

Carmen Serna and Bonnie Pierson visited Lost Pines Head Start for their parent meeting.

Carmen Serna gave a short storytime presentation to the Main Street Early Head Start parents and children at their parent meeting. The meeting was held at the Library.

Carmen Serna celebrated her four year anniversary with the Library.

Respectfully submitted: Bonnie Pierson, Interim Library Director

**Bastrop Public Library**  
**Monthly Status Report on Previously Approved Items**  
**April 1, 2019**

1. Brick pavers and tiles update— none sold this month
2. Creation Station update— Bethany has purchased two Singer sewing machines and sewing accessories (thread, scissors, tape measure, pins and pin cushions, bobbins etc.) for use during the summer. We purchased the machines based on quality and the recommendation from the Pflugerville Library. They felt the machine was easy to use and had the options people wanted.
3. Emergency Shelter update—if needed, the City's emergency shelter is ready and available for use.

**Bastrop Public Library**  
**Friends of the Bastrop Public Library Report**  
**April 1, 2019**

1. The Friends of the Library and the Lost Pines Garden Club held their Annual Book & Plant Sale and silent auction on March 29 and 30.



## BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2018-2019

|                              | Oct.  | Nov.  | Dec.  | Jan.  | Feb.  | March | April | May | June | July | Aug. | Sept. | Total |
|------------------------------|-------|-------|-------|-------|-------|-------|-------|-----|------|------|------|-------|-------|
| <b>CIRCULATION SERVICES:</b> |       |       |       |       |       |       |       |     |      |      |      |       |       |
| <b>Adult:</b>                |       |       |       |       |       |       |       |     |      |      |      |       |       |
| 000-099                      | 11    | 13    | 18    | 27    | 19    |       |       |     |      |      |      |       | 88    |
| 100-199                      | 67    | 47    | 50    | 71    | 80    |       |       |     |      |      |      |       | 315   |
| 200-299                      | 61    | 25    | 44    | 45    | 39    |       |       |     |      |      |      |       | 214   |
| 300-399                      | 98    | 94    | 102   | 125   | 118   |       |       |     |      |      |      |       | 537   |
| 400-499                      | 6     | 7     | 5     | 8     | 6     |       |       |     |      |      |      |       | 32    |
| 500-599                      | 50    | 48    | 27    | 64    | 45    |       |       |     |      |      |      |       | 234   |
| 600-699                      | 261   | 226   | 249   | 325   | 263   |       |       |     |      |      |      |       | 1,324 |
| 700-799                      | 81    | 62    | 68    | 115   | 95    |       |       |     |      |      |      |       | 421   |
| 800-899                      | 25    | 21    | 27    | 40    | 36    |       |       |     |      |      |      |       | 149   |
| 92-920                       | 44    | 52    | 71    | 75    | 78    |       |       |     |      |      |      |       | 320   |
| 900-999                      | 130   | 92    | 110   | 125   | 130   |       |       |     |      |      |      |       | 587   |
| Adult DVD's                  | 1,886 | 1708  | 1,321 | 1,368 | 1,414 |       |       |     |      |      |      |       | 7,697 |
| Adult Fiction                | 720   | 397   | 369   | 326   | 242   |       |       |     |      |      |      |       | 0     |
| CHR                          | 84    | 70    | 56    | 66    | 46    |       |       |     |      |      |      |       | 322   |
| MYS                          | 711   | 741   | 819   | 840   | 822   |       |       |     |      |      |      |       | 3,933 |
| NOV                          | 133   | 69    | 184   | 216   | 205   |       |       |     |      |      |      |       | 807   |
| ROM                          | 57    | 163   | 87    | 82    | 88    |       |       |     |      |      |      |       | 477   |
| SFF                          | 145   | 139   | 186   | 142   | 122   |       |       |     |      |      |      |       | 734   |
| Wes                          | 4     | 0     | 14    | 7     | 17    |       |       |     |      |      |      |       | 42    |
| Adult Fiction CD's           | 422   | 384   | 319   | 346   | 379   |       |       |     |      |      |      |       | 1,850 |
| Adult Large Print            | 741   | 706   | 668   | 636   | 603   |       |       |     |      |      |      |       | 3,354 |
| Adult MP3 Book               | 17    | 14    | 7     | 7     | 6     |       |       |     |      |      |      |       | 51    |
| Adult Music on CD            | 100   | 99    | 94    | 85    | 83    |       |       |     |      |      |      |       | 461   |
| Adult Nonfiction CD'S        | 26    | 30    | 18    | 18    | 23    |       |       |     |      |      |      |       | 115   |
| Adult Overdrive e-book       | 1,201 | 1,058 | 1,077 | 1,205 | 1,058 |       |       |     |      |      |      |       | 5,599 |
| Adult Reference              | 0     | 0     | 0     | 0     | 0     |       |       |     |      |      |      |       | 0     |
| Adult Reference Desk         | 0     | 0     | 0     | 0     | 0     |       |       |     |      |      |      |       | 0     |
| Adult Spanish DVD's          | 11    | 7     | 3     | 3     | 5     |       |       |     |      |      |      |       | 29    |
| Adult Spanish Fiction        | 10    | 5     | 16    | 18    | 10    |       |       |     |      |      |      |       | 59    |
| Adult Spanish Nonfiction     | 24    | 19    | 31    | 19    | 18    |       |       |     |      |      |      |       | 111   |
| Adult Texana                 | 40    | 27    | 20    | 27    | 33    |       |       |     |      |      |      |       | 147   |
| Adult Videocassettes         | 24    | 8     | 9     | 12    | 11    |       |       |     |      |      |      |       | 64    |
| Cake Pans                    | 13    | 8     | 10    | 10    | 7     |       |       |     |      |      |      |       | 48    |

## BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2018-2019

|                                   | Oct.         | Nov.         | Dec.         | Jan.         | Feb.         | March    | April    | May      | June     | July     | Aug.     | Sept.    | Total         |
|-----------------------------------|--------------|--------------|--------------|--------------|--------------|----------|----------|----------|----------|----------|----------|----------|---------------|
| <b>Subtotal Adult:</b>            | <b>7,203</b> | <b>6,339</b> | <b>6,079</b> | <b>6,453</b> | <b>6,101</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>32,175</b> |
| <b>Juvenile and children's:</b>   |              |              |              |              |              |          |          |          |          |          |          |          |               |
| Child Braille Picture Bks         | 0            | 2            | 1            | 0            | 0            |          |          |          |          |          |          |          | 3             |
| Child Literacy Bags               | 11           | 5            | 3            | 7            | 13           |          |          |          |          |          |          |          | 39            |
| Child Spanish 1st R               | 5            | 5            | 13           | 2            | 11           |          |          |          |          |          |          |          | 36            |
| Child Spanish Easy                | 57           | 55           | 15           | 56           | 39           |          |          |          |          |          |          |          | 222           |
| Child Spanish Easy NF             | 3            | 3            | 3            | 3            | 4            |          |          |          |          |          |          |          | 16            |
| Easy Nonfiction                   | 118          | 89           | 69           | 101          | 132          |          |          |          |          |          |          |          | 509           |
| Easy Picture Books                | 1,606        | 1158         | 1,007        | 1,237        | 1,264        |          |          |          |          |          |          |          | 6,272         |
| First Readers                     | 458          | 356          | 211          | 421          | 425          |          |          |          |          |          |          |          | 1,871         |
| J 000 - J 099                     | 21           | 6            | 7            | 9            | 5            |          |          |          |          |          |          |          | 48            |
| J 100 - J199                      | 4            | 0            | 0            | 1            | 1            |          |          |          |          |          |          |          | 6             |
| J 200 - J 299                     | 26           | 8            | 10           | 13           | 14           |          |          |          |          |          |          |          | 71            |
| J 300 - J 399                     | 40           | 26           | 17           | 19           | 21           |          |          |          |          |          |          |          | 123           |
| J 400 - J 499                     | 9            | 6            | 0            | 4            | 3            |          |          |          |          |          |          |          | 22            |
| J 500 - J 599                     | 131          | 75           | 75           | 99           | 111          |          |          |          |          |          |          |          | 491           |
| J 600 - J 699                     | 38           | 18           | 28           | 44           | 48           |          |          |          |          |          |          |          | 176           |
| J 700 - J 799                     | 86           | 78           | 93           | 110          | 84           |          |          |          |          |          |          |          | 451           |
| J 800 - J 899                     | 8            | 8            | 8            | 26           | 17           |          |          |          |          |          |          |          | 67            |
| J 92-920                          | 56           | 33           | 15           | 57           | 58           |          |          |          |          |          |          |          | 219           |
| J 900 - J 999                     | 84           | 85           | 79           | 77           | 104          |          |          |          |          |          |          |          | 429           |
| Juvy Braille                      | 0            | 0            | 0            | 0            | 0            |          |          |          |          |          |          |          | 0             |
| Juvy CD'S                         | 64           | 57           | 49           | 49           | 39           |          |          |          |          |          |          |          | 258           |
| Juvy DVD                          | 479          | 387          | 328          | 345          | 345          |          |          |          |          |          |          |          | 1,884         |
| Juvy Fiction                      | 905          | 724          | 548          | 700          | 666          |          |          |          |          |          |          |          | 3,543         |
| Juvy Graphic Novels               | 255          | 225          | 192          | 247          | 223          |          |          |          |          |          |          |          | 1,142         |
| Juvy Oversize                     | 4            | 8            | 5            | 4            | 6            |          |          |          |          |          |          |          | 27            |
| Juvy Reference                    | 0            | 0            | 0            | 0            | 0            |          |          |          |          |          |          |          | 0             |
| Juvy Spanish Fiction              | 14           | 13           | 11           | 17           | 12           |          |          |          |          |          |          |          | 67            |
| Juvy Spanish Nonfiction           | 27           | 13           | 16           | 10           | 11           |          |          |          |          |          |          |          | 77            |
| <b>Subtotal Juv. &amp; child.</b> | <b>4,509</b> | <b>3,443</b> | <b>2,803</b> | <b>3,658</b> | <b>3,656</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>18,069</b> |

## BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2018-2019

|                              | Oct.          | Nov.          | Dec.         | Jan.          | Feb.          | March    | April    | May      | June     | July     | Aug.     | Sept.    | Total         |
|------------------------------|---------------|---------------|--------------|---------------|---------------|----------|----------|----------|----------|----------|----------|----------|---------------|
| <b>Young Adult:</b>          |               |               |              |               |               |          |          |          |          |          |          |          |               |
| Young Adult Fiction          | 229           | 202           | 188          | 250           | 194           |          |          |          |          |          |          |          | 1,063         |
| YA Graphic Novels            | 262           | 309           | 238          | 200           | 272           |          |          |          |          |          |          |          | 1,281         |
| <b>Subtotal Young Adult</b>  | <b>491</b>    | <b>511</b>    | <b>426</b>   | <b>450</b>    | <b>466</b>    | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>2,344</b>  |
| <b>Other:</b>                |               |               |              |               |               |          |          |          |          |          |          |          |               |
| Magazines                    | 167           | 83            | 56           | 132           | 133           |          |          |          |          |          |          |          | 571           |
| Paperbacks                   | 228           | 163           | 197          | 213           | 187           |          |          |          |          |          |          |          | 988           |
| <b>Subtotal Other</b>        | <b>395</b>    | <b>246</b>    | <b>253</b>   | <b>345</b>    | <b>320</b>    | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>1,559</b>  |
| <b>Grand Total All</b>       | <b>12,598</b> | <b>10,539</b> | <b>9,561</b> | <b>10,906</b> | <b>10,543</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>54,147</b> |
| <b>OTHER SERVICES:</b>       |               |               |              |               |               |          |          |          |          |          |          |          |               |
| <b>Cataloging:</b>           |               |               |              |               |               |          |          |          |          |          |          |          |               |
| Apollo                       | 105           | 71            | 79           | 52            | 132           |          |          |          |          |          |          |          | 105           |
| Baker & Taylor               | 12            | 18            | 24           | 29            | 15            |          |          |          |          |          |          |          | 98            |
| Brodart                      | 0             | 0             | 0            | 0             | 0             |          |          |          |          |          |          |          | 0             |
| Cat Express--OCLC            | 0             | 0             | 0            | 0             | 0             |          |          |          |          |          |          |          | 0             |
| Ingram                       | 151           | 63            | 65           | 122           | 240           |          |          |          |          |          |          |          | 641           |
| Original                     | 48            | 41            | 18           | 15            | 16            |          |          |          |          |          |          |          | 138           |
| Recorded Books               | 9             | 9             | 5            | 11            | 10            |          |          |          |          |          |          |          | 44            |
| <b>Total items cataloged</b> | <b>325</b>    | <b>202</b>    | <b>191</b>   | <b>229</b>    | <b>413</b>    |          |          |          |          |          |          |          | <b>1,360</b>  |
| <b>Total items withdrawn</b> | <b>521</b>    | <b>313</b>    | <b>159</b>   | <b>202</b>    | <b>691</b>    |          |          |          |          |          |          |          | <b>1,886</b>  |
| <b>Total items lost</b>      | <b>4</b>      | <b>89</b>     | <b>32</b>    | <b>24</b>     | <b>40</b>     |          |          |          |          |          |          |          | <b>189</b>    |
| <b>Computer Useage:</b>      |               |               |              |               |               |          |          |          |          |          |          |          |               |
| ADA                          | 49            | 38            | 45           | 50            | 38            |          |          |          |          |          |          |          | 220           |
| Adult                        | 909           | 708           | 716          | 938           | 795           |          |          |          |          |          |          |          | 4,066         |
| Children                     | 222           | 162           | 149          | 180           | 131           |          |          |          |          |          |          |          | 844           |
| Reference--Local Hist.       | 27            | 26            | 28           | 30            | 29            |          |          |          |          |          |          |          | 140           |
| Teen                         | 63            | 55            | 48           | 34            | 55            |          |          |          |          |          |          |          | 255           |

## BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2018-2019

|                                  | Oct.         | Nov.         | Dec.         | Jan.         | Feb.         | March    | April    | May      | June     | July     | Aug.     | Sept.      | Total         |
|----------------------------------|--------------|--------------|--------------|--------------|--------------|----------|----------|----------|----------|----------|----------|------------|---------------|
| Wireless                         | 1,119        | 1,021        | 980          | 1,178        | 998          |          |          |          |          |          |          |            | 5,296         |
| <b>Total Comp. Usage</b>         | <b>2,389</b> | <b>1,972</b> | <b>1,921</b> | <b>2,360</b> | <b>2,008</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>   | <b>10,821</b> |
| <b>Gifts and Memorials:</b>      | <b>\$0</b>   | <b>\$0</b>   | <b>\$284</b> | <b>\$0</b>   | <b>\$0</b>   |          |          |          |          |          |          | <b>\$0</b> | <b>\$284</b>  |
|                                  |              |              |              | 0            |              |          |          |          |          |          |          |            |               |
| <b>Interlibrary Loan:</b>        |              |              |              |              |              |          |          |          |          |          |          |            |               |
| Borrowed                         | 17           | 11           | 22           | 19           | 9            |          |          |          |          |          |          |            | 78            |
| Loaned                           | 6            | 1            | 3            | 2            | 1            |          |          |          |          |          |          |            | 13            |
| <b>Total Transactions</b>        | <b>23</b>    | <b>12</b>    | <b>25</b>    | <b>21</b>    | <b>10</b>    | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>   | <b>91</b>     |
| <b>Meeting Rm Reserv</b>         |              |              |              |              |              |          |          |          |          |          |          |            |               |
| Pressley Meeting Room            | 34           | 34           | 30           | 34           | 32           |          |          |          |          |          |          |            | 164           |
| Maynard Board Room               | 21           | 21           | 21           | 24           | 26           |          |          |          |          |          |          |            | 113           |
| Study Rooms                      | 229          | 188          | 167          | 220          | 207          |          |          |          |          |          |          |            | 1,011         |
| <b>Total Reservations</b>        | <b>284</b>   | <b>243</b>   | <b>218</b>   | <b>278</b>   | <b>265</b>   |          |          |          |          |          |          |            | <b>1,288</b>  |
| <b>New Library Patrons:</b>      |              |              |              |              |              |          |          |          |          |          |          |            |               |
| City                             | 35           | 61           | 38           | 37           | 50           |          |          |          |          |          |          |            | 221           |
| County                           | 98           | 120          | 72           | 107          | 156          |          |          |          |          |          |          |            | 553           |
| Faculty                          | 0            | 0            | 0            | 1            | 0            |          |          |          |          |          |          |            |               |
| Non-residents                    | 12           | 13           | 10           | 9            | 8            |          |          |          |          |          |          |            | 52            |
| <b>Total Patrons added</b>       | <b>145</b>   | <b>194</b>   | <b>120</b>   | <b>154</b>   | <b>214</b>   | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>   | <b>826</b>    |
| <b>Patron Usage:</b>             |              |              |              |              |              |          |          |          |          |          |          |            |               |
| County                           | 67%          | 66%          | 67%          | 66%          | 68%          |          |          |          |          |          |          |            |               |
| City                             | 23%          | 25%          | 22%          | 22%          | 20%          |          |          |          |          |          |          |            |               |
| Faculty                          | 4%           | 3%           | 3%           | 4%           | 3%           |          |          |          |          |          |          |            |               |
| Other                            | 6%           | 6%           | 8%           | 3%           | 9%           |          |          |          |          |          |          |            |               |
| <b>Portal to Texas History:</b>  | 4,263        | 4,532        | 8,638        | 9,423        | 6,874        |          |          |          |          |          |          |            |               |
| <b>Bastrop Advertiser Search</b> | 0            | 0            | 0            | 0            | 0.0          |          |          |          |          |          |          |            |               |
| <b>Proctored Tests Given:</b>    | <b>10</b>    | <b>6</b>     | <b>9</b>     | <b>3</b>     | <b>3</b>     |          |          |          |          |          |          |            | <b>31</b>     |
| <b>Programming:</b>              |              |              |              |              |              |          |          |          |          |          |          |            |               |
| Adult                            | 7            | 2            | 7            | 0            | 14           |          |          |          |          |          |          |            | 30            |

## BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2018-2019

|                              | Oct.         | Nov.         | Dec.         | Jan.         | Feb.         | March    | April    | May      | June     | July     | Aug.     | Sept.    | Total         |
|------------------------------|--------------|--------------|--------------|--------------|--------------|----------|----------|----------|----------|----------|----------|----------|---------------|
| Children                     | 376          | 262          | 325          | 299          | 291          |          |          |          |          |          |          |          | 1,553         |
| Classes / Groups             | 0            | 139          | 14           | 0            | 0            |          |          |          |          |          |          |          | 153           |
| MakerSpace                   | 21           | 4            | 0            | 27           | 10           |          |          |          |          |          |          |          | 62            |
| Outreach                     | 87           | 0            | 0            | 0            | 101          |          |          |          |          |          |          |          | 188           |
| Special Events               | 300          | 0            | 771          | 0            | 0            |          |          |          |          |          |          |          | 1,071         |
| Teen                         | 48           | 42           | 60           | 30           | 23           |          |          |          |          |          |          |          | 203           |
| Tween                        | 15           | 9            | 16           | 5            | 8            |          |          |          |          |          |          |          | 53            |
| <b>Total Programming</b>     | <b>854</b>   | <b>458</b>   | <b>1,193</b> | <b>361</b>   | <b>447</b>   | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>3,313</b>  |
| <b>Number of Programs</b>    | <b>31</b>    | <b>27</b>    | <b>28</b>    | <b>24</b>    | <b>27</b>    |          |          |          |          |          |          |          | <b>137</b>    |
|                              |              |              |              |              |              |          |          |          |          |          |          |          |               |
|                              |              |              |              |              |              |          |          |          |          |          |          |          |               |
|                              |              |              |              |              |              |          |          |          |          |          |          |          |               |
| <b>Reference Assistance:</b> |              |              |              |              |              |          |          |          |          |          |          |          |               |
| Directional Questions        | 568          | 465          | 484          | 621          | 499          |          |          |          |          |          |          |          | 2,637         |
| Microfilm assistance         | 0            | 0            | 0            | 0            | 0            |          |          |          |          |          |          |          | 0             |
| Reference Questions          | 561          | 378          | 424          | 461          | 485          |          |          |          |          |          |          |          | 2,309         |
| Telephone Reference          | 217          | 147          | 224          | 246          | 220          |          |          |          |          |          |          |          | 1,054         |
| Computer Assistance          | 996          | 792          | 957          | 1,028        | 880          |          |          |          |          |          |          |          | 4,653         |
| Ereader Assistance           | 7            | 6            | 6            | 11           | 16           |          |          |          |          |          |          |          | 46            |
| <b>Total Reference</b>       | <b>2,349</b> | <b>1,788</b> | <b>2,095</b> | <b>2,367</b> | <b>2,100</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>10,699</b> |
|                              |              |              |              |              |              |          |          |          |          |          |          |          |               |
| <b>Reserve a Librarian</b>   | <b>0</b>     | <b>0</b>     | <b>0</b>     | <b>0</b>     | <b>0</b>     |          |          |          |          |          |          |          |               |
|                              |              |              |              |              |              |          |          |          |          |          |          |          |               |
| <b>Social Media:</b>         |              |              |              |              |              |          |          |          |          |          |          |          |               |
| Facebook Likes               | 1,255        | 1,272        | 1,296        | 1,313        | 1,345        |          |          |          |          |          |          |          | 6,481         |
| FB daily engaged             | 1,218        | 1,194        | 1,298        | 1,506        | 790          |          |          |          |          |          |          |          | 6,006         |
| FB daily total reached       | 13,085       | 15,636       | 18,122       | 19,895       | 14,725       |          |          |          |          |          |          |          | 81,463        |
| Weebly page views            | 662          | 1,012        | 1,262        | 1,235        | 1,315        |          |          |          |          |          |          |          | 5,486         |
| Weebly unique users          | 307          | 319          | 580          | 787          | 752          |          |          |          |          |          |          |          | 2,745         |
| Teen Instagram Foll.         | 216          | 229          | 239          | 249          | 263          |          |          |          |          |          |          |          | 1,196         |
| Library Instagram            |              |              |              | 308          | 324          |          |          |          |          |          |          |          |               |
|                              |              |              |              |              |              |          |          |          |          |          |          |          |               |
| <b>Visitor Count:</b>        | <b>9,131</b> | <b>7,749</b> | <b>8,459</b> | <b>8,949</b> | <b>8,137</b> |          |          |          |          |          |          |          | <b>42,425</b> |
|                              |              |              |              |              |              |          |          |          |          |          |          |          |               |
| <b>Volunteer Hours:</b>      |              |              |              |              |              |          |          |          |          |          |          |          |               |

**BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2018-2019**

|                              | <b>Oct.</b>   | <b>Nov.</b>   | <b>Dec.</b>   | <b>Jan.</b>   | <b>Feb.</b>   | <b>March</b> | <b>April</b> | <b>May</b>  | <b>June</b> | <b>July</b> | <b>Aug.</b> | <b>Sept.</b> | <b>Total</b>    |
|------------------------------|---------------|---------------|---------------|---------------|---------------|--------------|--------------|-------------|-------------|-------------|-------------|--------------|-----------------|
| Regular volunteers           | 109.00        | 95.75         | 81.00         | 57.75         | 101.00        |              |              |             |             |             |             |              | <b>444.50</b>   |
| Friends volunteers           | 114.25        | 132.50        | 109.00        | 168.00        | 178.00        |              |              |             |             |             |             |              | <b>701.75</b>   |
| Teen volunteers              | 10.00         | 6.10          | 55.50         | 24.30         | 33.30         |              |              |             |             |             |             |              | <b>129.20</b>   |
| <b>Total Volunteer Hours</b> | <b>223.25</b> | <b>234.35</b> | <b>245.50</b> | <b>225.75</b> | <b>279.00</b> | <b>0.00</b>  | <b>0.00</b>  | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b>  | <b>1,275.45</b> |
| <b>Website Hits:</b>         | <b>2,296</b>  | <b>1,877</b>  | <b>1,895</b>  | <b>2,364</b>  | <b>2,452</b>  |              |              |             |             |             |             |              |                 |
| <b>Patron Copy Machine</b>   | 39,181        | 40,418        | 42,170        | Broken        | 740           |              |              |             |             |             |             |              | <b>122,509</b>  |
| Coloring Sheets              | 30            | 60            | 90            | 143           | 138           |              |              |             |             |             |             |              | <b>461</b>      |
| 3D Prints                    |               | 4             | 2             | 6             | 9             |              |              |             |             |             |             |              | <b>21</b>       |
| <b>Checkout Counts</b>       | 15,474        | 15,543        | 12,457        | 13,742        | 16,120        |              |              |             |             |             |             |              | <b>73,336</b>   |

FUN00161 : 505-LIBRARY BOARD FUND

PERIOD TO USE: Oct-2018 THRU Sep-2019

DEPT : N/A

ACCOUNTS: 00-00-3000 THRU 81-00-5655

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/JE # NOTE =====AMOUNT===== BALANCE=====

00-00-3000 UNASSIGNED FUND BALANCE
B E G I N N I N G B A L A N C E 0.00

00-00-3200 RESTRICTED FUND BALANCE
B E G I N N I N G B A L A N C E 30,626.48CR

00-00-4400 INTEREST
B E G I N N I N G B A L A N C E 0.00

10/31/18 11/13 B31113 04294 Mthly Interest Alloc JE# 015067 000025 2.13CR 2.13CR
10/31/18 11/15 B31146 04304 TEXPOOL MTHLY INT ALLOC JE# 015089 000032 5.53CR 7.66CR
10/31/18 11/15 B31147 04305 MBS CD INT EARNED JE# 015090 20.08CR 27.74CR
10/31/18 11/15 B31148 04306 Mthly Interest Alloc JE# 015091 000033 13.43CR 41.17CR
10/31/18 11/15 B31151 04307 CD INT EARNED JE# 015092 16.38CR 57.55CR
===== OCTOBER ACTIVITY DB: 0.00 CR: 57.55CR 57.55CR

11/30/18 12/10 B31438 04377 TEXPOOL MTHLY INT ALLOC JE# 015258 000061 6.43CR 63.98CR
11/30/18 12/11 B31448 04379 Mthly Interest Alloc JE# 015261 000062 12.41CR 76.39CR
11/30/18 12/11 B31451 04382 CD INT EARNED JE# 015264 61.76CR 138.15CR
11/30/18 12/11 B31452 04383 MBS CD INT EARNED JE# 015265 7.16CR 145.31CR
11/30/18 12/13 B31468 04390 Mthly Interest Alloc JE# 015273 000066 2.93CR 148.24CR
===== NOVEMBER ACTIVITY DB: 0.00 CR: 90.69CR 90.69CR

12/31/18 1/07 B31664 04438 CD INT EARNED JE# 015366 18.32CR 166.56CR
12/31/18 1/07 B31665 04439 MBS CD INT EARNED JE# 015367 0.40CR 166.96CR
12/31/18 1/07 B31666 04440 Mthly Interest Alloc JE# 015368 000092 2.39CR 169.35CR
12/31/18 1/07 B31667 04441 TEXPOOL MTHLY INT ALLOC JE# 015369 000093 8.16CR 177.51CR
12/31/18 1/07 B31668 04442 Mthly Interest Alloc JE# 015370 000094 15.82CR 193.33CR
===== DECEMBER ACTIVITY DB: 0.00 CR: 45.09CR 45.09CR

1/31/19 2/10 B31937 04527 Mthly Interest Alloc JE# 015480 000121 2.92CR 196.25CR
1/31/19 2/10 B31939 04529 Mthly Interest Alloc JE# 015482 000123 18.91CR 215.16CR
1/31/19 2/10 B31941 04531 TEXPOOL MTHLY INT ALLOC JE# 015484 000125 8.54CR 223.70CR
1/31/19 2/10 B31943 04533 CD INT EARNED JE# 015486 15.95CR 239.65CR
1/31/19 2/10 B31944 04534 MBS CD INT EARNED JE# 015487 7.12CR 246.77CR
===== JANUARY ACTIVITY DB: 0.00 CR: 53.44CR 53.44CR

2/05/19 3/11 B32213 04620 CD INT EARNED JE# 015623 2.48CR 249.25CR
2/28/19 3/09 B32198 04611 TEXPOOL MTHLY INT ALLOC JE# 015608 000157 6.75CR 256.00CR
2/28/19 3/09 B32201 04613 MBS CD INT EARNED JE# 015611 10.03CR 266.03CR
2/28/19 3/11 B32202 04614 Mthly Interest Alloc JE# 015612 000160 3.38CR 269.41CR
2/28/19 3/11 B32209 04616 Mthly Interest Alloc JE# 015619 000167 23.49CR 292.90CR
===== FEBRUARY ACTIVITY DB: 0.00 CR: 46.13CR 46.13CR

===== ACCOUNT TOTAL DB: 0.00 CR: 292.90CR

FUN00161 : 505-LIBRARY BOARD FUND

PERIOD TO USE: Oct-2018 THRU Sep-2019

DEPT : N/A

ACCOUNTS: 00-00-3000 THRU 81-00-5655

| POST       | DATE              | TRAN # | REFERENCE         | PACKET=====       | DESCRIPTION=====             | VEND       | INV/JE # | NOTE       | =====AMOUNT===== | =====BALANCE===== |
|------------|-------------------|--------|-------------------|-------------------|------------------------------|------------|----------|------------|------------------|-------------------|
| -----      |                   |        |                   |                   |                              |            |          |            |                  |                   |
| 00-00-4504 | LIBRARY DONATIONS |        |                   |                   |                              |            |          |            |                  |                   |
|            |                   |        | B E G I N N I N G |                   | B A L A N C E                |            |          |            |                  | 0.00              |
| 10/01/18   | 10/02             | C30784 | RCPT 01032412     | 33817             | LIBRARY DEPOSIT              |            |          |            | 23.27CR          | 23.27CR           |
| 10/05/18   | 10/05             | C30804 | RCPT 01032738     | 33834             | FOL DONATION BOARD ACCT      |            |          |            | 3,000.00CR       | 3,023.27CR        |
| 10/05/18   | 10/05             | C30804 | RCPT 01032743     | 33834             | GEOSOUTHERN                  |            |          |            | 62.36CR          | 3,085.63CR        |
| 10/09/18   | 10/10             | C30840 | RCPT 01033181     | 33853             | LIBRARY DEPOSIT              |            |          |            | 38.05CR          | 3,123.68CR        |
| 10/15/18   | 10/15             | C30894 | RCPT 01034633     | 33886             | LIBRARY DEPOSIT              |            |          |            | 24.10CR          | 3,147.78CR        |
| 10/22/18   | 11/14             | C31124 | RCPT 01038813     | 34059             | LIBRARY DEPOSIT              |            |          |            | 250.41CR         | 3,398.19CR        |
| 10/30/18   | 11/14             | C31125 | RCPT 01038814     | 34060             | LIBRARY DEPOSIT              |            |          |            | 134.97CR         | 3,533.16CR        |
| 10/31/18   | 11/14             | C31126 | RCPT 01038816     | 34061             | LIBRARY DEPOSIT              |            |          |            | 7.35CR           | 3,540.51CR        |
|            |                   |        | =====             | OCTOBER ACTIVITY  | DB:                          | 0.00       | CR:      | 3,540.51CR | 3,540.51CR       |                   |
| 11/05/18   | 11/14             | C31127 | RCPT 01038817     | 34062             | LIBRARY DEPOSIT              |            |          |            | 15.97CR          | 3,556.48CR        |
| 11/14/18   | 11/15             | C31145 | RCPT 01039388     | 34072             | LIBRARY DEPOSIT              |            |          |            | 194.59CR         | 3,751.07CR        |
| 11/19/18   | 11/19             | C31208 | RCPT 01039851     | 34089             | LIBRARY DEPOSIT              |            |          |            | 9.79CR           | 3,760.86CR        |
| 11/26/18   | 11/26             | C31274 | RCPT 01040325     | 34121             | LIBRARY DEPOSIT              |            |          |            | 11.19CR          | 3,772.05CR        |
| 11/30/18   | 12/03             | C31359 | RCPT 01040664     | 34158             | LIBRARY DEPOSIT              |            |          |            | 38.08CR          | 3,810.13CR        |
|            |                   |        | =====             | NOVEMBER ACTIVITY | DB:                          | 0.00       | CR:      | 269.62CR   | 269.62CR         |                   |
| 12/03/18   | 12/03             | C31360 | RCPT 01040673     | 34159             | LIBRARY DEPOSIT              |            |          |            | 14.29CR          | 3,824.42CR        |
| 12/10/18   | 12/10             | C31444 | RCPT 01041768     | 34199             | LIBRARY DEPOSIT              |            |          |            | 10.18CR          | 3,834.60CR        |
| 12/10/18   | 12/10             | C31444 | RCPT 01041769     | 34199             | LIBRARY DEPOSIT              |            |          |            | 26.33CR          | 3,860.93CR        |
| 12/17/18   | 12/17             | C31488 | RCPT 01043544     | 34239             | LIBRARY DEPOSIT              |            |          |            | 5.57CR           | 3,866.50CR        |
| 12/17/18   | 12/17             | C31488 | RCPT 01043546     | 34239             | LIBRARY DEPOSIT              |            |          |            | 5.14CR           | 3,871.64CR        |
| 12/27/18   | 1/07              | C31673 | RCPT 01044972     | 34345             | LIBRARY DEPOSIT              |            |          |            | 169.79CR         | 4,041.43CR        |
| 12/27/18   | 1/07              | C31673 | RCPT 01044973     | 34345             | LIBRARY DEPOSIT              |            |          |            | 6.45CR           | 4,047.88CR        |
| 12/31/18   | 1/07              | C31674 | RCPT 01044976     | 34346             | LIBRARY DEPOSIT              |            |          |            | 1.09CR           | 4,048.97CR        |
| 12/31/18   | 1/07              | C31674 | RCPT 01044977     | 34346             | LIBRARY DEPOSIT              |            |          |            | 3.05CR           | 4,052.02CR        |
|            |                   |        | =====             | DECEMBER ACTIVITY | DB:                          | 0.00       | CR:      | 241.89CR   | 241.89CR         |                   |
| 1/02/19    | 1/07              | C31675 | RCPT 01044980     | 34347             | LIBRARY DEPOSIT              |            |          |            | 2.94CR           | 4,054.96CR        |
| 1/02/19    | 1/07              | C31675 | RCPT 01044982     | 34347             | LIBRARY DEPOSIT              |            |          |            | 1.86CR           | 4,056.82CR        |
| 1/07/19    | 1/07              | C31679 | RCPT 01045008     | 34350             | LIBRARY DEPOSIT              |            |          |            | 61.99CR          | 4,118.81CR        |
| 1/07/19    | 1/07              | C31679 | RCPT 01045009     | 34350             | LIBRARY DEPOSIT              |            |          |            | 2.39CR           | 4,121.20CR        |
| 1/14/19    | 1/14              | C31737 | RCPT 01046928     | 34397             | LIBRARY DEPOSIT              |            |          |            | 5.84CR           | 4,127.04CR        |
| 1/14/19    | 1/14              | C31737 | RCPT 01046930     | 34397             | LIBRARY DEPOSIT              |            |          |            | 10.14CR          | 4,137.18CR        |
| 1/23/19    | 1/23              | C31811 | RCPT 01048181     | 34447             | LIBRARY DEPOSIT              |            |          |            | 11.99CR          | 4,149.17CR        |
| 1/23/19    | 1/23              | C31811 | RCPT 01048182     | 34447             | LIBRARY DEPOSIT              |            |          |            | 26.78CR          | 4,175.95CR        |
| 1/25/19    | 2/12              | B31966 | M 000000          | 04543             | FOL DEP POSTED 2/11/19 ERROR | JE# 015501 |          | 000130     | 3,000.00CR       | 7,175.95CR        |
| 1/28/19    | 1/28              | C31840 | RCPT 01048578     | 34480             | LIBRARY DEPOSIT              |            |          |            | 13.99CR          | 7,189.94CR        |
| 1/28/19    | 1/28              | C31840 | RCPT 01048579     | 34480             | LIBRARY DEPOSIT              |            |          |            | 4.10CR           | 7,194.04CR        |
| 1/31/19    | 1/31              | C31861 | RCPT 01048671     | 34494             | LIBRARY DEPOSIT              |            |          |            | 2.83CR           | 7,196.87CR        |
| 1/31/19    | 1/31              | C31861 | RCPT 01048672     | 34494             | LIBRARY DEPOSIT              |            |          |            | 2.64CR           | 7,199.51CR        |
|            |                   |        | =====             | JANUARY ACTIVITY  | DB:                          | 0.00       | CR:      | 3,147.49CR | 3,147.49CR       |                   |
| 2/04/19    | 2/04              | C31905 | RCPT 01048966     | 34511             | LIBRARY DEPOSIT              |            |          |            | 7.68CR           | 7,207.19CR        |
| 2/04/19    | 2/04              | C31905 | RCPT 01048968     | 34511             | LIBRARY DEPOSIT              |            |          |            | 0.36CR           | 7,207.55CR        |



FUN00161 : 505-LIBRARY BOARD FUND

PERIOD TO USE: Oct-2018 THRU Sep-2019

DEPT : N/A

ACCOUNTS: 00-00-3000 THRU 81-00-5655

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/JE # NOTE =====AMOUNT===== BALANCE=====

00-00-4504 LIBRARY DONATIONS \* ( CONTINUED ) \*

|                             |      |        |      |          |       |                          |            |        |             |            |             |
|-----------------------------|------|--------|------|----------|-------|--------------------------|------------|--------|-------------|------------|-------------|
| 2/11/19                     | 2/11 | C31948 | RCPT | 01050237 | 34555 | LIBRARY DEPOSIT          |            |        |             | 3,000.00CR | 10,207.55CR |
| 2/11/19                     | 2/11 | C31958 | RCPT | 01050262 | 34557 | LIBRARY DEPOSIT          |            |        |             | 5.15CR     | 10,212.70CR |
| 2/11/19                     | 2/11 | C31958 | RCPT | 01050264 | 34557 | LIBRARY DEPOSIT          |            |        |             | 12.32CR    | 10,225.02CR |
| 2/11/19                     | 3/11 | B32205 | M    | 000000   | 04615 | FOL DEP 1/25 POSTED 2/11 | JE# 015615 | 000163 |             | 3,000.00   | 7,225.02CR  |
| 2/20/19                     | 2/20 | C32075 | RCPT | 01052199 | 34615 | LIBRARY DEPOSIT          |            |        |             | 18.66CR    | 7,243.68CR  |
| 2/20/19                     | 2/20 | C32075 | RCPT | 01052200 | 34615 | LIBRARY DEPOSIT          |            |        |             | 2.61CR     | 7,246.29CR  |
| 2/25/19                     | 2/25 | C32103 | RCPT | 01052657 | 34652 | LIBRARY DEPOSIT          |            |        |             | 17.77CR    | 7,264.06CR  |
| 2/25/19                     | 2/25 | C32103 | RCPT | 01052658 | 34652 | LIBRARY DEPOSIT          |            |        |             | 5.54CR     | 7,269.60CR  |
| 2/28/19                     | 3/04 | C32155 | RCPT | 01053063 | 34681 | LIBRARY DEPOSIT          |            |        |             | 28.87CR    | 7,298.47CR  |
| 2/28/19                     | 3/04 | C32155 | RCPT | 01053065 | 34681 | LIBRARY DEPOSIT          |            |        |             | 3.09CR     | 7,301.56CR  |
| ===== FEBRUARY ACTIVITY DB: |      |        |      |          |       |                          | 3,000.00   | CR:    | 3,102.05CR  | 102.05CR   |             |
| 3/04/19                     | 3/04 | C32161 | RCPT | 01053082 | 34683 | LIBRARY DEPOSIT          |            |        |             | 1.61CR     | 7,303.17CR  |
| 3/04/19                     | 3/04 | C32161 | RCPT | 01053085 | 34683 | LIBRARY DEPOSIT          |            |        |             | 0.10CR     | 7,303.27CR  |
| 3/11/19                     | 3/11 | C32226 | RCPT | 01054436 | 34732 | LIBRARY DEPOSIT          |            |        |             | 20.58CR    | 7,323.85CR  |
| 3/11/19                     | 3/11 | C32226 | RCPT | 01054437 | 34732 | LIBRARY DEPOSIT          |            |        |             | 6.13CR     | 7,329.98CR  |
| 3/18/19                     | 3/21 | C32306 | RCPT | 01056447 | 34793 | LIBRARY DEPOSIT          |            |        |             | 16.18CR    | 7,346.16CR  |
| 3/18/19                     | 3/21 | C32306 | RCPT | 01056448 | 34793 | LIBRARY DEPOSIT          |            |        |             | 7.44CR     | 7,353.60CR  |
| ===== MARCH ACTIVITY DB:    |      |        |      |          |       |                          | 0.00       | CR:    | 52.04CR     | 52.04CR    |             |
| ===== ACCOUNT TOTAL DB:     |      |        |      |          |       |                          | 3,000.00   | CR:    | 10,353.60CR |            |             |

00-00-4505 LIBRARY BUILDING FUND DONATION  
B E G I N N I N G B A L A N C E 0.00

00-00-4506 GRANT PROCEEDS  
B E G I N N I N G B A L A N C E 0.00

00-00-4536 MISCELLANEOUS  
B E G I N N I N G B A L A N C E 0.00

00-00-4560 MEETING ROOM DEPOSIT  
B E G I N N I N G B A L A N C E 0.00

00-00-4709 TRANS IN - DESIGNATED FUND  
B E G I N N I N G B A L A N C E 0.00

DEPT: 00 \*\* INVALID DEPT \*\*

FUN00161 : 505-LIBRARY BOARD FUND

PERIOD TO USE: Oct-2018 THRU Sep-2019

DEPT : 00 \*\* INVALID DEPT \*\*

ACCOUNTS: 00-00-3000 THRU 81-00-5655

| POST       | DATE | TRAN # | REFERENCE         | PACKET===== | DESCRIPTION===== | VEND | INV/JE # | NOTE | =====AMOUNT===== | =====BALANCE===== |
|------------|------|--------|-------------------|-------------|------------------|------|----------|------|------------------|-------------------|
| 00-00-5601 |      |        | ADVERTISING       |             |                  |      |          |      |                  |                   |
|            |      |        | B E G I N N I N G |             | B A L A N C E    |      |          |      |                  | 0.00              |

DEPT: 81 \*\* INVALID DEPT \*\*

|            |  |  |                    |  |               |  |  |  |  |      |
|------------|--|--|--------------------|--|---------------|--|--|--|--|------|
| 81-00-5101 |  |  | OPERATION SALARIES |  |               |  |  |  |  |      |
|            |  |  | B E G I N N I N G  |  | B A L A N C E |  |  |  |  | 0.00 |

|            |  |  |                   |  |               |  |  |  |  |      |
|------------|--|--|-------------------|--|---------------|--|--|--|--|------|
| 81-00-5117 |  |  | OVERTIME          |  |               |  |  |  |  |      |
|            |  |  | B E G I N N I N G |  | B A L A N C E |  |  |  |  | 0.00 |

|            |  |  |                   |  |               |  |  |  |  |      |
|------------|--|--|-------------------|--|---------------|--|--|--|--|------|
| 81-00-5150 |  |  | SOCIAL SECURITY   |  |               |  |  |  |  |      |
|            |  |  | B E G I N N I N G |  | B A L A N C E |  |  |  |  | 0.00 |

|            |  |  |                   |  |               |  |  |  |  |      |
|------------|--|--|-------------------|--|---------------|--|--|--|--|------|
| 81-00-5201 |  |  | SUPPLIES          |  |               |  |  |  |  |      |
|            |  |  | B E G I N N I N G |  | B A L A N C E |  |  |  |  | 0.00 |

|          |       |        |             |       |                       |       |              |      |       |       |
|----------|-------|--------|-------------|-------|-----------------------|-------|--------------|------|-------|-------|
| 11/01/18 | 12/13 | A99817 | CHK: 122491 | 30265 | PLA FIL - SKY BLUE    | 5347  | 1810DIETRICH |      | 26.99 | 26.99 |
| 11/01/18 | 12/13 | A99817 | CHK: 122491 | 30265 | PLA FIL - SILVR, CLR  | 5347  | 1810DIETRICH |      | 47.99 | 74.98 |
|          |       |        | =====       |       | NOVEMBER ACTIVITY DB: | 74.98 | CR:          | 0.00 | 74.98 |       |

|         |      |        |             |       |                      |          |             |      |          |          |
|---------|------|--------|-------------|-------|----------------------|----------|-------------|------|----------|----------|
| 1/01/19 | 1/31 | A01685 | CHK: 122769 | 30562 | WeDo 2.0 CORE SET    | 5347     | 1811DUVAL   |      | 569.85   | 644.83   |
| 1/03/19 | 1/24 | A01462 | CHK: 122738 | 30516 | PLAQS DUVALL /ADKINS | 5347     | 1812HR      |      | 185.76   | 830.59   |
| 1/03/19 | 2/08 | A02017 | CHK: 122815 | 30615 | OH-WORKERS' LUNCHES  | 5347     | 1812PIERSON |      | 29.43    | 860.02   |
| 1/03/19 | 2/08 | A02017 | CHK: 122815 | 30615 | GCH - CANDIES, ETC.  | 5347     | 1812PIERSON |      | 27.96    | 887.98   |
| 1/03/19 | 2/08 | A02112 | CHK: 122815 | 30627 | OH - SHERBET 4 PUNCH | 5347     | 1811LIBRARY |      | 24.31    | 912.29   |
| 1/03/19 | 2/08 | A02112 | CHK: 122815 | 30627 | CANDY CANES - 1000   | 5347     | 1811LIBRARY |      | 55.60    | 967.89   |
| 1/17/19 | 1/17 | A01252 | CHK: 122720 | 30481 | RETIREMENT GIFT DUVA | 5347     | 1812WALDRON |      | 161.00   | 1,128.89 |
|         |      |        | =====       |       | JANUARY ACTIVITY DB: | 1,053.91 | CR:         | 0.00 | 1,053.91 |          |

|         |      |        |             |       |                     |          |             |      |        |          |
|---------|------|--------|-------------|-------|---------------------|----------|-------------|------|--------|----------|
| 3/01/19 | 3/14 | A03507 | CHK: 123058 | 30826 | SRP THEME INFO      | 5347     | 1901PIERSON |      | 10.83  | 1,139.72 |
| 3/01/19 | 3/14 | A03507 | CHK: 123058 | 30826 | SRP TEES, BAGS, ETC | 5347     | 1901PIERSON |      | 479.38 | 1,619.10 |
|         |      |        | =====       |       | MARCH ACTIVITY DB:  | 490.21   | CR:         | 0.00 | 490.21 |          |
|         |      |        | =====       |       | ACCOUNT TOTAL DB:   | 1,619.10 | CR:         | 0.00 |        |          |

|            |  |  |                   |  |               |  |  |  |  |      |
|------------|--|--|-------------------|--|---------------|--|--|--|--|------|
| 81-00-5203 |  |  | POSTAGE           |  |               |  |  |  |  |      |
|            |  |  | B E G I N N I N G |  | B A L A N C E |  |  |  |  | 0.00 |

|            |  |  |                   |  |               |  |  |  |  |      |
|------------|--|--|-------------------|--|---------------|--|--|--|--|------|
| 81-00-5206 |  |  | OFFICE EQUIPMENT  |  |               |  |  |  |  |      |
|            |  |  | B E G I N N I N G |  | B A L A N C E |  |  |  |  | 0.00 |

FUN00161 : 505-LIBRARY BOARD FUND

PERIOD TO USE: Oct-2018 THRU Sep-2019

DEPT : 81 \*\* INVALID DEPT \*\*

ACCOUNTS: 00-00-3000 THRU 81-00-5655

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/JE # NOTE =====AMOUNT===== BALANCE=====

81-00-5210 SMALL EQUIPMENT  
B E G I N N I N G B A L A N C E 0.00

81-00-5231 BOOKS  
B E G I N N I N G B A L A N C E 0.00

1/03/19 2/08 A02111 CHK: 122815 30627 REPUBLIC OF TX BOOK 5347 1811DIETRICH 90.49 90.49  
===== JANUARY ACTIVITY DB: 90.49 CR: 0.00 90.49  
===== ACCOUNT TOTAL DB: 90.49 CR: 0.00

81-00-5232 AUDIO VISUALS  
B E G I N N I N G B A L A N C E 0.00

81-00-5320 EQUIPMENT MAINTENANCE  
B E G I N N I N G B A L A N C E 0.00

81-00-5345 MAINT OF BUILDING  
B E G I N N I N G B A L A N C E 0.00

81-00-5401 COMMUNICATIONS  
B E G I N N I N G B A L A N C E 0.00

81-00-5505 PROFESSIONAL SERVICES  
B E G I N N I N G B A L A N C E 0.00

12/06/18 12/06 A99477 CHK: 122435 30201 HARPIST 2HR @ OH 25159 181208LIBOPENHOUSE 150.00 150.00  
12/06/18 12/06 A99478 CHK: 122447 30201 HOLIDAY MUSIC @ OH 39419 181208LIBOPENHOUSE 300.00 450.00  
===== DECEMBER ACTIVITY DB: 450.00 CR: 0.00 450.00  
===== ACCOUNT TOTAL DB: 450.00 CR: 0.00

81-00-5517 MEETING ROOM DEPOSIT RETURN  
B E G I N N I N G B A L A N C E 0.00

81-00-5601 ADVERTISING  
B E G I N N I N G B A L A N C E 0.00



\*\*\* GRAND TOTALS \*\*\*

|                             | --- DEBITS --- | --- CREDITS --- |
|-----------------------------|----------------|-----------------|
| BEGINNING BALANCES:         | 0.00           | 30,626.48CR     |
| REPORTED ACTIVITY:          | 5,159.59       | 10,646.50CR     |
| ENDING BALANCES:            | 5,159.59       | 41,272.98CR     |
| GRAND TOTAL ENDING BALANCE: |                | 36,113.39CR     |

SELECTION CRITERIA

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FISCAL YEAR: Oct-2018 / Sep-2019  
 FUND: Include: 505  
 PERIOD TO USE: Oct-2018 THRU Sep-2019  
 TRANSACTIONS: BOTH

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ACCOUNT SELECTION

ACCOUNT RANGE: 00-00-3000 THRU 81-00-5655  
 DEPARTMENT RANGE: - THRU -  
 ACTIVE FUNDS ONLY: NO  
 ACTIVE ACCOUNT ONLY: NO  
 INCLUDE RESTRICTED ACCOUNTS: NO  
 DIGIT SELECTION:

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|               |        |
|---------------|--------|
| PRINT OPTIONS | DETAIL |
|---------------|--------|

|                                 |      |
|---------------------------------|------|
| OMIT ACCOUNTS WITH NO ACTIVITY: | NO   |
| PRINT ENCUMBRANCES:             | NO   |
| PRINT VENDOR NAME:              | NO   |
| PRINT PROJECTS:                 | NO   |
| PRINT JOURNAL ENTRY NOTES:      | NO   |
| PRINT MONTHLY TOTALS:           | YES  |
| PRINT GRAND TOTALS:             | YES  |
| PRINT: INVOICE #                |      |
| PAGE BREAK BY:                  | NONE |

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\*\*\* END OF REPORT \*\*\*







Ticket Report for Computer Issues

|               |           |                              |  |  |                                    |
|---------------|-----------|------------------------------|--|--|------------------------------------|
|               |           |                              |  |  |                                    |
|               |           |                              |  |  |                                    |
| <b>March:</b> |           |                              |  |  |                                    |
|               |           |                              |  |  |                                    |
| 3/7/2019      | INC #2310 | Adult #1 & 2                 | Message: No log in server available  | Ticket Placed and IT fixed the problem quickly   | Anyone assigned to those computers |
| 3/7/2019      | INC #2311 | Booth #2 & Adult #3          | Giving the same message as adult #1 & #2   | Ticket Place and IT fixed the problem quickly  | Anyone assigned to those computers |
| 3/11/2019     | INC #2324 | Adult Computers and Booth #2 | The adult computers bouncing current patrons off of their sessions to assign incoming people to them. Other computers are available for use, but the reservation station keeps assigning patrons to those already in use. Booth #2 is kicking users off without warning. | Ticket Place and IT fixed the problem quickly  | Everyone                           |
| 3/11/2019     | INC #2325 | Pharos Log in Station        | Pharos log in station down   | Ticket Place and IT fixed the problem quickly  | Everyone                           |
| 3/12/2019     | INC #2332 | Flash                        | Gave the message that we needed to up date Flash   | Ticket placed - IT needed more information...the website that was giving the message. I didn't have the information - I will get that information for IT if it happens again | One person                         |
| 3/12/2019     | INC #2335 | Adult #3                     | Kept trying to connect but couldn't  | Ticket Place and IT fixed the problem quickly  | Anyone                             |
| 3/12/2019     | INC #2336 | Ref Computer                 | Kept trying to connect but couldn't  | Ticket Place and IT fixed the problem quickly  | Anyone                             |