

Bastrop Art in Public Places Meeting

AGENDA

Bastrop City Hall
City Council Chambers
1311 Chestnut Street
Bastrop, TX 78602
(512) 332-8800



April 4, 2018, at 6:00 P.M.

Bastrop Art in Public Places Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800, or write to 1311 Chestnut Street, Bastrop, TX 78602, or call Relay Texas through a T.D.D. (Telecommunication Device for the Deaf) at 1-800-735-2989 at least 48 hours in advance of the meeting.

1. **CALL TO ORDER**

2. **STAFF AND BOARD UPDATES**
 - 2A. CULTURAL ARTS MASTER PLAN- ED SKARNULIS
 - 2AI. INTRODUCE LYNN OSGOOD WITH GO COLLOBORATIVE
 - 2B. SCULPTURE CALL-DIANA YENS
 - 2C. 2-D ART CALL & RECEPTION- ANNE BECK
 - 2D. DISCUSS STAIRCASE PROJECT- ANNE BECK
 - 2E. REVIEW FY 18 BUDGET REQUESTS AND CURRENT BUDGET

3. **CONSENT AGENDA**
 - 3A. Consideration, discussion, and possible action to approve Minutes from March 7, 2018, meeting.

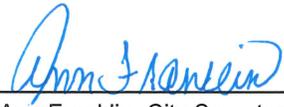
4. **ITEMS FOR INDIVIDUAL CONSIDERATION & DISCUSSION**
 - 4A. Consider recommendations to fill vacant BAIPP position(s) if any.
 - 4B. Consider action to consider postponement of filling vacant positions until after Master Plan is completed if no recommendations are made.
 - 4C. Discussion and possible action on FY 19 Budget Requests

5. Announcements by Board Members on items not for consideration, discussion or possible action.

6. Next Board Meeting Wednesday, May 2nd, 2018 at 6 p.m.

7. **ADJOURNMENT**

I, the undersigned authority, do hereby certify that this Notice of Meeting is posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenience that is readily accessible to the public, as well as to the City's website, www.cityofbastrop.org. Said Notice was posted on the following date and time: March 22, 2018, 1:00 p.m. and will remain posted for at least two hours after said meeting has convened.



Ann Franklin, City Secretary



BOARD REPORT

MEETING DATE: April 4, 2018

AGENDA ITEM:

TITLE: 2D Art Needs

STAFF REPRESENTATIVE: Anne Beck

BACKGROUND/HISTORY: April 21, 2018 City Hall from 10:15- 2:00

POLICY EXPLANATION: 30 artists bringing their work for local jury to judge down to 16

FUNDING SOURCE: budget I have not heard back from caterers yet

RECOMMENDATION:

1. Three folks to set up at 10:15 and check in 30 artists. Same three assist judges in Chamber from 11:15 to 1:15
2. One person to give 2017 art back at 11:00 and 1:30
3. One person to put on numbers as art is brought into chamber to be judged.
4. All to carry art into back storage room at City Hall and take down tables and chairs.

I need your volunteer name right away in case I have to find others from list of judges.

ATTACHMENTS: supplies

1. Card table ? 2 folding tables Anne and Andrea
2. Name tags for 60—Anne
3. Sticky pad to number pictures in chamber Anne
4. Clip boards 5 Anne has one. City? Others?
5. Pencils and Markers-----Anne
6. 30 Medallion brochures from Visitor Center-----Anne
7. 6 judging sheets for jury of three Anne
8. List of names of people picking up 2017 Anne
9. Three copies of personal sheets describing art for jury Anne

REQUESTED

BASTROP ART IN PUBLIC PLACES

FY2018 DRAFT BUDGET

PROJECT	Proposed Budget
A. SHORT TERM PROJECTS	
1. Sculpture project for 12 sculptures	
Installation costs paid to artist @\$300 per sculpture	\$3600
Costs of pads and installation	\$3000
Identification Plaques, 10x5 Etched Bronze@\$200 each	\$3500
Prize money (1250/1000/750/8@400)	\$6600
Ribbons and Certificates	\$500
<u>Audio guide system additions</u>	<u>\$1000</u>
TOTAL	\$18,200
2. Transformer mural project for up to 5 transformers	
Paint and supplies @\$400 each	\$2000
Artist commissions @\$500 each	\$2500
<u>Award</u>	<u>\$1000</u>
TOTAL	\$5500
3. Cultural Heritage Trail Project	
Continue development of project	\$42,000
4. Celebration of Art Reception and Award Ceremony	\$2000
5. Children's Art Hunt Projects	
<u>Print art scavenger hunt and Toads in Town pages for children</u>	
TOTAL	\$1000
6. Yarn Bomb Project	
<u>Materials for fiber artists to utilize yarn in artistic expressions</u>	
TOTAL	\$3000
7. 2-D Public Art Project	
6 Cash Awards (1000/750/500/3@200)	2850
<u>Installation</u>	<u>2000</u>
TOTAL	\$4850
8. NEW PROJECT DEVELOPMENT	\$20,000
Develop and issue calls for new projects such as Fisherman Park Stairs Project	
B. ADVERTISING AND MARKETTING	
Photography services for publications/ads	\$1500
New BAIPP.org website development	\$2500
Website and social media services (Includes Hosting and URL)	\$7500

Art Brochure of Projects, 2500	\$5000
TOTAL	\$16,500
C. SUPPLIES AND POSTAGE	\$500
D. LONG TERM PROJECT	\$20,000
Maintain in Reserve Fund to be used on larger future projects (Total reserves at end of FY2017=\$80,000)	
E. PUBLIC ART ACQUISITON	\$55,000
F. MAINTENANCE/CONTINGENCY	\$1500
For maintenance of public art or for unexpected items not under other areas	
G. INSURANCE DEDUCTIBLE/REPAIRS	\$2500
Available in case of vandalism or damage to artwork	
TOTAL AMOUNT REQUESTED FROM BAIPP	\$192,550

APPROVED FY 18 BUDGET

FUND	504 ART IN PUBLIC PLACES	REQUESTED	
ACCOUNT #	ACCOUNT NAME	BUDGET	
504-00-00-5201	SUPPLIES	500	
504-00-00-5203	POSTAGE		
504-00-00-5222	EQUIPMENT	0	
504-00-00-5236	ART PURCHASES	55,000	
504-00-00-5540	INSURANCE	2,500	
504-00-00-5561	CONTRACTED SERVICES	96,550	
	Sculpture Project (12)	18,200	
	Transformer Project (5)	5,500	
	Cultural Heritage Trail Project	42,000	
	Art Celebration and Awards	2,000	
	Children's Art Hunt Project	1,000	
	Yarn Bomb Project	3,000	
	2-D Public Art Project	4,850	
	New Project Development	20,000	
	Long Term Project set aside	0	20,000
504-00-00-5601	ADVERTISING	16,500	
504-00-00-5900	CONTINGENCY	1,500	
504-00-00-6000	CAPITAL OUTLAY	0	
	EXPENDITURES	172,550	20,000
	TOTAL	192,550	

MINUTES



Bastrop Art In Public Places Board Meeting Wednesday, March 7, 2018, 6:00 pm



Bastrop City Hall Council Chambers
1311 Chestnut Street • Bastrop, Texas 78602

1. Meeting was called to order at 6:00 p.m. by Chair, Matt Hart.
2. Confirmation of a quorum of Board members present.

Place #	Board Members	Present X	Absent X
8	ALBERS, Jo	X	
9	BECK, Anne	X	
2	VACANT		
3	HART, Matt	X	
4	HASCHKE, Andrea	X	
1	OUTLAW, Marlene	X	
7	VACANT		
6	SKARNULIS, Ed	X	
5	YENS, Diana	X	

Sarah O’Brien, BAIPP Staff, and Katie Allcorn, Sticks Creative, also attended.

3. Guest Presentations: Katie showed the BAIPP website and demonstrated its features. Anne suggested more pictures with people in them and Katie said she’d do that.
4. Citizen Comments: There were no citizen comments.
5. Staff, Board, and Committee Reports:
 - a. Diana reported that there have been 11 submissions for the sculpture call. She said there are 7 existing pads on which sculptures can be located. She plans to email people whose names have been given to her to see if they’re interested in being jurors.
 - b. Matt recommended that the engineering survey ;of the bridge needs to be updated to assure the integrity of the structure before expending resources on the bridge lighting project. Sarah

will work with Matt and others to prepare a Request for Proposal (RFP) to select a firm that will inspect the bridge, analyze and test the steel, etc. In addition the bridge needs re-painting.

- c. Anne reported that she is putting all of her 2-D art information in a 2018 folder which will be available for BAIPP members to access. She expects 30+ submissions and plans to have the artists deliver them to City Hall between 11a.m. and 1:30 on April 21st. Marlene volunteered to help and suggested that perhaps Busy Bee could cater a light lunch. If so, she said the Event Coordinator at the Art Center would be the person to contact.
- d. At last month's discussion of the "Tree of Life" project BAIPP voted to provide support to Gabby Foytik and her family's efforts. Jo Albers has agreed to be the contact person for this effort. She suggested that a template for submissions be created which could be sent out to our various contacts.
- e. The Annual Artists Reception is tentatively scheduled for June. It was suggested it be held at the Art Center. While last year's reception using the Library was nicely done the Art Center can accommodate a larger audience and has facilities to serve food and drinks. Jo will be the lead person on this project with Andrea and Anne (and other Board members) helping as well.
- f. Anne expressed the view that the Board should come up with a new project, e.g., painting the stairs in Fisherman's Park. It was agreed that members should give it some thought and discuss it next month.
- g. Ed submitted the recommendation of the Master Plan sub-committee....Go Collaborative. He explained the process followed, how the various organizations' applications were reviewed and finalists interviewed. Marlene moved approval of the recommendation and Andrea seconded. The vote was unanimous to send it forward to the City Manager and the City Council.

6. Minutes of the February 7, 2018 meeting were reviewed and approved.

7. In order to widen the number of candidates available to fill the vacancies on the Board, members were encouraged to recruit individuals between now and April and get them to submit applications (on the City website).

Sarah will be away from the office the week of the 26th so she asked that reports be submitted by Wednesday the 21st of March for inclusion in the April packet.

Respectfully Submitted,
Ed Skarnulis

March 7, 2018

DATE: _____

Board Secretary