

Bastrop Art in Public Places Meeting
Bastrop City Hall
City Council Chambers
1311 Chestnut Street
Bastrop, TX 78602
(512) 332-8800



AGENDA – October 2, 2019 at 6:00 P.M.

Bastrop Art in Public Places Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800, or write to 1311 Chestnut Street, Bastrop, TX 78602, or call Relay Texas through a T.D.D. (Telecommunication Device for the Deaf) at 1-800-735-2989 at least 48 hours in advance of the meeting.

- 1. CALL TO ORDER**
- 2. CITIZEN COMMENTS**

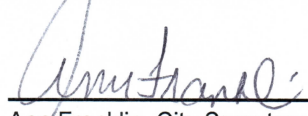
At this time, three (3) minute comments will be taken from the audience on any topic. To address the Council, please submit a fully completed request card to the Board Secretary prior to the meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Commission cannot discuss issues raised or make any decision at this time. Issues may be referred to City Staff for research and possible future action.

To address the Commission concerning any item on the agenda, please submit a fully completed request card to the Board Secretary prior to the meeting.

- 3. WELCOME NEW BOARD MEMBERS DANIEL BAILEY AND KAYE SAPIKAS**
 - 4. CONSENT AGENDA**
 - 4A. Consideration, discussion, and possible actions to approve Minutes from August 19th, 26th, and September 4th, 2019 meetings.
 - 5. STAFF AND BOARD UPDATES**
 - 5A. 2020 2D & 3D Call for Artists update
 - 5B. Cultural Arts Master Plan update
 - 5C. Landscape photographs by Billy Moore at Convention Center update
 - 6. ITEMS FOR INDIVIDUAL CONSIDERATION & DISCUSSION**
 - 6A. Discuss and consider action regarding the Sticks Creative contract for FY 2020 for marketing services.
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- 6B. Discuss and consider action in nomination and selection of board officer positions.
7. **Announcements by Board Members of items not for consideration, discussion, or possible action.**
8. **ADJOURNMENT**

I, the undersigned authority, do hereby certify that this Notice of Meeting is posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenience that is readily accessible to the public, as well as to the City's website, www.cityofbastrop.org. Said Notice was posted on the following date and time: Friday, September 28, 2019, at 2:00 P.M. and will remain posted for at least two hours after said meeting has convened.



Ann Franklin, City Secretary

Sticks CREATIVE

KATIE ALLCORN
creative director

601·540·7829
katie@stickscreative.com

128 Greasy Bend Road
Smithville, Texas 78957

Katie Allcorn

09/05/19

KATIE ALLCORN

DATE

CITY OF BASTROP

DATE

Estimate# EST-201739

BILL TO
Bastrop Art in Public Places

Estimate Date : September 05, 2019

Item & Description	Qty	Rate	Amount
Ongoing Website & Social Management Maintain website and update social media platforms each week over 12 months. Retainer includes 15 hrs per month. Includes posting art calls, MailChimp management, FB and Instagram Inbox management and proactive follower engagement.	12.00 Month	650.00	7,800.00
Website Platform Squarespace Website Business Plan for 12 Months of activity.	1.00 Year	216.00	216.00
Social Boost Boost one unique post per month to increase following and drive traffic to the BAIPP social pages and website.	12.00 Post	30.00	360.00
Email Management Manage the BAIPP gmail account for 12 months. Includes aggregation of art submissions.	12.00 Month	150.00	1,800.00
Brochure Design Create a new brochure for 2019 BAIPP Collection. Edit existing content with new cover design.	8.00 Hour	50.00	400.00
Sub Total			10,576.00
TOTAL			\$10,576.00

We can't wait to get started!

Thanks for considering Sticks Creative for this project.

Terms & Conditions

50% of the design and strategy estimate is due in order start production. We do not limit client revisions. Due to this collaborative policy, estimates are subject to change. Sticks Creative will communicate any increases in cost as they arise. The balance will be due upon completion.

All retainer fees are due at the first of each month. A \$100 fee will be applied to payments over 15 days late.

MINUTES



Bastrop Art In Public Places Board Meeting Wednesday, September 4, 2019, 6:00 pm



Bastrop City Hall Council Chambers
1311 Chestnut Street • Bastrop, Texas 78602

1. Meeting was called to order at 6:00 p.m. by Ed Skarnulis BAIPP board president

1A. It was confirmed that a quorum of Board members was present.

Place #	Board Members	Present X	Absent X
8	SMITH, Dick	X	
9	MOORE, Billy	x	
2	eliminated		
3	SPARKS, Barbara	x	
4	HASCHKE, Andrea		x
1	OUTLAW, Marlene	X	
7	eliminated		
6	SKARNULIS, Ed	X	
5	YENS, Diana	X	

Additional: Colin Guerra (present), Staff; Bill Ennis, City Council liaison (present); James Altgelt (present) - Director of Public Safety, Police Chief, and Interim Director of Hospitality and Downtown Department.

1B. Greetings and Introductions: none

2. Citizen Comments: none

3. Consent Agenda:

- a. Consideration, discussion and action was taken to approve the minutes from prior meeting. Minutes from August 7, 2019 moved by Billy and Barbara seconded minutes: approved with correction of date errors.

4. Staff, Board, and Committee Reports:

- a. 2020 2D and 3D call for artists updates: Reviewed that calendar for 2D and 3D is going to be formulated and we will review the contract with Sticks in addition to review any changes to her calendar/actions. There was also discussion about trying to increase the pool of members of volunteers on sub-committees to manage these calls. Bill did re-advise that he can present requests for volunteers at the City Council meeting.
5. Items for Individual consideration and discussion
 - a. Consideration, discussion and possible action: Elizabeth Sullivan's "Hey Birdie, Que Paso?" sculpture damage. The damage was repaired by the artist and she has sent an invoice to Colin and will be reimbursed.
 - b. Consideration, Discussion and possible action regarding the response for the Bastrop City Council regarding the Cultural Arts Master Plan. The crafted statement for presentation to the City Council is as follows:

The Cultural Arts Master Plan meets the requirement of the RFQ that was submitted.

The BAIPP unanimously endorses this Cultural Arts Master Plan as a way forward to develop the cultural arts in Bastrop. The plan uses a broad brush to guide the vision and coordination of the arts and potential operational way forward with many options for the City Council to utilize this living document and make choices that are appropriate for our City. The BAIPP stands eager to assist with implementation.

Billy moved that we adopt this statement and Barbara seconded acceptance of this statement.
6. Announcements of items not for consideration, discussion, or possible action:
 - a. Andrea Haschke submitted a letter of resignation from BAIPP which was accepted with sadness.
 - b. Billy Moore brought up that several pieces of photographic art installed around the time of fall 2016 in the Convention Center are often covered by curtains and perhaps could be relocated.
7. Adjournment: 9/4/2019 7:07 pm Diana moved for adjournment and Billy seconded the motion which was accepted.

Respectfully Submitted,
Diana Yens

Approved



Board Secretary

DATE: 9/4/2019

MINUTES



Bastrop Art In Public Places Board Meeting Wednesday, August 7, 2019, 6:01 pm



Bastrop City Hall Council Chambers
1311 Chestnut Street • Bastrop, Texas 78602

1. Meeting was called to order at 6:01 p.m. by Ed Skarnulis BAIPP board president

1A. It was confirmed that a quorum of Board members was present.

Place #	Board Members	Present X	Absent X
8	SMITH, Dick	X	
9	MOORE, Billy		x
2	eliminated		
3	SPARKS, Barbara	x	
4	HASCHKE, Andrea	x	
1	OUTLAW, Marlene	X	
7	eliminated		
6	SKARNULIS, Ed	X	
5	YENS, Diana	X	

Additional: Colin Guerra (present), Staff; Bill Ennis, City Council liaison (present); James Altgelt (present) - Director of Public Safety, Police Chief, and Interim Director of Hospitality and Downtown Department.

1B. Greetings and Introductions: none

2. Citizen Comments: none

3. Welcome new board member: Barbara Sparks

4. Consent Agenda:

- a. Consideration, discussion and action was taken to approve the minutes from prior meeting. Minutes from June 5th, 2019 moved by Barbara and Andrea seconded minutes: approved.

5. Staff, Board, and Committee Reports:
 - a. Update on 2019 Boards, Commissions and Volunteer Fair with recap: There was a large turn-out of community members, with many different city groups present and presenting at the event. We had 4 people sign up and demonstrate interest.
 - b. Cultural arts master plan update: James reviewed the history of the master plan. An RFP was submitted and a vendor was selected as the consultant. An advisory committee was formed to facilitate the development of the master plan in conjunction with Go Collaborative. Public engagement was actively attained. Revisions have been ongoing with the city management. The board was given individual copies of the current draft which are confidential to the committee members. We are proposing to meet on Monday Aug the 19th with our consultant, and an additional date the following week in August as well if additional time is needed.
6. Items for Individual consideration and discussion
 - a. Consideration, discussion and possible action: Consideration, Discussion, and possible action regarding the 2020 2D and 3D public art calls which we plan to continue. Barbara is going to explore the best practices and possible performance art call development.
 - b. Consideration, Discussion and possible action regarding the future role of BAIPP, including its workplan, its bylaws, its roles, and functions. There was an announcement from the Bastrop Advertiser regarding the addition of the Art Institute of Austin to the Bastrop community. This topic is going to continue to be reviewed going forward.
7. Announcements of items not for consideration, discussion, or possible action:
 - a. Announcement was made that there will be a public event at 9AM on Friday 8/8/2019 at 921 Main St. for the announcement of the Art Institute of Austin.
8. Adjournment: 8/7/2019 7:52 pm Diana moved for adjournment and Dick seconded the motion which was accepted.

Respectfully Submitted,
Diana Yens

Approved



Board Secretary

DATE: _____

~~6/5/2019~~  8/7/19



MINUTES

Bastrop Art In Public Places Cultural Arts Master Plan Workshop Wednesday, August 19, 2019, 6:06 pm



Bastrop City Hall Council Chambers
1311 Chestnut Street • Bastrop, Texas 78602

1. Meeting was called to order at 6:06 p.m. by Ed Skarnulis BAIPP board president

1A. It was confirmed that a quorum of Board members was present.

Place #	Board Members	Present X	Absent X
8	SMITH, Dick	X	
9	MOORE, Billy	x	
2	eliminated		
3	SPARKS, Barbara	x	
4	HASCHKE, Andrea	x	
1	OUTLAW, Marlene	X	
7	eliminated		
6	SKARNULIS, Ed	X	
5	YENS, Diana	X	

Additional: Colin Guerra (present), Staff; Bill Ennis, City Council liaison (present); James Altgelt (present) - Director of Public Safety, Police Chief, and Interim Director of Hospitality and Downtown Department.

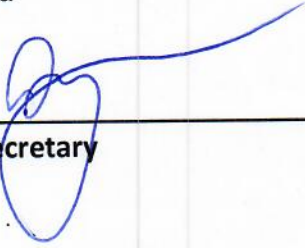
Workshop called to order by Ed Skarnulis at 6:06PM.

Discussion involved the review and discussion of the Cultural Arts Master Plan with Lynn to review questions, concerns and the current iteration of the master plan. Suggestions and comments were reviewed and Lynn was going to incorporate changes as suggested.

Meeting was adjourned.

Respectfully Submitted,
Diana Yens

Approved



DATE: 8/19/2019

Board Secretary

MINUTES



Bastrop Art In Public Places Cultural Arts Master Plan Workshop Monday, August 26, 2019, 6:00 pm



Bastrop City Hall Council Chambers
1311 Chestnut Street • Bastrop, Texas 78602

1. Meeting was called to order at 6:00 p.m. by Billy Moore BAIPP board vice-president

1A. It was confirmed that a quorum of Board members was present.

Place #	Board Members	Present X	Absent X
8	SMITH, Dick	X	
9	MOORE, Billy	x	
2	eliminated		
3	SPARKS, Barbara	x	
4	HASCHKE, Andrea		x
1	OUTLAW, Marlene		x
7	eliminated		
6	SKARNULIS, Ed		x
5	YENS, Diana	X	

Additional: Colin Guerra (present); James Altgelt (present) - Director of Public Safety, Police Chief, and Interim Director of Hospitality and Downtown Department.

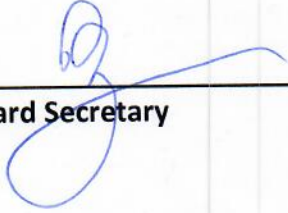
Workshop called to order by Billy Moore at 6:00PM.

Discussion involved the review and discussion of the Cultural Arts Master Plan with Lynn to review questions, concerns and the current iteration of the master plan. Suggestions and comments were reviewed and Lynn was going to incorporate the additional changes as suggested.

Meeting was adjourned 7:05pm.

Respectfully Submitted,
Diana Yens

Approved



DATE: 8/26/2019

Board Secretary