

Bastrop Public Library Board Meeting

AGENDA

Bastrop Public Library

1100 Church Street

Bastrop, TX 78602



November 5, 2018, at 6:00 P.M.

Bastrop Public Library Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800, or write to 1311 Chestnut Street, Bastrop, TX 78602, or call Relay Texas through a T.D.D. (Telecommunication Device for the Deaf) at 1-800-735-2989 at least 48 hours in advance of the meeting.

1. CALL TO ORDER

2. CITIZEN COMMENTS

At this time, three (3) minute comments will be taken from the audience on any topic. To address the Council, please submit a fully completed request card to the Board Secretary prior to the meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Commission cannot discuss issues raised or make any decision at this time. Issues may be referred to City Staff for research and possible future action.

To address the Library Board concerning any item on the agenda, please submit a fully completed request card to the Board Secretary prior to the meeting.

3. ANNOUNCEMENTS

4. STAFF REPORT

- 4A. Monthly report on Library activities.
- 4B. Monthly status report on previously approved items.
- 4C. Monthly report on Friends of the Bastrop Public Library.
- 4D. Monthly statistical report.
- 4E. Monthly Detail Listing Library Board Fund.

5. CONSENT AGENDA

5A. Consider action to approve Bastrop Public Library Board minutes from the October 1, 2018 regular meeting.

6. ITEMS FOR INDIVIDUAL CONSIDERATION & DISCUSSION

6A. Discuss and approve amendments of the Library Board Charter.

6B. Discuss Appreciation Awards Banquet

6D. Discuss 2018 Annual Open House.

6F. Discuss and approve Creation Station Policy.

6G. Discuss Statistical Reports.

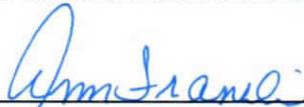
6H. Discuss Library Director's Retirement

7. UPDATES

7A. Individual requests from Library Board members for particular items to be listed on future agendas.

8. ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting is posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenience that is readily accessible to the public, as well as to the City's website, www.cityofbastrop.org. Said Notice was posted on the following date and time: Thursday, November 1, 2018 at 9:30 a.m. and will remain posted for at least two hours after said meeting has convened.



Ann Franklin, City Secretary

BASTROP PUBLIC LIBRARY

BOARD OF DIRECTORS

OCTOBER 1, 2018

CALL TO ORDER--President Mary Jo Jenkins called the meeting to order at 6:00 pm. Members present were as follows: Becky Schaefer, Barbara Clemons, Rebecca Bennett, Lesa Neese, Jamie McDonald and Carolyn Wiginton. Librarian Mickey DuVall was present. City Council Liason, Mayor Connie Schroeder, was also in attendance.

CITIZEN COMMENTS--None

ANNOUNCEMENTS--Mickey will be in the office this week and then will be gone for 2 weeks. The Trick or Treat Trail will be held at Mayfest Hill.

STAFF REPORT--

A. A training and slide show was done with the Senior Citizen Group. A brief summary of the shelter was given. Bastrop will come up with their own procedures and the facility will not be run by the Red Cross. Supplies have been purchased and stored at the facility.

B. Attendance for the Creation Station has been good. Bethany, Bonnie and Carrie are doing programming. Some shelves will be moved to create more space.

C. The Friends of the Library now have a full slate of officers. President is Elizabeth Simms, VP of Membership and Volunteers- Terry Bigsby, VP of Publicity and Outreach-Cindy Heath, VP of Fundraising and the Book Nook-Grace Dacy, Secretary-Susan Dufour, Treasurer-Rob Bigsby and Members at Large-Maxine Davenport, Barbara Durkin, Dawn East, Angela Plunkett and Diane Tripp.

D. Statistics for circulation continue to go up and down. September stats will be finalize and the board will get a yearly report.

E. The Library Board Fund has been used to pay for the Summer Reading Program, Performers and to purchase audio and music CD's

CONSENT AGENDA--Carolyn Wiginton made a motion to approve the minutes from the September meeting. Second by Barbara Clemons. There was no discussion and the minutes were approved.

ITEMS FOR INDIVIDUAL CONSIDERATION--

A. We will need to update our Charter to show there will be 7 members and officer elections will be held in October. Discussion--elections used to be held in June because appointment were made in May. The terms will be either 2 or 3 years. Jamie McDonald made a motion to hold elections in October, to stagger terms that will run from September 30 to October 1 and that there will be 7 members on the board. Second by Rebecca Bennett. Motion carried.

B. We have a slate of candidates for officers--Mary Jo Jenkins-President, Barbara Clemons-Vice President and Becky Schaefer-Secretary. Rebecca Bennett commented that the current officers have done a good job.

C. Creation Station funding is already in the budget.

D. Librarian Mickey DuVall follows the City of Bastrop Purchasing Policy on Library purchases.

E. The Creation Station Policy --Mickey needs to check on some items and make some changes to the policy before presenting it to the board

F. Restrictions are included in the new policy concerning the legality of making guns on the 3-D printer at the Library. Failure to comply will result in the patron being barred from the use of the printer or attending programs. Mickey will make any changes needed and present it to the City Attorney for review. Mayor Schroeder suggested we have the patron sign a copy of the policy in order to enforce the policy. Mickey said we could have the policy posted. The patron will turn in their file and the staff will review it and only the staff will operate the printer. There will be a time limit on items to be printed. There is a form already available and it could be revised if necessary. The Board agreed to let Mickey revise the policy and run it by the City Attorney before it is presented to the Board.

UPDATES--Creation Station Policy will be on the next agenda.

ADJOURNMENT--the meeting was adjourned at 6:45

Respectfully submitted, _____

Becky Schaefer, Secretary

Approved, _____

Mary Jo Jenkins, President

**Bastrop Public Library
Librarian's Report
November 5, 2018**

1. Library Statistics for the month of September. Circulation statistics are down 7% compared to September 2017; gate count is up 2% compared to September 2017; programming is down 12% compared to September 2017; Internet usage is up 4% compared to September 2017; reference requests are up 7% compared to September 2017, and meeting room reservations are down 16% compared to September 2017.
2. In the month of October 245 children and adults attended story time.
3. In the month of October 24 children and adults met to play chess.
4. On Monday, October 1, Bonnie Pierson hosted twelve students from the Calvary Episcopal School Aftercare program.
5. On Tuesday, October 2, Mickey DuVall attended a monthly Friends of the Bastrop Public Library meeting.
6. On Tuesday, October 2, Bonnie Pierson hosted a homeschool class. Nine homeschool students made a Dia de Los Muertos alter and skeleton masks.
7. On Thursday, October 4, Bethany Dietrich hosted a "Board Games" night. Seventeen teens played board games.
8. On Tuesday, October 9, Bethany Dietrich hosted a Tween "MakerSpace: 3D Printer Open Lab." Eleven Tweens participated and printed items using the 3D printer.
9. On Thursday, October 11, Bethany Dietrich hosted a Teen "MakerSpace: 3D Printer Open Lab." Eleven teens participated and printed items using the 3D printer.
10. On Saturday, October 13, Bethany Dietrich hosted a Youth Advisory Squad meeting. Four teens attended the meeting.
11. On Tuesday, October 16, Carmen Serna hosted the Lego Club program. Nineteen children and adults attended and created items using LEGOs.
12. On Tuesday, October 16, Carmen Serna and Bethany Dietrich attended a Bastrop Intermediate School's Literacy Night. Twenty-seven children visited the library's booth.
13. On Saturday, October 20, Bethany Dietrich presented an MakerSpace program for all ages. Nine children and adults attended the program.
14. On Monday, October 22, Bonnie Pierson hosted thirteen students from the Calvary Episcopal School Aftercare program.
15. On Monday, October 22, Bethany Dietrich hosted an all ages "MakerSpace: Open Lab" program. Twelve children and adults participated in the lab.
16. On Tuesday, October 23, Cary Kittrell hosted a Crafter Anonymous: "Burlap Wreath" program. Seven adults created pumpkin wreaths using burlap.
17. On Thursday, October 25, Carmen Serna attended the Lost Pines Elementary School Fall Fest. Sixty children and adults visited Carmen at the library's booth.
18. On Thursday, October 25, Bethany Dietrich presented a Murder Mystery Dinner: "The Case of the Cereal Murderer." Fourteen teens participated in the event.

19. On Monday, October 29, Mickey DuVall met with Trey Job and Tanya Cantrell concerning personnel matters.
20. On Tuesday, October 30, Mickey DuVall and Ashley Guerrero interviewed an AARP Foundation candidate.
21. On Wednesday, October 31, Bonnie Pierson, Cary Kittrell, and Carmen Serna created a Halloween decorated booth and participated in the Bastrop Halloween Bash.
22. On Tuesday, October 30, Mickey DuVall and Ashley Guerrero interviewed and hired an AARP Foundation candidate.

Respectfully submitted: Mickey DuVall, Library Director

Bastrop Public Library
Monthly Status Report on Previously Approved Items
November 5, 2018

1. Brick pavers and tiles update—one brick sold in October.
2. Creation Station update—Bethany Dietrich, Bonnie Pierson, and Cary Kittrell are each providing programming in the Creation Station. People of all ages are attending the programs. They are preparing to order furniture and MakerSpace kits.
3. Emergency Shelter update—Police Chief James Altgelt announced that the City's Emergency Operation Center (EOC) was activated. The City went to Readiness Level 3 in preparation of the anticipated flooding, but when the threat had not occurred, the City went to Readiness Level 4 and closed the EOC. Mickey DuVall, Bonnie Pierson, and Cary Kittrell continue to review and update shelter procedures and other documentation.

Bastrop Public Library
Friends of the Bastrop Public Library Report
November 5, 2018

1. Friends are working on an annual budget. Will be presented at the November 6th meeting.
2. Introduced newly elected board members.
3. Thanked outgoing board members.
4. Discussed the changes to their bylaws approved at the September meeting.
5. Discussed creating a pocket library and placing it in front of the Kerr Building.

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2017-2018

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
CIRCULATION SERVICES:													
Adult:													
000-099	18	30	8	19	21	14	3	7	22	24	9	16	191
100-199	38	74	45	58	66	62	68	59	65	82	48	69	734
200-299	40	47	29	42	58	43	47	44	46	43	34	46	519
300-399	85	131	89	89	103	106	136	128	159	125	106	104	1,361
400-499	13	13	14	9	10	16	8	8	11	12	4	6	124
500-599	65	57	47	41	78	79	63	30	38	42	68	46	654
600-699	260	265	207	331	342	333	347	284	425	353	283	240	3,670
700-799	118	92	78	95	94	81	63	90	142	131	97	104	1,185
800-899	27	39	18	18	28	24	20	28	49	46	46	41	384
900-999	139	124	96	149	148	94	94	88	137	109	111	132	1,421
92-920	56	85	74	54	68	65	73	82	76	88	61	78	860
Adult Book Club Bag	0	0	0	1	0	0	0	0	0	0	0	0	1
Adult DVD's	1,692	1,713	1,611	1,898	1,713	1,561	1,473	1,593	1,838	1,753	1,871	1,742	20,458
Adult Fiction	1,770	1,701	1,649	1,759	1,695	1,675	1,667	1,772	1,826	1,522	1,302	887	19,225
CHR	0	0	0	0	0	0	0	8	63	69	93	57	290
MYS	0	0	0	0	0	0	0	28	143	324	406	533	1,434
ROM	0	0	0	0	0	0	0	7	25	48	47	50	177
NOV	0	0	0	0	0	0	0	7	52	90	104	135	388
SFF	0	0	0	0	0	0	0	4	18	81	101	111	315
Wes	0	0	0	0	0	0	0	0	2	2	0	2	6
Adult Fiction CD's	531	482	450	380	412	325	361	401	384	448	472	345	4,991
Adult Genealogy	0	0	0	0	0	0	0	0	0	0	0	0	0
Adult Historical File	0	0	0	0	0	0	0	0	0	0	0	0	0
Adult Large Print	658	618	590	657	681	745	660	615	794	694	834	732	8,278
Adult Microfilm	0	0	0	0	0	0	0	0	0	0	0	0	0
Adult MP3 Book	23	15	16	8	5	9	12	7	14	8	7	11	135
Adult Music on CD	150	147	161	114	93	80	98	102	130	88	76	65	1,304
Adult Nonfiction CD'S	0	31	37	26	26	22	26	15	39	25	39	21	307
Adult Overdrive e-book	961	916	815	879	895	1,043	1,043	895	1,077	1,208	1,329	1,195	12,256
Adult Pro Col	0	0	0	0	0	0	0	0	0	0	0	0	0
Adult Reference	0	0	0	0	0	0	0	0	1	0	0	0	1
Adult Reference Desk	0	0	0	0	0	0	0	0	0	0	0	0	0
Adult Spanish DVD's	5	2	2	0	0	0	0	0	9	12	3	5	38
Adult Spanish Fiction	12	11	14	5	12	5	1	10	10	15	15	11	121

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2017-2018

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
Adult Spanish Nonfiction	8	12	11	16	16	18	14	20	27	36	22	18	218
Adult Texana	16	26	29	39	33	27	39	29	38	42	37	41	396
Adult Videocassettes	33	25	5	9	8	15	10	14	19	21	14	10	183
Cake Pans	7	5	12	7	5	14	1	3	15	7	10	9	95
Subtotal Adult:	6,725	6,661	6,107	6,703	6,610	6,456	6,327	6,378	7,694	7,548	7,649	6,862	81,720
Juvenile and children's:													
Child Braille Picture Bks	4	2	2	3	2	1	0	0	0	0	0	3	17
Child Literacy Bags	0	0	0	0	0	0	0	0	7	10	15	9	41
Child Spanish 1st R	11	27	7	36	7	14	8	6	11	4	10	5	146
Child Spanish Easy	104	73	39	58	54	61	62	62	82	79	60	64	798
Child Spanish Easy NF	1	4	12	21	7	10	4	4	7	5	3	4	82
Child Storytime box	0	0	0	0	0	0	0	0	0	0	0	0	0
Easy Nonfiction	138	133	100	169	124	146	139	103	189	173	152	139	1,705
Easy Picture Books	1,511	1,444	1,058	1,196	1,383	1,392	1,316	1,210	2,346	1,706	1,489	1,445	17,496
First Readers	474	430	290	330	395	466	435	372	648	445	406	400	5,091
J 000 - J 099	20	21	6	20	26	24	26	18	26	14	14	15	230
J 100 - J199	5	3	4	1	4	4	0	1	6	5	2	6	41
J 200 - J 299	8	8	7	13	7	6	5	15	15	12	7	22	125
J 300 - J 399	44	30	16	25	36	33	35	11	37	31	26	28	352
J 400 - J 499	2	0	0	2	0	5	3	3	2	6	1	0	24
J 500 - J 599	150	91	55	141	124	177	128	85	202	168	106	154	1,581
J 600 - J 699	69	38	19	52	43	40	52	27	53	66	35	31	525
J 700 - J 799	139	107	75	96	137	96	163	141	240	237	135	103	1,669
J 800 - J 899	12	11	5	6	7	15	21	11	16	20	11	16	151
J 900 - J 999	101	81	42	71	18	42	41	38	78	60	57	88	717
J 92 - J 920	31	34	9	28	53	31	31	40	36	57	19	30	399
Juvy Braille	0	0	0	0	0	0	0	0	0	0	0	0	0
Juvy CD'S	85	59	30	55	43	46	48	62	89	75	74	59	725
Juvy DVD	414	354	335	380	337	322	314	306	480	506	408	362	4,518
Juvy Fiction	1,054	869	631	624	845	903	918	823	1,657	1,282	917	840	11,363
Juvy Graphic Novels	196	226	180	194	198	275	290	262	430	307	223	203	2,984
Juvy Oversize	6	10	3	12	5	4	5	10	12	10	4	4	85
Juvy Reference	0	0	0	0	0	0	0	0	0	0	0	0	0
Juvy Spanish Fiction	11	8	9	8	13	16	3	13	34	36	23	18	192
Juvy Spanish Nonfiction	33	16	8	22	22	9	16	17	36	42	21	20	262

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2017-2018

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
Subtotal Juv. & child.	4,623	4,079	2,942	3,563	3,890	4,138	4,063	3,640	6,739	5,356	4,218	4,068	51,319
Young Adult:													
Young Adult Fiction	228	253	229	242	169	281	214	292	408	371	226	174	3,087
YA Graphic Novels	264	279	319	235	306	231	181	193	255	342	154	145	2,904
Subtotal Young Adult	492	532	548	477	475	512	395	485	663	713	380	319	5,991
Other:													
Magazines	52	52	69	45	54	62	67	36	27	39	48	104	655
Paperbacks	231	267	289	299	382	247	243	243	301	288	258	223	3,271
Subtotal Other	283	319	358	344	436	309	310	279	328	327	306	327	3,926
Grand Total All	12,123	11,591	9,955	11,087	11,411	11,415	11,095	10,782	15,424	13,944	12,553	11,576	142,956
OTHER SERVICES:													
Total Online Bastrop Advertiser Searches	4,780	3,850	3,774	3,769	5,002	4,444	4,152	5,864	4,114	3,397	6,625	4,132	53,903
Computer Usage:													
ADA	0	0	0	57	52	55	53	54	48	50	67	51	487
Adult	1,133	932	898	643	821	788	852	842	824	796	1,039	912	10,480
Children	224	333	210	136	132	183	139	139	322	258	227	194	2,497
Teen	171	159	181	54	53	81	61	69	105	68	75	107	1,184
Reference--Local Hist.						28	37	28	35	38	49	37	252
Wireless	1,890	1,900	2,024	1,978	2,121	2,075	1,864	1,915	2,433	2,340	2,334	2,258	25,132
Total Comp. Usage	3,418	3,324	3,313	2,811	3,127	3,210	3,006	2,993	3,719	3,500	3,724	3,508	40,032
Gifts and Memorials:	\$500	\$0	\$1,780	\$10,240	\$0	\$125	\$2,500	\$11,180	\$325	\$25	\$100	\$0	\$26,775

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2017-2018

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
Items Processed:													
Items Cataloged:													
Apollo	100	25	209	69	91	121	141	44	29	30	43	53	955
Baker & Taylor	41	34	25	11	19	15	23	20	32	6	8	55	289
Brodart	0	0	0	0	0	0	0	0	0	0	0	0	0
Cat Express--OCLC	18	6	39	9	20	13	51	12	45	0	0	0	213
Ingram	154	0	84	230	165	71	110	241	99	157	184	25	1,520
Original	20	43	73	59	79	186	87	70	73	4	31	11	736
Recorded Books	11	17	4	5	13	8	11	9	2	3	9	13	105
Total items cataloged	344	125	434	383	387	414	423	396	280	200	275	157	3,818
Total items withdrawn	355	354	275	1,568	586	996	561	368	743	394	665	241	7,106
Total items lost	14	3	0	0	49	83	12	21	21	0	26	12	241
Interlibrary Loan:													
Borrowed	5	17	11	18	10	11	7	9	16	16	22	15	157
Loaned	2	5	1	4	1	3	2	3	3	2	5	3	34
Total Transactions	7	22	12	22	11	14	9	12	19	18	27	18	191
New Library Patrons:													
City	22	27	24	48	27	35	30	41	43	55	38	33	423
County	101	74	63	115	83	90	66	74	94	107	140	94	1,101
Non-residents			9	9	13	11	11	8	5	18	31	14	129
Total Patrons added	123	101	96	172	123	136	107	123	142	180	209	141	1,653
Patron Usage:													
County	71%	68%	66%	69%	68%	66%	66%	67%	66%	67%	68%	67%	
City	19%	20%	23%	21%	21%	23%	25%	24%	24%	23%	21%	24%	
Faculty	4%	6%	5%	4%	5%	5%	3%	3%	4%	4%	3%	4%	
Other	6%	6%	6%	6%	6%	6%	6%	6%	6%	6%	8%	5%	
Proctored Tests Given													
	3	2	3	0	7	4	3	3	3	2	0	0	30
Programming:													

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2017-2018

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
Children's programs	409	459	694	278	314	321	598	427	1,711	1,297	330	468	7,306
Children's outreach	1,268	0	0	0	0	40	0	1,384	74	33	0	0	2,799
Teen programs	67	44	41	44	43	28	32	30	63	78	32	43	545
Teen's outreach	0	0	0	0	0	0	0	1,775	0	0	0	0	1,775
Adult programs	0	0	0	0	0	0	0	0	18	8	0	5	31
Special Events						114	0	0	500	300	98	12	1,024
MakerSpace Programs									70	66	1	16	153
Total Programming	1,744	503	735	322	357	503	630	3,616	2,436	1,782	461	544	13,633
Number of Programs	26	35	26	24	26	26	29	25	37	34	20	30	338
Reference Assistance:													
Directional Questions	492	418	392	167	343	484	431	416	446	406	589	425	5,009
Microfilm assistance	0	0	0	0	0	0	0	0	0	0	0	0	0
Reference Questions	379	305	255	296	450	448	350	388	398	401	413	399	4,482
Telephone Reference	204	159	136	100	246	171	133	108	86	75	121	80	1,619
Computer Assistance	658	777	698	611	1,304	1,239	1,204	1,023	968	910	1,098	974	11,464
Ereader Assistance	10	11	2	6	18	3	5	3	3	7	15	10	93
Total Reference	1,743	1,670	1,483	1,180	2,361	2,345	2,123	1,938	1,901	1,799	2,236	1,888	22,667
Reservations:													
Pressley Meeting Room	44	40	41	42	41	39	45	42	35	35	30	31	465
Maynard Board Room	27	30	27	25	20	19	23	24	21	19	24	24	283
Study Rooms	224	229	183	180	243	213	220	204	224	206	257	208	2,591
Total Reservations	295	299	251	247	304	271	288	270	280	260	311	263	3,339
Visitor Count:	9,959	8,608	9,005	9,005	8,954	10,198	8,970	8,736	12,116	10,544	9,467	9,005	114,567
Volunteer Hours:													
Regular volunteers	73.25	69.50	87.25	40.50	109.75	97.00	106.75	87.25	144.25	135.25	70.00	115.50	1,136.25
Friends volunteers	107.50	104.00	88.00	109.50	80.50	111.75	94.75	134.50	143.25	166.25	164.50	132.00	1,436.50
Teen volunteers							27.30	28.30	113.12	102.05	3.76	14.00	288.53
Total Volunteer Hours	180.75	173.50	175.25	150.00	190.25	208.75	201.50	221.75	400.62	403.55	238.26	247.50	2,861.28

00-00-3000 UNASSIGNED FUND BALANCE
 B E G I N N I N G B A L A N C E
 0.

00-00-3200 RESTRICTED FUND BALANCE
 B E G I N N I N G B A L A N C E
 21,680.

00-00-4400 INTEREST
 B E G I N N I N G B A L A N C E
 0.

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/JE #	AMOUNT	BALANCE
0/31/17	11/08	B28380			03690 CD INT EARNED		JE# 013946	8.10CR	8
0/31/17	11/08	B28381			03691 Mthly Interest Alloc		JE# 013947	3.80CR	11
0/31/17	11/08	B28398			03694 TEXPOOL MTHLY INT ALLOC		JE# 013951	1.75CR	13
0/31/17	11/14	B28476			03712 Mthly Interest Alloc		JE# 014005	0.83CR	14
1/01/17	12/06	B28643			03752 MBS CD INT EARNED		JE# 014102	5.19CR	19
1/30/17	12/04	B28630			03746 CD INT EARNED		JE# 014091	20.98CR	40
1/30/17	12/06	B28644			03753 MBS CD INT EARNED		JE# 014103	2.42CR	43
1/30/17	12/06	B28648			03754 Mthly Interest Alloc		JE# 014104	3.26CR	46
1/30/17	12/12	B28713			03763 TEXPOOL MTHLY INT ALLOC		JE# 014137	000100	47
1/30/17	12/18	B28733			03766 Mthly Interest Alloc		JE# 014140	4.79CR	52
2/31/17	1/04	B28806			03778 Mthly Interest Alloc		JE# 014157	4.80CR	57
2/31/17	1/09	B28864			03789 MBS CD INT EARNED		JE# 014190	0.28CR	57
2/31/17	1/10	B28871			03792 TEXPOOL MTHLY INT ALLOC		JE# 014196	000145	59
2/31/17	1/10	B28873			03794 Mthly Interest Alloc		JE# 014198	1.75CR	59
2/31/17	1/10	B28875			03795 CD INT EARNED		JE# 014200	0.84CR	60
1/31/18	2/07	B29013			03812 MBS CD INT EARNED		JE# 014250	3.05CR	66
1/31/18	2/07	B29015			03813 TEXPOOL MTHLY INT ALLOC		JE# 014251	1.96CR	69
1/31/18	2/08	B29052			03817 CD INT EARNED		JE# 014255	7.53CR	71
1/31/18	2/08	B29060			03821 Mthly Interest Alloc		JE# 014262	10.50CR	79
1/31/18	2/12	B29064			03822 Mthly Interest Alloc		JE# 014263	1.25CR	89
2/28/18	3/07	B29236			03847 TEXPOOL MTHLY INT ALLOC		JE# 014328	0.55CR	91
2/28/18	3/07	B29238			03848 Mthly Interest Alloc		JE# 014329	12.16CR	103
2/28/18	3/12	B29257			03855 Mthly Interest Alloc		JE# 014338	1.67CR	105
2/28/18	3/14	B29268			03859 MBS CD INT EARNED		JE# 014343	3.95CR	109
2/28/18	3/14	B29269			03860 MBS CD INT EARNED		JE# 014344	1.04CR	110
2/28/18	3/14	B29272			03861 CD INT EARNED		JE# 014345	11.41CR	121
3/31/18	4/06	B29406			03876 Mthly Interest Alloc		JE# 014368	15.69CR	137
3/31/18	4/06	B29407			03877 CD INT EARNED		JE# 014369	12.00CR	149
3/31/18	4/06	B29408			03878 MBS CD INT EARNED		JE# 014370	12.13CR	149
3/31/18	4/12	B29460			03885 Mthly Interest Alloc		JE# 014401	1.31CR	162
4/01/18	5/04	B29640			03915 TEXPOOL MTHLY INT ALLOC		JE# 014461	1.32CR	164
4/30/18	5/04	B29629			03907 Mthly Interest Alloc		JE# 014453	15.79CR	180
4/30/18	5/04	B29633			03908 CD INT EARNED		JE# 014454	10.58CR	190
4/30/18	5/04	B29634			03909 MBS CD INT EARNED		JE# 014455	14.94CR	205
4/30/18	5/04	B29639			03914 TEXPOOL MTHLY INT ALLOC		JE# 014460	1.41CR	205
4/30/18	5/10	B29665			03921 Mthly Interest Alloc		JE# 014468	2.04CR	209
5/31/18	6/05	B29821			03944 CD INT EARNED		JE# 014502	40.54CR	249

POST	DATE	TRAN #	REFERENCE	PACKET=====DESCRIPTION=====	VEND	INV/JE #	PERIOD TO USE: OCT-2017	THRU Sep-2018	BALANCE=
5/31/18	6/05	B29827		03948 Mthly Interest Alloc		JE# 014506	000368	19.97CR	269
5/31/18	6/05	B29833		03951 MBS CD INT EARNED		JE# 014511	000374	7.58CR	277
5/31/18	6/05	B29836		03953 TEXPPOOL MTHLY INT ALLOC		JE# 014513	000379	2.91CR	280
5/31/18	6/12	B29893		03959 Mthly Interest Alloc		JE# 014524	000401	3.17CR	283
6/30/18	7/06	B30117		03980 TEXPPOOL MTHLY INT ALLOC		JE# 014577	000402	4.11CR	287
6/30/18	7/06	B30118		03981 Mthly Interest Alloc		JE# 014578	000402	20.40CR	307
6/30/18	7/06	B30121		03984 CD INT EARNED		JE# 014581		12.61CR	320
6/30/18	7/06	B30123		03985 MBS CD INT EARNED		JE# 014583		0.47CR	320
6/30/18	7/10	B30131		04025 Mthly Interest Alloc		JE# 014585	000405	2.53CR	323
7/31/18	8/14	B30361		04026 CD INT EARNED		JE# 014672	000433	15.93CR	339
7/31/18	8/14	B30362		04032 Mthly Interest Alloc		JE# 014673	000437	2.08CR	341
7/31/18	8/14	B30365		04030 MBS CD INT EARNED		JE# 014677	000438	5.42CR	346
7/31/18	8/14	B30367		04032 Mthly Interest Alloc		JE# 014679	000470	23.93CR	370
7/31/18	8/14	B30368		04033 TEXPPOOL MTHLY INT ALLOC		JE# 014680	000471	3.65CR	374
8/31/18	9/06	B30566		04072 Mthly Interest Alloc		JE# 014783	000471	15.91CR	390
8/31/18	9/06	B30568		04073 TEXPPOOL MTHLY INT ALLOC		JE# 014784	000471	4.08CR	394
8/31/18	9/06	B30570		04074 CD INT EARNED		JE# 014785		16.76CR	411
8/31/18	9/06	B30571		04075 MBS CD INT EARNED		JE# 014786		11.44CR	422
8/31/18	9/10	B30589		04086 TEXPPOOL MTHLY INT ALLOC		JE# 014797	000473	2.64CR	425
8/31/18	9/10	B30590		04087 TEXPPOOL MTHLY INT ALLOC		JE# 014798	000474	2.64	422
8/31/18	9/10	B30591		04087 TEXPPOOL MTHLY INT ALLOC		JE# 014799	000508	2.64CR	425
9/30/18	10/02	B30774		04160 Mthly Interest Alloc		JE# 014891	000508	12.63CR	437
9/30/18	10/02	B30776		04162 CD INT EARNED		JE# 014893		27.90CR	465
9/30/18	10/02	B30781		04165 MBS CD INT EARNED		JE# 014895		10.29CR	475
9/30/18	10/09	B30836		04193 TEXPPOOL MTHLY INT ALLOC		JE# 014936	000530	4.22CR	480
9/30/18	10/09	B30838		04195 Mthly Interest Alloc		JE# 014938	000532	1.82CR	482
=====					ACCOUNT TOTAL	DB:	2.64	484.66CR	

00-00-4504 LIBRARY DONATIONS B E G I N N I N G B A L A N C E 0.

0/02/17	11/02	C28354	RCPT	00986911	31953	LIBRARY DEPOSIT		10.61CR	10
0/02/17	11/02	C28354	RCPT	00986916	31953	LIBRARY DEPOSIT		2.88CR	13
0/05/17	10/05	C28191	RCPT	00982962	31833	LIBRARY DEPOSIT		15.83CR	29
0/05/17	10/10	B28219	RCPT	00982962	03663	LIBRARY DEPOSIT	JE# 013879	15.83	13
0/10/17	11/02	C28355	RCPT	00986918	31954	LIBRARY DEPOSIT		8.10CR	21
0/10/17	11/02	C28355	RCPT	00986919	31954	LIBRARY DEPOSIT		5.86CR	27
0/18/17	11/02	C28356	RCPT	00986920	31955	LIBRARY DEPOSIT		2.77CR	30
0/18/17	11/02	C28356	RCPT	00986921	31955	LIBRARY DEPOSIT		2.77CR	30
0/23/17	11/02	C28357	RCPT	00986922	31956	LIBRARY DEPOSIT		1.88CR	554
0/23/17	11/02	C28357	RCPT	00986922	31956	LIBRARY DEPOSIT		1.88CR	555
0/23/17	11/02	C28357	RCPT	00986922	31956	LIBRARY DEPOSIT		2.57CR	580
0/30/17	11/02	C28358	RCPT	00986926	31957	LIBRARY DEPOSIT		2.05CR	582
0/30/17	11/02	C28358	RCPT	00986929	31957	LIBRARY DEPOSIT		10.53CR	593
1/07/17	11/07	C28376	RCPT	00987640	31976	LIBRARY DEPOSIT		7.51CR	600
1/07/17	11/07	C28376	RCPT	00987642	31976	LIBRARY DEPOSIT		5.46CR	606
1/13/17	11/13	C28434	RCPT	00988535	31996	LIBRARY DEPOSIT		2.63CR	608
1/13/17	11/13	C28434	RCPT	00988537	31996	LIBRARY DEPOSIT		9.06CR	617
1/20/17	11/20	C28520	RCPT	00990200	32042	LIBRARY DEPOSIT		9.47CR	627

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/JE #	AMOUNT	BALANCE
1/20/17	11/20	C28520	RCPT 00990201	32042	LIBRARY DEPOSIT			12.71CR	639
1/27/17	12/04	C28628	RCPT 00991098	32105	LIBRARY DEPOSIT			5.80CR	645
1/27/17	12/04	C28628	RCPT 00991099	32105	LIBRARY DEPOSIT			2.50CR	648
1/28/17	12/04	C28634	RCPT 00991110	32111	LIBRARY DEPOSIT			0.10CR	648
1/28/17	12/04	C28634	RCPT 00991111	32111	LIBRARY DEPOSIT			2.70CR	651
2/04/17	12/04	C28637	RCPT 00991112	32110	LIBRARY DEPOSIT			1.92CR	652
2/04/17	12/04	C28637	RCPT 00991113	32110	LIBRARY DEPOSIT			8.54CR	661
2/12/17	12/18	C28731	RCPT 00993578	32183	LIBRARY DEPOSIT			1.87CR	663
2/12/17	12/18	C28731	RCPT 00993579	32183	LIBRARY DEPOSIT			18.93CR	682
2/18/17	12/18	C28732	RCPT 00993580	32184	LIBRARY DEPOSIT			3.96CR	686
2/18/17	12/18	C28732	RCPT 00993581	32184	LIBRARY DEPOSIT			5.32CR	686
2/28/17	12/29	C28785	RCPT 00994624	32239	LIBRARY DEPOSIT			1,952.79CR	691
2/28/17	12/29	C28785	RCPT 00994638	32239	LIBRARY DEPOSIT			5.97CR	2,650
2/29/17	1/02	C28792	RCPT 00994837	32246	LIBRARY DEPOSIT			3.36CR	2,653
2/29/17	1/02	C28792	RCPT 00994838	32246	LIBRARY DEPOSIT			1.72CR	2,655
1/02/18	1/02	C28793	RCPT 00994840	32247	LIBRARY DEPOSIT			4.20CR	2,659
1/02/18	1/02	C28793	RCPT 00994843	32247	LIBRARY DEPOSIT			0.41CR	2,660
1/08/18	1/08	C28850	RCPT 00995456	32280	LIBRARY DEPOSIT			6.30CR	2,666
1/08/18	1/08	C28850	RCPT 00995458	32280	LIBRARY DEPOSIT			6.52CR	2,672
1/17/18	1/17	C28889	RCPT 00997514	32319	LIBRARY DEPOSIT			5.77CR	2,678
1/17/18	1/17	C28889	RCPT 00997517	32319	LIBRARY DEPOSIT			10,246.58CR	2,925
1/22/18	1/22	C28922	RCPT 00998160	32343	LIBRARY DEPOSIT			4.21CR	12,929
1/22/18	1/22	C28922	RCPT 00998161	32343	LIBRARY DEPOSIT			5.45CR	12,934
1/29/18	1/29	C28956	RCPT 00998749	32377	LIBRARY DEPOSIT			7.31CR	12,942
1/29/18	1/29	C28956	RCPT 00998750	32377	LIBRARY DEPOSIT			8.57CR	12,950
1/30/18	2/01	C28965	RCPT 00998922	32392	LIBRARY DEPOSIT			0.98CR	12,951
1/30/18	2/01	C28965	RCPT 00998923	32392	LIBRARY DEPOSIT			8.31CR	12,952
2/05/18	2/06	C28999	RCPT 00999539	32420	LIBRARY DEPOSIT			2.11CR	12,963
2/05/18	2/06	C28999	RCPT 00999541	32420	LIBRARY DEPOSIT			7.85CR	12,970
2/12/18	3/05	C29191	RCPT 01003288	32557	LIBRARY DEPOSIT			22.86CR	12,993
2/12/18	3/05	C29191	RCPT 01003290	32557	LIBRARY DEPOSIT			12.06CR	13,005
2/19/18	3/05	C29192	RCPT 01003295	32558	LIBRARY DEPOSIT			6.84CR	13,012
2/19/18	3/05	C29192	RCPT 01003297	32558	LIBRARY DEPOSIT			4.09CR	13,016
2/26/18	3/05	C29193	RCPT 01003298	32559	LIBRARY DEPOSIT			6.64CR	13,023
2/26/18	3/05	C29193	RCPT 01003300	32559	LIBRARY DEPOSIT			14.75CR	13,038
2/28/18	3/05	C29194	RCPT 01003304	32560	LIBRARY DEPOSIT			1.86CR	13,040
2/28/18	3/05	C29194	RCPT 01003305	32560	LIBRARY DEPOSIT			14.16CR	13,054
3/05/18	3/09	C29253	RCPT 01004371	32599	LIBRARY DEPOSIT			1.90CR	13,056
3/05/18	3/09	C29253	RCPT 01004372	32599	LIBRARY DEPOSIT			3.49CR	13,059
3/12/18	3/12	C29255	RCPT 01004740	32605	LIBRARY DEPOSIT			15.85CR	13,075
3/12/18	3/12	C29255	RCPT 01004741	32605	LIBRARY DEPOSIT			3.29CR	13,078
3/19/18	3/19	C29315	RCPT 01006446	32646	LIBRARY DEPOSIT			52.51CR	13,131
3/19/18	3/19	C29315	RCPT 01006447	32646	LIBRARY DEPOSIT			130.37CR	13,261
3/26/18	3/26	C29342	RCPT 01007014	32696	LIBRARY DEPOSIT			7.90CR	13,269
3/26/18	3/26	C29342	RCPT 01007016	32696	LIBRARY DEPOSIT			1.85CR	13,271
3/29/18	3/29	C29380	RCPT 01007163	32718	LIBRARY DEPOSIT			1.40CR	13,272
3/29/18	3/29	C29380	RCPT 01007164	32718	LIBRARY DEPOSIT			1.10CR	13,273
4/02/18	4/02	C29382	RCPT 01007370	32733	LIBRARY DEPOSIT			1.33CR	13,275
4/02/18	4/02	C29382	RCPT 01007372	32733	LIBRARY DEPOSIT				

00-00-4504 LIBRARY DONATIONS * (CONTINUED) *

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/JE #	AMOUNT	BALANCE
4/10/18	4/16	C29503	RCPT 01008796		LIBRARY DEPOSIT			2,507.62CR	15,782
4/10/18	4/16	C29503	RCPT 01008797		LIBRARY DEPOSIT			16.08CR	15,798
4/16/18	4/16	C29505	RCPT 01010387		LIBRARY DEPOSIT			12.31CR	15,811
4/16/18	4/16	C29505	RCPT 01010389		LIBRARY DEPOSIT			4.68CR	15,815
4/23/18	4/23	C29536	RCPT 01010819		LIBRARY DEPOSIT			11.08CR	15,827
4/23/18	4/23	C29536	RCPT 01010821		LIBRARY DEPOSIT			14.77CR	15,841
4/30/18	4/30	C29587	RCPT 01011261		LIBRARY DEPOSIT			19.50CR	15,861
4/30/18	4/30	C29587	RCPT 01011262		LIBRARY DEPOSIT			10.25CR	15,871
5/08/18	5/10	C29666	RCPT 01012804		LIBRARY DEPOSIT			9.71CR	15,881
5/08/18	5/10	C29666	RCPT 01012806		LIBRARY DEPOSIT			3.61CR	15,884
5/14/18	5/21	C29748	RCPT 01013594		LIBRARY DEPOSIT			11.03CR	15,895
5/14/18	5/21	C29748	RCPT 01013595		LIBRARY DEPOSIT			29.44CR	15,925
5/21/18	5/21	C29749	RCPT 01014892		LIBRARY DEPOSIT			11,174.65CR	27,099
5/30/18	5/30	C29797	RCPT 01015436		LIBRARY DEPOSIT			50.15CR	27,150
5/31/18	5/31	C29801	RCPT 01015467		LIBRARY DEPOSIT			13.64CR	27,163
6/04/18	6/05	C29837	RCPT 01016085		LIBRARY DEPOSIT			77.62CR	27,240
6/11/18	6/11	C29885	RCPT 01017056		LIBRARY DEPOSIT			329.89CR	27,571
6/18/18	6/18	C29921	RCPT 01018949		LIBRARY DEPOSIT			158.88CR	27,730
6/25/18	6/25	C30040	RCPT 01019470		LIBRARY DEPOSIT			88.99CR	27,819
6/30/18	6/30	C30056	RCPT 01019652		LIBRARY DEPOSIT			33.43CR	27,852
7/02/18	7/11	C30153	RCPT 01021199		LIBRARY DEPOSIT			0.44CR	27,853
7/09/18	7/11	C30152	RCPT 01021192		LIBRARY DEPOSIT			11.39CR	27,864
7/16/18	7/16	C30167	RCPT 01022846		LIBRARY DEPOSIT			32.38CR	27,896
7/25/18	7/25	C30214	RCPT 01023482		LIBRARY DEPOSIT			39.10CR	27,935
7/30/18	7/30	C30264	RCPT 01023778		LIBRARY DEPOSIT			8.11CR	27,943
8/06/18	8/06	C30323	RCPT 01024463		LIBRARY DEPOSIT			18.26CR	27,962
8/13/18	8/17	C30433	RCPT 01027324		LIBRARY DEPOSIT			87.06CR	30,049
8/17/18	8/17	C30434	RCPT 01027346		FOL QTR DONATION			2,500.00CR	30,549
8/20/18	8/20	C30439	RCPT 01027451		LIBRARY DEPOSIT			26.78CR	30,576
8/27/18	9/01	C30542	RCPT 01028227		LIBRARY DEPOSIT			6.06CR	30,582
8/31/18	9/01	C30543	RCPT 01028230		LIBRARY DEPOSIT			56.71CR	30,638
9/04/18	9/17	C30667	RCPT 01031214		LIBRARY DEPOSIT			14.93CR	30,653
9/12/18	9/17	C30668	RCPT 01031218		LIBRARY DEPOSIT			86.15CR	30,739
9/17/18	9/17	C30669	RCPT 01031231		LIBRARY DEPOSIT			61.12CR	30,801
9/24/18	9/24	C30700	RCPT 01031836		LIBRARY DEPOSIT			40.19CR	30,841
9/28/18	10/02	C30783	RCPT 01032411		LIBRARY DEPOSIT			8.95CR	30,850
=====								ACCT TOTAL	15.83
=====								DB:	30,866.03CR

00-00-4505 LIBRARY BUILDING FUND DONATION B E G I N N I N G B A L A N C E 0.

00-00-4506 GRANT PROCEEDS B E G I N N I N G B A L A N C E 0.

00-00-4536 MISCELLANEOUS B E G I N N I N G B A L A N C E 0.

00-00-4560 MEETING ROOM DEPOSIT B E G I N N I N G B A L A N C E 0.

00-00-4709 TRANS IN - DESIGNATED FUND B E G I N N I N G B A L A N C E 0.

DEPT: 00 ** INVALID DEPT **

00-00-5601 ADVERTISING B E G I N N I N G B A L A N C E 0.

DEPT: 81 ** INVALID DEPT **

81-00-5101 OPERATION SALARIES B E G I N N I N G B A L A N C E 0.

81-00-5117 OVERTIME B E G I N N I N G B A L A N C E 0.

81-00-5150 SOCIAL SECURITY B E G I N N I N G B A L A N C E 0.

81-00-5201 SUPPLIES B E G I N N I N G B A L A N C E 0.

11/03/17	12/06	A84246	CHK:	120131	27698	HINGES/SCREWS 3D CAB	5347	1710DUVALL	23.86	23
11/03/17	12/06	A84246	CHK:	120131	27698	POWER/COOLING 3D CAB	5347	1710DUVALL	64.31	88
11/03/17	12/06	A84246	CHK:	120131	27698	BATT BACKUP/SRG PROT	5347	1710DUVALL	74.24	162
11/03/17	12/06	A84246	CHK:	120131	27698	STAFF DEV- PASTRIES	5347	1710DUVALL	35.46	197
11/03/17	12/06	A84246	CHK:	120131	27698	STAFF DEVELOPMT- LUNCH	5347	1710DUVALL	86.49	284
11/03/17	12/06	A84248	CHK:	120131	27698	FALL DECORATIONS	5347	1710LIB	362.23	646
11/13/17	12/06	A84211	EFT:	003051	27698	TAILGATER REFUND	5347	1710PIERSON	128.82CR	517
11/17/17	12/06	A84212	EFT:	003051	27698	1000 RAFFLE TICKETS	13028	103620	38.65	556
1/01/18	1/18	A85807	CHK:	120391	27946	REPRINT RFPL TICKETS	13028	103677	38.65	595
1/01/18	1/11	A85607	CHK:	120355	27909	STYLUS PENS - 500	5347	121117-E	928.20	1,523
1/01/18	1/11	A85608	CHK:	120355	27909	MKRSPC CAB WINDOWS	5347	171IDUVALL	152.00	1,675
1/01/18	1/11	A85608	CHK:	120355	27909	CANDY CANES - 1000	5347	1711LIB	54.60	1,729
1/01/18	1/11	A85608	CHK:	120355	27909	BUTTERMINTS - 2 BX	5347	1711LIB	262.89	1,992

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/JE #	PERIOD TO USE	THRU	BALANCE
1/01/18	1/11	A85608	CHK: 120355	27909	PARTS/ACC - 3D PRNTG	5347	1711LIB	00-00-3000	94.85	2,087
1/01/18	1/11	A85608	CHK: 120355	27909	NAPS,SHRBT - OPEN HS	5347	1711LIB		45.92	2,133
1/01/18	1/11	A85610	CHK: 120355	27909	BVG/SUPPL - OPEN HS	5347	1711LIB		183.97	2,317
1/03/18	2/01	A86210	CHK: 120432	28051	6 XL PIZZAS	5347	1712DUVALL		118.12	2,435
1/03/18	2/01	A86210	CHK: 120432	28051	SALES TAX	5347	1712DUVALL		9.74	2,445
1/03/18	2/01	A86215	CHK: 120432	28051	GC HOUSES SUPPLIES	5347	1712PIERSON		17.64	2,463
1/03/18	2/01	A86215	CHK: 120432	28051	GC HOUSES SUPPLIES	5347	1712PIERSON		156.09	2,619
2/01/18	2/14	A86824	CHK: 120528	28137	MARIO KART FOR WII	7019	180108GAMESTOP		13.97	2,633
4/01/18	4/19	A89545	CHK: 120852	28599	MONITORS DELL 22	7038	10229122091		249.58	2,882
4/01/18	4/06	A88844	CHK: 120775	28472	STICKERS (LIBS ROCK)	5347	1802LIB		145.00	3,027
4/01/18	4/06	A88844	CHK: 120775	28472	ACCUCUT DIES - 5	5347	1802PIERSON		195.00	3,222
5/03/18	5/31	A91244	CHK: 121087	28876	HP PAPER ROLLS - SRP	5347	1804DUVALL		34.16	3,256
5/03/18	5/31	A91244	CHK: 121087	28876	PAPER, INK, ETC- SRP	5347	1804DUVALL		268.09	3,524
5/03/18	5/31	A91244	CHK: 121087	28876	ADHESV BADGES - SRP	5347	1804DUVALL		11.88	3,536
5/03/18	5/31	A91244	CHK: 121087	28876	VELCRO ROLLS - SRP	5347	1804DUVALL		40.78	3,577
5/03/18	5/31	A91244	CHK: 121087	28876	SUPPLIES - SRP	5347	1804DUVALL		322.30	3,899
5/03/18	5/31	A91244	CHK: 121087	28876	PRIZES, SUPPL - SRP	5347	1804DUVALL		375.13	4,274
5/03/18	5/31	A91244	CHK: 121087	28876	1 EA KYO TONER - SRP	5347	1804DUVALL		252.41	4,527
5/03/18	5/31	A91244	CHK: 121087	28876	COUNT'G CUBES - SRP	5347	1804LIBRARY		32.49	4,559
5/03/18	5/31	A91246	CHK: 121087	28876	PRIZES - SRP CHLD	5347	1804LIBRARY		224.90	4,784
5/03/18	5/31	A91246	CHK: 121087	28876	SRP SHIRTS	5347	1804LIBRARY		299.09	5,083
5/03/18	5/31	A91248	CHK: 121087	28876	LG FOAM BOARD - SRP	5347	1804PIERSON		29.16	5,113
5/03/18	5/31	A91248	CHK: 121087	28876	PRIZES 4 TEEN PROGRM	5347	1804PIERSON		25.00	5,138
5/03/18	5/31	A91248	CHK: 121087	28876	SUPPL, CANDY - TEENS	5347	1804PIERSON		62.64	5,200
5/03/18	5/31	A91248	CHK: 121087	28876	SRP-THEMED ITEMS	5347	1804PIERSON		550.64	5,751
5/03/18	5/31	A91248	CHK: 121087	28876	ART SUPPLIES	5347	1804PIERSON		113.22	5,864
5/04/18	5/17	A90549	EFT: 003737	28761	TEENS-SRP.BIGGAMES	7019	1805GAMESTOP		29.99	5,894
6/01/18	6/28	A92427	CHK: 121340	29044	MOOD PENCILS - 1000	19022	129353		364.11	6,258
6/01/18	6/28	A92448	CHK: 121347	29044	MOOD PENCILS - 500	35064	195633		404.29	6,662
6/01/18	6/28	A92428	CHK: 121340	29044	ROUND PENCILS - 1000	19022	129513		237.59	6,900
6/01/18	7/10	A92854	CHK: 121384	29115	IPAD CASES - 4	5347	1805LIB		115.80	7,016
8/01/18	8/30	A95243	EFT: 004280	29509	4 iPads	37235	GB00279912		1,246.00	8,262
8/01/18	8/22	A94894	CHK: 121661	29436	SRP OPEN- F00D&DRNKS	5347	1806PIERSON		118.97	8,381
8/01/18	8/22	A94894	CHK: 121661	29436	SRP TN - BOTTLED H2O	5347	1806PIERSON		11.34	8,392
8/01/18	8/22	A94894	CHK: 121661	29436	TN LARP PROG SUPPL	5347	1806PIERSON		87.91	8,480
8/01/18	8/22	A94894	CHK: 121661	29436	SRP - PIES,GIFT CARD	5347	1806PIERSON		49.60	8,530
8/01/18	8/22	A94894	CHK: 121661	29436	SRP PIE.SOC SUPPLIES	5347	1806PIERSON		15.96	8,545
8/01/18	8/22	A94894	CHK: 121661	29436	SRP - 8x10 FRAMES	5347	1806PIERSON		72.85	8,618
8/01/18	8/22	A94894	CHK: 121661	29436	SRP - TICKETS, SPONGES	5347	1806PIERSON		23.24	8,642
8/01/18	8/22	A94894	CHK: 121661	29436	SRP BGD - BATT,TAPE.	5347	1806PIERSON		51.67	8,693
8/01/18	8/22	A94894	CHK: 121661	29436	SRP CRAFT DAY SUPPL	5347	1806PIERSON		62.29	8,756
8/01/18	8/22	A94894	CHK: 121661	29436	SRP PRIZES - CHOC	5347	1806PIERSON		34.82	8,790
8/01/18	8/22	A94894	CHK: 121661	29436	SRP CRAFT SUPPLIES	5347	1806PIERSON		14.92	8,805
8/01/18	8/29	A95161	CHK: 121721	29490	SRP WTRDAY, FINALE	29043	64200781		89.46	8,895
9/01/18	9/20	A96328	CHK: 121854	29663	SRP TN	5347	1807LIB		18.36	8,913
9/01/18	9/20	A96328	CHK: 121854	29663	LIBS ROCK TEES - 25	5347	1807LIB		14.62	8,928
9/01/18	9/20	A96328	CHK: 121854	29663	SRP ADULT PROG SUPP	5347	1807LIB		261.47	9,189
9/01/18	9/20	A96328	CHK: 121854	29663	SRP ADULT PROG SUPP	5347	1807LIB		23.92	9,213
9/01/18	10/04	A96959	CHK: 121945	29785	TURING TUMBLERS - 5	5347	1807DUVAL		299.75	9,513

81-00-5201 SUPPLIES * (CONTINUED) *

9/03/18	10/04	A96962	CHK: 121945	29785	ICSOC- SUPP, PRZ BSKT	5347	1808LIB	144.92	9,658
9/30/18	10/25	A97813	CHK: 122076	29933	12 X 12 TITLE	5347	1809LIB	78.62	9,737
				ACCOUNT TOTAL		DB: 9,865.82	CR: 128.82CR		

81-00-5203 POSTAGE B E G I N N I N G B A L A N C E 0.

81-00-5206 OFFICE EQUIPMENT B E G I N N I N G B A L A N C E 0.

5/01/18	5/03	A90000	CHK: 120923	28664	4 LAPTOPS	7038	10229528092	248.52	248
9/30/18	10/11	A97257	CHK: 121970	29821	LOGITECH KEYBDS - 11	5347	1809DUAL	126.83	375
9/30/18	10/11	A97257	CHK: 121970	29821	LOGITECH KEYBDS - 10	5347	1809DUAL	114.90	490
				ACCOUNT TOTAL		DB: 490.25	CR: 0.00		

81-00-5210 SMALL EQUIPMENT B E G I N N I N G B A L A N C E 0.

3/01/18	3/15	A87984	CHK: 120654	28348	JFJ DISC REPAIR MACH	5347	1801LIB	172.24	172
5/01/18	5/03	A90000	CHK: 120923	28664	4 LAPTOPS	7038	10229528092	1,827.76	2,000
				ACCOUNT TOTAL		DB: 2,000.00	CR: 0.00		

81-00-5231 BOOKS B E G I N N I N G B A L A N C E 0.

8/01/18	8/22	A94865	EFT: 004200	29436	JUV JUL 2018 - 84	17043	1807	824.24	824
8/01/18	8/22	A94865	EFT: 004200	29436	JUV SRP PRZ #2 - 99	17043	1807	788.35	1,612
8/01/18	8/22	A94865	EFT: 004200	29436	JUNE MISC 2018 - 1	17043	1807	14.18	1,626
8/01/18	8/22	A94865	EFT: 004200	29436	MKRSPC - BETHANY - 1	17043	1807	15.29	1,642
8/01/18	8/22	A94865	EFT: 004200	29436	JUV JUL 2018 - 1	17043	1807	10.19	1,652
8/01/18	8/22	A94865	EFT: 004200	29436	JUV JUL 2018 - 1	17043	1807	10.72	1,662
8/01/18	8/22	A94865	EFT: 004200	29436	JULY 2018 - 1	17043	1807	17.51	1,680
8/01/18	8/22	A94865	EFT: 004200	29436	JUV SRP PRIZE 201 - 2	17043	1807	10.61	1,691
8/01/18	8/22	A94865	EFT: 004200	29436	JULY B 2018 - 30	17043	1807	504.77	2,195
8/01/18	8/22	A94865	EFT: 004200	29436	JUV SRP PRZ #2 - 12	17043	1807	117.62	2,313
8/01/18	8/22	A94865	EFT: 004200	29436	TEENS JULY 2018 - 1	17043	1807	11.69	2,325
8/01/18	8/22	A94865	EFT: 004200	29436	JUV JUL 2018 - 5	17043	1807	67.93	2,393
8/01/18	8/22	A94865	EFT: 004200	29436	JULY B 2018 - 2	17043	1807	18.79	2,411
8/01/18	8/22	A94865	EFT: 004200	29436	TEENS JULY 2018 - 1	17043	1807	10.72	2,422
8/01/18	8/22	A94865	EFT: 004195	29436	LT MYS - 3	13025	640032754	74.97	2,497
8/01/18	8/22	A94858	EFT: 004195	29436	LT C.FTC - 4	13025	64031664	97.46	2,595
8/01/18	8/22	A94859	EFT: 004195	29436	LT WES - 4	13025	64107099	88.46	2,683
8/01/18	8/22	A94860	EFT: 004195	29436	LT C.MYS - 4	13025	64107479	80.96	2,764

8/01/18	8/22	A94865	EFT:	004200	29436	JUV MAY 2108	17043	1807	1807	9.54	2,774
8/01/18	8/22	A94865	EFT:	004200	29436	JULY B 2018 - 1	17043	1807	1807	17.96	2,791
8/01/18	8/22	A94865	EFT:	004200	29436	JUV JUL 2018 - 1	17043	1807	1807	10.19	2,802
8/01/18	8/22	A94865	EFT:	004200	29436	JUV SRP PRZ #2 - 1	17043	1807	1807	6.49	2,808
8/01/18	8/22	A94865	EFT:	004200	29436	TEENS JULY 2018 - 1	17043	1807	1807	10.72	2,819
8/01/18	8/22	A94877	EFT:	004206	29436	AYAT - 6	3032	5015082050	5015082050	93.96	2,913
8/01/18	8/22	A94877	EFT:	004206	29436	BTKIDS - 2	3032	5015082051	5015082051	28.88	2,942
8/01/18	8/22	A94879	EFT:	004206	29436	ATAT - 7	3032	5015091817	5015091817	109.90	3,052
8/01/18	8/22	A94880	EFT:	004206	29436	BTKIDS - 1	3032	5015091818	5015091818	109.90	3,162
8/03/18	8/29	A95155	EFT:	004232	29490	LT C.FIC - 4	13025	64200264	64200264	101.96	3,259
8/03/18	8/29	A95156	EFT:	004232	29490	LT C.FIC - 1	13025	64200781	64200781	97.46	3,265
9/01/18	9/20	A96296	EFT:	004348	29663	GRN SO - 1	17043	1808	1808	5.89	3,272
9/01/18	9/20	A96296	EFT:	004348	29663	JUV JULY 2018 - 1	17043	1808	1808	6.86	3,343
9/01/18	9/20	A96302	EFT:	004354	29663	AYAT - 10	3032	5015103622	5015103622	70.43	3,343
9/01/18	9/20	A96328	CHK:	121854	29663	WESTERN SERIES - 2	5347	1807LIB	1807LIB	42.54	3,385
9/01/18	10/04	A96959	CHK:	121945	29785	BOOK THIEF - 1	5347	1807DUVAL	1807DUVAL	10.88	3,396
9/03/18	10/04	A96962	CHK:	121945	29785	WESTERN SERIES - 2	5347	1808LIB	1808LIB	42.54	3,439
=====											
ACCOUNT TOTAL										3,439.00	0.00

81-00-5232 AUDIO VISUALS B E G I N N I N G B A L A N C E 0.

1/03/17	12/06	A84246	CHK:	120131	27698	STREAMING ANIME	5347	1710DUVALL	1710DUVALL	8.65	8
1/03/17	12/06	A84247	CHK:	120131	27698	STREAMING ANIME	5347	1710LIB	1710LIB	6.95	15
1/01/18	1/11	A85607	CHK:	120335	27909	ANIME - TEENS	5347	1712DUVALL	1712DUVALL	8.65	24
1/03/18	2/01	A86210	CHK:	120432	28051	STREAMG ANIME- TEENS	5347	1801DUVALL	1801DUVALL	8.65	32
3/01/18	3/15	A87981	CHK:	120654	28348	NETFLIX - TEENS	5347	1802DUVALL	1802DUVALL	8.65	41
4/01/18	4/06	A88842	CHK:	120775	28472	ANIME - TEENS	5347	1802DUVALL	1802DUVALL	8.65	50
4/01/18	4/06	A88843	CHK:	120775	28472	MEMB REFUND	5347	1802LIB	1802LIB	6.95CR	50
4/03/18	4/26	A89792	CHK:	120905	28640	NETFLIX - TEENS	5347	1803DUVALL	1803DUVALL	8.65	43
5/03/18	5/31	A91244	CHK:	121087	28876	NETFLIX - TEENS	5347	1804DUVALL	1804DUVALL	8.65	51
=====											
ACCOUNT TOTAL										67.50	6.95CR

81-00-5320 EQUIPMENT MAINTENANCE B E G I N N I N G B A L A N C E 0.

81-00-5345 MAINT OF BUILDING B E G I N N I N G B A L A N C E 0.											
0/12/17	10/12	A81943	EFT:	002799	27359	CARD READER	50%	DOWN	1304	371	1,055.00
0/17/17	11/02	A82883	EFT:	002898	27473	CARD READER	BALANCE		1304	371FINAL	1,055.00
=====										2,110.00	0.00
ACCOUNT TOTAL										2,110.00	0.00

POST DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VENDOR	INVENTORY #	AMOUNT	BALANCE
6/03/18	7/10	A92853	CHK: 121384	29115 LOGO DESIGN - FINAL	5347	1805DUVALL	115.00	115
6/03/18	7/10	A92853	CHK: 121384	29115 COLLECTION DEV. SVCS	5347	1805DUVALL	450.00	565
7/01/18	7/19	A93363	EFT: 004054	29190 SRP MAGIC SHOW	25137	0711183	303.00	868
8/01/18	8/22	A94861	CHK: 121654	29436 SRP FINALE - SLIDE	1320	180724SRPFINALE	240.00	1,108
8/01/18	8/22	A94893	CHK: 121661	29436 STUNT JUGGLING	5347	1806LIB	250.00	1,358
8/01/18	8/30	A95245	CHK: 121738	29509 SRP PERFORMANCE	5321	180725SHOW	320.00	1,678
9/01/18	10/04	A96959	CHK: 121945	29785 WEDDING, BOOK SELECT	5347	1807DUVALL	400.00	2,078
				ACCOUNT TOTAL	2,078.00		0.00	

81-00-5517	MEETING ROOM DEPOSIT RETURN	B E G I N N I N G	B A L A N C E	0.
81-00-5601	ADVERTISING	B E G I N N I N G	B A L A N C E	0.

81-00-5605	TRAVEL & TRAINING	B E G I N N I N G	B A L A N C E	0.
81-00-5615	DUES, SUBSCRIPTION & PUBLICATION	B E G I N N I N G	B A L A N C E	0.

81-00-5655	EQUIPMENT RENTAL	B E G I N N I N G	B A L A N C E	0.
000 ERRORS IN THIS REPORT!				

*** REPORT TOTALS ***

BEGINNING BALANCES:	0.00	CREDITS	21,680.60CR
REPORTED ACTIVITY:	20,069.04		31,486.46CR
ENDING BALANCES:	20,069.04		53,167.06CR
TOTAL FUND ENDING BALANCE:			33,098.02CR

*** GRAND TOTALS ***

BEGINNING BALANCES:	0.00	----	CREDITS	----
REPORTED ACTIVITY:	20,069.04		21,680.60CR	
ENDING BALANCES:	20,069.04		31,486.46CR	
GRAND TOTAL ENDING BALANCE:			53,167.06CR	
			33,098.02CR	

---- DEBITS ----

---- CREDITS ----

SELECTION CRITERIA

ISCAL YEAR: Oct-2017 / Sep-2018
 UND: Include: 505
 PERIOD TO USE: Oct-2017 THRU Sep-2018
 TRANSACTIONS: BOTH

ACCOUNT SELECTION

ACCOUNT RANGE: 00-00-3000 THRU 81-00-5655
 DEPARTMENT RANGE: - THRU -
 ACTIVE FUNDS ONLY: NO
 CTIVE ACCOUNT ONLY: NO
 NCLUDE RESTRICTED ACCOUNTS: NO
 IGIT SELECTION: NO

PRINT OPTIONS

MT ACCOUNTS WITH NO ACTIVITY: NO
 PRINT ENCUMBRANCES: NO
 PRINT VENDOR NAME: NO
 PRINT PROJECTS: NO
 PRINT JOURNAL ENTRY NOTES: NO
 PRINT MONTHLY TOTALS: NO
 PRINT GRAND TOTALS: YES
 PRINT: INVOICE #
 AGE BREAK BY: NONE

*** END OF REPORT ***

CHARTER OF THE BASTROP PUBLIC LIBRARY BOARD

1. Authorization

Bastrop City Ordinance No. 2014-10, Article 1.12, Division 2, Sec. 1.12.061 Library Board Created:

There is hereby created a public library board to be known as the Bastrop Public Library Board.

2. Powers and Duties of the Board

a. The members of the Library Board shall serve in an advisory capacity only, shall represent the people of the library area, and shall make recommendations to the City Council and to the staff for the supervision, management, and operation of such library, and shall carry out the directives and policies established by the City Council.

b. The Library Board shall act in such capacity as to allow the public the means to appeal or challenge any library rules, policies, fines, or acquisitions made to the books, magazines, pamphlets, and other types of material that make up the library collection.

c. The Library Board shall be authorized to accept donations, gifts, and bequests from individuals, firms, or companies, other than library related materials, for the general use of the library system. Monetary contributions shall be deposited to the City in a separate general fund Library Board account in accordance with established City policies and procedures and shall be subject to regular City audit and budgetary procedures. All donations made to the library are limited to expenditures made by and for the library in accordance with City Purchasing policies and restrictions.

d. The Library Board shall render, by the Library Director to the City Council, through the City Manager, monthly attendance, minutes, reports, recommendations, and budgetary items for capital improvements and resolutions of the Library Board.

3. Membership of the Board

The Board shall consist of seven members, appointed in accordance with the City Charter, at least six of whom shall be citizens of the City of Bastrop, and one member who may be a resident of Bastrop County who resides within the Bastrop Independent School District, to serve without compensation for a term of three years. Board terms will run from October 1 through September 30. Terms will be staggered with three board positions expiring per year. Library Board members will recruit new and replacement members and make recommendations to the Mayor.

4. Officers of the Board

The officers shall be a Chairman, a Vice-Chairman, a Secretary and any other official, which the Board decides to elect at any time. Unless the term is limited at the time of election, each officer shall serve for one year and may be re-elected for any desired number of terms. Board Officer elections are held annually at the October Board meeting.

5. Meetings of the Board

a. The Board shall meet on the first Monday of each month, except the month of July, and at any time agreed to by the Board, or called upon by the Chairman.

b. "Except as otherwise required by state law, or in circumstances otherwise set forth herein below, a simple majority of the total membership, excluding vacancies, of each advisory body shall constitute a quorum for purposes of convening a meeting, and/or conducting the business of the advisory body." (Excerpted from the City of Bastrop Ordinance 2014-10, Article 102, Sec. 102.002 (c) (4))

6. The Librarian

Bastrop City Ordinance No. 2014-10, Article 1.12, Division 3, Sec. 1.12.091 Office Created:

There is hereby created the office of Library Director, who shall be employed by the Managing Director of Public Works & Leisure Services, and who shall be a person with a master's degree in library and information science, or its equivalent, from an ALA accredited school.

7. Amendments and Rules

The Board shall make recommendations to rules and amendments to the rules of the library operating policies and procedures as the need shall appear. The Board may create, discontinue or amend any part of the Library Board Charter, not otherwise defined by City Ordinance, subject to the approval of its authorizing source, the City Council.

Library Revision: 11/05/18
Library Board approval:
Bastrop City Council approval:

**Bastrop Public Library
Library Board
Annual Open House
2018**

DATE AND TIME:

- December 8, 2018
- 10:00 AM to 4:00 PM

SCHEDULE:

- 10:00 AM to 4:00 PM—Cookies, Treats, and Beverages served
- 10:00 AM to 3:00 PM—Decorating Graham Cracker Houses
- 10:00 AM to 12:00 Noon—Santa and Mrs. Claus
- 10:00 AM to 12:00 Noon—Monica Miller, Harpist
- 1:00 PM to 1:30 PM—Honor Choir
- 1:45 PM to 3:45 PM—Gary & Donna Taylor, Singing Duo

BASTROP PUBLIC LIBRARY CREATION STATION POLICY

Purpose

The Bastrop Public Library has created a Creation Station to provide opportunities to foster curiosity, creativity, imagination, collaboration, and critical thinking skills. Patrons are encouraged to engage with items (i.e. 3D printer, CNC Vinyl Cutter) and one another to create, tinker, and explore.

Safety

- I. Children eight years old or younger must be supervised by a parent or guardian.
- II. No one is allowed in the Creation Station outside of open lab times or programs without library staff approval.
- III. Appropriate safety-wear must be worn when working with certain tools (i.e. goggles, gloves).
- IV. Never work while you are impaired, overly stressed, tired, or otherwise unable to work carefully.
- V. Use equipment in a manner consistent with the proper use of each device. Equipment should not be mishandled or used in a way that can cause damage. Staff have the right to end the use of equipment if deemed necessary.
- VI. Due to the lack of proper ventilation, only PLA (polylactic acid, plant based) filament may be used for 3D printing.
- VII. Alert staff to malfunctioning equipment.
- VIII. Take precautions to prevent avoidable mess or damage in the Creation Station. Avoid wastefulness.
- IX. Always clean up after yourself and keep the work area clean.
- X. Report all injuries to staff immediately.
- XI. Bastrop Public Library's Patron Behavior Policy must be adhered to while in the Makerspace.

Availability

- I. Open Lab Times
 - a. Currently, the library schedules "open lab" times where individuals are invited to play and explore at their own will. Open labs are available to all ages and no direct instruction will occur other than staff assisting patrons with troubleshooting and solving problems.
- II. Programs
 - a. Currently, the library schedules various programs that are more directed and structured than Open Lab times. These are planned for targeted audiences and may or may not require a pre-registration depending on the supplies necessary for the program.

Guidelines

- I. Equipment, tools, materials, and/or supplies are available on a first-come, first-served basis.
- II. Only library computers may be used to connect to the technology and/or equipment.
- III. Creation Station equipment may not leave the library building.
- IV. Restrictions to creations include:

BASTROP PUBLIC LIBRARY CREATION STATION POLICY

- a. Jobs that are too large or complex, dangerous, or violates the patron behavior policy
 - b. Items that are prohibited by local, state, or federal law
 - c. Items that are unsafe, harmful, dangerous, pose an immediate threat to the well-being of others, or is otherwise inappropriate for the library environment (such use may also violate the term and use of the manufacturer)
 - d. Items that violate another's intellectual property rights (i.e. items that are subject to copyright, patent, or trademark protection)
- V. The library does not accept responsibility if a project is destroyed, does not print correctly, does not work, or if any of the patron's personal equipment is damaged or destroyed while using any of the library's equipment.
- VI. Objects unclaimed after seven days may be discarded.

Equipment

- I. 3D printer
 - a. Patrons may submit only one file at a time for printing. Staff will perform the actual print job.
 - b. The library reserves the right to delay or change the printing order of projects depending on how long a project may take to print.
 - c. If the patron's job does not correctly print after three tries, library staff will abort printing.
 - d. The library charges \$0.10 per gram for 3D filament.
- II. CNC vinyl cutter
 - a. Patrons may submit only one file at a time for printing. Staff will perform the actual print job.
 - b. The library reserves the right to delay or change the printing order of projects depending on how long a project may take to print.
 - c. The library charges \$1.00 per linear foot for CNC vinyl used.
- III. iPads and laptops
 - a. Patrons may only use library iPads and laptops for Creation Station activities.
 - b. iPads and laptops are to be returned to the charging port or other location designated by library staff when use is completed.

Creation Station Kits, Materials, Tools, and Supplies

- I. Blocks Rock!
- II. Keva blocks
- III. Strawbees
- IV. K'nex
- V. Legos
- VI. MakeDo kits
- VII. Buddha Boards
- VIII. Spinning puzzle
- IX. Button maker
- X. Die cut
- XI. Perler beads
- XII. Suspend game

BASTROP PUBLIC LIBRARY CREATION STATION POLICY

The Library Director or his or her designee is responsible for administering this policy. The Library Director may refuse a library patron's request to use any equipment at any time. Failure to abide by this policy may result in revocation of the library patron's privileges to use equipment in the Creation Station or attend any Creation Station programs.

Revised: 11/05/18

Library Board Approved:

City Council Approved:

**Bastrop Public Library
Annual Statistics Review
1990-2018**

Fiscal Year	Circulation	%Chg	Collection Size	Hours Open	Staff (FTE)	Library Visits	Budget	County Contrib.	Library Cards Issued City	Library Cards Issued County	% Cards Issued to County Residents	Library Usage City	Library Usage County
17-18	142,956	-2%	53,459	46	9.8	114,567	\$723,459	\$8,500	423	1101	67%	22%	67%
16-17	145,827	-4%	54,322	46	9.8	115,461	\$712,135	\$8,500	434	1447	77%	21%	68%
15-16	152,111	-4%	53,566	46	9.8	106,483	\$685,103	\$8,500	417	1561	79%	20%	71%
14-15	157,666	-3%	52,833	46	9.8	109,459	\$672,584	\$8,500	585	1754	75%	20%	70%
13-14	162,868	-2%	51,713	46	9.8	104,798	\$661,190	\$8,500	601	1952	76%	20%	71%
12-13	165,667	1%	49,888	46	9.8	110,164	\$623,940	\$8,500	504	1892	79%	20%	72%
11-12	163,577	-15%	50,504	46	9.8	116,898	\$600,234	\$8,500	559	1783	76%	22%	70%
10-11	193,529	-6%	52,796	46	9.8	133,676	\$608,853	\$8,500	577	2017	78%	21%	73%
09-10	205,177	6%	48,038	46	8.8	146,491	\$597,626	\$10,000	614	2211	78%	22%	72%
08-09	192,700	12%	45,838	46	8.3	137,555	\$527,980	\$10,000	679	2316	77%	21%	74%
07-08	171,362	10%	43,000	46	8.3	126,162	\$460,387	\$10,000	681	2432	78%	20%	72%
06-07	156,116	36%	38,543	46	8.3	103,905	\$423,331	\$10,000	911	2482	75%	23%	71%
05-06	115,172	-10%	35,326	46	8.3	85,094	\$385,895	\$10,000	714	1842	72%	22%	71%
04-05	128,211	-4%	35,376	46	6.925	109,633	\$330,965	\$10,000	701	1897	70%	20%	71%
03-04	132,986	-2%	34,000	46	6.3	104,069	\$306,507	\$10,000	602	1870	76%	20%	72%
02-03	135,992	-3%	32,000	46	5.9	95,895	\$284,182	\$10,000	518	1552	75%	19%	73%
01-02	140,119	0%	29,434	46	5.5	89,483	\$267,810	\$10,000	565	1630	74%	20%	72%
00-01	140,105	+7%	26,449	46	5.5	79,022	\$237,100	\$5,000	451	1351	75%	20%	70%
99-00	136,158	+15%	23,719	46	5.5	75,921	\$224,185	\$5,000	496	1281	72%	na	na
98-99	118,375	+1%	22,500	39	4.5	105,000	\$180,402	\$5,000	490	1233	72%	na	na
97-98	117,684	-4%	19,632	39	4.5	101,643	\$163,288	\$5,000	361	1316	81%	22%	78%
96-97	122,607	+7%	23,441	39	4.25	100,000	\$153,491	\$0	235	926	80%	na	na
95-96	115,070	+16%	28,000	39	4.25	98,355	\$136,795	\$0	na	na	na	na	na
94-95	96,998	+7%	22,622	39	3.75	na	\$132,824	\$0	na	na	na	na	na
93-94	90,000	+7%	24,150	39	4	na	\$117,885	\$5,000	na	na	na	na	na
93-92	83,941	+21%	19,881	34	4	na	\$116,101	\$0	na	na	na	na	na
91-92	69,093	+37%	18,200	34	3.5	na	na	\$0	na	na	na	na	na
90-91	50,395		17,300	34	3.5	na	\$111,068	\$0	na	na	na	na	na

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS COMPARISON FOR FISCAL YEAR 2017-2018

	2011	2012	2013	2014	2015	2016	2017	2,017
CIRCULATION SERVICES:	2012	2013	2014	2015	2016	2017	2,018	
Adult:								
000-099	440	383	392	319	270	249	191	191
100-199	817	629	727	642	733	658	734	734
200-299	740	727	738	622	496	484	519	519
300-399	2,007	1,699	1,696	1,477	1,277	1,367	1,361	1,361
400-499	211	210	225	227	136	144	124	124
500-599	857	821	886	780	756	702	654	654
600-699	4,642	4,374	4,429	3,799	3,393	3,212	3,670	3,670
700-799	2,291	1,933	1,827	1,528	1,579	1,324	1,185	1,185
800-899	675	611	536	468	493	436	384	384
900-999	1,762	1,561	1,338	1,199	1,280	1,496	1,421	1,421
92-920	1,345	1,054	1,048	1,030	901	1,010	860	860
Adult Audiocassettes	354	63	26	16	8	0	0	0
Adult Book Club Bag	4	5	11	5	13	12	1	1
Adult DVD's	21,325	19,609	20,028	20,855	21,307	18,782	20,458	20,458
Adult Fiction	30,028	30,355	26,878	23,835	22,406	22,221	19,225	19,225
Christian								290
Mystery								1,434
Novels								388
Romance								177
Science Fiction / Fantasy								315
Westerns								6
Adult Fiction CD's	7,925	7,863	8,167	7,862	7,550	6,678	4,991	4,991
Adult Genealogy	-	0	0	0	0	0	0	0
Adult Historical Vertical File	-	0	0	0	0	0	0	0
Adult Large Print	9,630	9,119	9,043	9,204	9,414	8,787	8,278	8,278
Adult Microfilm	-	0	0	0	0	0	0	0
Adult MP3 Book	555	384	295	256	215	138	135	135
Adult Music on CD	1,807	1,595	1,770	1,788	2,319	1,949	1,304	1,304
Adult Nonfiction CD'S	699	691	688	617	634	525	307	307
Adult One Click e-books	1,366	1,185	542	0	0	0	0	0
Adult Overdrive e-book	-	1,898	5,575	8,601	8,851	10,370	12,256	12,256
Adult Pro Col	-	0	3	1	2	0	0	0

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS COMPARISON FOR FISCAL YEAR 2017-2018

	2012	2013	2014	2015	2016	2017	2,018
Adult Reference	3	8	1	0	2	4	1
Adult Reference Desk	-	0	0	0	0	0	0
Adult Spanish DVD's	124	82	96	40	47	48	38
Adult Spanish Fiction	133	214	229	143	153	141	121
Adult Spanish Nonfiction	216	226	208	141	156	230	218
Adult Texana	573	629	406	333	496	384	396
Adult Vertical Files	-	0	0	0	0	0	0
Adult Videocassettes	6,011	3,550	2,103	1,131	762	337	183
Cake Pans	-	0	0	0	0	28	95
Subtotal Adult:	94,778	91,478	89,911	86,919	85,649	81,717	81,720
Juvenile and children's:							
Child Braille Picture Bks.							17
Child Literacy Bags							41
Child Spanish 1st R	186	224	202	325	203	178	146
Child Spanish Easy	1,040	659	651	1,232	1,393	1,158	798
Child Spanish Easy Nonfic	-	145	155	232	47	4	82
Child Storytime box	1	20	70	32	6	5	0
Easy Nonfiction	1,227	1,812	1,816	1,940	2,030	1,766	1,705
Easy Picture Books	17,479	18,628	17,851	17,505	17,867	17,068	17,496
First Readers	4,463	4,642	5,087	5,049	6,168	5,519	5,091
J 000 - J 099	210	172	124	132	163	176	230
J 100 - J199	97	83	77	59	62	42	41
J 200 - J 299	210	170	187	132	151	124	125
J 300 - J 399	507	517	491	407	362	340	352
J 400 - J 499	31	42	42	35	29	44	24
J 500 - J 599	2,336	2,273	2,262	1,922	1,709	1,620	1,581
J 600 - J 699	797	778	779	731	689	612	525
J 700 - J 799	1,927	2,018	2,075	2,175	1,901	1,722	1,669
J 800 - J 899	229	255	253	204	222	230	151
J 900 - J 999	941	1,004	774	929	739	952	717
J 92 - J 920	299	341	358	310	294	268	399
Juvy Audiocassettes	154	53	23	7	8	0	0
Juvy Braille							0
Juvy CD'S	575	570	500	363	486	628	725

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS COMPARISON FOR FISCAL YEAR 2017-2018

	2012	2013	2014	2015	2016	2017	2,018
Juvy DVD	-	5,464	4,981	4,589	4,081	4,194	4,518
Juvy Fiction	12,329	12,168	12,805	11,420	11,260	12,252	11,363
Juvy Graphic Novels	2,745	2,859	3,109	2,767	2,558	2,730	2,984
Juvy Oversize	50	86	129	124	112	110	85
Juvy Reference	2	2	0	3	0	0	0
Juvy Spanish Fiction	63	38	72	59	108	292	192
Juvy Spanish Nonfiction	188	216	158	239	369	421	262
Subtotal Juv. & children's	48,086	55,239	55,031	52,922	53,017	52,455	51,319
Young Adult:							
Young Adult CD's	170	148	105	19	0	0	0
Young Adult Fiction	6,862	5,887	5,494	4,243	3,803	3,337	3,087
Young Adult Graphic Novels	3,509	3,879	3,944	5,921	4,105	3,496	2,904
Young Adult Nonfiction	45						
Subtotal Young Adult	10,586	9,914	9,438	10,164	7,908	6,833	5,991
Other:							
Paperbacks	8,065	8,775	8,084	7,131	5,169	4,351	3,271
Magazines	296	261	299	511	368	471	655
Subtotal Other	8,361	9,036	8,383	7,642	5,537	4,822	3,926
Grand Total All	161,811	165,667	162,763	157,647	152,111	145,827	142,956
OTHER SERVICES:							
Total Online Bastrop							
Advertiser Searches							
Computer Usage:							
ADA							487
Adult		19,346	17,987	18,543	17,301	13,723	10,480
Children		6,390	5,148	5,227	4,343	3,557	2,497

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS COMPARISON FOR FISCAL YEAR 2017-2018

	2012	2013	2014	2015	2016	2017	2,018
Computer Class		459	84	101	42	0	0
Reference--Local History							252
Teen		4,075	3,240	3,801	3,705	2,989	1,184
Wireless		7,356	13,563	20,342	23,711	23,041	25,132
Total Computer Usage	33,056	37,626	40,022	48,014	49,102	43,310	40,032
Gifts and Memorials:	\$3,326.83	\$7,618.98	\$2,027.39	\$1,630.54	\$4,282.98	\$16,061.98	\$26,775.00
Items Processed:							
Items Cataloged:							
Apollo	1,702	1,424	1,211	1,291	1,170	1,030	955
Baker & Taylor	319	326	360	295	305	322	289
Brodart	16	0	0	0	50	0	0
Cat Express--OCLC	239	183	196	399	264	163	213
Ingram	1,196	857	1,216	1,252	1,382	1,057	1,520
Original	755	721	548	825	1,505	1,215	736
Recorded Books	96	76	83	75	111	95	105
Total items cataloged	4,323	3,587	3,614	4,137	4,787	3,882	3,818
Total items withdrawn	6,010	7,494	3,088	3,521	6,597	4,921	7,106
Total items lost	39	485	74	87	123	52	241
Interlibrary Loan:							
Borrowed	413	565	186	192	130	133	157
Loaned		27	27	44	43	43	34
Total Transactions	413	592	213	236	173	176	191
New Library Patrons:							
City	559	504	601	585	417	434	423
County	1,783	1,892	1,952	1,754	1,561	1,447	1,101
Nonresidents							129
Total Patrons added	2,342	2,396	2,553	2,339	1,978	1,881	1,653
Patron Usage:							
County	70.000%	72%	71%	70%	71%	68%	67%

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS COMPARISON FOR FISCAL YEAR 2017-2018

	2012	2013	2014	2015	2016	2017	2018
City	20,000%	20%	20%	20%	20%	21%	22%
Faculty	3,000%	3%	3%	3%	3%	5%	4%
Other	5,000%	5%	6%	7%	6%	6%	6%
Proctored Tests Given:	-	53	48	39	22	15	30
Programming:							
Children's programs	8,674	7,178	8,047	7,383	9,491	9,360	7,306
Outreach programs	2,070	4,576	2,795	1,000	295	3,206	2,799
Teen programs	751	609	703	1,392	1,312	1,352	545
Teens Outreach							1,775
Adult programs	1,067	798	280	293	650	431	31
Special Events							1,024
Makerspace Programs							153
Total Programming	12,562	13,161	11,825	10,068	11,748	14,349	13,633
Number of Programs	-	0	0	0	0	267	338
Reference Assistance:							
Directional Questions	3,340	2,996	6,333	7,305	8,247	6,843	5,009
Microfilm assistance	60	17	1	0	0	2	0
Reference Questions	8,437	9,614	11,628	13,341	13,288	13,009	4,482
Telephone Reference	3,546	3,579	3,546	3,499	3,665	3,438	1,619
Computer Assistance							11,464
Ereader Assistance							93
Total Reference	15,383	16,206	21,508	24,145	25,200	23,292	22,667
Reservations:							
Pressley Meeting Room	885	545	510	529	493	473	465
Maynard Board Room		373	266	210	248	309	283
Study Booths	2,247	2,619	2,891	3,074	2,807	2,716	2,591
Total Reservations	3,132	3,537	3,667	3,813	3,548	3,498	3,339
Visitor Count:	116,898	110,164	104,798	109,459	106,483	115,461	114,567

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS COMPARISON FOR FISCAL YEAR 2017-2018

	2012	2013	2014	2015	2016	2017	2018
Volunteer Hours:							
Regular volunteers	2,524	2,230.25	2,332.25	2,354.15	1,663.50	1,875.10	1,136.25
Friends volunteers	1,241	924.25	1,019.00	1,156.25	864.25	868.25	1,436.50
Teen Volunteers							288.53
Total Volunteer Hours	3,766	3,154.50	3,351.25	3,510.40	2,527.75	2,743.35	2,861.28
Website Hits:	25,094	25,968	28,438	34,247	31,844	27,613	29,275
Ereader assistance	0	0	117	158	232	154	93
Reserve-a-librarian	0	0	0	0	0	37	17
Facebook likes							5,754
FB daily engaged							7,729
FB daily total reached							95,327
Weebly page views							3,270
Weebly unique users							1,404
Teen Instagram Followers							509