

Planning and Zoning Commission Meeting Minutes

The City of Bastrop Planning and Zoning Commission met Thursday, March 29, 2018 at 6:00 p.m. in the Bastrop City Council Chambers, 1311 Chestnut Street, Bastrop, Texas.

1. CALL TO ORDER

Debbie Moore called the meeting to order at 6:00 p.m.

Debbie Moore	Present
Patrick Connell	Present
Dianna Rose	Present
Cynthia Meyer	Present
Alyssa Halle-Schramm	Absent
Matthew Lassen	Present
Sue Ann Fruge	Absent
Richard Gartman	Present
Cheryl Lee	Present

2. CITIZEN COMMENTS

There were no citizen comments.

3. ITEMS FOR INDIVIDUAL CONSIDERATION

3A. Consider action to approve meeting minutes from the February 22, 2018 Planning & Zoning Commission Regular Meeting and the March 6, 2018 Special Meeting.

Patrick Connell made a motion to approve the meeting minutes from the February 22, 2018 Planning & Zoning Commission Regular Meeting and the March 6, 2018 Special Meeting. Cheryl Lee seconded the motion and the motion carried unanimously.

3B. Public Hearing and consider action to recommend approval of amendments to Chapter 14 of the Bastrop Code of Ordinances, Article 14.03 - "Historic Landmark Preservation" to City Council.

Jennifer Bills presented to the Commission the proposed changes in the Historic Landmark Preservation Ordinance.

The Commission asked the following questions and made comments on the proposed ordinance update:

Do houses destroyed by an Act of God have to be rebuilt with historic standards?

- o No. Infill and rebuilding standards will be in the future Design Standards. They cover general compatibility (size, height, setbacks) with the area not strict building design.

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Do window replacements need Certificates of Appropriateness?

- o Not if they are replaced with the same style of window.

The incentive should be greater.

- o The refund is more of an acknowledgement of the property and funds to maintain the historic nature.

Patrick Connell made a motion to recommend approval of amendments to Chapter 14 of the Bastrop Code of Ordinances, Article 14.03 - "Historic Landmark Preservation" to City Council. Richard Gartman seconded the motion and the motion carried unanimously.

4. WORKSHOP

4A. Discussion and update on the Draft Subdivision Ordinance

The Commission adjourned from their Regular Session and convened into the Workshop Session.

Dave Gattis updated the Commission on the status of the Draft Subdivision Ordinance.

Discussion commenced between Staff and the Commission regarding the content of the proposed Subdivision Ordinance and asked a definition to be included for "legal lots".

4B. Discussion on the Draft Mobile Food Vendor Ordinance.

Jennifer Bills presented to the Commission the language for the Draft Mobile Food Vendor Ordinance.

The Commission worked with Staff on edits for the proposed language in the Mobile Food Vendor Ordinance.

The asked Staff further analyze the electrical standards for the ordinance, paved surface requirements and see if alternative materials would be acceptable, the plumbing standards for the ordinance, and the implication of alcohol being served at mobile food vendor sites.

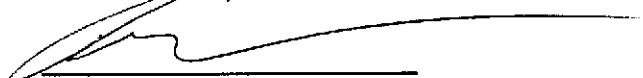
The Commission adjourned from their Workshop Session and reconvened into their Regular Session.

5. ADJOURNMENT

Patrick Connell made a motion to adjourn at 7:25 pm. Cynthia Meyer seconded the motion, and the motion carried unanimously.



Debbie Moore, Chair



Patrick Connell, Vice Chair

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The City of Bastrop Planning and Zoning Commission met Thursday, April 26, 2018 at 6:00 p.m. in the Bastrop City Council Chambers, 1311 Chestnut Street, Bastrop, Texas.

1. CALL TO ORDER

Debbie Moore called the meeting to order at 6:00 p.m.

Debbie Moore	Present
Patrick Connell	Present
Dianna Rose	Present
Cynthia Meyer	Present
Alyssa Halle-Schramm	Present
Matthew Lassen	Present
Sue Ann Fruge	Absent
Richard Gartman	Present
Cheryl Lee	Present

2. CITIZEN COMMENTS

There were no citizen comments.

3. ITEMS FOR INDIVIDUAL CONSIDERATION

3A. Consider action to approve meeting minutes from the March 29, 2018 Planning & Zoning Commission Regular Meeting.

Patrick Connell made a motion to approve the meeting minutes from the February 22, 2018 Planning & Zoning Commission Regular Meeting. Richard Gartman seconded the motion and the motion carried unanimously.

3B. Public Hearing and consider action to recommend approval of a Conditional Use Permit to allow a 120-foot water standpipe to exceed the 35-foot maximum height allowance at 113 Tahitian Drive, Lot A of Tahitian Village, Unit 1, an area zoned C-2, Commercial-2, within the city limits of Bastrop, and forward to the next City Council Meeting.

Jennifer Bills presented to the Commission the information that was given in the staff report and gave a PowerPoint presentation.

The Commission made the following comments on the proposed CUP for the Standpipe:

Do houses destroyed by an Act of God have to be rebuilt with historic standards?

- The applicant stated the standpipe would be painted either sky blue or white to provide the least obtrusive visual effect.

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- The Commission requested that the tower be labeled with identifying information, such as "Welcome to Bastrop" as the tower will be on the eastern edge of the city along Highway 71. They asked that this follow the same criteria that is being applied to other water towers.
- The Commission asked if the addition of this facility would enable the BCWCID #2 to provide fire flow to Tahitian Drive. The applicant stated this would be a first step towards greater capacity.

The Applicant stated that they would be amendable to additional considerations the Commission or Council might make.

Richard Gartman to allow a 120-foot water standpipe to exceed the 35-foot maximum height allowance at 113 Tahitian Drive, Lot A of Tahitian Village, Unit 1, an area zoned C-2, Commercial-2, within the city limits of Bastrop, and forward to the next City Council Meeting. Cynthia Meyer seconded the motion and the motion carried unanimously.

4. WORKSHOP

4A. Discussion and update on the Draft Subdivision Ordinance

Jennifer Bills stated the Commission had an upcoming Joint Meeting with City Council on May 10, 2018 to discuss the Ordinance.

4B. Discussion on the Digital Billboards.

Jennifer Bills gave a PowerPoint presentation on Digital Billboards.

The Commission made the comments on digital billboards:

- Could billboards be turned off or left on one image at night?
- Would like for a substantial number of static billboards be taken down for every digital billboard allowed.
- Concerned about the light output and brightness.
- Could they be used for emergency messages?
- Does the allowance of digital billboards match the long-term vision for Bastrop?

5. ADJOURNMENT

Cynthia Meyer made a motion to adjourn at 7:40 pm. Patrick Connell seconded the motion, and the motion carried unanimously.


Debbie Moore, Chair


Patrick Connell, Vice Chair