

ORDINANCE NO. 2018-23

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, ADOPTING A BUDGET FOR THE FISCAL YEAR 2018-2019 (OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019), ATTACHED AS EXHIBIT A; PROVIDING THAT EXPENDITURES FOR SAID FISCAL YEAR BE MADE IN ACCORDANCE WITH SAID BUDGET; PROVIDING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the City Manager and staff have prepared and filed with the City Secretary a proposed budget for the operation of the City during Fiscal Year 2018-2019; and

WHEREAS, the City Manager of the City of Bastrop has submitted to the Mayor and Council a proposed budget of the revenues and expenditures/expenses of conducting the affairs of said City and providing a complete financial plan for Fiscal Year beginning October 1, 2018 and ending September 30, 2019; and

WHEREAS, the City Council on September 11, 2018 conducted a public hearing to receive input from citizens of the City concerning the content of the budget, and for which notices were duly posted in the *Bastrop Advertiser*; and

WHEREAS, the City has acknowledged that this budget will raise more total property taxes than last year's budget by \$247,517 or 4.8%, and of that amount \$127,981 is tax revenue to be raised from new property added to the tax roll this year; and

WHEREAS, the City Council having considered the proposed budget and minor changes, at length, and having provided input in its preparation, has determined that the proposed budget and the revenues and expenditures contained therein are in the best interest of the City and, therefore, the Council desires to approve and adopt the budget by formal action.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, THAT:

Section 1: The proposed budget for the fiscal year beginning October 1, 2018 and ending September 30, 2019, as submitted to the City Council by the City Manager, which budget is attached hereto as Exhibit "A," for all purposes is hereby approved and adopted as the City's budget of all revenue and expenditures/expenses of the City of Bastrop, Texas for Fiscal Year 2018-2019; and

Section 2: The sum of forty-five million, six hundred seventy-eight thousand and five hundred seventy-four U.S. Dollars (\$45,678,574) is hereby appropriated for the City's FY2018-2019 Budget. Further, these funds are for payment of operating, capital, and debt service expenses associated with the operation and administration of the City, according to the various purposes and intents described in the FY 2018-2019 budget document.

Section 3: Should any paragraph, sentence, subdivision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this Ordinance, as a whole, or any part or provision thereof, other than the part or parts adjudged to be invalid, illegal, or unconstitutional.

Section 4: This Ordinance shall be in full force and effect from and after its adoption by the City Council, pursuant to applicable State and local laws and the City Charter.

Section 5: All other ordinances and Code provisions that are in conflict herewith are hereby repealed, but only to the extent of any such conflict or inconsistency.

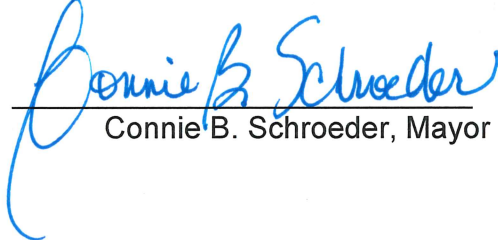
Section 6: The City Council of the City of Bastrop, Texas met in a public meeting on September 25, 2018, and adopted this ordinance with a majority vote as follows:

Mayor Pro Tem Lyle Nelson	YEA <input checked="" type="checkbox"/>	NAY <input type="checkbox"/>	ABSTAIN <input type="checkbox"/>	ABSENT <input type="checkbox"/>
Council Member Bill Peterson	YEA <input type="checkbox"/>	NAY <input type="checkbox"/>	ABSTAIN <input type="checkbox"/>	ABSENT <input checked="" type="checkbox"/>
Council Member Drusilla Rogers	YEA <input checked="" type="checkbox"/>	NAY <input type="checkbox"/>	ABSTAIN <input type="checkbox"/>	ABSENT <input type="checkbox"/>
Council Member Bill Ennis	YEA <input checked="" type="checkbox"/>	NAY <input type="checkbox"/>	ABSTAIN <input type="checkbox"/>	ABSENT <input type="checkbox"/>
Council Member Deborah Jones	YEA <input checked="" type="checkbox"/>	NAY <input type="checkbox"/>	ABSTAIN <input type="checkbox"/>	ABSENT <input type="checkbox"/>

READ and APPROVED on First Reading on the 11th day of September 2018.

READ and ADOPTED on Second Reading on the 25th day of September 2018.

APPROVED:



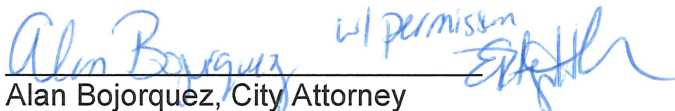
Connie B. Schroeder, Mayor

ATTEST:



Ann Franklin, City Secretary

APPROVED AS TO FORM:

 w/ permission

Alan Bojorquez, City Attorney

State Firefighters' & Fire Marshals' Association of Texas
PO Box 1709
Manchaca TX 78652
Tel: 512.454.3473
E-Mail: info@sffma.org



INVOICE 1041

8/31/2018

BILL TO

MESSAGE

Butch Collins

Bastrop FD
1311 Chestnut St
Bastrop, TX 78602-3404

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	HAIX Airpower XR1 - 12.5 XW	263.00	263.00
	SUBTOTAL		263.00
	SALES TAX		21.70
	TOTAL		284.70
	PAYMENT/CREDIT/WRITE OFF/DISCOUNTS APPLIED		(0.00)
	TOTAL DUE BY 9/30/2018		284.70

Thank you for your business!

CURRENT	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	TOTAL OPEN INVOICE
284.70	0.00	0.00	0.00	284.70

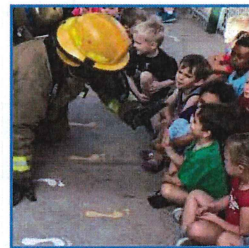
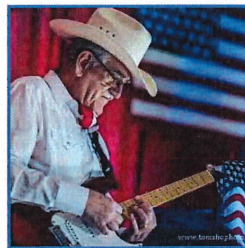
Ship To:
Bastrop FD
1311 Chestnut St
Bastrop, TX 78602-3404

[Submit payment online here](#)



FY 2018 -19 Budget

Proposed





Introduction

Introduction

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The mission of the City of Bastrop is to continuously strive to provide innovative and proactive services that enhance our authentic way of life to achieve our vision.



Mission Statement

Executive Team



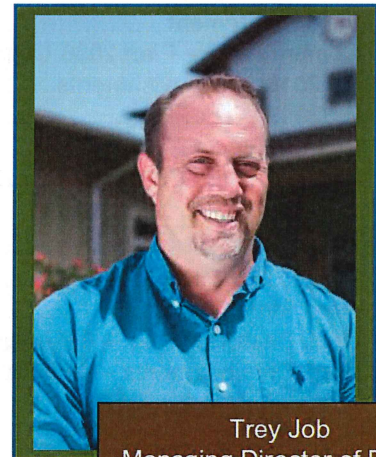
Lynda Humble
City Manager



James Altgelt
Director of Public Safety &
Police Chief



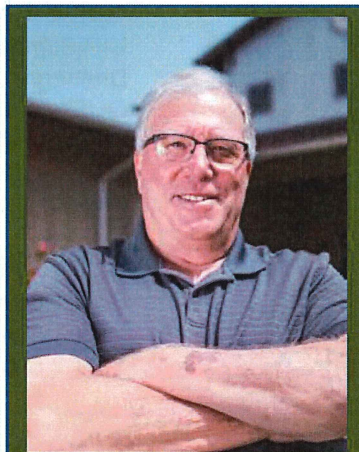
Tanya Cantrell
Director of Human
Resources



Trey Job
Managing Director of Public
Works & Leisure Services



Sarah O'Brien
Director of Hospitality &
Downtown



Jerry Palady
Director of Engineering &
Development



Tracy Waldron
Chief Financial Officer

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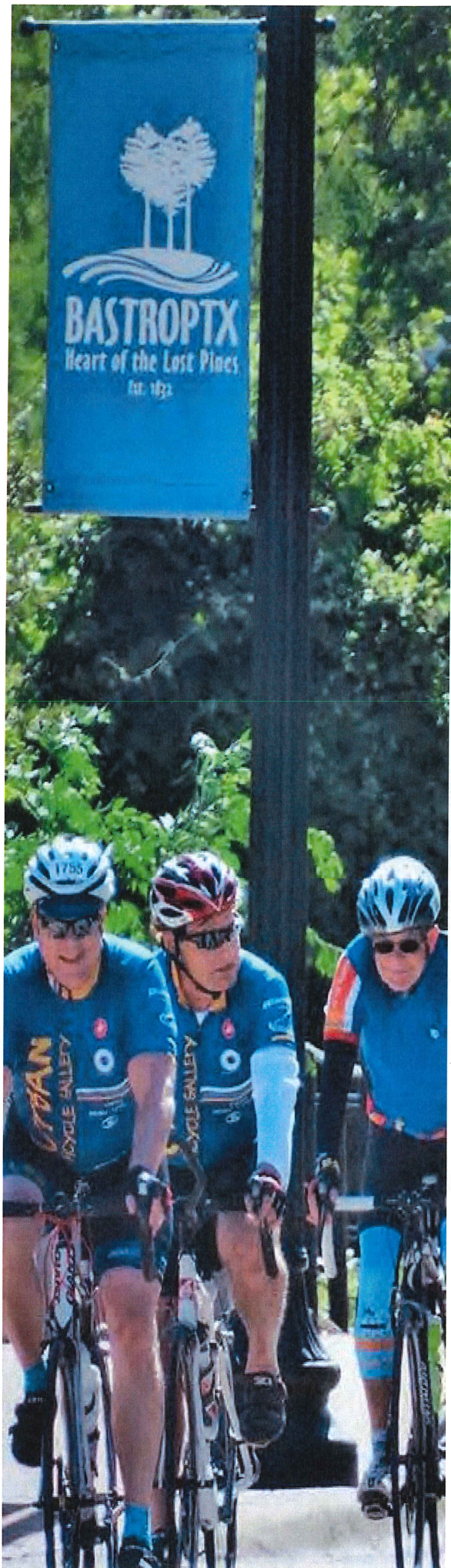
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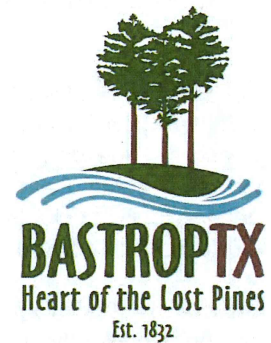
Overview

Overview

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Memorandum

TO: Honorable Mayor & Council Members
FROM: Lynda K. Humble, City Manager 
DATE: September 11, 2018
RE: UPDATED - Proposed FY 2019 & Planning FY 2020 Budget



I am pleased to provide the Proposed FY 2019 budget and Capital Improvement Program for your consideration. Having held three (3) discussions on this budget since August 20th, all of your requested changes are reflected in this document.

To provide perspective, municipal budgets really are not about the numbers, even though most pages contain nothing but numbers. This budget is the single most important policy decision you will make all year. This document serves as the conduit for funding required for all programs, services, and projects to be delivered in FY 2019 by the City of Bastrop, whether it is through personnel, equipment, professional services, or community support.

FY 2018 Year in Review

I want to highlight some of the accomplishments of FY 2018. What a great year FY 2018 has been for the City of Bastrop! There has been significant progress in the City, both in the community and operationally within the City organization.

Transportation, Infrastructure, and Utilities

Completion of SH 71 & SH 95 Overpass was completed this year, which has had a very positive impact on traffic movement through Bastrop. Its completion is a positive first -step in helping to manage traffic congestion over the next few years, as TxDOT continues improvements on SH 71 including the construction of new main lanes and new service roads across the Colorado River.

Construction of Agnes Road Extension has started between SH 304 at Home Depot Way to the end of the Seton property. BEDC has funded this \$1.2 million extension, which is anticipated to be complete by early 2019. This construction is already having a positive impact on development beyond the Seton Hospital project.

16" Water Line across the Colorado River is 95% complete. This water line is a critical connection to connect all three (3) waters zones in the City's water utility system.

Childers Rehabilitation Project was completed by Public Works. Staff completed drainage work in

addition to rehabilitating the road surface. This project was completed in early August.

Gills Branch Clean-Up is now routinely cleaned up in the Spring in preparation of the Spring and Fall rainy seasons



Picture: SH 71/95 Interchange under construction

To punctuate their achievements in FY 2018, outlined below is a short summary, not intended to be all inclusive, but to provide some perspective on the diversity of items handled on a daily basis:

Short Summary of FY 2018 Daily Workload Indicators		
Toilets continued to flow	Processed 378 job applications.	Sold 69 cemetery plots.
Water continued to run	Conducted 35 interviews.	Filed 45 cemetery plot deeds.
Process 1,043 Cases (CID)	Posted 43 Council Agendas.	Performed 114 bank reconciliations.
Investigated 773 accidents. (Police)	Televised 41 Council Meetings plus BEDC and P&Z meetings.	Processed 6 projects with FEMA for Hurricane Harvey.
Answered 543 animal control calls.	Prepared staff reports and presentations for 100+ resolutions and 18+ ordinances.	Processed 552 journal entries.
Answered 669 code enforcement calls	Opened 1,194 new utility accounts.	Processed 42,393 payments, of which 26,514 were by hand.
Responded to 5,487 dispatched calls for service. (Police)	Created 2,089 utility work orders	Issued 916 permits totaling \$507,000 in revenue.
Initiated 4,175 self-initiated calls for service. (Police)	Filed 13 insurance claims.	Worked over 2,150 hours of permitted and non-permitted special events.
Received 142 pounds of drugs in the Drug Take-Back program.	Prepared 20 financial reports.	Cleaned 11 facilities, 115,000 sq.ft., on a routine basis.
Conducted 1,359 hours in emergency management training organization-wide.	Processed 100 new vendors.	Answered countless emails.
Responded to 414 Fire calls.	Processed 3,348 payments.	Answered countless telephone calls.
Circulated 145,827 Library items.	Welcomed 115,461 visitors to Library.	Served 14,349 attendees at library programs and activities.
Processed 964 I.T. Help Desk Tickets.	Processed 26 payrolls with average of 162 employees each.	Assisted countless citizens and visitors.
Held May Election.	Held quarterly meetings with employees.	Received less than 25 Workers Compensation claims with less than 5 loss time claims.
Hosted 12 Farm Street Opry's.	Hosted Red White & You Dance	Processed 1800 IVR payments in utility billing.

The City Council adopted nine (9) focus areas to provide structure around how organizational resources should be allocated to achieve their Vision. A Five (5) Year Operational Workplan was created in September 2017 and built around these nine (9) areas. This FY2018 – FY 2022 Work Plan contains 186 items, of which 113 items or 61% were placed in FY 2018.

In FY 2018, 65 items were completed, 33 items are in progress, and 20 received no action. There were five (5) items moved up from future years. So, of the 61% or 113 items included in the FY 2018 work plan, 87% of these items were completed or in-progress.

I said during the presentation introducing the work plan to Council that all work plan objectives are never completed, but provide an operational plan for organizational focus. With this perspective, once the organization completes the daily workload, we use excess capacity and after-business hours to work on the Organization's Work Plan.

Outlined below is a summary highlighting many of the **OUTSTANDING** FY 2018 Work Plan accomplishments, which underscores the strong partnership between policy and operations. Here is a short-summary of the FY 2018 anticipated work plan accomplishments:

over 14.7 million impressions valued at \$250,000, created a specific website, held weekly meetings with influencers, and did lots of preaching!

- **Opened the Emergency Operations Center for Hurricane Harvey, manned 24 hours a day for 3 days,** and are still addressing FEMA grants for projects. While the City did not experience city-wide flooding, there was damage to drainage and trail infrastructure. An after-action evaluation identified numerous deficiencies, either from lack of training or processes, that staff has actively worked to resolve during FY 2018.
- **Moratorium on development permits and approved an emergency drainage ordinance.** On August 14, City Council approved a temporary moratorium on development permits within the City for the next 90 days and emergency drainage ordinance. Staff is working through questions, revising internal processes, and processing applications for exemptions, exceptions, and waivers

Culture of Achievement

A "Culture of Achievement" cannot occur without really **FANTASTIC** team members!!! There have been numerous internal promotions this year as well as professional achievements through certifications. And, if all of these accomplishments weren't enough, **there will be NO health insurance rate increases next year!!!** We added Compass Medical Concierge Services as an employee benefit this year at an annual cost of approximately \$7,600. The purpose of Compass is to help employees get the best prices on medical tests, prescriptions, and have an advocate to address medical billing issues. **Year 1**

participation rate has been about 35% with a savings in health claims of \$100,000, which is a 13:1 return-on-investment!!! Given our size, this savings can be attributed to why there is no health insurance rate increase.

Included in this year's budget is a 2.5% step increase given on the employee's anniversary and a 2% cost-of-living increase, which will be implemented on the first payroll this October.

FY 2018 Internal Promotions & Certifications		
Promoted Margaret Silbernagel to Assistant Finance Director.	Promoted Curtis Hancock to Assistant Public Works Director.	Promoted Cody Reynolds to Foreman; Received Class C Water Distribution Certificate.
Promoted Christina Davis to Customer Service Coordinator.	Promoted Colin Guerra to Chief Storyteller and Resident Artist.	Promoted Jennifer Bills to Interim Planning Director.
Promoted Sarah O'Brien to Hospitality & Downtown Director.	Promoted James Altgelt to Director Public Safety/Police Chief.	Promoted Christopher Chavez to Sergeant.
Promoted Clint Nagy to Assistant Police Chief.	Promoted Ryan Preston to Sergeant.	Promoted Vicky Steffanic to Sergeant.
David Juarez received his Class C Water Distribution Certification.	Promoted Darrin Glenn to Detective; Received his Master Peace Officer Certification.	John DuBose received his Master Peace Officer Certification.
Dale Hamilton received his Master Peace Officer Certification.	Promoted Heather Ambrose to Public Works Technician.	Promoted Charles Hastings to Operator.
Sergio Preciado received his Class C Ground Water Certification.	Promoted Jerry Palady to Director of Engineering & Development.	Promoted Andres Rosales to Interim Fire Chief.
Promoted Jesse Migas to Interim Director of Information Technology.		

FY 2019 – "It's Just Our Future!"

Without a doubt, we are all very proud of the FY 2018 accomplishments. However, we also recognize that we have "maxed-out" the existing capacity of this

organization. There are two (2) ways to achieve additional capacity. First, additional employees are desperately needed as we manage the growth and needs of this community. Second, several processes have been identified that need to be "overhauled" in

FY 2019 – Additional Work Plan Items from Proposed Budget

There are several significant initiatives that will be included in FY 2019 Work Plan that are included in the Proposed FY 2019 Budget. A summary of those items includes:



- **Code Update – Phase 1**, which will include updating Zoning and Sign Ordinances, to be fiscally sustainable and geographically sensitive and in alignment with Comprehensive Plan. Estimated completion

date is March 2019. This is a cornerstone project to Building Bastrop.

- **Code Update - Phase 2**, which will include updating technical criteria manual including construction standards, review and modifications to subdivision ordinance and development process to align with updated development codes (Phase 1) and Comprehensive Plan. Estimated completion date is December 2019. This is a cornerstone project to Building Bastrop.
- **Fiscal Impact Analysis Model** to ensure financial sustainability regarding development. This is a cornerstone project to Building Bastrop.
- **Capital Improvement Projects** – See Below.
- **Street Maintenance Program** – See Below.
- **Skate Park Design** – Phase 1 to be built in Fisherman's Park.

Certificates of Obligation, Series 2018

On August 28, 2018, the City of Bastrop sold Certificates of Obligation (CO's), which generated \$4.7 million for capital improvement projects **WITHOUT A TAX RATE INCREASE**. The City's long-term bond ratings were affirmed at AA by Standard & Poor's on August 22, 2018. The factors were considered in their rating analysis:

- Strong economy, with access to a broad and diverse metropolitan statistical area (Austin);
- Strong management, with good financial policies and practices;
- Strong budgetary performance;
- Very strong budgetary flexibility, with an available fund balance in FY 2017 of 35% of operating expenditures; and
- Very strong liquidity, with total government available cash at 106.8% of total governmental fund expenditures and 6.5x governmental debt service.

The proceeds from the \$4.7 million bond sale will fund the following projects:

Street Maintenance – Years 1 & 2 for \$1,100,000; Pine Street Drainage Match - \$123,750; Public Works Drainage Match - \$115,500; Jasper/Newton Street Drainage Match - \$223,500; Old Iron Bridge Structural Improvements - \$2,000,000; and Main Street Sidewalk & Street Improvements - \$1,100,000.

Capital Improvement Projects

There are five (5) sections in this year's CIP. Each section project has its own individual sheet that includes a Project Description/Location, Justification, Picture, Estimated Project Costs, and Funding Sources, which can be found in the Capital Improvement Project Section of this budget.

CIP Category	Total Outstanding Cost
Drainage CIP – 3 Projects	\$1,348,400
Quality of Life CIP – 2 Projects	\$2,273,685
Transportation CIP – 4 Projects	\$5,408,194
Water CIP – 6 Projects	\$14,954,608
Wastewater CIP – 5 Projects	\$39,158,577
TOTAL CIP Outstanding Costs	\$63,143,464



Conclusion

Budgets do not build themselves. I appreciate ALL of the input provided by City Council and our citizens. City Council has invested considerable time this year participating in multiple special budget workshops to understand the needs and related challenges of numerous items funded in this budget. This Council has pledged to make much needed investments in aging infrastructure and implement the goals outlined in Comprehensive Plan 2036. Funding the \$63 million Capital Improvement Program underscores your BOLD commitment to “doing nothing is no longer an option.” In the Strategic Vision Section, there is a summary of actions taken in FY 2018 or planned for FY 2019 by each goal in the Comprehensive Plan. No doubt, the City of Bastrop is committed to this Community’s vision represented by action and follow-through.

I remain extraordinarily proud of the Cabinet and their staff. Beyond the accomplishments achieved in FY 2018, incredible teamwork was displayed by recognizing the organization’s needs during the entire budget process, scrubbing individual line items, and reallocating resources to the “right” things without trepidation. Leading with an “abundant” mindset recognizes that true success is a “team” sport!

As fantastic as FY 2018 has been, FY 2019 will be all that and more! It sounds cliché, but it is truly an exciting time for the City of Bastrop. I am extremely proud of the strong partnership between policy and operations!!

Thanks for your continued mission driven, bold Leadership!

Community Profile



Known as the “Heart of the Lost Pines,” Bastrop, Texas, is a unique community that couples historic small-town charm with big-city amenities and an exceptional quality of life. The City covers approximately 9.4 square miles and is the county seat of Bastrop County. Bastrop is strategically and centrally located on State Highway 71, with convenient access to Austin-Bergstrom International Airport, and within an easy distance of three major metropolitan areas. With Austin just 30 miles to the west, Houston two hours southeast, and San Antonio one-and-a-half hours to the southwest, Bastrop is in an advantageous position for cultural and economic development.

Historic by Nature

Bastrop is among the oldest towns in Texas. Originally, the site served as a meeting ground for the Tonkawa and other Southwestern Indians. It also provided a vital Colorado River crossing on the Old San Antonio Road, a major part of the El Camino Real de los Tejas. The area was settled in 1804 and the City was officially established on June 8, 1832. Bastrop founder Stephen F. Austin named the City for his longtime friend and co-worker, the Baron de Bastrop.



Downtown Bastrop represents a unique blending of the old and new. Nestled on the banks of the Colorado River, the historic district is filled with a variety of shops and restaurants. Bastrop has more than 130 registered historic sites and beautifully restored 19th and early 20th century homes. Its picturesque Main Street downtown district bustles with an eclectic mix of retail shops and restaurants. In 2010, the National Trust for Historic Preservation named Bastrop one of its Dozen Distinctive Destinations™. The Bastrop Main Street Program is

a proud participant of the Texas Main Street Program and Main Street America. Bastrop’s Main Street Program celebrated its 10th anniversary in 2017 with a continued vision of preservation, enhancement, and commercial vitality of our historic downtown as a distinctive destination that engages and inspires both residents and visitors.

Embracing the Future

Today, this dynamic city is growing. With a current population of approximately 8,911, Bastrop proudly preserves its historic past while embracing the challenges of modern-day growth and economic needs. The 2010 census showed the City of Bastrop’s population increased 30.93% from the previous census in 2000. It is estimated the City has grown an additional 20.14% since 2010. The projected population for 2021 is 9,345. The City has about 18 square miles under annexation agreements and an additional 154.7 square miles of extraterritorial jurisdiction. Austin was named the Number 1 place to live in 2017 by *the U.S. News and World Report*, which will have a direct impact on the growth that Bastrop will experience throughout the next decade.

There are several major development projects currently underway. Seton Family of Hospitals has started construction on a \$30 million, 40,000 square foot medical facility slated to be completed by spring 2019. This facility will include an emergency room,

economic growth and is poised for future growth and development. Major area employers include Bastrop Independent School District, Hyatt Regency Lost Pines Resort, Bastrop County, MD Anderson Cancer Center, Walmart, Bastrop Federal Correction Institute, and H.E.B. Food Stores.

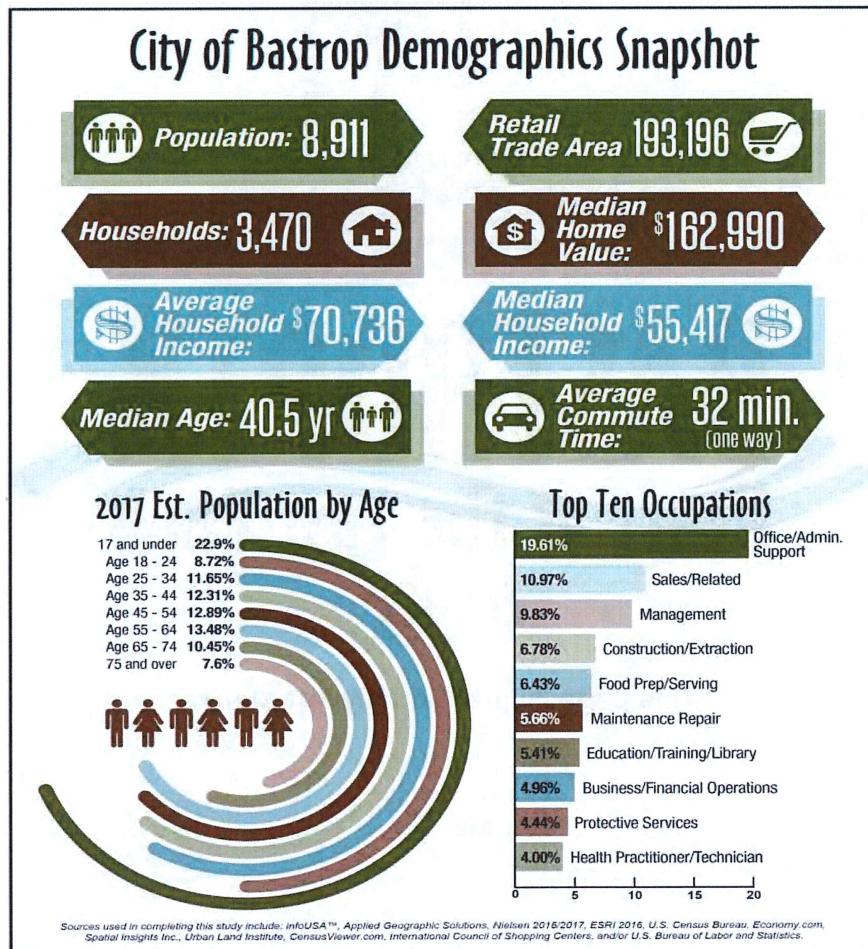
Education

Area students are served by Bastrop Independent School District, which has an enrollment of over 10,000. Bastrop ISD's boundary covers an area of nearly 450 square miles and includes the communities of Bastrop, Cedar Creek, Red Rock, Rockne, Paige, and vast rural areas of Bastrop County. The District's Colorado River Collegiate

Academy was one of only 400 institutions that earned all possible Academic Distinctions in 2016, with other schools in the district earning distinctions in social studies, science, math, and postsecondary readiness.

Calvary Episcopal School is a private school serving children from Pre-K through 6th grade located in Downtown Bastrop.

Six colleges and universities are within an hour's drive of Bastrop: Austin Community College, University of Texas, St. Edward's University, Concordia University, Texas A&M, and Texas State University.







Strategic Vision

Strategic Vision

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Seton Hospital Groundbreaking – May 2018



Bastrop – a welcoming community with a compassion for our diversity, a tapestry of people, arts, and structures; preserving our history and character while embracing progress around our unique environment.



Vision Statement

Comprehensive Plan

Goals & Objectives

Bastrop Comprehensive Plan 2036 was adopted in November 2016 and serves as only the second Comprehensive Plan adopted by the City. The first plan, Bastrop Comprehensive Plan 2020, was adopted in 2001. Much had changed in the community during this 15 year period. Therefore, an extensive citizen engagement process was initiated including over 2,545 cumulative survey responses throughout the planning process. The online response to the survey elicited responses from 975 city residents, which is a response rate of nearly 14% of Bastrop's total population. There is a strong commitment on the part of Bastrop's current Council to ensure this document serves as a significant cornerstone to the strategic planning initiatives under taken by the organization. This document highlights the adopted goals and any anticipated or completed progress.

■ Community Growth ■

Goal 2.1 - Maintain and enable a policy of “measured growth” as represented by the Bastrop Growth Program.



Goal 2.1 Status – In Progress - FY 2020 Completion

City Council has taken the following action to achieve this goal:

- Created an initiative known as “Building Bastrop” to guide responsible development that honors our authentic past and prepares for our sustainable future.
- Established requirement that all codes take a holistic approach to create geographically-sensitive, fiscally sustainable development in the future.
- Implemented a Drainage Moratorium on all development to stop all development that is detrimental to community.
- Hired Simplicity Design (SCD) to update all existing land-use and development related codes and align them to the Comprehensive Plan.
- Protecting Bastrop's authentic past by “coded the DNA” of Downtown Bastrop to document regulations that work and have proven to be sustainable for more than a century.
- Updating Zoning Ordinance and Sign Ordinance by mid-March 2019.
- Updating all development-related codes by December 31, 2019.
- Funded the development of a Fiscal Impact Analysis model to ensure financial sustainability in FY 2019.
- Updating Interlocal 1445 Agreement with Bastrop County that establishes development standards in City's ETJ.

Goal 2.2 - Ensure long-term water system capacity and water quality for existing customers while accommodating incremental growth and development.

Goal 2.2 Status – In Progress - FY 2021 Completion

City Council has taken the following action to achieve this goal:

- Authorized purchase of additional 3,000-acre feet of water, for a total of 7,613-acre feet in Simsboro Aquifer.
- Reached consensus at March 24, 2018 Special Workshop to build consolidated water treatment plant that treats for improved aesthetics in water quality and purchase wholesale water from Aqua Water Corporation to manage excess demand until plant is complete.
- Approved Engineering Scope of Service with Freese & Nichols on September 11, 2018 to design and manage construction of consolidated water treatment plant at XS Ranch and distribution lines to Willow Plant.
- Estimated timeline for water plant production is FY 2021.

Goal 2.7 - Protect water quality in the Lower Colorado River Watershed by mitigating storm water discharges associated with growth and development.

Goal 2.7 Status – In Progress

City Council has taken the following action to achieve this goal:

- Requiring low impact development standards as a part of updating development code regulations.

Public Facilities

Goal 3.1 - Provide adequate and appropriate public facilities and services to maintain the safety and quality of life for residents, visitors, and workers in Bastrop.

Goal 3.1 Status – Ongoing

The following action has been taken to achieve this goal:

- Funded renovations in FY 2019 budget at City Hall to improve Planning & Zoning space and add additional offices.
- Funded feasibility study to evaluate long-term fire service in Bastrop and related facilities in FY 2019.
- Will include a Public Works facility study in FY 2020 budget for inclusion in a future CIP.
- Conducted over 2,350 hours of emergency management training organization-wide in FY 2018.
- Updating Equipment Replacement Schedule and reviewing replacement policies with Council – FY 2019.
- Completing necessary tasks to obtain Texas Police Chiefs' Recognition Program – FY 2019.

Goal 3.2 - Improve the long-term fiscal and environmental efficiency of public facilities.

Goal 3.2 Status – Ongoing

The following action has been taken to achieve this goal:

- Hired additional staff in FY 2019 to implement citywide electronic records management. In addition to adding much needed staff capacity, additional space will be freed up in all facilities that will no longer be required for physical records storage.
- Conducting a perpetual care actuarial study for Fairview Cemetery in FY 2019 to ensure long-term financial sustainability.
- Developing a 10-year building maintenance plan including inspections and annual contracts in FY 2019.
- Developing a 10-year park maintenance plan including inspections and annual contracts in FY 2019.
- Developing a Citywide Network Systems Replacement Schedule in FY 2019.

Goal 4.5 - Maintain or enhance the health of Bastrop's older and historic neighborhoods.

Goal 4.5 Status – On-Going

The following action has been taken to achieve this goal:

- Strengthened Local Preservation Ordinance in FY 2018.
- Established goal to obtain Certified Local Government designation in FY 2019.
- Established goal to create a Code Enforcement Strategic Plan with an education component upon completion of Phase I Code Updates – FY 2019 Work Plan.
- Will re-institute downtown incentive grant program in FY 2019 in partnership with Bastrop Economic Development Corporation.

■ Land Use and Community Image ■

Goal 5.1 – Utilize the Future Land Use Plan to guide decisions regarding proposed development and redevelopment activities in Bastrop and the City's ETJ.

Goal 5.1 - Status – On-going

The following action has been taken to achieve this goal:

- Planning & Zoning Staff reference the Future Land Use Plan in all staff reports, which provides basis for recommendations to Planning & Zoning Commission and City Council.
- The Future Land Use Plan will be incorporated into the Code Updates – Phase I and II, updated the zoning ordinance and technical design standards.

Goal 5.2 – Enhance community character and design through the amendment of city land development regulations and projects to improve the function and aesthetics of public properties.

Goal 5.2 - Status – In Progress – FY 2020 Completion

City Council has taken the following action to achieve this goal: (Please see Goal 2.1 for additional information)

- Funded Code Update – Phase 1 in FY 2019, which will include updating Zoning and Sign Ordinances, to be fiscally sustainable and geographically sensitive and in alignment with Comprehensive Plan. Estimated completion date is March 2019.
- Funded Code Update – Phase 2 in FY 2019, which will include updating technical criteria manual including construction standards, review and modifications to subdivision ordinance and development process to align with updated development codes (Phase 1) and Comprehensive Plan. Estimated completion date is December 2019.
- TxDOT has created landscaped gateways at SH 71 & Tahitian and SH 71 & Childers.

Goal 6.5 – Improve active transportation options.

Goal 6.5 - Status – On-going

The following action has been taken to achieve this goal:

- Completing gaps in residential sidewalks for traffic safety in the downtown corridor – FY 2019.
- Addressing ADA enhancements along Main Street as a part of the Main Street Rehabilitation Program, which is considered a high pedestrian traffic corridor.

Goal 6.6 – Expand and enhance transit services.

Goal 6.6 - Status – On-going

The following action has been taken to achieve this goal:

- Interlocal Agreement with CARTS was executed in FY 2018.
- A bus stop has been designed at Spring/Main Streets. Project has been put on-hold pending completion of Main Street Rehabilitation Project.

Goal 6.7 – Enhance multi-modal freight capacity

Goal 6.7 - No action

Goal 6.8 – Build a network of complete streets and preserve quality of place.

Goal 6.8 - Status – In Progress – FY 2020 Completion

The following action has been taken to achieve this goal:

- Phase I and II of the Code Updates will address street cross sections, which will incorporate Complete Streets principles – December 2019.
- Pop-up example of Main Street Rehabilitation project will be utilized after design, but prior to construction, to show context of public space, sidewalks, and roadway. – FY 2019

Goal 6.9 – Support the land use, economic development and urban design goals of the Comprehensive Plan.

Goal 6.9 - Status – In Progress – FY 2020 Completion

The following action has been taken to achieve this goal:

- Phase I and II of the Code Updates will address street cross sections, which will incorporate Complete Streets principles – December 2019.

■ Cultural Arts and Tourism ■

Goal 8.1 – Leverage existing downtown assets to spur additional business activity.

Goal 8.1 - Status – On-going

The following action has been taken to achieve this goal:

- Provide funding from Hotel Occupancy Tax to support offerings provided by the Bastrop Museum & Visitor Center and the Bastrop Opera House on an annual basis.
- Partnering through Main Street with the Chamber and BEDC to launch an annual training calendar and resource opportunities – 300 participants completed at least 1 offering in FY 2018.
- Continuing downtown incentive grants in partnership with BEDC in FY 2019.

Goal 8.2 – Diversify supply chain of natural assets.

Goal 8.2 - Status – On-going

The following action has been taken to achieve this goal:

- See actions listed under Goal 7.1 for increased community access to Colorado River as noted in Objective 8.2.2.
- Partnering with Cedar Creek High School to build planter boxes to enhance walkability and curb appeal of Historic Downtown.

Goal 8.3 – Bolster family and heritage tourism assets.

Goal 8.3 - Status – On-going

The following action has been taken to achieve this goal:

- Increased rentals at the Bastrop Convention Center by 50% in FY 2018 over FY 2017, with repeat conventions booked through FY 20.
- Revised contracts, marketing materials, and time offerings making renting the Bastrop Convention Center competitive.
- Provide full-service rentals at the Bastrop Convention Center including catering services (through contractual services with outside vendors), room setups and teardowns, tablecloths, table decorations, and drink stations.
- Provide successful programming including Farm Street Opry monthly, Boogie Back to Bastrop annually, and Red White & You Dance annually.

Goal 8.4 – Create a long-term strategy for placement of visual and performing arts assets.

Goal 8.4 - Status – On-going

The following action has been taken to achieve this goal:

- After completion a Request for Proposal process through the Bastrop Art in Public Places (BAIPP), City hired Go Collaborative on March 13, 2018 to complete a Cultural Arts Master Plan, which will be completed in January 2019.
- Funding has been allocated in the FY 2019 budget to begin implementation immediately upon completion of the study.

Policy & Operational FY 2018 Strategic Review

The City Council adopted nine (9) focus areas to provide structure around how organizational resources should be allocated to achieve their Vision. A Five (5) Year Operational Workplan was created in September 2017 and built around these nine (9) areas. This FY2018 – FY 2022 Work Plan contains 186 items, of which 113 items or 61% were placed in FY 2018.

In FY 2018, 65 items were completed, 33 items are in progress, and 20 received no action. There were five (5) items moved up from future years. So, of the 61% or 113 items included in the FY 2018 work plan, 87% of these items were completed or in-progress.

Outlined below is a summary highlighting many of the **OUTSTANDING** FY 2018 Work Plan accomplishments, which underscores the strong partnership between policy and operations.



Authentic Bastrop

Maintain and enhance our historic community feel by leveraging the combination of community, cultural, and recreational assets that make Bastrop a special place to live and work.

FY 2018 Achievements:

- Hired Go Collaborative to conduct a Cultural Arts Masterplan. Expected completion – January 2019.
- Provided coordination/logistical support for 50+ special events.
- Addressed public concern about roaming chickens/roosters by hiring a trapper, removing 93 chickens/roosters by year-end, and repealing the chicken sanctuary.
- Completed design for a skate park.
- Completed Delgado Park – Phase 1.



Communication

Support and enhance open two-way communication between the City and its residents and businesses

FY 2018 Achievements:

- Established City's communication vision and goals and increased social media engagement by 93%.
- Implemented customer portal to access individual utility billing information.
- Prepared FY 2019 budget for Distinguished Budget Presentation award.
- Improved visual experience to viewers watching Council meetings.
- Held joint workshops with City Council and active boards and commissions.



Community Safety

Keep citizens, businesses, and visitors safe.

FY 2018 Achievements:

- Conducted over 2,350 hours of emergency management training organization-wide.
- Created and implemented a Crisis Communication Plan.
- Completed FEMA Shelter, located at 1206 Linden.
- Installed new street signage with hundred block identification.
- Implemented rights-of-Way mowing contract.
- Completed Well J at XS Ranch.
- Awarded professional service agreement for design and construction management of a new wastewater treatment plant.
- Awarded professional service agreement for design and construction management of a new water treatment plant.

FY 2018 Achievements



Multi-Modal Mobility

Improved mobility for all modes of transit to integrate the community through connectivity.

FY 2018 Achievements:

- Approved Interlocal Agreement with CARTS.
- Hired MWM Design to design State Park Trail.
- Awarded contract for concrete contractor to complete gaps in sidewalks for traffic safety in Downtown.



Organizational Excellence

Organize governance; progressive operational policies and procedures; employee and citizen volunteer recognition.

FY 2018 Achievements:

- Implemented Neogov Software to improve employee onboarding and online job applications.
- Implemented Tyler Technology Police Records Management System, Police Computer Aided Dispatch, and Municipal Court software
- Held 1st Annual Boards & Commission & Volunteer Banquet.
- Held 1st Annual Boards, Commissions, and Volunteer Fair.
- Implemented a Citizen Input Survey on capital improvements, programs, and services.
- Participated in NIBBLES Backpack program building food bags feeding 100 food insecure BISD students each weekend during school year.
- Established 10-year maintenance program for water and wastewater infrastructure replacement.
- Completed Year 1 of testing 56,000 feet of sewer lines for Inflow & Infiltration, identifying and repairing 166 deficiencies – (Item moved up from FY 2019.)
- Revised City's Board & Commission Application.
- Hired Assistant Director of Public Works.
- Developed Emergency Management Plan Readiness Levels.



Unique Environment

Continue beautification of natural areas, parks, river, and landscape.

FY 2018 Achievements:

- Coordinated an Adopt-a-Street program with Keep Bastrop County Beautiful, which has adopted out 12 streets.
- Improved Christmas Lighting in Downtown and Fisherman's Park.
- Awarded professional service agreement for design and construction management for structural rehabilitation of the Old Iron Bridge. (Item moved up from FY 2019.)

Strategic Focus - FY 2019

The FY 2019 Organizational Work Plan contains 84 items considered “in-progress” in FY 2018, identified organizational “game changers” that correct manual time-consuming processes, all significant Innovation Fund items budgeted in FY 2019, and all ancillary items associated with the management of the Capital Improvement Program. **There are multiple items included in this workplan that will take several years to complete and will be carried-over in future years.**



Authentic Bastrop

Maintain and enhance our historic community feel by leveraging the combination of community, cultural and recreational assets that make Bastrop a special place to live and work.

AB #1	Complete Main Street Rehabilitation Project- <i>CIP Street Project</i> . (Comp Plan 6.3)
AB #2	Complete Old Iron Bridge Rehabilitation Project – <i>CIP Street Project</i> . (Comp Plan 7.1.3)
AB #3	Obtain Certified Local Government designation. (Comp Plan 4.5.1)
AB #4	Continue to facilitate downtown incentive grant program. (Comp Plan 8.1.6)
AB #5	Continue relocation program of chickens/roosters in downtown Bastrop.
AB #6	Develop a plan for private initiative to program and operate the City’s rodeo arena. (Comp 7.2.2)
AB #7	Build Phase I of Skate Park in Fisherman’s Park. (Comp Plan 7.2)
AB #8	Implement Cultural Arts Masterplan. (Comp Plan – 8.4.1)
AB #9	Complete North Main Community Rehabilitation Project including water and wastewater line replacement, street rehabilitation, and drainage improvements – <i>CIP Project</i> . (Comp Plan 2.5, 2.2, 2.6, 6.3)

Communication

Support and enhance open 2-way communication between the City and its residents and businesses.

C #1	Create and implement robust Capital Improvement Program Communication Program.
C #2	Create and maintain an annual calendar of City & Community Events for Council use.
C #3	Develop and produce a monthly electronic newsletter that tells the City’s story, whether it is about our value and/or to educate and/or engage our citizens while being open and transparent, distributed via our website and social media.
C #4	Develop process for monitoring and answering questions during Council Meetings on social media.
C #5	Develop a robust social media policy and metrics.
C #6	Install the VoteLynx System in Council Chambers.
C #7	Continue to improve communications with the Development Community.
C #8	Develop a “Librarian on the Loose” outreach program to take library services to nursing homes, correctional institutions, and schools.
C #9	Review and update BTXN (Cable Channel) ordinance and fee schedule.
C #10	Transition from Code Red to Everbridge, in conjunction with Central Texas Area Council of Governments, to better inform and education the community during emergency situations.
C #11	Evaluate options to utilize BTXN as a timely way to tell the City’s story, whether it is about our value and/or to educate and/or engage our citizens while being open and transparent, distributed via our cable channel, website, brick & mortar locations, and social media.

Organizational Work Plan - FY 2019

Fiscal Responsibility cont.

FR #5	Implement Year 2 of smoke testing schedule for annual identification of wastewater inflow and infiltration. (Comp Plan 2.5)
FR #6	Implement Year 1 of Wastewater System Maintenance Program. (Comp Plan 2.5)
FR #7	Develop Wholesale Water Rate Category.
FR #8	Develop Wholesale Wastewater Rate Category.
FR #9	Adopt standardized Wholesale Water Agreement.
FR #10	Adopt standardized Wholesale Wastewater Agreement.
FR #11	Conduct a perpetual care actuarial study for Fairview Cemetery to ensure long-term financial sustainability. (Comp Plan 3.2)
FR #12	Complete the redesign of the Hotel Occupancy Fund Community Program Funding Policy & Application to better leverage resources and maximize the visitors' experience. (Comp Plan 8.1)
FR #13	Update Equipment Replacement Schedule and review replacement policies with Council. (Comp Plan 3.1)
FR #14	Evaluate convention center rental rates based on 2-year history and actual costs of service. (Comp Plan 8.3.2)
FR #15	Complete Hunters Crossing Local Government Corporation & Public Improvement District statutory audit and implement recommendations.
FR #16	Receive transparency star for Public Pension from Comptroller's Office.
FR #17	Build Five (5) Year Financial Model, identify opportunities and threats, and anticipate organizational growth based on increased population and development.
FR #18	Evaluate need for centralized Procurement position in FY 20 budget.

Manage Growth

Plan for and manage growth, development, and redevelopment to maintain Bastrop's authentic feel and character.

MG #1	Update Zoning and Sign Ordinances (Phase 1 – Code Update) to be fiscal sustainable and geographically sensitive and in alignment with Comprehensive Plan. (Comp Plan 5.2)
MG #2	Update technical criteria manual (Phase 2 – Code Update) including construction standards, review and modifications to subdivision ordinance and development process to align with updated development codes and Comprehensive Plan. (Comp Plan 5.2)
MG #3	Develop Annexation plan and corresponding Development Plan. (Comp Plan 2.1.1)
MG #4	Adopt an Interlocal Agreement that establishes development standards for the City's ETJ in partnership with Bastrop County. (Comp Plan 2.1.2)

Multi-Modal Mobility

Improved mobility for all modes of transit to integrate the community through connectivity.

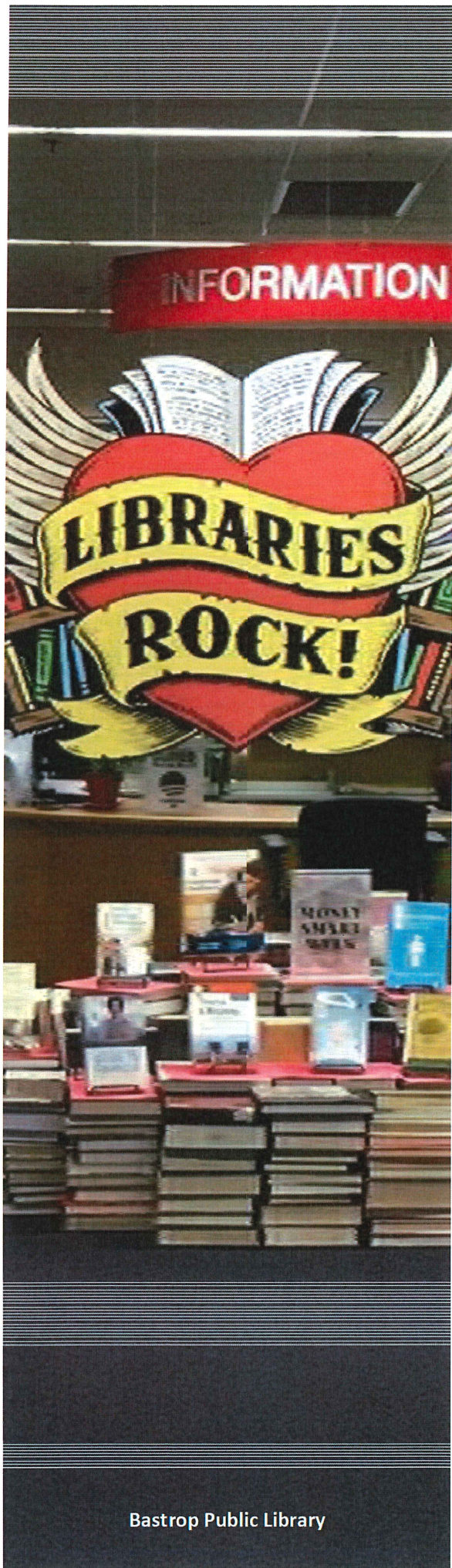
MM #1	Complete gaps in residential sidewalks for traffic safety in the downtown corridor. (Comp Plan 6.2)
MM #2	Complete the downtown trail expansion in partnership with Bastrop Economic Development Corporation. – <i>CIP Quality of Life Project</i> (Comp Plan 7.1.3, 8.2.2)
MM #3	Complete trail to Bastrop State Park and partner with TxDOT to ensure safe pedestrian crossing at SH 95 & Loop 150. – <i>CIP Quality of Life Project</i>
MM #4	Address mobility challenges on west side of river on the north and south sides of SH 71. (Comp Plan 6.2.4)

City of Bastrop

FY 2018-19 Budget Planning Calendar



Jan. 19	Staff CIP Planning Workshop
Jan-Feb.	Citizen survey
Mar. 6	Budget kick-off meeting (manuals available)
Apr. 19	Mid-year workshop to review citizen survey's, revenue updates & CIP
May 1	Receive notices of appraised value from Chief Appraiser. (preliminary)
May 15	Budgets due from Departments
May 25	Budget book to City Manager
June 4-8	City Manager and Directors - Management Team Open Discussion on Budgeted Priorities and Plans
June 19	Council Workshop - Discussion on Budget Priorities
July 25	Deadline for chief appraiser to certify rolls to taxing units
July 25-27	Preparation of effective and rollback tax rates
Aug. 7	Meeting of governing body to discuss tax rate; if proposed tax rate will exceed the rollback rate or the effective tax rate (whichever is lower), take record vote and schedule public hearing.
Aug. 14	Council Meeting - Distribute Budget to Council in Work Session and highlight major topics Set date, time and place of a public hearing (considered filed with the City Secretary)
Aug. 15	LGC Meeting to review budget and proposed special assessments
Aug. 18	<i>Notice of proposed Tax Rate (must be posted 10 days prior to Public Hearing) (deadline for paper Aug. 14 at noon)</i>
Aug. 20	Council Workshop - Review the Proposed Budget (General Fund)
Aug. 21	Council Workshop - Review the Proposed Budget (W, WW, BP&L, Hotel Occupancy Tax, etc.)
Aug. 24	Last day for proposed budget to be filed with City Secretary LGC 102.005 Before the 30th day before tax rate adopted. Adoption Date is 9/25/2017. Also City Charter requirement.
Aug. 28	Council Meeting - First Public hearing on Tax Rate
Sept. 1	<i>Publish Notice of Budget Hearing (must be posted 10 days prior to Public Hearing)</i> <i>Publish Notice of Public Hearing for special assessments for Hunter's Crossing PID</i>
Sept. 11	Council Meeting - Second public hearing on Tax Rate; First Reading of Tax Rate Ordinance; Budget Hearing; First Reading Budget Ordinance; Public Hearing Special Assessments for Hunter's Crossing PID first reading of the Ordinance
Sept. 25	Council Meeting to adopt tax rate and budget. Must adopt budget before tax rate. City Council must take a separate ratification vote to adopt any budget that will raise total property tax revenue. Adoption of the special assessments for the Hunter's Crossing PID



Financial Strategy

Financial Strategy

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All Funds Summary - FY 2019

	GENERAL FUND	STREET MAINTENANCE FUND	DEBT SERVICE FUNDS	HOTEL TAX FUND	SPECIAL REVENUE FUNDS	WATER/ WASTEWATER FUNDS	BP&L FUND	CAPITAL IMPROVEMENT FUNDS	INTERNAL SERVICE FUND	TOTAL ALL FUNDS
BEGINNING FUND BALANCES	\$ 2,566,858	\$ -	\$ 306,992	\$ 3,425,181	\$ 2,440,787	\$ 5,824,328	\$ 4,072,418	\$ 8,260,931	\$ 1,866,409	\$ 28,763,904
REVENUES:										
AD VALOREM TAXES	3,533,514		1,863,009		-	-	-	-	-	5,396,523
SALES TAXES	4,864,390				-	-	-	-	-	4,864,390
FRANCHISE & OTHER TAXES	517,966			2,736,000	23,000	-	-	-	-	3,276,966
LICENSES & PERMITS	699,500			2,000	-	-	-	-	-	701,500
SERVICE FEES	543,936			240,350	1,033,866	5,667,190	7,648,040	-	311,563	15,444,945
FINES & FORFEITURES	334,000				14,500	-	-	-	-	348,500
INTEREST	50,000	6,000	10,850	44,500	35,850	88,386	56,000	85,500	15,500	392,586
INTERGOVERNMENTAL	72,878			62,312	1,416,576	-	-	-	-	1,551,766
OTHER	82,000		247,619	-	30,700	8,000	17,000	102,291	30,000	517,610
TOTAL REVENUES	10,698,184	6,000	2,121,478	3,085,162	2,554,492	5,763,576	7,721,040	187,791	357,063	32,494,786
OTHER SOURCES										
Other Financing Sources								300,000		
Interfund Transfers	809,750	1,100,000	516,185	486,084	4,700	2,334,257	-	453,825	254,500	5,959,301
TOTAL REVENUE & OTHER SOURCES	11,507,934	1,106,000	2,637,663	3,571,246	2,559,192	8,097,833	7,721,040	941,616	611,563	38,454,087
TOTAL AVAILABLE RESOURCES	\$ 14,074,792	\$ 1,106,000	\$ 2,944,655	\$ 6,996,427	\$ 4,999,979	\$ 13,922,161	\$ 11,793,458	\$ 9,202,547	\$ 2,477,972	\$ 67,217,991
EXPENDITURES:										
GENERAL GOVERNMENT	4,225,284	566,797			1,416,576	-	-	642,560		6,851,217
PUBLIC SAFETY	4,333,584				466,950	-	133,800	228,000		5,162,334
DEVELOPMENT SERVICES	1,025,374				-	-	-	514,325		1,539,699
COMMUNITY SERVICES	1,657,608			346,994	292,175	-	160,493	533,854		2,991,124
UTILITIES						3,797,819	6,123,910	-		9,921,729
DEBT SERVICE			2,388,203		-	1,425,805	433,000	-		4,247,008
ECONOMIC DEVELOPMENT					-	-	-	-		3,046,509
CAPITAL OUTLAY				3,046,509	-	-	-	-		3,046,509
TOTAL EXPENDITURES	11,241,850	566,797	2,388,203	3,393,503	2,299,751	6,099,354	6,851,203	4,559,109	400,764	5,959,653
OTHER USES										
Interfund Transfers	266,084		-	516,186	575,392	1,883,565	1,341,575	1,376,500	-	5,959,301
TOTAL EXPENDITURE & OTHER USES	11,507,934	566,797	2,388,203	3,909,689	2,875,143	7,982,919	8,192,778	7,854,348	400,764	45,678,574
ENDING FUND BALANCES	\$ 2,566,858	\$ 539,203	\$ 556,452	\$ 3,086,738	\$ 2,124,836	\$ 5,939,242	\$ 3,600,680	\$ 1,348,199	\$ 2,077,208	\$ 21,539,417
% of Expenditures	25.6%	95.1%	23.3%	91.0%	74%	113.7%	52.6%	20.8%	518.3%	63.8%

Department Base Adjustments



FY 2019 Proposed Program Changes

Bastrop Power & Light	FY 2019 Change	Recurring Amount	New Positions
Marketing Materials Move to "Sponsorships"	-\$5,000	-\$5,000	0
Fuel and Lube Added funding for inflation in fuel costs	\$2,500	\$2,500	0
System Maintenance Added funding for price increases on materials & increased service area with the addition of Piney Creek Bend subdivision	\$17,500	\$17,500	0
Professional Services Added funding to survey the Piney Creek Bend subdivision	\$2,500	\$0	0
Legal Services Added funded to allow for increased legal fees related to Piney Creek Bend, developer's agreement Phase II	\$3,500	\$0	0
Engineer Added funding for costs associated with Piney Creek Bend Phase II	\$15,000	\$0	0
Sponsorships Moved from Marketing Materials for cost of sponsorship of community events	\$5,000	\$5,000	0
Equipment Rental Added funding for rental of heavy equipment to complete line extension in Piney Creek Bend subdivision	\$6,500	\$0	0
Line Extensions Added funding for Piney Creek Bend Phase II line extension fee	\$123,000	\$0	0
System Study Improvements Reduced funding since the last two projects off the 5 year plan are less than last years budgeted projects	-\$85,000	\$0	0
Bastrop Power & Light Total	\$85,500	\$20,000	0

Department Base Adjustments



FY 2019 Proposed Program Changes

General Fund	FY 2019 Change	Recurring Amount	New Positions
Legislative			
Supplies Reduce funding to reflect actual costs	-\$1,300	-\$1,300	0
Postage Reduce funding to reflect actual costs	-\$250	-\$250	0
Forms Printing Reduce funding to reflect actual costs	-\$280	-\$280	0
Communications Added appropriate funding to cover communications charged to this line-item.	\$1,560	\$1,560	0
Recording Fees Reduce funding to reflect actual costs	-\$800	-\$800	0
Advertising Reduce funding to reflect actual costs	-\$1,300	-\$1,300	0
Travel & Training Added funding to cover all of the training and conferences for all Council members	\$2,300	\$2,300	0
Dues & Subscriptions Reduce funding to reflect actual costs	-\$840	-\$840	0
Legislative Total	-\$910	-\$910	0
Organizational			
Group Insurance Added funding due to loss of Package discount that was not offered in FY19	\$14,940	\$14,940	0
Retiree Benefits Added funding for additional employee eligible for retiree insurance	\$25,619	\$25,619	0
Equipment Reduce funding to reflect actual costs	-\$1,000	-\$1,000	0

General Fund	FY 2019 Change	Recurring Amount	New Positions
Overhead Allocation Reduced credit for administrative support from other funds decreased slightly, also some of the support credit was moved to HOT fund to support Multi-Media department.	-\$25,272	-\$25,272	0
Clean Sweep Reduce funding to reflect actual costs	-\$3,000	-\$3,000	0
Salary Adjustment Savings Added this credit to reflect estimated salary savings from vacant positions through out the Fiscal year	-\$172,254	-\$172,254	0
Transfer Out - Hotel Occupancy Fund Added funding to cover the General Fund portion of the Multi-media and Special Event & Reservation departments	\$266,084	\$266,084	0
Organizational Total	\$128,868	\$128,868	0

City Manager

Supplies Reduce funding to reflect actual costs	-\$400	-\$400	0
Office Equipment Reduce funding to reflect actual costs	-\$500	-\$500	0
Communications Reduce funding to reflect actual costs	-\$600	-\$600	0
Vehicle/Equip Replacement Fee Reduced funding due to adjustment to life of the assets in VERF fund reducing the lease payment due	-\$1,125	-\$1,125	0
Travel & Training Added funding to cover all of the training and conferences	\$400	\$400	0
City Manager Total	-\$2,225	-\$2,225	0

City Secretary

Supplies Reduce funding to reflect actual costs	-\$1,000	-\$1,000	0
Election Supplies Reduce funding to reflect actual costs	-\$2,200	-\$2,200	0
Codification of Ordinance Added funding to inadequately cover the cost of this service	\$3,100	\$3,100	0
Travel & Training Reduce funding to reflect actual costs	-\$1,015	-\$1,015	0

General Fund	FY 2019 Change	Recurring Amount	New Positions
Supplies Reduce funding to reflect actual costs	-\$1,300	-\$1,300	0
Postage Added funding due to Increased number of bills being mailed	\$960	\$960	0
Office Equipment Reduce funding to reflect actual costs	-\$750	-\$750	0
Safety/First Aid Moved to Organizational	-\$300	-\$300	0
Equipment/Software Maintenance Added funding due to increased annual maintenance of customer portal	\$12,175	\$12,175	0
Communications Added funding to provide Supervisor with cell phone	\$2,466	\$2,466	0
Utilities Reduce funding to reflect actual costs	-\$300	-\$300	0
Professional Services Reduce funding to reflect actual costs	-\$3,200	-\$3,200	0
Credit Card Processing Fees Added funding to consolidated this fee into this department - change in allocation, also increase in utilization of credit cards online	\$32,400	\$32,400	0
Contractual Services Added funding for Solid Waste contract rate increase of 5%, plus additional homes being served	\$42,526	\$42,526	0
Travel & Training Reduce funding to reflect actual costs	-\$850	-\$850	0
Equipment Rental Moved to Organizational	-\$440	-\$440	0
Bad Debt Expense Reduce funding to reflect actual costs	-\$800	-\$800	0
City Finance-Utility Customer Service Total	\$82,587	\$82,587	0
Human Resources			
Office Equipment Reduce funding to reflect actual costs	-\$500	-\$500	0
Communications Added funding that was missed in FY2018 to cover cell phone for Director	\$1,068	\$1,068	0

General Fund	FY 2019 Change	Recurring Amount	New Positions
Travel & Training Added additional funding for training conference to attend	\$2,000	\$2,000	0
Information Technology Total	\$19,883	\$19,883	0

Police Administration

Supplies Reduce funding to reflect actual costs	-\$300	-\$300	0
Postage Added funding to reflect actual costs	\$270	\$270	0
Janitorial Supplies Added funding to reflect actual costs for mat cleaning	\$376	\$376	0
Evidence Moved funding to Criminal Investigations Division so all evidence items can be accounted for in same account.	-\$2,000	-\$2,000	0
Fuel & Lube Added funding to project increase in costs of fuel.	\$1,050	\$1,050	0
Maintenance - Computers Added funding for NetMotion annual fee	\$1,200	\$1,200	0
Maintenance - Vehicles Added funding due to Increase in vehicle maintenance requirements (preventative and actual) because of aging vehicles.	\$4,574	\$4,574	0
Communication Added funding due to FY2018 budget short six radios, adjusted in this budget	\$4,026	\$4,026	0
Professional Services Added funding for Additional security for City Events	\$1,000	\$1,000	0

General Fund	FY 2019 Change	Recurring Amount	New Positions
Police - Emergency Management			
Supplies Added funding to reflect actual costs	\$780	\$780	0
Incident Supplies Added funding for supplies needed to stock the shelter as an Emergency Shelter	\$29,950	\$29,950	0
Equipment Added funding for unforeseen needs for EOC	\$1,500	\$1,500	0
Computer Equipment Added funding for unforeseen needs for EOC	\$800	\$800	0
Fuel Added funding to project increase in costs of fuel.	\$350	\$350	0
Communications Added funding for operating cost of running the Shelter/Senior Center	\$2,820	\$2,820	0
Utilities Added funding for operating cost of running the Shelter/Senior Center	\$5,000	\$5,000	0
Professional Services Added funding for Partnership with Bastrop County Long Term Recovery - funded by BP&L	\$10,000	\$10,000	0
Travel & Training Added funding to conduct quarterly trainings for staff	\$1,750	\$1,750	0
Police - Emergency Management Total	\$52,950	\$52,950	0

Police - Criminal Investigations

Office Equipment Reduce funding to reflect actual costs	-\$250	-\$250	0
Evidence Transferred funding from Police Administration so all evidence items can be accounted for in same account.	\$2,507	\$2,507	0
Fuel & Lube Added funding to project increase in costs of fuel.	\$450	\$450	0
Maintenance - Computers Moved computer repairs to I.T. budget	-\$200	-\$200	0

General Fund	FY 2019 Change	Recurring Amount	New Positions
Special Printing Added funding for additional supplies to promote community relations	\$2,325	\$2,325	0
Fuel Added funding to project increase in costs of fuel.	\$1,450	\$1,450	0
Maintenance - Vehicles Added funding due to Increase in vehicle maintenance requirements (preventative and actual) because of aging vehicles.	\$2,440	\$2,440	0
Uniforms Added funding to reflect actual costs	\$1,577	\$1,577	0
Travel & Training Added funding for increased number of conferences attending for professional development	\$2,100	\$2,100	0
Police - Crime Prevention Total	\$12,192	\$12,192	\$0

Fire

Safety Supplies Added funding to reflect actual costs	\$570	\$570	0
Small Equipment Moved to equipment line item	-\$1,350	-\$1,350	0
Special Clothing Added funding to cover additional position	\$980	\$980	
Equipment Moved from small equip. and small tools to consolidate them here, reduced budget overall	\$890	\$890	0
Protective Gear Added funding to cover additional position	\$3,400	\$3,400	
Small Tools Moved to equipment line item	-\$1,700	-\$1,700	0
Fuel Added funding to project increase in costs of fuel.	\$4,500	\$4,500	0
Maintenance - Equipment Added funding due to increase in maintenance requirements (preventative and actual) because of aging equipment	\$4,800	\$4,800	0
Maintenance - Vehicles Added funding for increase in vehicle maintenance requirements (preventative and actual) because of aging vehicles.	\$900	\$900	0

General Fund	FY 2019 Change	Recurring Amount	New Positions
Legal Services Moved Prosecutor expense to this line item and increased for actual cost	\$24,000	\$24,000	0
Debt Collection Services Reduced funding due to Third party collector not performing as expected	-\$1,500	-\$1,500	0
Teen Court Administrator Reduced funding to reflect actual costs	-\$1,000	-\$1,000	0
Travel and Training Reduced funding to reflect actual costs	-\$1,500	-\$1,500	0
Dues, Subscriptions, & Publications Reduced funding to reflect actual costs	-\$171	-\$171	0
Equipment Rental Reduced funding to reflect actual costs	-\$550	-\$550	0
Municipal Court Total	-\$8,171	-\$4,871	\$0

Development Services-Planning & Zoning

Office Equipment Eliminated funding until a specific need is identified	-\$1,700	\$0	0
Special Printing Reduced funding to reflect actual costs	-\$300	-\$300	0
Equipment/Software Maintenance Added funding for annual fees for additional modules	\$1,300	\$1,300	0
Professional Services Reduced third party inspection fees with new position	-\$56,000	-\$56,000	0
Advertising Added funding due to more development activity	\$1,000	\$1,000	0
Travel & Training Added funding due to increased number of conference attending for professional development	\$5,254	\$5,254	0
Dues & Subscriptions Added funding to reflect actual costs	\$1,050	\$1,050	0
Development Services-Planning & Zoning Total	-\$38,288	-\$33,288	\$0

Development Services-Engineering & Dev.

Supplies Added funding to reflect actual costs	\$1,200	\$1,200	0
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General Fund	FY 2019 Change	Recurring Amount	New Positions
Sidewalks Moved to Street & Drainage Division	-\$2,500	-\$2,500	0
Utilities Added funding to reflect actual costs	\$4,800	\$4,800	0
Professional Services Added funding for unforeseen projects	\$13,157	\$13,157	0
Vehicle/Equip Replacement Fee Reduced funding due to adjustment to life of the assets in VERF fund reducing the lease payment due	\$12,084	\$12,084	0
Equipment Rental Moved to Streets & Drainage Division	-\$2,500	-\$2,500	0
Public Works - Administration Total	\$22,441	\$22,641	\$0

Public Works - Streets & Drainage

Equipment Added funding to purchase a piece of equipment to increase work efficiency	\$3,125	\$0	0
Fuel Reduced funding to adjust to Historical actual	-\$5,600	-\$5,600	0
Streets & Signs Added funding to support the New Adopt-a-Street program and increase sign inventory	\$3,125	\$3,125	0
Streets & Bridges Moved the majority of these costs into the Street Maintenance Fund	-\$90,005	-\$90,005	0
Equipment Maintenance Added funding to adjust to Historical actual	\$11,000	\$11,000	0
Vehicle Maintenance Reduced funding to adjust to Historical actual	-\$3,000	-\$3,000	0
Drainage Reduced funding based on historical actuals	-\$2,900	-\$2,900	0
Public Works - Streets & Drainage Total	-\$84,255	-\$87,380	\$0

Public Works - Parks

Supplies Reduced funding to reflect actual costs	-\$3,400	-\$3,400	0
Safety/First Aid Reduced funding to reflect actual costs	-\$1,600	-\$1,600	0
Irrigation Supplies	\$500	\$500	0

General Fund	FY 2019 Change	Recurring Amount	New Positions
Communications Added funding to reflect actual costs	\$300	\$300	0
Uniforms Added funding to reflect actual costs	\$300	\$300	0
Vehicle/Equip Replacement Fee Reduced funding due to adjustment to life of the assets in VERF fund reducing the lease payment due	-\$1,873	-\$1,873	0
Travel & Training Added funding to this line item for maintenance training	\$1,000	\$1,000	0
Public Works - Building Maintenance Total	\$18,147	\$18,147	\$0
Library			
Supplies Added funding to reflect actual costs	\$1,800	\$1,800	0
Office Equipment Eliminated funding until a specific need is identified	-\$1,900	-\$1,900	0
Equipment Maintenance Reduced funding to reflect actual costs	-\$300	-\$300	0
Communications Reduced funding to reflect actual costs	-\$600	-\$600	0
Utilities Added funding to reflect actual costs	\$500	\$500	0
Travel & Training Reduced funding to reflect actual costs	-\$600	-\$600	0
Library Total	-\$1,100	-\$1,100	\$0
TOTAL GENERAL FUND	\$166,578	\$288,125	\$0

Department Base Adjustments



FY 2019 Proposed Program Changes

Hospitality & Downtown	FY 2019 Change	Recurring Amount	New Positions
Bastrop Art in Public Places			
Supplies Reduce funding to reflection actual costs	-\$150	-\$150	0
Maintenance of Equipment Moved cleaning of Art from Contracted Services	\$5,000	\$5,000	0
Professional Services Moved from Contracted services line item to reflect accurately	\$35,000	\$35,000	0
Advertising Reduce funding to reflect actual costs	-\$2,500	-\$2,500	0
Bastrop Art in Public Places Total	\$37,350	\$37,350	0
Convention Center			
Supplies Added funding due to the increased customer service, the center provides such as table linens, snack stations etc.	\$9,800	\$9,800	0
Postage Added funding due to increased attendance at Farm Street Opry, Western Swing, and Red, White & You	\$200	\$200	0
Janitorial Supplies Added funding due to increased usage of the facility which creates additional cleaning needs	\$10,496	\$10,496	0
Equipment Added funding due to increased usage of the facility which creates additional equipment needs	\$3,500	\$3,500	0

Hospitality & Downtown	FY 2019 Change	Recurring Amount	New Positions
Supplies Eliminate funding moved to PEG	-\$1,100	-\$1,100	0
Fuel & Lube Eliminate fund Vehicle belongs to IT Department	-\$500	-\$500	0
Communications Increase funding for Additional Staff and Emergency Management Data & Cellular Devices	\$2,900	\$2,900	0
Utilities Reduce funding based on actual costs	-\$880	-\$880	0
Travel & Training Reduce funding based on actual costs	-\$1,850	-\$1,850	0
Dues, Subscriptions, & Publications Increase funding for Media Directory Database, TAMIO, TATANO	\$7,150	\$7,150	0
Multi-Media Department Total	\$5,720	\$5,720	0

Organizational

Professional Services Reduced funding as budgeted as needed based on projects	-\$12,326	\$0	0
Legal Reduced funding and moved from Convention Center	\$2,000	\$2,000	0
Organization Funding Reduced funding as moved to either Visit Bastrop (event funding) or to community partnership in various other city departments	-\$101,455	\$0	0
Destination Marketing Corp Funding reduced due to application of contract terms	-\$329,093	\$0	0
Special Event Expense Funding reduced and this line item was over budgeted in FY 2018	-\$32,835	\$0	0
Opportunity Funds Funding reduced as this line item adjusted to comply with Fund Balance requirement policy	-\$14,043	\$0	0
Organizational Total	-\$487,752	\$2,000	0

Special Events & Reservations

Department Base Adjustments



FY 2019 Proposed Program Changes

Water Wastewater Fund	FY 2019 Change	Recurring Amount	New Positions
Administration			
Supplies Reduce funding to reflect actual cost	-\$500	-\$500	0
Office Furniture Reduce funding as office equipment is not needed.	-\$5,900	-\$5,900	0
Conservation Program Reduce funding as there is a surplus of supplies.	-\$1,750	-\$1,750	0
Computer Maintenance/Upgrade Added funding for new Laptop.	\$2,000	\$0	0
Building Maintenance Added funding to reflect actual costs	\$500	\$500	0
Vehicle Maintenance & Repair Reduce funding to reflect 3yr. Average	-\$3,500	-\$3,500	0
Professional Services Added funding for minor engineering work not associated with a project.	\$5,000	\$5,000	0
Uniforms Added funding to replace items not covered by contract i.e. Rain suits, T-shirts, Hats etc....	\$1,000	\$1,000	0
Legal Services Added funding to reflect actual expense in FY 18	\$24,460	\$0	0
Administrative Support Added funding for administrative support provided by General fund and Multi-Media department	\$41,822	\$41,822	0
Travel & Training Reduced funding as licenses were recently renewed.	-\$8,000	-\$8,000	0

Water Wastewater Fund	FY 2019 Change	Recurring Amount	New Positions
Elevated Storage Tank Moved funding to Capital improvement fund. Estimated completion 2020	-\$1,645,000	\$0	0
W/WW Distribution & Collection Total	-\$1,658,492	\$21,508	0

Water Production & Treatment

Chemicals Added funding to reflect actual cost. Polyphosphates increase to prevent corrosion	\$37,000	\$37,000	0
Small Tools Added funding in small equipment that need maintenance.	\$1,286	\$1,286	0
Fuel & Lube Added funding as projected increase in fuel cost.	\$1,340	\$1,340	0
System Maintenance Reduced funding due to FY 18 having large maintenance projects that are not reflected in FY 19 budget	-\$228,872	-\$228,872	0
Equipment Maintenance Added funding for maintenance of wells D & G.	\$24,695	\$24,695	0
Professional Services Added funding due to increased TCEQ Fees.	\$4,167	\$4,167	0
Lab Fees Added funding for sampling required by TCEQ	\$7,349	\$7,349	0
Pumping Fees Added funding for increased fees due to adding 2,000 Ac.Ft at XS Ranch.	\$4,864	\$4,864	0
Travel & Training Added funding for additional training for Plant Operators.	\$1,680	\$1,680	0
Improvements Reduced funding as no plant improvements scheduled for FY 19	-\$10,644	\$0	0
Water Production & Treatment Total	-\$157,135	-\$146,491	0

WW Treatment Plant

Chemicals Added funding as increase in influent requires an increase in chemicals.	\$1,450	\$1,450	0
Small Tools Added funding for additional tools needed.	\$1,900	\$1,900	0
Fuel & Lube Added funding for projected increase in costs of fuel.	\$1,760	\$1,760	0

Department Enhancements



FY 2019 Proposed Program Changes

Bastrop Power & Light	Amount of Change in FY 2019	Recurring Amount	New Positions
Additional Special Projects funding Added funding for Community Partners and Development projects	\$274,625	\$0	0
Bastrop Power & Light Total	\$274,625	\$0	\$0

Department Enhancements



FY 2019 Proposed Program Changes

General Fund	Amount of Change in FY 2019	Recurring Amount	New Positions
City Manager			
Add Part-Time Receptionist Added funding for new position that will greet the public and offer clerical assistance allowing the other staff to work on records management tasks	\$21,811	\$21,811	1.0
New Community/Council Liaison Position Adding funding for new position to manage the City calendar and citizen concerns, communicating with Council while supporting contract procurement and compliance.	\$67,000	\$67,000	1.0
City Manager Total	\$88,811	\$88,811	2.0
Human Resources			
Annual Maintenance for Personnel on-boarding Adding funding for additional maintenance fees for Neogov. Our new on-boarding software	\$8,803	\$8,803	0
Human Resources Total	\$8,803	\$8,803	0
Information Technology			
Enhanced software for Library's Public Computers Added funding for maintenance for software updates and technical support for the virtual desktop software for the Library with VMWare.	\$7,700	\$7,700	0
Additional Training Conference Added funding to attend the Tyler Connect Conference for both IT Staff Members - Tyler is who we get most of our software to run the City from	\$2,000	\$2,000	0

General Fund	Amount of Change in FY 2019	Recurring Amount	New Positions
Police - Patrol			
Two (2) Senior Officers Added funding for two (2) new senior officers for night shift. This shift does not always have coverage due to training, sick or vacation leave.	\$178,714	\$178,714	2.0
Equipment associated with New Positions Added funding for the equipment associated with adding Two (2) new Senior Officer positions (equipment includes uniforms, firearms, radio, body camera, leather gear, and tazer) Ammunition and target practice is recurring	\$18,602	\$2,875	0
Police - Patrol Total	\$197,316	\$181,589	2.0
Fire			
Additional Day Staff Personnel Added funding for one extra day staff position 12 hours a day/7 days a week	\$65,700	\$65,700	2.1
Fire Total	\$65,700	\$65,700	2.1
Municipal Court			
New Court Software maintenance Added funding for additional maintenance fees for Tyler Technologies Court software over the old software cost	\$8,000	\$8,000	0
Municipal Court Total	\$8,000	\$8,000	0
Development Services-Planning & Zoning			
New Planner Position Adding funding for new staff position to work on getting all planning and zoning documents into electronic form and organized appropriately.	\$73,685	\$73,685	1.0
Development Services-Planning & Zoning Total	\$73,685	\$73,685	1.0
Development Services-Engineering & Development			

Department Enhancements



FY 2019 Proposed Program Changes - HOT Fund

Hospitality & Downtown	Amount of Change in FY 2019	Recurring Amount	New Positions
Bastrop Art in Public Places			
Administrative Support Adds funding to cover actual cost of Multi-media Staff Support for BAIPP Programs. Reflection of Actual costs.	\$16,082	\$16,082	0
Contracted Services Reduces funding in this line item to reflect spending.	-\$60,850	-\$60,850	0
Special Projects Moves funding from Contracted Services line item to accurately reflect in correct line item.	\$9,920	\$9,920	0
Contingency Adds funding to implement findings in Cultural Arts Master Plan, which is expected to be completed in early 2019.	\$50,000	\$0	0
Bastrop Art in Public Places	\$15,152	-\$34,848	0
Convention Center			
Grounds Maintenance Adding funding for contract Grounds Maintenance.	\$23,000	\$23,000	0
Pay Increase for Farm Street Opry Performers Adds funding for pay increase for monthly Farm Street Opry Show Performers.	\$6,354	\$6,354	0
Convention Center Totals	\$29,354	\$29,354	0

Hospitality & Downtown	Amount of Change in FY 2019	Recurring Amount	New Positions
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Multi-Media Department

Digital Marketing Manager & Portion of Hospitality & Downtown Director Position

Adds funding for Digital Marketing Manager to oversee website and social media content. Adds 15% of Hospitality & Downtown Director Position to be reimbursed by General Fund.

\$103,917	\$103,917	1
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Mobile Device Costs

Adds funding for additional staff to have cellular devices and "Hot Spots" to provide access to data during Emergency Management events.

\$2,900	\$2,900	0
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Media Related Professional Services

Adds funding for design, voiceover, and photography services.

\$5,800	\$5,800	0
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Social Media & Community Engagement

Adds funding to boost Social Media posts, advertise with Influencers, and support Community Engagement efforts.

\$6,000	\$6,000	0
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Overhead Allocation

Adds funding from Water/Wastewater Fund, BP&L Fund, BAIPP & Convention Center for support of Citywide Storytelling activities.

-\$64,328	-\$64,328	0
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Multi-Media Department	\$54,289	\$54,289	1
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Special Events & Reservations

YMCA Recreational Programming

Moves State Park Pool Funding from W/WW & BP&L, adds funding for additional YMCA recreational services, and adds funding for Keep Bastrop County Beautiful programs.

\$52,800	\$52,800	0
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Special Events & Reservations	\$52,800	\$52,800	0
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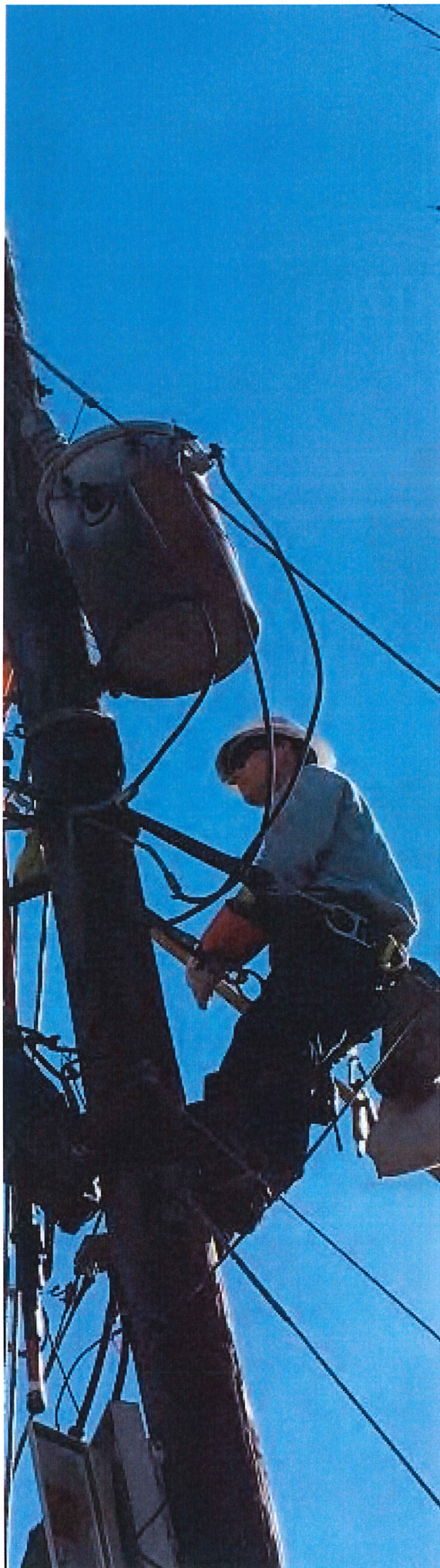
Hotel Occupancy Fund Total	\$255,722	\$202,222	2
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Department Enhancements



FY 2019 Proposed Program Changes

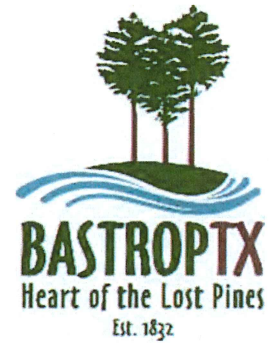
Water Wastewater Fund	Amount of Change in FY 2019	Recurring Amount	New Positions
Administration			
New Trucks Added funding for New Water/Wastewater Vehicles for Plant Operators & W/WW Technicians	\$117,000	\$0	0
Water Wastewater Administration Total	\$117,000	\$0	0
Water/Wastewater Fund Totals	\$117,000	\$0	0



BP&L Fund

BP&L Fund

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Provide safe, reliable electric service to the citizens of Bastrop, Texas in a cost-effective, efficient manner through careful maintenance, and thoughtful capital improvements to the system.

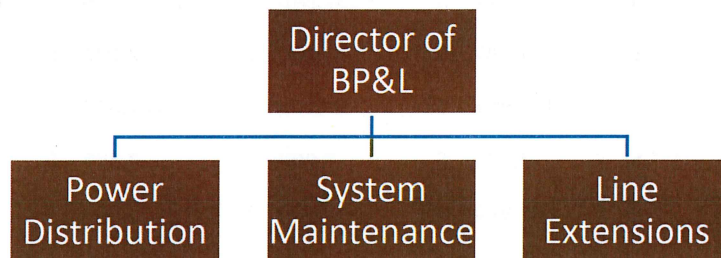


BP&L Fund Summary

Department Description

Bastrop Power & Light (BP&L) Fund is utilized to account for the financial activities related to the provision of electricity services to residents in the BP&L service territory. BP&L is responsible for the City's 7200-volt electric distribution system. There are 41.4 miles of overhead electrical lines and 4.8 miles of underground electrical lines, which provide services to approximately 2,735 customers. Lower Colorado River Authority (LCRA) generates the electricity purchased by BP&L, acts as the liaison to the Electric Reliability Council of Texas (ERCOT) on behalf of BP&L, and provides engineering studies and infrared and visual inspections that helps pinpoint required system maintenance. LCRA also provides mutual assistance during disasters providing manpower and equipment, when needed.

Organizational Chart



Goals and Objectives for FY 2019

- Maintain system reliability of 99.996% or better.
- Complete system maintenance according to LCRA Annual Engineering Study.
- Complete line extensions in a timely manner.

Recent Accomplishments for FY 2018

- ✓ Complete all work orders same day and within a couple of hours of receipt.

BP&L Fund Summary

FY 2019 Revenue Fund Summary



CITY OF BASTROP					
FUND	DEPARTMENT		DIVISION		
404 BASTROP POWER AND LIGHT	00 NON-DEPARTMENT		00 NON-DIVISION		
SUMMARY					
CATEGORIES	ACTUAL 2017	BUDGET 2018	ESTIMATE 2018	PROPOSED 2019	PLANNING 2020
CHARGES FOR SERVICES	\$0	\$3,000	\$3,000	\$3,000	\$3,000
ELECTRIC REVENUES	\$7,048,397	\$7,280,696	\$7,309,611	\$7,662,040	\$7,829,140
INTEREST INCOME	\$43,919	\$40,000	\$55,000	\$56,000	\$57,000
INTERGOVERNMENTAL	\$391	\$0	\$0	\$0	\$0
MISCELLANEOUS INCOME	\$12,032	\$0	\$0	\$0	\$0
TOTAL REVENUE	\$7,104,739	\$7,323,696	\$7,367,611	\$7,721,040	\$7,889,140

Revenue Summary- BP&L

BP&L Community Support

Austin Habitat for Humanities received 100% of their funding request. 100% of their funding goes to fix houses of our citizens in the City of Bastrop. The Bastrop County Child Welfare Board's request is not funded. Because of the way their program is structured, there is no way to document what the proceeds actually purchased or to whom was the beneficiary given the nature of their cause. Bastrop County Emergency Food Pantry and Support Center received 100% of their funding request, which was the same funding level in FY 2018. The City of Bastrop will continue to partner on NIBBLES in FY 2019. The following organizations received a 15% increase, rounded to the nearest hundred dollars, over last year's funding because all noted a consistent increase in number of clients: Family Crisis Center, Bastrop Pregnancy Resource Center, Children's Advocacy Center of Bastrop, Combined Community Action, and CASA. Boys and Girls Club of Austin is a new request for FY

2019. Their request was funded at 50%. Feed the Need and In the Streets-Hands Up High Ministry received a \$500 increase over last year's funding rounded to the nearest hundred dollars. Literacy Volunteers of Bastrop will receive 100% of their funding request, which was the same funding level in FY 2018.

The City relies on several organizations to provide on-going programming that augments City Staff. Therefore, the City will have separate partnership agreements with YMCA, Keep Bastrop County Beautiful and Bastrop County Long-Term Recovery Team in lieu of funding through BP&L Community Support. YMCA and Keep Bastrop County Beautiful are funded in the Hospitality & Downtown budget. Bastrop County Long-Term Recovery Team is funded in Emergency Management – Police budget.

CITY OF BASTROP COMMUNITY SUPPORT FUNDING REQUESTS FY2018-2019				
Organization	FY16-17 Approved Funding	FY17-18 Approved Funding	COMMUNITY SUPPORT FY2018-2019	
			FY18-19 REQUESTED FUNDING	FY18-19 PROPOSED FUNDING
Austin Habitat for Humanity, Inc.	\$ 6,575.00	\$ 6,575.00	\$ 10,000.00	\$ 10,000.00
Bastrop County Child Welfare Board	\$ -	\$ -	\$ 2,500.00	
Bastrop County Emergency Food Pantry and Support Center	\$ 16,158.33	\$ 33,658.00	\$ 33,658.00	\$ 33,658.00
Bastrop County First Responders	\$ -	\$ 20,347.00	\$ -	
Bastrop County Women's Shelter, Inc.-Family Crisis Center	\$ 8,000.00	\$ 8,000.00	\$ 10,000.00	\$ 9,200.00
Bastrop Pregnancy Resource Center	\$ 6,483.33	\$ 6,483.00	\$ 20,000.00	\$ 7,500.00
Boys and Girls Club of Austin	\$ -	\$ -	\$ 5,000.00	\$ 2,500.00
Children's Advocacy Center of Bastrop County	\$ 6,741.67	\$ 5,558.00	\$ 9,000.00	\$ 6,400.00
Combined Community Action, Inc.	\$ 5,566.67	\$ 5,567.00	\$ 8,000.00	\$ 6,400.00
Court Appointed Special Advocate of Bastrop County	\$ 5,558.33	\$ 5,558.00	\$ 8,000.00	\$ 6,400.00
Feed The Need	\$ 5,991.67	\$ 5,992.00	\$ 15,000.00	\$ 6,500.00
In the Streets-Hands Up High Ministry	\$ 5,691.67	\$ 5,692.00	\$ 12,000.00	\$ 6,200.00
Literacy Volunteers of Bastrop	\$ -	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
TOTAL	\$ 66,766.67	\$ 113,430.00	\$ 143,158.00	\$ 104,758.00
Less 1st Responders		\$ 93,083.00	FY 2019 Increase	\$ 11,675.00



Officer Sanford – “Storytime with Cops”

General Fund

General Fund

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Note: Departments located in the General Fund include Legislative, Organizational, City Manager's Office, City Secretary's Office, Finance, Human Resources, Information Technology, Filming/Broadcasting, Police, Fire, Municipal Court, Planning, Development & Engineering, Public Works, Park Maintenance, Special Events & Reservations, Building Maintenance, and Library. Extensive attention is given to this fund due to the critical issues affecting the community. Issues can vary annually from establishing a tax rate to determining employee staffing and benefits.



The General Fund is the City's primary operating fund. It is utilized to account for all financial resources, except those required to be accounted for in other funds. Primary sources of revenue for this fund include taxes, fees, and permits.



Budget Summary

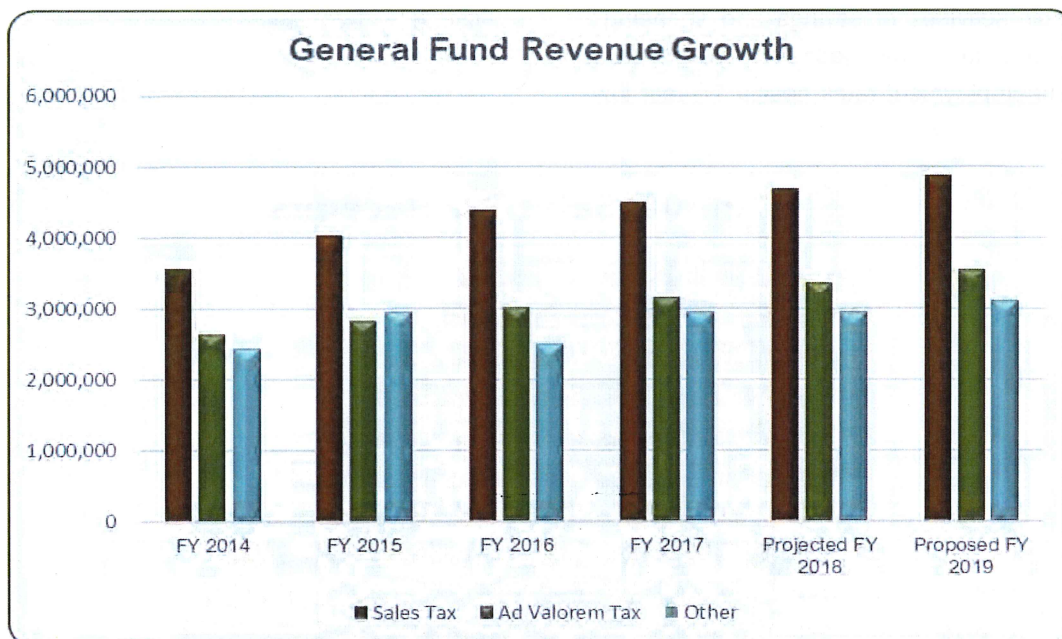
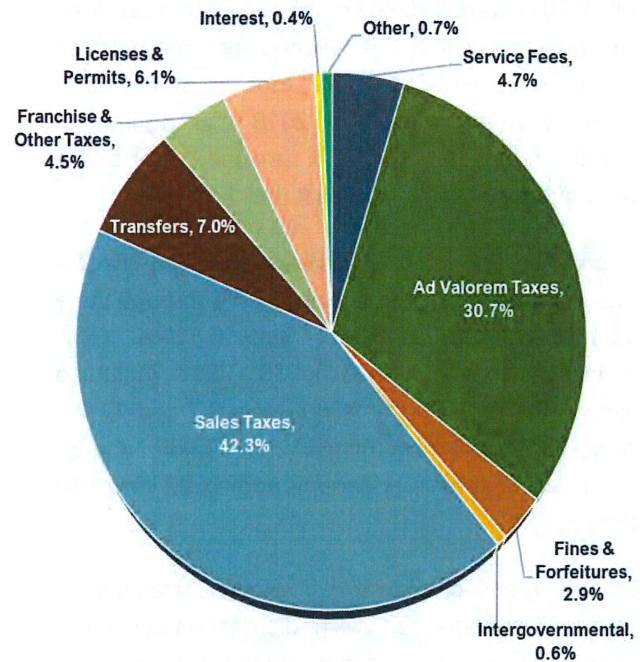
Overview

The General Fund Budget Summary section includes revenue summary information, expenditure summary information, and departmental detail information for the FY 2019 proposed budget, while providing a comparison to FY 2018 year-end budget projections. Professional and technical vocabulary and abbreviations are defined in the Budget Glossary of Terms located in the Acronyms / Glossary / Index section. Operational accomplishments are reported within the departmental narratives.



Revenue Assumptions

This budget takes a conservative approach in forecasting revenues. **Proposed revenues for FY 2019 are \$11,507,934, which represents a 4.7% increase or \$524,059 over FY 2018 year-end projected.** Funding in the City's General Fund is derived from 10 major categories, with Sales Tax being the largest category at 42.3% and Ad Valorem taxes the second largest at 30.7%. The pie chart shows the revenue percentage breakdown by category and the bar graph shows the growth of Sales Tax, Ad Valorem Tax, and all other revenues over five years.



Ad Valorem Taxes

Ad Valorem Taxes is the second largest General Fund revenue source, which is split between the General Fund (Operations & Maintenance tax rate), and Debt Service (Interest & Sinking tax rate). Ad Valorem Taxes total 30.7% of General Fund Revenue. Property values for the City of Bastrop are certified by the Bastrop County Appraisal District. **Values for FY 2019 show a net taxable value of \$897,823,408, which is a 5.3% increase over FY 2018.** Property values will generate \$3,533,514 in revenue, which is \$178,372 more than FY 2018 year-end budget projections.



Ad Valorem Tax Forecast

The Ad Valorem tax roll will continue to grow in the next few years. The City issued 135 new construction permits in FY 2018. Of the 135, 56% were new residential and 44% were new commercial. The Village at Hunters Crossing and The Preserve at Hunters Crossing, both multi-family apartments, are under construction. Pecan Park and Piney Creek subdivisions have new sections under construction, which provides additional opportunities for new home construction. There are numerous in-fill lots under construction as well in North Bastrop. All construction completed after January 1, 2018 will be on future tax rolls.

Appraisal Process

Ad Valorem (Property) Taxes attach as an enforceable lien on property as of January 1st of each year. The City's property tax is levied each October 1st on the assessed value listed as of the prior January 1st for all real and business personal property located in the City. Assessed values are established by the Bastrop County Central Appraisal District at 100% of the estimated market value and certified by the Appraisal Review Board.

The assessed taxable value of the tax roll on January 1, 2018, upon which the tax levy is based, is \$897,823,408. The City is permitted by Article XI, Section 5 of the State of Texas Constitution to levy taxes up to \$2.50 per \$100 of assessed valuation for general government services including the payment of principal and interest on general obligation long-term debt.

Property Tax Calculation

	FY2019 TAX YEAR 2018
TAX ROLL:	
Assessed Valuation (100%)	\$897,823,408
Rate per \$100	0.56400
Tax Levy Freeze Adjusted	5,063,724
Tax Levy - Frozen (Disabled/ over 65)*	455,175
Total Tax Levy	5,518,899
Percent of Collection	98.00%
SUMMARY OF TAX COLLECTIONS:	
Current Tax	4,962,450
Revenue From Tax Freeze Property	446,071
Delinquent Tax	59,500
Penalty and Interest	45,500
TOTAL TAX COLLECTIONS	\$5,513,521

Taxes are due by January 31st following the October 1st levy date and are considered delinquent after January 31st of each year. Based upon historical collection trends, current tax collections are estimated to be 98% of the levy and will generate \$5,408,521 in revenues, which includes \$446,071 of frozen tax levy. Delinquent taxes, penalties less 380 reimbursements are expected to add an additional \$16,500 in revenues.

In Texas, countywide central appraisal districts are required to assess all property within the appraisal district based on 100% of its appraised value and are prohibited from applying any assessment ratios. The value of property within the appraisal district must be reviewed every five years; however, the City may, at its own expense, require annual reviews of appraised values.

Franchise & Other Taxes

Franchise fees represent those revenues collected from utilities operating within the City's rights-of-way to conduct business including Time Warner, AT&T, Bluebonnet Electric, and CenterPoint Energy.

FY 2019 Budget	\$517,966	
% of Fund Revenue	4.8%	
Compared to	\$ Growth	% Growth
2018 Budget	-\$31,800	-5.8%
2018 Projection	-\$36,266	-6.5%

License & Permits

Licenses and permits are based on construction such as business permits, construction inspections, and permit fees. During FY 2018, the City saw a significant increase in construction and development activity compared to prior years. For FY 2019, the City anticipates this growth will continue.

FY 2019 Budget	\$699,500	
% of Fund Revenue	6.1%	
Compared to	\$ Growth	% Growth
2018 Budget	+\$194,000	+38.4%
2018 Projection	+\$51,700	+0.1%

Service Fees

Service Fees represent revenue generated through fees associated with receiving a specific service. The largest fee in this category is Sanitation, the charge for curbside solid waste and recycling pick-up. Other fees are animal control, and park rentals.

FY 2019 Budget	\$543,936	
% of Fund Revenue	47.2%	
Compared to	\$ Growth	% Growth
2018 Budget	+\$7,692	+0.01%
2018 Projection	+\$8,736	+0.01%

Fines & Forfeitures

Fines and forfeitures represent revenue generated through the Municipal Court. FY 2019 is anticipating revenue to remain consistent with previous years.

FY 2019 Budget	\$334,000	
% of Fund Revenue	2.9%	
Compared to	\$ Growth	% Growth
2018 Budget	+\$2,000	+0.01%
2018 Projection	+\$51,500	+0.18%

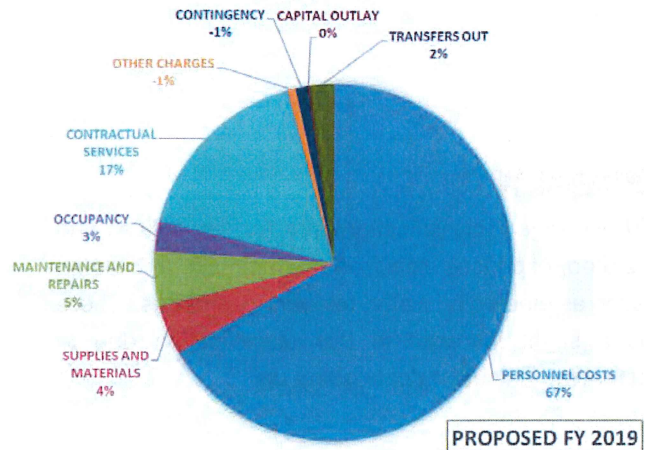
Expenditure Synopsis

Proposed General Fund expenditures for FY 2019 are \$11,507,934, which represents a 6.9% increase or \$829,774 over FY 2018 year-end projected. The increase is largely attributed to a 2.5% step increase in accordance with the City's compensation plan, a 2% cost-of-living increase to offset a 2.9% increase in the Consumer Price Index, contractual increase for Bastrop County Communications, and the addition of 8.85 positions. A breakdown and description of the General Fund expenditures by account category and by function is provided below.

Expenditures by Account Category

The General Fund is broken into nine (9) major categories, which are personnel, supplies and materials, maintenance and repairs, occupancy, contractual services, other charges, contingency, capital outlay, and transfers out.

The Human Resources Department calculates personnel costs, including any increases in compensation rates. Information on increases to base adjustments and program enhancements are highlighted in separate documents, provided later in this section.



Personnel

Since the City is a service organization, Personnel is the single largest expenditure category for the General Fund and includes the costs related to salaries, insurance, and retirement benefits. The FY 2019 Budget includes a 2.5% step increase and 2% cost of living adjustment for all employees. In addition, 8.85 full-time equivalent positions were added to Personnel. The combination of these two (2) increases total \$661,317. There is NO increase needed for health insurance in FY 2019.

FY 2019 Budget	\$7,968,533	
% of Fund Expense	67%	
Compared to	\$ Growth	% Growth
2018 Budget	+\$661,317	+0.09%
2018 Projection	+\$1,117,670	+0.16%

Supplies and Materials

These object classifications are expendable materials and operating supplies necessary to conduct departmental activities. The increase in costs in classification is attributed to fuel prices going up.

FY 2019 Budget	\$532,454	
% of Fund Expense	4%	
Compared to	\$ Growth	% Growth
2018 Budget	+\$85,196	+0.19%
2018 Projection	+\$43,626	+0.09%

Contingency

The Contingency category is funding for any unforeseen expenditures that may occur during the fiscal year. Anticipated salary savings for FY 2019 is anticipated and captured in this account.

FY 2019 Budget	(\$137,254)	
% of Fund Expense	-1%	
Compared to	\$ Growth	% Growth
2018 Budget	-\$102,254	-2.92%
2018 Projection	-\$119,254	-6.63%

Capital Outlay

Capital Outlay expenditures have a useful life longer than a year and are value of over \$5,000. This budget includes radio replacements for Fire and additional software enhancements for Development Services.

FY 2019 Budget	\$21,000	
% of Fund Expense	-1%	
Compared to	\$ Growth	% Growth
2018 Budget		
2018 Projection		

Transfers Out

Transfers Out reflect a transfer from the General Fund to another fund within the City's operating and capital budgets. In FY 2019, funding for Multi-Media and Special Events and Reservations is being transferred to the Hotel Occupancy Tax Fund. These divisions are associated with Hospitality & Downtown Department, which is primarily funded through Hotel Occupancy Tax.

FY 2019 Budget	\$266,084	
% of Fund Expense	2%	
Compared to	\$ Growth	% Growth
2018 Budget	+\$11,000	+1.10%
2018 Projection	-\$202,380	-9.64%

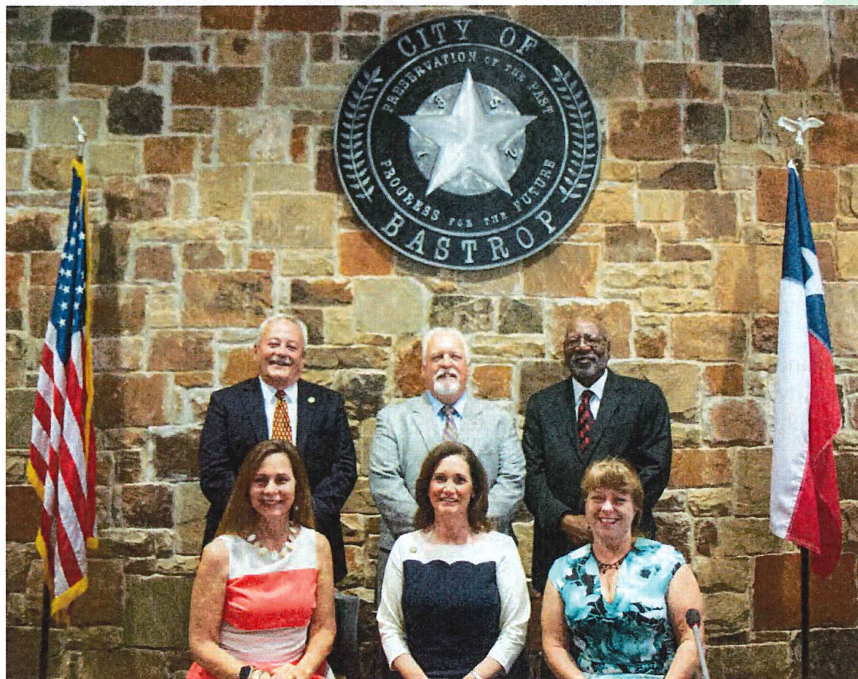
Community Services

Community Services function includes Parks and Library services. In FY 2018, Multimedia and Special Events & Reservations were included in this category. However, they have been transferred to the Hotel Occupancy Fund, where Hospitality & Downtown Department is funded.

FY 2019 Budget	\$1,657,608	
% of Fund Expense	15%	
Compared to	\$ Growth	% Growth
2018 Budget	-\$274,932	-0.17%
2018 Projection	-\$319,788	-0.19%



Bastrop – A welcoming community with a compassion for our diversity, a tapestry of people, arts, and structures; preserving our history and character while embracing progress around our unique environment.



Legislative

FY 2019 Fund Summary & Personnel Schedule



CITY OF BASTROP					
FUND	DEPARTMENT	DIVISION			
101 GENERAL FUND	01 LEGISLATIVE	00 NON-DIVISION			
SUMMARY					
CATEGORIES	ACTUAL 2017	BUDGET 2018	ESTIMATE 2018	PROPOSED 2019	PLANNING 2020
PERSONNEL COSTS	\$6,966	\$7,010	\$6,810	\$6,807	\$6,810
SUPPLIES AND MATERIALS	\$6,536	\$4,530	\$2,500	\$2,700	\$3,071
OCCUPANCY	\$11,105	\$5,940	\$6,826	\$7,500	\$7,650
CONTRACTUAL SERVICES	\$675	\$10,900	\$10,100	\$10,100	\$10,318
OTHER CHARGES	\$6,167	\$13,090	\$10,100	\$13,250	\$13,273
TOTAL EXPENDITURES	\$31,449	\$41,470	\$36,336	\$40,357	\$41,122
PERSONNEL SCHEDULE					
POSITION TITLE	ACTUAL 2017	BUDGET 2018	ESTIMATE 2018	APPROVED 2019	PLANNING 2020
COUNCIL MEMBER	5.000	5.000	5.000	5.000	5.000
MAYOR	1.000	1.000	1.000	1.000	1.000
TOTAL FTEs	6.000	6.000	6.000	6.000	6.000

Legislative



Organizational Department serves as the conduit to administer expenditures to the overall organization including legal, professional, incentive agreements, retiree benefits, tax appraisal, and tax collection services.



Organizational

FY 2019 Fund Summary & Personnel Schedule



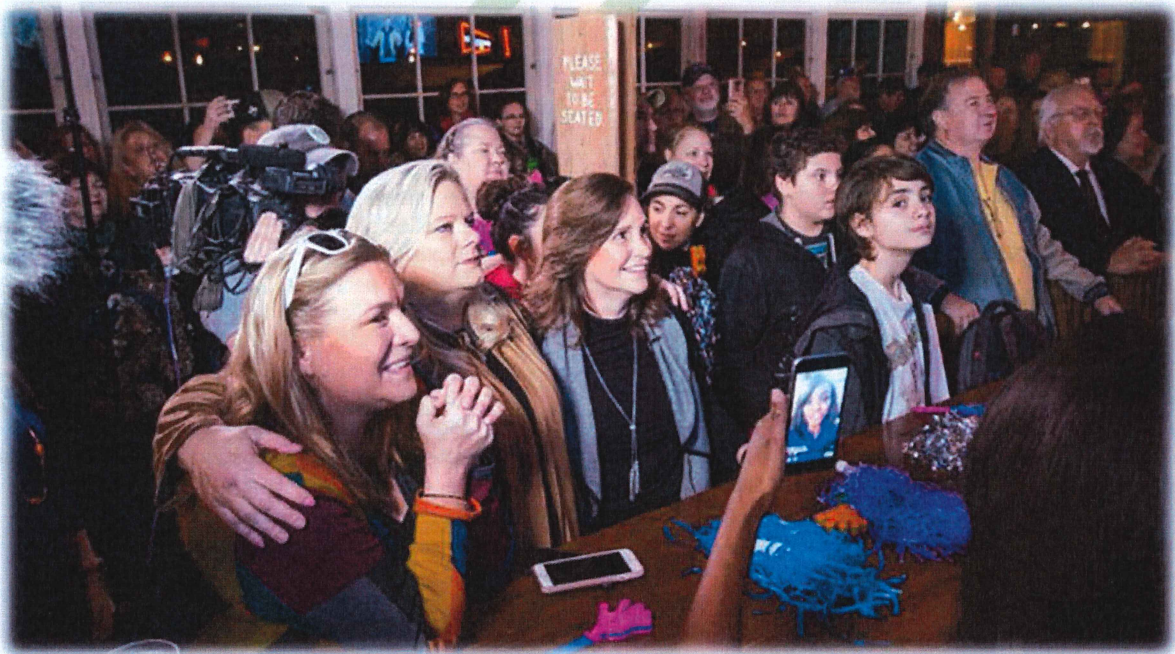
CITY OF BASTROP					
FUND	DEPARTMENT	DIVISION			
101 GENERAL FUND	02 ORGANIZATIONAL	00 NON-DIVISION			
SUMMARY					
CATEGORIES	ACTUAL 2017	BUDGET 2018	ESTIMATE 2018	PROPOSED 2019	PLANNING 2020
PERSONNEL COSTS	\$45,469	\$49,544	\$80,678	\$90,103	\$106,738
SUPPLIES AND MATERIALS	\$17,282	\$14,640	\$14,060	\$12,400	\$12,575
MAINTENANCE AND REPAIRS	\$25,235	\$1,700	\$750	\$1,000	\$1,000
OCCUPANCY	\$0	\$74,220	\$75,000	\$72,000	\$72,500
CONTRACTUAL SERVICES	\$475,394	\$417,811	\$424,836	\$437,957	\$442,170
OTHER CHARGES	\$564,443	(\$393,255)	(\$393,022)	(\$365,458)	(\$400,855)
CONTINGENCY*	\$0	\$35,000	\$18,000	(\$137,254)	(\$90,000)
CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$1,127,823	\$199,660	\$220,302	\$110,748	\$144,128
OTHER USES					
TRANSFERS OUT	\$525,000	\$0	\$1,000,000	\$266,084	\$280,257
TOTAL EXPENDITURES & TRANSFERS OUT	\$1,652,823	\$199,660	\$1,220,302	\$376,832	\$424,385

**Contingency includes (\$100,000) projected salary savings*

Organizational



The City Manager is the Chief Administrative Officer of the City of Bastrop and is appointed by the Council. The City Manager is responsible for the implementation and administration of policies, making recommendations concerning policies and programs to the Council, and developing methods to ensure the efficient operation of city services.



City Manager

FY 2019 Fund Summary & Personnel Schedule



CITY OF BASTROP					
FUND	DEPARTMENT	DIVISION			
101 GENERAL FUND	03 CITY MANAGER	00 NON-DIVISION			
SUMMARY					
CATEGORIES	ACTUAL 2017	BUDGET 2018	ESTIMATE 2018	PROPOSED 2019	PLANNING 2020
PERSONNEL COSTS	\$231,386	\$344,210	\$344,163	\$437,607	\$476,048
SUPPLIES AND MATERIALS	\$9,559	\$4,450	\$3,450	\$3,600	\$3,750
OCCUPANCY	\$9,462	\$5,500	\$4,100	\$4,900	\$4,975
CONTRACTUAL SERVICES	\$123,012	\$3,725	\$3,475	\$2,450	\$2,350
OTHER CHARGES	(\$130,380)	\$4,240	\$4,700	\$4,600	\$4,900
CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$243,039	\$362,125	\$359,888	\$453,157	\$492,023
PERSONNEL SCHEDULE					
POSITION TITLE	ACTUAL 2017	BUDGET 2018	ESTIMATE 2018	APPROVED 2019	PLANNING 2020
CITY MANAGER	1.000	1.000	1.000	1.000	1.000
COMMUNITY/COUNCIL LIAISON	0.000	0.000	0.000	1.000	1.000
EXEC. ADMIN ASSIST	1.000	1.000	1.000	1.000	1.000
RECEPTIONIST	0.625	0.625	0.625	1.250	1.250
TOTAL FTEs	2.625	2.625	2.625	4.250	4.250

City Manager

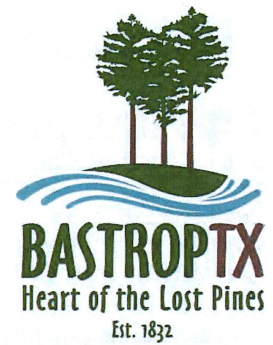


The City Secretary's Office provides documented accountability of the City of Bastrop's policies, functions, and transactions in order to protect both the legal and financial rights of the citizens of Bastrop.



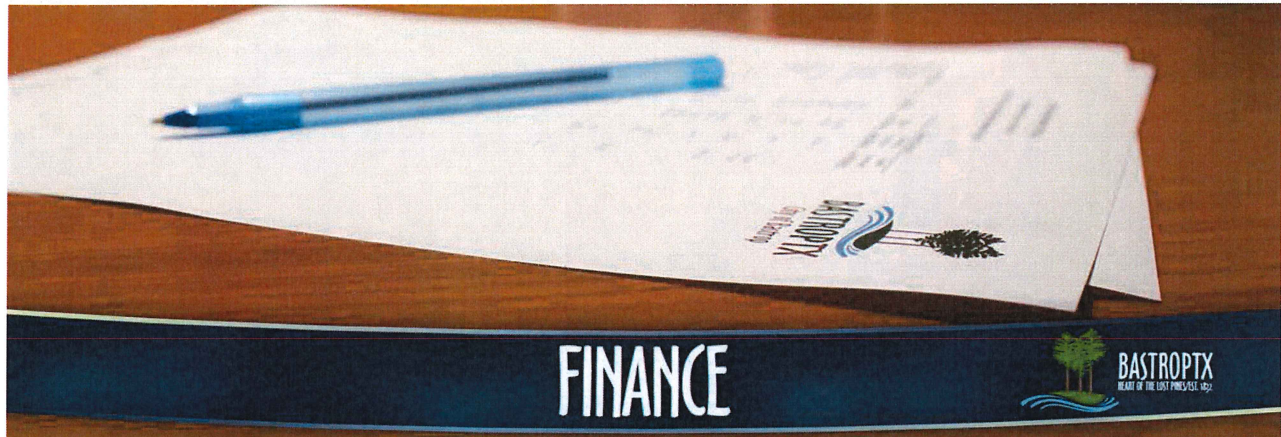
City Secretary

Maintaining financial integrity through compliance, transparency, and efficiency while providing excellent service to our City as well as the community.



Finance

FY 2019 Fund Summary & Personnel Schedule



CITY OF BASTROP					
FUND	DEPARTMENT		DIVISION		
101 GENERAL FUND	05 FINANCE		00 NON-DIVISION		
SUMMARY					
CATEGORIES	ACTUAL 2017	BUDGET 2018	ESTIMATE 2018	PROPOSED 2019	PLANNING 2020
PERSONNEL COSTS	\$400,244	\$421,085	\$358,138	\$429,339	\$449,139
SUPPLIES AND MATERIALS	\$2,126	\$4,460	\$3,050	\$2,650	\$2,700
MAINTENANCE AND REPAIRS	\$24,312	\$25,300	\$25,300	\$26,570	\$27,900
OCCUPANCY	\$7,503	\$2,040	\$3,500	\$3,600	\$3,800
CONTRACTUAL SERVICES	\$46,881	\$51,370	\$47,675	\$41,330	\$52,000
OTHER CHARGES	(\$258,284)	(\$475)	(\$4,910)	(\$4,160)	(\$3,955)
CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$222,782	\$503,780	\$432,753	\$499,329	\$531,584
PERSONNEL SCHEDULE					
POSITION TITLE	ACTUAL 2017	BUDGET 2018	ESTIMATE 2018	APPROVED 2019	PLANNING 2020
ASSISTANT FINANCE DIRECTOR	1.000	1.000	1.000	1.000	1.000
CHIEF FINANCIAL OFFICER	1.000	1.000	1.000	1.000	1.000
FINANCE SPEC I	1.000	1.000	1.000	1.000	1.000
FINANCE SPEC II	2.000	2.000	2.000	2.000	2.000
TOTAL FTEs	5.000	5.000	5.000	5.000	5.000

Finance Administration



Human Resources supports the City in attracting and retaining a qualified, capable, and diverse workforce to provide the highest quality of exemplary services to the citizens of Bastrop.



Human Resources

FY 2019 Fund Summary & Personnel Schedule



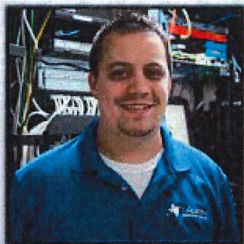
FUND	DEPARTMENT		DIVISION		
101 GENERAL FUND	06 HUMAN RESOURCE		00 NON-DIVISION		
SUMMARY					
CATEGORIES	ACTUAL 2017	BUDGET 2018	ESTIMATE 2018	PROPOSED 2019	PLANNING 2020
PERSONNEL COSTS	\$142,099	\$149,153	\$150,371	\$157,278	\$164,147
SUPPLIES AND MATERIALS	\$3,087	\$2,425	\$1,600	\$1,750	\$1,750
MAINTENANCE AND REPAIRS	\$0	\$0	\$0	\$8,803	\$8,803
OCCUPANCY	\$3,614	\$1,200	\$2,268	\$2,268	\$2,268
CONTRACTUAL SERVICES	\$63	\$4,200	\$2,200	\$2,000	\$2,000
OTHER CHARGES	(\$19,328)	\$21,810	\$19,471	\$19,930	\$19,930
CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$129,535	\$178,788	\$175,910	\$192,029	\$198,898
PERSONNEL SCHEDULE					
POSITION TITLE	ACTUAL 2017	BUDGET 2018	ESTIMATE 2018	APPROVED 2019	PLANNING 2020
EXEC. ADMIN ASSIST	0.625	0.625	0.625	0.625	0.625
HR DIRECTOR	1.000	1.000	1.000	1.000	1.000
TOTAL FTEs	1.625	1.625	1.625	1.625	1.625

Human Resources

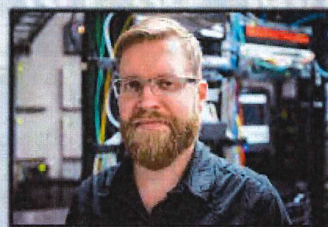


Information Technology Department provides technical support to the organization, implements state-of-the-art technology, and plans for future technology initiatives . . . because failure is NOT an option!

Staff



Andres Rosales
Director



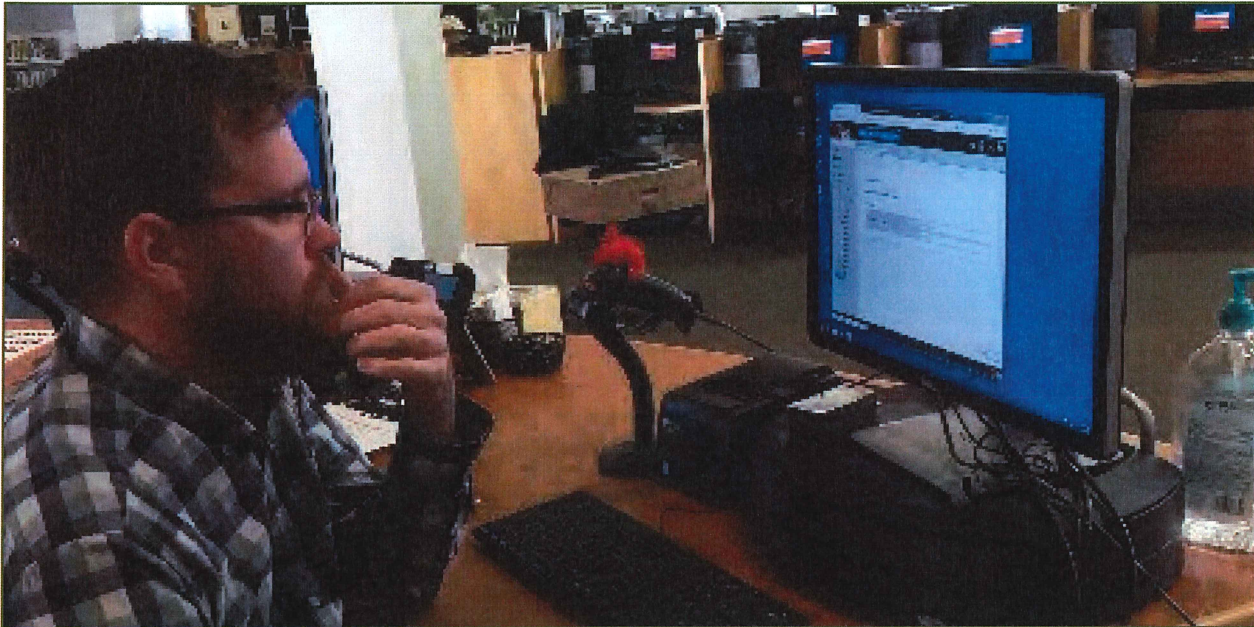
Jesse Miga
System Administrator

INFORMATION TECHNOLOGY DEPARTMENT



Information Technology

FY 2019 Fund Summary & Personnel Schedule



CITY OF BASTROP					
FUND	DEPARTMENT	DIVISION			
101 GENERAL FUND	07 INFORMATION TECHNOLOGY	00 NON-DIVISION			
SUMMARY					
CATEGORIES	ACTUAL 2017	BUDGET 2018	ESTIMATE 2018	PROPOSED 2019	PLANNING 2020
PERSONNEL COSTS	\$151,530	\$211,926	\$207,791	\$232,895	\$243,442
SUPPLIES AND MATERIALS	\$14,510	\$15,500	\$15,800	\$12,900	\$11,900
MAINTENANCE AND REPAIRS	\$144,640	\$96,910	\$96,410	\$119,930	\$116,330
OCCUPANCY	\$13,704	\$3,585	\$10,312	\$11,112	\$10,800
CONTRACTUAL SERVICES	\$7,574	\$22,137	\$22,137	\$20,773	\$20,773
OTHER CHARGES	(\$106,059)	\$7,000	\$7,000	\$9,000	\$9,000
CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$225,899	\$357,058	\$359,450	\$406,610	\$412,245
PERSONNEL SCHEDULE					
POSITION TITLE	ACTUAL 2017	BUDGET 2018	ESTIMATE 2018	APPROVED 2019	PLANNING 2020
IT DIRECTOR	1.000	1.000	1.000	1.000	1.000
IT SYSTEM ADMINISTRATOR	0.500	1.000	1.000	1.000	1.000
TOTAL FTEs	1.500	2.000	2.000	2.000	2.000

Information Technology



NOTE: The General Fund portion of this budget is shown in this department. However, this division has transferred into the HOT Fund in the Hospitality & Downtown Department. Funds will be transferred into HOT on October 1st of each year.



Filming & Broadcasting

FY 2019 Fund Summary & Personnel Schedule



CITY OF BASTROP					
FUND	DEPARTMENT		DIVISION		
101 GENERAL FUND	08 FILMING/BROADCASTING		00 NON-DIVISION		
SUMMARY					
CATEGORIES	ACTUAL 2017	BUDGET 2018	ESTIMATE 2018	PROPOSED 2019	PLANNING 2020
PERSONNEL COSTS	\$35,082	\$76,004	\$80,003	\$0	\$0
SUPPLIES AND MATERIALS	\$5,204	\$2,500	\$2,000	\$0	\$0
CONTRACTUAL SERVICES	\$6,692	\$16,300	\$13,500	\$0	\$0
OCCUPANCY	\$509	\$3,660	\$3,580	\$0	\$0
OTHER CHARGES	\$353	\$6,000	\$2,350	\$0	\$0
TOTAL EXPENDITURES	\$47,840	\$104,464	\$101,433	\$0	\$0
PERSONNEL SCHEDULE					
POSITION TITLE	ACTUAL 2017	BUDGET 2018	ESTIMATE 2018	APPROVED 2019	PLANNING 2020
CHIEF STORY TELLER	0.500	1.000	1.000	0.000	0.000
TEMP ASST. CHIEF STORYTELLER	0.000	0.000	0.481	0.000	0.000
TOTAL FTEs	0.500	1.000	0.000	0.000	0.000

Filming & Broadcasting



**The sole reason we exist is to protect
and serve the citizens of Bastrop.**



Police

FY 2019 Fund Summary & Personnel Schedule



CITY OF BASTROP					
FUND	DEPARTMENT		DIVISION		
101 GENERAL FUND	09 POLICE		10 ADMINISTRATION		
SUMMARY					
CATEGORIES	ACTUAL 2017	BUDGET 2018	ESTIMATE 2018	PROPOSED 2019	PLANNING 2020
PERSONNEL COSTS	\$466,430	\$529,620	\$536,959	\$585,546	\$605,213
SUPPLIES AND MATERIALS	\$52,000	\$31,091	\$30,826	\$30,537	\$32,735
MAINTENANCE AND REPAIRS	\$25,390	\$36,078	\$35,828	\$47,362	\$50,207
OCCUPANCY	\$61,224	\$43,620	\$39,920	\$45,846	\$46,446
CONTRACTUAL SERVICES	\$346,381	\$367,715	\$365,665	\$358,811	\$358,811
OTHER CHARGES	\$32,658	\$38,873	\$34,223	\$37,335	\$39,005
CAPITAL OUTLAY	\$361,387	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$1,345,470	\$1,046,997	\$1,043,421	\$1,105,437	\$1,132,417
PERSONNEL SCHEDULE					
POSITION TITLE	ACTUAL 2017	BUDGET 2018	ESTIMATE 2018	APPROVED 2019	PLANNING 2020
ADMIN ASSIST	1.000	1.000	1.000	1.000	1.000
ADMIN. OFFICER	1.000	1.000	1.000	1.000	1.000
ASST. POLICE CHIEF	1.000	1.000	1.000	1.000	1.000
DIR OF PUBLIC SAFETY	1.000	1.000	1.000	1.000	1.000
RECORDS CLERK	0.500	0.500	0.500	1.000	1.000
RECORDS TECHNICIAN	1.000	1.000	1.000	1.000	1.000
TOTAL FTEs	5.500	5.500	5.500	6.000	6.000

Administration - Police

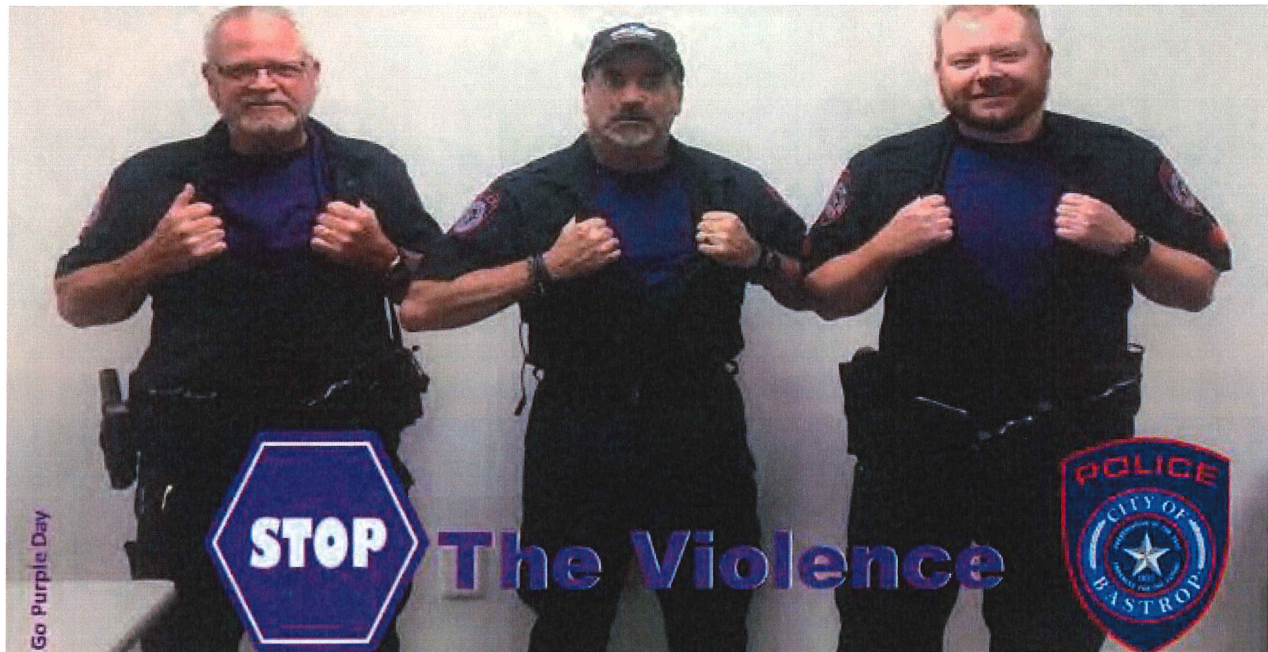
FY 2019 Fund Summary (No personnel assigned to this division)



CITY OF BASTROP					
FUND	DEPARTMENT		DIVISION		
101 GENERAL FUND	09 POLICE		14 EMERGENCY MANAGEMENT		
SUMMARY					
CATEGORIES	ACTUAL 2017	BUDGET 2018	ESTIMATE 2018	PROPOSED 2019	PLANNING 2020
SUPPLIES AND MATERIALS	\$8,786	\$870	\$54,370	\$34,500	\$34,300
MAINTENANCE AND REPAIRS	\$2,238	\$3,950	\$450	\$3,200	\$3,200
OCCUPANCY	\$0	\$0	\$1,500	\$7,820	\$7,820
CONTRACTUAL SERVICES	\$0	\$0	\$0	\$10,000	\$0
OTHER CHARGES	\$1,492	\$2,000	\$2,000	\$3,750	\$3,750
CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$12,516	\$6,820	\$58,320	\$59,270	\$49,070

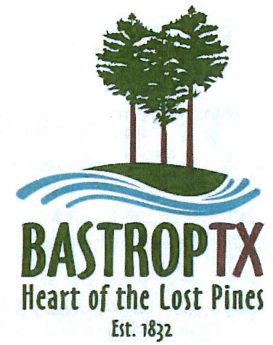
Emergency Management

FY 2019 Fund Summary & Personnel Schedule



CITY OF BASTROP					
FUND	DEPARTMENT	DIVISION			
101 GENERAL FUND	09 POLICE	22 PATROL			
SUMMARY					
CATEGORIES	ACTUAL 2017	BUDGET 2018	ESTIMATE 2018	PROPOSED 2019	PLANNING 2020
PERSONNEL COSTS	\$1,293,835	\$1,348,284	\$1,321,110	\$1,545,485	\$1,609,123
SUPPLIES AND MATERIALS	\$84,911	\$67,022	\$66,522	\$96,011	\$136,159
MAINTENANCE AND REPAIRS	\$16,638	\$17,034	\$15,534	\$22,674	\$22,674
CONTRACTUAL SERVICES	\$12,329	\$14,125	\$11,125	\$16,948	\$16,948
OTHER CHARGES	\$9,887	\$10,770	\$8,270	\$11,070	\$11,070
CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$127,803
TOTAL EXPENDITURES	\$1,417,600	\$1,457,235	\$1,422,561	\$1,692,188	\$1,923,777
PERSONNEL SCHEDULE					
POSITION TITLE	ACTUAL 2017	BUDGET 2018	ESTIMATE 2018	APPROVED 2019	PLANNING 2020
CORPORAL	2.000	2.000	2.000	2.000	2.000
POLICE OFFICER	4.000	4.000	4.000	4.000	4.000
POLICE OFFICER I	2.000	2.000	2.000	2.000	2.000
SENIOR OFFICER	5.000	4.000	4.000	6.000	6.000
SERGEANT	3.000	3.000	3.000	3.000	3.000
TOTAL FTEs	16.000	15.000	15.000	17.000	17.000

Patrol



Our purpose is to protect the lives and property of the citizens, businesses, and visitors to our community.



Fire

FY 2019 Fund Summary & Personnel Schedule



CITY OF BASTROP					
FUND	DEPARTMENT		DIVISION		
101 GENERAL FUND	11 FIRE		00 NON-DIVISION		
SUMMARY					
CATEGORIES	ACTUAL 2017	BUDGET 2018	ESTIMATE 2018	PROPOSED 2019	PLANNING 2020
PERSONNEL COSTS	\$159,335	\$258,223	\$236,285	\$326,447	\$341,182
SUPPLIES AND MATERIALS	\$98,534	\$62,900	\$64,819	\$70,490	\$64,340
MAINTENANCE AND REPAIRS	\$53,361	\$49,600	\$49,300	\$56,100	\$48,000
OCCUPANCY	\$35,281	\$37,730	\$37,730	\$40,512	\$40,712
CONTRACTUAL SERVICES	\$71,157	\$105,337	\$101,447	\$81,041	\$81,041
OTHER CHARGES	\$23,147	\$27,075	\$24,988	\$28,525	\$30,025
CAPITAL OUTLAY	\$42,749	\$0	\$0	\$11,000	\$12,000
TOTAL EXPENDITURES	\$483,564	\$540,865	\$514,569	\$614,115	\$617,300
PERSONNEL SCHEDULE					
POSITION TITLE	ACTUAL 2017	BUDGET 2018	ESTIMATE 2018	APPROVED 2019	PLANNING 2020
FIRE CHIEF	1.000	1.000	1.000	1.000	1.000
FIREFIGHTER	4.200	4.200	4.200	6.300	6.300
TOTAL FTEs	5.200	5.200	5.200	7.300	7.300

Fire



Our purpose is to provide a fair and equitable Court of Record in a user-friendly environment.



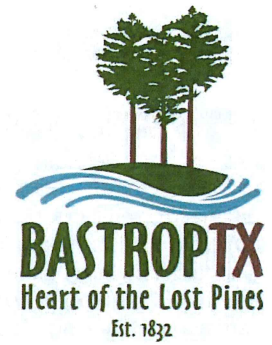
Municipal Court

FY 2019 Fund Summary & Personnel Schedule



CITY OF BASTROP					
FUND	DEPARTMENT	DIVISION			
101 GENERAL FUND	12 MUNICIPAL COURT	00 NON-DIVISION			
SUMMARY					
CATEGORIES	ACTUAL 2017	BUDGET 2018	ESTIMATE 2018	PROPOSED 2019	PLANNING 2020
PERSONNEL COSTS	\$231,761	\$239,403	\$240,399	\$248,089	\$265,496
SUPPLIES AND MATERIALS	\$18,272	\$17,500	\$7,000	\$7,500	\$7,500
MAINTENANCE AND REPAIRS	\$7,899	\$8,300	\$7,800	\$17,000	\$20,250
OCCUPANCY	\$8,433	\$6,000	\$4,200	\$4,200	\$4,400
CONTRACTUAL SERVICES	\$30,726	\$56,408	\$45,050	\$60,450	\$63,550
OTHER CHARGES	\$4,610	\$8,231	\$5,810	\$6,010	\$6,390
CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$301,701	\$335,842	\$310,259	\$343,249	\$367,586
PERSONNEL SCHEDULE					
POSITION TITLE	ACTUAL 2017	BUDGET 2018	ESTIMATE 2018	APPROVED 2019	PLANNING 2020
COURT ADMINISTRATOR	1.000	1.000	1.000	1.000	1.000
COURT CLERK/JUVENILE CASES	1.000	1.000	1.000	1.000	1.000
COURT CLERK/TRIAL COORDINATOR	1.000	1.000	1.000	1.000	1.000
JUDGE	1.000	1.000	1.000	1.000	1.000
MC VOE CLERK	0.250	0.250	0.250	0.250	0.250
TOTAL FTEs	4.250	4.250	4.250	4.250	4.250

Municipal Court



**Preserving the past while facilitating growth
and quality of life in harmony with the vision
for the City of Bastrop.**



Development Services

FY 2019 Fund Summary & Personnel Schedule



CITY OF BASTROP					
FUND	DEPARTMENT		DIVISION		
101 GENERAL FUND	15 DEVELOPMENT SERVICES		16 ENGINEERING AND DEVELOPMENT		
SUMMARY					
CATEGORIES	ACTUAL 2017	BUDGET 2018	ESTIMATE 2018	PROPOSED 2019	PLANNING 2020
PERSONNEL COSTS	\$0	\$297,611	\$191,109	\$346,896	\$362,513
SUPPLIES AND MATERIALS	\$0	\$3,000	\$2,900	\$3,500	\$2,500
MAINTENANCE AND REPAIRS	\$0	\$9,350	\$8,350	\$13,350	\$13,350
OCCUPANCY	\$0	\$2,000	\$2,000	\$2,000	\$2,000
CONTRACTUAL SERVICES	\$0	\$300	\$100,300	\$66,100	\$86,100
OTHER CHARGES	\$0	\$7,300	\$0	\$6,645	\$6,800
CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$319,561	\$304,659	\$438,491	\$473,263
PERSONNEL SCHEDULE					
POSITION TITLE	ACTUAL 2017	BUDGET 2018	ESTIMATE 2018	APPROVED 2019	PLANNING 2020
BUILDING INSPECTOR	0.000	0.000	0.000	1.000	1.000
BUILDING OFFICIAL	1.000	1.000	1.000	1.000	1.000
CITY ENGINEER (50%)	1.000	0.500	0.500	0.500	0.500
GIS/PERMIT SPECIALIST	1.000	1.000	1.000	1.000	1.000
TOTAL FTEs	3.000	2.500	2.500	3.500	3.500

Engineering & Development



Public Works, through its dedicated employees, strive to plan, design, build, maintain, and operate public infrastructure in a manner that respects the environment and the ability of government to adequately preserve these assets for succeeding generations.



Public Works

FY 2019 Fund Summary & Personnel Schedule



CITY OF BASTROP					
FUND	DEPARTMENT	DIVISION			
101 GENERAL FUND	18 PUBLIC WORKS	10 ADMINISTRATION			
SUMMARY					
CATEGORIES	ACTUAL 2017	BUDGET 2018	ESTIMATE 2018	PROPOSED 2019	PLANNING 2020
PERSONNEL COSTS	\$672,802	\$805,198	\$719,747	\$177,702	\$182,822
SUPPLIES AND MATERIALS	\$10,131	\$13,400	\$15,000	\$10,800	\$16,050
MAINTENANCE AND REPAIRS	\$8,210	\$2,500	\$0	\$0	\$0
OCCUPANCY	\$12,722	\$12,000	\$12,000	\$16,800	\$16,800
CONTRACTUAL SERVICES	\$66,770	\$214,459	\$268,618	\$239,700	\$231,200
OTHER CHARGES	\$12,036	\$11,400	\$7,800	\$8,650	\$9,900
CAPITAL OUTLAY	\$387,194	\$0	\$6,500	\$0	\$0
TOTAL EXPENDITURES	\$1,169,865	\$1,058,957	\$1,029,665	\$453,652	\$456,772
PERSONNEL SCHEDULE					
POSITION TITLE	ACTUAL 2017	BUDGET 2018	ESTIMATE 2018	APPROVED 2019	PLANNING 2020
ASSISTANT PW DIRECTOR	0.000	0.500	0.250	0.250	0.250
DIR OF PW/UTIL/LEISURE SERVICES	0.250	0.250	0.250	0.250	0.250
MECHANIC	1.000	1.000	1.000	1.000	1.000
PW TECHNICIAN	0.500	0.500	0.375	0.375	0.375
TOTAL FTEs	1.750	2.250	1.875	1.875	1.875

Administration – Public Works

FY 2019 Fund Summary (No personnel assigned to this division)



CITY OF BASTROP					
FUND	DEPARTMENT		DIVISION		
101 GENERAL FUND	18 PUBLIC WORKS		17 SPECIAL EVENTS & RESERVATIONS		
SUMMARY					
CATEGORIES	ACTUAL 2017	BUDGET 2018	ESTIMATE 2018	PROPOSED 2019	PLANNING 2020
PERSONNEL COSTS	\$43,608	\$61,857	\$61,993	\$0	\$0
SUPPLIES AND MATERIALS	\$175	\$2,350	\$1,150	\$0	\$0
MAINTENANCE AND REPAIRS	\$8	\$250	\$0	\$0	\$0
OCCUPANCY	\$0	\$250	\$100	\$0	\$0
CONTRACTUAL SERVICES	\$42,143	\$42,100	\$42,000	\$0	\$0
OTHER CHARGES	\$13,624	\$22,000	\$17,900	\$0	\$0
TOTAL EXPENDITURES	\$99,558	\$128,807	\$123,143	\$0	\$0
PERSONNEL SCHEDULE					
POSITION TITLE	ACTUAL 2017	BUDGET 2018	ESTIMATE 2018	APPROVED 2019	PLANNING 2020
RECREATION COORDINATOR	1.000	1.000	1.000	0.000	0.000
TOTAL FTEs	1.000	1.000	1.000	0.000	0.000

NOTE: The General Fund portion of the budget is shown in this department. However, this division has transferred into the HOT Fund in the Hospitality & Downtown Department. Funds will be transferred into HOT on October 1st of each year.

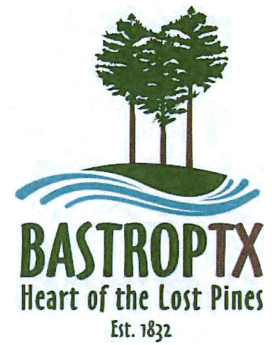
Special Events & Reservations

FY 2019 Fund Summary & Personnel Schedule



CITY OF BASTROP					
FUND	DEPARTMENT		DIVISION		
101 GENERAL FUND	18 PUBLIC WORKS		20 BUILDING MAINTENANCE		
SUMMARY					
CATEGORIES	ACTUAL 2017	BUDGET 2018	ESTIMATE 2018	PROPOSED 2019	PLANNING 2020
PERSONNEL COSTS	\$183,628	\$195,791	\$195,618	\$200,979	\$210,646
SUPPLIES AND MATERIALS	\$21,571	\$15,350	\$23,766	\$26,100	\$26,300
MAINTENANCE AND REPAIRS	\$2,240	\$43,450	\$58,600	\$51,120	\$56,022
OCCUPANCY	\$716	\$900	\$500	\$1,200	\$600
CONTRACTUAL SERVICES	\$7,327	\$6,842	\$6,842	\$5,269	\$5,269
OTHER CHARGES	(\$45,912)	\$300	\$300	\$1,300	\$1,300
CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$169,570	\$262,633	\$285,626	\$285,968	\$300,137
PERSONNEL SCHEDULE					
POSITION TITLE	ACTUAL 2017	BUDGET 2018	ESTIMATE 2018	APPROVED 2019	PLANNING 2020
CUSTODIAN	3.000	3.000	3.000	3.000	3.000
CUSTODIAN CREW LEADER	1.000	1.000	1.000	1.000	1.000
TOTAL FTEs	4.000	4.000	4.000	4.000	4.000

Building Maintenance



The Library provides free and unrestricted access to informational, educational, cultural, and recreational library materials and services in a clean, comfortable, secure environment for people of all ages.



Library

FY 2019 Fund Summary & Personnel Schedule



CITY OF BASTROP					
FUND	DEPARTMENT	DIVISION			
101 GENERAL FUND	21 LIBRARY	00 NON-DIVISION			
SUMMARY					
CATEGORIES	ACTUAL 2017	BUDGET 2018	ESTIMATE 2018	PROPOSED 2019	PLANNING 2020
PERSONNEL COSTS	\$553,808	\$584,797	\$584,002	\$618,220	\$648,149
SUPPLIES AND MATERIALS	\$59,951	\$61,150	\$61,222	\$66,480	\$69,000
MAINTENANCE AND REPAIRS	\$14,007	\$6,380	\$7,360	\$5,900	\$5,950
OCCUPANCY	\$42,885	\$34,320	\$34,200	\$34,220	\$34,220
CONTRACTUAL SERVICES	\$22,432	\$23,740	\$21,936	\$23,940	\$24,400
OTHER CHARGES	\$12,616	\$13,072	\$12,265	\$16,195	\$17,075
CAPITAL OUTLAY	\$99,812	\$0	\$19,000	\$0	\$0
TOTAL EXPENDITURES	\$805,511	\$723,459	\$739,985	\$764,955	\$798,794
PERSONNEL SCHEDULE					
POSITION TITLE	ACTUAL 2017	BUDGET 2018	ESTIMATE 2018	APPROVED 2019	PLANNING 2020
LIBRARY ASSOC. SUPERVISOR	1.000	1.000	1.000	1.000	1.000
LIBRARY ASSOCIATE	1.800	1.950	1.950	1.950	1.950
LIBRARY ASSOCIATE II/ADMIN SVCS	0.000	1.000	1.000	1.000	1.000
LIBRARY ASSOCIATE/CHLD SRVS	0.000	1.000	1.000	1.000	1.000
LIBRARY ASSOCIATE/WEB & GRAPHICS	1.000	1.000	1.000	1.000	1.000
LIBRARY CLERK-VOE	1.000	1.000	1.000	1.000	1.000
LIBRARY DIRECTOR	1.000	1.000	1.000	1.000	1.000
SUPERVISOR OF PUBLIC SERVICE	1.000	1.000	1.000	1.000	1.000
YOUNG ADULT LIBRARIAN	1.000	1.000	1.000	1.000	1.000
TOTAL FTEs	9.800	9.950	9.950	9.950	9.950

Library



Heroes & Hot Rods Veterans' Day Car Show

Hotel Tax Fund



Hotel Tax Fund

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To foster an improved Bastrop experience based on cooperation, partnerships, and strong teamwork that provides a strategic approach to increased tourism, open and two-way communication, and enhancing the Bastrop experience.



Hotel Occupancy Tax Fund Summary

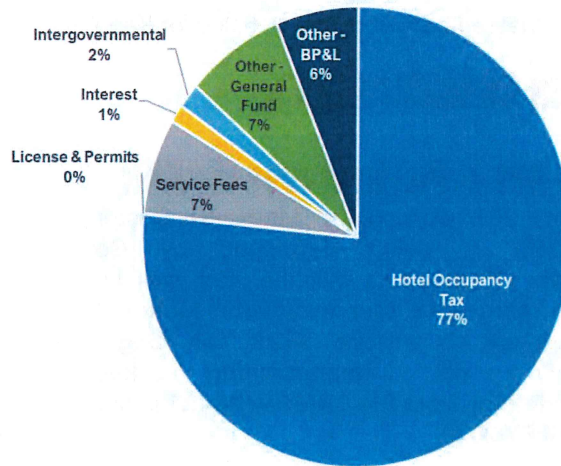
Hotel Occupancy Tax Fund Overview

With more than \$3,500,000 in Hotel Occupancy Tax Fund Revenue, the City of Bastrop enjoys a robust cultural arts program. Recognizing the need to maximize the community's cultural art resources, a Cultural Arts Master Plan was commissioned in FY 2018. The City has hired Go Collaborative to conduct this study. During a recent meeting, **Go Collaborative indicated that it is rare for a City the size of Bastrop to have such a robust cultural arts plan in place. They are having to use much larger cities as a comparison for benchmarking in the creation of our Cultural Arts Master Plan!**

Revenue Assumptions

Total Revenue & Other Sources are forecasted to be \$3,571,246 in FY 2019, which is 12.8% or \$407,638 more than FY 2018 year-end budget projections.

Outlined below are explanations on three (3) major sources that 96.9% of the Fund's revenue.



Hotel Occupancy Tax

Hotel Occupancy Tax is set at a rate of 13.5% in the City of Bastrop and our ETJ. Of the tax collected, 6% goes to the State, 7% goes to the City, and .5% goes to the County, if in the City's ETJ. Hotel Occupancy Tax was budgeted at \$2,875,000 in FY 2018. **However, FY 2018 projections anticipate collections of \$2,736,000, which is 5.0% less or \$139,000 than budgeted.** Therefore, FY 2019 Proposed revenue will be budgeted at a flat level.

FY 2019 Budget	\$2,736,000	
% of Fund Revenue	76.6%	
Compared to	\$ Growth	% Growth
2018 Budget	-\$139,000	-5.0%
2018 Projection	\$0	0%

Service Fees

Service Fees represents those revenues collected from Convention Center sponsored events, such as Farm Street Opry, Western Swing Festival, Red, White and You Dance; Main Street sponsored events, such as Art Walk, Table on Main, Wine Swirl, Pub Crawls, and Trick or Treat Trail; Convention Center rentals, and catering services.

FY 2019 Budget	\$240,350	
% of Fund Revenue	6.73%	
Compared to	\$ Growth	% Growth
2018 Budget	\$17,650	7.9%
2018 Projection	\$29,350	13.9%

Main Street cont.

All of these departments require a significant amount of strategic focus, which requires Sarah to manage additional staff and attend numerous meetings throughout the day, evening, and weekends. In addition, she must focus energies on strategic planning such as the Cultural Arts Master Plan, the creation of a Crisis Communication Plan for Emergency Management, and will coordinate significant community engagement in FY 2019 including the Capital Improvement Program, Street Maintenance Program, and Building Bastrop Campaign.

Multimedia

Effective October 1st, the Multimedia Department was created with the purpose of telling the City of Bastrop's story. Council established a policy that all City Council, Bastrop Economic Development Corporation, and Planning & Zoning Commission meetings must be live-streamed. In addition, videos are created to promote specific purposes and support Public Information efforts, when needed.

Non-Special Event Community Assets

There are two (2) non-special event community assets that receive support from the HOT Fund. Those community assets include the **Bastrop Opera House** and the **Bastrop County Historical Society Visitor Center & Museum**. Both organizations had successful programs of work in FY 2018 and are actively engaged in planning for FY 2019.

Bastrop County Historical Society Visitor Center & Museum

The **Bastrop County Historical Society Museum** in FY 2018 offered free downtown walking tours each Saturday in May, continued to assist with the data population of Downtown, TX, and provided an annual calendar of events. The **Visitor Center** provided visitor center facility amenities including brochures and maps, "goodie bag" services, train volunteers on "tourism" amenities, remain open during Downtown special events, worked with Bastrop County and Visit Bastrop to create "programming", increased social media, and provided volunteer coordination.

The Bastrop County Visitor's Center & Museum met all the requirements of this year's contract. They received \$148,545 in funding in FY 2018. They have

Therefore, this fund contains an Assistant Main Street Manager. There is a critically need to continue our efforts to enhance the downtown area, while allowing Sarah to contribute actively to downtown and the City, as an organization. This position will assist with volunteer coordination, Special Event planning, ombudsman for Main Street Program area businesses, plan training programs, and update communications specifically for www.downtowntx.org.

City Council continues to place a significant emphasis on communicating the City's message. Therefore, at Council's request, this division is proposing to add one (1) additional position to serve as a Digital Media Manager. This position will responsible for updating social media, responding to social media posts, and creating an electronic newsletter to be published on a routine basis.

reduced their request in FY 2019 to \$146,937, which has been included in this budget.

Bastrop Opera House

Bastrop Opera House (BOH) created a FY 2017-2018 season, which contained eight (8) full productions and nine (9) touring shows. Because this season was heavily marketed, BOH used Arts People, an online ticket software which generates reports showing zip codes of ticket purchasers. More than half of the tickets were sold outside of Bastrop County. BOH is home to the Bastrop Opera House Youth Performing Arts Academy, which has approximately 60 youth ages 3 through high school enrolled. Each season, two (2) major youth productions are performed. FY 2018-19 season is already booked and contains 16 productions and touring shows.

BOH met all of the requirements of this year's contract. They received \$92,000 in FY 2018. A request of \$132,055 was submitted for FY 2019 consideration including a request of \$40,000 for a staff person. This portion of their request was not funded. Therefore, there is \$92,500 included in this budget for BOH.

Bastrop Homecoming & Rodeo

Bastrop Homecoming & Rodeo is five (5) day event that ends the 1st Saturday annually. This year marks the 71st Anniversary of this event. There are several special events including a rodeo and parade. In FY 2018, the Bastrop Homecoming received \$20,000 in HOT Funds. This year, funding has moved to BP&L because most of the participants do not stay in hotels. Given the historical significance of this event, funding has moved to BP&L. Staff tracked all hours and costs associated with this year's event. **We provided 240.25 hours of staff support totaling \$6,906.55 in "in-kind" services between Police, Parks, and Hospitality & Downtown, which makes Bastrop's total support for this event \$26,906.55.**

Visit Bastrop

Funding provided to Visit Bastrop is established in Section III. Compensation to Visit Bastrop (B) Beginning on October 1, 2017, the City shall target 50% of the net HOT revenue collected, defined as HOT revenue minus the provision of payment satisfying the City's outstanding debt secured by HOT. The amount should not be less than 45% of the total HOT revenues. The FY 2018 revenue calculation to Visit Bastrop was incorrect because it did not take into consideration the debt payment owed on the Convention Center. The FY 2019

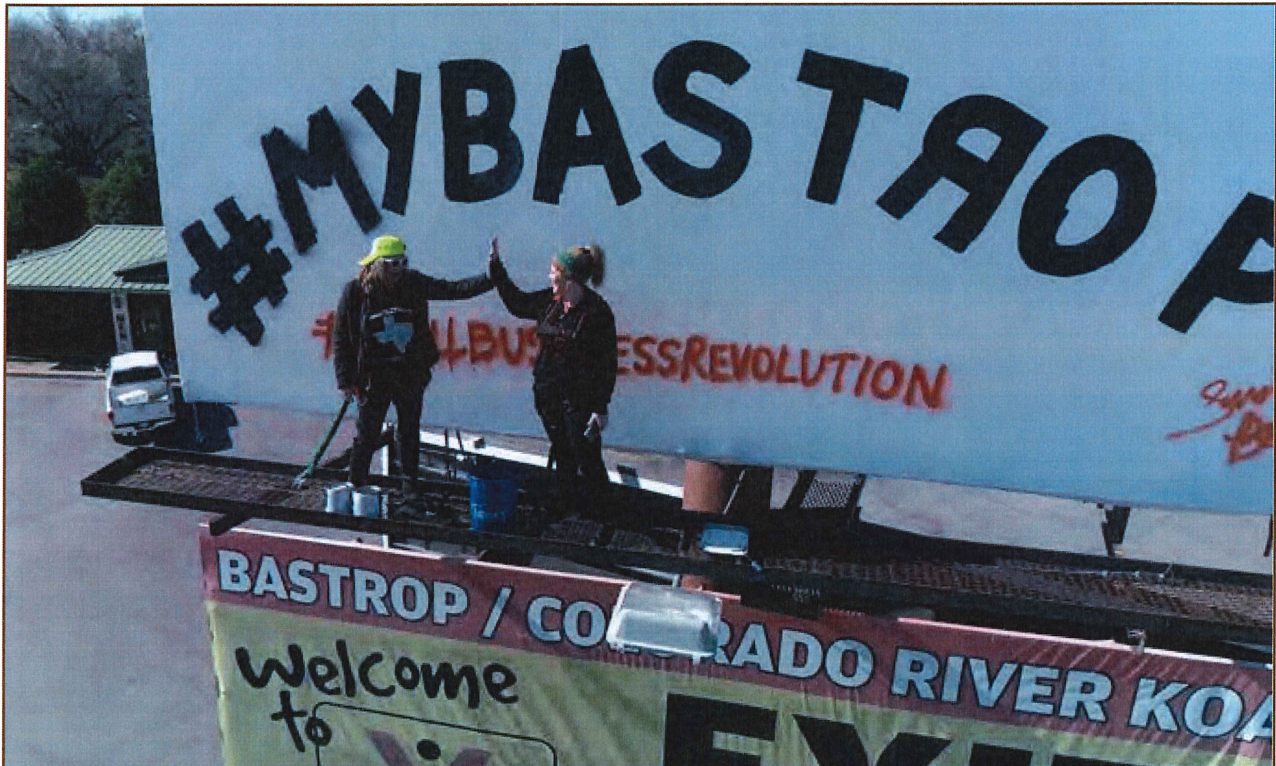
Juneteenth Celebration

Juneteenth Celebration is always the 3rd Saturday in June. This year marks the 31st anniversary of this event. Saturday events include a parade, a car show, and scheduled entertainment throughout the day. In FY 2018, the Juneteenth Celebration received \$5,000 from BP&L. Staff tracked all hours and costs associated with this year's event. **We provided 118.5 hours of staff support totaling \$3,678.22 in "in-kind" services between Police, Parks, and Hospitality & Downtown, which makes Bastrop's total support for this event \$8,678.22.**

payment is calculated per the contract and will be \$1,111,907.

Per the City's contract, Visit Bastrop must present a Business Plan and Budget for public consideration in September prior to the adoption of the City's budget. This Business Plan should include Visit Bastrop's Plan of Work for the next fiscal year based on contract funding requirements.

FY 2019 Revenue Fund Summary



CITY OF BASTROP					
FUND	DEPARTMENT		DIVISION		
501 HOTEL TAX FUND	00 NON-DEPARTMENT		00 NON-DIVISION		
SUMMARY					
CATEGORIES	ACTUAL 2017	BUDGET 2018	ESTIMATE 2018	PROPOSED 2019	PLANNING 2020
TAXES AND PENALTIES	\$2,686,098	\$2,875,000	\$2,736,000	\$2,736,000	\$2,736,000
LICENSES AND PERMITS	\$2,017	\$2,100	\$0	\$2,000	\$2,000
CHARGES FOR SERVICES	\$176,353	\$222,700	\$211,000	\$240,350	\$272,350
INTEREST INCOME	\$37,961	\$13,050	\$42,500	\$44,500	\$48,000
INTERGOVERNMENTAL	\$40,000	\$50,000	\$80,408	\$62,312	\$62,312
MISCELLANEOUS INCOME	\$18,383	\$0	\$0	\$0	\$0
TRANSFERS IN	\$0	\$152,700	\$93,700	\$486,084	\$455,257
TOTAL REVENUE	\$2,960,812	\$3,315,550	\$3,163,608	\$3,571,246	\$3,575,919

Revenue Summary- Hotel Occupancy Tax Fund

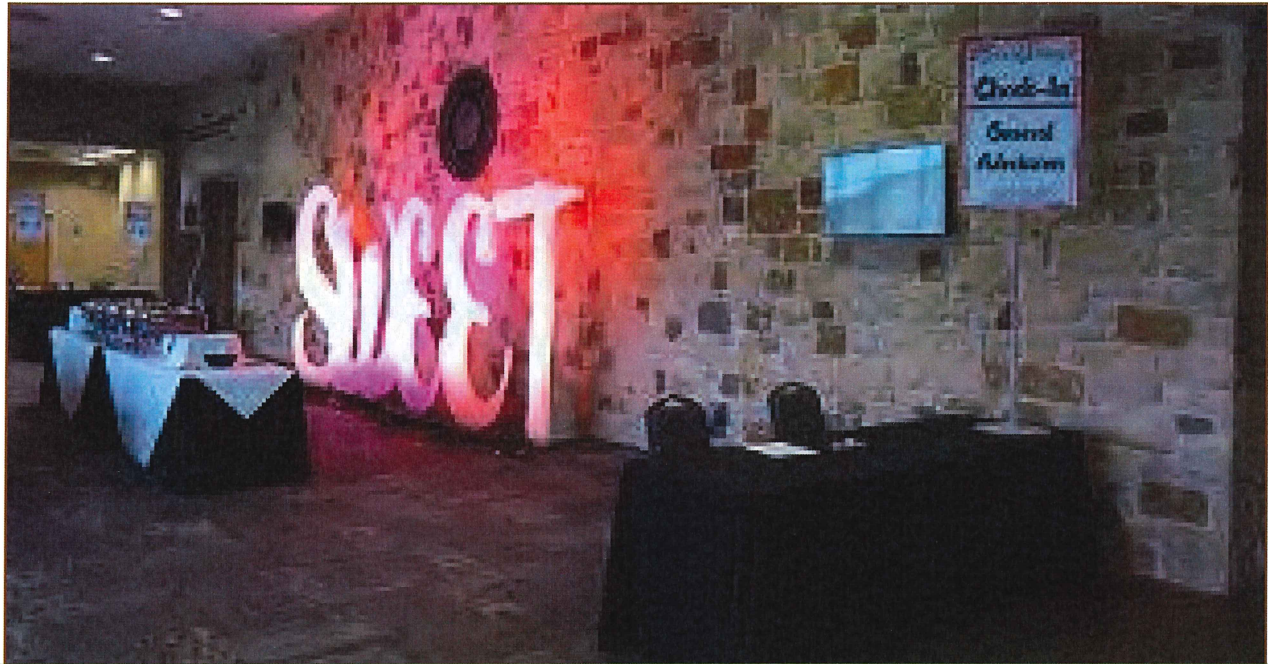
FY 2019 Fund Summary & Personnel Schedule



CITY OF BASTROP					
FUND	DEPARTMENT		DIVISION		
501 HOTEL TAX FUND	83 MULTI-MEDIA		00 NON-DIVISION		
SUMMARY					
CATEGORIES	ACTUAL 2017	BUDGET 2018	ESTIMATE 2018	PROPOSED 2019	PLANNING 2020
PERSONNEL COSTS	\$0	\$0	\$0	\$199,007	\$208,381
SUPPLIES AND MATERIALS	\$0	\$0	\$0	\$900	\$9,200
MAINTENANCE AND REPAIRS	\$0	\$0	\$0	\$7,748	\$9,000
OCCUPANCY	\$0	\$0	\$0	\$5,680	\$6,880
CONTRACTUAL SERVICES	\$0	\$0	\$0	\$13,750	\$15,000
OTHER CHARGES	\$0	\$0	\$0	(\$47,178)	(\$43,044)
TOTAL EXPENDITURES	\$0	\$0	\$0	\$179,907	\$205,417
PERSONNEL SCHEDULE					
POSITION TITLE	ACTUAL 2017	BUDGET 2018	ESTIMATE 2018	APPROVED 2019	PLANNING 2020
CHIEF STORY TELLER				1.000	1.000
DIGITAL MEDIA MANAGER				1.000	1.000
DOWNTOWN & HOSPITALITY DIRECTOR				0.150	0.150
TEMP ASST. CHIEF STORYTELLER				0.481	0.481
TOTAL FTEs				2.631	2.631

Hotel Occupancy Tax Fund – Multi-Media

FY 2019 Fund Summary & Personnel Schedule



FUND		DEPARTMENT		DIVISION	
501 HOTEL TAX FUND		85 HOSPITALITY AND DOWNTOWN		75 CONVENTION CENTER	
SUMMARY					
CATEGORIES	ACTUAL 2017	BUDGET 2018	ESTIMATE 2018	PROPOSED 2019	PLANNING 2020
PERSONNEL	\$273,837	\$274,277	\$270,210	\$302,476	\$315,512
SUPPLIES AND MATERIALS	\$84,445	\$20,004	\$36,675	\$44,000	\$70,750
MAINTENANCE AND REPAIRS	\$28,050	\$22,050	\$18,300	\$42,650	\$53,150
OCCUPANCY	\$54,013	\$58,698	\$57,000	\$58,698	\$59,338
CONTRACTUAL SERVICES	\$157,275	\$181,925	\$179,504	\$149,230	\$158,264
OTHER CHARGES	\$64,737	\$57,550	\$26,550	\$43,700	\$43,700
CONTINGENCY	\$0	\$5,000	\$0	\$0	\$0
TOTAL EXPENDITURES	\$662,357	\$619,504	\$588,239	\$640,754	\$700,714
PERSONNEL SCHEDULE					
POSITION TITLE	ACTUAL 2017	BUDGET 2018	ESTIMATE 2018	APPROVED 2019	PLANNING 2020
ADMINISTRATIVE ASSISTANT	0.500	0.500	0.500	0.500	0.500
CONVENTION CENTER DIRECTOR	1.000	1.000	1.000	1.000	1.000
FACILITY ATTENDANT	2.000	2.000	2.000	2.000	2.000
MAINTENANCE SUPERVISOR	1.000	1.000	1.000	1.000	1.000
RECREATION COORDINATOR	0.000	0.000	0.330	0.333	0.333
TOTAL FTEs	4.000	4.000	4.330	4.333	4.333

Hospitality & Downtown – Convention Center

FY 2019 Fund Summary & Personnel Schedule



CITY OF BASTROP					
FUND	DEPARTMENT		DIVISION		
501 HOTEL TAX FUND	86 BASTROP ART IN PUBLIC PLACES		00 NON-PROGRAM		
SUMMARY					
CATEGORIES	ACTUAL 2017	BUDGET 2018	ESTIMATE 2018	PROPOSED 2019	PLANNING 2020
SUPPLIES AND MATERIALS	\$5,518	\$500	\$350	\$0	\$0
MAINTENANCE AND REPAIRS	\$0	\$0	\$0	\$5,000	\$5,000
CONTRACTUAL SERVICES	\$79,447	\$77,050	\$30,000	\$67,232	\$47,232
OTHER CHARGES	\$27,070	\$16,500	\$10,000	\$23,920	\$23,920
CONTINGENCY	\$0	\$0	\$0	\$50,000	\$0
CAPITAL OUTLAY	\$53,900	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$165,935	\$94,050	\$40,350	\$146,152	\$76,152

Hotel Occupancy Tax Fund – BAIPP

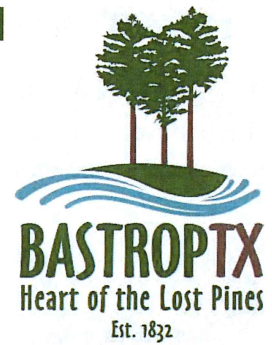


Innovation Fund

Innovation Fund

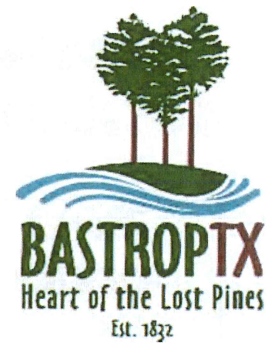
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The Innovation Fund is funded from excess fund balance from the General Fund and Bastrop Power & Light, representing one-time sources of revenue used to increase the efficiency and effectiveness of operations.



Innovation Fund Summary

Innovation Fund Reconciliation



Proposed Expenditure	FY 2018 Budget	FY 2018 Projection	FY 2019 Proposed Budget	FY 2020 Proposed Budget	FY 2019 Explanation
Police Dept. & Municipal Court RMS/CAD (5 Yr. Loan)	\$42,000	\$186,916	--	--	
Loan Payment- BP&L		42,000	42,000	42,000	Year 2 of 5 – Payment for purchase of Tyler Technology RMS/CAD System
State Park Trail	\$160,000	\$60,006	\$166,679	--	Amount increased resulting from revised estimate from Engineer.
Server Replacements	\$37,500	\$37,500	\$37,500	--	
Parking for Delgado Park	\$60,000		\$60,000		Parking lot will be first project completed by Concrete Contractor. Should be completed by year-end and paid in early October.
PCI Study	\$45,000	\$49,270	--	--	Completed.
Fire Dept. Staff PT	\$82,000	\$75,000	\$82,000		\$131,040 Total; \$49,000 pd. By General Fund, \$82,000 Innovation Fund.
Mowing Contract	\$157,000	\$105,112	\$157,000		Year 2 of Contract
CART Funding	\$20,000	\$20,000	\$20,000	--	Continued Support of CART.
Skate Park Design	\$35,000	\$18,000	--	--	Completed. Concept will be presented to Council in near future.
Neogov	\$16,000	\$15,803	--	--	Completed.
VoteLynx System	\$52,000	\$15,247	--	--	Sound portion will be installed in September. Voting portion installed in 1 st quarter of FY 2019.
Budget Software		\$12,500	--	--	Completed.

Innovation Fund Reconciliation – Page 3



Proposed Expenditure	FY 2018 Budget	FY 2018 Projection	FY 2019 Proposed Budget	FY 2020 Proposed Budget	FY 2019 Explanation
Chicken Capture / Relocate – FY 2019			\$12,600		Continuation of relocation of chickens / roosters from Downtown.
Replace SCBA Bottles			\$16,400	\$16,400	Replace 16 of 44 Self-Contained Breathing Apparatus Bottles in the Fire Department.
Makers Space Furniture			\$4,000		Furniture specific to Makers Space equipment & space.
Bob Bryant Replacement Slides			\$11,000		Life-safety.
SCBA Refurbishment			\$71,000		Refurbish Self-Contained Breathing Apparatus will add 10 years life to existing units.
Trailer			\$7,000		Replacement trailer in Public Works.
Radios			\$11,000	\$11,000	Equipment needed for Emergency Management.
Computer Reservation System (IT)			\$4,175	-	Customer Work Order System for IT
New Utility Vehicle			\$8,000		Park Maintenance
New Maintenance Truck			\$35,000		Public Works – Replacement Vehicle
LaserFiche – Additional Licenses			\$3,903		Additional licenses needed for Records Management organization-wide
Wi-Fi Upgrade				\$40,554	34 Wi-Fi Points inside buildings are 9 years old, past the end of life from manufacturer and outdated.
Incode Version 10 Upgrade				\$59,100	Need to upgrade current system to stay current.

Wastewater Treatment Plant #3

In 2005, the City purchased 26 acres on Market 304 close to the Colorado River for a new WWTP. BEFCO designed a 1-million-gallon plant in 2007. The design is considered incomplete because it did not include belt presses and digesters. This plan assumes that WWTP #1 and #2 remain in service, which require extensive rehabilitation. The City has a TCEQ permit to build a new plant under 317 rule, which expires September 1, 2019. TCEQ issued new rule 217 in August 2008 requiring more stringent quality of water discharge.

BASTROP COMPREHENSIVE PLAN 2036 – GOAL 2.5:
Enhance wastewater system efficiency.

Wastewater System Maintenance

One of the most important ways to meet Goal 2.2 of the City's Comprehensive Plan is to maintain the system to industry standards. In FY 2018, staff developed a ten (10) year replacement schedule for all wastewater system elements, as noted in Wastewater System Facts.

Additional funding has been appropriated for annual maintenance in this budget for everything but wastewater line rehabilitation. All wastewater lines associated with failed streets will be cameraed by next year and scheduled for replacement as streets are rehabilitated as well.

Processes have been created to ensure that daily operational schedules now include required system

Capital Improvement Projects

Significant improvements are required in both the water and wastewater systems to provide efficient and reliability services while meeting anticipated growth. The hope is a new wastewater treatment plant can be built before catastrophic system failure occurs at WWTP #1 and #2. As a result, Council reached consensus to proceed with \$54 million of Capital Improvement Projects. Priority will be given to the construction of WWTP #3.

Evaluation of Wastewater Treatment Options

Knowing the precarious situation of WWTP #1 and #2 and the fact a new plant must be under design no later than 2021, given anticipated growth, Staff hired HDR Engineering to conduct a feasibility study that evaluated the cost of capital and maintenance for a pre-packaged plant vs. an activated sludge treatment plant over the useful life of the asset. In addition to cost, the feasibility study considered redundancy, system reliability, permitting, staffing, and future nutrient requirements.

This study determined that a centralized activated sludge facility would cost almost \$12 million less than a pre-packaged plant over the useful life. In addition, the system would be built with redundancy allowing for system maintenance.

annual maintenance. System maintenance will be scheduled throughout the year to ensure all required maintenance is conducted annually prior to year-end.

Wastewater System Facts

- 2 Wastewater Treatment Plants, WWTP #1 & #2
- 57 miles of wastewater collection lines
- 8 miles of force main lines
- 17 lift stations
- 650 manholes
- Has 2 meters (WCID and By the Way RV Park)
- 7 water wells
- Serve 2947 customers

KSA Engineering is Engineer of Record on the design and construction of WWTP #3. Construction on Phase 1 is anticipated to start no later than September 1, 2019 under the City's existing permit. Phase 1 will provide MUCH needed system redundancy should a catastrophic system failure occur with WWTP #1 and #2. At the conclusion of Phase 1, Phase 2 construction will begin. At the conclusion of Phase 2, WWTP #1 and #2 will be decommissioned and all wastewater flows will go to WWTP #3, which is anticipated to occur in late 2021 – early 2022.

Utility System Improvements

Water System Improvements

Water System – Willow Plant

Staff conducted an operational assessment on the Willow Plant. There are five (5) alluvial wells on the Colorado River that serve the Willow Plant. The Colorado River has numerous water sources upstream that vary daily due to agricultural and effluent discharges. Different pH levels can change dramatically daily, making treatment challenging.

All five alluvial (5) wells are permitted for 5,796,000 gallons per day. However, given the challenges with alluvial wells and the production capabilities of the

pumps, Willow Plant can only produce 2,872,800 gallons per day, which is roughly 50% of permit, running the plant 24 hours a day. To ensure maximum functionality of the pumps, they are run 18 hours per day, which reduces the capacity even further.

In addition to being extremely inefficient, the water is considered corrosive prior to treatment. Iron bacteria grows, which can reduce flow, which requires an acid wash to fix at \$150,000 per treatment. The screens used to filter water can become clogged as well.

Water System – Bob Bryant Park Plant

An operational assessment was also conducted on the Bob Bryant Park Plant, which has two (2) wells. One (1) well is alluvial and the other well is a deep well in the Simsboro Aquifer. This plant requires both wells to be blended at a 50/50 ratio due to a high level of dissolved solids. This process is not efficient and expensive to maintain. Because the treatment process requires blending, it limits pumping because the blending source dictates the amount available to pump. The plant was never set up with appropriate treatment, which includes filtration to treat quality and aesthetics. The plant requires a scrubber to treat methane. The water source has iron manganese, which requires a high chlorine demand.

Water System “Game Changer”

The operational assessment concluded that existing water sources are challenging and have high maintenance costs depending upon season, river depth, and water demands. Peak summer demand is very close to the system’s maximum peak daily demand. There are NO options for improvement.

In FY 2018, City Council authorized the purchase of an additional 3,000-acre feet of water in the Simsboro Aquifer. The purchase of this water should

be completed in early Fall. Combined with the 3,000-acre feet already purchased and the 1,613 acre feet in the Simsboro Aquifer used in Bob Bryant Park Plant,

the City will own 7,613 acre feet of water in the Simsboro Aquifer providing combined water availability of 6.8 million gallons per day pumping capacity.

Engineer estimates suggest that a consolidated water treatment plant can be built at XS Ranch for the same water rate or with a minimum increase that will provide a long-term water system and improve water quality and aesthetics. Therefore, the consensus of Council is to build a new water treatment plant at XS Ranch to improve water quality and the City’s ability to meet future water demands.

Partnership with Aqua Water Supply Corporation

Staff has worked diligently in FY 2018 to establish a quality relationship with Aqua Water Supply Corporation. A quality relationship solves current economic development challenges regarding fire flow. It also provides a long-term opportunity to expand our Water Certificate of Convenience & Necessity (CCN) to match our Wastewater CCN through a long-term wholesale water agreement. In addition, it provides the City with immediate water supply redundancy that we currently do not have and helps manage peak demand until a new plant can be built. Staff hopes to finalize a partnership agreement outlining these criteria by the end of FY 2018.

BASTROP COMPREHENSIVE PLAN 2036 – GOAL 2.2:
Ensure long-term water system capacity for existing customers, while accommodating incremental growth and development.

Water/Wastewater Fund Summary
4 YEAR PLAN

	ACTUAL FY-17	Budget FY-18	PROJECTED FY-18	PROJECTED FY-19	PROJECTED FY-20
BEGINNING BALANCE	\$ 4,058,138	\$ 4,237,586	\$ 4,537,976	\$ 1,911,557	\$ 1,937,363
REVENUES:					
WATER					
Water Service	\$ 2,881,412	\$ 2,963,613	\$ 3,013,137	\$ 3,103,730	\$ 3,196,442
Water Service Fees	\$ 19,760	\$ 22,000	\$ 19,410	\$ 19,800	\$ 20,200
Penalties	\$ 37,212	\$ 35,000	\$ 38,300	\$ 39,500	\$ 40,600
Water Tap Fees	\$ 23,850	\$ 32,400	\$ 19,000	\$ 40,000	\$ 40,000
Interest	\$ 28,223	\$ 25,800	\$ 18,000	\$ 19,200	\$ 21,000
Other	\$ 21,254	\$ 5,000	\$ 7,500	\$ 7,500	\$ 7,500
WATER TOTAL	\$ 3,011,711	\$ 3,083,813	\$ 3,115,347	\$ 3,229,730	\$ 3,325,742
WASTEWATER					
Sewer Service	\$ 1,803,608	\$ 1,797,727	\$ 1,870,400	\$ 2,280,660	\$ 2,350,385
Sewer Tap Fees*	\$ 24,145	\$ 32,400	\$ 10,000	\$ 10,000	\$ 10,000
Penalties	\$ 25,267	\$ 25,000	\$ 25,000	\$ 25,500	\$ 26,010
Wholesale Sewer Contracts	\$ 154,620	\$ 165,000	\$ 137,000	\$ 148,000	\$ 150,000
Interest	\$ 17,666	\$ 17,200	\$ 12,000	\$ 12,800	\$ 14,000
Other	\$ 150	\$ 500	\$ 8,768	\$ 500	\$ 500
WASTEWATER TOTAL	\$ 2,025,456	\$ 2,037,827	\$ 2,063,168	\$ 2,477,460	\$ 2,550,895
TOTAL REVENUES	\$ 5,037,167	\$ 5,121,640	\$ 5,178,515	\$ 5,707,190	\$ 5,876,637
Transfer In-Impact Fee Funds	\$ 270,080	\$ -	\$ -	\$ -	\$ -
TOTAL RESOURCES	\$ 9,365,385	\$ 9,359,226	\$ 9,716,491	\$ 7,618,747	\$ 7,814,000
EXPENDITURES:					
Administration	\$ 878,974	\$ 997,333	\$ 1,007,546	\$ 1,087,194	\$ 1,107,755
Distribution/ Collection/ Liftstation	\$ 565,472	\$ 747,314	\$ 662,070	\$ 758,759	\$ 737,971
Production/ Treatment	\$ 817,937	\$ 1,196,281	\$ 830,210	\$ 1,046,583	\$ 967,652
Wastewater Treatment Plant	\$ 703,997	\$ 852,545	\$ 766,136	\$ 905,283	\$ 880,089
(1) Debt Service Transfer	\$ 1,692,201	\$ 1,195,447	\$ 1,793,972	\$ 1,641,565	\$ 1,816,640
Capital replacement Reserve	\$ -	\$ -	\$ 125,000	\$ 125,000	\$ 125,000
TOTAL EXPENDITURES	\$ 4,658,581	\$ 4,988,920	\$ 5,184,934	\$ 5,564,384	\$ 5,635,107
NET INCOME (LOSS)	\$ 648,666	\$ 132,720	\$ (6,419)	\$ 142,806	\$ 241,530
ENDING FUND BALANCE	\$ 4,706,804	\$ 4,370,306	\$ 4,531,557	\$ 2,054,363	\$ 2,178,892
<i>Fund Balance % of Operating Expense</i>	101%	88%	87%	37%	39%
BBP-Utility line underground	\$ 168,828		\$ -		
Elevated Tank		\$ 1,645,000			
Transfer to VERF - New Trucks				\$ 117,000	\$ -
Other Capital Projects		\$ 35,000	\$ 20,000		
Total Capital Projects	\$ 168,828	\$ 1,680,000	\$ 20,000	\$ 117,000	\$ -
Fund Balance after One-time Expenses	\$ 4,537,976	\$ 2,690,306	\$ 4,511,557	\$ 1,937,363	\$ 2,178,892
<i>Fund Balance %</i>	97%	54%	87%	35%	39%
Transfer to W/WW Capital Fund			\$ 2,600,000		
<i>Reserve Requirement 35%</i>	\$ 1,630,503	\$ 1,746,122	\$ 1,814,727	\$ 1,947,535	\$ 1,972,288
ENDING FUND BAL AFTER TRANSFERS	\$ 2,907,473	\$ 944,184	\$ 1,911,557	\$ 1,937,363	\$ 2,178,892

Water/Wastewater Fund Summary



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FY 2019 Fund Summary & Personnel Schedule



CITY OF BASTROP					
FUND	DEPARTMENT		DIVISION		
202 WATER/WASTEWATER FUND	35 WATER/WASTEWATER DEPT.		41 W/WW DISTRIBUT/COLLECT		
SUMMARY					
CATEGORIES	ACTUAL 2017	BUDGET 2018	ESTIMATE 2018	PROPOSED 2019	PLANNING 2020
PERSONNEL COSTS	\$401,869	\$472,366	\$413,687	\$457,525	\$478,727
SUPPLIES AND MATERIALS	\$58,146	\$45,880	\$57,315	\$66,382	\$68,478
MAINTENANCE AND REPAIRS	\$67,377	\$160,900	\$127,900	\$168,885	\$168,885
CONTRACTUAL SERVICES	\$35,856	\$64,168	\$59,168	\$61,467	\$17,380
OTHER CHARGES	\$2,229	\$4,000	\$4,000	\$4,500	\$4,500
CAPITAL OUTLAY	\$23,602	\$1,680,000	\$20,000	\$0	\$0
TOTAL EXPENDITURE	\$589,079	\$2,427,314	\$682,070	\$758,759	\$737,970
PERSONNEL SCHEDULE					
POSITION TITLE	ACTUAL 2017	BUDGET 2018	ESTIMATE 2018	APPROVED 2019	PLANNING 2020
FOREMAN	1.000	1.000	1.000	1.000	1.000
UTILITY FIELD SUPERINTENDENT	0.500	0.250	0.250	0.000	0.000
WWW SYSTEMS TECH	6.000	6.000	6.000	6.000	6.000
WWW SYSTEMS TECH CREW LEADER	1.000	1.000	1.000	1.000	1.000
TOTAL FTEs	8.500	8.250	8.250	8.000	8.000

Water/Wastewater Fund – Distribution & Collections

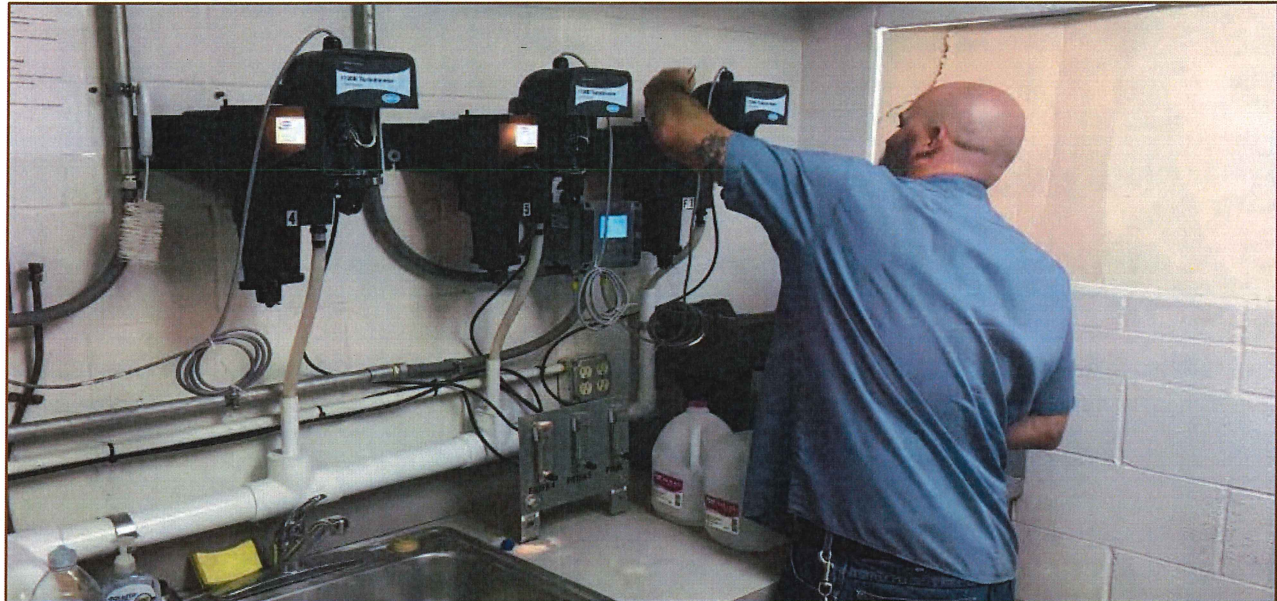
FY 2019 Revenue Fund Summary



CITY OF BASTROP					
FUND	DEPARTMENT		DIVISION		
202 WATER/WASTEWATER FUND	00 NON-DEPARTMENT		00 NON-DIVISION		
SUMMARY					
CATEGORIES	ACTUAL 2017	BUDGET 2018	ESTIMATE 2018	PROPOSED 2019	PLANNING 2020
CHARGES FOR SERVICES	\$0	\$0	\$0	\$0	\$0
FINES AND FORFEITURES	\$0	\$0	\$0	\$0	\$0
WATER REVENUES	\$2,975,592	\$3,053,013	\$3,089,847	\$3,203,030	\$3,297,242
WASTEWATER REVENUES	\$2,007,794	\$2,020,627	\$2,051,168	\$2,464,660	\$2,536,895
OTHER REVENUE	\$0	\$0	\$0	\$0	\$0
INTEREST INCOME	\$45,889	\$43,000	\$30,000	\$32,000	\$35,000
INTERGOVERNMENTAL	\$0	\$0	\$0	\$0	\$0
MISCELLANEOUS	\$7,100	\$5,000	\$7,500	\$7,500	\$7,500
TRANSFERS IN	\$0	\$0	\$0	\$0	\$0
OTHER SOURCES	\$799	\$0	\$0	\$0	\$0
TOTAL REVENUE	\$5,037,174	\$5,121,640	\$5,178,515	\$5,707,190	\$5,876,637

Revenue Summary- Water/Wastewater Fund

FY 2019 Fund Summary & Personnel Schedule



CITY OF BASTROP					
FUND	DEPARTMENT		DIVISION		
202 WATER/WASTEWATER FUND	35 WATER/WASTEWATER DEPT.		43 WATER PRODUCTION/TREAT		
SUMMARY					
CATEGORIES	ACTUAL 2017	BUDGET 2018	ESTIMATE 2018	PROPOSED 2019	PLANNING 2020
PERSONNEL COSTS	\$249,696	\$286,535	\$240,482	\$282,708	\$294,940
SUPPLIES AND MATERIALS	\$52,884	\$43,000	\$70,279	\$82,626	\$84,090
MAINTENANCE AND REPAIRS	\$232,729	\$570,191	\$220,000	\$366,014	\$265,222
OCCUPANCY	\$118,067	\$130,000	\$129,500	\$130,000	\$132,000
CONTRACTUAL SERVICES	\$331,571	\$162,555	\$165,149	\$179,555	\$185,721
OTHER CHARGES	\$1,819	\$4,000	\$4,800	\$5,680	\$5,680
CAPITAL OUTLAY	\$20,980	\$10,644	\$0	\$0	\$0
TOTAL EXPENDITURE	\$1,007,746	\$1,206,925	\$830,210	\$1,046,583	\$967,652
PERSONNEL SCHEDULE					
POSITION TITLE	ACTUAL 2017	BUDGET 2018	ESTIMATE 2018	APPROVED 2019	PLANNING 2020
CHIEF PLANT OPERATOR	0.500	0.500	0.500	0.500	0.500
WWW SUPERINTENDENT	0.000	0.500	0.500	0.500	0.500
WWW OPERATOR C	1.500	1.500	2.000	2.000	2.000
WWW PLANT OPERATOR	1.500	1.500	1.000	1.000	1.000
TOTAL FTEs	3.500	4.000	4.000	4.000	4.000

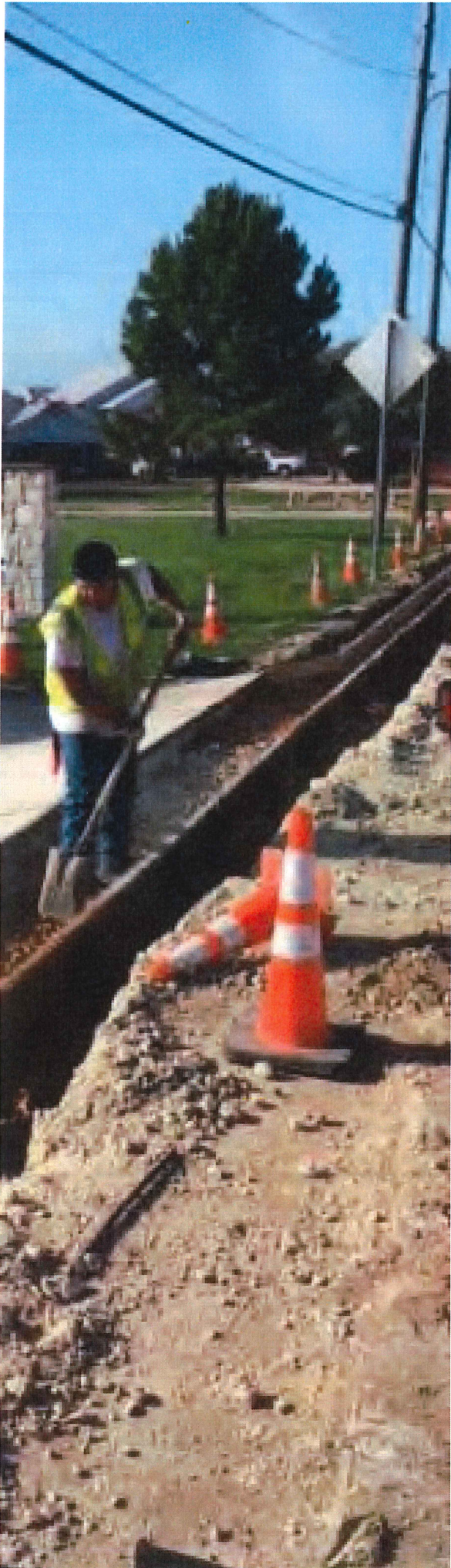
Water/Wastewater Fund – Water Production/Treatment

FY 2019 Fund Summary & Personnel Schedule



CITY OF BASTROP					
FUND	DEPARTMENT		DIVISION		
250 CIP W/WW UTILITY FUND	00 NON-DEPT		00 NON-DIV		
SUMMARY					
CATEGORIES	ACTUAL 2017	BUDGET 2018	ESTIMATE 2018	PROPOSED 2019	PLANNING 2020
INTEREST INCOME	\$0	\$0	\$0	\$30,000	\$5,000
TRANSFERS IN	\$0	\$0	\$2,725,000	\$125,000	\$125,000
TOTAL REVENUE	\$0	\$0	\$2,725,000	\$155,000	\$130,000
WATER CIP PROJECTS					
CAPITAL OUTLAY	\$0	\$0	\$200,000	\$813,230	\$1,700,000
TRANSFERS OUT	\$0	\$0	\$0	\$0	\$0
TOTAL WATER CIP EXPENDITURES	\$0	\$0	\$200,000	\$813,230	\$1,700,000
WASTEWATER CIP PROJECTS					
CAPITAL OUTLAY	\$0	\$0	\$0	\$62,500	\$150,000
TOTAL WASTEWATER CIP EXPENDITURES	\$0	\$0	\$0	\$62,500	\$150,000

Water/Wastewater Fund – Capital Improvement Program



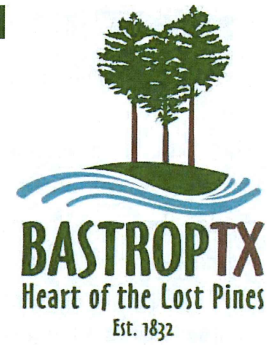
Capital Improvement Projects



Capital Improvement Projects

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Wastewater Summary & Projects	245
Water Summary & Projects	251

The Capital Improvement Program (CIP) Budget is a separate budget from the Operating Budget. Items included in the CIP are usually construction projects or major capital purchases designed to improve and maintain the value of the City's assets.



Capital Improvement Project (CIP) Fund Summary

CITY OF BASTROP, TEXAS
CAPITAL IMPROVEMENTS PROGRAM



SUMMARY OF ALL DRAINAGE PROJECTS

	Total Proj	Exp YTD	Total O/S
Public Works Detention Pond	\$ 558,000	\$ -	\$ 558,000
Pine St. Drainage Improv.	\$ 584,000	\$ -	\$ 584,000
Jasper/Newton Drainage Improv.	\$ 206,400	\$ -	\$ 206,400
	\$ 1,348,400		\$ 1,348,400

SUMMARY OF ALL DRAINAGE PROJECTS
FY2017-FY2022

Estimated Project Cost(s)	YR 16/17	YR 17/18	YR 18/19	YR 19/20	YR 20/21	YR 21/22	TOTAL
Acquisitions (ROW/Easements/Land)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design	\$0	\$0	\$126,700	\$42,500	\$0	\$0	\$169,200
Construction (+10%)	\$0	\$0	\$0	\$1,106,000	\$0	\$0	\$1,106,000
Other	\$8,000	\$0	\$29,400	\$35,800	\$0	\$0	\$73,200
Total Project Cost	\$8,000	\$0	\$156,100	\$1,184,300	\$0	\$0	\$1,348,400

Cost Notes: See individual project sheets for detail.

Funding Source(s)	YR 16/17	YR 17/18	YR 18/19	YR 19/20	YR 20/21	YR 21/22	TOTAL
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Revenue Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CO Bonds	\$0	\$0	\$0	\$276,500	\$0	\$0	\$276,500
Current Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance	\$2,000	\$0	\$39,024	\$26,624	\$0	\$0	\$67,648
Interest	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Source(s)	\$6,000	\$0	\$117,076	\$881,176	\$0	\$0	\$1,004,252
Total Project Funding	\$8,000	\$0	\$156,100	\$1,184,300	\$0	\$0	\$1,348,400

Funding Source Notes: See individual project sheets for detail.

Funding Surplus/(Deficit)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
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CITY OF BASTROP, TEXAS

CAPITAL IMPROVEMENTS PROGRAM



PINE STREET DRAINAGE IMPROVEMENTS

Project Category: <i>Utilities</i>	Sub-category: <i>Drainage</i>
Recommended by: <i>Engineering</i>	Responsible Dept.: <i>Engineering</i>

Project Description/Location: Mitigate flooding impacts by increasing the culvert size to improve the flow conditions along Pine Street between SH 95 and Gills Branch. Installing 40' span of culvert to increase water flow/capacity at a choke point where Pine St. drainage channel connects to Gills Branch.

Justification: Areas along Gills Branch have experienced flooding due to inadequate drainage structures. This project will improve the capacity of the channel along Pine Street between SH 95 and Gills Branch.

Qualifiers:

Can be funded fully/partially through non-municipal sources?	Yes	No X
Necessary to meet a regulatory mandate?	Yes	No X
Requires completion of another project?	Yes	No X
Will additional resources/staff be required to operate/maintain the completed project?	Yes	No X

Notes: Phase I has been approved for funding through HMGP DR-4272-028. This phase only funds design of the project. Phase II is for construction and will be awarded once the design is complete. BEFCO is the Engineer of Record.



Estimated Project Cost(s)	YR 16/17	YR 17/18	YR 18/19	YR 19/20	YR 20/21	> YR 20/21	TOTAL
Acquisitions (ROW/Easements/Land)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design	\$0	\$0	\$30,000	\$27,500	\$0	\$0	\$57,500
Construction (+10%)	\$0	\$0	\$0	\$495,000	\$0	\$0	\$495,000
Other	\$4,000	\$0	\$13,750	\$13,750	\$0	\$0	\$31,500
Total Project Cost	\$4,000	\$0	\$43,750	\$536,250	\$0	\$0	\$584,000

Cost Notes: Design costs include engineering design and environmental permitting. Other costs include grant administration fees. These costs are for both Phase I & Phase II

Funding Source(s)	YR 16/17	YR 17/18	YR 18/19	YR 19/20	YR 20/21	> YR 20/21	TOTAL
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Revenue Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CO Bonds	\$0	\$0	\$0	\$123,750	\$0	\$0	\$123,750
GO Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance	\$1,000	\$0	\$10,937	\$10,312	\$0	\$0	\$22,249
Interest	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Source(s)	\$3,000	\$0	\$32,813	\$402,188	\$0	\$0	\$438,001
Total Project Funding	\$4,000	\$0	\$43,750	\$536,250	\$0	\$0	\$584,000

Funding Source Notes: Additional funding (up to 75%) will be provided through the FEMA HMGP. City's portion will be paid by 2018 Certificate of Obligation Series.

Funding Surplus/(Deficit)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
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SUMMARY OF ALL QUALITY OF LIFE PROJECTS

	Total Proj	Exp YTD	Total O/S
State Park Trail	\$ 1,593,685	\$ -	\$ 1,593,685
Downtown Trail Expansion (EDC)	\$ 680,000	\$ -	\$ 680,000
	\$ 2,273,685		\$ 2,273,685

SUMMARY OF ALL QUALITY OF LIFE PROJECTS FY2017-FY2022

Estimated Project Cost(s)	YR 16/17	YR 17/18	YR 18/19	YR 19/20	YR 20/21	YR 21/22	TOTAL
Acquisitions (ROW/Easements/Land)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design	\$0	\$156,000	\$130,685	\$0	\$0	\$0	\$286,685
Construction (+10%)	\$0	\$0	\$1,920,000	\$0	\$0	\$0	\$1,920,000
Other	\$0	\$20,000	\$47,000	\$0	\$0	\$0	\$67,000
Total Project Cost	\$0	\$176,000	\$2,097,685	\$0	\$0	\$0	\$2,273,685

Cost Notes: See individual project sheets for detail.

Funding Source(s)	YR 16/17	YR 17/18	YR 18/19	YR 19/20	YR 20/21	YR 21/22	TOTAL
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Revenue Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CO Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Current Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance	\$0	\$116,000	\$110,685	\$0	\$0	\$0	\$226,685
Interest	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Source(s)	\$0	\$60,000	\$1,987,000	\$0	\$0	\$0	\$2,047,000
Total Project Funding	\$0	\$176,000	\$2,097,685	\$0	\$0	\$0	\$2,273,685

Funding Source Notes: See individual project sheets for detail.

Funding Surplus/(Deficit)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
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CITY OF BASTROP, TEXAS

CAPITAL IMPROVEMENTS PROGRAM



STATE PARK TRAIL

Project Category: Quality of Life

Sub-category: Trails

Recommended by: Planning Dept.

Responsible Dept.: Engineering Dept.

Project Description/Location: 1.0-mile multi-use pedestrian path between the Bastrop State Park and Chestnut Street along State HWY 21 with pedestrian crossings at SH 95 and SH Loop 150.

Justification: Provide pedestrian connectivity between the State Park and the City's existing sidewalk network.

Qualifiers:

Can be funded fully/partially through non-municipal sources?	Yes	No X
Necessary to meet a regulatory mandate?	Yes	No X
Requires completion of another project?	Yes	No X
Will additional resources/staff be required to operate/maintain the completed project?	Yes X	No

Notes: MWM is the Engineer of Record and is currently working on the design. Estimated project time is 14-16 months.



Estimated Project Cost(s)	YR 16/17	YR 17/18	YR 18/19	YR 19/20	YR 20/21	> YR 21/22	TOTAL
Acquisitions (ROW/Easements/Land)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design	\$0	\$96,000	\$130,685	\$0	\$0	\$0	\$226,685
Construction (+10%)	\$0	\$0	\$1,300,000	\$0	\$0	\$0	\$1,300,000
Other	\$0	\$20,000	\$47,000	\$0	\$0	\$0	\$67,000
Total Project Cost	\$0	\$116,000	\$1,477,685	\$0	\$0	\$0	\$1,593,685

Cost Notes: Text

Funding Source(s)	YR 16/17	YR 17/18	YR 18/19	YR 19/20	YR 20/21	> YR 21/22	TOTAL
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Revenue Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CO Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Current Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance	\$0	\$116,000	\$110,685	\$0	\$0	\$0	\$226,685
Interest	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Source(s)	\$0	\$0	\$1,367,000	\$0	\$0	\$0	\$1,367,000
Total Project Funding	\$0	\$116,000	\$1,477,685	\$0	\$0	\$0	\$1,593,685

Funding Source Notes: Project construction is partially funded (80%) by TxDOT STP-MM grant. Design costs are funded by the Innovation Fund.

Funding Surplus/(Deficit)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
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CITY OF BASTROP, TEXAS
CAPITAL IMPROVEMENTS PROGRAM



SUMMARY OF ALL TRANSPORTATION PROJECTS

	Total Proj	Exp YTD	Total O/S
Agnes St Partial Extension (EDC)	\$ 1,244,694	\$ -	\$ 1,244,694
Main St. Street & Sidewalk Improv	\$ 1,900,000		\$1,900,000
North Main St. & Side Street Improve.	\$ 263,500		\$ 263,500
Old Iron Bridge Rehab.	\$ 2,000,000	\$ -	\$ 2,000,000
	\$ 5,408,194	\$ -	\$ 5,408,194

SUMMARY OF ALL TRANSPORTATION PROJECTS
FY2017-FY2022

Estimated Project Cost(s)	YR 16/17	YR 17/18	YR 18/19	YR 19/20	YR 20/21	YR 21/22	TOTAL
Acquisitions (ROW/Easements/Land)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design	\$0	\$0	\$73,371	\$117,609	\$0	\$0	\$190,980
Construction (+10%)	\$0	\$0	\$0	\$5,070,203	\$0	\$0	\$5,070,203
Other	\$0	\$0	\$0	\$147,011	\$0	\$0	\$147,011
Total Project Cost	\$0	\$0	\$73,371	\$5,334,823	\$0	\$0	\$5,408,194

Cost Notes: See individual project sheets for details.

Funding Source(s)	YR 16/17	YR 17/18	YR 18/19	YR 19/20	YR 20/21	YR 21/22	TOTAL
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Revenue Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CO Bonds	\$0	\$0	\$73,371	\$4,090,129	\$0	\$0	\$4,163,500
Current Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interest	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Source(s)	\$0	\$0	\$0	\$1,244,694	\$0	\$0	\$1,244,694
Total Project Funding	\$0	\$0	\$73,371	\$5,334,823	\$0	\$0	\$5,408,194

Funding Source Notes: See individual project sheets for details.

Funding Surplus/(Deficit)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
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CITY OF BASTROP, TEXAS

CAPITAL IMPROVEMENTS PROGRAM



MAIN ST. STREET & SIDEWALK IMPROVEMENTS

Project Category: Transportation

Sub-category: Roadway

Recommended by: Public Works

Responsible Dept.: Public Works

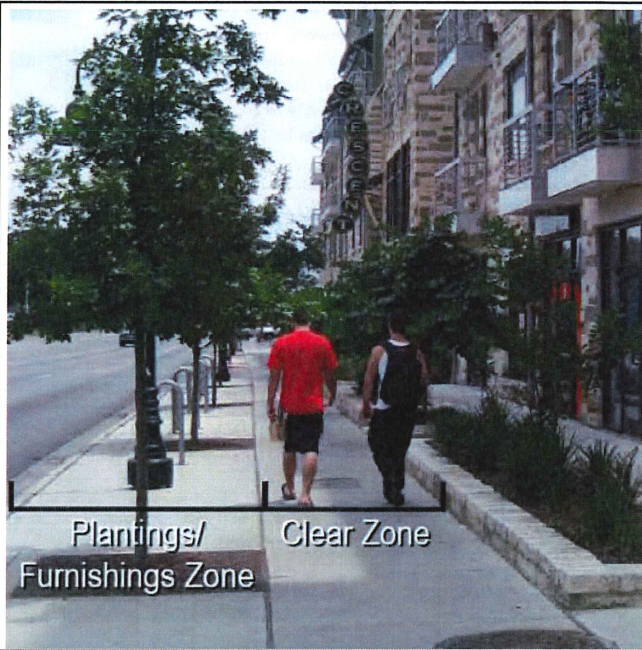
Project Description/Location: Project scope is Main Street from Water Street to Spring Street including new and expanded sidewalks, landscaping and furnishings, public restroom facilities, and street repair (mill and overlay).

Justification: The sidewalks along Main Street have fallen into disrepair due to a multitude of factors such as a lack of maintenance on private property and vegetative growth. The improvements will provide ADA compliance, improved pedestrian safety and economic sustainability downtown.

Qualifiers:

Can be funded fully/partially through non-municipal sources?	Yes	No X
Necessary to meet a regulatory mandate?	Yes	No X
Requires completion of another project?	Yes	No X
Will additional resources/staff be required to operate/maintain the completed project?	Yes X	No

Notes: MWM Design is the Engineer of Record. Acquisition of sidewalk easements must be completed before construction can start.



Estimated Project Cost(s)	YR 16/17	YR 17/18	YR 18/19	YR 19/20	YR 20/21	> YR 20/21	TOTAL
Acquisitions (ROW/Easements/Land)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design	\$0	\$0	\$73,371	\$0	\$0	\$0	\$73,371
Construction (+10%)	\$0	\$0	\$0	\$1,826,629	\$0	\$0	\$1,826,629
Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Project Cost	\$0	\$0	\$73,371	\$1,826,629	\$0	\$0	\$1,900,000

Cost Notes: Text

Funding Source(s)	YR 16/17	YR 17/18	YR 18/19	YR 19/20	YR 20/21	> YR 20/21	TOTAL
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Revenue Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CO Bonds	\$0	\$0	\$73,371	\$1,826,629	\$0	\$0	\$1,900,000
GO Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interest	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Source(s)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Project Funding	\$0	\$0	\$73,371	\$1,826,629	\$0	\$0	\$1,900,000

Funding Source Notes: BEDC will pay \$800,000, funded by 2014 Certificate of Obligations Series. The City will fund \$1,100,000 with 2018 Certificate of Obligation Series.

Funding Surplus/(Deficit)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
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CITY OF BASTROP, TEXAS

CAPITAL IMPROVEMENTS PROGRAM



OLD IRON BRIDGE REHABILITATION

Project Category: Transportation

Sub-category: Roadway

Recommended by: Engineering

Responsible Dept.: Engineering

Project Description/Location: Structural rehabilitation on iconic Old Iron Bridge.

Justification: Studies conducted in 1992, 2001, 2009, 2011 and 2014 all show significant deterioration of structural components. Considered a public safety hazard.

Qualifiers:

Can be funded fully/partially through non-municipal sources?	Yes	No X
Necessary to meet a regulatory mandate?	Yes	No X
Requires completion of another project?	Yes	No X
Will additional resources/staff be required to operate/maintain the completed project?	Yes X	No

Notes: Estimated time for design and rehabilitation is 14-16 months. Kimley-Horn is Engineer of Record.



Estimated Project Cost(s)	YR 16/17	YR 17/18	YR 18/19	YR 19/20	YR 20/21	> YR 20/21	TOTAL
Acquisitions (ROW/Easements/Land)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction (+10%)	\$0	\$0	\$0	\$2,000,000	\$0	\$0	\$2,000,000
Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Project Cost	\$0	\$0	\$0	\$2,000,000	\$0	\$0	\$2,000,000

Cost Notes:

Funding Source(s)	YR 16/17	YR 17/18	YR 18/19	YR 19/20	YR 20/21	> YR 20/21	TOTAL
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Revenue Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CO Bonds	\$0	\$0	\$0	\$2,000,000	\$0	\$0	\$2,000,000
GO Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interest	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Source(s)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Project Funding	\$0	\$0	\$0	\$2,000,000	\$0	\$0	\$2,000,000

Funding Source Notes: This project will be funded with 2018 Certificate of Obligation Series.

Funding Surplus/(Deficit)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
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CITY OF BASTROP, TEXAS
CAPITAL IMPROVEMENTS PROGRAM



SUMMARY OF ALL WASTEWATER PROJECTS

	Total Proj	Exp YTD	Total O/S
Lift Station Generators	\$ 315,000	\$ 49,252	\$ 265,748
Sewer Line Replace. - N. Main	\$ 450,000	\$ -	\$ 450,000
WWTP 1 & 2 Transfer Pipeline	\$ 6,001,390	\$ -	\$ 6,001,390
WWTP#3	\$ 24,906,958	\$ 31,958	\$ 24,875,000
Westside Collection System	\$ 7,566,439	\$ -	\$ 7,566,439
	\$ 39,239,787	\$ 81,210	\$ 39,158,577

SUMMARY OF ALL WASTEWATER PROJECTS
FY2017-FY2022

Estimated Project Cost(s)	YR 16/17	YR 17/18	YR 18/19	YR 19/20	YR 20/21	YR 21/22	TOTAL
Acquisitions (ROW/Easements/Land)	\$0	\$0	\$250,000	\$0	\$0	\$0	\$250,000
Design	\$16,876	\$33,124	\$4,068,329	\$1,561,500	\$100,000	\$0	\$5,779,829
Construction (+10%)	\$0	\$0	\$250,000	\$18,798,000	\$14,000,000	\$0	\$33,048,000
Other	\$17,849	\$29,109	\$115,000	\$0	\$0	\$0	\$161,958
Total Project Cost	\$34,725	\$62,233	\$4,683,329	\$20,359,500	\$14,100,000	\$0	\$39,239,787

Cost Notes: See individual project sheets for detail.

Funding Source(s)	YR 16/17	YR 17/18	YR 18/19	YR 19/20	YR 20/21	YR 21/22	TOTAL
Impact Fees	\$0	\$0	\$289,400	\$0	\$0	\$0	\$289,400
Revenue Bonds	\$0	\$0	\$3,646,929	\$19,981,500	\$14,100,000	\$0	\$37,728,429
CO Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Current Bonds	\$0	\$0	\$425,000	\$0	\$0	\$0	\$425,000
Fund Balance	\$20,376	\$27,832	\$62,500	\$150,000	\$0	\$0	\$260,708
Interest	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Source(s)	\$14,349	\$34,401	\$259,500	\$228,000	\$0	\$0	\$536,250
Total Project Funding	\$34,725	\$62,233	\$4,683,329	\$20,359,500	\$14,100,000	\$0	\$39,239,787

Funding Source Notes: See individual project sheets for details.

Funding Surplus/(Deficit)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
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CITY OF BASTROP, TEXAS

CAPITAL IMPROVEMENTS PROGRAM



SEWER LINE REPLACEMENT (MAIN ST & MAPLE, MESQUITE, MAGNOLIA, LOCUST)

Project Category: Utilities

Sub-category: Wastewater

Recommended by: Water / Wastewater

Responsible Dept.: Water / Wastewater

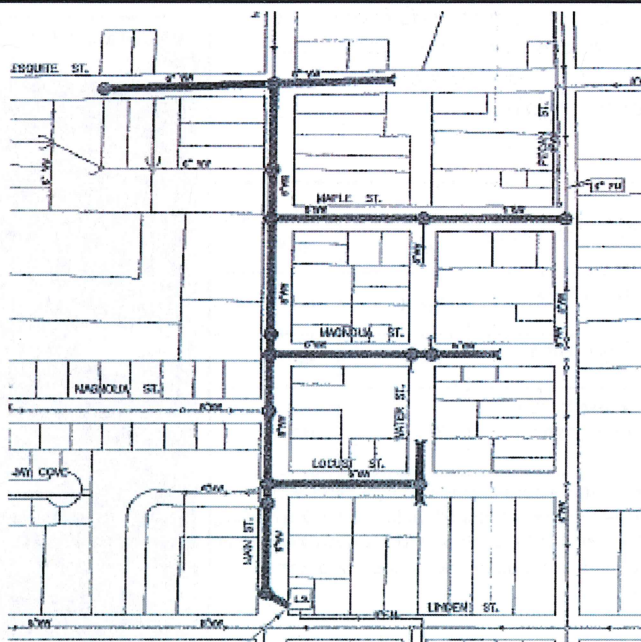
Project Description/Location: Replace 4,350 linear feet of sewer line from 6" to 8" and 1,550 linear feet of 10" to replace existing 6" and 8" lines to allow for future growth that is planned to tie into this line. This project will also replace 14 deteriorating manholes and reconnect the existing sanitary sewer services along the route.

Justification: This project is important to replace old sewer lines due to deteriorating condition which leads to inflow and infiltration in the City's sanitary sewer system.

Qualifiers:

Can be funded fully/partially through non-municipal sources?	Yes	No X
Necessary to meet a regulatory mandate?	Yes X	No
Requires completion of another project?	Yes X	No
Will additional resources/staff be required to operate/maintain the completed project?	Yes X	No

Notes: This project has received grant funding through TDA 2018 Community Development Funds awaiting award from the State in Aug. or Sept. 2018. City is planning to perform street improvements and water line replacement in conjunction with this project.



Estimated Project Cost(s)	YR 16/17	YR 17/18	YR 18/19	YR 19/20	YR 20/21	> YR 21/22	TOTAL
Acquisitions (ROW/Easements/Land)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design	\$0	\$0	\$42,000	\$0	\$0	\$0	\$42,000
Construction (+10%)	\$0	\$0	\$0	\$378,000	\$0	\$0	\$378,000
Other	\$0	\$0	\$30,000	\$0	\$0	\$0	\$30,000
Total Project Cost	\$0	\$0	\$72,000	\$378,000	\$0	\$0	\$450,000

Cost Notes:

Funding Source(s)	YR 16/17	YR 17/18	YR 18/19	YR 19/20	YR 20/21	> YR 21/22	TOTAL
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Revenue Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CO Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Current Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance	\$0	\$0	\$0	\$150,000	\$0	\$0	\$150,000
Interest	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Source(s)	\$0	\$0	\$72,000	\$228,000	\$0	\$0	\$300,000
Total Project Funding	\$0	\$0	\$72,000	\$378,000	\$0	\$0	\$450,000

Funding Source Notes: TDA funding approved. Design & Admin funded 100% from grant. Construction will be the City's match, which will be paid out of fund balance.

Funding Surplus/(Deficit)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
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CITY OF BASTROP, TEXAS

CAPITAL IMPROVEMENTS PROGRAM



WASTEWATER TREATMENT PLANT #3

Project Category: <i>Utilities</i>	Sub-category: <i>Wastewater</i>
Recommended by: <i>Water / Wastewater</i>	Responsible Dept.: <i>Water / Wastewater</i>

Project Description/Location: Construction of a Wastewater Treatment Plant #3 on SH 304. The plant's initial design capacity 2MGD, but will be designed with opportunities to expand its capacity in the future. The site has a current operating permit issued by the Texas Commission on Environmental Quality (TCEQ), which will expire in September 2019.

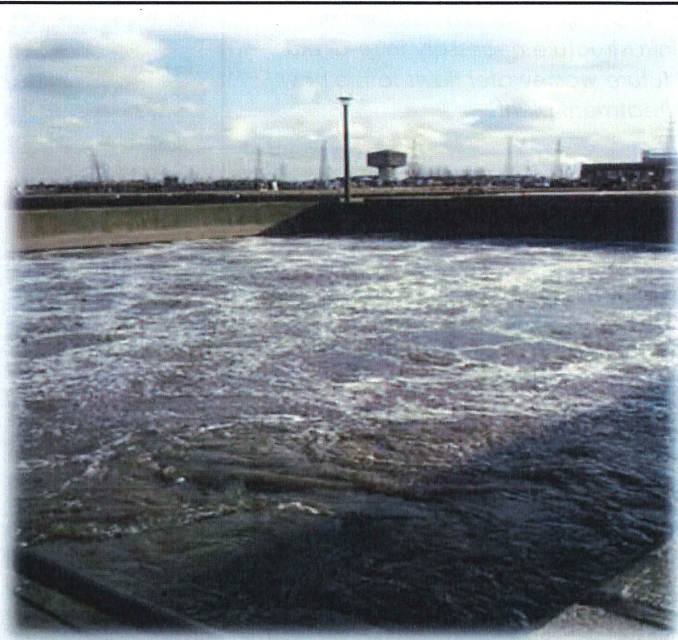
Justification: This project will provide reliable wastewater treatment and additional capacity needed to accommodate the current and future demands on Bastrop's wastewater treatment system.

Qualifiers:

Can be funded fully/partially through non-municipal sources?	Yes	No X
Necessary to meet a regulatory mandate?	Yes X	No
Requires completion of another project?	Yes X	No
Will additional resources/staff be required to operate/maintain the completed project?	Yes X	No

Notes:

- 1) This project must be done in conjunction with other projects (Transfer lift station & Force Main) (West side collectors & Interceptors)
- 2) The TCEQ requires additional capacity when the City's treatment level reaches 90% of its current treatment capacity. KSA Engineering is Engineer of Record. Scope of work being determined



Estimated Project Cost(s)	YR 16/17	YR 17/18	YR 18/19	YR 19/20	YR 20/21	> YR 21/22	TOTAL
Acquisitions (ROW/Easements/Land)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design	\$0	\$0	\$1,753,500	\$1,036,500	\$0	\$0	\$2,790,000
Construction (+10%)	\$0	\$0	\$0	\$11,000,000	\$11,000,000	\$0	\$22,000,000
Other (Citizen engagement)	\$15,593	\$16,365	\$85,000	\$0	\$0	\$0	\$116,958
Total Project Cost	\$15,593	\$16,365	\$1,838,500	\$12,036,500	\$11,000,000	\$0	\$24,906,958

Cost Notes:

Funding Source(s)	YR 16/17	YR 17/18	YR 18/19	YR 19/20	YR 20/21	> YR 21/22	TOTAL
Impact Fees (Fund 306 only)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Revenue Bonds	\$0	\$0	\$1,413,500	\$12,036,500	\$11,000,000	\$0	\$24,450,000
CO Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Current Bonds	\$0	\$0	\$425,000	\$0	\$0	\$0	\$425,000
Fund Balance	\$15,593	\$16,365	\$0	\$0	\$0	\$0	\$31,958
Interest	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Source(s)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Project Funding	\$15,593	\$16,365	\$1,838,500	\$12,036,500	\$11,000,000	\$0	\$24,906,958

Funding Source Notes: Will require future sale of Revenue Bonds once Engineer's Opinion of Probable Cost is established.

Funding Surplus/(Deficit)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
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CITY OF BASTROP, TEXAS
CAPITAL IMPROVEMENTS PROGRAM



SUMMARY OF ALL WATER PROJECTS

	Total Proj	Exp YTD	Total O/S
Elevated Storage Tank HWY20	\$ 2,031,393	\$ 131,500	\$ 1,899,893
Water Purchase - 3000 acre ft.	\$ 1,000,000	\$ -	\$ 1,000,000
16" Water Line-River Crossing	\$ 2,235,000	\$ 1,893,515	\$ 341,485
Water Plant - XS Ranch	\$ 9,293,230	\$ -	\$ 9,293,230
Water Transmission Line	\$ 2,420,000	\$ -	\$ 2,420,000
Well J & Monitoring Well	\$ 914,671	\$ 914,671	\$ -
	\$ 17,894,294	\$ 2,939,686	\$ 14,954,608

SUMMARY OF ALL WATER PROJECTS
FY2017-FY2022

Estimated Project Cost(s)	YR 16/17	YR 17/18	YR 18/19	YR 19/20	YR 20/21	YR 21/22	TOTAL
Acquisitions (ROW/Easements/Land)	\$0	\$0	\$70,000	\$0	\$0	\$0	\$70,000
Design	\$292,672	\$268,800	\$628,230	\$0	\$0	\$0	\$1,189,702
Construction (+10%)	\$601,685	\$2,132,907	\$1,800,000	\$11,100,000	\$0	\$0	\$15,634,592
Other	\$0	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000
Total Project Cost	\$894,357	\$2,601,707	\$2,698,230	\$11,300,000	\$200,000	\$200,000	\$17,894,294

Cost Notes: See individual project sheets for details.

Funding Source(s)	YR 16/17	YR 17/18	YR 18/19	YR 19/20	YR 20/21	YR 21/22	TOTAL
Impact Fees	\$158,393	\$297,100	\$385,000	\$0	\$0	\$0	\$840,493
Revenue Bonds	\$0	\$0	\$0	\$11,100,000	\$0	\$0	\$11,100,000
CO Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Current Bonds	\$735,964	\$2,104,607	\$0	\$0	\$0	\$0	\$2,840,571
Fund Balance	\$0	\$200,000	\$2,313,230	\$200,000	\$200,000	\$200,000	\$3,113,230
Interest	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Source(s)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Project Funding	\$894,357	\$2,601,707	\$2,698,230	\$11,300,000	\$200,000	\$200,000	\$17,894,294

Funding Source Notes: See individual project sheets for details.

Funding Surplus/(Deficit)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
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CITY OF BASTROP, TEXAS

CAPITAL IMPROVEMENTS PROGRAM



16" RIVER CROSSING WATER LINE

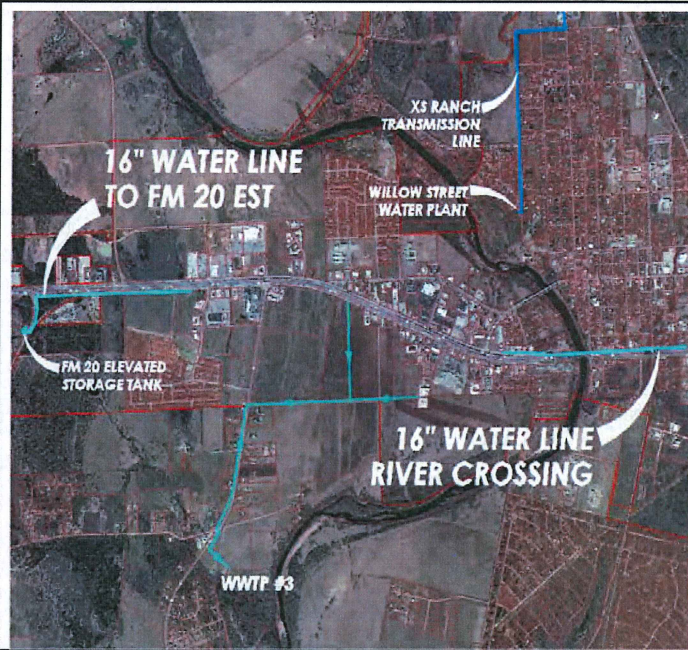
Project Category: Utilities	Sub-category: Water
Recommended by: Water/Wastewater Dept.	Responsible Dept.: Water/Wastewater Dept.
Project Description/Location: 16" water line (Popeyes to Sonic) and Hwy 20 to Lost Pines Toyota.	

Justification: This project provides system redundancy. Currently, the Bob Bryant Water Treatment Plant provides the majority of the water west of the Colorado River. This line will connect zones 2 & 3. Zone 2 has a more prolific water source.

Qualifiers:

Can be funded fully/partially through non-municipal sources?	Yes	No X
Necessary to meet a regulatory mandate?	Yes	No X
Requires completion of another project?	Yes X	No
Will additional resources/staff be required to operate/maintain the completed project?	Yes X	No

Notes: This project must be done in conjunction with the elevated tank at HWY 20. This project is 95% complete.



Estimated Project Cost(s)	YR 16/17	YR 17/18	YR 18/19	YR 19/20	YR 20/21	> YR 21/22	TOTAL
Acquisitions (ROW/Easements/Land)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design	\$62,000	\$90,000	\$0	\$0	\$0	\$0	\$152,000
Construction (+10%)	\$0	\$2,083,000	\$0	\$0	\$0	\$0	\$2,083,000
Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Project Cost	\$62,000	\$2,173,000	\$0	\$0	\$0	\$0	\$2,235,000

Cost Notes:

Funding Source(s)	YR 16/17	YR 17/18	YR 18/19	YR 19/20	YR 20/21	> YR 21/22	TOTAL
Impact Fees (Fund 303 & 305)	\$62,000	\$247,100	\$0	\$0	\$0	\$0	\$309,100
Revenue Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CO Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Current Bonds	\$0	\$1,925,900	\$0	\$0	\$0	\$0	\$1,925,900
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interest	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Source(s)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Project Funding	\$62,000	\$2,173,000	\$0	\$0	\$0	\$0	\$2,235,000

Funding Source Notes:

Funding Surplus/(Deficit)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
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CITY OF BASTROP, TEXAS

CAPITAL IMPROVEMENTS PROGRAM



WATER PURCHASE OF 3,000 ACRE FEET - SIMSBORO AQUIFER

Project Category: <i>Utilities</i>	Sub-category: <i>Water</i>
Recommended by: <i>Water/Wastewater Dept.</i>	Responsible Dept.: <i>Water/Wastewater Dept.</i>
Project Description/Location: Purchase additional 3,000 acre feet of water from the XS Ranch well site.	

Justification: By purchasing this additional water supply, the City can consolidate all of its water production at one plant.

Qualifiers:

Can be funded fully/partially through non-municipal sources?	Yes	No X
Necessary to meet a regulatory mandate?	Yes	No X
Requires completion of another project?	Yes	No X
Will additional resources/staff be required to operate/maintain the completed project?	Yes X	No

Notes: Have provided the necessary documentation to proceed to closing. Waiting on date to execute sale.

XS Ranch

Estimated Project Cost(s)	YR 16/17	YR 17/18	YR 18/19	YR 19/20	YR 20/21	> YR 21/22	TOTAL
Acquisitions (ROW/Easements/Land)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction (+10%)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000
Total Project Cost	\$0	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000

Cost Notes:

Funding Source(s)	YR 16/17	YR 17/18	YR 18/19	YR 19/20	YR 20/21	> YR 21/22	TOTAL
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Revenue Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CO Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Current Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance	\$0	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000
Interest	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Source(s)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Project Funding	\$0	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000

Funding Source Notes:

Funding Surplus/(Deficit)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
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CITY OF BASTROP, TEXAS

CAPITAL IMPROVEMENTS PROGRAM



WELL J & MONITORING WELL

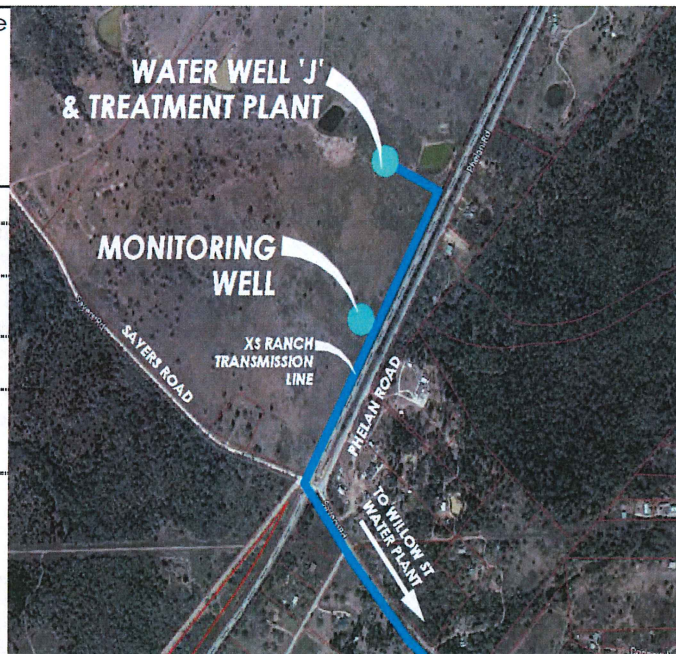
Project Category: Utilities	Sub-category: Water
Recommended by: Water/Wastewater Dept.	Responsible Dept.: Water/Wastewater Dept.
Project Description/Location: Construction site of Well J located at XS Ranch & monitoring well location.	

Justification: Well J is part of the city's plan to secure a 50 year water supply. It will also reduce our dependency on the vulnerable alluvial wells.

Qualifiers:

Can be funded fully/partially through non-municipal sources?	Yes	No X
Necessary to meet a regulatory mandate?	Yes	No X
Requires completion of another project?	Yes X	No
Will additional resources/staff be required to operate/maintain the completed project?	Yes X	No

Notes: This project is 100% complete.



Estimated Project Cost(s)	YR 16/17	YR 17/18	YR 18/19	YR 19/20	YR 20/21	> YR 21/22	TOTAL
Acquisitions (ROW/Easements/Land)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Design	\$134,279	\$128,800	\$0	\$0	\$0	\$0	\$263,079
Construction (+10%)	\$601,685	\$49,907	\$0	\$0	\$0	\$0	\$651,592
Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Project Cost	\$735,964	\$178,707	\$0	\$0	\$0	\$0	\$914,671

Cost Notes:

Funding Source(s)	YR 16/17	YR 17/18	YR 18/19	YR 19/20	YR 20/21	> YR 21/22	TOTAL
Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Revenue Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CO Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Current Bonds	\$735,964	\$178,707	\$0	\$0	\$0	\$0	\$914,671
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interest	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Source(s)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Project Funding	\$735,964	\$178,707	\$0	\$0	\$0	\$0	\$914,671

Funding Source Notes:

Funding Surplus/(Deficit)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
----------------------------------	------------	------------	------------	------------	------------	------------	------------



Street Maintenance

Street Maintenance

Street Maintenance Fund Summary ..	.261
Year 1 Schedule265
Year 2 Schedule267

The Street Maintenance Fund is being created to contain revenue generated specifically for street maintenance to improve the City's overall Pavement Condition Index.

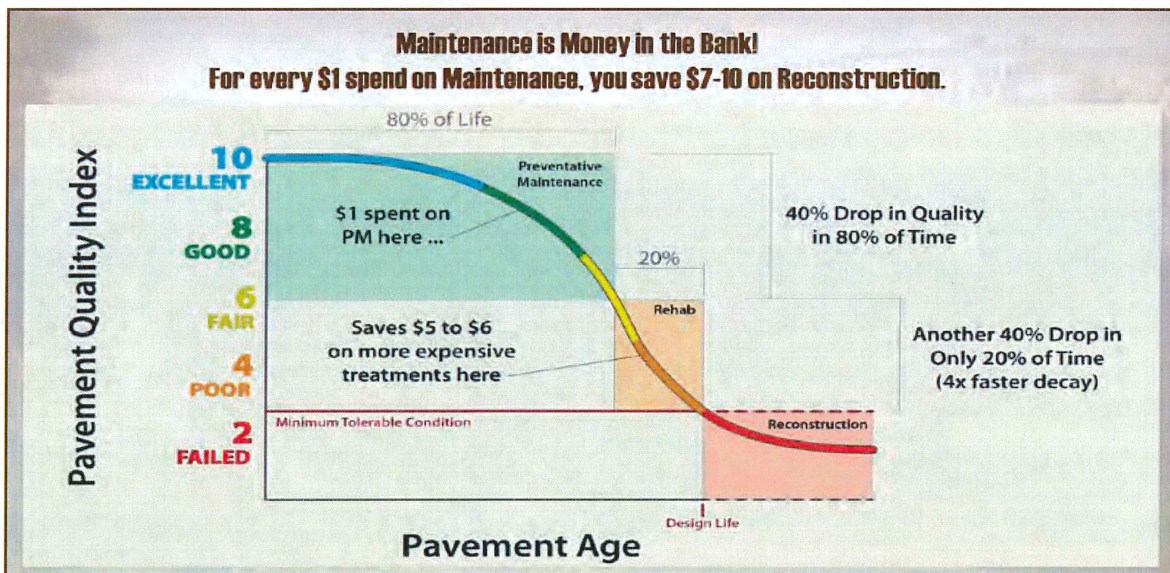


Street Maintenance Fund Summary

Street Maintenance is a Good Investment:

Every year the City's streets do not receive maintenance, the quicker the street will deteriorate. Therefore, Staff has put together a five (5) year strategy to stabilize road conditions.

The proven method to stabilize road conditions and minimize additional deterioration is to "keep the good streets good." Therefore, the Street Maintenance Fund will focus on streets in excellent, good, and fair conditions to minimize the need for road rehabilitation and reconstruction.



Street Maintenance Techniques:

Asphalt maintenance techniques include crack sealing, fog sealing, seal coat, and asphalt overlay. A chart outlining treatments and purposes are shown below.

Categories & Purposes of Major Street Activities				
Source	Strategy Type	Treatment	Grade	Purpose
O&M	Maintenance	Crack seal	E,G,F	Seal cracks from water intrusion.
		Fog Seal	E,G	Protect surface from aging.
		Seal coat	E,G,F	Seal cracks from water, protect surface from aging.
		Slurry seal	E,G	Seal cracks from water protect surface from aging.
		Ha5	E,G,F	Seal cracks from water protect surface from aging.
		Thin overlay	Fair	Protect surface, improve rideability, restore smoothness.
		Overlay	Fair	Protect surface, improve rideability, restore smoothness.
Capital	Rehabilitation	Structural Overlay	PCI 54-64	Repair spot damage, improve rideability, restore smoothness.
		Minor Rehabilitation	PCI 0-54	Repair spot damage, improve rideability, restore smoothness.
	Reconstruction	Major Rehabilitation	VP/Failed	Repair spot damage, improve rideability, restore smoothness.
		Reconstruction - Residential	VP/Failed	Restore pavement back to new condition.
		Reconstruction - Collector	VP/Failed	Restore pavement back to new condition.
		Reconstruction - Arterial	VP/Failed	Restore pavement back to new condition.
		Reconstruction - Downtown	VP/Failed	Restore pavement back to new condition.

Year One:

Every year the City's streets do not receive maintenance, the quicker the street will deteriorate. Therefore, Staff has put together a five (5) year strategy to stabilize road conditions. Because roads deteriorate annually, Year One and Two streets have been determined. **Please note that Year Two streets may change based on deterioration that occurs in the system during FY 2019.**



FY 2019 Street Maintenance Program

Street Name	PCI Score	Lane Miles	Street Name	PCI Score	Lane Miles
Bryant	70	.462	Wildcat	81	0.04
Charles Blvd.	62	1.942	Barbara	87	0.362
Nicole Way	69	.89	Bills	100	0.013
Kelly	67	.18	Caylor	91	0.134
Hasler Shores	63	1.136	Elizabeth	86	0.369
Pony Pass	57	0.1	Jennifer	96	0.516
Trapper	58	0.19	Katy B	98	0.227
Annika Way	78	.593	Marino	100	0.136
Belinda Court	74	.069	Antelope	92	0.215
Blair	75	1.197	Bear Hunter	99	1.06
Carole	74	0.154	Big Horn	87	0.189
Jessica	84	1.487	Bird Dog	89	0.183
Jordan	81	0.2	Bushmaster	98	0.196
Lori	72	0.077	Caliber	97	0.13
Patton	79	0.212	Carbine	100	0.134
Rebecca	82	0.369	Grutsch	91	0.134
Schaefer	78	2.074	Hunters Crossing	86	2.09
Bowstring	83	0.183	Magnum	97	0.192
Browning	77	0.1	Maverick	94	0.497
Buck Shot	75	1.119	Mossberg	100	0.134
Hunters Point	84	1.26	Pack Horse	87	0.134
Javelina	83	0.162	Peccary	86	0.111
Outfitter	80	0.828	Steel Shot	99	0.134
Pheasant	76	0.792	Bob Bryant Park Road	56	0.213
Pronghorn	81	0.079			
Remington	79	0.299	Old Austin Hwy	68.5	4.24
Thompson	85	0.309	Pecan Street	79	4.651
Trophy	73	0.3	Persimmon	99	0.349
			Schaefer		2.074
	Crack Seal				
	Structural Overlay				
	Seal Coat				

Year Two:

Every year the City's streets do not receive maintenance, the quicker the street will deteriorate. Therefore, Staff has put together a five (5) year strategy to stabilize road conditions. Because roads deteriorate annually, Year One and Two streets have been determined. ***Please note that Year Two streets may change based on deterioration that occurs in the system during FY 2019.***



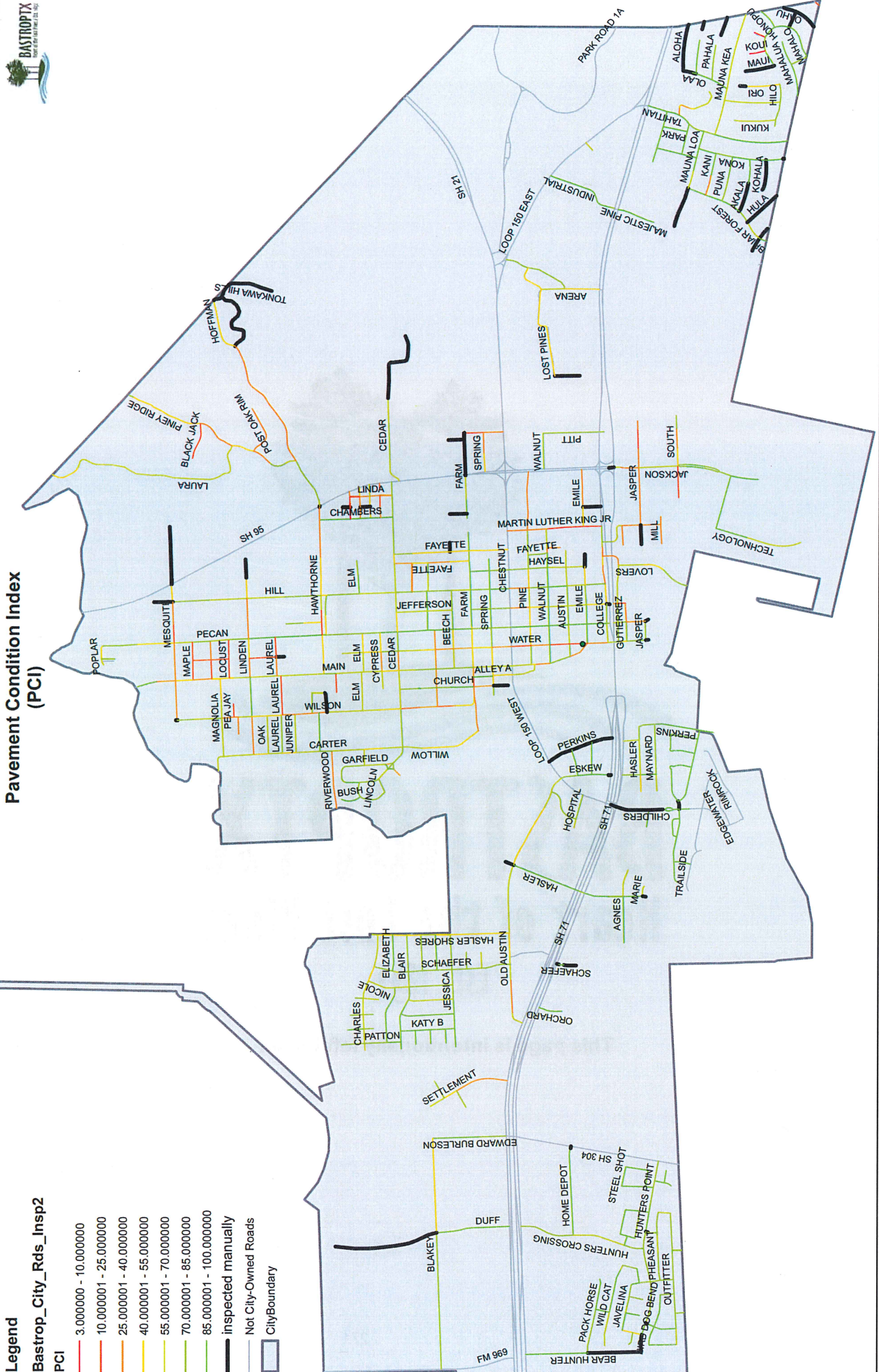
FY 2020 Street Maintenance Program

Street Name	PCI Score	Square Yards	Street Name	PCI Score	Square Yards
Bryant	70	150	Katy B	98	3.3
Charles Blvd.	62	641	Big Horn	87	0.1812.29
Nicole Way	69	703	Caliber	97	0.13453
Kelly	67	8	Pack Horse	87	0.13440
Hasler Shores	63	364	Wolverine Pass	56	1654
Pony Pass	57	10	Browning	77	56.8
Annika Way	78	8	Hunters Point	84	810
Blair	75	32	Javelina	83	974
Jessica	84	224	Thompson	85	27
Patton	79	46	Trophy	73	353
Street Name	PCI Score	Lane Miles	Street Name	PCI Score	Lane Miles
Main	60	5.51	Oak	68	.361
Cedar	68	3.411	Grady Tuck	77	.523
Bush	87	.196	Roosevelt	83	.597
Eskew	89	.685	Hasler	99	1.973
Higgins	96	.213			
	Crack Seal				
	Structural Overlay				
	Surface Treatment &/or Patch Repair				



Pavement Condition Index (PCI)

- Legend**
- Bastrop_City_Rds_Insp2**
- PCI**
- 3.000000 - 10.000000
 - 10.000001 - 25.000000
 - 25.000001 - 40.000000
 - 40.000001 - 55.000000
 - 55.000001 - 70.000000
 - 70.000001 - 85.000000
 - 85.000001 - 100.000000
 - inspected manually
 - Not City-Owned Roads
 - City Boundary





Bastrop State Park



Debt

Bond & Debt Summary	273
2018 Combination Tax & Revenue Certificate of Obligations Series	276
General Fund – Debt Service	277
Water/Wastewater Debt Service	278
2013 Combination Revenue/Tax Bond	279
2014 Certificate of Obligation Series	280
Debt Schedules	281

Debt



Bond & Debt Summary

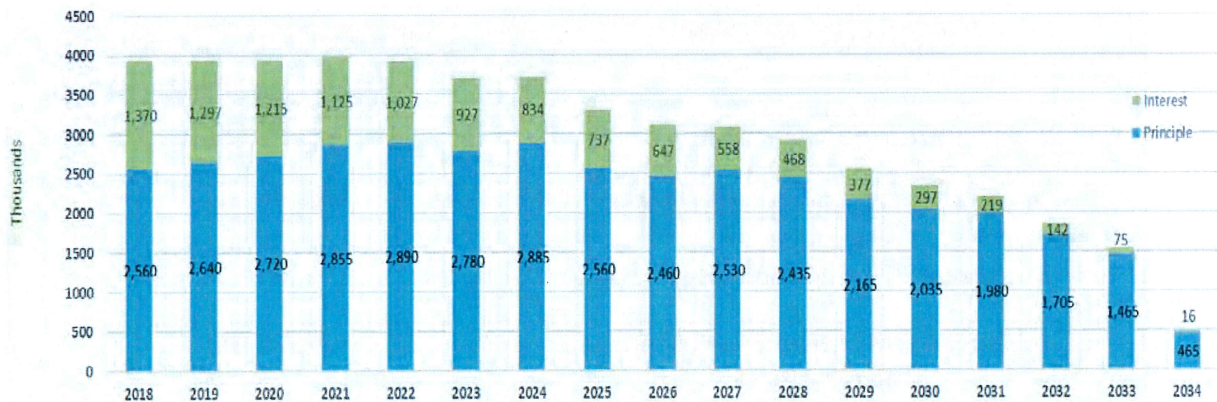
Calculation of Legal Debt Margin October 1, 2018

Taxable Assessed Valuation	\$897,823,408
Constitutional Limit	2.50% of assessed valuation
Maximum Constitutional Revenue Available	\$ 22,445,585
Tax Rate to Achieve Maximum Tax Revenue	\$2.50 per \$100 of valuation
Tax Rate for FY 2018-2019	\$0.5640/\$100 of valuation
Available unused Constitutional Max Tax Rate	77.44% of assessed valuation

Utility Debt Service

This fund derives its revenue from rates determined by City Council. The function of this fund is to retire bonded indebtedness for water and wastewater capital equipment and infrastructure. The Electric fund bond indebtedness is not recorded and tracked in a separate debt service fund.

Total Outstanding Debt



Fund Description

General Fund – Debt Service is funded by the Interest & Sinking (I&S) portion of the City's tax rate. Of the City's \$0.5640 tax rate, \$0.1949 is allocated to I&S, which goes to fund all outstanding debt owed by the General Fund. The I&S portion of the tax rate represents 34.56% of the total tax rate.



CITY OF BASTROP					
FUND	DEPARTMENT		DIVISION		
120 GENERAL FUND-DEBT SERVICE	00 NON-DEPARTMENT		00 NON-DIVISION		
SUMMARY					
CATEGORIES	ACTUAL 2017	BUDGET 2018	ESTIMATE 2018	PROPOSED 2019	PLANNING 2020
AD VALOREM TAXES	\$1,717,740	\$1,816,397	\$1,832,493	\$1,863,009	\$1,988,053
OTHER REVENUE	\$2,690,000	\$0	\$0	\$0	\$0
INTEREST INCOME	\$8,229	\$9,500	\$9,500	\$10,850	\$12,500
MISCELLANEOUS INCOME	\$403,509	\$242,600	\$243,600	\$247,619	\$246,548
TRANSFERS IN	\$0	\$0	\$0	\$0	\$0
TRANFSERS IN	\$0	\$496,616	\$515,366	\$516,185	\$514,416
TOTAL REVENUE	\$4,819,478	\$2,565,113	\$2,600,959	\$2,637,663	\$2,761,517
CONTRACTUAL SERVICES	\$9,695	\$0	\$0	\$0	\$0
OTHER CHARGES	\$89,425	\$15,043	\$16,491	\$17,500	\$18,500
DEBT SERVICE	\$1,686,062	\$2,339,231	\$2,340,293	\$2,370,703	\$2,354,304
TRANSFERS OUT	\$3,202,230	\$0	\$0	\$0	\$0
TOTAL EXPENDITURE	\$4,987,412	\$2,354,274	\$2,356,784	\$2,388,203	\$2,372,804

General Fund – Debt Service

Fund Description

2013 Combination Revenue/Tax Bond was issued for (i) constructing, improving, extending, and/or expanding City streets, including drainage, sidewalks, parking and right-of-way's; (ii) constructing, improving, extending, and/or expanding the City's water and wastewater system including an additional water supply well and related pipeline, and improvements for storm water drainage and detention and related roadway improvements; and (iii) the payment of professional services in connection therewith including legal, fiscal and engineering fees and the costs of issuing the Certificates.



CITY OF BASTROP					
FUND	DEPARTMENT		DIVISION		
724 2013 COMB REV/TAX BOND	00 NON-DEPARTMENT		00 NON-DIVISION		
SUMMARY					
CATEGORIES	ACTUAL 2017	BUDGET 2018	ESTIMATE 2018	PROPOSED 2019	PLANNING 2020
OTHER REVENUE	\$0	\$0	\$0	\$0	\$0
INTEREST INCOME	\$17,345	\$13,000	\$17,500	\$15,000	\$0
TOTAL REVENUE	\$17,345	\$13,000	\$17,500	\$15,000	\$0
MAINTENANCE AND REPAIRS	\$0	\$0	\$0	\$0	\$0
CONTRACTUAL SERVICES	\$142,658	\$0	\$2,253	\$0	\$0
OTHER CHARGES	\$0	\$0	\$0	\$0	\$0
CONTINGENCY	\$0	\$0	\$0	\$0	\$0
CAPITAL OUTLAY	\$916,140	\$927,360	\$130,000	\$1,317,356	\$0
TRANSFERS OUT	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$1,058,798	\$927,360	\$132,253	\$1,317,356	\$0

2013 Comb. Revenue/Tax Bond

CITY OF BASTROP DEBT SCHEDULES

	General Obligation Series 2005 - \$2,445,000 Maturity Date 2/1/2025 Interest Rate 3.67%			General Obligation Series 2006 - \$345,000 Maturity Date 2/1/2026 Interest Rate 4.24%		
Payment Date	Principal	Interest	Total	Principal	Interest	Total
02/01/2018	\$ 135,000	\$ 22,663	\$ 157,663	\$ 20,000	\$ 4,240	\$ 24,240
08/01/2018		\$ 20,185	\$ 20,185		\$ 3,816	\$ 3,816
02/01/2019	\$ 140,000	\$ 20,185	\$ 160,185	\$ 20,000	\$ 3,816	\$ 23,816
08/01/2019		\$ 17,616	\$ 17,616		\$ 3,392	\$ 3,392
02/01/2020	\$ 145,000	\$ 17,616	\$ 162,616	\$ 20,000	\$ 3,392	\$ 23,392
08/01/2020		\$ 14,956	\$ 14,956		\$ 2,968	\$ 2,968
02/01/2021	\$ 150,000	\$ 14,956	\$ 164,956	\$ 20,000	\$ 2,968	\$ 22,968
08/01/2021		\$ 12,203	\$ 12,203		\$ 2,544	\$ 2,544
02/01/2022	\$ 155,000	\$ 12,203	\$ 167,203	\$ 20,000	\$ 2,544	\$ 22,544
08/01/2022		\$ 9,359	\$ 9,359		\$ 2,120	\$ 2,120
02/01/2023	\$ 165,000	\$ 9,359	\$ 174,359	\$ 25,000	\$ 2,120	\$ 27,120
08/01/2023		\$ 6,331	\$ 6,331		\$ 1,590	\$ 1,590
02/01/2024	\$ 170,000	\$ 6,331	\$ 176,331	\$ 25,000	\$ 1,590	\$ 26,590
08/01/2024		\$ 3,212	\$ 3,212		\$ 1,060	\$ 1,060
02/01/2025	\$ 175,000	\$ 3,212	\$ 178,212	\$ 25,000	\$ 1,060	\$ 26,060
08/01/2025					\$ 530	\$ 530
02/01/2026				\$ 25,000	\$ 530	\$ 25,530
08/01/2026						
02/01/2027						
08/01/2027						
02/01/2028						
08/01/2028						
02/01/2029						
08/01/2029						
02/01/2030						
08/01/2030						
02/01/2031						
08/01/2031						
02/01/2032						
08/01/2032						
02/01/2033						
08/01/2033						
02/01/2034						
08/01/2034						
TOTAL	\$ 1,235,000	\$ 190,387	\$ 1,425,387	\$ 200,000	\$ 40,280	\$ 240,280

Issue Date:

12/06/2005

Issue Date:

12/21/2006

Rate of Interest:

3.67%

Rate of Interest:

4.24%

**CITY OF BASTROP
DEBT SCHEDULES**

	Certificate of Obligation Series 2007 - \$2,320,000 Maturity Date 2/1/2027 Interest Rate 4.04%			Certificate of Obligation Series 2008 - \$1,195,000 Maturity Date 8/1/2018 Interest Rate 3.87%		
Payment Date	Principal	Interest	Total	Principal	Interest	Total
02/01/2018	\$ 120,000	\$ 29,088	\$ 149,088		\$ 1,161	\$ 1,161
08/01/2018		\$ 26,664	\$ 26,664	\$ 60,000	\$ 1,161	\$ 61,161
02/01/2019	\$ 125,000	\$ 26,664	\$ 151,664			\$ -
08/01/2019		\$ 24,139	\$ 24,139			\$ -
02/01/2020	\$ 130,000	\$ 24,139	\$ 154,139			\$ -
08/01/2020		\$ 21,513	\$ 21,513			\$ -
02/01/2021	\$ 135,000	\$ 21,513	\$ 156,513			\$ -
08/01/2021		\$ 18,786	\$ 18,786			\$ -
02/01/2022	\$ 140,000	\$ 18,786	\$ 158,786			\$ -
08/01/2022		\$ 15,958	\$ 15,958			\$ -
02/01/2023	\$ 145,000	\$ 15,958	\$ 160,958			\$ -
08/01/2023		\$ 13,029	\$ 13,029			\$ -
02/01/2024	\$ 150,000	\$ 13,029	\$ 163,029			\$ -
08/01/2024		\$ 9,999	\$ 9,999			\$ -
02/01/2025	\$ 160,000	\$ 9,999	\$ 169,999			\$ -
08/01/2025		\$ 6,767	\$ 6,767			\$ -
02/01/2026	\$ 165,000	\$ 6,767	\$ 171,767			\$ -
08/01/2026		\$ 3,434	\$ 3,434			\$ -
02/01/2027	\$ 170,000	\$ 3,434	\$ 173,434			\$ -
08/01/2027						\$ -
02/01/2028						\$ -
08/01/2028						\$ -
02/01/2029						\$ -
08/01/2029						\$ -
02/01/2030						\$ -
08/01/2030						\$ -
02/01/2031						\$ -
08/01/2031						\$ -
02/01/2032						\$ -
08/01/2032						\$ -
02/01/2033						\$ -
08/01/2033						\$ -
02/01/2034						\$ -
08/01/2034						\$ -
TOTAL	\$ 1,440,000	\$ 309,666	\$ 1,749,666	\$ 60,000	\$ 2,322	\$ 62,322

Issue Date:
Rate of Interest:

06/13/2007
4.04%

Issue Date:
Rate of Interest:

03/25/2008
3.87%

**CITY OF BASTROP
DEBT SCHEDULES**

	General Obligation Refunding Series 2011 - \$4,260,000 Maturity Date 8/1/2022 Interest Rate 3.5-4.0%			General Obligation Refunding Series 2012 - \$2,015,000 Maturity Date 8/1/2024 Interest Rate 2.0-3.0%		
Payment Date	Principal	Interest	Total	Principal	Interest	Total
02/01/2018		\$ 31,125	\$ 31,125		\$ 22,300	\$ 22,300
08/01/2018	\$ 370,000	\$ 31,125	\$ 401,125	\$ 205,000	\$ 22,300	\$ 227,300
02/01/2019		\$ 25,575	\$ 25,575		\$ 20,250	\$ 20,250
08/01/2019	\$ 385,000	\$ 25,575	\$ 410,575	\$ 210,000	\$ 20,250	\$ 230,250
02/01/2020		\$ 19,800	\$ 19,800		\$ 17,100	\$ 17,100
08/01/2020	\$ 395,000	\$ 19,800	\$ 414,800	\$ 215,000	\$ 17,100	\$ 232,100
02/01/2021		\$ 11,900	\$ 11,900		\$ 13,875	\$ 13,875
08/01/2021	\$ 415,000	\$ 11,900	\$ 426,900	\$ 220,000	\$ 13,875	\$ 233,875
02/01/2022		\$ 3,600	\$ 3,600		\$ 10,575	\$ 10,575
08/01/2022	\$ 180,000	\$ 3,600	\$ 183,600	\$ 230,000	\$ 10,575	\$ 240,575
02/01/2023		\$ -	\$ -		\$ 7,125	\$ 7,125
08/01/2023	\$ -	\$ -	\$ -	\$ 230,000	\$ 7,125	\$ 237,125
02/01/2024		\$ -	\$ -		\$ 3,675	\$ 3,675
08/01/2024	\$ -	\$ -	\$ -	\$ 245,000	\$ 3,675	\$ 248,675
02/01/2025						
08/01/2025						
02/01/2026						
08/01/2026						
02/01/2027						
08/01/2027						
02/01/2028						
08/01/2028						
02/01/2029						
08/01/2029						
02/01/2030						
08/01/2030						
02/01/2031						
08/01/2031						
02/01/2032						
08/01/2032						
02/01/2033						
08/01/2033						
02/01/2034						
08/01/2034						
TOTAL	\$ 1,745,000	\$ 184,000	\$ 1,929,000	\$ 1,555,000	\$ 189,800	\$ 1,744,800

Issue Date:

07/12/2011

Issue Date:

03/14/2012

Rate of Interest:

2 - 4%

Rate of Interest:

2 - 3%

CITY OF BASTROP DEBT SCHEDULES

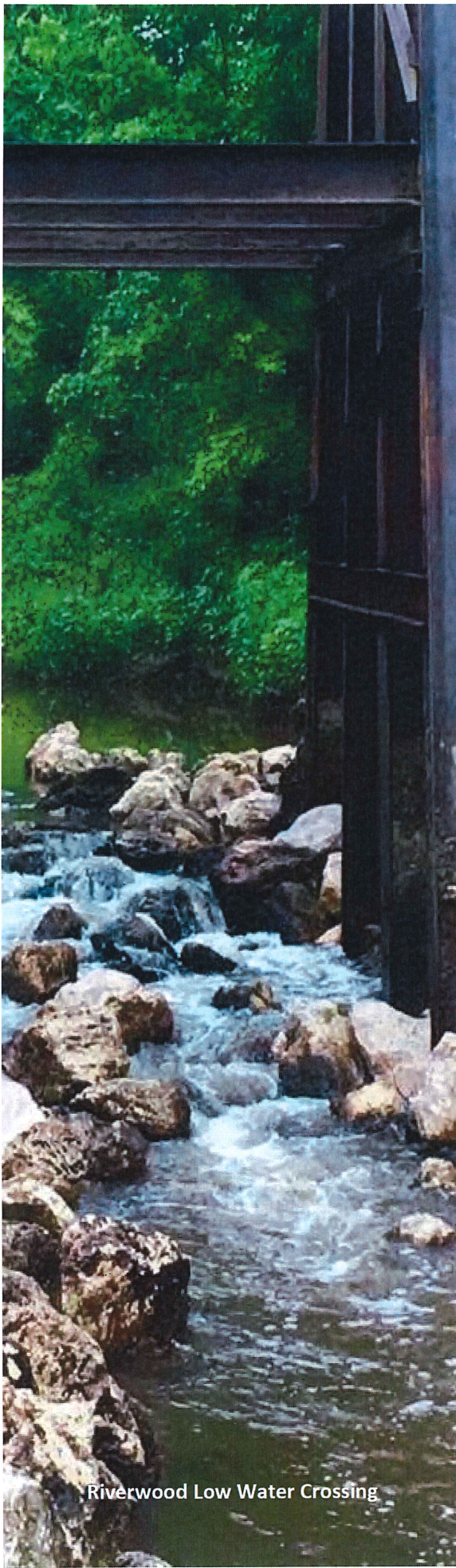
	Certificate of Obligation Series 2014 - \$7,000,000 Maturity Date 8/1/2034 Interest Rate 2.0-3.5%			General Obligation Refunding Series 2014 - \$2,275,000 Maturity Date 8/1/2031 Interest Rate 2.0-4.0%		
Payment Date	Principal	Interest	Total	Principal	Interest	Total
02/01/2018		\$ 87,188	\$ 87,188		\$ 42,225	\$ 42,225
08/01/2018	\$ 285,000	\$ 87,188	\$ 372,188	\$ 50,000	\$ 42,225	\$ 92,225
02/01/2019		\$ 84,338	\$ 84,338		\$ 41,725	\$ 41,725
08/01/2019	\$ 290,000	\$ 84,338	\$ 374,338	\$ 110,000	\$ 41,725	\$ 151,725
02/01/2020		\$ 81,438	\$ 81,438		\$ 40,625	\$ 40,625
08/01/2020	\$ 300,000	\$ 81,438	\$ 381,438	\$ 110,000	\$ 40,625	\$ 150,625
02/01/2021		\$ 78,438	\$ 78,438		\$ 39,525	\$ 39,525
08/01/2021	\$ 310,000	\$ 78,438	\$ 388,438	\$ 115,000	\$ 39,525	\$ 154,525
02/01/2022		\$ 75,338	\$ 75,338		\$ 37,800	\$ 37,800
08/01/2022	\$ 320,000	\$ 75,338	\$ 395,338	\$ 120,000	\$ 37,800	\$ 157,800
02/01/2023		\$ 72,138	\$ 72,138		\$ 35,400	\$ 35,400
08/01/2023	\$ 330,000	\$ 72,138	\$ 402,138	\$ 125,000	\$ 35,400	\$ 160,400
02/01/2024		\$ 68,425	\$ 68,425		\$ 32,900	\$ 32,900
08/01/2024	\$ 340,000	\$ 68,425	\$ 408,425	\$ 135,000	\$ 32,900	\$ 167,900
02/01/2025		\$ 64,388	\$ 64,388		\$ 30,200	\$ 30,200
08/01/2025	\$ 350,000	\$ 64,388	\$ 414,388	\$ 140,000	\$ 30,200	\$ 170,200
02/01/2026		\$ 59,794	\$ 59,794		\$ 27,400	\$ 27,400
08/01/2026	\$ 360,000	\$ 59,794	\$ 419,794	\$ 140,000	\$ 27,400	\$ 167,400
02/01/2027		\$ 54,394	\$ 54,394		\$ 24,600	\$ 24,600
08/01/2027	\$ 370,000	\$ 54,394	\$ 424,394	\$ 155,000	\$ 24,600	\$ 179,600
02/01/2028		\$ 48,844	\$ 48,844		\$ 21,500	\$ 21,500
08/01/2028	\$ 380,000	\$ 48,844	\$ 428,844	\$ 155,000	\$ 21,500	\$ 176,500
02/01/2029		\$ 43,144	\$ 43,144		\$ 18,400	\$ 18,400
08/01/2029	\$ 390,000	\$ 43,144	\$ 433,144	\$ 110,000	\$ 18,400	\$ 128,400
02/01/2030		\$ 37,294	\$ 37,294		\$ 16,200	\$ 16,200
08/01/2030	\$ 405,000	\$ 37,294	\$ 442,294	\$ 470,000	\$ 16,200	\$ 486,200
02/01/2031		\$ 30,713	\$ 30,713		\$ 6,800	\$ 6,800
08/01/2031	\$ 420,000	\$ 30,713	\$ 450,713	\$ 340,000	\$ 6,800	\$ 346,800
02/01/2032		\$ 23,625	\$ 23,625			\$ -
08/01/2032	\$ 435,000	\$ 23,625	\$ 458,625			\$ -
02/01/2033		\$ 16,013	\$ 16,013			\$ -
08/01/2033	\$ 450,000	\$ 16,013	\$ 466,013			\$ -
02/01/2034		\$ 8,138	\$ 8,138			\$ -
08/01/2034	\$ 465,000	\$ 8,138	\$ 473,138			\$ -
TOTAL	\$ 6,200,000	\$ 1,867,288	\$ 8,067,288	\$ 2,275,000	\$ 830,600	\$ 3,105,600

Issue Date:
Rate of Interest:

05/15/2014
2-3.5%

Issue Date:
Rate of Interest:

05/15/2014
2-4%



Riverwood Low Water Crossing



Other Funds

Other Funds

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Fund Description

The mission of the Economic Development Corporation is to enhance the quality of life in the City of Bastrop, by providing appropriate infrastructure and by promoting and assisting the kind of economic development in our community which will provide the people of Bastrop meaningful and rewarding employment opportunities and greater access to desirable goods and services.



CITY OF BASTROP					
FUND	DEPARTMENT		DIVISION		
601 BASTROP E.D.C. FUND	00 NON-DEPARTMENT		00 NON-DIVISION		
SUMMARY					
CATEGORIES	ACTUAL 2017	BUDGET 2018	ESTIMATE 2018	PROPOSED 2019	PLANNING 2020
SALES TAX	\$2,218,616	\$2,209,500	\$2,374,000	\$2,445,220	\$2,518,577
CHARGES FOR SERVICES	\$13,800	\$13,800	\$13,800	\$13,800	\$13,800
OTHER INCOME	\$0	\$0	\$0	\$0	\$0
INTEREST INCOME	\$35,733	\$25,000	\$56,000	\$54,000	\$51,000
MISCELLANEOUS INCOME	\$0	\$215,622	\$0	\$715,000	\$30,000
TRANSFER IN	\$0	\$0	\$0	\$0	\$0
OTHER SOURCES	\$0	\$1,245,000	\$1,200,000	\$0	\$0
TOTAL REVENUE	\$2,268,149	\$3,708,922	\$3,643,800	\$3,228,020	\$2,613,377

Bastrop EDC

Fund Description

The Designated Fund contains revenue generated from fees collected for specific uses. Fees include Traffic Safety (Red Light Camera Fees), Court Technology, Court Security, Juvenile Diversion (Case Manager), Public Education & Government (PEG), Police Seizure, and Police Donations. **There is \$311,000 in Red Light Camera Funds designed for Sidewalk Connectivity to improve pedestrian safety.**



CITY OF BASTROP					
FUND	DEPARTMENT		DIVISION		
102 DESIGNATED FUND	00 NON-DEPARTMENT		00 NON-DIVISION		
SUMMARY					
CATEGORIES	ACTUAL 2017	BUDGET 2018	ESTIMATE 2018	PROPOSED 2019	PLANNING 2020
FRANCHISE AND OTHER TAXES	\$22,674	\$23,000	\$22,400	\$23,000	\$23,690
CHARGES FOR SERVICES	\$2,099	\$1,950	\$2,901	\$1,900	\$1,900
FINES AND FORFEITURES	\$17,682	\$16,500	\$13,925	\$14,500	\$14,500
OTHER REVENUE	\$0	\$0	\$0	\$0	\$0
INTEREST INCOME	\$6,587	\$5,000	\$8,550	\$8,000	\$6,000
INTERGOVERNMENTAL	\$5,721	\$0	\$13,381	\$0	\$0
MISCELLANEOUS INCOME	\$0	\$0	\$0	\$0	\$0
OTHER	\$17,457	\$1,000	\$33,267	\$10,700	\$1,000
TOTAL REVENUE	\$72,220	\$47,450	\$94,424	\$58,100	\$47,090
SUPPLIES AND MATERIALS	\$0	\$0	\$0	\$0	\$0
CONTRACTUAL SERVICES	\$37,025	\$485,000	\$45,000	\$435,000	\$0
OTHER CHARGES	\$11,794	\$87,000	\$50,818	\$42,450	\$6,000
CAPITAL OUTLAY	\$7,766	\$40,000	\$0	\$57,700	\$0
TRANSFER OUT	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$56,585	\$612,000	\$95,818	\$535,150	\$6,000

Designated Fund #102

Fund Description

Fairview Cemetery #526 is used to report resources that are legally restricted to the extent that only earnings, not principal, may be used for purposes that support the cemetery operating fund.



CITY OF BASTROP					
FUND	DEPARTMENT		DIVISION		
526 FAIRVIEW CEMETERY- PERMANENT	00 NON-DEPARTMENT		00 NON-DIVISION		
SUMMARY					
CATEGORIES	ACTUAL 2017	BUDGET 2018	ESTIMATE 2018	PROPOSED 2019	PLANNING 2020
INTEREST INCOME	\$1,123	\$1,000	\$4,700	\$4,700	\$4,800
TOTAL REVENUE	\$1,123	\$1,000	\$4,700	\$4,700	\$4,800
TRANSFER OUT	\$0	\$1,000	\$4,700	\$4,700	\$4,800
TOTAL EXPENDITURES	\$0	\$1,000	\$4,700	\$4,700	\$4,800

Fairview Cemetery #526

Fund Description

The Hunters Crossing PID Fund was established as a Public Improvement District under Chapter 372, Texas Local Government Code, to fund public infrastructure improvements within the Hunter's Crossing Improvement District. This fund collects the assessments approved by the City Council of the City of Bastrop and paid for by the property owners within the District. The assessments fund the expenses associated with maintaining the assets of the District and reimbursing the developer annually from the capital portion of the assessment.



CITY OF BASTROP					
FUND	DEPARTMENT		DIVISION		
710 HUNTERS CROSSING PID	00 NON-DEPARTMENT		00 NON-DIVISION		
SUMMARY					
CATEGORIES	ACTUAL 2017	BUDGET 2018	ESTIMATE 2018	PROPOSED 2019	PLANNING 2020
TAXES AND PENALTIES	\$400,730	\$377,037	\$375,561	\$439,666	\$451,598
CHARGES FOR SERVICES	\$0	\$0	\$0	\$0	\$0
INTEREST INCOME	\$2,124	\$2,200	\$1,130	\$1,000	\$1,000
TOTAL REVENUE	\$402,854	\$379,237	\$376,691	\$440,666	\$452,598
MAINTENANCE/REPAIRS	\$161,581	\$82,750	\$81,657	\$80,470	\$80,500
CONTRACTUAL SERVICES	\$43,881	\$9,500	\$57,132	\$32,250	\$7,250
OTHER CHARGES	\$285,727	\$323,500	\$323,500	\$0	\$0
CONTINGENCY	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$491,189	\$415,750	\$462,289	\$112,720	\$87,750

Hunters Crossing PID

Fund Description

The Library Board Fund is used to account for the application of any gifts and donations received for the benefit of the Library.



CITY OF BASTROP					
FUND	DEPARTMENT		DIVISION		
505 LIBRARY BOARD FUND	00 NON-DEPARTMENT		00 NON-DIVISION		
SUMMARY					
CATEGORIES	ACTUAL 2017	BUDGET 2018	ESTIMATE 2018	PROPOSED 2019	PLANNING 2020
INTEREST INCOME	\$284	\$150	\$500	\$550	\$600
MISCELLANEOUS INCOME	\$32,637	\$20,000	\$30,000	\$20,000	\$20,000
TRANSFERS IN	\$0	\$0	\$0	\$0	\$0
TOTAL REVENUE	\$32,921	\$20,150	\$30,500	\$20,550	\$20,600
PERSONNEL COSTS	\$0	\$0	\$0	\$0	\$0
SUPPLIES AND MATERIALS	\$18,950	\$16,815	\$20,000	\$17,275	\$17,600
MAINTENANCE AND REPAIRS	\$0	\$0	\$2,110	\$200	\$200
CONTRACTUAL SERVICES	\$2,895	\$500	\$550	\$500	\$500
OTHER CHARGES	\$0	\$0	\$400	\$500	\$500
CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0
TRANSFERS OUT	\$3,028	\$2,461	\$2,800	\$3,000	\$3,000
TOTAL EXPENDITURES	\$24,873	\$19,776	\$25,860	\$21,475	\$21,800

Library Board Fund #505

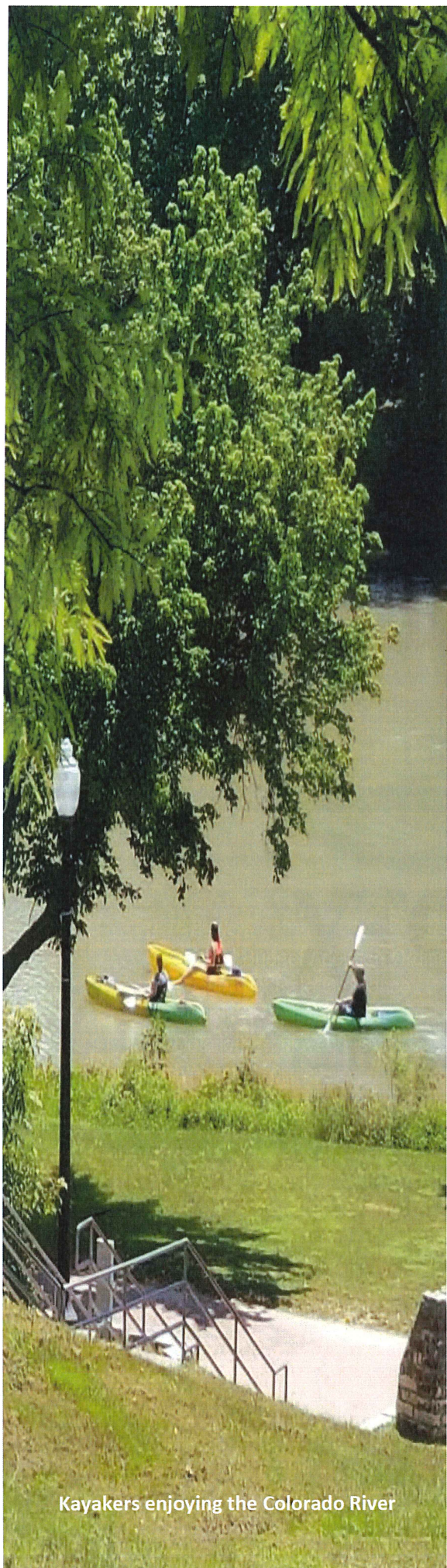
Fund Description

The Vehicle and Equipment Replacement Fund has been established to account for activities related to vehicle and equipment replacement services provided to other departments within the City on a cost-reimbursement basis.



CITY OF BASTROP					
FUND	DEPARTMENT		DIVISION		
380 VEHICLE AND EQUIP REPL FUND	00 NON-DEPARTMENT		00 NON-DIVISION		
SUMMARY					
CATEGORIES	ACTUAL 2017	BUDGET 2018	ESTIMATE 2018	PROPOSED 2019	PLANNING 2020
CHARGES FOR SERVICES	\$263,676	\$403,871	\$403,871	\$311,563	\$310,504
INTEREST INCOME	\$11,988	\$10,000	\$15,000	\$15,500	\$16,000
TRANSFERS IN	\$112,500	\$137,500	\$137,500	\$254,500	\$0
OTHER SOURCES	\$7,810	\$10,000	\$41,030	\$30,000	\$30,000
TOTAL REVENUE	\$395,974	\$561,371	\$597,401	\$611,563	\$356,504
SUPPLIES AND MATERIALS	\$0	\$0	\$0	\$0	\$0
MAINTENANCE AND REPAIRS	\$0	\$0	\$0	\$0	\$0
OTHER CHARGES	\$0	\$0	\$0	\$0	\$0
CAPITAL OUTLAY	\$707,987	\$375,276	\$377,465	\$400,764	\$184,438
TOTAL EXPENDITURES	\$707,987	\$375,276	\$377,465	\$400,764	\$184,438

Vehicle/Equipt. Replacement Fund



Kayakers enjoying the Colorado River



Reference

Reference

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Annual Budget Ordinance

(Will be attached and published in final budget)



ORDINANCE NO. 2018-23

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, ADOPTING A BUDGET FOR THE FISCAL YEAR 2018-2019 (OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019), ATTACHED AS EXHIBIT A; PROVIDING THAT EXPENDITURES FOR SAID FISCAL YEAR BE MADE IN ACCORDANCE WITH SAID BUDGET; PROVIDING A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the City Manager and staff have prepared and filed with the City Secretary a proposed budget for the operation of the City during Fiscal Year 2018-2019; and

WHEREAS, the City Manager of the City of Bastrop has submitted to the Mayor and Council a proposed budget of the revenues and expenditures/expenses of conducting the affairs of said City and providing a complete financial plan for Fiscal Year beginning October 1, 2018 and ending September 30, 2019; and

WHEREAS, the City Council on September 11, 2018 conducted a public hearing to receive input from citizens of the City concerning the content of the budget, and for which notices were duly posted in the *Bastrop Advertiser*; and

WHEREAS, the City has acknowledged that this budget will raise more total property taxes than last year's budget by \$247,517 or 4.8%, and of that amount \$127,981 is tax revenue to be raised from new property added to the tax roll this year; and

WHEREAS, the City Council having considered the proposed budget and minor changes, at length, and having provided input in its preparation, has determined that the proposed budget and the revenues and expenditures contained therein are in the best interest of the City and, therefore, the Council desires to approve and adopt the budget by formal action.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, THAT:

Section 1: The proposed budget for the fiscal year beginning October 1, 2018 and ending September 30, 2019, as submitted to the City Council by the City Manager, which budget is attached hereto as Exhibit "A," for all purposes is hereby approved and adopted as the City's budget of all revenue and expenditures/expenses of the City of Bastrop, Texas for Fiscal Year 2018-2019; and

Section 2: The sum of forty-five million, six hundred seventy-eight thousand and five hundred seventy-four U.S. Dollars (\$45,678,574) is hereby appropriated for the City's FY2018-2019 Budget. Further, these funds are for payment of operating, capital, and debt service expenses associated with the operation and administration of the City, according to the various purposes and intents described in the FY 2018-2019 budget document.

Section 3: Should any paragraph, sentence, subdivision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this Ordinance, as a whole, or any part or provision thereof, other than the part or parts adjudged to be invalid, illegal, or unconstitutional.

Annual Tax Rate Ordinance

(Will be attached and published in final budget)



ORDINANCE NO. 2018-22

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, ADOPTING THE TAX RATE AND LEVYING AD VALOREM TAXES FOR THE FISCAL YEAR 2018-2019 TO PROVIDE REVENUE FOR THE PAYMENT OF CURRENT EXPENDITURES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City Council of Bastrop, Texas has on this date, by way of separate Ordinance, duly approved and adopted a Budget for the operation for the City for fiscal year 2018-2019 (FY 2018-2019); and

WHEREAS, the aforesaid Ordinance anticipates and requires the levy of an ad valorem tax on all taxable property in the City of Bastrop; and

WHEREAS, the Chief Appraiser of Bastrop County Tax Appraisal District has prepared and certified the appraisal roll for the City of Bastrop, Texas, that roll being that portion of the approved appraisal roll of the Bastrop County Tax Appraisal District which lists property taxable by the City of Bastrop, Texas; and

WHEREAS, it is necessary to levy such an ad valorem tax at a given rate to generate revenues sufficient to meet the projected expenses of the City for FY 2018-2019; and

WHEREAS, the City has fully and timely complied with all notice and other requirements relative to the adoption of a tax rate for FY 2018-2019.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, THAT:

Section 1: There is hereby levied for the FY 2018-2019 upon all real property situated within the corporate limits of the City of Bastrop, Texas, and upon all personal property which was owned within the corporate limits of the City of Bastrop, Texas, on January 1, 2018, except so much thereof as may be exempt by the Constitution or laws of the State of Texas, a total tax of \$0.5640 on each \$100 of assessed valuation on all taxable property, which total tax herein so levied shall consist and be comprised of the following components:

a) An ad valorem tax rate of \$0.3691 on each \$100 of assessed valuation of all taxable property is hereby levied for general City purposes and to pay the current operating expenses of the City of Bastrop, Texas, for the fiscal year ending September 30, 2019, which tax, when collected shall be appropriated to and for the credit of the General Fund of the City of Bastrop, Texas.

b) An ad valorem tax rate of \$0.1949 on each \$100 of assessed valuation of taxable property is hereby levied for the purpose of creating an Interest and Sinking Fund with which to pay the interest and principal of the valid bonded indebtedness, and related fees of the City of Bastrop, now outstanding and such tax, when collected, shall be appropriated and deposited in and to the credit of the General Debt Service Fund of the City of Bastrop, Texas, for the fiscal year ending September 30, 2019.

READ and APPROVED on First Reading on the 11th day of September 2018.

READ and ADOPTED on Second Reading on the 25th day of September 2018.

APPROVED:

Connie B. Schroeder, Mayor

ATTEST:

Ann Franklin, City Secretary

APPROVED AS TO FORM:

Alan Bojorquez, City Attorney

Boards & Commissions



BASTROP ART IN PUBLIC PLACES (BAIPP) expands the enjoyment, access, and appreciation of art in Bastrop, as well as assists the Bastrop City Council in developing guidelines and standards for the selection, display, acquisition, and maintenance of public art in the City.

FAIRVIEW CEMETERY ADVISORY BOARD serves as a policy advisory board to the City Council recommending rules and policies concerning the use, care, control, management, restriction, and protection of Fairview Cemetery.

CONSTRUCTION STANDARDS BOARD OF ADJUSTMENTS AND APPEALS hears any appeals of decisions and interpretations of the Building Official and considers variances of the technical codes.

BASTROP ECONOMIC DEVELOPMENT CORPORATION serves as a catalyst for community development and economic opportunity that enhances the competitiveness of Bastrop and increases property values, sales tax revenue, job opportunities, and quality of life.

ETHICS COMMISSION ensures the implementation and enforcement of the City's Code of Ethics.

HISTORIC LANDMARK COMMISSION is empowered to adopt criteria for Council recommendation that protects, enhances, and perpetuates the sites, landmarks or districts of historical and cultural importance and significance. The City represents a unique confluence of time and place that has shaped the identity of generations of citizens, collectively and individually, and produced significant historic, architectural, and cultural resources that constitute Bastrop's heritage.

BASTROP HOUSING AUTHORITY strives to improve the community by working for better housing and to improve the living standards of the community's low-income families.

HUNTERS CROSSING LOCAL GOVERNMENT CORPORATION BOARD was organized for the purpose of aiding, assisting, and acting on behalf of the City of Bastrop, TX to implement the City-approved Service Plan for the Hunters Crossing Public Improvement District and to perform such other functions as the City from time to time lawfully may delegate to the Corporation.

LIBRARY BOARD makes recommendations regarding present and future needs of the library such as materials, policy and fees, and hears appeals or challenges to library rules, policies, fines, or acquisitions of library materials.

MAIN STREET ADVISORY BOARD serves to foster a vision for Bastrop's future that will establish goals and priorities for the Bastrop Main Street Program and foster revitalization of the Main Street Program Area, coordinate activities of the Program's standing and special committees, and recommend projects and activities to Council and the Bastrop Economic Development

Detailed Employee Listing



Position	Department	FY 2017 Actual	FY 2018 Actual	FY 2019 Proposed
City Manager	Administration	1.000	1.000	1.000
Executive Assistant/Deputy City Secretary	Administration	1.000	1.000	1.000
Receptionist/Office Assistant	Administration	0.625	0.625	1.250
Community/Council Liaison	Administration	0.000	0.000	1.000
City Secretary	City Secretary	1.000	1.000	1.000
Assistant Finance Director	Finance	1.000	1.000	1.000
Chief Financial Officer	Finance	1.000	1.000	1.000
Finance Specialist I	Finance	1.000	1.000	1.000
Finance Specialist II	Finance	2.000	2.000	2.000
Customer Service Coordinator	Finance	0.000	0.000	1.000
Customer Service Specialist II	Finance	3.000	3.000	2.000
Customer Service Supervisor	Finance	1.000	1.000	1.000
Director	Human Resources	1.000	1.000	1.000
Executive Administrative Assistant	Human Resources	0.625	0.625	0.625
Director	IT	1.000	1.000	1.000
System Administrator	IT	0.500	1.000	1.000
Chief Story Teller	Filming/Broadcasting	0.500	1.000	0.000
Temporary Assistant Chief Story Teller	Filming/Broadcasting	0.000	0.475	0.000
Administrative Assistant	Police	1.000	1.000	1.000
Administrative Officer	Police	1.000	1.000	1.000
Assistant Police Chief	Police	1.000	1.000	1.000
Director of Public Safety	Police	1.000	1.000	1.000
Records Clerk	Police	0.500	0.500	1.000
Records Technician	Police	1.000	1.000	1.000
Code Compliance/Animal Control Officer	Police	1.000	1.000	1.000
Police Detective	Police	2.000	3.000	3.000
Corporal	Police	2.000	2.000	0.000
Police Officer	Police	4.000	4.000	4.000
Police Officer I	Police	2.000	2.000	2.000
Senior Officer	Police	5.000	4.000	6.000
Sergeant	Police	3.000	3.000	5.000
Senior Officer	Police	1.000	1.000	1.000
Fire Chief	Fire	1.000	1.000	1.000
Firefighter	Fire	4.200	4.200	6.300
Court Administrator	Municipal Court	1.000	1.000	1.000

Position	Department	FY 2017 Actual	FY 2018 Actual	FY 2019 Proposed
Library Director	Library	1.000	1.000	1.000
Supervisor of Public Service	Library	1.000	1.000	1.000
Young Adult Librarian	Library	1.000	1.000	1.000
Assistant Public Works Director	Water/Wastewater	0.000	0.500	0.500
City Engineer (50%)	Water/Wastewater	0.000	0.500	0.500
Director of Public Works/Utilities/Leisure Services	Water/Wastewater	0.500	0.500	0.500
Public Works Technician	Water/Wastewater	0.000	0.000	0.250
Special Programs Coordinator	Water/Wastewater	1.000	1.000	1.000
Foreman	Water/Wastewater	1.000	1.000	1.000
Utility Field Superintendent	Water/Wastewater	0.500	0.250	0.000
W/WW Systems Technician	Water/Wastewater	6.000	6.000	6.000
W/WW Systems Technician Crew Leader	Water/Wastewater	1.000	1.000	1.000
Chief Plant Operator	Water/Wastewater	0.500	0.500	0.500
W/WW Plant Operator C	Water/Wastewater	1.500	2.000	2.000
W/WW Plant Operator	Water/Wastewater	1.500	1.000	1.000
W/WW Superintendent/Production	Water/Wastewater	0.500	0.500	0.500
Chief Plant Operator	Water/Wastewater	0.500	0.500	0.500
W/WW Plant Operator C	Water/Wastewater	1.500	1.000	1.000
W/WW Plant Operator	Water/Wastewater	1.500	1.000	1.000
W/WW Superintendent/Treatment	Water/Wastewater	0.500	0.500	0.500
Director	BP&L	1.000	1.000	1.000
Electric Superintendent	BP&L	1.000	1.000	1.000
Executive Administrative Assistant	BP&L	1.000	1.000	1.000
Foreman	BP&L	1.000	1.000	1.000
Lineman Apprentice	BP&L	1.000	1.000	1.000
Lineman Trainee	BP&L	1.000	1.000	1.000
Lineworker - Journeyman	BP&L	3.000	3.000	3.000
Chief Story Teller & Resident Artist	Multi-Media	0.000	0.000	1.000
Digital Media Manager	Multi-Media	0.000	0.000	1.000
Downtown & Hospitality Director	Multi-Media	0.000	0.000	0.150
Temporary Assistant Chief Storyteller	Multi-Media	0.000	0.000	0.475
Downtown & Hospitality Director	Special Events & Reservations	0.000	0.000	0.100
Recreation Coordinator	Special Events & Reservations	0.000	0.000	0.667
Convention Center Director	Hospitality & Downtown	1.000	1.000	1.000
Facility Attendant/Hospitality & Downtown				
Ambassador	Hospitality & Downtown	2.000	2.000	2.000
Maintenance Supervisor	Hospitality & Downtown	1.000	1.000	1.000
Recreation Coordinator	Hospitality & Downtown	0.000	1.000	0.333
Administrative Assistant	Hospitality & Downtown	1.000	1.000	1.000
Assistant Director	Hospitality & Downtown	0.000	0.000	1.000
Chief Story Teller	Hospitality & Downtown	0.000	0.000	0.000
Downtown & Hospitality Director	Hospitality & Downtown	1.000	1.000	0.750
Groundskeeper	Cemetery	1.000	1.000	1.000



Financial policies provide guidelines for managing risk and assisting the City in complying with established public management best practices, while ensuring compliance with federal, state and local laws and reporting requirements.



Financial Policy

I. Purpose Statement

The overriding goal of the Financial Management Policies is to enable the city to achieve a long-term stable and positive financial condition while conducting its operations consistent with the Council-Manager form of government established in the City Charter. The watchwords of the city's financial management include integrity, prudent stewardship, planning, accountability, and full disclosure.

The purpose of the Financial Management Policies is to provide guidelines for the financial management staff in planning and directing the city's day-to-day financial affairs and in developing recommendations to the City Manager.

The scope of the policies spans accounting, auditing, financial reporting, internal controls, operating and capital budgeting, revenue management, cash management, expenditure control and debt management.

II. Accounting, Auditing, And Financial Reporting

A. Accounting – The City of Bastrop finances shall be accounted for in accordance with generally accepted accounting principles as established by the Governmental Accounting Standards Board. The fiscal year of the City shall begin on October first of each calendar year and shall end on September thirtieth of the following calendar year. This fiscal year shall also be established as the accounting and budget year. Governmental fund types use the modified accrual basis of accounting, revenues are recognized when susceptible to accrue (i.e., when they are measurable and available. Expenditures are recognized when the related funds liability is incurred, if measurable, except for principle and interest on general long-term debt, which are recorded when due.

Proprietary fund types are accounted for on a full accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred

B. Funds – Self-balancing groups of accounts are used to account for city financial transactions in accordance with generally accepted accounting principles. Each fund is created for a specific purpose except for the General Fund, which is used to account for all transactions not accounted for in other funds. Governmental funds are used to account for the government's general government activities and include the General, Special Revenue, Debt Service and Capital Project funds.

C. External Auditing – The city will be audited annually by outside independent auditors. The auditors must be a CPA firm of national reputation and must demonstrate that they have the breadth and depth of staff to conduct the city's audit in accordance with generally accepted auditing standards, generally accepted government auditing standards, and contractual requirements. The auditors' report on the city's financial statements including any federal grant single audits will be completed within 120 days of the city's fiscal year end, and the auditors' management letter will be presented to the city staff within 150 days after the city's fiscal year end. An interim management letter will be issued prior to this date if any materially significant internal control weaknesses are discovered. The city staff and auditors will jointly review the management letter with the City Council within 60 days of its receipt by the staff.

D. External Auditors Responsible to City Council - The external auditors are accountable to the City Council and will have access to direct communication with the City Council if the city staff is unresponsive to auditor recommendations or if the auditors consider such communication necessary to

accounting system. Meetings are scheduled with the City Manager, Chief Financial Officer and Department Directors, to review their draft budgets. A summary of this draft budget is presented to City Council by the City Manager, at a Budget workshop. There will be several more Council budget workshops as the City Manager and staff work through estimating revenue and making the necessary expense cuts to prepare a balanced budget for final approval.

D. Reporting – Periodic financial reports are available within INCODE to enable the department managers to manage their budgets and to enable the Finance Department to monitor and control the budget as approved by the City Council. Summary monthly financial reports will be presented to the City Council within 45 days after the end of each month, if council meetings do not interfere with reporting requirement. Such reports will include current year revenue and expenditure budgets and year-to-date actual figures for all major funds.

E. Control – Operating Expenditure Control is addressed in another section of the Policies.

F. Performance Measures – Where appropriate, performance measures and productivity indicators will be used as guidelines and reviewed for efficiency and effectiveness. This information will be included in the annual budgeting process.

V. Capital Budget

A. Preparation – The city's capital budget will be included in the city's operating budget. The capital budget will be prepared by the City Manager with assistance from the Finance Department and involvement of all required city departments.

B. Appropriation – An appropriation for a capital expenditure shall continue in force until the purpose for which it was made has

been accomplished or abandoned

C. Control – All capital project expenditures must be appropriated in the capital budget. Finance must certify the availability of resources so an appropriation can be made before a capital project contract is presented by the City Manager to the City Council for approval.

D. Alternate Resources – Where applicable, assessments, impact fees, or other user-based fees should be used to fund capital projects which have a primary benefit to certain property owners.

E. Debt Financing – Recognizing that debt is usually a more expensive financing method, alternative financing sources will be explored before debt is issued. When debt is issued, it will be used to acquire major assets with expected lives that equal or exceed the average life of the debt issue. The exceptions to this requirement are the traditional costs of marketing and issuing the debt, capitalized labor for design and construction of capital projects, and small component parts which are attached to major equipment purchases.

F. Reporting – Financial reports will be available to enable the department managers to manage their capital budgets and to enable the finance department to monitor the capital budget as authorized by the City Manager.

VI. Revenue Management

A. Simplicity – The city will strive to keep the revenue system simple which will result in a decrease of compliance costs for the taxpayer or service recipient and a corresponding decrease in avoidance to pay.

B. Certainty – An understanding of the revenue source increases the reliability of the revenue system. The city will try to understand its revenue sources and enact consistent collection policies so that

monthly in accordance with the claim on cash balance of the fund from which monies were provided to be invested.

N. Revenue Monitoring – Revenues actually received will be regularly compared to budgeted revenues and variances will be investigated. This process will be summarized in the appropriate budget report.

VII. Expenditure Control

A. Appropriations – The level of budgetary control is the department level budget in all Funds. Transfers between expenditure accounts within a department may occur with the approval of the Chief Financial Officer. City Manager approval is required if transferring from a personnel or capital accounts within a department. When budget adjustments (i.e., amendments), are required between departments and/or funds, these must be approved by the City Council through an Ordinance

B. Vacancy Savings and Contingency Account – The General Fund Contingency Account will be budgeted at a minimal amount (\$35,000). The contingency account balance for expenditures may be increased quarterly by the amount of available vacancy savings.

C. Contingency Account Expenditures – The City Council must approve all contingency account expenditures over \$50,000. The City Manager must approve all other contingency account expenditures.

D. Central Control – Significant vacancy (salary) and capital budgetary savings in any department will be centrally controlled by the City Manager.

E. Purchasing Control – All purchases shall be made in accordance with the city's Purchasing Policy. Authorization levels for appropriations previously approved by the City Council are as follows: below Directors

\$1,000 (Directors can request to have this amount raised by submitting a written request to the Finance Department), for Directors up to \$9,999, for Chief Financial Officer up to \$14,999, and with any purchases exceeding \$15,000 to be approved by the City Manager.

F. Professional Services – Professional services will generally be processed through a request for proposals process, except for smaller contracts. The City Manager may execute any professional services contract less than \$50,000 provided there is an appropriation for such contract.

G. Prompt Payment – All invoices will be paid within 30 days of receipt in accordance with the prompt payment requirements of State law. Procedures will be used to take advantage of all purchase discounts where considered cost effective. However, payments will also be reasonably delayed in order to maximize the city's investable cash, where such delay does not violate the agreed upon terms.

VIII. Asset Management

A. Investments – The city's investment practices will be conducted in accordance with the City Council approved Investment Policies.

B. Cash Management – The timing and amount of cash needs and availability shall be systematically projected in order to maximize interest earnings from investments.

C. Investment Performance – A quarterly report on investment performance will be provided by the Chief Financial Officer to the City Council.

D. Fixed Assets and Inventory – These assets will be reasonably safeguarded properly accounted for, and prudently insured. The City will perform an annual inventory of all assets with a value greater

obtain voter authorization for Revenue Bonds.

D. Bond Debt – The City of Bastrop will attempt to maintain base bond ratings of AA2(Moody's Investors Service) and AA (Standard & Poor's) on its general obligation debt. In an attempt to keep the debt service tax rate flat, retirement of debt principal will be structured to ensure constant annual debt payments when possible.

E. IRS Compliance – The City will have a written policy for monitoring compliance with IRS laws and regulations for tax exempt debt.

XI. Staffing and Training

Adequate Staffing – Staffing levels will be adequate for the fiscal functions of the city to function effectively. Overtime shall be used only to address temporary or seasonal demands that require excessive hours. Workload scheduling alternatives will be explored before adding staff.

Training – The city will support the continuing education efforts of all financial staff including the investment in time and materials for maintaining a current perspective concerning financial issues. Staff will be held accountable for communicating, teaching, and sharing with other staff members all information and training materials acquired from seminars, conferences, and related education efforts.

XII. Grants Financial Management

A. Grant Solicitation – The City Manager will be informed about available grants by the departments. The City Council will have final approval Over which grants are applied for. The grants should be cost beneficial and meet the city's objectives.

B. Responsibility – Departments will oversee the day to day operations of grant programs, will monitor performance and compliance,

and will also keep the Finance Department informed of significant grant-related plans and activities. Finance Department staff members will serve as liaisons with grantor financial management personnel, will prepare invoices, and will keep the books of account for all grants.

XIII. Annual Review and Reporting

A. Annual Review - These Policies will be reviewed administratively by the City Manager at least annually, prior to preparation of the operating budget.

B. Reporting - The Chief Financial Officer will report annually to the City Manager on compliance with these policies.

Lynda K. Humble, City Manager

Tracy Waldron, CFO

History of Financial Policies:

Previously Approved 9/23/14

Previously Approved 10/25/16

Previously Approved 5/9/17

Operating Reserves



General Fund

General Fund ending balance will be maintained at an amount up to three (3) months' worth of estimated expenditure or at a level of 25% of budgeted operating expenditures.

Hotel Occupancy Tax

The Hotel Occupancy Tax Fund is equal to one year of expenditures to all the City to ensure the continuity of the organizations promoting tourism.

Enterprise/Proprietary Funds

Enterprise Funds will be maintained at a minimum level of 35% of budgeted operating expenditures.



Utility Rates



Solid Waste Charges

Effective 10/1/18

	Before 10/1/2018	After 10/1/2018
Residential	15.28	\$16.05
Additional Cart	5.52	\$5.25
Additional Recycling Bin	2.21	\$2.10

Bastrop Power & Light Service Charges

Effective 12/13/05

TYPE OF ACCOUNT	MONTHLY CUSTOMER CHARGE	WIRE CHARGE
Residential	\$10.00	\$0.0328 per KWH
Commercial	\$16.00	\$0.0326 per KWH
Key Accounts	\$16.00	\$0.0318 per KWH
Municipal	-	\$0.0048 per KWH

Generation Charge (same for all Types) - This rate, which may vary from month to month, is set by the City's Wholesale Power provider, and is passed directly through to the customer.

Wastewater Service Charges

Effective 10/1/2018

Minimum Charge	\$36.97*
Per 1,000 gallons:	
0-5,000	\$2.45
5,001-10,000	\$2.77
10,001-20,000	\$2.95
20,001-50,000	\$3.18
Over 50, 000	\$3.47

***NOTE: MINIMUM CHARGE REPRESENTS A \$10.00 PER MONTH INCREASE IN MINIMUM CHARGE.**



Table on Main 2018

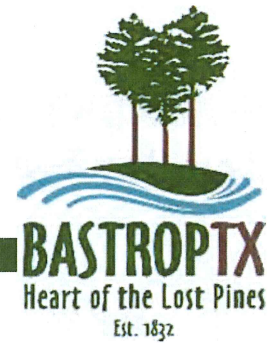
Statistical Data



Statistical Data

Statistical Data Summary329

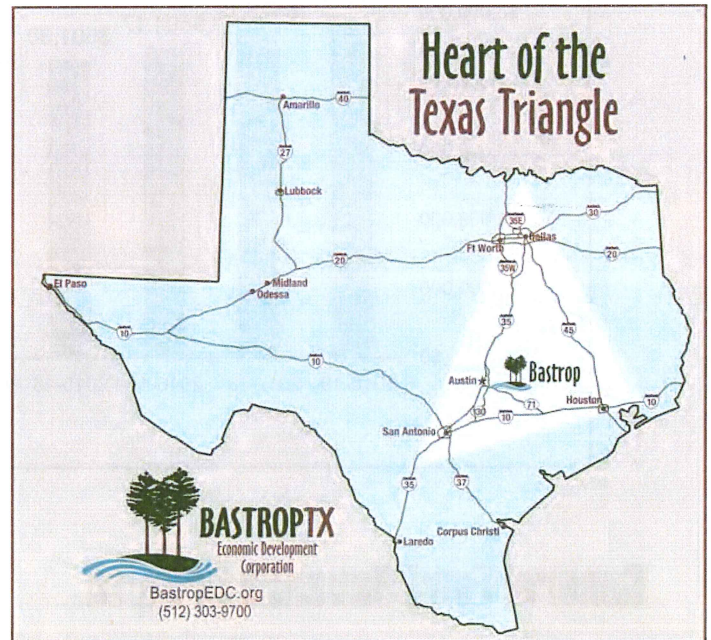
Statistical Data



Location

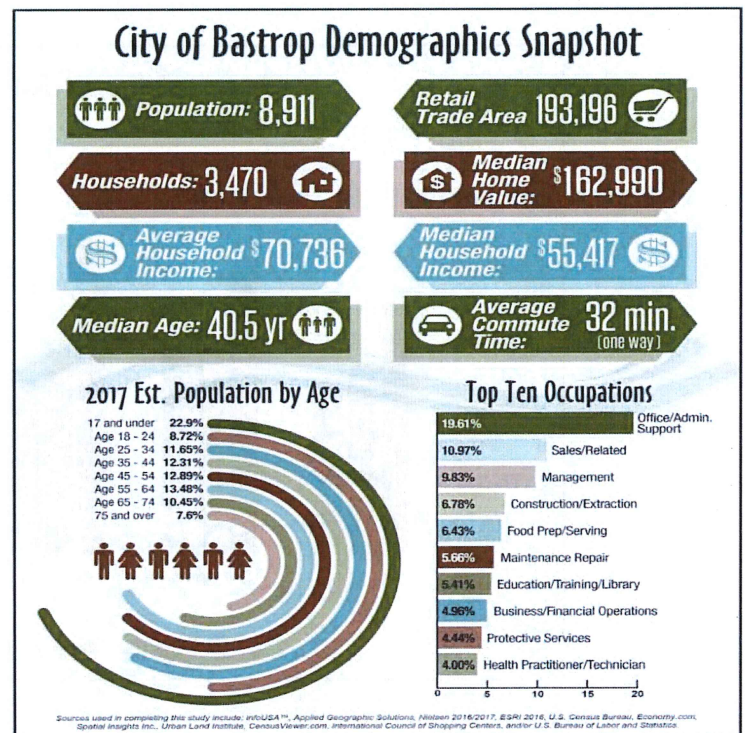
Just 30 minutes southeast of Austin via State Highway 71, Bastrop, Texas, is close to all the action, but worlds away from the congestion. It is centrally located in the heart of the Texas Triangle, offering easy access to Houston, San Antonio and Dallas/Fort Worth. Bastrop offers a cost-effective labor force of 72,000-plus within a 45-minute commute.

Bastrop is just 22 miles from Austin-Bergstrom International Airport, providing companies with convenient air transportation around the globe. Bastrop sits at the intersection of three major divided highways - SH 21, 71 and 95 - for outstanding regional connectivity, while the Union Pacific rail line is directly adjacent to the Bastrop Business and Industrial Park. Bastrop and its business park are served by the Highway 71 fiber corridor, with 1/10 Gigabit Ethernet fiber cable available at key locations.



Demographic Snapshot

The City of Bastrop is 9.11 square miles, has a population of 8,911, and a median age of 40.5 years. There are 3,470 households with an average household income of \$70,736. The City enjoys a retail trade area of 9,600 square miles with over 193,000 people.



Top 10 City of Bastrop Employers & Property Tax Payers

The Bastrop Independent School District (BISD) is the largest employer in the City of Bastrop with 1,300 employees. BISD covers nearly 450 square miles and has a student enrollment over more than 11,000 students and serves the communities of Bastrop, Cedar Creek, Paige, Red Rock, and the vast rural areas of Bastrop County.

Burleson Crossing Shopping Centers is the largest property tax payer by more than double the value of the second largest property tax payer.



Top 10 City of Bastrop Employers	
Employer Name	Number of Employees
Bastrop Independent School District	1,300
Hyatt Recency Lost Pines Resort & Spa	675
Bastrop County	460
M.D. Anderson Cancer Center	430
H-E-B Food Store	400
Walmart	320
Bastrop Federal Correctional Institution	284
Buc-ee's	173
Bluebonnet Electric Cooperative	154
Southside Market & Barbecue	150

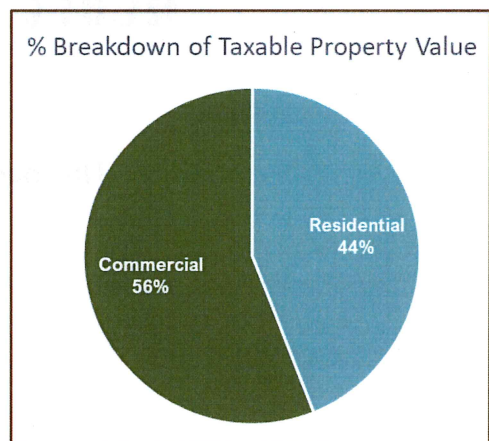
Top 10 City of Bastrop Property Tax Payers	
Taxpayer Name	Taxable Value
Burleson Crossing Shopping Centers	\$30,644,761
Covert Chevrolet-Oldsmobile	\$15,197,634
The Lodge at Lost Pines LLP	\$13,851,236
Bastrop Walnut Ridge LLC	\$12,477,573
Buc-ee's Ltd.	\$9,985,194
Time Warner Cable TX LLC	\$9,536,979
Wal-Mart Real Estate Trust	\$9,300,000\$
H E Butt Grocery Company	\$8,600,000
Lowe's Home Centers	\$7,300,000
First National Bank of Bastrop	\$6,738,154

Average Taxable Home Value

In 2018, the City of Bastrop experienced a 7.9% increase in average taxable home value. Average taxable home value in 2017 was \$180,487. In 2018, the average taxable home value is \$194,715.

Breakdown of Taxable Property Value

The City of Bastrop enjoys a good balance in the breakdown of taxable property values. Approximately 56% of the tax base is commercial and 44% is residential.





Old Iron Bridge at Sunset



Acronyms / Glossary

Acronyms / Glossary

Commonly Used Acronyms	335
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Acronyms



ADA American Disability Act
AMR Automatic Meter Reading
APPA American Public Power Association
ASE Automotive Service Excellence
BAIPP Bastrop Arts in Public Places
BCAD Bastrop Central Appraisal District
BISD Bastrop Independent School District
BRE Business Retention Expansion
BCWCID Bastrop County Water Control & Improvement District #2
CAD Computer Aided Dispatch
CAFR Comprehensive Annual Finance Report
CAMPO . Capital Area Metro Planning Organization
CAPCOG Capital Area Council of Governments
CCN Certificates of Convenience & Necessity
CDBG Community Development Block Grants
CJIS Criminal Justice Information Services
CIP Capital Improvement Plan (Program)
CO Certificate of Obligation
COP Citizens on Patrol Program
DFIRM Digitized Flood Insurance Rate Maps
DMO Destination Marketing Organization
EOC Emergency Operations Center
EPA Environmental Protection Agency
ERCOT Electric Reliability Council of Texas
ESD Emergency Services District
EST Elevated Storage Tank
ETJ Extra-territorial Jurisdiction
FAA Federal Aviation Administration
FEMA Federal Emergency Management Agency
FERC Federal Energy Regulatory Commission
FSLA Fair Standard Labor Act
FTE Full Time Equivalent
GAAP Generally Accepted Accounting Principles
GASB . Governmental Accounting Standards Board
GFOA Government Finance Officers Association
GIS Geographic Information System
GPS Global Positioning System
HEB H.E. Butt (Grocery)
HMAC Hot Mix Asphalt Concrete
HOT Hotel Occupancy Tax
HR Human Resources
HRIS Human Resources Information System
HVAC Heating Ventilating and Air Conditioning

IAP Incident Action Plan
IRS Internal Revenue Service
ISF Internal Service Fund
ISO Insurance Services Office
IT Information Technology
IVR Interactive Voice Response
LCRA Lower Colorado River Authority
MSAB Main Street Advisory Board
MOU Memorandum of Understanding
NIBBLES Nutrition in Back-Packs Before Littles Exit School) Program.
ORR Open Records Request
pCARD Purchasing Procurement Card
PCI Pavement Condition Index
PIO Public Information Officer
PID Public Improvement District
RFP Request for Proposal
RFQ Request for Qualifications
ROW Rights-of-Way
RMS Records Management System
SAN Storage Area Network
SCADA ... Supervisory Control and Data Acquisition
SOP Standard Operating Procedure
TAMIO Texas Association of Municipal Information Officers.
TATAO Texas Association of Telecommunications Officers and Advisors
TCEQ Texas Commission on Environmental Quality
TCLEOSE . Texas Commission of Law Enforcement Office Standards and Education
TDEM Texas Department of Emergency Management
TEEX Texas Engineering Extension Service
TML Texas Municipal League
TMRS Texas Municipal Retirement System
TLETS Texas Law Enforcement Telecom System
TXDOT Texas Department of Transportation
WTP Water Treatment Plant
WWTP Wastewater Treatment Plant
ZBA Zoning Board of Adjustments

Glossary of Terms



Account Number – A code made up of numbers used to classify how specific dollar amounts come into the City or how they are being spent.

Accounting System – The methods and records established to identify, assemble, analyze, classify, record, and report the City's transactions and to maintain accountability for the related assets and liabilities.

Accounts Payable – A short-term (one year or less) liability reflecting amounts owed for goods and services received by the City.

Accounts Receivable – An asset reflecting amounts due from other person(s) or organization(s) for goods and services furnished by the City.

Accrual Accounting – The basis of accounting where transactions are recognized in the financial statements when they occur, regardless of when cash is received or spent.

Adopted – Adopted, as used in fund summaries and department and division summaries within the budget document, represents the budget as approved by formal action of the City Council, which sets the spending limits for the fiscal year.

Ad Valorem Tax – A tax computed from the assessed valuation of land and improvements (See Property Tax).

Amended Budget – The adopted budget for a fiscal year plus any budget amendments or budget transfers.

Amortize – Provide for the gradual extinguishment of a liability (as a mortgage) usually by contribution to a sinking fund at the time of each periodic period.

Appropriation – A legal authorization granted by a legislative body to make expenditures and incur obligations for specific purposes. An appropriation is usually limited in amount and as to the time when it may be expended.

Appropriation Ordinance – An ordinance which gives appropriations legal effect. It is the method by which the expenditure side of the annual operating budget is enacted into law by the City Council.

Assessed Valuation – Valuation set upon real estate or other property by a government as a basis for levying taxes (Note: Property values in Bastrop are established by the Bastrop County Appraisal District).

Assets – Resources owned or held by the City which have monetary value.

Audit – An examination of organization financial statements and the utilization of resources.

Available Cash – Unobligated cash and cash equivalents.

Balance Sheet – A financial statement that presents the assets, liabilities, reserves and balances of a specific governmental fund as of a specified date.

Balanced Budget – A budget adopted by the legislative body and authorized by ordinance where the proposed expenditures are equal to or less than the proposed resources.

Benchmarking – A process for measuring progress from a point in time and is something that serves as a standard by which others may be measured.

Bond – A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate. The most common types of bonds are general obligation and revenue. Bonds are most frequently used to finance the construction of large capital projects.

Bonded Debt – The portion of indebtedness represented by outstanding (unpaid) bonds.

Bonds Issued – Bonds sold by the City.

Bonds Payable – The face value of bonds issued and unpaid.

Budget – A plan of financial operation that links all planned revenues and expenditures with various municipal services. The term "budget" usually indicates a financial plan for a single fiscal year.

Budget Document – The instrument used by the budget-making authority to present a comprehensive financial program to the

unemployment insurance costs.

Encumbrances - The pledge to expend appropriated funds to purchase an item or service. To encumber funds means to set aside funds for future expenditures.

Enterprise Fund - A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rates for these services are established to ensure that revenues are adequate to meet all necessary expenditures.

Equity - The difference between assets and liabilities of the fund.

Escrow Agent - A person or entity that holds property in trust for third parties while a transaction is finalized, or a disagreement is resolved.

Escrow - A contractual arrangement in which a third party receives and disburses money or documents for the primary transacting parties, with the disbursement dependent on conditions agreed to by the transacting parties.

Estimated Revenue - The amount of revenue expected to be collected during the year.

Expenditure - The actual outflow of funds paid for an asset obtained or goods and services obtained.

Expense - Charges incurred, whether paid or unpaid, for operation, maintenance, interest and other charges which are presumed to benefit the current fiscal period.

Extraterritorial Jurisdiction - It is the legal ability of a government to exercise authority beyond its normal boundaries.

Fiscal Year - A 12-month period to which the annual operating budget applies and at the end of which the City determines its financial position and the results of its operations. The Fiscal Year for Bastrop begins October 1 and ends September 30.

Fixed Assets - Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, machinery and equipment.

Franchise Fee - A fee paid by public service businesses for use of City streets, alleys, and property in providing their services to a community. Services requiring a franchise include electricity, natural gas, telecommunications, water, wastewater, and cable television.

Full Faith and Credit - A pledge of the general taxing power of a government to repay debt obligations. This term is typically used in reference

to general obligation bonds.

Full-Time Equivalent - A quantifiable unit of measure utilized to convert hours worked by part-time, seasonal or temporary employees into hours worked by full-time employees. Full-time employees work 2080 hours annually. A part-time employee working 1040 hours annually presents a 0.5 F.T.E.

Fund - A fiscal and accounting entity with a self-balancing set of accounts that records all financial transactions for specific activities or government functions.

Fund Balance - The excess in a fund of current assets over current liabilities; sometimes called working capital in enterprise funds. A negative fund balance is often referred to as a deficit.

General Fund - The fund used to account for all financial resources except those required to be accounted for in another fund. This fund includes most of the basic operating services such as police protection, finance, parks, libraries, street maintenance, and general administration.

General Ledger - A file that contains the accounts needed to reflect the financial positions and the results of operations of the City.

General Obligation Debt - Monies owed on interest and principal to holders of the City's general obligation bonds. The debt is backed by the full faith and credit of the City and requires voter approval.

Generally Accepted Accounting Principles - Detailed accounting standards and practices for state and local governments as prescribed by the Governmental Accounting Standards Board (GASB).

Geographic Information System - A computer system used to collect, store, manipulate, analyze, and display spatial or geographic data.

Goals - Targets or plans that are reflective of major departmental activities.

Governmental Fund - A fiscal and accounting entity with a self-balancing set of accounts that records all financial transactions for specific activities or government functions. Governmental Funds include the General Fund, Special Revenue funds, Debt Service funds, and Capital Projects funds.

Grants - Contributions of assets from another government to be used or expended for a specified

from a fund receiving revenue to the fund through which the resources are to be expended.

Ordinance - A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

Pavement Condition Index - It is a numerical index between 0 and 100 which is used to indicate the general condition and expected life of a specific section of road pavement.

Paying Agent - An entity responsible for paying of bond principal and interest on behalf of the City.

Performance Measure - Measurements that reflect the service that is being provided and permit objective evaluation of the service program.

Policy - A plan, course of action, or guiding principle design to set parameters for decisions and actions.

Principal - The face value of a bond, payable on stated dates of maturity.

Property Tax - Taxes are levied on both real and personal property according to the property's valuation and tax rate.

Proprietary Fund - A fiscal and accounting entity with a self-balancing set of accounts that records all financial transactions for specific activities or government functions. Proprietary Funds include Enterprise funds and Internal Service funds.

Public Improvement District - A defined geographical area established to provide specific types of improvements or maintenance within the area which are financed by assessments against property owners within the area.

Refunding - The issuance of new debt whose proceeds are used to repay previously issued debt. The proceeds may be used immediately for this purpose (a current refunding) or they may be placed with an escrow agent and invested until they are used to pay principal and interest on the old debt at a future time (an advance refunding).

Reimbursements - Interfund transactions that constitute reimbursements to a fund for expenditures or expenses initially made from it, but that properly apply to another fund.

Reserve - An account used to earmark a portion of fund balance to indicate that it is not appropriated

for expenditure. A reserve may also be an account used to earmark a portion of fund equity as legally segregated for a specific future use.

Resolution - A special or temporary order of the City Council.

Retained Earnings - An equity account reflecting the accumulated earning of a proprietary fund.

Revenue - Funds that the City receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues, and interest income.

Revenue Bonds - Bonds whose principal and interest are payable exclusively from earnings of an Enterprise Fund.

Risk Management - An organized effort to protect the City's assets against loss, utilizing the most economical methods.

Sales Tax - Tax collected on goods and services sold within the City's boundaries and remitted to the State's Comptroller of Public Accounts.

Sinking Fund - See Debt Service Fund.

Special Revenue Fund - Accounts for the proceeds of specific revenue sources that are legally restricted to expenditure for specific purposes.

Surplus - The excess of the assets of a fund over its liabilities; or if the fund has other resources and obligations, the excess of resources over the obligations.

Tax Base - The total taxable value of all real and personal property in the City as of January 1st of each year as certified by the Tax Appraisal District, less any exemptions.

Tax Levy - The resultant product when the tax rate per one hundred dollars is multiplied by the tax base.

Tax Rate - The amount of tax levied for each \$100 of taxable value.

Tax Roll - The official list showing the amount of taxes levied against each taxpayer of property.

Taxes - Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges, for example,