

Fairview Cemetery Advisory Board  
Meeting Agenda  
Bastrop City Hall City Council Chambers  
1311 Chestnut Street  
Bastrop, TX 78602



**BASTROPTX**  
Heart of the Lost Pines / Est. 1832

(512) 332-8800

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**July 8, 2020 at 4:00 P.M.**

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*Fairview Cemetery Advisory Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.*

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**PLEASE NOTE: ANYONE WISHING TO ADDRESS THE BOARD MUST PROVIDE COMMENTS WITH FULL NAME, ADDRESS, PHONE NUMBER TO [MTIPTON@CITYOFBASTROP.ORG](mailto:MTIPTON@CITYOFBASTROP.ORG) BEFORE 2:00 PM ON JULY 8, 2020. SUBMITTED COMMENTS WILL BE READ ALOUD AT THE MEETING. COMMENTS FROM EACH INDIVIDUAL WILL BE LIMITED TO THREE (3) MINUTES WHEN READ ALOUD.**

1. Call to Order
2. Public Comments

*Anyone wishing to address the Board, must submit comments as directed above before 2:00 p.m. on July 8, 2020. Submitted comments will be read aloud at the meeting. Comments from each individual will be limited to three (3) minutes when read aloud.*

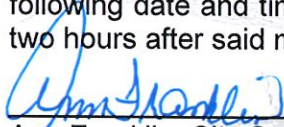
*In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Board cannot discuss issues raised or make any decision at this time. Instead, the Board is limited to making a statement of specific information or a recitation of existing policy in response to the inquiry. Issues may be referred to City staff for research and possible future action.*

*It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Board to allow a member of the public to slur the performance, honesty, and/or integrity of the Board, as a body or any member or members of the Board, individually or collectively, nor any members of the City's staff. Accordingly, profane, insulting, or threatening language directed toward the Board and/or any person in the Board's presence will not be tolerated.*

3. Hear presentation of the FY2020 Financial Report for the period ending May 31, 2020.
4. Presentation on the proposed FY 2021 Fairview Cemetery Operating Fund budget.
5. Consider action to approve minutes from the October 23, 2019 meeting.

6. Discuss and consider the maintenance of the Veteran information at the Gazebo at the Fairview Cemetery.
7. Discuss and consider inclusion of a Vice Chairperson position for the Fairview Cemetery Advisory Board.
8. Discussion regarding the repair of damaged headstones located in Fairview Cemetery.
9. Discussion regarding increase in plot price to start building up the reserves in the perpetual care fund.
10. Discussion regarding movement of County historical monument to Fairview Cemetery.
11. Discussion, consideration, and possible action to confirm dates and times for next Cemetery Advisory Board meeting(s).
12. Invitation for input from Board Members related to issues for possible inclusion on the next meeting agenda.
13. **ADJOURNMENT**

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenient and readily accessible to the general public, as well as to the City's website, [www.cityofbastrop.org](http://www.cityofbastrop.org) and said Notice was posted on the following date and time: Tuesday, July 1, 2020 at 11:00 a.m. and remained posted for at least two hours after said meeting was convened.

  
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Ann Franklin, City Secretary



# ADMINISTRATIVE ORDER OF THE CITY MANAGER

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**RE: COVID-19**

A.O. # 2020- 1

June 30, 2020

1. **Meeting Ordered:** There shall be a meeting of the Fairview Cemetery Advisory Board to be held at City Hall - Council Chambers, at 4:00 PM on July 8, 2020.
2. **Definitions:**
  - *Meeting* as used in this Administrative Order shall mean regularly scheduled meetings of a Board of the City of Bastrop in which one or more items are to be considered.
  - *Board* as used in this Administrative Order shall mean all Boards, boards, commissions, task forces, councils, workgroups, etc., of the City of Bastrop, but does not include the Bastrop City Council.
3. **Repealer:** Any prior or conflicting Administrative Order is hereby *repealed* to the extent necessary to effectuate this Emergency Order.
4. **Authority:** This Administrative Order is hereby issued in accordance to the authority vested in my office and delegated to me by the Bastrop City Council and the Bastrop Mayor, pursuant to the authority granted by:
  - Texas Government Code Chapter 418,
  - City of Bastrop Home Rule Charter Section 4.04,
  - City of Bastrop Home Rule Charter Section 3.08,
  - City of Bastrop Code of Ordinances Article 1.08,
  - City of Bastrop Code of Ordinances Article 9.02.005
  - City of Bastrop Code of Ordinances Sections 1.02.002(b)(2), 1.04.003,
  - City of Bastrop Emergency Management Plan,
  - City of Bastrop Basic Emergency Management Plan, VI,A(2)
  - Bastrop County Preparedness & Response Plan (Pandemic Influenza), and
  - Declaration of Local Disaster executed on March 16, 2020 (as confirmed and extended by the City Council via Resolution R-2020-32 on March 16, 2020).

5. **Official Determination:** In my official capacity as Interim City Manager for the City of Bastrop, I consider this action to be reasonable, prudent, and necessary for the preservation of life, and disaster mitigation, response, and recovery. This Order is critical to protecting the public health, safety and welfare while maintaining essential municipal services and operations.

**THUS ORDERED:**

by:

  
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Trey Job  
Interim City Manager  
City of Bastrop