

**Bastrop Parks and  
Public Tree Advisory Board Meeting**  
Bastrop City Hall Council Chambers  
1311 Chestnut Street  
Bastrop, TX 78602  
(512) 332-8800



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## **AGENDA – November 7, 2019, at 6:00 P.M.**

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*Bastrop Parks and Public Tree Advisory Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800, or write to 1311 Chestnut Street, Bastrop, TX 78602, or call Relay Texas through a T.D.D. (Telecommunication Device for the Deaf) at 1-800-735-2989 at least 48 hours in advance of the meeting.*

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- 1. CALL TO ORDER**
- 2. STAFF AND BOARD BRIEFINGS**
  - 2A. Parks and Recreation Report
  - 2B. Bastrop State Park Report
  - 2C. Bastrop YMCA Report
  - 2D. Bird City Coalition Report
- 3. CITIZEN COMMENTS**

*At this time, three (3) minute comments will be taken from the audience on any topic. To address the Board, please submit a fully completed request card to the Board chairperson prior to the beginning of the meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, city Boards cannot discuss issues raised or make any decision at this time. Instead, city Boards are limited to making a statement of specific information or a recitation of existing policy in response to the inquiry. Issues may be referred to city staff for research and possible future action.*

*It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Board to allow a member of the public to slur the performance, honesty, and/or integrity of the Board, as a body or any member or members of the Board, individually or collectively, nor any members of the city's staff. Accordingly, profane, insulting, or threatening language directed toward the Board and/or any person in the Board's presence will not be tolerated.*

**4. APPROVAL OF THE MINUTES**

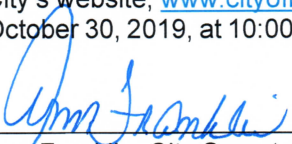
- 4A. Consider action to approve Parks and Public Tree Advisory Board minutes from the October 3, 2019 regular meeting.

**5. ITEMS FOR INDIVIDUAL CONSIDERATION**

- 5A. Discussion and update on the status of the Bastrop Wheeled Sports Complex.
- 5B. Discussion and update on the status of planned and proposed sidewalks and trails.
- 5C. Discussion and update on the status of the Old Iron Bridge renovations.
- 5D. Discussion and update on the status of the proposed combined use of the Fisherman's Park basketball court as a pickleball court, and any other options.
- 5E. Discussion and update related to parking improvements at the Bastrop Little League Field complex.
- 5F. Discussion and consider action related to the process and timeline for selecting a new Bastrop Parks and Public Tree Advisory Board youth member.

**6. ADJOURNMENT**

I, the undersigned authority, do hereby certify that this Notice of Meeting is posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenience that is readily accessible to the general public, as well as to the City's website, [www.cityofbastrop.org](http://www.cityofbastrop.org). Said Notice was posted on the following date and time Wednesday, October 30, 2019, at 10:00 a.m. and will remain posted for at least two hours after said meeting is convened.

  
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Ann Franklin, City Secretary



# STAFF REPORT

**MEETING DATE:** November 7, 2019

**AGENDA ITEM:** 2A

**TITLE:**

Parks and Recreation Report

**STAFF REPRESENTATIVE:**

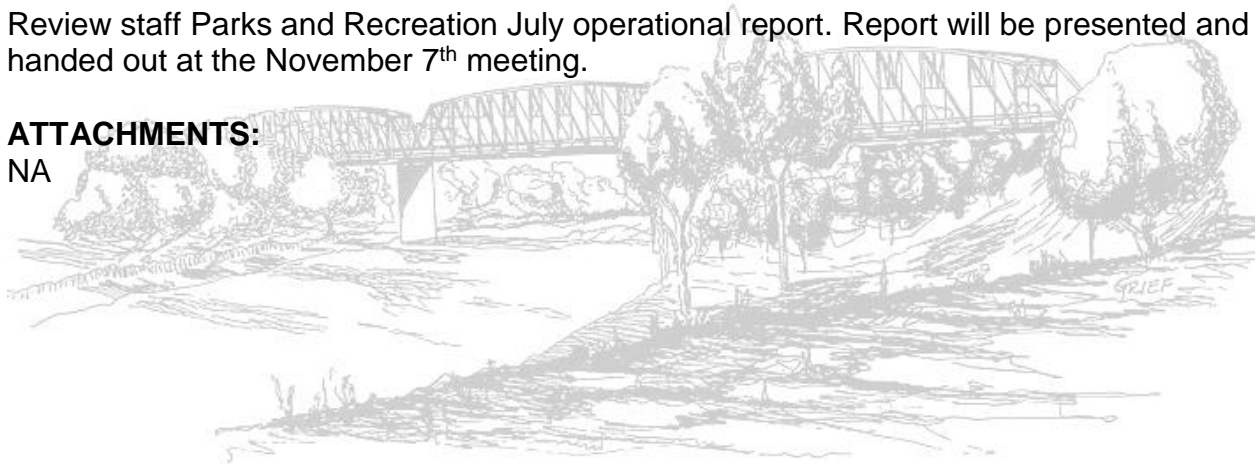
David Junek, Parks & Recreation Superintendent

**RECOMMENDATION:**

Review staff Parks and Recreation July operational report. Report will be presented and handed out at the November 7<sup>th</sup> meeting.

**ATTACHMENTS:**

NA





# STAFF REPORT

**MEETING DATE:** November 7, 2019

**AGENDA ITEM:** 2B

**TITLE:**

Bastrop State Park Report

**STAFF REPRESENTATIVE:**

Jamie Creacy, Park Superintendent, Lost Pines State Park Complex

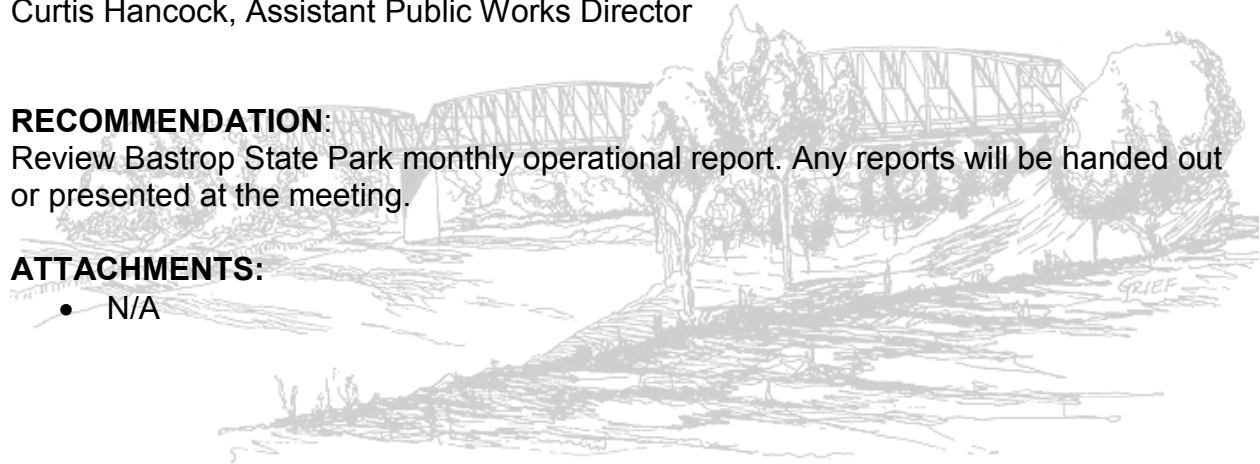
Curtis Hancock, Assistant Public Works Director

**RECOMMENDATION:**

Review Bastrop State Park monthly operational report. Any reports will be handed out or presented at the meeting.

**ATTACHMENTS:**

- N/A





# STAFF REPORT

**MEETING DATE:** November 7, 2019

**AGENDA ITEM:** 2C

**TITLE:**

Bastrop YMCA Report

**STAFF REPRESENTATIVE:**

Terry Moore, Executive Director, YMCA of Austin Bastrop Branch  
Curtis Hancock, Assistant Public Works Director

**RECOMMENDATION:**

Review Bastrop YMCA monthly operational report. Any handouts will be presented at the meeting.

**ATTACHMENTS:**

NA





# STAFF REPORT

**MEETING DATE:** November 7, 2019

**AGENDA ITEM:** 2D

**TITLE:**

Bird City Coalition Report

**STAFF REPRESENTATIVE:**

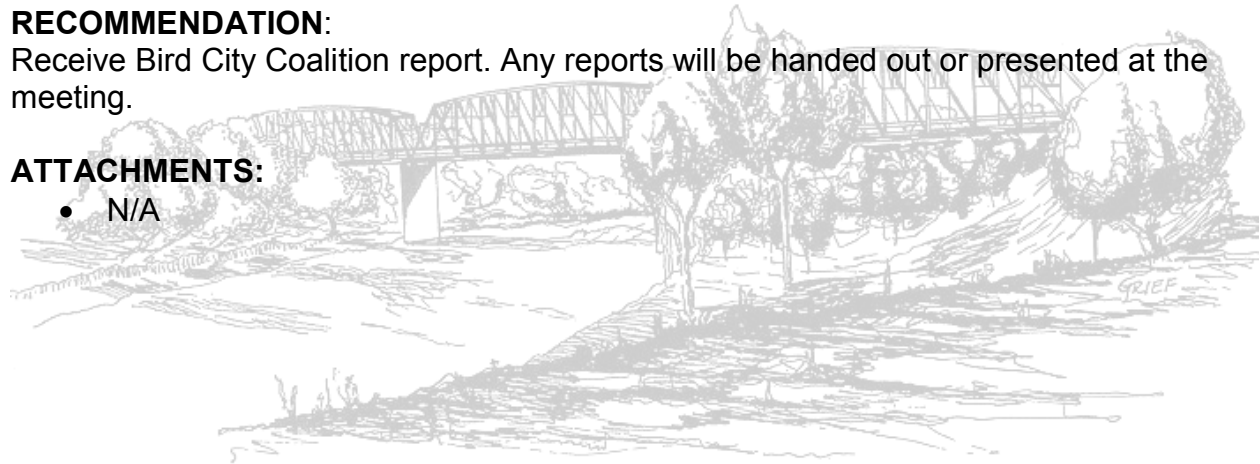
Dorothy Skarnulis, Parks and Public Tree Advisory Board Member  
Curtis Hancock, Assistant Public Works Director

**RECOMMENDATION:**

Receive Bird City Coalition report. Any reports will be handed out or presented at the meeting.

**ATTACHMENTS:**

- N/A





# STAFF REPORT

**MEETING DATE:** November 7, 2019

**AGENDA ITEM:** 4A

**TITLE:**

Consider action to approve Parks and Public Tree Advisory Board minutes from the October 3, 2019 regular meeting.

**STAFF REPRESENTATIVE:**

Betty Rucker, Secretary, Parks and Public Tree Advisory Board  
Curtis Hancock, Assistant Public Works Director

**POLICY EXPLANATION:**

Section 551.021 of the Government Code provides as follows:

- (a) A governmental body shall prepare and keep minutes or make a tape recording of each open meeting of the body.
- (b) The minutes must:
  - 1. State the subject of each deliberation; and
  - 2. Indicate the vote, order, decision, or other action taken.

**RECOMMENDATION:**

Approve, amend, or correct the minutes of the October 3, 2019 Parks and Public Tree Advisory Board.

**ATTACHMENTS:**

October 3rd DRAFT Parks and Public Tree Advisory Board meeting minutes

## MINUTES OF CITY OF BASTROP PARKS AND PUBLIC TREE ADVISORY BOARD

October 3, 2019

The Bastrop Parks and Public Tree Advisory Board met in a Regular Meeting on Thursday, October 3, 2019, at 6:00 p.m. at the City of Bastrop Council Chambers, 1311 Chestnut Street, Bastrop, TX 78602. Members present were President Jimmy Couch, Vice-Chair Barbara Wolanski, Betty Rucker, Kelly Dawson, and Dorothy Skarnulis. Staff present were David Junek, Curtis Hancock, Heather Ambrose, Assistant City Manager Trey Job, Assistant City Manager James Altgelt, YMCA Director Terry Moore and Council Liaison Dock Jackson.

### 1. CALL TO ORDER

At 6:00 p.m. Chairperson Jimmy Crouch called the meeting to order with a quorum being present. Board Member Margaret Robinson, Jamie Creacy and Youth Advisory member Saray Colmenero were not in attendance.

### 2. STAFF AND BOARD BRIEFINGS

#### 2A. Parks and Recreation Report

Presentation was made by Parks Superintendent David Junek. Handouts of the month's operational report were distributed.

#### 2B. Bastrop State Park Report

Board Member Jamie Creacy was not in attendance.

#### 2C. Bastrop YMCA Report

Presentation was made by YMCA Director Terry Moore.

#### 2D. Youth Member Report

Saray Colmenero was not in attendance and had submitted a letter of her resignation from the Parks Board due to schoolwork.

#### 2E. Bird City Coalition Report

Presentation was made by Dorothy Skarnulis.

### 3. CITIZEN COMMENTS

None in attendance.

### 4. APPROVAL OF THE MINUTES

#### 4A. Consider action to approve Parks and Public Tree Advisory Board minutes from the September 5, 2019 regular meeting.

Motion was made by Board Member Kelly Dawson and seconded by Board Member Barbara Wolanski. Approved on a 5-0 vote.

### 5. ITEMS FOR INDIVIDUAL CONSIDERATION



5A. **Discussion and consider action related to recommended revisions to the City of Bastrop Code of Ordinances, Chapter 1 GENERAL PROVISIONS, Article 1.10 PARKS pertaining to prohibited activities such as jumping, diving, wading into waterways and swimming or wading in the Colorado River.**

Discussion was held between Board Members and Assistant City Managers James Altgelt and Trey Job. Mr. Job and Mr. Altgelt expressed their concerns about removal of the prohibition on swimming and wading due to unknown water currents and river levels with the potential for drowning that increases when combined with intoxication.

Motion was made by Board Member Barbara Wolanski to resubmit the ordinance to the City Attorney for his opinion and proceed with his decision as to whether the prohibition can be removed or needs to remain. Seconded by Board Member Kelly Dawson. Approved on a 5-0 vote.

5B. **Discussion and update on the status of Bastrop Wheeled Sports Complex.**

Presentation was made by Assistant Public Works Director Curtis Hancock advising that the City Council has approved the process for Phase 1 to begin.

5C. **Discussion and update on the status of planned and proposed sidewalks and trails.**

Assistant Public Works Director Curtis Hancock gave a brief update on the progress and reported that he must attend a training through TXDOT for inspecting the sidewalks.

5D. **Discussion and update on the status of Old Iron Bridge Renovations.**

Discussion was led by Assistant City Manager Trey Job advising that the engineering report states there is approximately \$12 million in damage to the iconic bridge and funding sources for the repairs are being sought out.

5E. **Discussion and consider action related to proposed combined use of the Fisherman’s Park Basketball court as a Pickleball court.**

Assistant Public Works Director Curtis Hancock discussed the requirements of pickleball courts and the problems resulting from more people wanting to play than there are courts to accommodate. Assistant City Manager Trey Job explained that the concern with using the basketball courts as pickleball courts is that is not the “intended use”.

Motion was made by Board Member Barbara Wolanski to have a future workshop to discuss allowing tennis and basketball courts as multi-use amenities. Motion was seconded by Board Member Kelly Dawson. Motion carried by a vote of 5-0.

6. **ADJOURNMENT**

Board Member Kelly Dawson made the motion to adjourn meeting at 7:20 p.m. and carried without objection.

APPROVED:

ATTEST:

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Chair, Jimmy Crouch

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Secretary, Betty Rucker



# STAFF REPORT

**MEETING DATE:** November 7, 2019

**AGENDA ITEM:** 5A

**TITLE:**

Discussion and update on the status of the Bastrop Wheeled Sports Complex.

**STAFF REPRESENTATIVE:**

Curtis Hancock, Assistant Public Works Director

**BACKGROUND/HISTORY:**

In January 2014, the Bastrop Parks Board made a recommendation to the City Council for the location of a wheeled sports plaza to be in Fisherman's Park. In 2017, by Resolution 2017-90, the City Council approved a proposal for design services for the improvements and in September 2018, Burditt gave a presentation to the City Council related to Phase I of the project. Trey Job, Managing Director of Public Works & Leisure Services, gave a brief update to the Parks Board at the May 2, 2019 meeting and Assistant Public Works Director Curtis Hancock provided an update at the September 5, 2019 and October 3, 2019 meetings.

**POLICY EXPLANATION:**

The Parks and Public Tree Advisory Board serves in an advisory role to the City Council and may make recommendations for actions to be considered. Parks Board members have requested this update in their advisory capacity.

**RECOMMENDATION:**

Discussion and update on the status of the Bastrop Wheeled Sports Complex.



# STAFF REPORT

**MEETING DATE:** November 7, 2019

**AGENDA ITEM:** 5B

**TITLE:**

Discussion and update on the status of planned and proposed sidewalks and trails.

**STAFF REPRESENTATIVE:**

Curtis Hancock, Assistant Public Works Director

**BACKGROUND/HISTORY:**

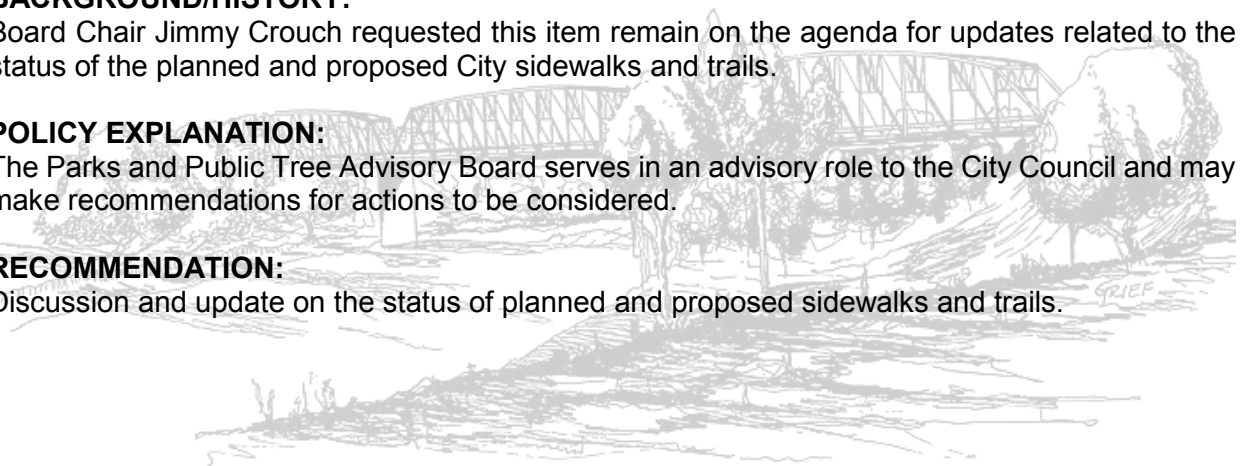
Board Chair Jimmy Crouch requested this item remain on the agenda for updates related to the status of the planned and proposed City sidewalks and trails.

**POLICY EXPLANATION:**

The Parks and Public Tree Advisory Board serves in an advisory role to the City Council and may make recommendations for actions to be considered.

**RECOMMENDATION:**

Discussion and update on the status of planned and proposed sidewalks and trails.





# STAFF REPORT

**MEETING DATE:** November 7, 2019

**AGENDA ITEM:** 5C

**TITLE:**

Discussion and update on the status of the Old Iron Bridge renovations.

**STAFF REPRESENTATIVE:**

Curtis Hancock, Assistant Public Works Director

**BACKGROUND/HISTORY:**

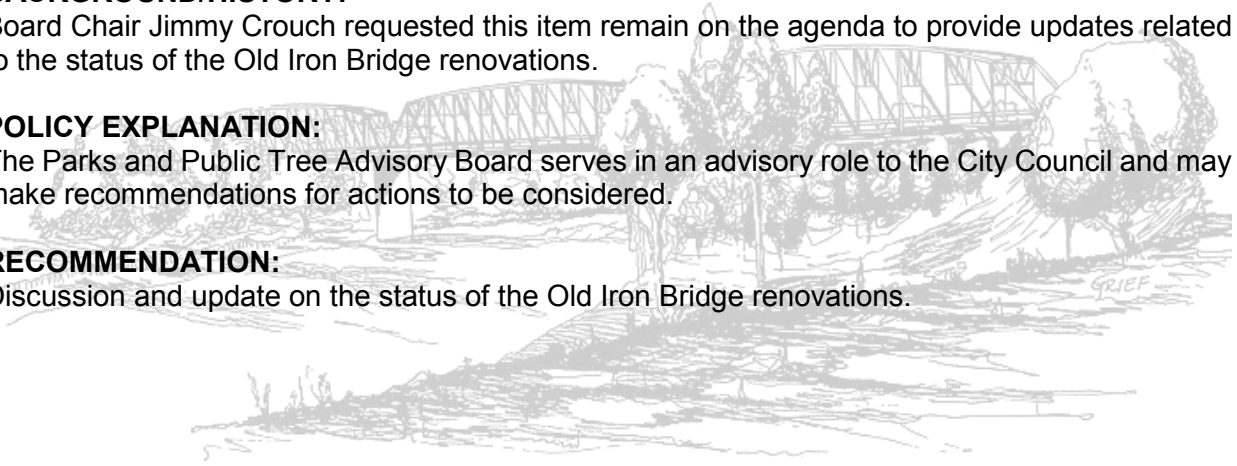
Board Chair Jimmy Crouch requested this item remain on the agenda to provide updates related to the status of the Old Iron Bridge renovations.

**POLICY EXPLANATION:**

The Parks and Public Tree Advisory Board serves in an advisory role to the City Council and may make recommendations for actions to be considered.

**RECOMMENDATION:**

Discussion and update on the status of the Old Iron Bridge renovations.





# STAFF REPORT

**MEETING DATE:** November 7, 2019

**AGENDA ITEM:** 5D

**TITLE:**

Discussion and update on the status of the proposed combined use of the Fisherman's Park basketball court as a pickleball court, and any other options.

**STAFF REPRESENTATIVE:**

Curtis Hancock, Assistant Public Works Director

**BACKGROUND/HISTORY:**

At the September 5, 2019 Parks Board meeting, Ken Kesselus spoke under Citizen's Comments related to a request for the Fisherman's Park basketball court to be striped for use as a pickleball court. Currently, pickleball players utilize the Fisherman's Park tennis court for their game. By striping the basketball court, the pickleball players would have an additional area to play using their portable net.

**POLICY EXPLANATION:**

The Parks and Public Tree Advisory Board serves in an advisory role to the City Council and may make recommendations for actions to be considered.

**RECOMMENDATION:**

Discussion and update on the status of the proposed combined use of the Fisherman's Park basketball court as a pickleball court, and any other options.

**ATTACHMENTS:**

NA



# STAFF REPORT

**MEETING DATE:** November 7, 2019

**AGENDA ITEM:** 5E

**TITLE:**

Discussion and update related to parking improvements at the Bastrop Little League Field complex.

**STAFF REPRESENTATIVE:**

Curtis Hancock, Assistant Public Works Director

**BACKGROUND/HISTORY:**

The City Parks Department is working with the Bastrop Little League to determine recommended improvements to the parking areas. Assistant Public Works Director Curtis Hancock and Parks Superintendent David Juneke will provide an update.

**POLICY EXPLANATION:**

The City of Bastrop has a Lease Agreement with LCRA for the property utilized by the Bastrop Little League (expiring 2021). The Bastrop Little League and the City have an Agreement (expiring 10/11/2021) that specifies the obligations of each party.

**RECOMMENDATION:**

Discussion and update related to parking improvements at the Bastrop Little League Field complex.

**ATTACHMENTS:**

NA



# STAFF REPORT

**MEETING DATE:** November 7, 2019

**AGENDA ITEM:** 5F

**TITLE:**

Discussion and consider action related to the process and timeline for selecting a new Bastrop Parks and Public Tree Advisory Board youth member.

**STAFF REPRESENTATIVE:**

Curtis Hancock, Assistant Public Works Director  
Heather Ambrose, Public Works Technician

**BACKGROUND/HISTORY:**

At the beginning of the 2019/2020 school year, Saray Jimenez Colmenero was chosen as the Bastrop Parks and Public Tree Advisory Board youth member. For personal reasons, Miss Colmenero was unable to continue in her position. City staff requests guidance from the Board as to how they wish to proceed in either selecting a previous applicant, opening the position up to new applicants, or postponing the selection process to a future date.

**POLICY EXPLANATION:**

In their discretion, the Parks Board may identify and name one minor, who resides within the BISD jurisdiction, to serve on the board as an ex officio, nonvoting youth member of the board. Applicants must live within the Bastrop ISD jurisdiction but are not required to attend BISD schools. The youth member shall be a nonvoting member of the Board. The youth member shall be enrolled in grades 9—12 and serve a term in length identified by the Parks Board at the time of selection, but not to exceed three (3) consecutive years. (ARTICLE 1.10 – PARKS, Sec. 1.10.001 - Parks board.)

**RECOMMENDATION:**

Discussion and consider action related to the process and timeline for selecting a new Bastrop Parks and Public Tree Advisory Board youth member.

**ATTACHMENTS:**

NA