

Bastrop Public Library
Librarian's Report
December 3, 2018

1. Library Statistics for the month of October. Circulation statistics are up 4% compared to October 2017; gate count is down 8% compared to October 2017; programming is down 51% compared to October 2017; Internet usage is down 30% compared to October 2017; reference requests are up 35% compared to October 2017, and meeting room reservations are down 4% compared to October 2017.
2. In the month of November 131 children and adults attended story time.
3. In the month of November 11 children and adults met to play chess.
4. On Thursday, November 1, Bethany Dietrich hosted a teen Mario Kart video game tournament. Twenty-two teens participated.
5. On Friday, November 2, Bonnie Pierson attended the CTLS Performer Showcase and hired entertainers for the 2019 Summer Reading Program.
6. On Saturday, November 3, a large hawk flew into one of the large triangle shaped windows on the east side of the building. The window was broken. No one was injured, and the Library received no other damage.
7. On Monday, November 5, Bonnie Pierson hosted seventeen students from the Calvary Episcopal School Aftercare program.
8. On Tuesday, November 6, Bonnie Pierson attended a monthly Friends of the Bastrop Public Library meeting.
9. On Tuesday, November 6, Bonnie Pierson hosted a homeschool class. Nine homeschool students participated in a water pollution experiment and created litter bugs out of recyclable materials.
10. On Tuesday, November 6, Bethany Dietrich hosted a homeschool class for tweens. Two students learned about sustainability and reducing waste.
11. On Thursday, November 8, Bethany Dietrich hosted a Turing Tumblr Face off in the Creation Station. Eight teens attended.
12. On Thursday, November 8, Bonnie Pierson attended the Annual Boards and Commissions Banquet at the Bastrop Convention Center.
13. On Saturday, November 10 the Library was closed for the Veterans Day Car Show. Our parking lots was used to display cars.
14. On Tuesday, November 13, the Library staff attended the City Managers Quarterly Update meeting at Bastrop City Hall.
15. On Tuesday, November 13, Bethany Dietrich hosted a Tween Human Foosball Game. Seven tweens participated.
16. On Thursday, November 15, Bonnie Pierson hosted 119 kindergarten students, teachers and parents from Mina Elementary. The groups were given a brief tour and enjoyed a Thanksgiving story.

17. On Thursday, November 15, the Library hosted our Annual Volunteer Appreciation Lunch. Ashley Guerrero coordinated the event. We were happy to spend time with 41 of our valuable volunteers.
18. On Thursday, November 15, Bethany Dietrich hosted a Teen 80's Throwback Movie Night. The teens voted on a movie and watched Spaceballs.
19. On Friday, November 16, the City held a quarterly employee lunch. Lunches were delivered to the Library since we are extremely short staffed.
20. On Tuesday, November 20, Bonnie Pierson hosted the Lego Club program. Nineteen children and adults attended and created items using LEGOs.
21. On Wednesday, November 21, Bonnie Pierson and Bethany Dietrich hosted day camp students from Little Sheep Learning Center for Legos and games. Twenty students and their teachers participated.
22. On Wednesday, November 21, Terry Carwell handed in his resignation because of health reasons.
23. From Thursday, November 22, through Sunday, November 25 the library closed for the Thanksgiving Holiday.
24. On Monday, November 26, Bonnie Pierson hosted eleven students from the Calvary Episcopal School Aftercare program.

Respectfully submitted: Mickey DuVall, Library Director

Bastrop Public Library
Monthly Status Report on Previously Approved Items
December 3, 2018

1. Brick pavers and tiles update—no brick or tiles sold in November.
2. Creation Station update—Bethany Dietrich has purchased a storage cabinet and three WEDO's (LEGOs that move). Bethany Dietrich, Bonnie Pierson, and Cary Kittrell are each providing programming in the Creation Station. People of all ages are attending the programs.
3. Emergency Shelter update—if needed, the City's emergency shelter is ready and available for use.
4. Update: Creation Station Policy. New policy was sent to the City Attorney for review via Trey Job on November 26th.
5. Update: Annual Open House. Review volunteer signup sheets.

Bastrop Public Library
Friends of the Bastrop Public Library Report
December 3, 2018

1. Friends presented and approved their annual budget. They have committed \$5,000.00 to the Creation Station this year.
2. They will be honoring Lifetime Friends Members on January 22 at 5:30p.m. with a soup supper.
3. They will award a \$300.00 scholarship again this year to a senior who has worked or volunteered in the Library.
4. A tiny free-standing library has been set up at the Kerr Center. Materials and labor to build the structure were donated. The Friends will maintain the structure and replenish books as needed.
5. They will not meet in December.

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2018-2019

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
CIRCULATION SERVICES:													
Adult:													
000-099	11												11
100-199	67												67
200-299	61												61
300-399	98												98
400-499	6												6
500-599	50												50
600-699	261												261
700-799	81												81
800-899	25												25
92-920	44												44
900-999	130												130
Adult DVD's	1,886												1,886
Adult Fiction	720												0
CHR	84												84
MYS	711												711
ROM	57												57
NOV	133												133
SFF	145												145
Wes	4												4
Adult Fiction CD's	422												422
Adult Large Print	741												741
Adult MP3 Book	17												17
Adult Music on CD	100												100
Adult Nonfiction CD'S	26												26
Adult Overdrive e-book	1,201												1,201
Adult Reference	0												0
Adult Reference Desk	0												0
Adult Spanish DVD's	11												11
Adult Spanish Fiction	10												10
Adult Spanish Nonfiction	24												24
Adult Texana	40												40
Adult Videocassettes	24												24
Cake Pans	13												13

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2018-2019

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
Subtotal Adult:	7,203	0	0	0	0	0	0	0	0	0	0	0	7,203
Juvenile and children's:													
Child Braille Picture Bks	0												0
Child Literacy Bags	11												11
Child Spanish 1st R	5												5
Child Spanish Easy	57												57
Child Spanish Easy NF	3												3
Easy Nonfiction	118												118
Easy Picture Books	1,606												1,606
First Readers	458												458
J 000 - J 099	21												21
J 100 - J199	4												4
J 200 - J 299	26												26
J 300 - J 399	40												40
J 400 - J 499	9												9
J 500 - J 599	131												131
J 600 - J 699	38												38
J 700 - J 799	86												86
J 800 - J 899	8												8
J 92-920	56												56
J 900 - J 999	84												84
Juvy Braille	0												0
Juvy CD'S	64												64
Juvy DVD	479												479
Juvy Fiction	905												905
Juvy Graphic Novels	255												255
Juvy Oversize	4												4
Juvy Reference	0												0
Juvy Spanish Fiction	14												14
Juvy Spanish Nonfiction	27												27
Subtotal Juv. & child.	4,509	0	0	0	0	0	0	0	0	0	0	0	4,509

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2018-2019

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
Young Adult:													
Young Adult Fiction	229												229
YA Graphic Novels	262												262
Subtotal Young Adult	491	0	0	0	0	0	0	0	0	0	0	0	491
Other:													
Magazines	167												167
Paperbacks	228												228
Subtotal Other	395	0	0	0	0	0	0	0	0	0	0	0	395
Grand Total All	12,598	0	0	0	0	0	0	0	0	0	0	0	12,598
OTHER SERVICES:													
Cataloging:													
Apollo	105												105
Baker & Taylor	12												12
Brodart	0												0
Cat Express--OCLC	0												0
Ingram	151												151
Original	48												48
Recorded Books	9												9
Total items cataloged	325												325
Total items withdrawn	521												521
Total items lost	4												4
Computer Usage:													
ADA	49												49
Adult	909												909
Children	222												222
Reference--Local Hist.	27												27
Teen	63												63

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2018-2019

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
Wireless	1,119												1,119
Total Comp. Usage	2,389	0	0	0	0	0	0	0	0	0	0	0	2,389
Gifts and Memorials:	\$0											\$0	\$0
Interlibrary Loan:													
Borrowed	17												17
Loaned	6												6
Total Transactions	23	0	0	0	0	0	0	0	0	0	0	0	23
Meeting Rm Reserv													
Pressley Meeting Room	34												34
Maynard Board Room	21												21
Study Rooms	229												229
Total Reservations	284												284
New Library Patrons:													
City	35												35
County	98												98
Faculty	0												0
Non-residents	12												12
Total Patrons added	145	0	0	0	0	0	0	0	0	0	0	0	145
Patron Usage:													
County	67%												
City	23%												
Faculty	4%												
Other	6%												
Portal to Texas History:	4263%												
Bastrop Advertiser Search													
Proctored Tests Given:	10												10
Programming:													
Adult	7												7

BASTROP PUBLIC LIBRARY ANNUAL STATISTICS FOR FISCAL YEAR 2018-2019

	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Total
Friends volunteers	114.25												114.25
Teen volunteers	10.00												10.00
Total Volunteer Hours	223.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	233.25
Website Hits:	2,296												
Coloring Sheets	30												

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/JE # NOTE =====AMOUNT===== BALANCE=====

00-00-3000 UNASSIGNED FUND BALANCE
 B E G I N N I N G B A L A N C E 0.00

00-00-3200 RESTRICTED FUND BALANCE
 B E G I N N I N G B A L A N C E 21,680.60CR

00-00-4400 INTEREST
 B E G I N N I N G B A L A N C E 0.00

10/31/17	11/08	B28380		03690	CD INT EARNED	JE# 013946		8.10CR	8.10CR
10/31/17	11/08	B28381		03691	Mthly Interest Alloc	JE# 013947	000014	3.80CR	11.90CR
10/31/17	11/08	B28398		03694	TEXPOOL MTHLY INT ALLOC	JE# 013951	000016	1.75CR	13.65CR
10/31/17	11/14	B28476		03712	Mthly Interest Alloc	JE# 014005	000053	0.83CR	14.48CR
11/01/17	12/06	B28643		03752	MBS CD INT EARNED	JE# 014102		5.19CR	19.67CR
11/30/17	12/04	B28630		03746	CD INT EARNED	JE# 014091		20.98CR	40.65CR
11/30/17	12/06	B28644		03753	MBS CD INT EARNED	JE# 014103		2.42CR	43.07CR
11/30/17	12/06	B28648		03754	Mthly Interest Alloc	JE# 014104	000072	3.26CR	46.33CR
11/30/17	12/12	B28713		03763	TEXPOOL MTHLY INT ALLOC	JE# 014137	000100	1.63CR	47.96CR
11/30/17	12/18	B28733		03766	Mthly Interest Alloc	JE# 014140	000102	4.79CR	52.75CR
12/31/17	1/04	B28806		03778	Mthly Interest Alloc	JE# 014157	000114	4.80CR	57.55CR
12/31/17	1/09	B28864		03789	MBS CD INT EARNED	JE# 014190		0.28CR	57.83CR
12/31/17	1/10	B28871		03792	TEXPOOL MTHLY INT ALLOC	JE# 014196	000145	1.75CR	59.58CR
12/31/17	1/10	B28873		03794	Mthly Interest Alloc	JE# 014198	000147	0.84CR	60.42CR
12/31/17	1/10	B28875		03795	CD INT EARNED	JE# 014200		6.33CR	66.75CR
1/31/18	2/07	B29013		03812	MBS CD INT EARNED	JE# 014250		3.05CR	69.80CR
1/31/18	2/07	B29015		03813	TEXPOOL MTHLY INT ALLOC	JE# 014251	000167	1.96CR	71.76CR
1/31/18	2/08	B29052		03817	CD INT EARNED	JE# 014255		7.53CR	79.29CR
1/31/18	2/08	B29060		03821	Mthly Interest Alloc	JE# 014262	000197	10.50CR	89.79CR
1/31/18	2/12	B29064		03822	Mthly Interest Alloc	JE# 014263	000198	1.25CR	91.04CR
2/28/18	3/07	B29236		03847	TEXPOOL MTHLY INT ALLOC	JE# 014328	000249	0.55CR	91.59CR
2/28/18	3/07	B29238		03848	Mthly Interest Alloc	JE# 014329	000250	12.16CR	103.75CR
2/28/18	3/12	B29257		03855	Mthly Interest Alloc	JE# 014338	000256	1.67CR	105.42CR
2/28/18	3/14	B29268		03859	MBS CD INT EARNED	JE# 014343		3.95CR	109.37CR
2/28/18	3/14	B29269		03860	MBS CD INT EARNED	JE# 014344		1.04CR	110.41CR
2/28/18	3/14	B29272		03861	CD INT EARNED	JE# 014345		11.41CR	121.82CR
3/31/18	4/06	B29406		03876	Mthly Interest Alloc	JE# 014368	000269	15.69CR	137.51CR
3/31/18	4/06	B29407		03877	CD INT EARNED	JE# 014369		12.00CR	149.51CR
3/31/18	4/06	B29408		03878	MBS CD INT EARNED	JE# 014370		12.13CR	161.64CR
3/31/18	4/12	B29460		03885	Mthly Interest Alloc	JE# 014401	000279	1.31CR	162.95CR
4/01/18	5/04	B29640		03915	TEXPOOL MTHLY INT ALLOC	JE# 014461	000331	1.32CR	164.27CR
4/30/18	5/04	B29629		03907	Mthly Interest Alloc	JE# 014453	000326	15.79CR	180.06CR
4/30/18	5/04	B29633		03908	CD INT EARNED	JE# 014454		10.58CR	190.64CR
4/30/18	5/04	B29634		03909	MBS CD INT EARNED	JE# 014455		14.94CR	205.58CR
4/30/18	5/04	B29639		03914	TEXPOOL MTHLY INT ALLOC	JE# 014460	000330	1.41CR	206.99CR
4/30/18	5/10	B29665		03921	Mthly Interest Alloc	JE# 014468	000336	2.04CR	209.03CR
5/31/18	6/05	B29821		03944	CD INT EARNED	JE# 014502		40.54CR	249.57CR

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/JE #	NOTE	AMOUNT	BALANCE
5/31/18	6/05	B29827		03948	Mthly Interest Alloc		JE# 014506	000368	19.97CR	269.54CR
5/31/18	6/05	B29833		03951	MBS CD INT EARNED		JE# 014511		7.58CR	277.12CR
5/31/18	6/05	B29836		03953	TEXPOOL MTHLY INT ALLOC		JE# 014513	000374	2.91CR	280.03CR
5/31/18	6/12	B29893		03959	Mthly Interest Alloc		JE# 014524	000379	3.17CR	283.20CR
6/30/18	7/06	B30117		03980	TEXPOOL MTHLY INT ALLOC		JE# 014577	000401	4.11CR	287.31CR
6/30/18	7/06	B30118		03981	Mthly Interest Alloc		JE# 014578	000402	20.40CR	307.71CR
6/30/18	7/06	B30121		03984	CD INT EARNED		JE# 014581		12.61CR	320.32CR
6/30/18	7/06	B30123		03985	MBS CD INT EARNED		JE# 014583		0.47CR	320.79CR
6/30/18	7/10	B30131		03987	Mthly Interest Alloc		JE# 014585	000405	2.53CR	323.32CR
7/31/18	8/14	B30361		04025	CD INT EARNED		JE# 014673		15.93CR	339.25CR
7/31/18	8/14	B30362		04026	Mthly Interest Alloc		JE# 014672	000433	2.08CR	341.33CR
7/31/18	8/14	B30365		04030	MBS CD INT EARNED		JE# 014677		5.42CR	346.75CR
7/31/18	8/14	B30367		04032	Mthly Interest Alloc		JE# 014679	000437	23.93CR	370.68CR
7/31/18	8/14	B30368		04033	TEXPOOL MTHLY INT ALLOC		JE# 014680	000438	3.65CR	374.33CR
8/31/18	9/06	B30566		04072	Mthly Interest Alloc		JE# 014783	000470	15.91CR	390.24CR
8/31/18	9/06	B30568		04073	TEXPOOL MTHLY INT ALLOC		JE# 014784	000471	4.08CR	394.32CR
8/31/18	9/06	B30570		04074	CD INT EARNED		JE# 014785		16.76CR	411.08CR
8/31/18	9/06	B30571		04075	MBS CD INT EARNED		JE# 014786		11.44CR	422.52CR
8/31/18	9/10	B30589		04086	TEXPOOL MTHLY INT ALLOC		JE# 014797	000473	2.64CR	425.16CR
8/31/18	9/10	B30590		04087	TEXPOOL MTHLY INT ALLOC		JE# 014798		2.64	422.52CR
8/31/18	9/10	B30591		04087	TEXPOOL MTHLY INT ALLOC		JE# 014799	000474	2.64CR	425.16CR
9/30/18	10/02	B30774		04160	Mthly Interest Alloc		JE# 014891	000508	12.63CR	437.79CR
9/30/18	10/02	B30776		04162	CD INT EARNED		JE# 014893		27.90CR	465.69CR
9/30/18	10/02	B30781		04165	MBS CD INT EARNED		JE# 014895		10.29CR	475.98CR
9/30/18	10/09	B30836		04193	TEXPOOL MTHLY INT ALLOC		JE# 014936	000530	4.22CR	480.20CR
9/30/18	10/09	B30838		04195	Mthly Interest Alloc		JE# 014938	000532	1.82CR	482.02CR
=====				ACCOUNT TOTAL	DB:	2.64	CR:	484.66CR		

00-00-4504

LIBRARY DONATIONS

BEGINNING BALANCE

0.00

10/02/17	11/02	C28354	RCPT 00986911	31953	LIBRARY DEPOSIT				10.61CR	10.61CR
10/02/17	11/02	C28354	RCPT 00986916	31953	LIBRARY DEPOSIT				2.88CR	13.49CR
10/05/17	10/05	C28191	RCPT 00982962	31833	LIBRARY DEPOSIT				15.83CR	29.32CR
10/05/17	10/10	B28219	RCPT 00982962	03663	LIBRARY DEPOSIT		JE# 013879	000002	15.83	13.49CR
10/10/17	11/02	C28355	RCPT 00986918	31954	LIBRARY DEPOSIT				8.10CR	21.59CR
10/10/17	11/02	C28355	RCPT 00986919	31954	LIBRARY DEPOSIT				5.86CR	27.45CR
10/18/17	11/02	C28356	RCPT 00986920	31955	LIBRARY DEPOSIT				2.77CR	30.22CR
10/18/17	11/02	C28356	RCPT 00986921	31955	LIBRARY DEPOSIT				523.87CR	554.09CR
10/23/17	11/02	C28357	RCPT 00986922	31956	LIBRARY DEPOSIT				1.88CR	555.97CR
10/23/17	11/02	C28357	RCPT 00986924	31956	LIBRARY DEPOSIT				24.57CR	580.54CR
10/30/17	11/02	C28358	RCPT 00986926	31957	LIBRARY DEPOSIT				2.05CR	582.59CR
10/30/17	11/02	C28358	RCPT 00986929	31957	LIBRARY DEPOSIT				10.53CR	593.12CR
11/07/17	11/07	C28376	RCPT 00987640	31976	LIBRARY DEPOSIT				7.51CR	600.63CR
11/07/17	11/07	C28376	RCPT 00987642	31976	LIBRARY DEPOSIT				5.46CR	606.09CR
11/13/17	11/13	C28434	RCPT 00988535	31996	LIBRARY DEPOSIT				2.63CR	608.72CR
11/13/17	11/13	C28434	RCPT 00988537	31996	LIBRARY DEPOSIT				9.06CR	617.78CR
11/20/17	11/20	C28520	RCPT 00990200	32042	LIBRARY DEPOSIT				9.47CR	627.25CR

FUN00145 : 505-LIBRARY BOARD FUND

PERIOD TO USE: Oct-2017 THRU Sep-2018

DEPT : N/A

ACCOUNTS: 00-00-3000 THRU 81-00-5655

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/JE #	NOTE	AMOUNT	BALANCE
11/20/17	11/20	C28520	RCPT 00990201	32042	LIBRARY DEPOSIT				12.71CR	639.96CR
11/27/17	12/04	C28628	RCPT 00991098	32105	LIBRARY DEPOSIT				5.80CR	645.76CR
11/27/17	12/04	C28628	RCPT 00991099	32105	LIBRARY DEPOSIT				2.50CR	648.26CR
11/28/17	12/04	C28634	RCPT 00991110	32111	LIBRARY DEPOSIT				0.10CR	648.36CR
11/28/17	12/04	C28634	RCPT 00991111	32111	LIBRARY DEPOSIT				2.70CR	651.06CR
12/04/17	12/04	C28637	RCPT 00991112	32110	LIBRARY DEPOSIT				1.92CR	652.98CR
12/04/17	12/04	C28637	RCPT 00991113	32110	LIBRARY DEPOSIT				8.54CR	661.52CR
12/12/17	12/18	C28731	RCPT 00993578	32183	LIBRARY DEPOSIT				1.87CR	663.39CR
12/12/17	12/18	C28731	RCPT 00993579	32183	LIBRARY DEPOSIT				18.93CR	682.32CR
12/18/17	12/18	C28732	RCPT 00993580	32184	LIBRARY DEPOSIT				3.96CR	686.28CR
12/18/17	12/18	C28732	RCPT 00993581	32184	LIBRARY DEPOSIT				5.32CR	691.60CR
12/28/17	12/29	C28785	RCPT 00994624	32239	LIBRARY DEPOSIT				1,952.79CR	2,644.39CR
12/28/17	12/29	C28785	RCPT 00994638	32239	LIBRARY DEPOSIT				5.97CR	2,650.36CR
12/29/17	1/02	C28792	RCPT 00994837	32246	LIBRARY DEPOSIT				3.36CR	2,653.72CR
12/29/17	1/02	C28792	RCPT 00994838	32246	LIBRARY DEPOSIT				1.72CR	2,655.44CR
1/02/18	1/02	C28793	RCPT 00994840	32247	LIBRARY DEPOSIT				4.20CR	2,659.64CR
1/02/18	1/02	C28793	RCPT 00994843	32247	LIBRARY DEPOSIT				0.41CR	2,660.05CR
1/08/18	1/08	C28850	RCPT 00995456	32280	LIBRARY DEPOSIT				6.30CR	2,666.35CR
1/08/18	1/08	C28850	RCPT 00995458	32280	LIBRARY DEPOSIT				6.52CR	2,672.87CR
1/17/18	1/17	C28889	RCPT 00997514	32319	LIBRARY DEPOSIT				5.77CR	2,678.64CR
1/17/18	1/17	C28889	RCPT 00997517	32319	LIBRARY DEPOSIT				10,246.58CR	12,925.22CR
1/22/18	1/22	C28922	RCPT 00998160	32343	LIBRARY DEPOSIT				4.21CR	12,929.43CR
1/22/18	1/22	C28922	RCPT 00998161	32343	LIBRARY DEPOSIT				5.45CR	12,934.88CR
1/29/18	1/29	C28956	RCPT 00998749	32377	LIBRARY DEPOSIT				7.31CR	12,942.19CR
1/29/18	1/29	C28956	RCPT 00998750	32377	LIBRARY DEPOSIT				8.57CR	12,950.76CR
1/30/18	2/01	C28965	RCPT 00998922	32392	LIBRARY DEPOSIT				0.98CR	12,951.74CR
1/30/18	2/01	C28965	RCPT 00998923	32392	LIBRARY DEPOSIT				0.98CR	12,952.72CR
2/05/18	2/06	C28999	RCPT 00999539	32420	LIBRARY DEPOSIT				8.31CR	12,961.03CR
2/05/18	2/06	C28999	RCPT 00999541	32420	LIBRARY DEPOSIT				2.11CR	12,963.14CR
2/12/18	3/05	C29191	RCPT 01003288	32557	40.8				7.85CR	12,970.99CR
2/12/18	3/05	C29191	RCPT 01003290	32557	LIBRARY DEPOSIT				22.86CR	12,993.85CR
2/19/18	3/05	C29192	RCPT 01003295	32558	LIBRARY DEPOSIT				12.06CR	13,005.91CR
2/19/18	3/05	C29192	RCPT 01003297	32558	LIBRARY DEPOSIT				6.84CR	13,012.75CR
2/26/18	3/05	C29193	RCPT 01003298	32559	LIBRARY DEPOSIT				4.09CR	13,016.84CR
2/26/18	3/05	C29193	RCPT 01003300	32559	LIBRARY DEPOSIT				6.64CR	13,023.48CR
2/28/18	3/05	C29194	RCPT 01003304	32560	LIBRARY DEPOSIT				14.75CR	13,038.23CR
2/28/18	3/05	C29194	RCPT 01003305	32560	LIBRARY DEPOSIT				1.86CR	13,040.09CR
3/05/18	3/09	C29253	RCPT 01004371	32599	LIBRARY DEPOSIT				14.16CR	13,054.25CR
3/05/18	3/09	C29253	RCPT 01004372	32599	LIBRARY DEPOSIT				1.90CR	13,056.15CR
3/12/18	3/12	C29255	RCPT 01004740	32605	LIBRARY DEPOSIT				3.49CR	13,059.64CR
3/12/18	3/12	C29255	RCPT 01004741	32605	LIBRARY DEPOSIT				15.85CR	13,075.49CR
3/19/18	3/19	C29315	RCPT 01006446	32646	LIBRARY DEPOSIT				3.29CR	13,078.78CR
3/19/18	3/19	C29315	RCPT 01006447	32646	LIBRARY DEPOSIT				52.51CR	13,131.29CR
3/26/18	3/26	C29342	RCPT 01007014	32696	LIBRARY DEPOSIT				130.37CR	13,261.66CR
3/26/18	3/26	C29342	RCPT 01007016	32696	LIBRARY DEPOSIT				7.90CR	13,269.56CR
3/29/18	3/29	C29380	RCPT 01007163	32718	LIBRARY DEPOSIT				1.85CR	13,271.41CR
3/29/18	3/29	C29380	RCPT 01007164	32718	LIBRARY DEPOSIT				1.40CR	13,272.81CR
4/02/18	4/02	C29382	RCPT 01007370	32733	LIBRARY DEPOSIT				1.10CR	13,273.91CR
4/02/18	4/02	C29382	RCPT 01007372	32733	LIBRARY DEPOSIT				1.33CR	13,275.24CR

FUN00145 : 505-LIBRARY BOARD FUND

PERIOD TO USE: Oct-2017 THRU Sep-2018

DEPT : N/A

ACCOUNTS: 00-00-3000 THRU 81-00-5655

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/JE # NOTE =====AMOUNT===== BALANCE=====

00-00-4504 LIBRARY DONATIONS * (CONTINUED) *

4/10/18	4/16	C29503	RCPT	01008796	32789	LIBRARY DEPOSIT				2,507.62CR	15,782.86CR
4/10/18	4/16	C29503	RCPT	01008797	32789	LIBRARY DEPOSIT				16.08CR	15,798.94CR
4/16/18	4/16	C29505	RCPT	01010387	32823	LIBRARY DEPOSIT				12.31CR	15,811.25CR
4/16/18	4/16	C29505	RCPT	01010389	32823	LIBRARY DEPOSIT				4.68CR	15,815.93CR
4/23/18	4/23	C29536	RCPT	01010819	32860	LIBRARY DEPOSIT				11.08CR	15,827.01CR
4/23/18	4/23	C29536	RCPT	01010821	32860	LIBRARY DEPOSIT				14.77CR	15,841.78CR
4/30/18	4/30	C29587	RCPT	01011261	32916	LIBRARY DEPOSIT				19.50CR	15,861.28CR
4/30/18	4/30	C29587	RCPT	01011262	32916	LIBRARY DEPOSIT				10.25CR	15,871.53CR
5/08/18	5/10	C29666	RCPT	01012804	32981	LIBRARY DEPOSIT				9.71CR	15,881.24CR
5/08/18	5/10	C29666	RCPT	01012806	32981	LIBRARY DEPOSIT				3.61CR	15,884.85CR
5/14/18	5/21	C29748	RCPT	01013594	33003	LIBRARY DEPOSIT				11.03CR	15,895.88CR
5/14/18	5/21	C29748	RCPT	01013595	33003	LIBRARY DEPOSIT				29.44CR	15,925.32CR
5/21/18	5/21	C29749	RCPT	01014892	33048	LIBRARY DEPOSIT				11,174.65CR	27,099.97CR
5/30/18	5/30	C29797	RCPT	01015436	33098	LIBRARY DEPOSIT				50.15CR	27,150.12CR
5/31/18	5/31	C29801	RCPT	01015467	33104	LIBRARY DEPOSIT				13.64CR	27,163.76CR
6/04/18	6/05	C29837	RCPT	01016085	33141	LIBRARY DEPOSIT				329.89CR	27,493.65CR
6/11/18	6/11	C29885	RCPT	01017056	33174	LIBRARY DEPOSIT				77.62CR	27,571.27CR
6/18/18	6/18	C29921	RCPT	01018949	33222	LIBRARY DEPOSIT				158.88CR	27,730.15CR
6/25/18	6/25	C30040	RCPT	01019470	33263	LIBRARY DEPOSIT				88.99CR	27,819.14CR
6/30/18	6/30	C30056	RCPT	01019652	33291	LIBRARY DEPOSIT				33.43CR	27,852.57CR
7/02/18	7/11	C30153	RCPT	01021199	33343	LIBRARY DEPOSIT				0.44CR	27,853.01CR
7/09/18	7/11	C30152	RCPT	01021192	33342	LIBRARY DEPOSIT				11.39CR	27,864.40CR
7/16/18	7/16	C30167	RCPT	01022846	33371	LIBRARY DEPOSIT				32.38CR	27,896.78CR
7/25/18	7/25	C30214	RCPT	01023482	33425	LIBRARY DEPOSIT				39.10CR	27,935.88CR
7/30/18	7/30	C30264	RCPT	01023778	33449	LIBRARY DEPOSIT				8.11CR	27,943.99CR
8/06/18	8/06	C30323	RCPT	01024463	33489	LIBRARY DEPOSIT				18.26CR	27,962.25CR
8/13/18	8/17	C30433	RCPT	01027324	33564	LIBRARY DEPOSIT				87.06CR	28,049.31CR
8/17/18	8/17	C30434	RCPT	01027346	33565	FOL QTR DONATION				2,500.00CR	30,549.31CR
8/20/18	8/20	C30439	RCPT	01027451	33574	LIBRARY DEPOSIT				26.78CR	30,576.09CR
8/27/18	9/01	C30542	RCPT	01028227	33647	LIBRARY DEPOSIT				6.06CR	30,582.15CR
8/31/18	9/01	C30543	RCPT	01028230	33648	LIBRARY DEPOSIT				56.71CR	30,638.86CR
9/04/18	9/17	C30667	RCPT	01031214	33724	LIBRARY DEPOSIT				14.93CR	30,653.79CR
9/12/18	9/17	C30668	RCPT	01031218	33725	LIBRARY DEPOSIT				86.15CR	30,739.94CR
9/17/18	9/17	C30669	RCPT	01031231	33726	LIBRARY DEPOSIT				61.12CR	30,801.06CR
9/24/18	9/24	C30700	RCPT	01031836	33762	LIBRARY DEPOSIT				40.19CR	30,841.25CR
9/28/18	10/02	C30783	RCPT	01032411	33816	LIBRARY DEPOSIT				8.95CR	30,850.20CR
				=====		ACCOUNT TOTAL	DB:	15.83	CR:	30,866.03CR	

00-00-4505 LIBRARY BUILDING FUND DONATION
B E G I N N I N G B A L A N C E 0.00

00-00-4506 GRANT PROCEEDS
B E G I N N I N G B A L A N C E 0.00

11-27-2018 9:05 AM
 FUN00145 : 505-LIBRARY BOARD FUND
 DEPT : N/A

DETAIL LISTING

PAGE: 5
 PERIOD TO USE: Oct-2017 THRU Sep-2018
 ACCOUNTS: 00-00-3000 THRU 81-00-5655

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/JE # NOTE =====AMOUNT===== =====BALANCE=====

00-00-4536 MISCELLANEOUS
 B E G I N N I N G B A L A N C E 0.00

00-00-4560 MEETING ROOM DEPOSIT
 B E G I N N I N G B A L A N C E 0.00

00-00-4709 TRANS IN - DESIGNATED FUND
 B E G I N N I N G B A L A N C E 0.00

DEPT: 00 ** INVALID DEPT **

00-00-5601 ADVERTISING
 B E G I N N I N G B A L A N C E 0.00

DEPT: 81 ** INVALID DEPT **

81-00-5101 OPERATION SALARIES
 B E G I N N I N G B A L A N C E 0.00

81-00-5117 OVERTIME
 B E G I N N I N G B A L A N C E 0.00

81-00-5150 SOCIAL SECURITY
 B E G I N N I N G B A L A N C E 0.00

81-00-5201 SUPPLIES
 B E G I N N I N G B A L A N C E 0.00

11/03/17	12/06	A84246	CHK: 120131	27698	HINGES/SCREWS 3D CAB	5347	1710DUVALL	23.86	23.86
11/03/17	12/06	A84246	CHK: 120131	27698	POWER/COOLING 3D CAB	5347	1710DUVALL	64.31	88.17
11/03/17	12/06	A84246	CHK: 120131	27698	BATT BACKUP/SRG PROT	5347	1710DUVALL	74.24	162.41
11/03/17	12/06	A84246	CHK: 120131	27698	STAFF DEV- PASTRIES	5347	1710DUVALL	35.46	197.87
11/03/17	12/06	A84246	CHK: 120131	27698	STAFF DEVLPMNT- LUNCH	5347	1710DUVALL	86.49	284.36
11/03/17	12/06	A84247	CHK: 120131	27698	FALL DECORATIONS	5347	1710LIB	362.23	646.59
11/03/17	12/06	A84248	CHK: 120131	27698	TAILGATER REFUND	5347	1710PIERSON	128.82CR	517.77
11/13/17	12/06	A84211	EFT: 003051	27698	1000 RAFFLE TICKETS	13028	103620	38.65	556.42
11/17/17	12/06	A84212	EFT: 003051	27698	REPRINT RFEL TICKETS	13028	103677	38.65	595.07
1/01/18	1/18	A85807	CHK: 120391	27946	STYLUS PENS - 500	35230	121117-E	928.20	1,523.27
1/01/18	1/11	A85607	CHK: 120355	27909	MKRSPC CAB WINDOWS	5347	1711DUVALL	152.00	1,675.27
1/01/18	1/11	A85608	CHK: 120355	27909	CANDY CANES - 1000	5347	1711LIB	54.60	1,729.87
1/01/18	1/11	A85608	CHK: 120355	27909	BUTTERMINTS - 2 BX	5347	1711LIB	262.89	1,992.76

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/JE #	NOTE	=====AMOUNT=====	=====BALANCE=====
1/01/18	1/11	A85608	CHK: 120355	27909	PARTS/ACC - 3D PRNTG	5347	1711LIB		94.85	2,087.61
1/01/18	1/11	A85608	CHK: 120355	27909	NAPS,SHRBT - OPEN HS	5347	1711LIB		45.92	2,133.53
1/01/18	1/11	A85608	CHK: 120355	27909	BVG/SUPPL - OPEN HS	5347	1711LIB		183.97	2,317.50
1/03/18	2/01	A86210	CHK: 120432	28051	6 XL PIZZAS	5347	1712DUVALL		118.12	2,435.62
1/03/18	2/01	A86210	CHK: 120432	28051	SALES TAX	5347	1712DUVALL		9.74	2,445.36
1/03/18	2/01	A86215	CHK: 120432	28051	GC HOUSES SUPPLIES	5347	1712PIERSON		17.64	2,463.00
1/03/18	2/01	A86215	CHK: 120432	28051	GC HOUSES SUPPLIES	5347	1712PIERSON		156.09	2,619.09
2/01/18	2/14	A86824	CHK: 120528	28137	MARIO KART FOR Wii	7019	180108GAMESTOP		13.97	2,633.06
4/01/18	4/19	A89545	CHK: 120852	28599	MONITORS DELL 22	7038	10229122091		249.58	2,882.64
4/01/18	4/06	A88843	CHK: 120775	28472	STICKERS (LIBS ROCK)	5347	1802LIB		145.00	3,027.64
4/01/18	4/06	A88844	CHK: 120775	28472	ACCUCUT DIES - 5	5347	1802PIERSON		195.00	3,222.64
5/03/18	5/31	A91244	CHK: 121087	28876	HP PAPER ROLLS - SRP	5347	1804DUVALL		34.16	3,256.80
5/03/18	5/31	A91244	CHK: 121087	28876	PAPER, INK, ETC- SRP	5347	1804DUVALL		268.09	3,524.89
5/03/18	5/31	A91244	CHK: 121087	28876	ADHESV BADGES - SRP	5347	1804DUVALL		11.88	3,536.77
5/03/18	5/31	A91244	CHK: 121087	28876	VELCRO ROLLS - SRP	5347	1804DUVALL		40.78	3,577.55
5/03/18	5/31	A91244	CHK: 121087	28876	SUPPLIES - SRP	5347	1804DUVALL		322.30	3,899.85
5/03/18	5/31	A91244	CHK: 121087	28876	PRIZES, SUPPL - SRP	5347	1804DUVALL		375.13	4,274.98
5/03/18	5/31	A91244	CHK: 121087	28876	1 EA KYO TONER - SRP	5347	1804DUVALL		252.41	4,527.39
5/03/18	5/31	A91246	CHK: 121087	28876	COUNT'G CUBES - SRP	5347	1804LIBRARY		32.49	4,559.88
5/03/18	5/31	A91246	CHK: 121087	28876	PRIZES - SRP CHLD	5347	1804LIBRARY		224.90	4,784.78
5/03/18	5/31	A91246	CHK: 121087	28876	SRP SHIRTS	5347	1804LIBRARY		299.09	5,083.87
5/03/18	5/31	A91248	CHK: 121087	28876	LG FOAM BOARD - SRP	5347	1804PIERSON		29.16	5,113.03
5/03/18	5/31	A91248	CHK: 121087	28876	PRIZES 4 TEEN PROGRM	5347	1804PIERSON		25.00	5,138.03
5/03/18	5/31	A91248	CHK: 121087	28876	SUPPL, CANDY - TEENS	5347	1804PIERSON		62.64	5,200.67
5/03/18	5/31	A91248	CHK: 121087	28876	SRP-THEMED ITEMS	5347	1804PIERSON		550.64	5,751.31
5/03/18	5/31	A91248	CHK: 121087	28876	ART SUPPLIES	5347	1804PIERSON		113.22	5,864.53
5/04/18	5/17	A90549	EFT: 003737	28761	TEENS-SRP.BIGGAMES	7019	1805GAMESTOP		29.99	5,894.52
6/01/18	6/28	A92427	CHK: 121340	29044	MOOD PENCILS - 1000	19022	129353		364.11	6,258.63
6/01/18	6/28	A92448	CHK: 121347	29044	MOOD PENCILS - 500	35064	195633		404.29	6,662.92
6/01/18	6/28	A92428	CHK: 121340	29044	ROUND PENCILS - 1000	19022	129513		237.59	6,900.51
6/01/18	7/10	A92854	CHK: 121384	29115	iPAD CASES - 4	5347	1805LIB		115.80	7,016.31
8/01/18	8/30	A95243	EFT: 004280	29509	4 iPads	37235	GB00279912		1,246.00	8,262.31
8/01/18	8/22	A94894	CHK: 121661	29436	SRP OPEN- FOOD&DRNKS	5347	1806PIERSON		118.97	8,381.28
8/01/18	8/22	A94894	CHK: 121661	29436	SRP TN - BOTTLED H2O	5347	1806PIERSON		11.34	8,392.62
8/01/18	8/22	A94894	CHK: 121661	29436	TN LARP PROG SUPPL	5347	1806PIERSON		87.91	8,480.53
8/01/18	8/22	A94894	CHK: 121661	29436	SRP - PIES,GIFT CARD	5347	1806PIERSON		49.60	8,530.13
8/01/18	8/22	A94894	CHK: 121661	29436	SRP PIE.SOC SUPPLIES	5347	1806PIERSON		72.85	8,602.98
8/01/18	8/22	A94894	CHK: 121661	29436	SRP - 8x10 FRAMES	5347	1806PIERSON		15.96	8,618.94
8/01/18	8/22	A94894	CHK: 121661	29436	SRP- TICKTS, SPONGES	5347	1806PIERSON		23.24	8,642.18
8/01/18	8/22	A94894	CHK: 121661	29436	SRP BGD - BATT,TAPE.	5347	1806PIERSON		51.67	8,693.85
8/01/18	8/22	A94894	CHK: 121661	29436	SRP CRAFT DAY SUPPL	5347	1806PIERSON		62.29	8,756.14
8/01/18	8/22	A94894	CHK: 121661	29436	SRP PRIZES - CHOC	5347	1806PIERSON		34.82	8,790.96
8/01/18	8/22	A94894	CHK: 121661	29436	SRP CRAFT SUPPLIES	5347	1806PIERSON		14.92	8,805.88
8/01/18	8/29	A95161	CHK: 121721	29490	SRP WTRDAY, FINALE	29043	64200781		89.46	8,895.34
9/01/18	9/20	A96328	CHK: 121854	29663	SRP TN	5347	1807LIB		18.36	8,913.70
9/01/18	9/20	A96328	CHK: 121854	29663	SRP MKRSPC	5347	1807LIB		14.62	8,928.32
9/01/18	9/20	A96328	CHK: 121854	29663	LIBS ROCK TEES - 25	5347	1807LIB		261.47	9,189.79
9/01/18	9/20	A96328	CHK: 121854	29663	SRP ADULT PROG SUPP	5347	1807LIB		23.92	9,213.71
9/01/18	10/04	A96959	CHK: 121945	29785	TURING TUMBLES - 5	5347	1807DUVAL		299.75	9,513.46

FUN00145 : 505-LIBRARY BOARD FUND

PERIOD TO USE: Oct-2017 THRU Sep-2018

DEPT : 81 ** INVALID DEPT **

ACCOUNTS: 00-00-3000 THRU 81-00-5655

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/JE # NOTE =====AMOUNT===== BALANCE=====

81-00-5201 SUPPLIES * (CONTINUED) *

9/03/18	10/04	A96962	CHK: 121945	29785	ICSOC- SUPP,PRZ BSKT	5347	1808LIB	144.92	9,658.38
9/30/18	11/01	A97988	CHK: 122113	29958	The FLOWER SHOPPE	11127	1808BENETT	59.54	9,717.92
9/30/18	10/25	A97813	CHK: 122076	29933	12 X 12 TILE	5347	1809LIB	78.62	9,796.54
=====				ACCOUNT TOTAL	DB:	9,925.36	CR:	128.82CR	

81-00-5203 POSTAGE B E G I N N I N G B A L A N C E 0.00

81-00-5206 OFFICE EQUIPMENT B E G I N N I N G B A L A N C E 0.00

5/01/18	5/03	A90000	CHK: 120923	28664	4 LAPTOPS	7038	10229528092	248.52	248.52
9/30/18	10/11	A97257	CHK: 121970	29821	LOGITECH KEYBDS - 11	5347	1809DUVAL	126.83	375.35
9/30/18	10/11	A97257	CHK: 121970	29821	LOGITECH KEYBDS - 10	5347	1809DUVAL	114.90	490.25
=====				ACCOUNT TOTAL	DB:	490.25	CR:	0.00	

81-00-5210 SMALL EQUIPMENT B E G I N N I N G B A L A N C E 0.00

3/01/18	3/15	A87984	CHK: 120654	28348	JFU DISC REPAIR MACH	5347	1801LIB	172.24	172.24
5/01/18	5/03	A90000	CHK: 120923	28664	4 LAPTOPS	7038	10229528092	1,827.76	2,000.00
=====				ACCOUNT TOTAL	DB:	2,000.00	CR:	0.00	

81-00-5231 BOOKS B E G I N N I N G B A L A N C E 0.00

8/01/18	8/22	A94865	EFT: 004200	29436	JUV JUL 2018 - 84	17043	1807	824.24	824.24
8/01/18	8/22	A94865	EFT: 004200	29436	JUV SRP PRZ #2 - 99	17043	1807	788.35	1,612.59
8/01/18	8/22	A94865	EFT: 004200	29436	JUNE MISC 2018 - 1	17043	1807	14.18	1,626.77
8/01/18	8/22	A94865	EFT: 004200	29436	MKRSPC - BETHANY - 1	17043	1807	15.29	1,642.06
8/01/18	8/22	A94865	EFT: 004200	29436	JUV JUL 2018 - 1	17043	1807	10.19	1,652.25
8/01/18	8/22	A94865	EFT: 004200	29436	JUV JUL 2018 - 1	17043	1807	10.72	1,662.97
8/01/18	8/22	A94865	EFT: 004200	29436	JULY 2018 - 1	17043	1807	17.51	1,680.48
8/01/18	8/22	A94865	EFT: 004200	29436	JUV SRP PRIZE 201- 2	17043	1807	10.61	1,691.09
8/01/18	8/22	A94865	EFT: 004200	29436	JULY B 2018 - 30	17043	1807	504.77	2,195.86
8/01/18	8/22	A94865	EFT: 004200	29436	JUV SRP PRZ #2 - 12	17043	1807	117.62	2,313.48
8/01/18	8/22	A94865	EFT: 004200	29436	TEENS JULY 2018 - 1	17043	1807	11.69	2,325.17
8/01/18	8/22	A94865	EFT: 004200	29436	JULY B 2018 - 5	17043	1807	67.93	2,393.10
8/01/18	8/22	A94865	EFT: 004200	29436	JUV JUL 2018 - 2	17043	1807	18.79	2,411.89
8/01/18	8/22	A94865	EFT: 004200	29436	TEENS JULY 2018 - 1	17043	1807	10.72	2,422.61
8/01/18	8/22	A94857	EFT: 004195	29436	LT MYS - 3	13025	640032754	74.97	2,497.58
8/01/18	8/22	A94858	EFT: 004195	29436	LT C.FIC - 4	13025	64031664	97.46	2,595.04
8/01/18	8/22	A94859	EFT: 004195	29436	LT WES - 4	13025	64107099	88.46	2,683.50

FUN00145 : 505-LIBRARY BOARD FUND

PERIOD TO USE: Oct-2017 THRU Sep-2018

DEPT : 81 ** INVALID DEPT **

ACCOUNTS: 00-00-3000 THRU 81-00-5655

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/JE #	NOTE	AMOUNT	BALANCE
8/01/18	8/22	A94860	EFT: 004195	29436	LT C.MYS - 4	13025	64107479		80.96	2,764.46
8/01/18	8/22	A94865	EFT: 004200	29436	JUV MAY 2108	17043	1807		9.54	2,774.00
8/01/18	8/22	A94865	EFT: 004200	29436	JULY B 2018 - 1	17043	1807		17.96	2,791.96
8/01/18	8/22	A94865	EFT: 004200	29436	JUV JUL 2018 - 1	17043	1807		10.19	2,802.15
8/01/18	8/22	A94865	EFT: 004200	29436	JUV SRP PRZ #2 - 1	17043	1807		6.49	2,808.64
8/01/18	8/22	A94865	EFT: 004200	29436	TEENS JULY 2018 - 1	17043	1807		10.72	2,819.36
8/01/18	8/22	A94877	EFT: 004206	29436	AYAT - 6	3032	5015082050		93.96	2,913.32
8/01/18	8/22	A94878	EFT: 004206	29436	BTKIDS - 2	3032	5015082051		28.88	2,942.20
8/01/18	8/22	A94879	EFT: 004206	29436	ATAT - 7	3032	5015091817		109.90	3,052.10
8/01/18	8/22	A94880	EFT: 004206	29436	BTKIDS - 1	3032	5015091818		8.34	3,060.44
8/03/18	8/29	A95155	EFT: 004232	29490	LT MYS - 4	13025	64200264		101.96	3,162.40
8/03/18	8/29	A95156	EFT: 004232	29490	LT C.FIC - 4	13025	64200781		97.46	3,259.86
9/01/18	9/20	A96296	EFT: 004348	29663	GRN SO - 1	17043	1808		5.89	3,265.75
9/01/18	9/20	A96296	EFT: 004348	29663	JUV JULY 2018 - 1	17043	1808		6.86	3,272.61
9/01/18	9/20	A96302	EFT: 004354	29663	AYAT - 10	3032	5015103622		70.43	3,343.04
9/01/18	9/20	A96328	CHK: 121854	29663	WESTERN SERIES - 2	5347	1807LIB		42.54	3,385.58
9/01/18	10/04	A96959	CHK: 121945	29785	BOOK THIEF - 1	5347	1807DUVAL		10.88	3,396.46
9/03/18	10/04	A96962	CHK: 121945	29785	WESTERN SERIES - 2	5347	1808LIB		42.54	3,439.00
=====				ACCOUNT TOTAL	DB:	3,439.00	CR:	0.00		

81-00-5232 AUDIO VISUALS
B E G I N N I N G B A L A N C E 0.00

11/03/17	12/06	A84246	CHK: 120131	27698	STREAMING ANIME	5347	1710DUVALL		8.65	8.65
11/03/17	12/06	A84247	CHK: 120131	27698	STREAMING ANIME	5347	1710LIB		6.95	15.60
1/01/18	1/11	A85607	CHK: 120355	27909	ANIME - TEENS	5347	1711DUVALL		8.65	24.25
1/03/18	2/01	A86210	CHK: 120432	28051	STREAMG ANIME- TEENS	5347	1712DUVALL		8.65	32.90
3/01/18	3/15	A87981	CHK: 120654	28348	NETFLIX - TEENS	5347	1801DUVALL		8.65	41.55
4/01/18	4/06	A88842	CHK: 120775	28472	ANIME - TEENS	5347	1802DUVALL		8.65	50.20
4/01/18	4/06	A88843	CHK: 120775	28472	MEMB REFUND	5347	1802LIB		6.95CR	43.25
4/03/18	4/26	A89792	CHK: 120905	28640	NETFLX - TEENS	5347	1803DUVALL		8.65	51.90
5/03/18	5/31	A91244	CHK: 121087	28876	NETFLIX - TEENS	5347	1804DUVALL		8.65	60.55
=====				ACCOUNT TOTAL	DB:	67.50	CR:	6.95CR		

81-00-5320 EQUIPMENT MAINTENANCE
B E G I N N I N G B A L A N C E 0.00

81-00-5345 MAINT OF BUILDING
B E G I N N I N G B A L A N C E 0.00

10/12/17	10/12	A81943	EFT: 002799	27359	CARD READER 50% DOWN	1304	371		1,055.00	1,055.00
10/17/17	11/02	A82883	EFT: 002898	27473	CARD READER BALANCE	1304	371FINAL		1,055.00	2,110.00
=====				ACCOUNT TOTAL	DB:	2,110.00	CR:	0.00		

FUN00145 : 505-LIBRARY BOARD FUND

PERIOD TO USE: Oct-2017 THRU Sep-2018

DEPT : 81 ** INVALID DEPT **

ACCOUNTS: 00-00-3000 THRU 81-00-5655

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/JE # NOTE =====AMOUNT===== BALANCE=====

81-00-5401 COMMUNICATIONS
B E G I N N I N G B A L A N C E 0.00

81-00-5505 PROFESSIONAL SERVICES
B E G I N N I N G B A L A N C E 0.00

6/03/18	7/10	A92853	CHK: 121384	29115	LOGO DESIGN - FINAL	5347	1805DUVALL	115.00	115.00
6/03/18	7/10	A92853	CHK: 121384	29115	COLLECTION DEV.SVCS	5347	1805DUVALL	450.00	565.00
7/01/18	7/19	A93363	EFT: 004054	29190	SRP MAGIC SHOW	25137	0711183	303.00	868.00
8/01/18	8/22	A94861	CHK: 121654	29436	SRP FINALE - SLIDE	1320	180724SRPFINALE	240.00	1,108.00
8/01/18	8/22	A94893	CHK: 121661	29436	STUNT JUGGLING	5347	1806LIB	250.00	1,358.00
8/01/18	8/30	A95245	CHK: 121738	29509	SRP PERFORMANCE	5321	180725SHOW	320.00	1,678.00
9/01/18	10/04	A96959	CHK: 121945	29785	WEEDING, BOOK SELECT	5347	1807DUVAL	400.00	2,078.00
=====				ACCOUNT TOTAL	DB:	2,078.00	CR:	0.00	

81-00-5517 MEETING ROOM DEPOSIT RETURN
B E G I N N I N G B A L A N C E 0.00

81-00-5601 ADVERTISING
B E G I N N I N G B A L A N C E 0.00

81-00-5605 TRAVEL & TRAINING
B E G I N N I N G B A L A N C E 0.00

81-00-5615 DUES, SUBSCRIPTION & PUBLICATI
B E G I N N I N G B A L A N C E 0.00

81-00-5655 EQUIPMENT RENTAL
B E G I N N I N G B A L A N C E 0.00

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000 ERRORS IN THIS REPORT!

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** REPORT TOTALS **	---	DEBITS ---	---	CREDITS ---
BEGINNING BALANCES:		0.00		21,680.60CR
REPORTED ACTIVITY:		20,128.58		31,486.46CR
ENDING BALANCES:		20,128.58		53,167.06CR
TOTAL FUND ENDING BALANCE:				33,038.48CR

*** GRAND TOTALS ***

	--- DEBITS ---	--- CREDITS ---
BEGINNING BALANCES:	0.00	21,680.60CR
REPORTED ACTIVITY:	20,128.58	31,486.46CR
ENDING BALANCES:	20,128.58	53,167.06CR
GRAND TOTAL ENDING BALANCE:		33,038.48CR

SELECTION CRITERIA

FISCAL YEAR: Oct-2017 / Sep-2018
FUND: Include: 505
PERIOD TO USE: Oct-2017 THRU Sep-2018
TRANSACTIONS: BOTH

ACCOUNT SELECTION

ACCOUNT RANGE: 00-00-3000 THRU 81-00-5655
DEPARTMENT RANGE: - THRU -
ACTIVE FUNDS ONLY: NO
ACTIVE ACCOUNT ONLY: NO
INCLUDE RESTRICTED ACCOUNTS: NO
DIGIT SELECTION:

PRINT OPTIONS DETAIL

OMIT ACCOUNTS WITH NO ACTIVITY: NO
PRINT ENCUMBRANCES: NO
PRINT VENDOR NAME: NO
PRINT PROJECTS: NO
PRINT JOURNAL ENTRY NOTES: NO
PRINT MONTHLY TOTALS: NO
PRINT GRAND TOTALS: YES
PRINT: INVOICE #
PAGE BREAK BY: NONE

*** END OF REPORT ***

Bastrop Public Library Board Meeting Minutes

November 5, 2018

6:00pm

1. Call to Order – Meeting was called to order at 6pm
2. Citizen Comments – No citizen comments
3. Announcements – No announcements
4. Staff Report
 - a. Monthly report on Library activities – See enclosed Librarian’s Report
 - b. Monthly status report on previously approved items – See enclosed Report
 - c. Monthly report on Friends of the Bastrop Public Library – See enclosed Report
 - d. Monthly statistical report – See enclosed Report
 - e. Monthly Detail Listing of Library Board Fund – See enclosed Report
5. Consent Agenda – Minutes for October 1, 2018 were approved as written
6. Items for Individual Consideration and Discussion
 - a. Library Board Charter Amended: Leesa Neese made the motion to strike out “with three board positions expiring per year” leaving “terms will be staggered”. Motion 2nd by Barbara Clemons. The motion was approved.
 - b. Appreciation Awards Banquet – Will be held Thursday November 8, 2018 from 6:30 - 8:30pm at the Convention Center
 - c. Annual Open House – Will be Saturday, Dec. 8, 2018 from 10:00am to 4:00pm. Board asked to provide 3 dozen cookies and deliver them on Friday Dec. 7th. Ashley will send out a volunteer form soon with time slots for volunteering
 - d. Creation Station Policy – Policy has been sent to the City lawyer. The policy will be presented to the board at the December meeting for approval.
 - e. Annual statistical Report comparing years from 1990 to 2018 – See enclosed report
 - f. Library Director’s Retirement – Mickey has retired and there will be a Retirement Party for Mickey and Cookie on Thursday, January 3, 2019 from 1:00 to 5:00pm. The event was discussed
7. Updates
 - a. Items to be included in December’s agenda: Computer issues and Creation Station Policy
8. Meeting was adjourned at 6:41pm

Respectfully Submitted:

Jamie McDonald

CHARTER OF THE BASTROP PUBLIC LIBRARY BOARD

1. Authorization

Bastrop City Ordinance No. 2014-10, Article 1.12, Division 2, Sec. 1.12.061 Library Board Created:

There is hereby created a public library board to be known as the Bastrop Public Library Board.

2. Powers and Duties of the Board

- a. The members of the Library Board shall serve in an advisory capacity only, shall represent the people of the library area, and shall make recommendations to the City Council and to the staff for the supervision, management, and operation of such library, and shall carry out the directives and policies established by the City Council.
- b. The Library Board shall act in such capacity as to allow the public the means to appeal or challenge any library rules, policies, fines, or acquisitions made to the books, magazines, pamphlets, and other types of material that make up the library collection.
- c. The Library Board shall be authorized to accept donations, gifts, and bequests from individuals, firms, or companies, other than library related materials, for the general use of the library system. Monetary contributions shall be deposited to the City in a separate general fund Library Board account in accordance with established City policies and procedures and shall be subject to regular City audit and budgetary procedures. All donations made to the library are limited to expenditures made by and for the library in accordance with City Purchasing policies and restrictions.
- d. The Library Board shall render, by the Library Director to the City Council, through the City Manager, monthly attendance, minutes, reports, recommendations, and budgetary items for capital improvements and resolutions of the Library Board.

3. Membership of the Board

The Board shall consist of seven members, appointed in accordance with the City Charter, at least six of whom shall be citizens of the City of Bastrop, and one member who may be a resident of Bastrop County who resides within the Bastrop Independent School District, to serve without compensation for a term of three years. Board terms will run from October 1 through September 30. Terms will be staggered. Library Board members will recruit new and replacement members and make recommendations to the Mayor.

4. Officers of the Board

The officers shall be a Chairman, a Vice-Chairman, a Secretary and any other official, which the Board decides to elect at any time. Unless the term is limited at the time of election, each officer shall serve for one year and may be re-elected for any desired number of terms. Board Officer elections are held annually at the October Board meeting.

5. Meetings of the Board

a. The Board shall meet on the first Monday of each month, except the month of July, and at any time agreed to by the Board, or called upon by the Chairman.

b. "Except as otherwise required by state law, or in circumstances otherwise set forth herein below, a simple majority of the total membership, excluding vacancies, of each advisory body shall constitute a quorum for purposes of convening a meeting, and/or conducting the business of the advisory body." (Excerpted from the City of Bastrop Ordinance 2014-10, Article 102, Sec. 102.002 (c) (4))

6. The Librarian

Bastrop City Ordinance No. 2014-10, Article 1.12, Division 3, Sec. 1.12.091 Office Created:

There is hereby created the office of Library Director, who shall be employed by the Managing Director of Public Works & Leisure Services, and who shall be a person with a master's degree in library and information science, or its equivalent, from an ALA accredited school.

7. Amendments and Rules

The Board shall make recommendations to rules and amendments to the rules of the library operating policies and procedures as the need shall appear. The Board may create, discontinue or amend any part of the Library Board Charter, not otherwise defined by City Ordinance, subject to the approval of its authorizing source, the City Council.

Library Revision: 11/05/18

Library Board approval:

Bastrop City Council approval:

**Bastrop Public Library
Library Board
Annual Open House
2018**

DATE AND TIME:

- December 8, 2018
- 10:00 AM to 4:00 PM

SCHEDULE:

- 10:00 AM to 4:00 PM—Cookies, Treats, and Beverages served
- 10:00 AM to 3:00 PM—Decorating Graham Cracker Houses
- 10:00 AM to 12:00 Noon—Santa and Mrs. Claus
- 10:00 AM to 12:00 Noon—Monica Miller, Harpist
- 1:00 PM to 1:30 PM—Honor Choir
- 1:45 PM to 3:45 PM—Gary & Donna Taylor, Singing Duo

