

Cultural Arts Commission Meeting Agenda
Bastrop City Hall City Council Chambers
1311 Chestnut Street
Bastrop, TX 78602
(512) 332-8800



May 3, 2022

Regular Meeting at 10:00 A.M.

Bastrop Cultural Arts Commission meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800, or write to 1311 Chestnut Street, Bastrop, TX 78602, or call Relay Texas through a T.D.D. (Telecommunication Device for the Deaf) at 1-800-735-2989 at least 48 hours in advance of the meeting.

1. CALL TO ORDER

2. CITIZEN COMMENTS

At this time, three (3) minute comments will be taken from the audience on any topic. To address the Board/Commission, please submit a fully completed request card to the Board/Commission Secretary prior to the meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Board/Commission cannot discuss issues raised or make any decision at this time. Issues may be referred to City Staff for research and possible future action.

To address the Board/Commission concerning any item on the agenda, please submit a fully completed request card to the Board/Commission Secretary prior to the meeting.

3. REPORTS

3A. Commission Member Reports

4. PRESENTATIONS

4A. Branding Subcommittee Report

5. WORKSHOP

5A. The Gathering – Recap

5B. Mini Grant Program

5C. Website, Social Media and Other Communications

5D. Fiscal Year 2023 Budget

5E. Texas Commission on the Arts Accreditation

6. ITEMS FOR INDIVIDUAL CONSIDERATION

6A. Consider action to approve meeting minutes from the April 5th, 2022 meeting.

7. UPDATES

7A. Discuss board positions and terms.

7B. Consider requests for future agenda items.

8. ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting is posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenience that is readily accessible to the public, as well as to the City's website, www.cityofbastrop.org. Said Notice was posted on the following date and time: Thursday, April 28, 2022 at 5:00 p.m. and will remain posted for at least two hours after said meeting has convened.


Victoria Psencik, Deputy City Secretary

MINUTES OF BASTROP CULTURAL ARRS COMMISSION

April 5th, 2022

City Hall, Bastrop, Texas

The Bastrop Cultural Arts Commission met in a regular meeting on Tuesday, April 5, 2022 at 10:00 a.m. at Bastrop City Hall located at 1311 Chestnut Street, Bastrop, Texas. Individuals present were Kaye Sapikas, Maria Montoya Stayton, Michael Jones, Chico Portillo, Nicole DeGuzman, Rebecca Gleason, and Candice Butts.

1. **CALL TO ORDER:** 10:05 a.m. and with quorum in attendance, Maria called the meeting to order.

2. **CITIZENS COMMENTS:** None

3. REPORTS

3a. Michael reported on the new owners at Spiderwood Studio, which is fully booked and looking to expand. He recommended the Commission approach them for a table at the Gathering.

3b. Kaye reported the Lost Pines Art Center was hosting a conference April 29th and 30th. She also reported that the Youth Summit will be held at the Convention Center on April 19th.

3c. Rebecca reported that Youth Career Day would be on April 20th at the Convention Center.

3d. Nicole reported on weekly walking tours at 11am on Saturday in Downtown Bastrop.

3e. Candice reported on Easter in the Park on April 2nd as well as Table on Main on May 1st. She also encouraged the Commission to sign up for the Community Engagement Newsletter and share the link.

3f. Maria reported on the Main Event's First Friday Art walk.

4. **PRESENTATIONS:** None

5. WORKSHOPS

5a. The Gathering:

Gathering-April 27th from 6:00-8:00. Maria reviewed the goals of the events. Kaye suggested creating a cheat sheet informational page for participants about the organizations participating at the event. Rebecca recommended adding the African American Cultural Arts to the list of perspective vendors and gave a contact for the group. Kaye will get a final count of vendors on April 15th to relay to Kathy Danielson at the Convention Center. Michael asked about text on the Convention Center message board during the week of the event, and he also suggested creating

an adhesive flier to put at the Art Institute. Maria to contact the Art Institute about messaging the event.

Overview of the event. Guest will receive a lanyard, name tag, art-affiliated sticker, and passport upon arrival. Guest will visit a minimum of 5 table to receive stickers to be eligible for the prize drawing. Prizes discussed are as follows: potential glass blowing session, opera house tickets, film alley tickets, farm street opry tickets, and Museum behind the scenes tour. Kaye will discuss mini grants and Ashton with Visit Bastrop will discuss Extranet. Michael will thank everyone for attending and announce prize winners. Nicole will give final thoughts and answer questions. Rebecca will get quotes for food and Maria will handle beverages. Nicole suggested creating a special hashtag (#artsbastrop) for the event so the Commission can view photos.

5b. Mini Grants

Need to review the community standards based on feedback from the Mayor during the workplan presentation at Council.

6. ITEMS FOR INDIVIDUAL CONSIDERATION:

6a. Kay motioned to approve the minutes from January 4, 2022 and March 1, 2022 and Michael seconded.

6b. Discussion and possible action to amend mini grant review criteria was pushed to the May meeting.

7. **MEETING ADJOURNED:** Nicole made a motion to adjourn and Chico seconded. Meeting adjourned at 11:37 am.

APPROVED:

Insert name and title of signer

ATTEST:

Insert name of person attesting