

HISTORIC LANDMARK COMMISSION
January 18, 2017

The City of Bastrop Historic Landmark Commission met on Wednesday, January 18, 2017 at 6:00 p.m. in the Executive Chambers, 1311 Chestnut Street, Bastrop, Texas.

1. Call to order the Historic Landmark Commission.

At 6:04 p.m. Dan Hays-Clark called the meeting to order.

2. Roll call and confirmation of a quorum for the Historic Landmark Commission.

Christine Cartwright	<u>Present</u>	Susan Long	<u>Present</u>
Robbie Sanders	<u>Present</u>	Dan Hays-Clark	<u>Present</u>
Lisa Patterson	<u>Present</u>	Blake Kaiser	<u>Present</u>
Kathryn Lang	<u>Absent</u>		

3. Citizen comments.

There were no citizen comments

4. Approval of the September 21, 2016 meeting minutes.

Lisa Patterson made a motion to approve the meeting minutes of September 21, 2016. Seconded by Christine Cartwright, and the motion passed with five in favor and Blake Kaiser abstaining.

5. Discussion, consideration and possible action to designate as a Historic Landmark, Farm Lot 1 East of Main Street being +/- 0.8070 acres, also known as 1201 Main Street or as the First United Methodist Church, including the Memorial Bell Tower.

The 1925 the First United Methodist Church building was built during an architectural period after the First World War when so many public buildings borrowed from Neoclassical and Romanesque details. The flat (no pitch) roof (parapet) and modified arch Romanesque window openings were designed to accommodate stained glass. There are fifteen windows in the sanctuary, and all are associated with members who contributed to major events in Bastrop's past.

Public Hearings were held before the Historic Landmark Commission on September 1, 2016, Planning and Zoning Commission on September 29, 2016 and City Council on October 11, 2016 to designate 1201 Main Street as a Significant Landmark. The Sanctuary structure met 1, 2, 3, 4, and 6 and The Memorial Bell Tower met 1, 2, 3, 4, 6 and 7 of the criteria listed below:

1. Possesses significance in history, architecture, archeology or culture.
2. Is associated with events that have made a significant contribution to the broad patterns of local, region, state or national history.
3. Is associated with the lives of persons significant in Bastrop's past.
4. Embodies the distinctive characteristics of a type, period, or method of construction.
5. Represents the work of a master designer, builder or craftsman.
6. Represents an established and familiar visual feature of the city.
7. Is designated as a Recorded Texas Historic Landmark or State Archeological Landmark, or is included on the National Register of Historic Places.

The Historic Landmark designation entitles the owner to a rebate on a portion of the ad valorem taxes and an official City of Bastrop Historic Landmark plaque to designate the structure.

The historic designation requires a Certificate of Appropriateness, approved by the Historic Landmark Commission, for any construction, reconstruction, alteration, restoration, rehabilitation or relocation of any Historic Landmark. Any material change to fences or other exterior elements visible from the public right-of-way which affect the appearance and cohesiveness requires an approved Certificate of Appropriateness.

Lisa Patterson made a motion to designate 1201 Main Street, also known as the First United Methodist Church, including the Memorial Bell Tower as a Historic Landmark. Seconded by Susan Long and the motion passed unanimously.

6. Discussion, consideration and possible action to designate as a Historic Landmark, Building Block 32 East of Water Street being +/- 0.292 acres, also known 1005 Hill Street or as the Campbell Taylor-Greenlief (or Greenleaf) Fisk building.

The property at 1005 Hill Street is currently owned by Mildred Namken. The house is listed on the National Register of Historic Places as the Campbell Taylor-Greenlief (or Greenleaf) Fisk building, the house is also listed as a Texas Historical Medallion Building and was designated as a Significant Landmark in 2008.

Public Hearings were held before the Historic Landmark Commission on August 13, 2008, Planning and Zoning Commission on August 28, 2008 and City Council on September 9, 2008 to designate 1005 Hill Street as a Significant Landmark. The structure met 1, 2, 3, 4, 6 and 7 of the criteria listed below:

1. Possesses significance in history, architecture, archeology or culture.
2. Is associated with events that have made a significant contribution to the broad patterns of local, region, state or national history.
3. Is associated with the lives of persons significant in Bastrop's past.
4. Embodies the distinctive characteristics of a type, period, or method of construction.
5. Represents the work of a master designer, builder or craftsman.
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Lisa Patterson made a motion to designate 1005 Hill Street also known as the Campbell Taylor-Greenlief (or Greenleaf) Fisk building as a Historic Landmark. Seconded by Christine Cartwright and the motion passed unanimously.

7. Update on map and working list of properties.

A correction was made for homeowner name for 602 Cedar Street. Notate on list of properties, 921 Main Street, which is owned by the City of Bastrop, as burned/ razed.

8. Discussion and possible action to send letters to property owners to be invited to apply for Historic Landmark designations.

Dan Hays-Clark wrote a letter of invitation to invite properties already designated as Significant Landmarks to apply for the Historic Landmark designation. The Commission discussed the letter and made minor changes. Dan Hays-Clark stated he would make corrections and send to Planning staff. Planning staff will then send the letter to the designated property owners. Follow up to the letters will be discussed at a future meeting. Additional letters will be drafted for invitation to the properties that are not yet designated as Significant landmarks, but that are registered in the National Historic record.

9. Director's Report:

a) Direction from the Historic Landmark Commission on any items to be included on future agendas.

Dan Hays-Clark asked Wesley Brandon, Director of Planning and Engineering to look at the 2018 budget and see about the possibility of hiring a consultant to create design standards for the Form Based Code area. Anna Mod, a consultant previously gave an estimate for design standards. The Historic Landmark Commission will need to issue a Certificate of Appropriateness for any infill within the Form Based Code area. Without design standards in place, those standards are essentially based upon the Commissioner's opinions on design.

b) Update on the Comprehensive Plan.

No updates given.

c) Update on Form Based Code for the north area.

No updates given.

d) Future workshop highlighting map changes and discussions regarding properties listed as City designated Significant and Historic and State of Texas Medallions and National Historic.

No updates given.

10. Adjourn.

At 6:55 p.m. Susan Lang made a motion to adjourn. Seconded by Lisa Patterson and the meeting adjourned.