

HISTORIC LANDMARK COMMISSION
August 17, 2016

The City of Bastrop Historic Landmark Commission met on Wednesday, August 17, 2016 at 6:00 p.m. in the Executive City Council Chambers, 1311 Chestnut Street, Bastrop, Texas.

1. Call to order the Historic Landmark Commission.

At 6:02 p.m. Dan Hays-Clark called the meeting to order.

2. Roll call and confirmation of a quorum for the Historic Landmark Commission.

Christine Cartwright	Present	Susan Long	Absent
Robbie Sanders	Present	Dan Hays-Clark	Present
Lisa Patterson	Present	Blake Kaiser	Present
Kathryn Lang	Present		

3. Introduction of new commission members, Robbie Sanders and Kathryn Lang.

Dan Hays-Clark introduced Robbie Sanders and Kathryn Lang. Neither have been sworn in yet, but will be sworn in before the next meeting. The new process for swearing in, is through the City Secretary.

Commission members, staff and citizens that were present for the HLC meeting introduced themselves.

Staff provided copies of the Historic Landmark Preservation Ordinance to new members.

4. Approval of the March 16, 2016 meeting minutes

Lisa Patterson made a motion to approve the meeting minutes of March 16, 2016. Seconded by Blake Kaiser and the motion passed unanimously.

5. Citizen comments.

There were no citizen comments

6. Election of Chairman, Vice Chairman and Secretary in accordance with Chapter 14, Section 14.03.001(c)(4) the City of Bastrop Code of Ordinances.

Lisa Patterson made a motion for Dan Hays-Clark to remain Chairman. Seconded by Christine Cartwright and the motion passed unanimously.

Lisa Patterson made a motion nominating, Susan Long to become Vice Chairman. Seconded by Christine Cartwright and the motion passed unanimously.

Lisa Patterson made a motion nominating, Blake Kaiser to become Secretary. Seconded by Christine Cartwright and the motion passed unanimously.

7. Introduction of Sarah O'Brien, Director of Bastrop Main Street Program.

Dan Hays-Clark introduced Sarah O'Brien. Sarah O'Brien began as Director of Bastrop Main Street program in April 2016. Ms. O'Brien gave a brief introduction and looks forward to working with the Historic Landmark Commission.

8. Discussion and possible action to invite the First United Methodist Church including the Memorial Bell Tower located at 1201 Main Street, to apply for Significant Landmark Status.

Chuck Day, church member, was present to answer questions and discuss the proposed invitation. Additional photos of the Memorial Bell Tower were passed out to those present.

Representatives for the church have indicated that the church sanctuary meets criteria numbers 1, 2, 3, 4 and 6. The Commission agreed. Lisa Patterson noted that the Memorial Bell Tower meets 1, 2, 3, 4, 6 and also 7 because it has a State marker. The Commission agreed and noted that the site and the fellowship hall are not part of the Significant Landmark status.

1. Possesses significance in history, architecture, archeology or culture.
2. Is associated with events that have made a significant contribution to the broad patterns of local, region, state or national history.
3. Is associated with the lives of persons significant in Bastrop's past.
4. Embodies the distinctive characteristics of a type, period, or method of construction.
5. Represents the work of a master designer, builder or craftsman.
6. Represents an established and familiar visual feature of the city.
7. Is designated as a Recorded Texas Historic Landmark or State Archeological Landmark, or is included on the National Register of Historic Places.

Lisa Patterson was surprised that the church was not already designated as significant and several members agreed. Christine Cartwright stated she is a member of the church congregation and will recuse herself from the vote to issue an invitation.

Dan Hays-Clark entertained a motion. Lisa Patterson moved to issue an invitation to invite The First United Methodist Church, including the Memorial Bell Tower to apply for Significant Landmark status. Seconded by Blake Kaiser and the motion passed unanimously, with Christine Cartwright abstaining.

9. Discussion, consideration and possible action on a Certificate of Appropriateness for the WF Tribble House at 402 Cedar Street to repair/ renovate the flat roof porch, damaged bead board ceiling, decking and porch columns.

Sandra Chipley and Charles Kellogg, owners of 402 Cedar, were present to answer questions and discuss the proposed repairs to the porch. Sandra explained that the porch had been damaged over the years by leaks that moved the length of the porch. The previous repair approximately 15 years ago was not done well and they would like to replace all deck boards and have columns repaired, re-installed and painted properly. General maintenance of the historic home. Sandra stated that she had been able to date the house to the 1870's, however believes that the front rooms may be earlier (1850's), but her research has not been completed. No

changes will be made to the home's exterior appearance, just renovations to bring back to good condition.

Richard Andrews, who fought and died in the Texas Revolution, owned the block the house was built upon. At a later date, Sandra Chipley would like a plaque designated for the blocks historical significance.

Christine Cartwright made a motion to approve the Certificate of Appropriateness to repair/ renovate the flat roof porch, bead board ceiling, decking and porch columns, as submitted. Seconded by Lisa Patterson and motion passed unanimously.

10. Discussion and possible action to identify properties to be invited to apply for Significant Landmark and Historic designation.

Melissa McCollum discussed the Bastrop Historic Properties map and the homes designated through the City's process, State of Texas and National Historic designations. Many properties are only designated as Bastrop Significant and should be asked to apply for Bastrop Historic designation. Many other properties have National Historic and or Texas Medallions, but are not registered at the local level.

Lisa Patterson noted that the Commission could do this in phases. Phase one: move those that are designated as a one (Bastrop Significant) to a two (Bastrop Historic) as shown on the Bastrop Historic Properties Map.

This Commission would like to invite properties to be designated at the local level to protect the history. Dan Hays-Clark mentioned that the list provided was out of date, several of the listed homeowners had changed hands and some of the landmarks on the map had already been awarded Bastrop Historic significance. Staff will make changes/ updates to the map and listing and bring back at a future Commission meeting.

Lisa Patterson noted that we should compile a list that also included the homes name, nomenclature ie: the WF Tribble House. Dan Hays-Clark agreed that to locate a properties history many times, it was found more easily by using the homes historical name. Dan Hays-Clark also stated that as the group drives around they should pay attention to those homes that are historic but are not on any of the historical designation list's, as yet and note the address so that they may also be approached.

11. Director's Report:

a) Direction from the Historic Landmark Commission on any items to be included on future agendas.

Updates on the Bastrop Historic Properties map and the list of Significant and Historic Landmarks will be given to the Commission and discussed at the next meeting.

b) Update on the Comprehensive Plan.

Melissa McCollum gave a status update on the Comprehensive Plan. The Steering Committee will be meeting for the following two weeks on August 24th and August 31, 2016. They will be discussing the transportation as well as the parks and recreation chapters.

c) Update on Form Based Code for the north area

Melissa McCollum gave a status update that a report has been received from consultants and the Task Force would be giving a presentation at the City Council meeting in the upcoming month.

d) Budget request for historic preservation survey and design standards.

Melissa McCollum said that the historic preservation survey and design standards had not been budgeted for, at this time. The Commission requested copies of the HLC and Form Based Code Ordinances to be forwarded to all members. The Commission will look to using HLC members to potentially update/create a historic preservation survey and will work with the Historical Society on records of structures.

12. Adjourn.

At 6:52 p.m. Lisa Patterson made a motion to adjourn. Seconded by Christine Cartwright and the meeting adjourned.

Dan Hay-Clark, Chair