

**Bastrop Parks and
Public Tree Advisory Board Meeting
REMOTELY HELD MEETING**

**Bastrop, TX 78602
(512) 332-8800**



AGENDA – August 6, 2020, at 6:00 P.M.

Bastrop Parks and Public Tree Advisory Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800, or write to 1311 Chestnut Street, Bastrop, TX 78602, or call Relay Texas through a T.D.D. (Telecommunication Device for the Deaf) at 1-800-735-2989 at least 48 hours in advance of the meeting.

PLEASE NOTE: ANYONE WISHING TO ADDRESS THE BOARD MUST PROVIDE COMMENTS WITH FULL NAME, ADDRESS, PHONE NUMBER TO PARKS @CITYOFBASTROP.ORG BEFORE 3:00 P.M. ON AUGUST 6, 2020. SUBMITTED COMMENTS WILL BE READ ALOUD AT THE MEETING. COMMENTS FROM EACH INDIVIDUAL WILL BE LIMITED TO THREE (3) MINUTES WHEN READ ALOUD.

1. **CALL TO ORDER**
2. **STAFF AND BOARD BRIEFINGS**

For this meeting, all reports will be provided in writing in advance and not read aloud.

- 2A. Parks and Recreation Report
- 2B. Bastrop State Park Report
- 2C. Bastrop YMCA Report
- 2D. Bird City Coalition Report
- 2E. Youth Member Report

3. **CITIZEN COMMENTS**

Anyone wishing to address the Board, must submit comments as directed above before 3:00 p.m. on August 6, 2020. Submitted comments will be read aloud at the meeting. Comments from each individual will be limited to three (3) minutes when read aloud.

In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Board cannot discuss issues raised or make any decision at this time. Instead, the Board is limited to making a statement of specific information or a recitation of existing policy in response to the inquiry. Issues may be referred to City staff for research and possible future action.

It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Board to allow a member of the public to slur the performance, honesty, and/or integrity of the Board, as a body or any member or members of the Board, individually or collectively, nor any members of the City's staff. Accordingly, profane, insulting, or threatening language directed toward the Board and/or any person in the Board's presence will not be tolerated.

4. APPROVAL OF THE MINUTES

- 4A. Consider action to approve Parks and Public Tree Advisory Board minutes from the July 2, 2020 regular meeting.

5. ITEMS FOR INDIVIDUAL CONSIDERATION

- 5A. Discussion and consider action on a recommendation by the Parks Board pertaining to the potential relocation of the Bastrop Bark Park.
- 5B. Discussion and consider action on requested improvements on the Bastrop River Company's leased space at Fisherman's Park

6. ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting is posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenience that is readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org. Said Notice was posted on the following date and time _____ and will remain posted for at least two hours after said meeting is convened.

Ann Franklin, City Secretary



STAFF REPORT

MEETING DATE: August 6, 2020

AGENDA ITEM: 2A

TITLE:

Parks and Recreation Report

STAFF REPRESENTATIVE:

David Junek, Parks & Recreation Superintendent

RECOMMENDATION:

Review staff Parks and Recreation July operational report. Report will be in the agenda packet.

ATTACHMENTS:

NA



Operational Update

July 2020

- New fence and gate were installed at Delgado Park.
- Added more safety surfacing to the playground at Hunter's Crossing.
- Added more decomposed granite to Bark Park trails.
- Started trapping mosquitoes every week to be tested for WNV.
- Received approval to start getting bids for the first part of the sidewalk connectivity project.
- The yellow dots on Wilson Street (from Cedar Street to railroad tracks) are part of a test run to see the possibility of adding bike lane routes in the City.
- Contractor is finalizing plans for the Wheeled Sports Plaza Phase I design.
- Did not receive any funding for park projects from BEDC. Will explore other funding opportunities.





STAFF REPORT

MEETING DATE: August 6, 2020

AGENDA ITEM: 2B

TITLE:

Bastrop State Park Report

STAFF REPRESENTATIVE:

Jamie Creacy, Park Superintendent, Lost Pines State Park Complex

Curtis Hancock, Assistant Public Works Director

RECOMMENDATION:

Review Bastrop State Park monthly operational report.

ATTACHMENTS:

- Bastrop State Park Report



STAFF REPORT

MEETING DATE: August 6, 2020

AGENDA ITEM: 2C

TITLE:

Bastrop YMCA Report

STAFF REPRESENTATIVE:

Terry Moore, Executive Director, YMCA of Austin Bastrop Branch
Curtis Hancock, Assistant Public Works Director

RECOMMENDATION:

No report was provided by the designated time and no report will be read during the meeting.

ATTACHMENTS:

NA



STAFF REPORT

MEETING DATE: August 6, 2020

AGENDA ITEM: 2D

TITLE:

Bird City Coalition Report

STAFF REPRESENTATIVE:

Dorothy Skarnulis, Parks and Public Tree Advisory Board Member
Curtis Hancock, Assistant Public Works Director

RECOMMENDATION:

No report was received by the designated time and no report will be read during the meeting.

ATTACHMENTS:

N/A



STAFF REPORT

MEETING DATE: August 6, 2020

AGENDA ITEM: 2E

TITLE:

Youth Member Report

STAFF REPRESENTATIVE:

Taylor Merritt, Youth Member

Curtis Hancock, Assistant Public Works Director

RECOMMENDATION:

No report was submitted by the designated time and no report will be read at the meeting.

ATTACHMENTS:

N/A



STAFF REPORT

MEETING DATE: August 6, 2020

AGENDA ITEM: 4A

TITLE:

Consider action to approve Parks and Public Tree Advisory Board minutes from the July 2, 2020 regular meeting.

STAFF REPRESENTATIVE:

Kelly Dawson, Secretary, Parks and Public Tree Advisory Board
Curtis Hancock, Assistant Public Works Director

POLICY EXPLANATION:

Section 551.021 of the Government Code provides as follows:

- (a) A governmental body shall prepare and keep minutes or make a tape recording of each open meeting of the body.
- (b) The minutes must:
 - 1. State the subject of each deliberation; and
 - 2. Indicate the vote, order, decision, or other action taken.

RECOMMENDATION:

Approve, amend, or correct the minutes of the July 2, 2020 Parks and Public Tree Advisory Board.

ATTACHMENTS:

July 2nd DRAFT Parks and Public Tree Advisory Board meeting minutes

**MINUTES OF BASTROP PARKS AND PUBLIC TREE ADVISORY
BOARD MEETING
July 2, 2018**

The Bastrop Parks and Public Tree Advisory Board met in a Regular Meeting on Thursday, July 2, 2020 at 6:00 p.m. via GoToMeeting. Board members present were Barbara Wolanski, Jimmy Crouch, Dorothy Skarnulis, Betty Rucker, Margaret Robinson, Terry Moore and Jami Creacy. Staff present were David Junek and Curtis Hancock. Not in attendance were Parks Board Member Kelly Dawson. Liaison Councilman Dock Jackson was not in attendance.

1. CALL TO ORDER

At 6:01 p.m. Chairperson Jimmy Crouch called the meeting to order with a quorum being present. Kelly Dawson was absent.

2. WORKSHOP SESSION

2A. Discuss development of a plan for the Rodeo Arena at Mayfest Park

A PowerPoint on three options for Mayfest Park was shown to the board by David Junek. There was discussion on each and an option to put a recreation center there. The board then ranked their top 3 recommendations. First is to keep the rodeo arena and built a recreation center in the space not being used. Second is to remove the arena (only if necessary) and build a sports complex, third is to cover the arena.

2B. Discuss possible relocation of the Bark Park to alternate City park area.

Since a list of surplus properties was not brought to the meeting, the board recommended the Bark Park stay where it is until surplus property is brought to them for review.

2C. Discussion pertaining to the possibility of allowing leased vendor spaces within the City of Bastrop parks system.

Discussion was had and the board recommend that the City allow vendors to lease space in the parks, but only if the revenue goes only the parks department for maintenance, projects, etc.

3. STAFF AND BOARD REPORTS

3A. Parks and Recreation Report

Report was made by Parks Superintendent David Junek.

3B. Bastrop State Park Report

Report was made by Complex Superintendent Jamie Creacy.

3C. Bastrop YMCA Report

Report was made by YMCA Director Terry Moore.

3D. Bird City Coalition Report

Parks Board Member Dorothy Skarnulis was having microphone issues, so she sent the report via text to David Junek. He read the updates.

3E. Youth Member Report

There is no Youth Member, so no report was given.

4. CITIZEN COMMENTS

There were no citizen comments.

5. APPROVAL OF THE MINUTES

- 5A. Consider action to approve Parks and Public Tree Advisory Board minutes from the June 4, 2020 regular meeting.

Motion was made by Board Member Jamie Creacy and seconded by Board Member Barbara Wolanski. Approved by a 5-0 vote.

6. ITEMS FOR INDIVIDUAL CONSIDERATION

- 6A. Discussion and update on a request for funding to the Bastrop Economic Development Corporation (BEDC) for rodeo arena seating, Kerr Park playground improvements, and wildflower seeding at Bob Bryant Park.**

PowerPoint presentation that will be presented at the next BEDC meeting was shown to the board by Parks Superintendent David Junek. No action was taken.

- 6B. Discussion and consider action on the relationship between the Bird City Texas coalition and the Bastrop Parks Board.**

Discussion was had and Board Member Margaret Robinson motioned to have the board works with Bird City and select a representative to sit on the Bird City Coalition when there is a vacancy. The motion was seconded by Board Member Barbara Wolanski. Vote passed 5-0.

- 6C. Discussion and consider action related to the process and timeline for selecting a new Bastrop Parks and Public Tree Advisory Board youth member.**

Motion to table this item was made by Board Member Jamie Creacy and seconded by Board Member Barbara Wolanski. Vote passed 5-0.

7. ADJOURNMENT

Chairperson Jimmy Crouch adjourned the meeting at 8:15 p.m. without objection.

APPROVED:

ATTEST:

Chair, Jimmy Crouch

Secretary, Betty Rucker



STAFF REPORT

MEETING DATE: August 6, 2020

AGENDA ITEM: 5A

TITLE:

Discuss possible relocation of the Bark Park to alternate City park area.

STAFF REPRESENTATIVE:

Curtis Hancock, Assistant Public Works Director

BACKGROUND/HISTORY:

The current location of the Bark Park is a 1.1980-acre property located at 101 Grady Tuck Lane, across the street from the Bastrop Police Department. The property was acquired by the City in 1988 from part of the Bastrop Hospital Authority (old hospital property).

At the Parks Board meeting of June 4, 2020, the Board discussed the possibility of relocating the existing Bark Park and it was decided to bring the matter back for a workshop session.

This item was originally on the July 2, 2020 agenda. No surplus properties or alternatives were provided so the board recommended that the Bark Park stay where it is until surplus properties were brought to them for review.

POLICY EXPLANATION:

The Parks Board is tasked with polling the community and developing guiding principles and policies that can be recommended to the City Council for approval.

FUNDING SOURCE:

N/A

RECOMMENDATION:

Discuss possible relocation of the Bark Park to alternate City park area.

ATTACHMENTS:

- NA



STAFF REPORT

MEETING DATE: August 6, 2020

AGENDA ITEM: 5B

TITLE:

Discuss and consider action on requested improvements on the Bastrop River Company's leased space at Fisherman's Park.

STAFF REPRESENTATIVE:

Curtis Hancock, Assistant Public Works Director

BACKGROUND/HISTORY:

The Bastrop River Company is requesting to build concrete pads to store their equipment on. This is so that it will be easier to move the equipment during large rainfall events and not rut up the area.

POLICY EXPLANATION:

The Parks Board is tasked with polling the community and developing guiding principles and policies that can be recommended to the City Council for approval.

FUNDING SOURCE:

N/A

RECOMMENDATION:

Discuss approving the request to build concrete pads on the leased area.

ATTACHMENTS:

- NA