AGENDA – February 6, 2020, at 6:00 P.M.

Bastrop Parks and Public Tree Advisory Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800, or write to 1311 Chestnut Street, Bastrop, TX 78602, or call Relay Texas through a T.D.D. (Telecommunication Device for the Deaf) at 1-800-735-2989 at least 48 hours in advance of the meeting.

1. CALL TO ORDER

2. STAFF AND BOARD BRIEFINGS

2A. Parks and Recreation Report

2B. Bastrop State Park Report

2C. Bastrop YMCA Report

2D. Bird City Coalition Report

2E. Youth Member Report

3. CITIZEN COMMENTS

At this time, three (3) minute comments will be taken from the audience on any topic. To address the Board, please submit a fully completed request card to the Board chairperson prior to the beginning of the meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, city Boards cannot discuss issues raised or make any decision at this time. Instead, city Boards are limited to making a statement of specific information or a recitation of existing policy in response to the inquiry. Issues may be referred to city staff for research and possible future action.

It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Board to allow a member of the public to slander the performance, honesty, and/or integrity of the Board, as a body or any member or members of the Board, individually or collectively, nor any members of the city's staff. Accordingly, profane, insulting, or threatening language directed toward the Board and/or any person in the Board's presence will not be tolerated.
4. APPROVAL OF THE MINUTES

4A. Consider action to approve Parks and Public Tree Advisory Board minutes from the December 5, 2019 regular meeting.

5. ITEMS FOR INDIVIDUAL CONSIDERATION

5A. Discussion and update on the status of the Bastrop Wheeled Sports Complex.

5B. Discussion and update related to parking improvements at the Bastrop Little League Field complex.

5C. Discussion and update on the snow day for Lost Pines Christmas 2020.

6. ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting is posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenience that is readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org. Said Notice was posted on the following date and time: Tuesday, January 28, 2020, at 10:00 a.m. and will remain posted for at least two hours after said meeting is convened.

[Signature]
Ann Franklin, City Secretary
MEETING DATE:  February 6, 2020

AGENDA ITEM:  2A

TITLE:
Parks and Recreation Report

STAFF REPRESENTATIVE:
David Junek, Parks & Recreation Superintendent

RECOMMENDATION:
Review staff Parks and Recreation July operational report. Report will be presented and handed out at the February 6th meeting.

ATTACHMENTS:
NA
MEETING DATE: February 6, 2020

AGENDA ITEM: 2B

TITLE: Bastrop State Park Report

STAFF REPRESENTATIVE:
Jamie Creacy, Park Superintendent, Lost Pines State Park Complex
Curtis Hancock, Assistant Public Works Director

RECOMMENDATION:
Review Bastrop State Park monthly operational report. Any reports will be handed out or presented at the meeting.

ATTACHMENTS:
- N/A
STAFF REPORT

MEETING DATE: February 6, 2020

AGENDA ITEM: 2C

TITLE:
Bastrop YMCA Report

STAFF REPRESENTATIVE:
Terry Moore, Executive Director, YMCA of Austin Bastrop Branch
Curtis Hancock, Assistant Public Works Director

RECOMMENDATION:
Review Bastrop YMCA monthly operational report. Any handouts will be presented at the meeting.

ATTACHMENTS:
NA
MEETING DATE:   February 6, 2020

AGENDA ITEM:  2D

TITLE:
Bird City Coalition Report

STAFF REPRESENTATIVE:
Dorothy Skarnulis, Parks and Public Tree Advisory Board Member
Curtis Hancock, Assistant Public Works Director

RECOMMENDATION:
Receive Bird City Coalition report. Any reports will be handed out or presented at the meeting.

ATTACHMENTS:
• N/A
MEETING DATE:   February 6, 2020

AGENDA ITEM:   2E

TITLE: Youth Member Report

STAFF REPRESENTATIVE: Taylor Merritt, Youth Member
                       Curtis Hancock, Assistant Public Works Director

RECOMMENDATION: Receive Youth Member report. Any reports will be handed out or presented at the meeting.

ATTACHMENTS:
  • N/A
MEETING DATE: February 6, 2020

AGENDA ITEM: 4A

TITLE:
Consider action to approve Parks and Public Tree Advisory Board minutes from the December 5, 2019 regular meeting.

STAFF REPRESENTATIVE:
Betty Rucker, Secretary, Parks and Public Tree Advisory Board
Curtis Hancock, Assistant Public Works Director

POLICY EXPLANATION:
Section 551.021 of the Government Code provides as follows:
(a) A governmental body shall prepare and keep minutes or make a tape recording of each open meeting of the body.
(b) The minutes must:
1. State the subject of each deliberation; and
2. Indicate the vote, order, decision, or other action taken.

RECOMMENDATION:
Approve, amend, or correct the minutes of the December 5, 2019 Parks and Public Tree Advisory Board.

ATTACHMENTS:
December 5th DRAFT Parks and Public Tree Advisory Board meeting minutes
The Bastrop Parks and Public Tree Advisory Board met in a Regular Meeting on Thursday, December 5th, 2019, at 6:00 p.m. at the City of Bastrop Council Chambers, 1311 Chestnut Street, Bastrop, TX 78602. Members present were President Jimmy Couch, Vice-Chair Barbara Wolanski, Betty Rucker, Kelly Dawson, Dorothy Skarnulis. Staff present were David Junek, Curtis Hancock, and Terry Moore. Board Members Margaret Robinson and Jamie Creacy, Council Liaison Dock Jackson, staff member Heather Ambrose were absent from the meeting.

1. CALL TO ORDER
   At 6:05 p.m. Chairperson Jimmy Crouch called the meeting to order with a quorum being present.

2. STAFF AND BOARD BRIEFINGS
   2A. Parks and Recreation Report
       Presentation was made by Parks Superintendent David Junek. Handouts of the month’s operational report were distributed.

   2B. Bastrop State Park Report
       Board Member Jamie Creacy, Parks Superintendent, Lost Pines State Park Complex was not in attendance and no written report was provided.

   2C. Bastrop YMCA Report
       Presentation was made by YMCA Director Terry Moore. Handouts were provided regarding the I.T.T. COMMUNITY CHALLENGE and YMCA class calendar.

   2D. Bird City Coalition Report
       Presentation was made by Dorothy Skarnulis.

3. CITIZEN COMMENTS
   None in attendance.

4. APPROVAL OF THE MINUTES
   4A. Consider action to approve Parks and Public Tree Advisory Board minutes from the November 7, 2019 regular meeting.
       Motion was made by Board member Barbara Wolanski and seconded by Board Member Kelly Dawson. Approved by a 5-0 vote.

5. ITEMS FOR INDIVIDUAL CONSIDERATION
   5A. Conduct interview for the Bastrop Parks and Public Tree Advisory Board Youth Member.
       Applicant Taylor Merritt was in attendance.
       Taylor stated she lives in Bastrop and wants to see how the parks operate. We suggested she talk to Josh Gordon and Mrs. Doty to see how she can get contacts for helpers. Although a senior in high school, she plans to stay through the summer before heading off to college.
Board member Kelly Dawson made motion to select Taylor Merritt as the Bastrop Parks and Public Tree Advisory Board Youth member and motion was seconded by Board member Barbara Wolanski. Motion passed on a 5-0 vote.

5B. **Discussion and update on the status of the Bastrop Wheeled Sports Complex.**
Presentation was made by Assistant Public Works Director Curtis Hancock and handouts were provided showing the schedule dates for completion of Phase 1.

6. **ADJOURNMENT**
Board Member Kelly Dawson made the motion to adjourn the meeting at 7:00 p.m. and carried without objection.

APPROVED: ____________________________
Chair, Jimmy Crouch

ATTEST: ____________________________
Secretary, Betty Rucker
MEETING DATE: February 6, 2020
AGENDA ITEM: 5A

TITLE:
Discussion and update on the status of the Bastrop Wheeled Sports Complex.

STAFF REPRESENTATIVE:
Curtis Hancock, Assistant Public Works Director

BACKGROUND/HISTORY:
In January 2014, the Bastrop Parks Board made a recommendation to the City Council for the location of a wheeled sports plaza to be in Fisherman’s Park. In 2017, by Resolution 2017-90, the City Council approved a proposal for design services for the improvements and in September 2018, Burditt gave a presentation to the City Council related to Phase I of the project. Trey Job, Managing Director of Public Works & Leisure Services, gave a brief update to the Parks Board at the May 2, 2019 meeting and Assistant Public Works Director Curtis Hancock provided an update at the September 5th, October 3rd, November 7th, and December 5th, 2019 meetings.

The RFP for the skatepark has been advertised and the preproposal meeting is scheduled for January 31, 2020 at 2:00 PM with the bid opening scheduled for February 7, 2020.

POLICY EXPLANATION:
The Parks and Public Tree Advisory Board serves in an advisory role to the City Council and may make recommendations for actions to be considered. Parks Board members have requested this update in their advisory capacity.

RECOMMENDATION:
Discussion and update on the status of the Bastrop Wheeled Sports Complex.
MEETING DATE: February 6, 2020

AGENDA ITEM: 5B

TITLE:
Discussion and update related to parking improvements at the Bastrop Little League Field complex.

STAFF REPRESENTATIVE:
Curtis Hancock, Assistant Public Works Director

BACKGROUND/HISTORY:
The City Parks Department continues working with the Bastrop Little League to determine recommended improvements to the parking areas. Assistant Public Works Director Curtis Hancock and Parks Superintendent David Junek will provide an update related to progress and funding.

POLICY EXPLANATION:
The City of Bastrop has a Lease Agreement with LCRA for the property utilized by the Bastrop Little League (expiring 2021). The Bastrop Little League and the City have an Agreement (expiring 10/11/2021) that specifies the obligations of each party.

RECOMMENDATION:
Discussion and update related to parking improvements at the Bastrop Little League Field complex.

ATTACHMENTS:
NA
TITLE:
Discussion and update on the snow day for Lost Pines Christmas 2020.

STAFF REPRESENTATIVE:
Curtis Hancock, Assistant Public Works Director

BACKGROUND/HISTORY:
“Snow Day” has been a popular activity during the Lost Pines Christmas event for several years. City staff would like to discuss what role and extent of involvement the Parks Board would like to have related to this event.

POLICY EXPLANATION:
The Parks and Public Tree Advisory Board serves in an advisory role to the City Council and may make recommendations for actions to be considered.

RECOMMENDATION:
Discussion and update on the snow day for Lost Pines Christmas 2020.