

# Bastrop Art in Public Places Meeting

## AGENDA

Bastrop City Hall  
City Council Chambers  
1311 Chestnut Street  
Bastrop, TX 78602  
(512) 332-8800



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March 7th, 2018, at 6:00 P.M.

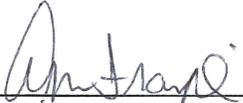
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*Bastrop Art in Public Places Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800, or write to 1311 Chestnut Street, Bastrop, TX 78602, or call Relay Texas through a T.D.D. (Telecommunication Device for the Deaf) at 1-800-735-2989 at least 48 hours in advance of the meeting.*

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1. **CALL TO ORDER**
  2. **ROLL CALL AND CONFIRMATION OF A QUORUM OF BAIPP BOARD MEMBERS PRESENT**
  3. **STAFF AND BOARD UPDATES**
    - A. WEBSITE DEMO- STICKS CREATIVE
    - B. SCULPTURE CALL
    - C. BRIDGE LIGHTING- DISCUSS PAINTING & REPAIR
    - D. 2-D ART CALL & RECEPTION
    - E. APPOINT WORKING COMMITTEE FOR TREE OF LIFE PROJECT
    - F. DISCUSS ARTISTS RECEPTION
    - G. DISCUSS POTENTIAL NEW PROJECT IDEAS
  5. **CONSENT AGENDA**
    - 5A. Consideration, discussion, and possible action to approve Minutes from February 7<sup>th</sup> meeting.
    - 5B. Consideration, discussion and possible action to approve BAIPP Calendar.
  6. **ITEMS FOR INDIVIDUAL CONSIDERATION & DISCUSSION**
    - 6A. Hear report from Master Plan Committee Chair, Ed Skarnulis and consider approving selection of firm to present to City Council
    - 6B. Consider recommendations to fill vacant BAIPP positions to be presented to Mayor Schroeder.
    - 6C. Consideration and action if necessary on 2018 Sculpture Call.
  7. Announcements by Board Members on items not for consideration, discussion or possible action
  8. Next Board Meeting Wednesday, April 4th, 2017 at 6 p.m.  
(note agenda items will be due Monday, March 19<sup>th</sup> due to Sarah's Schedule)
  9. **ADJOURNMENT**
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I, the undersigned authority, do hereby certify that this Notice of Meeting is posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenience that is readily accessible to the public, as well as to the City's website, [www.cityofbastrop.org](http://www.cityofbastrop.org). Said Notice was posted on the following date and time: Thursday, March 1, 2018, at 11:00 a.m. and will remain posted for at least two hours after said meeting has convened.

  
\_\_\_\_\_  
Ann Franklin, City Secretary

# MINUTES



## Bastrop Art In Public Places Board Meeting Wednesday, February 7, 2018, 6:00 pm



Bastrop City Hall Council Chambers  
1311 Chestnut Street • Bastrop, Texas 78602

1. Meeting was called to order at 6:00 p.m. by Chair, Matt Hart. All future meetings will be scheduled for 6 p.m. start time.
2. Roll call and confirmation of a quorum of Board members present.

Place #	Board Members	Present X	Absent X
8	ALBERS, Jo	X	
9	BECK, Anne	X	
2	VACANT		
3	HART, Matt	X	
4	HASCHKE, Andrea	X	
1	OUTLAW, Marlene	X	
7	VACANT		
6	SKARNULIS, Ed	X	
5	YENS, Diana	X	

Also attending were Sarah O'Brien, BAIPP Staff; Clint Howard, Deep in the Heart Art Foundry; and Gabby Foytik, The Living and Giving Tree Project

3. Guest Presentations: Clint Howard clarified that he owns the Toads sculptures and the designs of those. Anne and Jo supported that view. Clint has said he plans to create miniatures of those sculptures to be displayed and sold. It was suggested that they might be available at the Historical Museum and Art Center. Gabby Foytik gave members a description of The Living and Giving Tree project she and her family are wanting to create in memory of her Mother and others who have been affected by cancer. There was consensus that it's a worthwhile pursuit and, although it wouldn't be eligible for Hotel Occupancy Tax (HOT) funds, Jo moved and Marlene seconded that BAIPP could assist

in the effort by issuing a call for contributions. Ed suggested perhaps making this a privately-funded beginning of the Cultural Heritage Trail in Bob Bryant Park.

4. Citizen Comments: There were no citizen comments.
5. Staff, Board, and Committee Reports:
  - a. Jo reported that our media person, Katy, is in the process of updating the BAIPP website. Anne suggested that perhaps Katy could create an artist response to call form that could be filled out online. Jo said she would look into it.
  - b. Diana said the sculpture call has been submitted.
  - c. Anne discussed issues related to making the 2-D art submissions a more manageable judging process than in the past. The transformer art call will be re-scheduled for next year.
  - d. Lynette Philpot submitted her resignation from the Board, resulting in a total of two vacancies. Members were encouraged to submit names of people who might be considered and Sarah confirmed that the openings would be posted on the City information centers.
  - e. The only expenditures to date have been payment of \$584.10 for a storage unit housing transformer paint supplies, \$7.10 for postage, and \$2,824 for Sticks Creative (web & social media maintenance)
  - f. Bridge Lighting was discussed by Matt, suggesting that we need a number to decide whether to go forward. Sarah has said she'll issue an RFP when it's ready for distribution.
6. Minutes of the January 3, 2018 meeting were approved.
7. The Cultural Arts Master Plan Request for Proposal Committee was approved. They will meet February 20<sup>th</sup> at City Hall to score and consider recommending a firm to BAIPP and the City Council.

**Ed Skarnulis**

**February 7, 2018**

**DATE:**

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**Board Secretary**



# BOARD REPORT

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**MEETING DATE:** March 7<sup>th</sup>, 2018

**AGENDA ITEM:** Sculpture project

**TITLE:** Sculpture call to artists update

**BAIPP REPRESENTATIVE:** Diana Yens

**BACKGROUND/HISTORY:** BAIPP is planning to continue to manage and organize the ongoing annual program of outdoor visual arts exposition ("Sculpture Project") for the city with the goal of increasing tourism by changing, adding and sustaining sculpture pieces to continue to support Bastrop as a destination for art and art appreciation.

**POLICY EXPLANATION:** Reviewing sculpture submissions and next procedure.

**FUNDING SOURCE:** Funds have been allocated from the BAIPP budget as directed by the city of Bastrop for installation (fee to artist) and awards based on judging to occur for selection and after installation.

**RECOMMENDATION:** At this time, we have 7 sculptures that are due to be removed in May. We will have 7 concrete pads available to have art placed. The sculptures due to be removed are: "Paths We Choose"; "Paradise 7/35"; "Toad Frog"; "Flight" (no pad); "Rings of Contrition"; "Alter Ego"; "The school". Six of these sculptures are currently on pads, there is one empty pad on city property and one sculpture that is to be removed is not on a pad. The remaining sculptures from last year were purchased as part of the permanent collection of the City of Bastrop. Discussion should ensure about moving current sculptures or maintaining them in their current location. Suggestion is that we select 7 sculptures to place at the concrete pads that will become available. Plan to review submissions that have been received and decide on jury to evaluate.

**ATTACHMENTS:** none



2/7/18  
HAC

**CITY OF BASTROP**

City Secretary's Office  
1311 Chestnut Street  
Bastrop, Texas 78602  
(512) 332-8800  
http://www.cityofbastrop.org

**Application for  
City Board/Commission/Committee  
Please Print or Type Clearly.**

New Appointment:

Request for Re-Appointment:

SECTION A: APPLICANT INFORMATION			
Last Name	Cunningham	First	Donna
		Middle	Lea
Street Address	798 S. Old Potato Rd.		
Mailing Address			
Apt/Unit #	City	State	ZIP Code
	Paige	TX	78659
Phone	E-mail Address		
(512) 308-2018	donna@donnale.com		
Date Available	I have lived in Bastrop	years.	Place of Employment
2.15.18	12		Donna's by Design
Have you filed an application here before?	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	If so, when?
Have you ever been convicted of a crime?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	If so, when? 17 yrs. ago Class C Misdemeanor Deferred Adjudication
Do you reside within the City Limits of Bastrop?	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	Currently Employed YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
<p><i>Note: Various boards, commissions and committees of the City either allow for or require appointments of persons who reside in the County, the City's Extra Territorial Jurisdiction, and/or the Bastrop Independent School District. For more information on this, please refer to the Articles of Incorporation or By Laws of the entities of interest. The City Secretary is able to assist in obtaining copies of the By-Laws, upon request.</i></p>			

SECTION B: REFERENCES	
Please list three professional references.	
Full Name	Relationship
Debbie Denny	Co-Worker
Company	Phone
Debbie Denny Media Solutions	(512) 844-3930
Full Name	Relationship
Naseem Khonsari Mainani	Friend
Company	Phone
Lost Pines Art Bazaar	(512) 832-5177
Full Name	Relationship
Bonnie Coffey	Friend
Company	Phone
Bonnie Coffey & Associates	(512) 983-6481

SECTION C: ADDITIONAL INFORMATION	
Do you currently serve on any other boards, commissions, or committees? Please list any below:	
I am the chair for First Friday Art Walk.	
What qualifies you to serve on the board(s) you are applying for?	I have worked with non-profits for over 30 years. I have served on the board of the following organizations: Society for Creative Anachronism (state level), Jordan-Bachman Pioneer Farms, Bastrop
Why do you want to serve on the board(s) you are applying for?	Fine Arts Guild.
I have seen the good work that BAIPP has done, and I understand that there is a need for people to serve. - I firmly believe in serving my community.	

**SECTION D: BOARDS/COMMISSIONS/COMMITTEES**

Please indicate the Boards, Commissions or Committees you are interested in serving. List choice by numerical order. Example: 1 first choice, 2 is second choice.

Bastrop Parks Board	Bastrop Economic Development Corporation	Bastrop Housing Authority
Planning and Zoning Commission	Board of Adjustment	Construction Standards Board of Adjustments
Main Street Advisory Board	Fairview Cemetery Advisory Board	Art in Public Places Board
Hunters Crossing Local Government Corporation Board	Ethics Commission Board	
Bastrop Library Board ( <input type="checkbox"/> City Resident / <input type="checkbox"/> BISD Area Resident)	Other:	

Historic Landmark Commission

\*Please indicate which position(s) you are qualified to serve under.

Architect, Planner, Designer

Licensed Real Estate Professional

Own Commercial Historic Structure/Property

Own Residential Historic Structure/Property

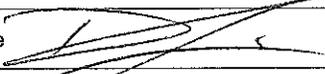
General Resident of City of Bastrop

Planning and Zoning Member

Bastrop County Historic Society Member

**DISCLAIMER AND SIGNATURE**

- It is understood and agreed upon that any misrepresentation by me on this application will be sufficient cause for cancellation of this application and/or separation from the board/commission/committee.
- I give the City of Bastrop the right to investigate all references and to secure additional information about me, if related. I hereby release from liability the City of Bastrop and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.
- This application is kept on active file at the City Secretary's Office for 1 year. At the conclusion of this time, if I have not heard from the City Secretary and still wish to be considered for a board/commission/committee, it will be necessary to fill out a new application.
- I understand that just as I am free to resign at any time, the City of Bastrop reserves the right to terminate my status as member at any time, with or without cause and without prior notice. I understand that no representative of the City of Bastrop has the authority to make any assurances to the contrary.
- I understand it is the City of Bastrop's policy not to refuse to hire a qualified individual with a disability because of this person's need for an accommodation that would be required by the ADA.
- I agree to participate and complete any required training the city deems necessary, such as Open Meetings Act training, as a condition of my board service, and I agree to submit a copy of completion documentation on file with the City Secretary.
- If selected, I agree to adhere to the City of Bastrop's Ethics Ordinance and to represent the City's business ethically at all times.

Signature  Date 2-6-18

**WRITTEN NOTICE**

A copy of the appropriate Potential Conflict of Interest Disclosure Form must be attached. A complete application with original signature must be submitted by mail or in person to:

City of Bastrop, TX  
City Secretary's Office  
1311 Chestnut Street  
Bastrop, Texas 78602

**OFFICE USE ONLY**

Date Application Received:	2-7-18	Application Received by:	Heather Ambrose
Position Appointed:		Date Appointed:	
Term Starts:		Term Expires:	

POTENTIAL CONFLICT OF INTEREST DISCLOSURE  
BASTROP'S CODE OF ETHICS

**BASTROP ART IN PUBLIC PLACES**

BAIPP members are tasked with assisting the City in the selection, display and maintenance of art in public places, including the acquisition of artwork by purchase, loan, and donation of works of art for public display. (Art includes all types and art media, including art design, photography, video, etc.)

Answer the following questions by checking the boxes and providing additional detailed information as needed.

Yes No

I am, or one of my relatives\* is, an artist who is involved in the production of artwork for sale, exhibition donation and/or display. (Whether public or private.)

Who: Donna Cunningham Relationship: Self

I have, or one of my relatives\* has, offered to sell, loaned, exhibited, or displayed artwork made by me/them in the City of Bastrop, in a public place. (Not a private display or sale.)

Who: \_\_\_\_\_ Relationship: \_\_\_\_\_

When: \_\_\_\_\_ What Artwork: \_\_\_\_\_

I work for or own, or a relative\* works for or owns, a company that designs, produces, and/or sells works of art for public display.

Who: \_\_\_\_\_ Name of Company: \_\_\_\_\_

Position held: \_\_\_\_\_ How long employed: \_\_\_\_\_

\*In some cases, your relatives, whether by blood or marriage, may tie you so closely to contracts, businesses and other organizations that you have a 'conflict of interest' and need to refrain from working on a particular matter or case while serving on a City board or commission. The relatives that generally fall within the City's Ethics Code (and that you need to list on this form above) include your spouse, parents, children, grandparents, grandchildren, uncles/aunts, nieces/nephews, in-laws and cousins.

I have read and understand the statement above.

  
Signature

Donna Cunningham  
Printed Name