

**City of Bastrop**  
**FY 2024-2025 Strategic Planning Calendar**

*(assumes no voter approval election required)*

<b>Preparation</b>	January 17	City Council Candidate filing period begins
	February 13*	Last council meeting before deadline to call general election ( <b>deadline Feb 16</b> )
	February 16	City Council Candidate Filing period ends
	February 27*	City Council Candidate Orientation
	March 4	Staff planning session - FY2024-2025 Budget Kick-off
	April 3	Special City Council Planning Session - Transportation Plan, Additional Policy Objectives and Funding Alternatives. Water Master Plan update.
	April 17	Special City Council Planning Session - Comprehensive Plan, Capital Plan Review, and Fiscal Forecast Assumptions.
	May 1	Receive preliminary notices of appraised value from Chief Appraiser
	May 4	Election Day
	May 12*	Special City Council Pre-budget Planning Session (All day) - Review Focus Areas, Management Projects/Enhancements, Affirming Tax Revenue target, Service and Service Levels, and receive direction from City Council.
	May 14*	Canvass Results of May 4th Election
	May 17	Community Support and Non-Special Event HOT Tourism related organization applications available at City Hall and on City's website
	May 16	Hunter's Crossing Local Government Corporation Meeting to review budget and propose Special Assessments
	June 21	Deadline - Community Support & Non-Special Event HOT Organization applications for FY2023 Funding (5:00pm)
	July 9*	Community Support Organizations present their funding request to Council (limit 3 minutes)
	July 25	Deadline for Chief Appraiser to certify rolls to taxing units
	May 31	Publish Notice of proposed Special Assessments (must be posted 15 days prior to Public Hearing)
<b>Adoption</b>	June 25*	Public Hearing Special Assessments for Hunter's Crossing PID; First Reading of the Amended and Restated Service and Assessment Plan.
	July 9*	Council Meeting - Second Reading of the Amended and Restated Service and Assessment Plan.
	July 23*	City Manager presents the FY 2024-25 Budget (considered filed with the City Secretary)
	August 13*	City Council Joint meeting with the Visit Bastrop Board to review Visit Bastrop's Business Plan and Proposed Budget for FY2025
	August 13*	Meeting of the Governing Body to discuss the proposed tax rate; if proposed tax rate will exceed the No-New-Revenue Tax Rate or the Voter-Approval Tax Rate (whichever is lower), take record vote and schedule public hearing.
	August 21*	Budget Workshop - Review Proposed Budget
	August 22*	Budget Workshop#2 - Review Proposed Budget (if needed)
	August 23	Published Notice of Budget Hearing (must be posted 10 days prior to Public Hearing); Publish Notice of Tax Rate Hearing (must be posted 5 days prior to Public Hearing)
	August 27*	Council Meeting - Adopt Financial and Purchasing Policies;
	September 10*	Council Meeting - Public Hearing and First Reading on Tax Rate Ordinance; Budget Public Hearing; First Reading on Budget Ordinance.
	September 17*	Council Meeting to adopt tax rate and budget. Must adopt budget before tax rate. City Council must take a separate ratification vote to adopt any budget that will raise total property tax revenue.
<b>Implementation</b>	October 1	Fiscal Year begins
	October 8*	Distribute Final FY2023 Adopted Budget Book
	November	Begin FY2023-2024 audit
	December	Presentation of preliminary unaudited financial report for FY2023-2024
*Council Meeting		

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