

**Bastrop Parks and
Public Tree Advisory Board Meeting**
REMOTE MEETING
Bastrop, TX 78602
(512) 332-8800



AGENDA – June 4, 2020, at 6:00 P.M.

Bastrop Parks and Public Tree Advisory Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the Board Liaison Secretary at (512) 332-8920, or write to 1311 Chestnut Street, Bastrop, TX 78602, or call Relay Texas through a T.D.D. (Telecommunication Device for the Deaf) at 1-800-735-2989 at least 48 hours in advance of the meeting.

PLEASE NOTE: ANYONE WISHING TO ADDRESS THE BOARD MUST PROVIDE COMMENTS WITH FULL NAME, ADDRESS, PHONE NUMBER TO PARKS @CITYOFBASTROP.ORG BEFORE 3:00 P.M. ON JUNE 4, 2020. SUBMITTED COMMENTS WILL BE READ ALOUD AT THE MEETING. COMMENTS FROM EACH INDIVIDUAL WILL BE LIMITED TO THREE (3) MINUTES WHEN READ ALOUD.

1. **CALL TO ORDER**
2. **STAFF AND BOARD BRIEFINGS**

For this meeting, all reports will be provided in writing in advance and not read aloud.

- 2A. Parks and Recreation Report
- 2B. Bastrop State Park Report
- 2C. Bastrop YMCA Report
- 2D. Bird City Coalition Report
- 2E. Youth Member Report

3. **CITIZEN COMMENTS**

Anyone wishing to address the Board, must submit comments as directed above before 3:00 p.m. on June 4, 2020. Submitted comments will be read aloud at the meeting. Comments from each individual will be limited to three (3) minutes when read aloud.

In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Board cannot discuss issues raised or make any decision at this time. Instead, the Board is limited to making a statement of specific information or a recitation of existing policy in response to the inquiry. Issues may be referred to City staff for research and possible future action.

It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Board to allow a member of the public to slur the performance, honesty, and/or integrity of the Board, as a body or any member or members of the Board, individually or collectively, nor any members of the City's staff. Accordingly, profane, insulting, or threatening language directed toward the Board and/or any person in the Board's presence will not be tolerated.

4. APPROVAL OF THE MINUTES

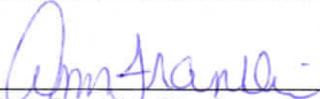
- 4A. Consider action to approve Parks and Public Tree Advisory Board minutes from the March 5, 2020 regular meeting.

5. ITEMS FOR INDIVIDUAL CONSIDERATION

- 5A. Discussion and consider action on a recommendation by the Parks Board pertaining to a proposed avian themed mural to be located in Fisherman's Park.
- 5B. Discussion and consider action on a recommendation by the Parks Board pertaining to the potential relocation of the Bastrop Bark Park.
- 5C. Discussion pertaining to activities and efforts related to Bird City Texas.

6. ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting is posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenience that is readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org. Said Notice was posted on the following date and time Friday, May 29, 2020, at 10:00 a.m. and will remain posted for at least two hours after said meeting is convened.



Ann Franklin, City Secretary



STAFF REPORT

MEETING DATE: June 4, 2020

AGENDA ITEM: 2A

TITLE:

Parks and Recreation Report

STAFF REPRESENTATIVE:

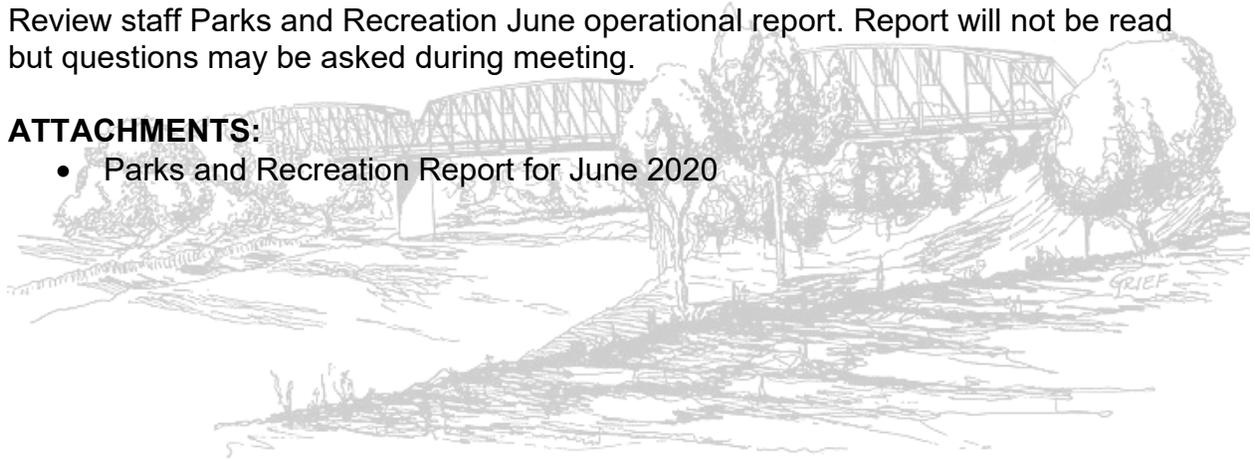
David Junek, Parks & Recreation Superintendent

RECOMMENDATION:

Review staff Parks and Recreation June operational report. Report will not be read but questions may be asked during meeting.

ATTACHMENTS:

- Parks and Recreation Report for June 2020





Operational Update

March, April, May 2020

- 1,025 landscaping hours, 568 park maintenance hours, 206 tree maintenance hours.
- Wheeled Sports Plaza is in design phase.
- Restriped the boat ramp parking lot at Fisherman's Park that included 3 boat trailer parking spots.
- Rebuilt washed out area at Little League Fields



STAFF REPORT

MEETING DATE: June 4, 2020

AGENDA ITEM: 2B

TITLE:

Bastrop State Park Report

STAFF REPRESENTATIVE:

Jamie Creacy, Park Superintendent, Lost Pines State Park Complex

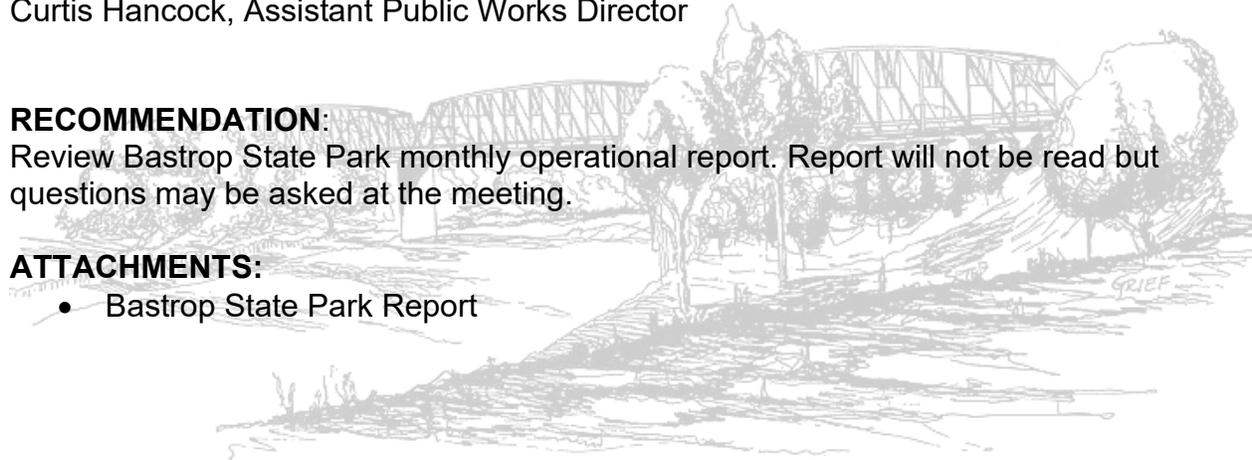
Curtis Hancock, Assistant Public Works Director

RECOMMENDATION:

Review Bastrop State Park monthly operational report. Report will not be read but questions may be asked at the meeting.

ATTACHMENTS:

- Bastrop State Park Report





Bastrop State Park

May 24, 2020

COVID-19 Status

- State Parks Closed April 7 – April 19
- Open April 20, Day Use Only
- Open May 18, Existing Camping Reservations

Revenue/Visitation (April)

- April Revenue down 119% from April 2019; down 23% year to date
- Visitation down 72% from April 2019; down 5.5% for the year

Projects

- Dam project out to bidders
- Golf course area – habitat restoration project

Staffing

- Customer Service Representative part time – application period open
- Maintenance Specialist III – Posting soon
- New CSR Part Time starting June 1
- Summer Interpretation Intern



STAFF REPORT

MEETING DATE: June 4, 2020

AGENDA ITEM: 2C

TITLE:

Bastrop YMCA Report

STAFF REPRESENTATIVE:

Terry Moore, Executive Director, YMCA of Austin Bastrop Branch

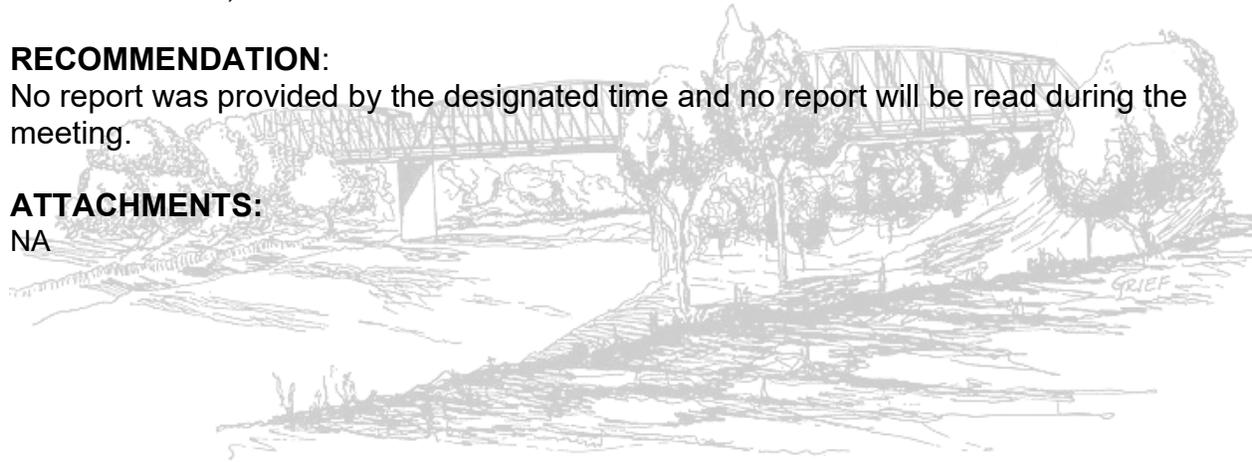
Curtis Hancock, Assistant Public Works Director

RECOMMENDATION:

No report was provided by the designated time and no report will be read during the meeting.

ATTACHMENTS:

NA





STAFF REPORT

MEETING DATE: June 4, 2020

AGENDA ITEM: 2D

TITLE:

Bird City Coalition Report

STAFF REPRESENTATIVE:

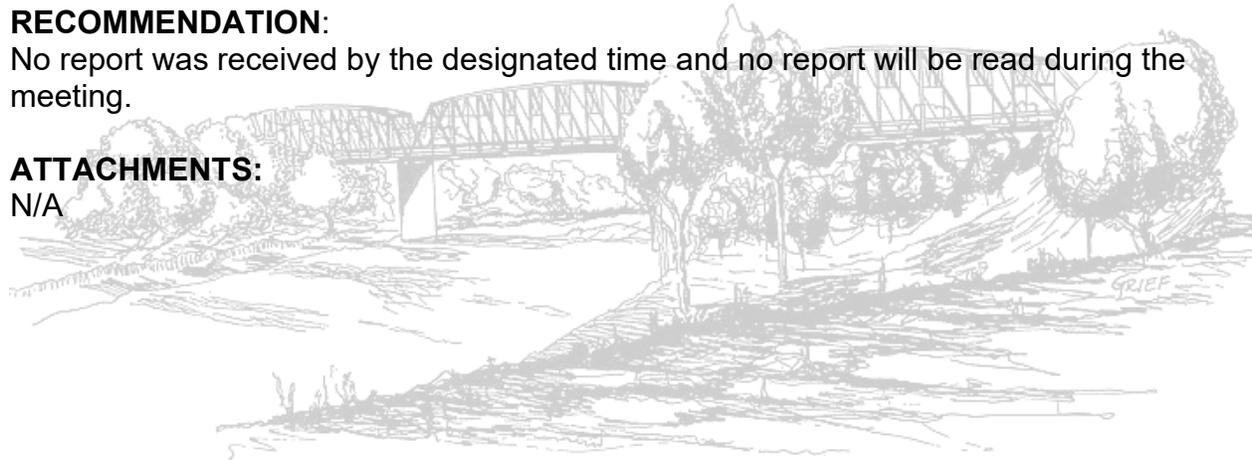
Dorothy Skarnulis, Parks and Public Tree Advisory Board Member
Curtis Hancock, Assistant Public Works Director

RECOMMENDATION:

No report was received by the designated time and no report will be read during the meeting.

ATTACHMENTS:

N/A





STAFF REPORT

MEETING DATE: June 4, 2020

AGENDA ITEM: 2E

TITLE:

Youth Member Report

STAFF REPRESENTATIVE:

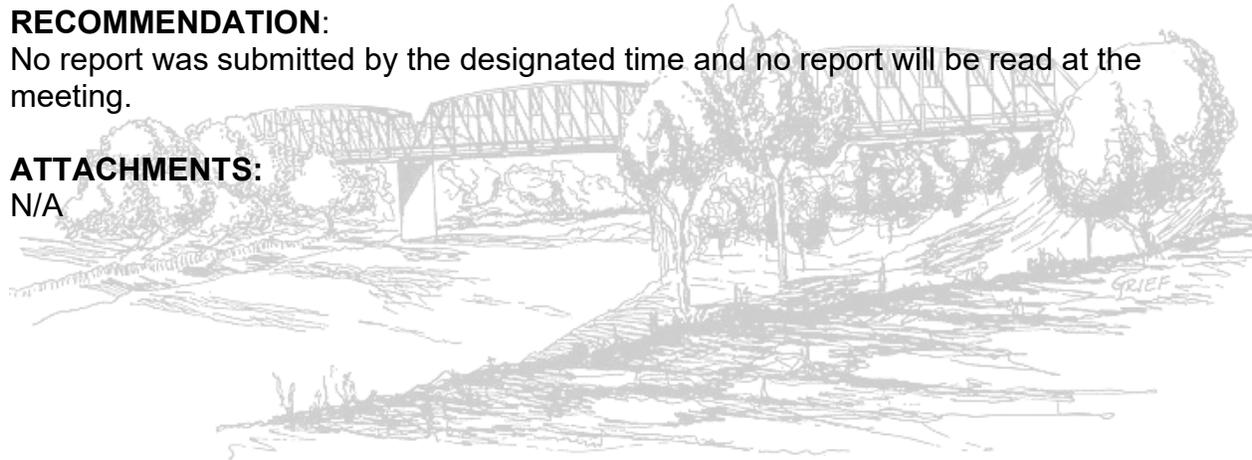
Taylor Merritt, Youth Member
Curtis Hancock, Assistant Public Works Director

RECOMMENDATION:

No report was submitted by the designated time and no report will be read at the meeting.

ATTACHMENTS:

N/A





STAFF REPORT

MEETING DATE: June 4, 2020

AGENDA ITEM: 4A

TITLE:

Consider action to approve Parks and Public Tree Advisory Board minutes from the March 5, 2020 regular meeting.

STAFF REPRESENTATIVE:

Betty Rucker, Secretary, Parks and Public Tree Advisory Board
Curtis Hancock, Assistant Public Works Director

POLICY EXPLANATION:

Section 551.021 of the Government Code provides as follows:

- (a) A governmental body shall prepare and keep minutes or make a tape recording of each open meeting of the body.
- (b) The minutes must:
 - 1. State the subject of each deliberation; and
 - 2. Indicate the vote, order, decision, or other action taken.

RECOMMENDATION:

Approve, amend, or correct the minutes of the March 5, 2020 Parks and Public Tree Advisory Board.

ATTACHMENTS:

March 5th DRAFT Parks and Public Tree Advisory Board meeting minutes

MINUTES OF CITY OF BASTROP PARKS AND PUBLIC TREE ADVISORY BOARD

March 5, 2020

The Bastrop Parks and Public Tree Advisory Board met in a Regular Meeting on Thursday, March 5, 2020, at 6:03 p.m. at the City of Bastrop Council Chambers, 1311 Chestnut Street, Bastrop, TX 78602. Members present were President Jimmy Crouch, Betty Rucker, Kelly Dawson, Dorothy Skarnulis, Youth Member Taylor Merritt and Liaison Councilman Dock Jackson. Staff present were David Junek, Heather Ambrose, Trey Job, and Terry Moore. Not in attendance were Parks Board Members Barbara Wolanski, Margaret Robinson, & Jamie Creacy. Staff not in attendance was Curtis Hancock

1. CALL TO ORDER

At 6:03 p.m. Chairperson Jimmy Crouch called the meeting to order with a quorum being present.

2. STAFF AND BOARD BRIEFINGS

2A. Parks and Recreation Report

Presentation was made by Parks Superintendent David Junek. Handouts of the month's operational report were distributed.

2B. Bastrop State Park Report

Parks Board Member Jamie Creacy, Parks Superintendent, was not in attendance and no written report was provided in advance.

2C. Bastrop YMCA Report

Presentation was made by YMCA Director Terry Moore. Handouts were given regarding tennis camp, Outdoor Movie Night, and Participate, Learn & Improve.

2D. Bird City Coalition Report

Parks Board Member Dorothy Skarnulis gave a presentation of upcoming Bird City activities that are being planned.

2E. Youth Member Report

Parks Board Youth Member Taylor Merritt gave a report that her and four of her friends have been discussing the Colorado River Refuge and helping with events.

3. CITIZEN COMMENTS

Gilbert Cervantez was in attendance to discuss his proposal of making a Pitch and Putt. He is wondering if the City can assist him in acquiring the property for non-profit recreational golf.

4. APPROVAL OF THE MINUTES

4A. Consider action to approve Parks and Public Tree Advisory Board minutes from the February 6, 2020 regular meeting.

Motion was made by Board Member Kelly Dawson and seconded by Board Member Dorothy Skarnulis. Approved by a 4-0 vote.

5. ITEMS FOR INDIVIDUAL CONSIDERATION

5A. Discussion and consider action on the snow day for Lost Pines Christmas 2020.

City Reservationist Victoria Pscencik was in attendance to give the Parks Board information about, and provide an opportunity for participation in, snow day for 2020. This would give the Parks Board a chance to "own" the event.

Motion was made by Board Member Kelly Dawson that the Parks Board would “own” the City snow day as it pertains to the planning and volunteer base for the event and to put an item on the next month’s agenda to create a work plan for Snow Day 2020. Motion was seconded by Board Member Dorothy Skarnulis. Vote passed 4-0.

5B. Discussion and consider action on providing leased vendor space within the City of Bastrop parks system.

Acting City Manager Trey Job suggested the possibility of adding various vendors in Fisherman’s Park along the soccer fields to offer additional services and options for visitors. The announcement was also made that Lee Harle, owner of Bastrop River Company, has already been approved to operate his rental business next to the Fisherman’s Park boat ramp. An item will be placed on the next month’s agenda to discuss the future of this idea.

5C. Discussion and consider action to recommend a contractor to City Council to build Phase 1 of the Bastrop Wheeled Sports Complex.

A background/history presentation and handouts were provided by Paul Howard and Dale Clarke with Burditt Consultants, and a discussion was held as to how the recommendation for the contractor was made. Parks Board President Jimmy Crouch made the motion to recommend to the City Council to accept the bid presented by proposer Artisan Concrete Services, Inc. Motion was seconded by Kelly Dawson. Vote passed 4-0.

5D. Consider action on proposed State Park Tour.

Board Member, Lost Pines State Parks Complex Superintendent, Jamie Creacy was not in attendance, so the item was postponed.

5E. Discussion and consider action on the relationship between the Bird City Texas coalition and the Bastrop Parks Board.

Parks Superintendent David Junek will research how to address this for a future meeting.

5F. Discussion and consider nomination of a new Parks and Public Tree Advisory Board Secretary.

Board Member Betty Rucker made the nomination for Kelly Dawson to become Secretary. The nomination was seconded by Board Member Dorothy Skarnulis. Kelly Dawson agreed to accept the position of Secretary effective the next meeting. Vote passed 4-0

6. ADJOURNMENT

Board Member Kelly Dawson made motion to adjourn the meeting at 8:00 p.m. and carried without objection.

APPROVED:

ATTEST:

Chair, Jimmy Crouch

Secretary, Betty Rucker



STAFF REPORT

MEETING DATE: June 4, 2020

AGENDA ITEM: 5A

TITLE:

Discussion and consider action on a recommendation by the Parks Board pertaining to a proposed avian themed mural to be located in Fisherman's Park.

STAFF REPRESENTATIVE:

Curtis Hancock, Assistant Public Works Director
David Junek, Parks Superintendent

BACKGROUND/HISTORY:

In 2020, the City of Bastrop was named one of the inaugural Bird City Texas cities. Along with the designation and honor, one of the requirements of accreditation is to publicize to residents and visitors the wealth of birds found in the Bastrop community.

The Bastrop County Audubon Society (BCAS) has proposed the creation of an avian themed mural to be located in Fisherman's Park on the side of the existing public restroom (opposite exterior wall of the existing wildlife mural). The proposed design is the work of artist Maria Hohenstein. The BCAS has committed a firm \$500 donation with the possibility of a total of \$2500 being contributed depending on the ability of Bird City Coalition partners to contribute as well.

POLICY EXPLANATION:

The Parks and Public Tree Advisory Board serves in an advisory role to the City Council and may make recommendations for actions to be considered as related to the parks.

The BAIPP also will make a recommendation from their perspective and guidelines for selection, display and maintenance as the City's advocate group for the acquisition of works of art that enhance the art and culture of Bastrop.

RECOMMENDATION:

Discussion and consider action on a recommendation by the Parks Board pertaining to a proposed avian themed mural to be located in Fisherman's Park.

ATTACHMENTS:

- Bastrop County Audubon Society mural proposal letter
- avian mural design by artist Maria Hohenstein

May 26, 2020

To the Bastrop City Council:

For newcomers, a quick introduction to our organization: Bastrop County Audubon Society (BCAS) has been active in Bastrop County continuously since 1980 and became a 501(c)(3) organization in 1981. Our mission is to promote joy in wildlife, especially birds, through education, conservation and preservation regarding native habitat. We are affiliated with the National Audubon Society, Audubon Texas, and the Audubon Foundation of Texas. We have been active in the Bastrop Bird City Coalition since the initial application process.

One of the requirements for Bird City accreditation is to publicize the wealth of birds found here in Bastrop, to our residents as well as visitors. The Coalition has prepared a proposal for the initial mural, and depending on site preparation, the cost may range up to \$2,500.00.

The BCAS Board has authorized a firm donation of \$500.00 towards this cost.

In order for this project to go forward immediately, at a time when the artist(s) cannot carry out other projects due to Covid-19 constraints, the Board has also authorized up to \$2,000.00 more, as needed, to cover materials costs. We recognize that other Coalition partners have not been able to authorize contributions yet due to meeting constraints. Their contributions can offset the BCAS provisional amount, with any excess going towards the next mural. The Board believes this is the quickest way to launch the mural while maintaining fiscal integrity, and while spreading the expense equitably across the Coalition.

Sincerely,
Susan Leslie
President, BCAS





STAFF REPORT

MEETING DATE: June 4, 2020

AGENDA ITEM: 5B

TITLE:

Discussion and consider action on a recommendation by the Parks Board pertaining to the potential relocation of the Bastrop Bark Park.

STAFF REPRESENTATIVE:

Curtis Hancock, Assistant Public Works Director

BACKGROUND/HISTORY:

The current location of the Bark Park is a 1.1980-acre property located at 101 Grady Tuck Lane, across the street from the Bastrop Police Department. The property was acquired by the City in 1988 from part of the the Bastrop Hospital Authority (old hospital property).

POLICY EXPLANATION:

The Parks and Public Tree Advisory Board serves in an advisory role to the City Council and may make recommendations for actions to be considered as related to the parks.

RECOMMENDATION:

Discussion and consider action on a recommendation by the Parks Board pertaining to the potential relocation of the Bastrop Bark Park.

ATTACHMENTS:

NA



STAFF REPORT

MEETING DATE: June 4, 2020

AGENDA ITEM: 5C

TITLE:

Discussion pertaining to activities and efforts related to Bird City Texas.

STAFF REPRESENTATIVE:

Curtis Hancock, Assistant Public Works Director

BACKGROUND/HISTORY:

In 2020, the City of Bastrop was named one of the inaugural Bird City Texas cities. A great deal of effort and many hours were put into earning this designation and honor.

POLICY EXPLANATION:

The Parks and Public Tree Advisory Board serves in an advisory role to the City Council and may make recommendations for actions to be considered as related to the parks.

RECOMMENDATION:

Discussion pertaining to activities and efforts related to Bird City Texas.

ATTACHMENTS:

NA

