

## Meeting Minutes

The City of Bastrop Planning and Zoning Commission met Thursday, September 29, 2016 at 6:00 p.m. in the Bastrop City Council Chambers, 1311 Chestnut Street, Bastrop, Texas.

### 1. Call to order.

Lisa Patterson called the meeting to order at 6:00 p.m.

### 2. Roll call and confirmation of a quorum of Commission members.

Richard Kindred	Present
Patrick Connell	Present
Lisa Patterson	Present
Bryan Whitten	Present
Tish Winston	Absent
Connie Schroeder	Present
William Ennis	Present
Debbie Moore	Present

### 3. Citizen comments.

There were no citizen comments.

### 4. Consider, discuss and/or approve the Planning and Zoning Commission meeting minutes of August 26, 2016.

Connie Schroeder made a motion to approve the meeting minutes for August 26, 2016. Patrick Connell seconded the motion and the motion carried unanimously. Bryan Whitten abstained.

### 5. SL16-01: Public Hearing: Discussion and possible action on a request to designate 1201 Main Street, the First United Methodist Church and the Memorial Bell Tower as a Significant Landmark.

Melissa McCollum addressed the Commission and stated the First United Methodist Church and the Memorial Bell Tower, located at 1201 Main Street, were seeking to be designated as a Significant Landmark.

August 17, 2016 the Historic Landmark Commission voted unanimously to invite the First United Methodist Church located at 1201 Main Street to apply for Significant Landmark status. Commission members agreed that The Sanctuary structure met 1, 2, 3, 4, and 6 and the Memorial Bell Tower met 1, 2, 3, 4, 6 and 7 of the criteria listed below:

1. Possesses significance in history, architecture, archeology or culture.
2. Is associated with events that have made a significant contribution to the broad patterns of local, region, state or national history.
3. Is associated with the lives of persons significant in Bastrop's past.
4. Embodies the distinctive characteristics of a type, period, or method of construction.
5. Represents the work of a master designer, builder or craftsman.
6. Represents an established and familiar visual feature of the city.

7. Is designated as a Recorded Texas Historic Landmark or State Archeological Landmark, or is included on the National Register of Historic Places.

The Historic Landmark Commission conducted a public hearing September 21, 2016 and voted unanimously to designate the First United Methodist Church and Memorial Bell Tower as a Significant Landmark.

The City Council will conduct a public hearing October 11, 2016 for the Significant Landmark designation.

Lisa Patterson closed the public hearing.

Debbie Moore made a motion to recommend approval to City Council to designate 1201 Main Street, the First United Methodist Church and the Memorial Bell Tower as a Significant Landmark. Bryan Whitten seconded the motion and the motion carried unanimously.

- 6. Workshop Session: The Planning and Zoning Commission adjourned from the Regular Session and convened into a Workshop Session to discuss the following:**
  - a) Discussion regarding 2036 Comprehensive Plan, recent survey (objective rankings) and schedule of future meetings for public hearings/recommendation.**

Melissa McCollum addressed the Commission stating the Commission was the first board getting to see the preliminary survey ranking results from the online survey, which would end up being used to help focus the Tmplementation Chapter of the Comprehensive Plan.

Connie Schroeder stated that she was looking for the Commission to help rank the survey results as short-term, mid-term, and long-term goals that would hopefully help during budget time when monies are being allocated to City projects.

The Commission proceeded to rank the survey results as short-term, mid-term, and long-term goals.

- 7. The Planning and Zoning Commission adjourned the Workshop Session and reconvened into the Regular Session to discuss, consider and take any necessary action(s) related to the Workshop Session item posted above.**

Connie Schroeder stated the Steering Committee would be having their next meeting on October 10th, and after that there would be an update to Council on the Comprehensive Plan at their October 11<sup>th</sup> meeting. She invited the Commission to attend the meeting.

Melissa McCollum stated she was looking to do a Comprehensive Plan Open House on October 27<sup>th</sup>, and she would be sending an invite to the Commission for the Open House.

Melissa McCollum stated that she was also in the process of scheduling a Joint Workshop Meeting with the Commission and Council in regards to the Comprehensive Plan and would be in communication with them about the official date.

The Commission adjourned from their Workshop Session at 6:50pm and reconvened back into regular session.

- 8. Director of Planning and Development report.**

Melissa McCollum stated that Council had been consistent with the Commission's recommendation for the Copper Shot Distillery.

**9. Adjourn.**

Bill Ennis made a motion to adjourn the meeting. Richard Kindred seconded the motion and the meeting adjourned at 7:10 p.m.

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Lisa Patterson, Chair

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Bill Ennis, Vice Chair

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