

**HISTORIC LANDMARK COMMISSION**  
**March 16, 2016**

The City of Bastrop Historic Landmark Commission met on Wednesday, March 16, 2016 at 6:00 p.m. in the Executive City Council Chambers, 1311 Chestnut Street, Bastrop, Texas.

**1. Call to order the Historic Landmark Commission.**

At 6:03 p.m. Dan Hays-Clark called the meeting to order.

**2. Roll call and confirmation of a quorum for the Historic Landmark Commission.**

Christine Cartwright	Absent	Susan Long	Present
Marilyn Whites	Present	Dan Hays-Clark	Present
Lisa Patterson	Present	Blake Kaiser	Present

**3. Approval of the February 17, 2016 meeting minutes**

Blake Kaiser made a motion to approve the meeting minutes of February 17, 2016. Seconded by Susan Long and the motion passed unanimously.

**4. Citizen comments.**

There were no citizen comments.

**5. Discussion, consideration and possible action on a Certificate of Appropriateness for 802 Main Street to replace the existing fencing with a four (4') wrought iron fence.**

Naseem Khonsari was present to answer questions and discuss the proposed wrought iron fencing with the Historic Landmark Commission. There are two types of fencing existing that is visible from the street. The decorative wire fence that expands the front of the historic home and chain link fencing. Both types of fencing will be removed and replaced with a decorative black wrought iron fence that will be no more than four foot in height.

Susan Long questioned the look of just plain black wrought iron and suggested the possibility of stone columns. Naseem stated that they had thought about stone or brick columns but they might be hard to line up with existing bricked in mail boxes that are located near the drive way entrances for the property. Susan felt brick columns would be too bulky and stated she would like Ms. Khonsari to bring back the stone type/design before recommending approval. Redesign of the fence type/material would require another meeting before the Historic Landmark Commission which Ms. Khonsari did not want to do.

Dan Hays-Clark gave Ms. Khonsari a heads up that the existing loop type of fencing, also known as cemetery fencing, is very hard to come by. He suggested, when it is removed, that it be rolled and stored until a collector/dealer could look at it and appraise the value.

Blake Kaiser made a motion to approve the Certificate of Appropriateness to replace the existing fencing with a decorative black iron fencing, four foot in height, as submitted. Seconded by Marilyn Whites and motion passed unanimously.

**6. Director's Report:**

- a) **Direction from the Historic Landmark Commission on any items to be included on future agendas.**

The Commission requested that a future agenda include what was presented at previous meetings regarding design standards. Dan Hays Clark reminded the Commission that Form Based Code asked for design standards. Melissa McCollum said it is almost budget time again and that design standards would have to be budgeted for.

**b) Update on the Comprehensive Plan.**

The next meeting regarding the Comprehensive Plan is scheduled for March 30, 2016.

**c) Update on Form Based Code for the north area**

There will be an Open House type meeting to discuss Form Based Code for the north area March 24<sup>th</sup> at 6:00 p.m.

**d) Bastrop's oldest fire hydrant Spring and Main plaque.**

The Commission will discuss the plaque at a future meeting.

**e) Process for invitation to apply for Significant Landmark status**

Melissa McCollum and Yvonne Pritchard discussed the invitation to apply process:

- Submit a complete application for a Significant Landmark status – include history and pictures
- Applicant should be present to discuss the history and answer any questions the Commission may have
- If the structure meets three (3) or more of the criteria the Commission may invite the applicant to apply – the invitation waives the \$300.00 application fee

**7. Adjourn.**

At 6:40 p.m. Susan Long made a motion to adjourn. Seconded by Blake Kaiser and the meeting adjourned.

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Dan Hay-Clark, Chair