

**Bastrop Parks and
Public Tree Advisory Board Meeting**
Bastrop City Hall Council Chambers
1311 Chestnut Street
Bastrop, TX 78602
(512) 332-8800



AGENDA – April 1, 2021, at 6:00 P.M.

Bastrop Parks and Public Tree Advisory Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the Board Liaison Secretary at (512) 332-8920, or write to 1311 Chestnut Street, Bastrop, TX 78602, or call Relay Texas through a T.D.D. (Telecommunication Device for the Deaf) at 1-800-735-2989 at least 48 hours in advance of the meeting.

PLEASE NOTE: ANYONE WISHING TO ADDRESS THE BOARD MUST PROVIDE COMMENTS WITH FULL NAME, ADDRESS, PHONE NUMBER TO CHANCOCK@CITYOFBASTORP.ORG BEFORE 3:00PM ON APRIL 1, 2021. SUBMITTED COMMENTS WILL BE READ ALOUD AT THE MEETING. COMMENTS FROM EACH INDIVIDUAL WILL BE LIMITED TO THREE (3) MINUTES WHEN READ ALOUD.

1. **CALL TO ORDER**
2. **STAFF AND BOARD BRIEFINGS**
 - 2A. Parks and Recreation Report
 - 2B. Bastrop State Park Report
 - 2C. Recreation Report
 - 2D. Bird City Coalition Report
 - 2E. Council Liaison Report
3. **CITIZEN COMMENTS**

At this time, three (3) minute comments will be taken from the audience on any topic. To address the Board, please submit a fully completed request card to the Board chairperson prior to the beginning of the meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, city Boards cannot discuss issues raised or make any decision at this time. Instead, city Boards are limited to making a statement of specific information or a recitation of existing policy in response to the inquiry. Issues may be referred to city staff for research and possible future action.

It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Board to allow a member of the public to slur the performance, honesty, and/or integrity of the Board, as a body or any member or members of the Board, individually or collectively, nor any members of the city's staff. Accordingly, profane, insulting, or threatening language directed toward the Board and/or any person in the Board's presence will not be tolerated.

4. APPROVAL OF THE MINUTES

- 4A. Consider action to approve Parks and Public Tree Advisory Board minutes from the March 4, 2021 regular meeting.

5. ITEMS FOR INDIVIDUAL CONSIDERATION

- 5A. Update and discuss the Wheeled Sports Plaza Phase I project.
- 5B. Update and discuss the Sidewalk Connectivity Project.
- 5C. Update and discuss the Disc Golf in Bob Bryant Park.
- 5D. Update and discuss the Master Gardeners moving to Bob Bryant Park.
- 5E. Update and discuss the Old Iron Bridge.
- 5F. Update and discuss the Mayfest Park.

6. Updates

- 6A. Invitation for input from Board Members related to issues for possible inclusion on the next meeting agenda.

7. ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting is posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenience that is readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org. Said Notice was posted on the following date and time Thursday, March 25, 2021 at 2:00 p.m. and will remain posted for at least two hours after said meeting is convened.



Victoria Psencik, Deputy City Secretary



STAFF REPORT

MEETING DATE: April 1, 2021

AGENDA ITEM: 2A

TITLE:

Parks and Recreation Report

STAFF REPRESENTATIVE:

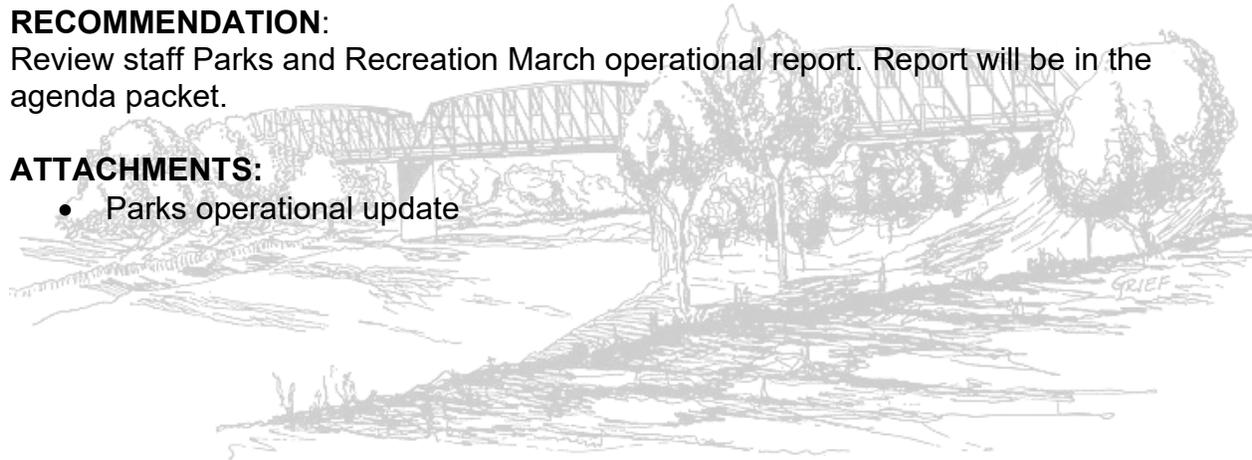
Thomas Martinez, Crew Leader Parks & Recreation
Curtis Hancock, Director of Public Works

RECOMMENDATION:

Review staff Parks and Recreation March operational report. Report will be in the agenda packet.

ATTACHMENTS:

- Parks operational update

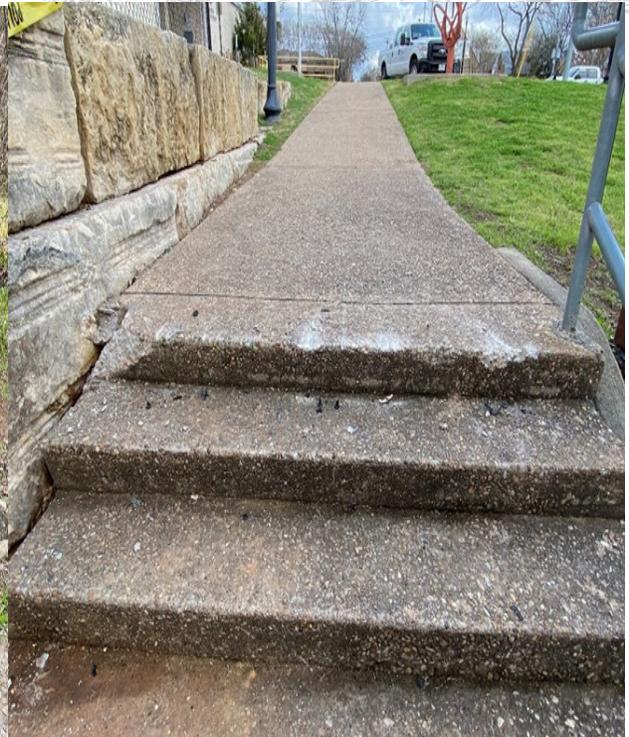




Operational Update

March 2021

- Repair hand railing at Library stairs from vehicle impact
- Remove tree hazards at Fisherman's Park
- Install new Story Walk sign frames for the Library at Fisherman's Park and the Riverwalk
- Replace commemorative Space shuttle plaque at Bob Bryant due to vandalism









STAFF REPORT

MEETING DATE: April 1, 2021

AGENDA ITEM: 2B

TITLE:

Bastrop State Park Report

STAFF REPRESENTATIVE:

Jamie Creacy, Park Superintendent, Lost Pines State Park Complex
Curtis Hancock, Public Works Director

RECOMMENDATION:

Review Bastrop State Park monthly operational report.

ATTACHMENTS:

- N/A





STAFF REPORT

MEETING DATE: April 1, 2021

AGENDA ITEM: 2C

TITLE:

Bastrop Recreation Report

STAFF REPRESENTATIVE:

Terry Moore, Bastrop Recreation
Curtis Hancock, Public Works Director

RECOMMENDATION:

NA

ATTACHMENTS:

- March Recreation Report





March 23, 2021

Parks Board March Recreation Report

INDIVIDUAL MEMBERSHIP	
RESIDENT	NON-RESIDENT
\$30	\$35
FAMILY MEMBERSHIP	
RESIDENT	NON-RESIDENT
\$50	\$55
SENIOR / MILITARY / DISABLED PERSON(S)	
RESIDENT	NON-RESIDENT
\$20	\$25

CITYOFBASTROP.ORG/RECREATION

March 9th the City Council approved the recommendations of the City Manager to go forward with Phase 2 of the recreation plan. Beginning in April participation in the city rec programs will require a membership.

Membership rates are listed above and open for registration. Senior memberships are for 55 years and up. Military benefits are for current and retired.

New software has been put into place to help with registration and organization of the programs. Members will be able to sign up for membership online and on the app. They will also be able to register for classes on the app as well.

4 new classes have been added to the current schedule: 8am Mat Pilates on Mondays, 10am AOA Strong on Mondays, 6pm Power Walk on Wednesdays and 11:15 Nia class on Thursdays.

Round Dancing has also been added to the schedule and will begin on April 21st.

Youth programs added so far are Nature Hike once a month and a track clinic.

The plan is to move operations to the old Senior Center building in July. Plans are currently being made to renovate the space.



STAFF REPORT

MEETING DATE: April 1, 2021

AGENDA ITEM: 2D

TITLE:

Bird City Coalition Report

STAFF REPRESENTATIVE:

Kerry Fossler, Board Member
Curtis Hancock, Public Works Director

RECOMMENDATION:

N/A

ATTACHMENTS:

- Bastrop Bird City Report





**BASTROP BIRD CITY BASTROP REPORT
FOR CITY OF BASTROP PARKS BOARD MEETING
APRIL 1ST, 2021**

- **UPCOMING BIG SITS every 4th Saturday of each month 8:30a-11am**
 - April 24th – Fisherman’s Park with focus on BIRD PHOTOGRAPHY (a specific invitation to bird photographers and iNaturalist lesson)
 - May 22nd – Bob Bryant Park
 - June 25th – Minerva Delgado Park

- **CITY NATURE CHALLENGE 2021 – birds are the least reported**
 - April 30 – May 3 (Taking pictures of wild plants and animals)
 - May 4 – May 9 (Identifying what was found)
 - Bird City Bastrop partnering with TPWD to host a bird photography hike each day during observation period (April 30, May 1, May 2, May 3)
 - Bird City Bastrop partnering with TPWD and Bastrop County Audubon to host virtual ID seminar during identification period

- **BIRD LOVERS WEEKEND: For Bird Lovers, Bird Nerds & The People Who Love Them – MAY 7-8**
 - In conjunction with World Migratory Bird Day May 8
 - In conjunction with Downtown’s THE MAIN EVENT re-launch
 - Bird tattoos, Face painting, Bird Call Bingo, Birds Nest Fashion Show

- **UPCOMING PROCLAMATIONS:**
 - Proclaim April 19-25 as Native Plant week for the birds
 - Proclaim May 9 as World Migratory Bird Day (moving from current 2nd Sat in Oct)

- **UPCOMING MEETINGS (every 6 weeks – Wednesdays 1:30pm)**
 - May 12, June 23, Aug 4, Sept 15, Oct 27, Dec 8



STAFF REPORT

MEETING DATE: April 1, 2021

AGENDA ITEM: 2E

TITLE:

Council Liaison Report

STAFF REPRESENTATIVE:

Dock Jackson, Council Liaison

Curtis Hancock, Public Works Director

RECOMMENDATION:

Review Council Liaison March report and/or comments.

ATTACHMENTS:

NA





STAFF REPORT

MEETING DATE: April 1, 2021

AGENDA ITEM: 4A

TITLE:

Consider action to approve Parks and Public Tree Advisory Board minutes from the March 4, 2021 regular meeting.

STAFF REPRESENTATIVE:

Sandy Holder, Public Works Technician
Curtis Hancock, Public Works Director

POLICY EXPLANATION:

Section 551.021 of the Government Code provides as follows:

(a) A governmental body shall prepare and keep minutes or make a tape recording of each open meeting of the body.

(b) The minutes must:

1. State the subject of each deliberation; and
2. Indicate the vote, order, decision, or other action taken.

RECOMMENDATION:

Approve, amend, or correct the minutes of the March 4, 2021 Parks and Public Tree Advisory Board.

ATTACHMENTS:

March 4th DRAFT Parks and Public Tree Advisory Board meeting minutes

MINUTES OF CITY OF BASTROP PARKS AND PUBLIC TREE ADVISORY BOARD

March 4th, 2021

The Bastrop Parks and Public Tree Advisory Board met in a Regular Meeting on Thursday, March 4th, 2021, at 6:00 p.m. at City Hall. Members present were Chair Jimmy Crouch, Barbara Wolanski, Betty Rucker, Margaret Robinson, Jamie Creacy and Kerry Fossler. Liaison Councilman Dock Jackson was absent. Staff present were Curtis Hancock, Thomas Martinez and Terry Moore.

1. CALL TO ORDER

At 6:01 p.m. Chair Jimmy Crouch called the meeting to order.

2. STAFF, BOARD, AND COMMITTEE MONTHLY OPERATIONAL REPORTS

2A. Parks and Recreation Report

Report was given by staff Thomas Martinez.

2B. Bastrop State Park Report

Report was given by Jamie Creacy.

2C. Recreation Report

Report was given by staff Terry Moore.

2D. Bird City Coalition Report

Report was given by Kerry Fossler.

3. CITIZEN COMMENTS

There was a written Citizen Comment from Travis Seberger of 108 S. Shore Rd, Bastrop, TX. He is a member of the LPDGA (Lost Pines Disc Golf Alliance) and wrote about the benefits of having a professional disc golf course at Bob Bryant Park, how it brings visitors to town and brings families together outdoors. He also offered his help and support in bringing the proposed course to life.

4. APPROVAL OF THE MINUTES

4A. Consider action to approve Parks and Public Tree Advisory Board minutes from the February 4th regular meeting.

Motion was made by Board Member Barbara Wolanski and seconded by Board Member Jamie Creacy with the correction that Jimmy Crouch arrived tardy to the February 4th meeting and was not absent. Vote was unanimous.

5. ITEMS FOR INDIVIDUAL CONSIDERATION

5A. Update and discuss the Wheeled Sports Plaza Phase I project.

Public Works Director Curtis Hancock gave an update.

5B. Update and discuss the Sidewalk Connectivity Project.

Public Works Director Curtis Hancock gave an update.

6. UPDATES

6A. Invitation for input from Board Members related to issues for possible inclusion on the next meeting agenda.

Public Works Director Curtis Hancock gathered the topics – Mayfest Park, Frisbee Golf at Bob Bryant, Wheeled Sports Plaza, Sidewalk Connectivity Project, Master Gardeners moving the Community Garden to Bob Bryant, Pool at Bastrop State Park, and Old Iron Bridge.

7. ADJOURNMENT

Board Member Barbara Wolanski made the motion to adjourn the meeting at 7:04pm.

Board Member Jamie Creacy seconded. The vote was unanimous.



STAFF REPORT

MEETING DATE: April 1, 2021

AGENDA ITEM: 5A

TITLE:

Update and discuss the Wheeled Sports Plaza Phase I project.

STAFF REPRESENTATIVE:

Curtis Hancock, Public Works Director

BACKGROUND/HISTORY:

At the October 13th City Council meeting, council members decided that City staff should look into finding the money necessary to fund the additional earthwork and alternatives for the Wheeled Sports Plaza Phase I project. The CFO was able to find the additional funds and a RFP for the earthwork was advertised.

On February 8, 2021, four bids were received and publicly read for the Earthwork Contract for the Wheeled Plaza Skate park, Phase I. Bids ranged from \$64,000 to \$204,000. An evaluation process was done by Dale Clarke with Burditt Consultants, LLC, with one critical aspect of the bid was the proposed schedule: to begin by the second week of March, 2021 and to be completed by the first week of April 2021. Burditt Consultants, LLC found that the low bidder had an incomplete packet and they could not comply with the work schedule.

On February 23, 2021, Council approved Resolution No. R-2021-17 of the City Council of the City of Bastrop, Texas awarding a contract to Artisan Concrete Services, Inc. in the amount of one hundred six thousand, three hundred seventy-four dollars and thirty cents (\$106,374.30),

POLICY EXPLANATION:

N/A

FUNDING SOURCE:

Parkland designated fund.

RECOMMENDATION:

Burditt Consultants, LLC and the City of Bastrop Public Works Director, Curtis Hancock recommended awarding a contract to Artisan concrete Services, Inc. for the Earthwork Contract for the Wheeled Plaza Skate park, Phase I, in the amount of one hundred six thousand, three hundred seventy four dollars and thirty cents (\$106,374.30); due to the low bidder failed to turn in all bid forms and was unable to meet timeline.

ATTACHMENTS:

NA



STAFF REPORT

MEETING DATE: April 1, 2021

AGENDA ITEM: 5B

TITLE:

Update and discuss the Sidewalk Connectivity Project.

STAFF REPRESENTATIVE:

Curtis Hancock, Public Works Director

BACKGROUND/HISTORY:

The Sidewalk Connectivity Project was approved at the December 8, 2020 City Council meeting. The contractor started the Farm Street section on December 14, 2020 and finished it on December 18, 2020. The Wilson Street section began on December 28, 2020 and was completed on January 3, 2021. The Linden and Pecan Street sections began on January 4, 2021 and were completed January 15, 2021. The Laurel Street section began on January 26, 2021 and was completed on January 29, 2021. The Main street section from Laurel to Farm is expected to be completed by February 26, 2021.

The project was completed on February 29, 2021 on Time and in Budget even with 18 bad weather days.

POLICY EXPLANATION:

The Parks and Public Tree Advisory Board serves in an advisory role to the City Council and may make recommendations for actions to be considered as related to the parks.

FUNDING SOURCE:

N/A

RECOMMENDATION:

N/A

ATTACHMENTS:

N/A



STAFF REPORT

MEETING DATE: April 1, 2021

AGENDA ITEM: 5C

TITLE:

Update and discuss the Disc Golf in Bob Bryant

STAFF REPRESENTATIVE:

Curtis Hancock, Public Works Director

BACKGROUND/HISTORY:

Disc golf provides upper and lower body conditioning, aerobic exercise, and encourages concentration skills. Disc golf is also a great activity the whole family can play together, and it can be played from school age to old age.

On October 19, 2020, John and Melody Castruita emailed that they are parents of Disc Golf Sisters and would love to get disc golf course started in Bastrop. They are a disc golf family and their three daughters are Junior World Champions and Texas State Champions. They have recently moved to Bastrop and want to encourage more boys and girls to get out and play the sport and would host free disc golf clinics to teach kids the sport. We met with John, Melody and the girls at Bob Bryant Park on October 20, 2020 and was super impressed with them.

On November 5, 2020, we had disc golf on the Parks Board agenda (5D) with a map of the proposed 18-hole disc golf course. Parks Board recommended moving forward with the course.

On March 9, 2021, after three months of back-and -forth conversation with John and Lost Pines Alliance Disc Golf Club, we met and walked the course again. The next step will be to stake out the course to ensure everyone is happy with lay out. We are waiting to hear back from the Lost Pines Alliance on a date. There will be a work day after the course is staked out and then they play on hosting a fundraiser tournament using temporary baskets borrowed from Waterloo Disc Golf.

POLICY EXPLANATION:

The Parks and Public Tree Advisory Board serves in an advisory role to the City Council and may make recommendations for actions to be considered as related to the parks.

FUNDING SOURCE:

N/A

RECOMMENDATION:

N/A



STAFF REPORT

MEETING DATE: April 1, 2021

AGENDA ITEM: 5D

TITLE:

Update and discuss about the Master Gardeners moving to Bob Bryant Park

STAFF REPRESENTATIVE:

Kerry Fossler, Board Member
Curtis Hancock, Public Works Director

BACKGROUND/HISTORY:

The Bastrop YMCA discontinued operations and programming on December 18, 2020 as financial losses related to the coronavirus pandemic forced the YMCA of Austin to close the Bastrop branch.

The Master Gardeners and the YMCA were partners in the community gardens located at 1111 Main street and with the YMCA leaving Bastrop the Master Gardeners lost the community gardens location.

The City of Bastrop has offered an area in the front of Bob Bryant Park to the Master Gardeners to move the community gardens.

POLICY EXPLANATION:

The Parks and Public Tree Advisory Board serves in an advisory role to the City Council and may make recommendations for actions to be considered as related to the parks.

FUNDING SOURCE:

N/A

RECOMMENDATION:

N/A

ATTACHMENTS:

N/A



STAFF REPORT

MEETING DATE: April 1, 2021

AGENDA ITEM: 5E

TITLE:

Update and discuss the Old Iron Bridge

STAFF REPRESENTATIVE:

Curtis Hancock, Public Works Director

BACKGROUND/HISTORY:

At the March 2019 City Council meeting Kimley Horn provided the Colorado River Bridge Evaluation results to Council. They gave three options with cost range and construction duration.

Option 1 and 2

- Remove concrete deck.
- Repair required structural members.
- Blast and Recoat the steel structure.
- Replace concrete deck with lightweight concrete.
- Rehabilitate the approach spans.

1. Pedestrian Bridge: 8,500,000 to 10,500,000 / 18 Months
2. Deck Park: 8,750,000 to 11,000,000 / 22 Months
3. Demolition of Bridge: 3,750,000 to 4,750,000 / 8 Months

POLICY EXPLANATION:

The Parks and Public Tree Advisory Board serves in an advisory role to the City Council and may make recommendations for actions to be considered as related to the parks.

FUNDING SOURCE:

N/A

RECOMMENDATION:

N/A

ATTACHMENTS:

N/A



STAFF REPORT

MEETING DATE: April 1, 2021

AGENDA ITEM: 5F

TITLE:

Update and discuss on Mayfest Park

STAFF REPRESENTATIVE:

Curtis Hancock, Public Works Director

BACKGROUND/HISTORY:

The City of Bastrop entered into a fifty-year lease with the Bastrop Homecoming Committee, Inc. on or about December 1, 1997 and set to expire in November 2047. The arena had fallen into disrepair and the volunteer organizations were unable to continue the maintenance of the arena. Approximately in 2014-2015 a request was made to City Council to take over the maintenance and operations of the rodeo arena. The Bastrop City Council agreed and in 2015 to rescind the original contract and entered into a separate agreement that expired June 2020.

During the May 26, 2020 meeting staff discussed bringing multiple ideas to council for discussion of what could become of the Rodeo Arena at Mayfest Park. Since that time multiple ideas were presented to the Parks board. The Parks Board choose three to recommend to City Council.

1. A City of Bastrop Recreation Center.
2. A City of Bastrop Sports Complex
3. Improve the City of Bastrop Rodeo Arena by covering it and using it as a Multi-purpose facility that can continue to host rodeos along with other events.

At the August 25, 2020 staff presented Parks Board three recommends to City Council, but no decisions have been made.

POLICY EXPLANATION:

The Parks and Public Tree Advisory Board serves in an advisory role to the City Council and may make recommendations for actions to be considered as related to the parks.

FUNDING SOURCE:

N/A

RECOMMENDATION:

N/A

ATTACHMENTS:

N/A