

Planning and Zoning Commission

Meeting Minutes

The City of Bastrop Planning and Zoning Commission met Thursday, January 25, 2018 at 6:00 p.m. in the Bastrop City Council Chambers, 1311 Chestnut Street, Bastrop, Texas.

1. Call to order

Debbie Moore called the meeting to order at 6:00 p.m.

Debbie Moore	Present
Patrick Connell	Present
Dianna Rose	Present
Cynthia Meyer	Present
Alyssa Halle-Schramm	Present
Matthew Lassen	Present
Sue Ann Fruge	Absent
Richard Gartman	Present
Cheryl Lee	Present

2. CITIZEN COMMENTS

There were no citizens comments.

3. ITEMS FOR INDIVIDUAL CONSIDERATION

A. Introduction of new Planning and Zoning Commission member Cheryl Lee.

Cheryl Lee introduced herself to the Commission members.

B. Consideration on action to approve meeting minutes from the November 30, 2017 Planning and Zoning Commission Meeting.

Patrick Connell made a motion to approve the November 30, 2017 Meeting Minutes. Cynthia Meyer seconded the motion and the motion carried unanimously.

C. Consider action to approve the Planning and Zoning Commission calendar for 2018.

Diana Rose made a motion to approve the Planning and Zoning Commission calendar for 2018. Alyssa Halle Schramm seconded the motion and the motion carried unanimously.

D. Status report on Subdivision Ordinance.

David Gattis, the Interim Planning Director, stated he was still awaiting legal review of the first phase of the proposed Subdivision Ordinance.

Planning and Zoning Commission

Meeting Minutes

- E. Public Hearing and consider action to make a recommendation on a Conditional Use Permit (CUP) for Lot 1 of the Beck, N.H.P., & Prokop Subdivision, Section 2, an area zoned Commercial-2 (C-2) to allow a Mini-Warehouse use, located at 510 SH 71 W, and forward to the February 13, 2018 City Council meeting.**

Staff presented from the information given to the Planning and Zoning Commissioners in the packet.

The Commission opened the floor for public comments.

The Commission asked what is the overall stories/height of the structure? The applicant clarified that there will be a partial second story and that there will be a tower element over the front office section to add visual appeal. The maximum height for the C-2 district is 35 feet.

The Commission asked does the conceptual rendering provided depict the actual appearance of the building? The applicant stated that the building will meet all exterior building material requirements of 100% masonry on the front and 50% on the side facades. The applicant cited recent projects in Round Rock and Westlake in which they worked within the requirements of the city to match the local architectural styles.

The Commission members requested that the finished project look better than the conceptual design.

The Commission asked will the driveway access be able to accommodate trucks that will utilize the storage? There is an existing driveway access that will be redesigned during the site plan review with necessary criteria to accommodate truck traffic.

Debbie Moore closed the public hearing.

Patrick Connell made a motion to recommend approval on a Conditional Use Permit (CUP) for Lot 1 of the Beck, N.H.P., & Prokop Subdivision, Section 2, an area zoned Commercial-2 (C-2) to allow a Mini-Warehouse use, located at 510 SH 71 W, and forward to the February 13, 2018 City Council meeting. Richard Gartman seconded the motion and the motion carried unanimously.

4. ADJOURNMENT

Patrick Connell made a motion to adjourn at 7:45 pm. Matt Lassen seconded the motion, and the motion carried unanimously.


Debbie Moore, Chair


Patrick Connell, Vice Chair