

Cultural Arts Commission  
Bastrop City Hall  
Council Chambers  
1311 Chestnut Street  
Bastrop, TX 78602  
(512) 332-8800



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## AGENDA – July 6<sup>th</sup>, 2021, at 10:00 A.M.

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*Bastrop Cultural Arts Commission meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800, or write to 1311 Chestnut Street, Bastrop, TX 78602, or call Relay Texas through a T.D.D. (Telecommunication Device for the Deaf) at 1-800-735-2989 at least 48 hours in advance of the meeting.*

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**1. CALL TO ORDER**

**2. CITIZEN COMMENTS**

*At this time, three (3) minute comments will be taken from the audience on any topic. To address the Board/Commission, please submit a fully completed request card to the Board/Commission Secretary prior to the meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Board/Commission cannot discuss issues raised or make any decision at this time. Issues may be referred to City Staff for research and possible future action.*

*To address the Board/Commission concerning any item on the agenda, please submit a fully completed request card to the Board/Commission Secretary prior to the meeting.*

**3. REPORTS**

3A. Commission Member Reports

**4. PRESENTATIONS**

4A. No presentations scheduled for this meeting.

**5. WORKSHOP**

5A. Consideration of the purpose of the Cultural Arts Commission

5B. Consideration of BIAPP Art Call

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**6. ITEMS FOR INDIVIDUAL CONSIDERATION**

- 6A. Discussion and possible consideration of Art Immersion-Deep in the Heart Art Foundry
- 6B. Consider action to approve meeting minutes from the April 20, 2021 meeting.

**7. UPDATES**

- 7A. Consider requests for future agenda items.

**8. ADJOURNMENT**

I, the undersigned authority, do hereby certify that this Notice of Meeting is posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenience that is readily accessible to the public, as well as to the City's website, [www.cityofbastrop.org](http://www.cityofbastrop.org). Said Notice was posted on the following date and time: Tuesday, June 29, 2021 at 4:00 p.m. and will remain posted for at least two hours after said meeting has convened.



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Victoria Psencik, Deputy City Secretary

**MINUTES OF BASTROP CULTURAL ARTS COMMISSION**  
**April 20, 2021**

The Bastrop Cultural Arts Commission met in a Regular Meeting on Tuesday, April 20, 2021 at 10:00 a.m. at Bastrop City Hall located at 1311 Chestnut Street, Bastrop, Texas. Members present were Lisa Holcomb, Kaye Sapikas, Michael Jones, Luis “Chico” Portillo, Dick Smith, Maria Montoya Stayton, Staff Liaison Rebecca Gleason, and Council Liaison Bill Ennis.

**1. CALL TO ORDER:** At 10:03 am and with quorum in attendance, Bill Ennis called the meeting to order.

**2. CITIZEN COMMENTS:** None

**3. ANNOUNCEMENTS:**

3A: Introduction of the Commissioners- Commissioners provided a brief introduction including their name and background.

3B: Confirmation of Commission meeting dates and times- The Commission shall meet on the first Tuesdays of the month at 10:00 am at City Hall.

**4. PRESENTATIONS:**

4A: Council, Boards & Commissions Rules of Procedure: Rebecca presented a brief overview of the Council, Boards & Commissions Rules of Procedures that will be followed by the Commission as dictated by Council under Resolution No. R-2020-58.

4B: Review of Council Foundational Charge: Bill reviewed the foundational charge of the Commission from Council by reviewing Resolution No. R-2021-11 creating the Commission.

4C: Overview of key elements of the Cultural Arts Master Plan: Dick shared a brief overview of the key points and three-year plan from the Cultural Arts Master Plan.

**5: WORKSHOPS:**

5A: Consideration of general procedural matters and bylaws: Discussion was had surrounding the possible future adoption of bylaws specific to the Cultural Arts

Commission. It was discussed that a file of items for suggestion to add to possible bylaws would be kept for future consideration.

**6: ITEMS FOR INDIVIDUAL CONSIDERATION:**

6A: Discussion and possible consideration for the election of a Commission Chair: Dick nominated Maria and Lisa seconded the nomination to Commission Chair.

6B: Discussion and possible consideration for the election of a Commission Vice Chair: Maria nominated Kaye and Dick seconded the nomination to Commission Vice Chair.

6C: Discussion and possible consideration for the election of a Commission Secretary: Kaye nominated Lisa and Chico seconded the nomination to Commission Secretary.

**7: UPDATES**

7A: Consider requests for future agenda items: The Commission requested that at our next Commission meeting that we discuss finances, our Commission Workplans, and items we would like to add to a list for possible bylaws.

**8: ADJOURNMENT:** The meeting was adjourned at 11:47 a.m. without objection.

APPROVED:

ATTEST:

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Insert name and title of signer

\_\_\_\_\_  
Insert name of person attesting