

Cultural Arts Commission
Council Chambers
1311 Chestnut Street
Bastrop, TX 78602
(512) 332-8800



AGENDA – January 4th, 2022 at 10:00 A.M.

Bastrop Cultural Arts Commission meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800, or write to 1311 Chestnut Street, Bastrop, TX 78602, or call Relay Texas through a T.D.D. (Telecommunication Device for the Deaf) at 1-800-735-2989 at least 48 hours in advance of the meeting.

1. CALL TO ORDER

2. CITIZEN COMMENTS

At this time, three (3) minute comments will be taken from the audience on any topic. To address the Board/Commission, please submit a fully completed request card to the Board/Commission Secretary prior to the meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Board/Commission cannot discuss issues raised or make any decision at this time. Issues may be referred to City Staff for research and possible future action.

To address the Board/Commission concerning any item on the agenda, please submit a fully completed request card to the Board/Commission Secretary prior to the meeting.

3. REPORTS

3A. Commission Member Reports

4. PRESENTATIONS

4A. Branding Subcommittee Report

5. WORKSHOP

5A. Year One Workplan

6. ITEMS FOR INDIVIDUAL CONSIDERATION

- 6A. Consider action to approve meeting minutes from the November 16, 2021, special meeting.
- 6B. Discussion and possible action to adopt a year one work plan.
- 6C. Discussion and possible action of Mini Grant Review Criteria.

7. UPDATES

- 7A. Consider requests for future agenda items.

8. ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting is posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenience that is readily accessible to the public, as well as to the City's website, www.cityofbastrop.org. Said Notice was posted on the following date and time: Wednesday, December 29, 2021, at 11:00 a.m. and will remain posted for at least two hours after said meeting has convened.



Victoria Psencik, Deputy City Secretary

CULTURAL ARTS COMMISSION MINUTES

November 16, 2021, Special Meeting

City Hall, Bastrop, Texas

The Bastrop Cultural Arts Commission met in a Regular Meeting on Tuesday October 5, 2011 at 10:00 a.m. at Bastrop City Hall located at 1311 Chestnut Street, Bastrop, Texas. Members present were Maria Montoya Stayton, Lisa Holcomb, Louis "Chico" Portillo, Dock Jackson. Staff Liaison Rebecca Gleason and Candice Butts were present.

1. **Call To Order:** At 10:00 am and with quorum in attendance, Maria called the meeting to order.
2. **Citizen Comments:** None
3. **Reports:** None
4. **Presentations:** None
5. **Worshops:**
 - 3a. Issuing CAC grants eligibility and evaluation: Dick presented and brought forward the proposal. Events must support tourism since supported by Hot funds. \$12,000 to implement cultural arts program. This would be for small programs/events and might have the same obligations as Visit Bastrop grant program. Any organization, nonprofit or entity can apply for grant. *See Bastrop Cultural Arts Commission 2022 "Mini Grants" Draft Proposal 2a. Chico stated that organizations should have to show documentation of how the grant money is spent. It would be a first come first serve. Dick and Kaye will continue to work on it.
 - 3b. Maria presented Discussion of the Gathering. Maria, Michael, and Dick have been meeting with different art organizations and influencers. Idea was to get to know who these people are again. Representative from each organization will bring back info to Candice. Gathering is getting all these people together to meet each other. Large and small groups getting together with resources for those in attendance. To be held inside convention center. Michael working on logo for CAC. Committee selected date of: February 16 at 6:30 pm. Lisa Holcomb will help Maria with program write up. Take away is to introduce us to the world of creatives and to meet each other. Rebecca said she would organize snacks. Chico worded opt-out email wording draft. Spreadsheets need

to go to Candice via dropbox. Suggested to use evite to register. Maria listed “influencers.”

6. Items for individual consideration:

- 6a.** Discussions and possible action to adopt a year one work plan.
*Handout draft (3a): Committee discussed the handout. Action plan would be a and or b. Will table for next meeting. Rebecca explained the city of Bastrop cultural arts commission form she created. Maria and Dick will make a draft of relevant action of what is expressed in the plan.

- 7. Adjourned:** Motion to adjourn made by Chico. 2nd by Lisa Holcomb at 11:57

APPROVED:

Insert name and title of signer

ATTEST:

Insert name of person attesting