

## **RESOLUTION NO. R-2025-51**

**A RESOLUTION OF THE CITY OF BASTROP, TEXAS, AUTHORIZING A AMENDMENT TO THE RULES OF PROCEDURE BY ADDING SECTION 2.16 COUNCIL USE OF LEGAL SERVICES ; AUTHORIZING EXECUTION OF ALL NECESSARY DOCUMENTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS,** the City of Bastrop, Texas (“City”) is a Home-Rule City acting under its Charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Texas Local Government Code; and

**WHEREAS,** the City Council has a goal of transparency as it relates to budget and legal expenses; and

**WHEREAS,** the Council has a goal to set spending limits amongst the members of the Council in an attempt to increase transparency and collaboration; and

**WHEREAS,** the Council has a duty to ensure public funds are spent in a responsible manner; and

**WHEREAS,** the City Council finds that it is necessary and proper to enact this Resolution.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, THAT:**

**Section 1.** All of the above premises are hereby found to be true and correct legislative and factual findings of the City Council of the City of Bastrop, Texas, and are hereby approved and incorporated into the body of this Resolution as if copied in their entirety.

**Section 2.** The City Council authorizes the amendment to the Rules of Procedure as shown in Exhibit A

**Section 3.** Should any portion or part of this Resolution be held for any reason invalid or unenforceable by a court of competent jurisdiction, the same shall not be construed to affect any other valid portion hereof, but all valid portions hereof shall remain in full force and effect.


**Section 4.** This Resolution shall be in full force and effect from and after its passage.

**Section 5.** The City Council hereby finds and declares that written notice of the date, hour, place, and subject of the meeting at which this Resolution was adopted was posted and that such meeting was open to the public as


required by law at all times during which this Resolution and the subject matter hereof were discussed, considered, and formally acted upon, all as required by the Texas Open Meetings Act, Chapter 551, Texas Government Code, as amended.

**DULY RESOLVED & ADOPTED** by the City Council of the City of Bastrop, Texas, on this, the 25th day of February, 2025.

**THE CITY OF BASTROP, TEXAS:**

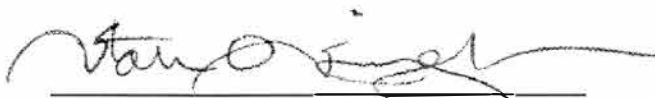
  
\_\_\_\_\_  
John Kirkland, Mayor Pro-Tem

**ATTEST:**

  
\_\_\_\_\_  
City Secretary  
Victoria Beneik, Assistant City Secretary



**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
City Attorney

## Attachment A

2.16 Council Use of Legal Services The Council shall have a personal identification number, PIN, assigned each fiscal year that corresponds to a fixed dollar amount, determined by Council at each budget appropriation, that shall be used when the services of the City Attorney are sought. If funds are expended prior to the end of the budget period, the Council Member shall request an agenda item before the entire council to seek additional funds.

# Rules of Procedure for the City Council and Boards & Commissions of the City of Bastrop, Texas



**Adopted: August 23, 2005**

**Revised: October 10, 2017**

**July 24, 2018**

**July 9, 2019**

**September 8, 2020**

**July 27, 2021**

**August 23, 2022**

**September 10, 2024**

**September 17, 2024**

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the Presiding Officer conducts the meeting, it is common courtesy for the chair to take a less active role than other members of the Council in debates and discussions. This practice in no way precludes the presiding officer from participating in the meeting fully and freely.

The presiding officer of boards and commissions shall be the person selected by the board or commission as the chair, co-chair, or vice chair. If these persons are not in attendance, the board or commission shall choose a temporary presiding officer from among the members in attendance.

### **2.13 Minutes of Meetings.**

The City Secretary shall keep minutes of all proceedings of the City Council, and they shall be open to public inspection in accordance with the laws of the State of Texas. Staff Liaisons will take minutes of proceedings of the various Boards & Commissions and provide them to the City Secretary as Records Custodian.

### **2.14 Suspension and Amendment of Rules.**

Any provisions of these rules not governed by federal, or state law or the City Charter may be temporarily suspended by a supermajority vote (see Article 3.7 of these rules) of the City Council. Any provisions of these rules may be amended by majority vote if such amendment is appropriately posted on an agenda of a regular meeting of the City Council and receives approval of the majority of the City Council at such meeting.

### **2.15 Rules for the Press and Media.**

The use of media equipment, such as lights, cameras, and/or microphones must be coordinated with the City Manager prior to the meeting to ensure that the equipment does not disturb or otherwise conflict with or disrupt the meeting or the Council's activities.

### **2.16 Council Use of Legal Services**

The Council shall have a personal identification number, PIN, assigned each fiscal year that corresponds to a fixed dollar amount, determined by Council at each budget appropriation, that shall be used when the services of the City Attorney are sought. If funds are expended prior to the end of the budget period, the Council Member shall request an agenda item before the entire council to seek additional funds.

## **ARTICLE 3.**

### **PARLIAMENTARY PROCEDURE**

#### **3.1 Purpose.**

The purpose of these rules of parliamentary procedure is to establish orderly conduct of the meetings. Simple rules lead to a wider understanding and participation. Complex rules create two classes: (1) those who understand the rules, and (2) those who do not fully understand, and those who do not fully participate. The ultimate purpose of these rules of parliamentary procedure is to encourage and facilitate decision-making by the City Council. In a democracy, the majority opinion carries the day.

These rules enable the majority to express their opinion and fashion a result while permitting the