

RESOLUTION NO. R-2026-01

A RESOLUTION OF THE CITY OF BASTROP, TEXAS, AMENDING THE MASTER FEE SCHEDULE, GENERAL PROVISIONS-CEMETERY, TO MODIFY THE FEES FOR THE FAIRVIEW CEMETERY COLUMBARIUM NICHES AND FEES ASSOCIATED WITH COLUMBARIUM OPERATIONS, AS ATTACHED IN EXHIBIT A; AUTHORIZING THE EXECUTION OF ALL NECESSARY DOCUMENTS; PROVIDING FOR A REPEALING CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of Bastrop (the "City") is a home-rule municipality located in Bastrop County, Texas, empowered by the State of Texas to control, manage, and oversee the operation of its municipal cemetery, locally known as Fairview Cemetery; and

WHEREAS, the cemetery offers various services to the public at rates established in the Master Fee Schedule; and

WHEREAS, the Fairview Cemetery Advisory Board is the advisory body appointed by the Mayor, and confirmed by City Council, to make recommendations to the City Council concerning policies, rules, regulations, and matters related to the proper operations of the Fairview Cemetery, for the benefit of the Bastrop community; and

WHEREAS, the Fairview Cemetery Advisory Board met on December 3, 2025, to review and corroborate recommended amendments to the Cemetery Fee Schedule; and

WHEREAS, Ordinance No. 2025-16 allows for the adoption of fees to the Master Fee Schedule by resolution; and

WHEREAS, the Bastrop City Council has determined that the changes recommended by the Director of Finance and supported by the Cemetery Board are in the best interest of the City and its citizens and should be adopted.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, THAT:

Section 1. All of the above premises are hereby found to be true and correct legislative and factual findings of the City Council of the City of Bastrop, Texas, and are hereby approved and incorporated into the body of this Resolution as if copied in their entirety.

Section 2. Exhibit A Master Fee Schedule – Cemetery is hereby amended as set forth with underlines being additions and ~~strikethroughs~~ being deletions as reflected in Exhibit A.

Section 3. All orders, ordinances, and resolutions, or parts thereof, which are in

conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

Section 4. Severability: Should any portion or part of this Resolution be held invalid for any reason or unenforceable by a court of competent jurisdiction, the same shall not be construed to affect any other valid portion hereof, but all valid portions hereof shall remain in full force and effect.

Section 5. Effective Date: This Resolution shall take effect immediately from and after its passage.

Section 6. Proper Notice & Meeting: The City Council hereby finds and declares that written notice of the date, hour, place, and subject of the meeting at which this Resolution was adopted was posted and that such meeting was open to the public as required by law at all times during which this Resolution and the subject matter hereof were discussed, considered, and formally acted upon, all as required by the Texas Open Meetings Act, Chapter 551, Texas Government Code, as amended.

DULY RESOLVED & ADOPTED by the City Council of the City of Bastrop, Texas, on this, the 13th day of January 2026.

APPROVED:

by: 
Ishmael Harris, Mayor

ATTEST:


Michael Muscerello, City Secretary



APPROVED AS TO FORM:



City Attorney
Denton Navarro Rocha Bernal & Zech, P.C.

EXHIBIT A

Signs	
Off-Premises Sign (Billboard) Repair	\$452
Repair or reface of existing sign cabinet	\$85
Building Signs (structural): Awning, Band (wall), Blade, Marquis, Outdoor Display Case, Construction Site (plus 5% administration fee)	\$106 plus \$1 per square foot
Building Signs (non-structural): Nameplate, Window (plus 5% administration fee)	\$56 plus \$1 per square foot
Small Freestanding Signs: Yard, Directional	\$60
Large Freestanding Signs: Monument, Pylon, Development Information, Construction Site (plus 5% administration fee)	\$206 plus \$2/ft. of sign height and \$2/sq. ft. of sign area
Banner	\$60
Sidewalk Sign	\$60
Master Sign Plan Review	\$531
Administrative Sign Variance Review	\$1,056
ZBA Sign Variance Review	\$3,681
Work without Permit	100% the fee per sign type

Historic Preservation	
Certificate of Appropriateness	\$58.50
Certificate of Appropriateness - Demolition or Relocation	\$111
Work without Certificate of Appropriateness	\$500 per violation per day

*In accordance with Article 1.14 Professional and Consulting Fees or approved professional agreement

** Based on certified cost estimate provided by engineer of record and approved by the City

CEMETERIES

Description	Amount of fee/Dep
Fairview Cemetery	
Cost of one (1) plot – Resident of the City of Bastrop	\$2,500
Cost of one (1) plot – Non-Resident of the City of Bastrop	\$5,000
Cost of one (1) <u>8X8</u> columbarium niche – Resident of the City of Bastrop	\$1,750
Cost of one (1) <u>8X8</u> columbarium niche – Non-Resident of the City of Bastrop	\$2,000
<u>Cost of one (1) 12X12 columbarium niche – Resident of the City of Bastrop</u>	<u>\$3,300</u>
<u>Cost of one (1) 12X12 columbarium niche – Non-Resident of the City of Bastrop</u>	<u>\$4,000</u>
80% of the fee is deposited into the Operating fund	
20% of the fee is deposited into the Permanent Fund	
Recording Fee	\$30

EXHIBIT A

Permit Fee	\$25
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Burial Open/Close fees	
<u>Opening and closing of columbarium niche</u>	<u>\$200/occurrence</u>
Adult burial	\$1,520
Double depth burial	\$1,820
Infant/cremations burial	\$1,160
Weekend surcharge	\$125
Holiday surcharge	\$600
Disinterment/Re-interment	\$1,450 each
Liners	\$750
Setup fee	\$640
Updated: Ordinance 2025-06 02/25/2025	