

**Bastrop Parks and
Public Tree Advisory Board Meeting**
Bastrop City Hall Council Chambers
1311 Chestnut Street
Bastrop, TX 78602
(512) 332-8800



AGENDA – July 1, 2021, at 6:00 P.M.

Bastrop Parks and Public Tree Advisory Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the Board Liaison Secretary at (512) 332-8920, or write to 1311 Chestnut Street, Bastrop, TX 78602, or call Relay Texas through a T.D.D. (Telecommunication Device for the Deaf) at 1-800-735-2989 at least 48 hours in advance of the meeting.

PLEASE NOTE: ANYONE WISHING TO ADDRESS THE BOARD MUST PROVIDE COMMENTS WITH FULL NAME, ADDRESS, PHONE NUMBER TO CHANCOCK@CITYOFBASTORP.ORG BEFORE 3:00PM ON JULY 1, 2021. SUBMITTED COMMENTS WILL BE READ ALOUD AT THE MEETING. COMMENTS FROM EACH INDIVIDUAL WILL BE LIMITED TO THREE (3) MINUTES WHEN READ ALOUD.

- 1. CALL TO ORDER**
- 2. STAFF AND BOARD BRIEFINGS**
 - 2A. Parks and Recreation Report
 - 2B. Bastrop State Park Report
 - 2C. Recreation Report
 - 2D. Bird City Coalition Report
 - 2E. Council Liaison Report
- 3. CITIZEN COMMENTS**

At this time, three (3) minute comments will be taken from the audience on any topic. To address the Board, please submit a fully completed request card to the Board chairperson prior to the beginning of the meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, city Boards cannot discuss issues raised or make any decision at this time. Instead, city Boards are limited to making a statement of specific information or a recitation of existing policy in response to the inquiry. Issues may be referred to city staff for research and possible future action.

It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Board to allow a member of the public to slur the performance, honesty, and/or integrity of the Board, as a body or any member or members of the Board, individually or collectively, nor any members of the city's staff. Accordingly, profane, insulting, or threatening language directed toward the Board and/or any person in the Board's presence will not be tolerated.

4. APPROVAL OF THE MINUTES

- 4A. Consider action to approve Parks and Public Tree Advisory Board minutes from the June 3, 2021, regular meeting.

5. ITEMS FOR INDIVIDUAL CONSIDERATION

- 5A. Elect New Parks and Public Tree Advisory Board Vice Chair.
- 5B. Update and discuss the Wheeled Sports Plaza.
- 5C. Update and discuss Disc Golf in Bob Bryant Park.
- 5D. Update and discuss Birding Blind in Bob Bryant Park.
- 5E. Update and discuss Purple Martin Houses in Bob Bryant.
- 5F. Update and discuss Board Vacancies and Expiring Terms.
- 5G. Update and discuss the naming of new trail after Mrs. Dorothy Skarnulis.

6. Updates

- 6A. Invitation for input from Board Members related to issues for possible inclusion on the next meeting agenda.

7. ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting is posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenience that is readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org. Said Notice was posted on the following date and time Thursday, June 24, 2021 at 3:30 p.m. and will remain posted for at least two hours after said meeting is convened.



Victoria Psencik, Deputy City Secretary



STAFF REPORT

MEETING DATE: July 1, 2021

AGENDA ITEM: 2A

TITLE:

Parks and Recreation Report

STAFF REPRESENTATIVE:

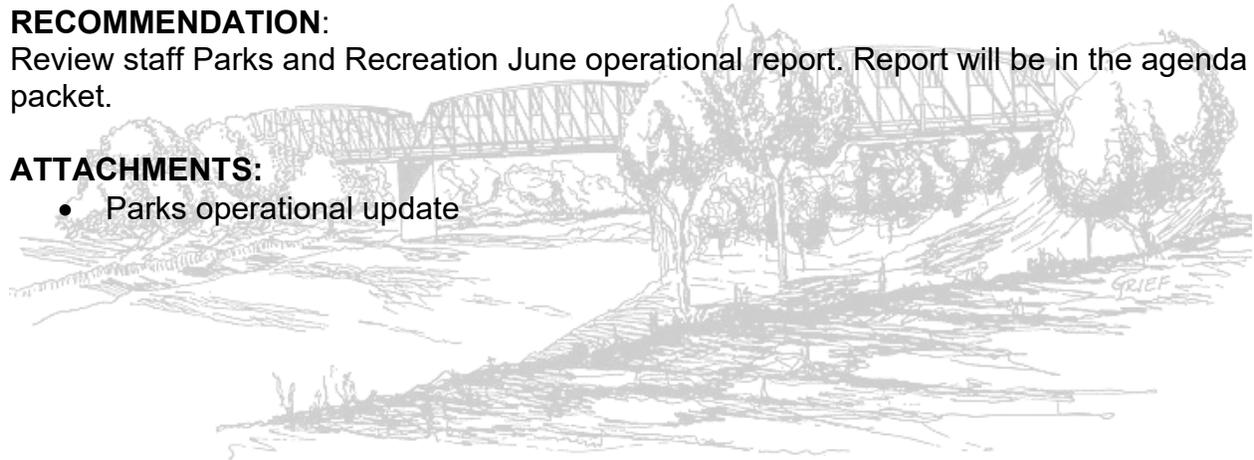
Thomas Martinez, Crew Leader Parks & Recreation
Curtis Hancock, Director of Public Works

RECOMMENDATION:

Review staff Parks and Recreation June operational report. Report will be in the agenda packet.

ATTACHMENTS:

- Parks operational update





Operational Update

June 2021

- Parks staff sprayed off the Fisherman's boat launch and Riverwalk due to minor flooding earlier in the month.
- Staff worked with other departments to help clean up a large pecan limb that had broken in the R.O.W at Chestnut.
- Staff assisted Streets and Drainage with tree pruning along R.O.W's
- Staff reached out to multiple local wood mills and an individual about options on removal of the pecan tree at Fisherman's and what would be done with the all the wood material.
- Parks staff worked long hours on the 19th along side other department employees to showcase City equipment and interact with the public for Summer in the City.
- Parks along with Convention center staff have been helping move out items and paint the old Senior Center for incoming Recreation programs.







STAFF REPORT

MEETING DATE: July 1, 2021

AGENDA ITEM: 2B

TITLE:

Bastrop State Park Report

STAFF REPRESENTATIVE:

Jamie Creacy, Park Superintendent, Lost Pines State Park Complex
Curtis Hancock, Public Works Director

RECOMMENDATION:

Review Bastrop State Park monthly operational report.

ATTACHMENTS:

- Bastrop State Park Operational Update



Bastrop State Park Operational Update
City of Bastrop Parks Board Meeting
July 1, 2021

Bastrop SP:

- In partnership with the City of Bastrop, the Bastrop SP Swimming Pool is open for open swim, youth swim safety classes and lap swim.
- Golf Course Area trails re-paving project is out for bid
- Golf Course Area native vegetation restoration project continues – come see the wildflowers
- Dam construction is progressing well
- Historic CCC cabins have multiple projects currently in the works: renovate flooring, siding replacement and repainting, window replacement, new countertops
- Forest restoration work continues including vegetation mulching, firebreak preparation, invasive and exotic vegetation treatment
- Hiking trail bridges are out for bid
- Lake Mina historic bridge replication is in design
- Hiring: Maintenance Ranger – posting closes June 29 [Job Description - TPWD - Maintenance Specialist III \(Operations Ranger/Back-up Utility Plant Operator\) \(00015343\) \(taleo.net\)](#)
- Parks remain busy for both camping and day use
- Interpretive programming has started again – See the events page on our website [Bastrop State Park Events — Texas Parks & Wildlife Department](#)

Jamie Creacy

Park Superintendent
Lost Pines State Park Complex
Bastrop & Buescher State Parks
512.321.1673 ext. 3



STAFF REPORT

MEETING DATE: July 1, 2021

AGENDA ITEM: 2C

TITLE:

Bastrop Recreation Report

STAFF REPRESENTATIVE:

Terry Moore, Bastrop Recreation
Curtis Hancock, Public Works Director

RECOMMENDATION:

NA

ATTACHMENTS:

N/A





June 23, 2021

Parks Board July Recreation Report

July is a big month for the Recreation Program!!! The new center at 1008 Water will open on July 6th. We are adding new programs to the schedule to let folks get familiar with the center and the programs offered.

In June:

- Water Safety Program started on Wed Thu Fri with 2 classes per day.
- Discovery Days started on June 22nd. So far the average is 15, 8 to 12 yr olds per day.



Tree Hike



Body Fuel



Sugar grams



Water Quality and Filtration Systems

- Nature Hike on July 2nd - 4 to 10 year olds
- Youth Conditioning and Track Program – July 10
- Foam Roller Workshop – July 13th
- Games Board Days
- 22 Health and Wellness Fitness Programs per week.

Currently working on Fall Programming and Partnerships.



STAFF REPORT

MEETING DATE: July 1, 2021

AGENDA ITEM: 2D

TITLE:

Bird City Coalition Report

STAFF REPRESENTATIVE:

Kerry Fossler, Board Member
Curtis Hancock, Public Works Director

RECOMMENDATION:

N/A

ATTACHMENTS:

- Bird City Coalition Report





**BASTROP BIRD CITY BASTROP REPORT
FOR CITY OF BASTROP PARKS BOARD MEETING
July 1st, 2021**

RECENT SUCCESSES

- TPWD Grant of \$1990 to build bird-watching structure for Bob Bryant Park – passed City Council June 22 (Design & Materials list needed next)
- Bastrop County Audubon Society donating up to 3 Purple Martin houses for Bob Bryant Park – passed City Council June 22
- City Hall wants Bird-Friendly landscaping for Fall install (Plant List needed next)
- First IN PERSON meeting June 23 in City Hall – 9 in attendance

UPCOMING EVENTS

- **BIG SITS every 4th Saturday of each month 8:30a-10:00am (time change)**
 - July 24th – Colorado River Refuge – near parking area
 - Aug 28th – Bob Bryant Park
 - Sept 25th -
- **BIRD PHOTOGRAPHY HIKES every 2nd Friday 8:30a-10:00am**
 - July 9th – Lost Pines Nature Trail – Dale’s Trail
 - Aug 13th – Colorado River Refuge – Two Bridges Trail
 - Sept 10th – LCRA McKinney Roughs
- **FIRST FRIDAY ART WALKS every 1st Friday 6:00p-dusk**
 - Coalition Partners to present educational material relevant to our bird city requirements (Dark Sky Lighting, Avoiding Bird Strikes, Cats Indoors)
- **FUTURE MEETINGS IN PERSON! LIVE at CITY HALL**
(every 6 weeks – Wednesdays 1:30-2:30pm)
 - Aug 4, Sept 15, Oct 27, Dec 8, Jan 19



STAFF REPORT

MEETING DATE: July 1, 2021

AGENDA ITEM: 2E

TITLE:

Council Liaison Report

STAFF REPRESENTATIVE:

Dock Jackson, Council Liaison

Curtis Hancock, Public Works Director

RECOMMENDATION:

Review Council Liaison March report and/or comments.

ATTACHMENTS:

NA





STAFF REPORT

MEETING DATE: July 1, 2021

AGENDA ITEM: 4A

TITLE:

Consider action to approve Parks and Public Tree Advisory Board minutes from the June 3, 2021 regular meeting.

STAFF REPRESENTATIVE:

Sandy Holder, Public Works Technician
Curtis Hancock, Public Works Director

POLICY EXPLANATION:

Section 551.021 of the Government Code provides as follows:

- (a) A governmental body shall prepare and keep minutes or make a tape recording of each open meeting of the body.
- (b) The minutes must:
 - 1. State the subject of each deliberation; and
 - 2. Indicate the vote, order, decision, or other action taken.

RECOMMENDATION:

Approve, amend, or correct the minutes of the June 3, 2021 Parks and Public Tree Advisory Board.

ATTACHMENTS:

June 3rd DRAFT Parks and Public Tree Advisory Board meeting minutes

MINUTES OF CITY OF BASTROP PARKS AND PUBLIC TREE ADVISORY BOARD

June 3rd, 2021

The Bastrop Parks and Public Tree Advisory Board met in a Regular Meeting on Thursday, June 3rd, 2021, at 6:00 p.m. at City Hall. Members present were Barbara Wolanski, Betty Rucker and Kerry Fossler, along with Liaison Councilman Dock Jackson. Absent were Board Members Margaret Robinson and Jamie Creacy. Staff present were Curtis Hancock, Thomas Martinez and Terry Moore.

1. CALL TO ORDER

At 6:13 p.m. Vice Chair Barbara Wolanski called the meeting to order.

1A. Announcement of new Place 3 Parks Board member, Sarah Rooney.

2. STAFF, BOARD, AND COMMITTEE MONTHLY OPERATIONAL REPORTS

2A. Parks and Recreation Report

Report was given by staff Thomas Martinez.

2B. Bastrop State Park Report

No report was given.

2C. Recreation Report

Report was given by Terry Moore.

2D. Bird City Coalition Report

Report was given by Kerry Fossler. Verbal addition to report – TPWD offered Bastrop \$1990 grant to build bird-watching structure.

2E. Council Liaison Report

Report was given by Councilman Dock Jackson. July is National Parks & Recreation Month. Parks Board requested to attend June 22nd City Council Meeting to receive proclamation.

3. CITIZEN COMMENTS

There were no citizen comments

4. APPROVAL OF THE MINUTES

4A. Consider action to approve Parks and Public Tree Advisory Board minutes from the May 6th regular meeting.

Motion was made by Betty Rucker and seconded by Board Member Kerry Fossler. Vote was unanimous.

5. ITEMS FOR INDIVIDUAL CONSIDERATION

5A. Elect New Parks and Public Tree Advisory Board Chair

Motion was made by Parks Board Member Kerry Fossler to nominate Barbara Wolanksi as the new Chair for the Parks and Public Tree Advisory Board. Motion was seconded by Betty Rucker. Vote was unanimous.

5B. Update and discuss the Wheeled Sports Plaza Phase I project.

Public Works Director Curtis Hancock gave an update.

5C. Update and discuss the Disc Golf in Bob Bryant Park.

Public Works Director Curtis Hancock gave an update.

5D. Update and discuss the Master Gardeners moving to Bob Bryant Park.

Public Works Director Curtis Hancock gave an update.

5D. Update and discuss adding an Overlook Park at 300 Water.

Public Works Director Curtis Hancock gave an update.

5E. Update and discuss Soccer at Pickleball.

Public Works Director Curtis Hancock gave an update.

6. UPDATES

6A. Invitation for input from Board Members related to issues for possible inclusion on the next meeting agenda.

Public Works Director Curtis Hancock gathered the topics – Wheeled Sports Plaza, Disc Golf at Bob Bryant, Master Gardeners moving the Community Garden to Bob Bryant, Pickleball, Sports Field, Recreation Center.

7. ADJOURNMENT

Board Member Betty Rucker made the motion to adjourn the meeting at 7:02pm. Board Member Terry Moore seconded. The vote was unanimous.



STAFF REPORT

MEETING DATE: July 1, 2021

AGENDA ITEM: 5A

TITLE:

Elect New Bastrop Parks & Public Tree Advisory Board Vice Chair

STAFF REPRESENTATIVE:

Curtis Hancock, Public Works Director

BACKGROUND/HISTORY:

The Barbara Wolanski was voted in as the Bastrop Parks and Public Tree Advisory Chair at the June 3rd meeting, leaving the Vice Chair open.

POLICY EXPLANATION:

N/A

FUNDING SOURCE:

N/A

RECOMMENDATION:

Elect New Bastrop Parks & Public Tree Advisory Board Vice Chair

ATTACHMENTS:





STAFF REPORT

MEETING DATE: July 1, 2021

AGENDA ITEM: 5B

TITLE:

Update and discuss the Wheeled Sports Plaza Phase I project.

STAFF REPRESENTATIVE:

Curtis Hancock, Public Works Director

BACKGROUND/HISTORY:

The earthwork for the skate park has been completed and the final density test was pull on Monday, May 24th.

The project started April 1, 2021 and is scheduled to be completed June 26, 2021. As we get closer, we will schedule a ribbon cutting for the Wheeled Sports Plaza.

POLICY EXPLANATION:

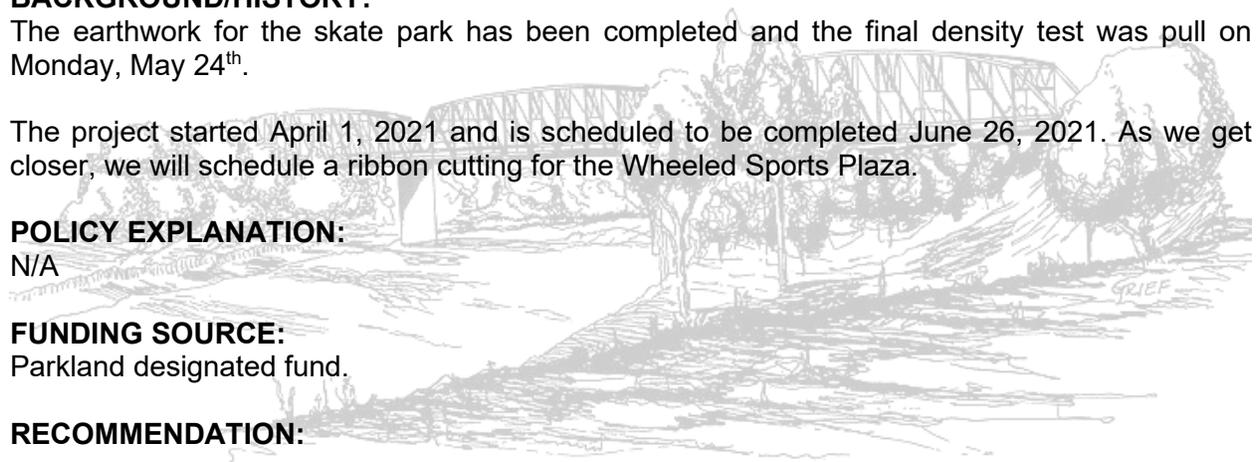
N/A

FUNDING SOURCE:

Parkland designated fund.

RECOMMENDATION:

ATTACHMENTS:





STAFF REPORT

MEETING DATE: July 1, 2021

AGENDA ITEM: 5C

TITLE:

Update and discuss the Disc Golf in Bob Bryant

STAFF REPRESENTATIVE:

Curtis Hancock, Public Works Director

BACKGROUND/HISTORY:

On Tuesday, June 22, 2021, City Council approved the donation from Lost Pines Alliance Disc Golf Club for eighteen (18) disc golf baskets to installed in Bob Bryant Park.

POLICY EXPLANATION:

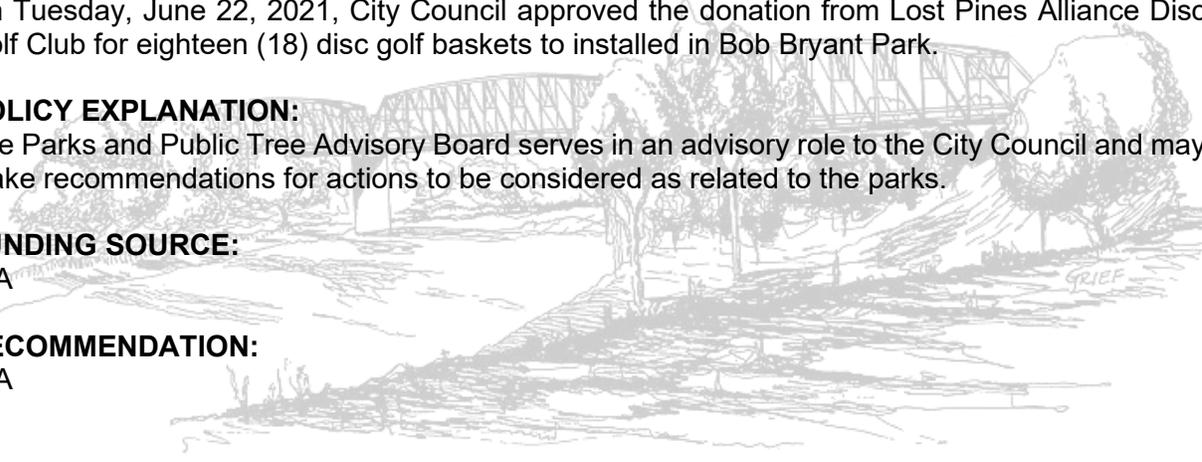
The Parks and Public Tree Advisory Board serves in an advisory role to the City Council and may make recommendations for actions to be considered as related to the parks.

FUNDING SOURCE:

N/A

RECOMMENDATION:

N/A





STAFF REPORT

MEETING DATE: July 1, 2021

AGENDA ITEM: 5D

TITLE:

Update and discuss the Birding Blinds in Bob Bryant

STAFF REPRESENTATIVE:

Curtis Hancock, Public Works Director

BACKGROUND/HISTORY:

On Tuesday, June 22, 2021, City Council approved the donation of a Birding Blind to installed in Bob Bryant Park

POLICY EXPLANATION:

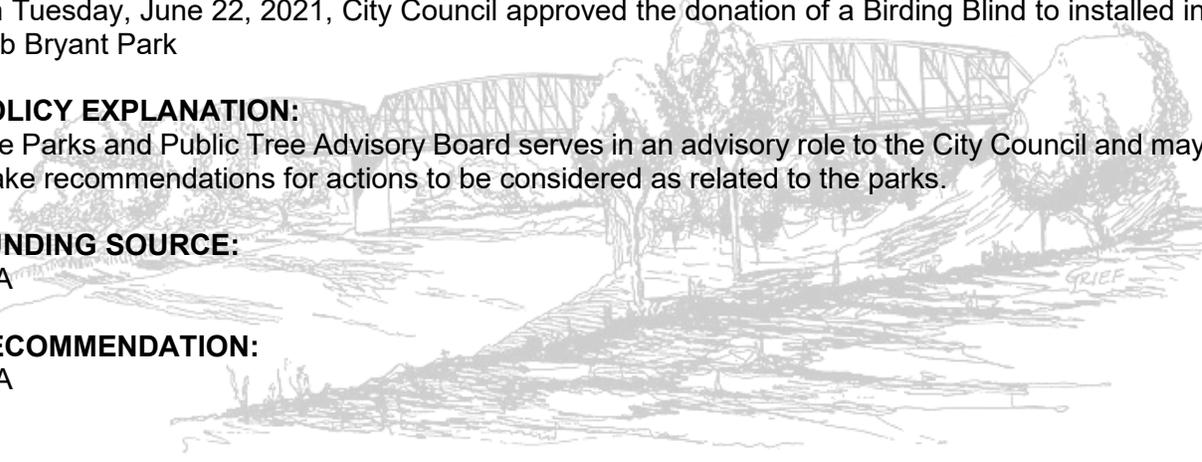
The Parks and Public Tree Advisory Board serves in an advisory role to the City Council and may make recommendations for actions to be considered as related to the parks.

FUNDING SOURCE:

N/A

RECOMMENDATION:

N/A





STAFF REPORT

MEETING DATE: July 1, 2021

AGENDA ITEM: 5E

TITLE:

Update and discuss the Disc Golf in Bob Bryant

STAFF REPRESENTATIVE:

Curtis Hancock, Public Works Director

BACKGROUND/HISTORY:

On Tuesday, June 22, 2021, City Council approved the donation of Purple Martin House to installed in Bob Bryant Park

POLICY EXPLANATION:

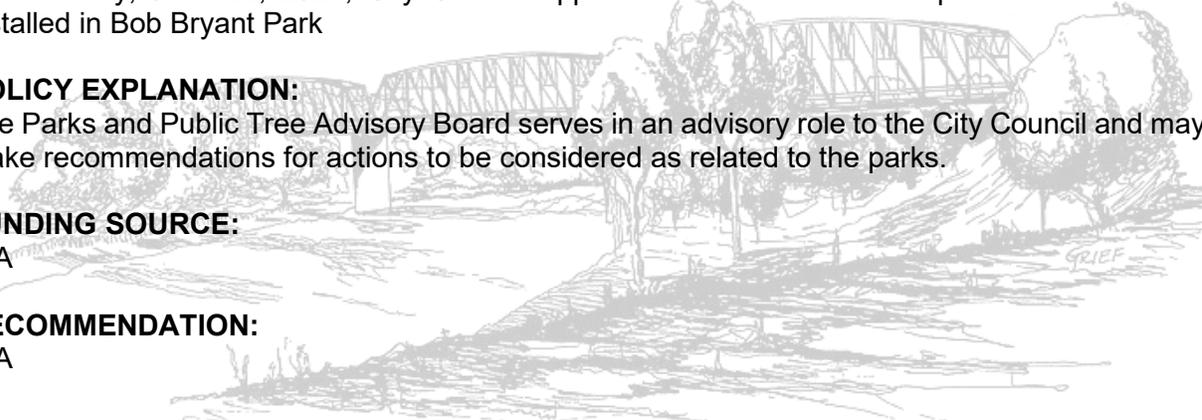
The Parks and Public Tree Advisory Board serves in an advisory role to the City Council and may make recommendations for actions to be considered as related to the parks.

FUNDING SOURCE:

N/A

RECOMMENDATION:

N/A





STAFF REPORT

MEETING DATE: July 1, 2021

AGENDA ITEM: 5F

TITLE:

Update and discuss the Bastrop Parks and Public Tree Advisory Board Vacancies and Expiring Terms.

STAFF REPRESENTATIVE:

Curtis Hancock, Public Works Director

BACKGROUND/HISTORY:

There is one vacancy open on the Parks & Public Tree Advisory Board. This position became open when Jimmy Crouch was elected to the Bastrop City Council.

The Board has two members that their term expires this year, Place 1 Betty Rucker and Place 7 Jamie Creacy.

Friday, August 13, 2021 – Deadline for Completed City of Bastrop Boards & Commissions applications to be reappointed.

POLICY EXPLANATION:

N/A

FUNDING SOURCE:

N/A

RECOMMENDATION:

ATTACHMENTS:



STAFF REPORT

MEETING DATE: July 1, 2021

AGENDA ITEM: 5G

TITLE:

Update and discuss naming the new trail located in Pecan Park in memory of Mrs. Dorothy Skarnulis

STAFF REPRESENTATIVE:

Curtis Hancock, Public Works Director

BACKGROUND/HISTORY:

Dorothy Skarnulis was an amazing person that cared very much for the community of Bastrop. She co-founded Keep Bastrop County Beautiful, worked on the Bastrop County Child Welfare Board, served on the Bastrop Parks and Public Tree Advisory Board, was the driving force to Bastrop being designated Bird City Texas (one of only four in the state), named Woman of the Year by the Bastrop Chamber of Commerce in 2013, and was a certified Master Gardener. These are only a few of the many things that Mrs. Skarnulis did for the community. Her dedication, enthusiasm, and passion for all of these has made Bastrop a better place.

On July 26, 2020, Mrs. Skarnulis passed away after she lost her battle with cancer. She will be greatly missed by this community. Because of Dorothy's many contributions, The Bastrop Parks and Public Tree Advisory Board wanted to honor her in a way that her countless hours of community service will be remembered. At the September 3, 2020 meeting, the board unanimously voted to recommend to the Bastrop City Council that the new trail to be located in the new Pecan Park subdivision be named in memory of Mrs. Skarnulis.

At the October 13, 2020 City Council meeting, Council approved Resolution No. R-2020-106, naming the new trail located in Pecan Park after Mrs. Dorothy Sharnulis.

POLICY EXPLANATION:

N/A

FUNDING SOURCE:

Parks Fund

RECOMMENDATION:

ATTACHMENTS: