

**Bastrop Parks and
Public Tree Advisory Board Meeting**
Bastrop City Hall Council Chambers
1311 Chestnut Street
Bastrop, TX 78602
(512) 332-8800



AGENDA – January 7, 2021, at 6:00 P.M.

Bastrop Parks and Public Tree Advisory Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the Board Liaison Secretary at (512) 332-8920, or write to 1311 Chestnut Street, Bastrop, TX 78602, or call Relay Texas through a T.D.D. (Telecommunication Device for the Deaf) at 1-800-735-2989 at least 48 hours in advance of the meeting.

1. **CALL TO ORDER**
2. **STAFF AND BOARD BRIEFINGS**
 - 2A. Parks and Recreation Report
 - 2B. Bastrop State Park Report
 - 2C. Bastrop YMCA Report
 - 2D. Bird City Coalition Report
3. **CITIZEN COMMENTS**

At this time, three (3) minute comments will be taken from the audience on any topic. To address the Board, please submit a fully completed request card to the Board chairperson prior to the beginning of the meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, city Boards cannot discuss issues raised or make any decision at this time. Instead, city Boards are limited to making a statement of specific information or a recitation of existing policy in response to the inquiry. Issues may be referred to city staff for research and possible future action.

It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Board to allow a member of the public to slur the performance, honesty, and/or integrity of the Board, as a body or any member or members of the Board, individually or collectively, nor any members of the city's staff. Accordingly, profane, insulting, or threatening language directed toward the Board and/or any person in the Board's presence will not be tolerated.

4. APPROVAL OF THE MINUTES

- 4A. Consider action to approve Parks and Public Tree Advisory Board minutes from the December 3, 2020 regular meeting.

5. ITEMS FOR INDIVIDUAL CONSIDERATION

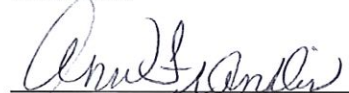
- 5A. Update and discuss the Wheeled Sports Plaza Phase I project.
- 5B. Update and discuss the Sidewalk Connectivity Project.
- 5C. Update and discuss the recreation programming that the City is working on and the areas that will now fall under City control.
- 5D. Discuss reports needed for agenda briefings.
- 5E. Discuss and consider action on appointing a new Secretary for the Parks and Public Tree Advisory Board.

6. WORKSHOP SESSION

- 6A. Discuss opportunities for events at the Mayfest Park Rodeo Arena and potential policy changes needed.

7. ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting is posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenience that is readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org. Said Notice was posted on the following date and time: Monday, December 28, 2020, at 2:00 p.m. and will remain posted for at least two hours after said meeting is convened.



Ann Franklin, City Secretary



STAFF REPORT

MEETING DATE: January 7, 2021

AGENDA ITEM: 2A

TITLE:

Parks and Recreation Report

STAFF REPRESENTATIVE:

David Juneke, Parks & Recreation Superintendent

RECOMMENDATION:

Review staff Parks and Recreation August operational report. Report will be in the agenda packet.

ATTACHMENTS:

- Parks operational update



Operational Update

December 2020

- Earthwork RFP for the Wheeled Sports Plaza Phase I Project has been advertised and the bid opening will be on January 8th.
- Sidewalk Connectivity Project was approved by City Council and has started.
- Waiting on the legal team to approve donation form for the disc golf equipment. It will go on the City Council agenda once approved.
- Still working on the funding for the archaeological survey for Texas Parks & Wildlife.
- New TV series episode scheduled to film in January at Mayest Park.



STAFF REPORT

MEETING DATE: January 7, 2021

AGENDA ITEM: 2B

TITLE:

Bastrop State Park Report

STAFF REPRESENTATIVE:

Jamie Creacy, Park Superintendent, Lost Pines State Park Complex
Curtis Hancock, Public Works Director

RECOMMENDATION:

Review Bastrop State Park monthly operational report.

ATTACHMENTS:

NA



STAFF REPORT

MEETING DATE: January 7, 2021

AGENDA ITEM: 2C

TITLE:

Bastrop YMCA Report

STAFF REPRESENTATIVE:

Terry Moore, Executive Director, YMCA of Austin Bastrop Branch
Curtis Hancock, Public Works Director

RECOMMENDATION:

NA

ATTACHMENTS:

NA



STAFF REPORT

MEETING DATE: January 7, 2020

AGENDA ITEM: 2D

TITLE:

Bird City Coalition Report

STAFF REPRESENTATIVE:

Kerry Fossler, Board Member

Curtis Hancock, Public Works Director

RECOMMENDATION:

N/A

ATTACHMENTS:

N/A



STAFF REPORT

MEETING DATE: January 7, 2021

AGENDA ITEM: 4A

TITLE:

Consider action to approve Parks and Public Tree Advisory Board minutes from the December 3, 2020 regular meeting.

STAFF REPRESENTATIVE:

Kelly Dawson, Secretary, Parks and Public Tree Advisory Board
Curtis Hancock, Public Works Director

POLICY EXPLANATION:

Section 551.021 of the Government Code provides as follows:

- (a) A governmental body shall prepare and keep minutes or make a tape recording of each open meeting of the body.
- (b) The minutes must:
 - 1. State the subject of each deliberation; and
 - 2. Indicate the vote, order, decision, or other action taken.

RECOMMENDATION:

Approve, amend, or correct the minutes of the December 3, 2020 Parks and Public Tree Advisory Board.

ATTACHMENTS:

December 3rd DRAFT Parks and Public Tree Advisory Board meeting minutes

MINUTES OF CITY OF BASTROP PARKS AND PUBLIC TREE ADVISORY BOARD

December 3, 2020

The Bastrop Parks and Public Tree Advisory Board met in a Regular Meeting on December 3, 2020, at 6:00 p.m. via remote GoToMeeting. Members present were President Jimmy Crouch, Kelly Dawson, Barbara Wolanski, Jamie Creacy, Margaret Robinson, Kerry Fossler, Betty Rucker, and Liaison Councilman Dock Jackson. Staff present were David Junek, Curtis Hancock, and Terry Moore. Dock Jackson and Barbara Wolanski attended remotely.

1. CALL TO ORDER

At 6:00 p.m. Chairperson Jimmy Crouch called the meeting to order with a quorum being present.

2. STAFF AND BOARD BRIEFINGS

2A. Parks and Recreation Report

Presentation was made by Parks Superintendent David Junek. The issues on the wheeled sports complex will go to council in their January meeting. The trash cans at Fisherman's Park have been replaced with new, removable ones. There were 31 new benches installed on Main Street.

2B. Bastrop State Park Report

Parks Board Member Jamie Creacy, Parks Superintendent, gave a presentation. Prescribed burns in park have begun. Native plants have been planted on the golf course. Culvert repairs are due to begin in June 2021 by TxDot.

2C. Bastrop YMCA Report

The report was given by Terry Moore. The Bastrop YMCA will be closing December 18, 2020. YMCA will continue to operate the pool at the state park.

2D. Bird City Coalition Report

This report was given by Kerri Fossler. The annual report is due by the end of the month. The application process to keep Bastrop's designation as Bird City is done every three years. Two Bird City signs have been received and the locations will need council's approval.

3. CITIZEN COMMENTS

There were no citizen's comments at this meeting.

4. APPROVAL OF THE MINUTES

4A. Consider action to approve Parks and Public Tree Advisory Board minutes from the August 6, 2020 regular meeting.

Motion was made by Board Member Betty Rucker and seconded by board member Kerri Fossler. Vote was unanimous.

5. ITEMS FOR INDIVIDUAL CONSIDERATION

5A. Update and discuss history of the park names project.

Research on the parks is currently being done. Highlights of each park will begin on social media in February 2021.

5B. Discuss YMCA closure and its potential impact.

The City Manager will present this issue to council on December 8 to discuss options to save the YMCA.

6. ADJOURNMENT

Board Member Betty Rucker made motion to adjourn the meeting at 6:46 p.m and was seconded by Margaret Robinson, carrying without objection.

APPROVED:

ATTEST:

Chair, Jimmy Crouch

Kelly Dawson

Secretary, Kelly Dawson



STAFF REPORT

MEETING DATE: January 7, 2021

AGENDA ITEM: 5A

TITLE:

Update and discuss the Wheeled Sports Plaza Phase I project.

STAFF REPRESENTATIVE:

Curtis Hancock, Public Works Director

BACKGROUND/HISTORY:

At the October 13th City Council meeting, council members decided that City staff should look into finding the money necessary to fund the additional earthwork and alternatives for the Wheeled Sports Plaza Phase I project. The CFO was able to find the additional funds and a RFP for the earthwork was advertised.

POLICY EXPLANATION:

N/A

FUNDING SOURCE:

N/A

RECOMMENDATION:

N/A

ATTACHMENTS:

NA



STAFF REPORT

MEETING DATE: January 7, 2021

AGENDA ITEM: 5B

TITLE:

Update and discuss the Sidewalk Connectivity Project.

STAFF REPRESENTATIVE:

Curtis Hancock, Public Works Director

BACKGROUND/HISTORY:

The Sidewalk Connectivity Project was approved at the December 8th City Council meeting. The contractor started the Farm Street section on December 14th and finished it on December 17th. The project is expected to be completed by the end of February.

POLICY EXPLANATION:

The Parks and Public Tree Advisory Board serves in an advisory role to the City Council and may make recommendations for actions to be considered as related to the parks.

FUNDING SOURCE:

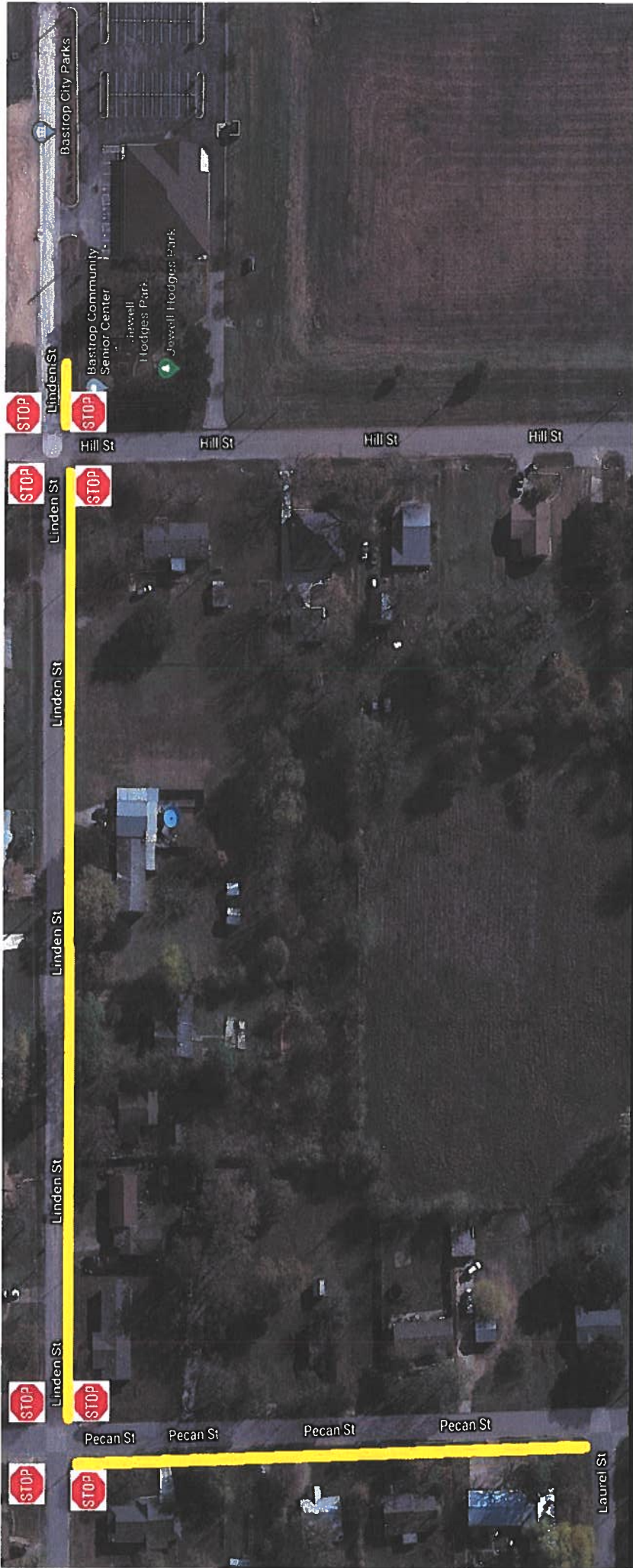
N/A

RECOMMENDATION:

N/A

ATTACHMENTS:

- Sidewalk Connectivity Project PowerPoint

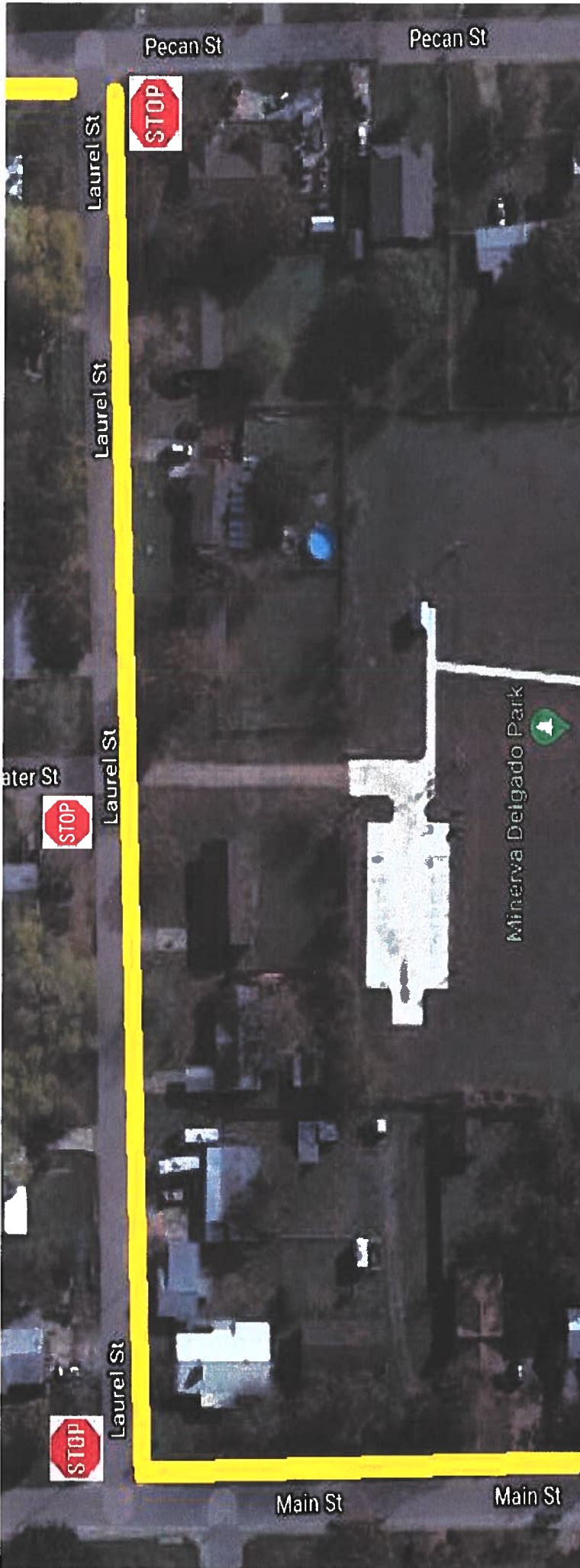


Linden Street to Pecan Street to Laurel Street Section

New Sidewalk



Stop Sign



Laurel Street to Main Street Section

New Sidewalk



Stop Sign

Main Street Section from Laurel Street to Hawthorne Street

New Sidewalk



Stop Sign



Railroad



Main Street Section from Hawthorne Street to Cypress Street

New Sidewalk



Stop Sign



Railroad



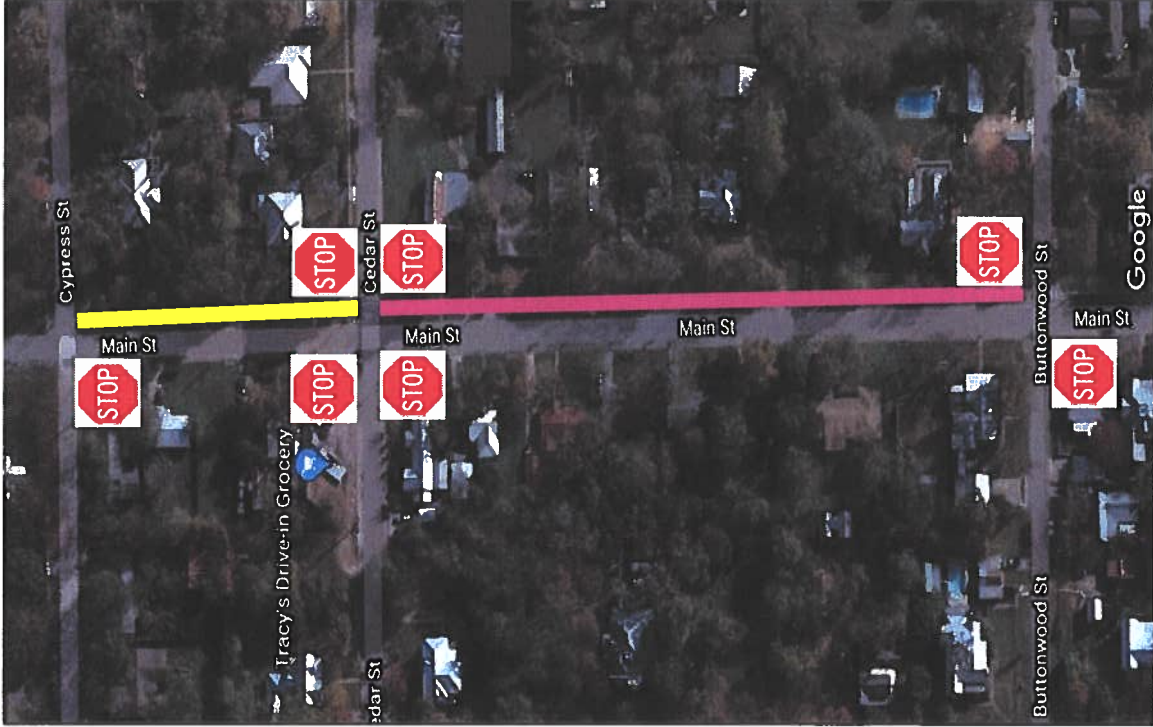
Main Street Section from Cypress Street to Buttonwood Street

New Sidewalk



Stop Sign

Existing Sidewalk



Main Street Section from Buttonwood Street to Farm Street






Stop Sign

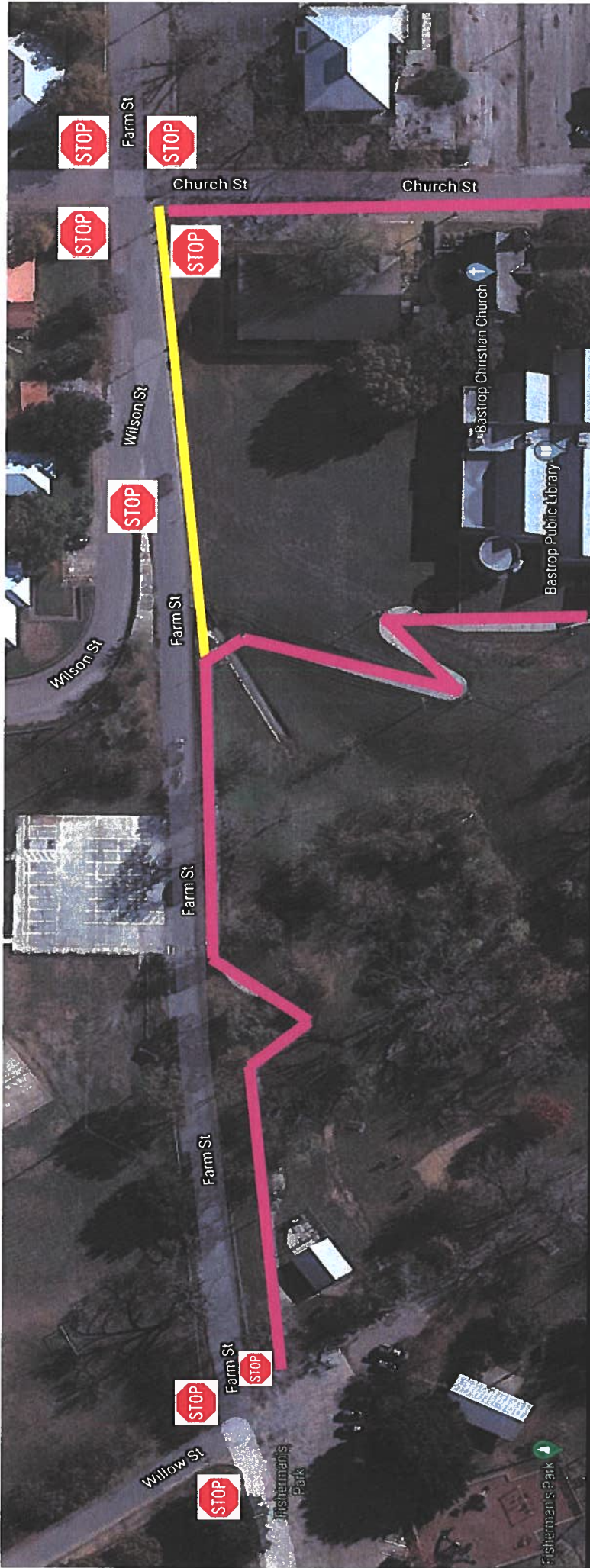


Existing Sidewalk



1100 Block of Main and Church Street Section

-  Existing Sidewalk
-  New Sidewalk
-  Stop Sign



Church Street to Fisherman's Park Section

Existing Sidewalk



New Sidewalk



Stop Sign

304 Construction PROPOSAL

1083 FM 812 Suite i-9
 Cedar Creek, Texas 78612
 Ph: 512-581-7997 Fax: 512-581-7998

PROPOSAL PO1044-20 Date: 9.16.2020

TO:	City of Bastrop	PROJECT: Sidewalk Project
	David Junek	
	1209 Linden St	
	Bastrop, TX 78602	
Phone:	512-332-8934	
Fax:		

- 340 Ft x 6 Ft 4" Sidewalk- Fishermans Park \$ 11,118.00
- 20Ft x 15 Ft Demo- Fishermans Park \$ 3,300.00
- 4500 Ft x 4 Ft 4" Sidewalk Linden to Main \$ 98,100.00
- 1600 Ft x 4 Ft 4" Sidewalk Demo and Replace \$ 50,880.00
- Approx. 1,500 Driveway Demo and Replace \$ 15,750.00
- ADA Ramps 4@ 1,500 Each \$ 6,000.00

Route: Linden to Pecan
 Pecan to Laurel
 Laurel to Main
 Main to Farm

Proposal good for 30 days ACCEPTANCE OF PROPOSAL the above prices, specification and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made for the above amount.	Total \$185,148.00
Date of acceptance: _____ Signature _____	

Wilson Street Section from Cedar Street to Railroad Track

New Sidewalk

Stop Sign

Railroad



304 Construction PROPOSAL

1083 FM 812 Suite i-9
Cedar Creek, Texas 78612
Ph: 512-581-7997 Fax: 512-581-7998

PROPOSAL PO1055-20 Date: 10.09.2020

TO:	City of Bastrop	PROJECT: Sidewalk Project
	David Juneke	
	1209 Lindon St	
	Bastrop, TX 78602	
Phone:	512-332-8934	
Fax:		

- Approximately 5,400 sqft new 4" sidewalk @ \$5.45 \$ 29,430.00
- Approximately 500 sqft demo and new 4" sidewalk @ 7.95 \$ 3,975.00
- 1 Ada Ramp@ 1,500 \$ 1,500.00

Route: Wilson from the tracks to Cedar St.

Proposal good for 30 days ACCEPTANCE OF PROPOSAL the above prices, specification and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made for the above amount.	Total \$ 34,905.00
Date of acceptance: _____ Signature _____	

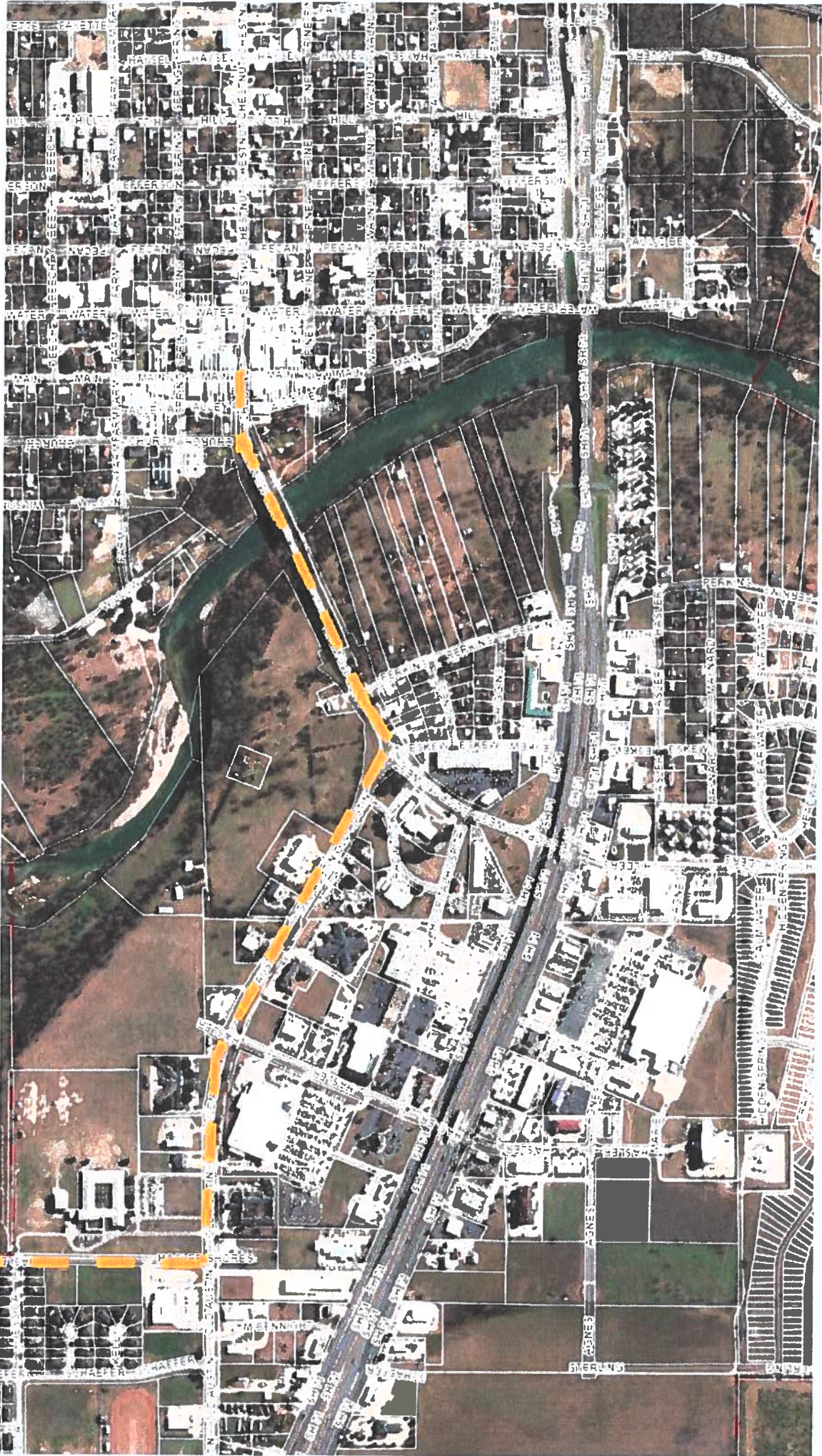
Funding

- Funding Source: Traffic Safety – Capital outlay 405,000.00
- Linden (Hill to Pecan), Pecan (Linden to Laurel), Laurel (Pecan to Main), Main (Laurel to Farm) - 170,730.00
- Fisherman’s Park (Church and Farm, down Farm to tie-in to existing sidewalk in Fisherman’s Park) -14,418.00
- Wilson (Railroad track to Cedar) – 34,905.00
- Phase I total cost - 220,053.00
- Leaving us a balance – 184,947.00

Park Connectivity Map

After completion of this project you can walk or bike from Jewel Hodges Park to Fisherman's Park or continue on to Bob Bryant Park.







STAFF REPORT

MEETING DATE: January 7, 2021

AGENDA ITEM: 5C

TITLE:

Update and discuss the recreation programming that the City is working on and the areas that will now fall under City control.

STAFF REPRESENTATIVE:

Curtis Hancock, Public Works Director

BACKGROUND/HISTORY:

The YMCA closed on December 18th and the City is trying to pick up where they left off at. A new schedule of classes offered is now available to Bastrop YMCA members and City residents. The class will run through the end of March and, in the meantime, City staff will work on expanding them for the remainder of the year. Other areas being discussed for programming are the Outdoor Fitness Unit and the Community Gardens.

POLICY EXPLANATION:

The Parks and Public Tree Advisory Board serves in an advisory role to the City Council and may make recommendations for actions to be considered as related to the parks.

FUNDING SOURCE:

N/A

RECOMMENDATION:

N/A

ATTACHMENTS:

- Current Program Schedule

Updated 12.21.20/3:45

Proposed class schedule				
	Class Name	time	Location	Instructor
Monday				
	Cycling	10am	LUM	Chelsey
	Transform	11:30am	LUM	Amanda
Tuesday	Strong Circuit	8am	OFU	Jo
	Chair Yoga	10am	LUM	Norene
	Gentle Yoga	5:30pm	LUM	Kim
	Zumba	6:30pm	LUM	Keila
Wednesday	Hatha Over 50	10m	LUM	Shirley
	Cardio Dance	11:30am	LUM	Grace
Thursday	Strong Circuit	8am	OFU	Jo
	Transform	10am	LUM	Amanda
	Gentle Yoga	5:30pm	LUM	Kim
	Zumba	6:30pm	LUM	Keila
Friday	AOA Strong	10am	LUM	Tina
	Cardio Dance	11:30am	LUM	Grace
Saturday				
	Active Ease Back Care	9am	LUM	Grace

OFU-Outdoor Fitness Unity	
LUM-Lumberyard	

Wellness Center hours	
Mon - Sat 9am to 1pm	

Active Ease Back Care-integrates Pilates and Franklin Method to achieve better functional core strength, balance, and posture, through movement flow and myofascial release.

Active Older Adult (AOA) Strong- low impact class designed for seniors that includes cardio, muscular toning and stretching. This class will help with your balance, increase strength and range of motion, and mental health.

Cardio Dance- This dance fitness class offers challenging, yet easy to learn dance sequences that burn hundreds of calories, improve memory and coordination skills, and makes you feel great in a safe and friendly environment.

Chair Adaptive Yoga- An adaptive yoga class for anyone with physical limitations, allowing them to fully enjoy Yoga's amazing wellness benefits. Great for individuals who have difficulty moving to and from the floor or prefer the support and stability of a chair in their practice.

Cycling - Any Level: Each ride is unique but will include simulated hills, mountains, flat road, and racing. This cardio workout is appropriate for all fitness levels and includes a variety of music.

Gentle Yoga- (beginner) gentle stretching and breathing will help you enhance your awareness of your own body and create healthy patterns for reducing stress and body aches.

Hatha Over 50- Hatha Yoga for people over 50 yrs old, centered around breathing, stretching, balance and strengthening.

Strong Circuit- (moderate level) uses TRX and a variety of other equipment to give a great circuit training workout. Circuit Training is a time effective way to enhance cardiovascular fitness and muscle endurance. This is a series of exercises performed in rotation with minimal amounts of rest using a variety of equipment changing between cardio, strength and agility.

Transform- The perfect blend of yoga, tai chi, Pilates, and low impact athletic training. This class is choreographed to motivating music, leaving you feeling Transformed.

Zumba- (any level) a person can burn up to 600 kcal, depending on the energy put forth. The music comes from the following dance styles: cumbia, salsa, merengue, mambo, flamenco, chachacha, reggaeton, samba, hip hop music, axé music and tango.



STAFF REPORT

MEETING DATE: January 7, 2021

AGENDA ITEM: 5D

TITLE:

Discuss reports needed for agenda briefings.

STAFF REPRESENTATIVE:

Curtis Hancock, Public Works Director

BACKGROUND/HISTORY:

Individuals who make a staff and board briefings will need to submit a report to City staff by the due date in order to make reports at the Parks and Public Tree Advisory Board meetings.

POLICY EXPLANATION:

Open Meetings Act section 551.005 of the Texas Government Code

FUNDING SOURCE:

N/A

RECOMMENDATION:

N/A

ATTACHMENTS:

N/A



STAFF REPORT

MEETING DATE: January 7, 2021

AGENDA ITEM: 5E

TITLE:

Discuss and consider action on appointing a new Secretary for the Parks and Public Tree Advisory Board.

STAFF REPRESENTATIVE:

Curtis Hancock, Public Works Director

BACKGROUND/HISTORY:

The Parks and Public Tree Advisory Board Secretary, Kelly Dawson, has resigned from the board. A new Secretary will need to be appointed.

POLICY EXPLANATION:

ARTICLE 1.10 – PARKS Sec. 1.10.001 - Parks board.

FUNDING SOURCE:

N/A

RECOMMENDATION:

N/A

ATTACHMENTS:

N/A



STAFF REPORT

MEETING DATE: January 7, 2021

AGENDA ITEM: 6A

TITLE:

Discuss opportunities for events at the Mayfest Park Rodeo Arena and potential policy changes needed.

STAFF REPRESENTATIVE:

Curtis Hancock, Public Works Director

BACKGROUND/HISTORY:

On December 15th, Public Works Director Curtis Hancock and Parks & Recreation Superintendent David Junek met with an individual that is interested in hosting rodeo events at the Mayfest Park Rodeo Arena. During the meeting, it was suggested that the City needed to change some of its policies for the Rodeo Arena that would allow more organizations to host events. The policy changes will need to be discussed with the Parks and Public Tree Advisory Board.

POLICY EXPLANATION:

The Parks and Public Tree Advisory Board serves in an advisory role to the City Council and may make recommendations for actions to be considered as related to the parks.

FUNDING SOURCE:

N/A

RECOMMENDATION:

N/A

ATTACHMENTS:

N/A