

AGENDA
LIBRARY BOARD
Monday, February 5, 2018
6:00 PM

The Bastrop Public Library Board will meet in a meeting on Monday,
February 5, 2018 at 6:00 PM at the Bastrop Public Library,
1100 Church Street, Bastrop, TX., 78602

- **Call to order**
- **Review and Approval of Minutes for January Meeting**
- **Announcements—Cindy Heath (Friends Book Nook manager) was involved in a serious automobile accident**
- **Citizen Comments**
- **Librarian's report—discussion and possible action**
- **Friends of the Library Report**
 - Discussed upcoming book and plant sale scheduled for March 23rd and 24th
 - Rob Bigsby (Treasurer) is exploring the feasibility of accepting credit card payments
 - Friends scholarship applications must be submitted by February 16th
 - Received a report from Library Director concerning the opening of the City's new emergency shelter
 - Discussed the creation of a Friends website
 - Presented a \$10,240.00 donation to the library
- **Old business**
 - Brick pavers and tiles update—no bricks or tiles were sold in January—discussion and possible action
 - Mobile Makerspace—cabinet is about 98% complete—next program is scheduled for Saturday, February 17th —discussion and possible action
 - Update—15 Ton A/C unit—waiting on Mark's A/C to schedule installation of unit 1—funds have been found to pay for the other 15 Ton A/C unit (Unit 2) that needs replacing. We will go out on bid for Unit 2 this month—discussion and possible action
 - Update—New computers were installed at the beginning of January—staff is working with the IT Department on a few remaining issues—discussion and possible actions
 - Update--patrons continue to be frustrated and complain about not being able to leave messages on the library's telephones—after the old system was replaced (late last Spring) patrons have not had the option to leave a message to renew their material over the telephone—discussion and possible action
 - Update—emergency shelter—Mickey DuVall, Bonnie Pierson, and other staff members continue to work on procedures to open, manage, close, and maintain the new emergency shelter—staff are compiling a list of supplies and equipment needed to open the shelter—Library Director is researching pricing and will order appliances soon—shelter building is on schedule to be completed by the end of February—discussion and possible action
 - Update—Director ordered four new laptops for the MakerSpace Program—discussion and possible action
- **New Business**
 - Staff has reconfigured the reference area to house the new MakerSpace—discussion and possible action
 - 2018 Library Board meeting calendar—discussion and possible action

- Joint meeting with the Bastrop City Council scheduled for Thursday, February 15th at 7:30 P.M. at City Hall—discussion and possible action
- Are there any items Board members would like to include on next month's agenda—discussion and possible action

CERTIFICATION

I, Ann Franklin, City Secretary, certify that the above notice was posted on the bulletin board of the

Bastrop City Hall, 1311 Chestnut, on January 31, 2018 at 11:00 a.m..

Ann Franklin

Ann Franklin, City Secretary

**Bastrop Public Library
Librarian's Report
February 5, 2018**

1. Library Statistics for the month of December. Circulation statistics are down 3% compared to December 2016; gate count is up 2% compared to December 2016; programming is down 58% compared to December 2016; Internet usage is down 3% compared to December 2016; reference requests are down 13% compared to December 2016, and meeting room reservations are up 5% compared to December 2016.
2. In the month of January 175 children and adults attended story time.
3. In the month of January, the Chess Club met twice and a monthly total of thirteen children, teens, and adults enjoyed playing chess.
4. In the month of December, students from the Calvary Episcopal School after school program visited the library three times.
5. On Monday, January 1, the library closed for the New Year's Day holiday.
6. On Wednesday, January 3, Mickey DuVall attended a supervisor's meeting at City Hall.
7. On Thursday, January 4, Jesse Miga and Andres Rosales, with the assistance of Cary Kittrell, started installing 21 new computers.
8. Thursday, January 4, Mickey DuVall attended a work shop, "Council Agenda: The How and the Why" presented by City Manager, Lynda Humble.
9. On Thursday, January 4, Bethany Dietrich hosted a "Free Video Game Play" teen event. Ten teens participated and played video games.
10. On Monday, January 8, Mickey DuVall and Cary Kittrell participated in a #MyBastrop flash mob on the old iron bridge.
11. On Tuesday, January 9, Mickey DuVall attended an emergency management meeting at City Hall.
12. On Tuesday, January 9, Mickey DuVall attended a monthly Friends of the Bastrop Public Library meeting.
13. On Tuesday, January 9, Bethany Dietrich presented a tween program. Twelve tweens participated in the program.
14. On Wednesday, January 10, library staff met and discussed the new emergency shelter.
15. On Wednesday, January 10, Mickey DuVall met with Cookie Adkins and Bonnie Pierson to discuss the library's new Library Associate—Communications position.
16. On Thursday, January 11, Bonnie Pierson was filmed by the media department discussing library programming.
17. On Thursday, January 11, Bethany Dietrich presented a "Marshmallows for Mad Scientist" teen program. Nine teens participated in the program.
18. On Thursday, January 11, Bonnie Pierson hosted Homeschool students. Fifteen students attended the program.
19. On Friday, January 12, Mickey DuVall attended a supervisor's meeting at City Hall.
20. On Monday, January 15, the library closed for the Martin Luther King, Jr. holiday.
21. On Tuesday, January 16, the library closed due to icy weather conditions.
22. On Tuesday, January 16, Mickey DuVall participated in a webinar called "Turing Tumble."

23. On Wednesday, January 17, there was a two-hour delay opening City offices due to bad weather.
24. On Thursday, January 18, Bethany Dietrich presented a “Sarcasm at the Movies” teen program. Twelve teens participated in the program.
25. On Friday, January 19, Mickey DuVall gave a MakerSpace 3D printer orientation.
26. On Saturday, January 20, Mickey DuVall presented a MakerSpace program. Seven children and adults attended the program.
27. On Monday, January 22, Mickey DuVall presented a MakerSpace Program. Eleven children and adults attended the program.
28. On Tuesday, January 23, Bonnie Pierson presented a Stories and Crafts program. Six children participated in the program.
29. On Wednesday, January 24, library staff attended a mandatory staff meeting at City Hall.
30. On Thursday, January 25, Bethany Dietrich presented an “Escape Room” teen program. Thirteen teens participated in the program.
31. On Friday, January 26, Mickey DuVall attended a supervisor’s meeting at City Hall.
32. On Monday, January 29, Mickey DuVall, Bonnie Pierson, and Cary Kittrell participated in a watch party / pep rally to show support for #MyBastrop.
33. On Tuesday, January 30, Mickey DuVall met with David Juarez (Public Works Superintendent) concerning purchasing appliances and supplies for the new emergency shelter.

Respectfully submitted: Mickey DuVall, Library Director

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2017-2018

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
CIRCULATION SERVICES:													
Adult:													
000-099	18	30	8										56
100-199	38	74	45										157
200-299	40	47	29										116
300-399	85	131	89										305
400-499	13	13	14										40
500-599	65	57	47										169
600-699	260	265	207										732
700-799	118	92	78										288
800-899	27	39	18										84
900-999	139	124	96										359
92-920	56	85	74										215
Adult Book Club Bag	0	0	0										0
Adult DVD's	1,692	1,713	1,611										5,016
Adult Fiction	1,770	1,701	1,649										5,120
Adult Fiction CD's	531	482	450										1,463
Adult Genealogy	0	0	0										0
Adult Historical File	0	0	0										0
Adult Large Print	658	618	590										1,866
Adult Microfilm	0	0	0										0
Adult MP3 Book	23	15	16										54
Adult Music on CD	150	147	161										458
Adult Nonfiction CD'S	0	31	37										68
Adult Overdrive e-book	961	916	815										2,692
Adult Pro Col	0	0	0										0
Adult Reference	0	0	0										0
Adult Reference Desk	0	0	0										0
Adult Spanish DVD's	5	2	2										9
Adult Spanish Fiction	12	11	14										37
Adult Spanish Nonfictio	8	12	11										31
Adult Texana	16	26	29										71
Adult Videocassettes	33	25	5										63
Cake Pans	7	5	12										24
Subtotal Adult:	6,725	6,661	6,107	0	19,493								

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2017-2018

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
Juvenile and children's:													
Child Braille Picture Bks	4	2	2										
Child Spanish 1st R	11	27	7										45
Child Spanish Easy	104	73	39										216
Child Spanish Easy NF	1	4	12										17
Child Storytime box	0	0	0										0
Easy Nonfiction	138	133	100										371
Easy Picture Books	1,511	1,444	1,058										4,013
First Readers	474	430	290										1,194
J 000 - J 099	20	21	6										47
J 100 - J199	5	3	4										12
J 200 - J 299	8	8	7										23
J 300 - J 399	44	30	16										90
J 400 - J 499	2	0	0										2
J 500 - J 599	150	91	55										296
J 600 - J 699	69	38	19										126
J 700 - J 799	139	107	75										321
J 800 - J 899	12	11	5										28
J 900 - J 999	101	81	42										224
J 92 - J 920	31	34	9										74
Juvy Braille	0	0	0										0
Juvy CD'S	85	59	30										174
Juvy DVD	414	354	335										1,103
Juvy Fiction	1,054	869	631										2,554
Juvy Graphic Novels	196	226	180										602
Juvy Oversize	6	10	3										19
Juvy Reference	0	0	0										0
Juvy Spanish Fiction	11	8	9										28
Juvy Spanish Nonfiction	33	16	8										57
Subtotal Juv. & child.	4,623	4,079	2,942	0	11,644								
Young Adult:													
Young Adult Fiction	228	253	229										710
YA Graphic Novels	264	279	319										862

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2017-2018

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
Subtotal Young Adult	492	532	548	0	0	0	0	0	0	0	0	0	1,572
Other:													
Magazines	52	52	69										173
Paperbacks	231	267	289										787
Subtotal Other	283	319	358	0	960								
Grand Total All	12,123	11,591	9,955	0	33,669								
OTHER SERVICES:													
Total Online Bastrop Advertiser Searches	4,780	3,850	3,774										12,404
Computer Usage:													
Adult	1,133	932	898										2,963
Children	224	333	210										767
Teen	171	159	181										511
Wireless	1,890	1,900	2,024										5,814
Total Comp. Usage	3,418	3,324	3,313	0	10,055								
Gifts and Memorials:	\$500.00	\$0.00	#####										\$2,280.00
Items Processed:													
Items Cataloged:													
Apollo	100	25	209										334
Baker & Taylor	41	34	25										100
Brodart	0	0	0										0
Cat Express--OCLC	18	6	39										63
Ingram	154	0	84										238

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2017-2018

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
Original	20	43	73										136
Recorded Books	11	17	4										32
Total items cataloged	344	125	434	0	903								
Total items withdrawn	355	354	275										984
Total items lost	14	3	0										17
Interlibrary Loan:													
Borrowed	5	17	11										33
Loaned	2	5	1										8
Total Transactions	7	22	12	0	41								
New Library Patrons:													
City	22	27	24										73
County	101	74	63										238
Non-residents			9										
Total Patrons added	123	101	96	0	320								
Patron Usage:													
County	71%	68%	66%										
City	19%	20%	23%										
Faculty	4%	6%	5%										
Other	6%	6%	6%										
Proctored Tests Giver													
	3	2	3										8
Programming:													
Children's programs	409	459	694										1,562
Outreach programs	1,268	0	0										1,268
Teen programs	67	44	41										152
Adult programs	0	0	0										0
Total Programming	1,744	503	735										2,982
Number of Programs	26	35	26										87

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2017-2018

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
Reference Assistance:													
Directional Questions	492	418	392										1,302
Microfilm assistance	0	0	0										0
Reference Questions	379	305	255										939
Telephone Reference	204	159	136										499
Computer Assistance	658	777	698										2,133
Ereader Assistance	10	11	2										23
Total Reference	1,743	1,670	1,483	0	4,896								
				0									
Reservations:													
Pressley Meeting Room	44	40	41										125
Maynard Board Room	27	30	27										84
Study Booths	224	229	183										636
Total Reservations	295	299	251	0	845								
Visitor Count:	9,959	8,608	9,005										27,572
Volunteer Hours:													
Regular volunteers	73.25	69.50	87.25										230.00
Friends volunteers	107.50	104.00	88.00										299.50
Total Volunteer Hours	180.75	173.50	175.25	0.00	529.50								
Website Hits:	2,048	1,904	1,796										5,748
Reserve-A-Librarian	7	0	3										10

**BASTROP PUBLIC LIBRARY BOARD
2018 LIBRARY BOARD MEETING CALENDAR**

<u>Meeting Date</u>	<u>Agenda Sent to CS</u>	<u>Agenda Posted</u>	<u>Packet Sent to Board and CS</u>	<u>Minutes Adopted</u>	<u>Minutes Sent to CS</u>
February 5th, 6 p.m.	January 31st	January 31st	January 31st	March 5th	March 6th
March 5th, 6 p.m.	February 28th	February 28th	February 28th	April 2nd	April 3
April 2nd, 6 p.m.	March 28th	March 28th	March 28th	May 7th	May 8th
May 7th, 6 p.m.	May 2nd	May 2nd	May 2nd	June 4th	June 5th
June 4th, 6 p.m.	May 30th	May 30th	May 30th	August 6th	August 7th
NO REGULAR JULY MEETING DUE TO JULY 4TH HOLIDAY AND SUMMER READING PROGRAM					
August 6th, 6p.m.	August 1st	August 1st	August 1st	September 3rd	September 4th
September 3rd, 6 p.m.	August 29th	August 29th	August 29th	October 1st	October 2nd
October 1st	September 26th	September 26	September 26	November 5th	November 6th
November 5th, 6 p.m.	October 31st	October 31st	October 31st	December 3rd	December 4th
December 3rd, 6 p.m.	November 28th	November 28th	November 28th	January 7th	January 8th

00-00-3000 UNASSIGNED FUND BALANCE B E G I N N I N G B A L A N C E 0.

00-00-3200 RESTRICTED FUND BALANCE B E G I N N I N G B A L A N C E 21,680.

00-00-4400 INTEREST B E G I N N I N G B A L A N C E 0.

POST DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/JE #	AMOUNT	BALANCE
0/31/17	11/08	B28380		03690 CD INT EARNED		JE# 013946	8.10CR	8
0/31/17	11/08	B28381		03691 Mthly Interest Alloc		JE# 013947	3.80CR	11
0/31/17	11/08	B28398		03694 TEXPOOL MTHLY INT ALLOC		JE# 013951	1.75CR	13
0/31/17	11/14	B28476		03712 Mthly Interest Alloc		JE# 014005	0.83CR	14
1/01/17	12/06	B28643		03752 MBS CD INT EARNED		JE# 014102	5.19CR	19
1/30/17	12/04	B28630		03746 CD INT EARNED		JE# 014091	20.98CR	40
1/30/17	12/06	B28644		03753 MBS CD INT EARNED		JE# 014103	2.42CR	43
1/30/17	12/06	B28648		03754 Mthly Interest Alloc		JE# 014104	3.26CR	46
1/30/17	12/12	B28713		03763 TEXPOOL MTHLY INT ALLOC		JE# 014137	1.63CR	47
1/30/17	12/18	B28733		03766 Mthly Interest Alloc		JE# 014140	4.79CR	52
2/31/17	1/04	B28806		03778 Mthly Interest Alloc		JE# 014157	4.80CR	57
2/31/17	1/09	B28864		03789 MBS CD INT EARNED		JE# 014190	0.28CR	57
2/31/17	1/10	B28871		03792 TEXPOOL MTHLY INT ALLOC		JE# 014196	1.75CR	59
2/31/17	1/10	B28873		03794 Mthly Interest Alloc		JE# 014198	0.84CR	60
2/31/17	1/10	B28875		03795 CD INT EARNED		JE# 014200	6.33CR	66
				ACCOUNT TOTAL		CR:	66.75CR	66

00-00-4504 LIBRARY DONATIONS B E G I N N I N G B A L A N C E 0.

POST DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/JE #	AMOUNT	BALANCE
0/02/17	11/02	C28354		31953 LIBRARY DEPOSIT			10.61CR	10
0/02/17	11/02	C28354		31953 LIBRARY DEPOSIT			2.88CR	13
0/05/17	10/05	C28191		31833 LIBRARY DEPOSIT			15.83CR	29
0/05/17	10/10	B28219		03663 LIBRARY DEPOSIT		JE# 013879	15.83	13
0/10/17	11/02	C28355		31954 LIBRARY DEPOSIT			8.10CR	21
0/10/17	11/02	C28355		31954 LIBRARY DEPOSIT			5.86CR	27
0/18/17	11/02	C28356		31955 LIBRARY DEPOSIT			2.77CR	30
0/18/17	11/02	C28356		31955 LIBRARY DEPOSIT			523.87CR	554
0/23/17	11/02	C28357		31956 LIBRARY DEPOSIT			1.88CR	555
0/23/17	11/02	C28357		31956 LIBRARY DEPOSIT			24.57CR	580
0/30/17	11/02	C28358		31957 LIBRARY DEPOSIT			2.05CR	582
0/30/17	11/02	C28358		31957 LIBRARY DEPOSIT			10.53CR	593
1/07/17	11/07	C28376		31976 LIBRARY DEPOSIT			7.51CR	600
1/07/17	11/07	C28376		31976 LIBRARY DEPOSIT			5.46CR	606
1/13/17	11/13	C28434		31996 LIBRARY DEPOSIT			2.63CR	608
1/13/17	11/13	C28434		31996 LIBRARY DEPOSIT			9.06CR	617

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/JE #	AMOUNT	BALANCE	
1/20/17	11/20	C28520	RCPT 00990200	32042	LIBRARY DEPOSIT			9.47CR	627	
1/20/17	11/20	C28520	RCPT 00990201	32042	LIBRARY DEPOSIT			12.71CR	639	
1/27/17	12/04	C28628	RCPT 00991098	32105	LIBRARY DEPOSIT			5.80CR	645	
1/27/17	12/04	C28628	RCPT 00991099	32105	LIBRARY DEPOSIT			2.50CR	648	
1/28/17	12/04	C28634	RCPT 00991110	32111	LIBRARY DEPOSIT			0.10CR	648	
1/28/17	12/04	C28634	RCPT 00991111	32111	LIBRARY DEPOSIT			2.70CR	651	
2/04/17	12/04	C28637	RCPT 00991112	32110	LIBRARY DEPOSIT			1.92CR	652	
2/04/17	12/04	C28637	RCPT 00991113	32110	LIBRARY DEPOSIT			8.54CR	661	
2/12/17	12/18	C28731	RCPT 00993578	32183	LIBRARY DEPOSIT			1.87CR	663	
2/12/17	12/18	C28731	RCPT 00993579	32183	LIBRARY DEPOSIT			18.93CR	682	
2/18/17	12/18	C28732	RCPT 00993580	32184	LIBRARY DEPOSIT			3.96CR	686	
2/18/17	12/18	C28732	RCPT 00993581	32239	LIBRARY DEPOSIT			5.32CR	691	
2/28/17	12/29	C28785	RCPT 00994624	32239	LIBRARY DEPOSIT			1,952.79CR	2,644	
2/29/17	1/02	C28792	RCPT 00994837	32246	LIBRARY DEPOSIT			5.97CR	2,650	
2/29/17	1/02	C28792	RCPT 00994838	32246	LIBRARY DEPOSIT			1.72CR	2,653	
1/02/18	1/02	C28793	RCPT 00994840	32247	LIBRARY DEPOSIT			4.20CR	2,659	
1/02/18	1/02	C28793	RCPT 00994843	32280	LIBRARY DEPOSIT			0.41CR	2,660	
1/08/18	1/08	C28850	RCPT 00995456	32280	LIBRARY DEPOSIT			6.30CR	2,666	
1/08/18	1/08	C28850	RCPT 00995458	32280	LIBRARY DEPOSIT			6.52CR	2,672	
1/17/18	1/17	C28889	RCPT 00997514	32319	LIBRARY DEPOSIT			5.77CR	2,678	
1/17/18	1/17	C28889	RCPT 00997517	32319	LIBRARY DEPOSIT			10,246.58CR	12,925	
1/22/18	1/22	C28922	RCPT 00998160	32343	LIBRARY DEPOSIT			4.21CR	12,929	
1/22/18	1/22	C28922	RCPT 00998161	32343	LIBRARY DEPOSIT			5.45CR	12,934	
1/29/18	1/29	C28956	RCPT 00998749	32377	LIBRARY DEPOSIT			7.31CR	12,942	
1/29/18	1/29	C28956	RCPT 00998750	32377	LIBRARY DEPOSIT			8.57CR	12,950	
=====						ACCTOUNT TOTAL	DB:	15.83	CR:	12,966.59CR

00-00-4505 LIBRARY BUILDING FUND DONATION B E G I N N I N G B A L A N C E 0.

00-00-4506 GRANT PROCEEDS B E G I N N I N G B A L A N C E 0.

00-00-4536 MISCELLANEOUS B E G I N N I N G B A L A N C E 0.

00-00-4560 MEETING ROOM DEPOSIT B E G I N N I N G B A L A N C E 0.

00-00-4709 TRANS IN - DESIGNATED FUND B E G I N N I N G B A L A N C E 0.

81-00-5101 OPERATION SALARIES B E G I N N I N G B A L A N C E 0.

81-00-5117 OVERTIME B E G I N N I N G B A L A N C E 0.

81-00-5150 SOCIAL SECURITY B E G I N N I N G B A L A N C E 0.

81-00-5201 SUPPLIES B E G I N N I N G B A L A N C E 0.

1/03/17	12/06	A84246	CHK: 120131	27698	HINGES/SCREWS 3D CAB	5347	1710DUVALL	23.86	23
1/03/17	12/06	A84246	CHK: 120131	27698	POWER/COOLING 3D CAB	5347	1710DUVALL	64.31	88
1/03/17	12/06	A84246	CHK: 120131	27698	BAFF BACKUP/SRG PROT	5347	1710DUVALL	74.24	162
1/03/17	12/06	A84246	CHK: 120131	27698	STAFF DEV- PASTRIES	5347	1710DUVALL	35.46	197
1/03/17	12/06	A84246	CHK: 120131	27698	STAFF DEV-PMT - LUNCH	5347	1710DUVALL	86.49	284
1/03/17	12/06	A84248	CHK: 120131	27698	FALL DECORATIONS	5347	1710LITB	362.23	646
1/03/17	12/06	A84248	CHK: 120131	27698	TAILGATER REFUND	5347	1710PIERSON	128.82CR	517
1/13/17	12/06	A84211	EFT: 003051	27698	1000 RAFFLE TICKETS	13028	103620	38.65	556
1/17/17	12/06	A84212	EFT: 003051	27698	REPRINT RFFL TICKETS	13028	103677	38.65	595
1/01/18	1/18	A85807	CHK: 120391	27946	STYLUS PENS - 500	35230	121117-E	928.20	1,523
1/01/18	1/11	A85607	CHK: 120355	27909	MKRSPC CAB WINDOWS	5347	1711DUVALL	152.00	1,675
1/01/18	1/11	A85608	CHK: 120355	27909	CANDY CANES - 1000	5347	1711LITB	54.60	1,729
1/01/18	1/11	A85608	CHK: 120355	27909	BUTTERMINTS - 2 BX	5347	1711LITB	262.89	1,992
1/01/18	1/11	A85608	CHK: 120355	27909	PARTS/ACC - 3D PRNTG	5347	1711LITB	94.85	2,087
1/01/18	1/11	A85608	CHK: 120355	27909	NAPS, SHRBT - OPEN HS	5347	1711LITB	45.92	2,133
1/01/18	1/11	A85608	CHK: 120355	27909	BVG/SUPPL - OPEN HS	5347	1711LITB	183.97	2,317
					ACCOUNT TOTAL		DB:	2,446.32	
							CR:	128.82CR	

81-00-5203 POSTAGE B E G I N N I N G B A L A N C E 0.

81-00-5206 OFFICE EQUIPMENT B E G I N N I N G B A L A N C E 0.

81-00-5210 SMALL EQUIPMENT B E G I N N I N G B A L A N C E 0.

81-00-5231 BOOKS B E G I N N I N G B A L A N C E 0.

81-00-5232 AUDIO VISUALS B E G I N N I N G B A L A N C E 0.

1/03/17 12/06 A84246 CHK: 120131 27698 STREAMING ANIME 5347 1710DUVALL 8.65
 1/03/17 12/06 A84247 CHK: 120131 27698 STREAMING ANIME 5347 1710LIB 6.95
 1/01/18 1/11 A85607 CHK: 120355 27909 ANIME - TEENS 5347 1711DUVALL 8.65
 ===== ACCOUNT TOTAL DB: 24.25 CR: 0.00

81-00-5320 EQUIPMENT MAINTENANCE B E G I N N I N G B A L A N C E 0.

81-00-5345 MAINT OF BUILDING B E G I N N I N G B A L A N C E 0.
 0/12/17 10/12 A81943 EFT: 002799 27359 CARD READER 50% DOWN 1304 371 1,055.00
 0/17/17 11/02 A82883 EFT: 002898 27473 CARD READER BALANCE 1304 371FINAL 1,055.00
 ===== ACCOUNT TOTAL DB: 2,110.00 CR: 0.00

81-00-5401 COMMUNICATIONS B E G I N N I N G B A L A N C E 0.

81-00-5505 PROFESSIONAL SERVICES B E G I N N I N G B A L A N C E 0.

81-00-5517 MEETING ROOM DEPOSIT RETURN B E G I N N I N G B A L A N C E 0.

81-00-5601 ADVERTISING B E G I N N I N G B A L A N C E 0.

81-00-5605 TRAVEL & TRAINING B E G I N N I N G B A L A N C E 0.

81-00-5615 DUES, SUBSCRIPTION & PUBLICATION B E G I N N I N G B A L A N C E 0.

81-00-5655 EQUIPMENT RENTAL
 B E G I N N I N G B A L A N C E 0.

81-00-5679 BAD DEBTS
 B E G I N N I N G B A L A N C E 0.

81-00-5699 MISCELLANEOUS
 B E G I N N I N G B A L A N C E 0.

81-00-6012 OFFICE EQUIPMENT
 B E G I N N I N G B A L A N C E 0.

81-00-6021 LIBRARY EXPANSION FURNITURE
 B E G I N N I N G B A L A N C E 0.

81-00-8001 TRANSFER OUT-GENERAL FD 101
 B E G I N N I N G B A L A N C E 0.

000 ERRORS IN THIS REPORT!
 ** REPORT TOTALS **
 BEGINNING BALANCES: 0.00 DEBITS --- CREDITS ---
 REPORTED ACTIVITY: 4,596.40
 ENDING BALANCES: 4,596.40
 TOTAL FUND ENDING BALANCE: 30,246.36CR

*** GRAND TOTALS ***

BEGINNING BALANCES:	----	DEBITS	----	CREDITS	----
REPORTED ACTIVITY:		0.00		21,680.60CR	
ENDING BALANCES:		4,596.40		13,162.16CR	
GRAND TOTAL ENDING BALANCE:		4,596.40		34,842.76CR	
				30,246.36CR	

SELECTION CRITERIA

ISCAL YEAR: Oct-2017 / Sep-2018
 UNID: Include: 505
 PERIOD TO USE: Oct-2017 THRU Sep-2018
 TRANSACTIONS: BOTH

ACCOUNT SELECTION

ACCOUNT RANGE: 00-00-3000 THRU 81-00-8001
 DEPARTMENT RANGE: - THRU -
 CTIVE FUNDS ONLY: NO
 CTIVE ACCOUNT ONLY: NO
 NCLUDE RESTRICTED ACCOUNTS: NO
 IGIT SELECTION:

RINT OPTIONS

MIT ACCOUNTS WITH NO ACTIVITY: NO
 RINT ENCUMBRANCES: NO
 RINT VENDOR NAME: NO
 RINT PROJECTS: NO
 RINT JOURNAL ENTRY NOTES: NO
 RINT MONTHLY TOTALS: NO
 RINT GRAND TOTALS: NO
 RINT: INVOICE # YES
 AGE BREAK BY: NONE

*** END OF REPORT ***