

**ORDINANCE NO. 2022-22**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, ADOPTING A BUDGET FOR THE FISCAL YEAR 2022-2023 (OCTOBER 1, 2022 THROUGH SEPTEMBER 30, 2023), ATTACHED AS EXHIBIT A; MAKING CERTAIN APPROPRIATIONS; AND PROVIDING THAT EXPENDITURES FOR SAID FISCAL YEAR BE MADE IN ACCORDANCE WITH SAID BUDGET; UPDATING THE MASTER FEE SCHEDULE; PROVIDING A DISTRIBUTION; SEVERABILITY; REPEALER; AN EFFECTIVE DATE; AND PROPER NOTICE AND MEETING.**

**WHEREAS**, the City Manager and staff have prepared and filed with the City Secretary a proposed budget for the operation of the City during Fiscal Year 2022-2023; and

**WHEREAS**, the City Manager of the City of Bastrop has submitted to the Mayor and City Council a proposed budget of the revenues and expenditures/expenses of conducting the affairs of said City and providing a complete Financial Plan for Fiscal Year beginning October 1, 2022 and ending September 30, 2023; and

**WHEREAS**, the City Council on September 13, 2022 conducted a public hearing to receive input from citizens of the City concerning the content of the budget, and for which notice were duly posted in a newspaper of general circulation in the county in which the municipality is located; and

**WHEREAS**, the City has acknowledged that this budget will raise more total property taxes than last year's budget by \$859,281 or 13.7%, and of that amount \$543,921 is tax revenue to be raised from new property added to the tax roll this year; and

**WHEREAS**, the City Council having considered the proposed budget and minor changes, at length, and having provided input in its preparation, has determined that the proposed budget and the revenues and expenditures contained therein are in the best interest of the City and, therefore, the City Council desires to approve and adopt the budget by formal action; and

**WHEREAS**, pursuant to the statutory authority granted by the City of Bastrop Home Rule Charter, Section 6.06, this budget shall constitute the official appropriations of proposed expenditures for the Fiscal Year 2022-2023 and shall constitute the basis of the official levy of the property tax as the amount of tax to be assessed and collected for that tax year; and

**WHEREAS**, the City Council is authorized to adopt the proposed budget pursuant to the statutory authority granted by Texas Local Government Code Chapter 102.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, THAT:**

**Section 1. Budget Adopted:** The proposed budget for the fiscal year beginning October 1, 2022 and ending September 30, 2023, as submitted to the City Council by the City Manager, attached hereto as Exhibit "A," for all purposes is hereby approved and adopted as the City's budget of all revenue and expenditures/expenses of the City of Bastrop, Texas for Fiscal Year 2022-2023.

**Section 2. Appropriation:** The sum of one hundred and five million, sixty-nine thousand and seven hundred fifty-one U.S. Dollars (\$105,069,751) is hereby appropriated for the City's FY2022-2023 Budget. Further, these funds are for payment of operating, capital, and debt service expenses associated with the operation and administration of the City, according to the various purposes and intents described in the FY 2022-2023 budget document.

**Section 3. Distribution:** Upon final approval, the budget adopted by this Ordinance shall be filed with the Office of the City Secretary and posted on the City's website in accordance with Texas Local Government Code Chapter 102. The budget shall also be printed, or otherwise reproduced, and sufficient copies shall be made available for the use of all offices and agencies and for the use of interested persons and civic organizations in accordance with City of Bastrop Home Rule Charter Section 6.09.

**Section 4. Fee Schedule:** This Ordinance establishes the administrative fees the City is authorized to impose and collect for providing certain services or processing certain requests for approval. Other specific fees may be imposed by other ordinances of the City or state law. The absence of any certain fee from the Master Fee Schedule, Appendix A of the City of Bastrop Code of Ordinances, shall not be interpreted to preclude assessment and collection of that fee by the City.

**Section 5. Severability:** Should any paragraph, sentence, provision, clause, phrase, or section of this Ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this Ordinance, as a whole, or any part or provision thereof, other than the part or parts adjudged to be invalid, illegal, or unconstitutional.

**Section 6. Repealer:** All other ordinances and provisions in conflict herewith are hereby repealed, but only to the extent of any such conflict or inconsistency and all other provisions of the Code of Ordinances not in conflict herewith shall remain in full force and effect. The repeal of any ordinance or parts thereof by the enactment of this Ordinance, shall not be construed as abandoning any action now pending under or by virtue of such ordinance; nor shall it have the effect of discontinuing, abating, modifying, or altering any penalty accruing or to accrue, nor as affecting any rights of the City of Bastrop under any section or provision of any ordinances at the time of passage of this Ordinance.

**Section 7. Effective Date:** This Ordinance shall be in full force and effect from and after its date of adoption by the City Council and publication of its caption as the law and the City of Bastrop's Charter provide in such cases.

**Section 8. Open Meeting:** It is hereby officially found and determined that the meeting at which this Ordinance was passed was conducted in compliance with the Open Meetings Act, Texas Government Code, Chapter 551, as may have been modified by any applicable emergency orders.

**CONSIDERED and APPROVED on First Reading** on the 13<sup>th</sup> day of September 2022, by the following motion:

**"I MOVE THAT THE CITY COUNCIL ADOPT THE BUDGET AS PRESENTED."**


Mayor Pro Tem Drusilla Rogers YEA  NAY  ABSTAIN  ABSENT   
Council Member Cheryl Lee YEA  NAY  ABSTAIN  ABSENT   
Council Member Kevin Plunkett YEA  NAY  ABSTAIN  ABSENT   
Council Member Jimmy Crouch YEA  NAY  ABSTAIN  ABSENT   
Council Member John Kirkland YEA  NAY  ABSTAIN  ABSENT

**CONSIDERED and ADOPTED on Second Reading** on the 20<sup>nd</sup> day of September 2022, by the following motion:

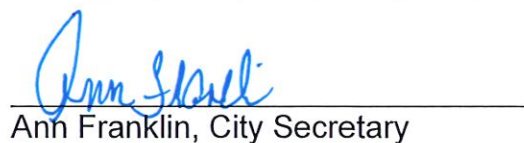
**"I MOVE THAT THE CITY COUNCIL ADOPT THE BUDGET AS PRESENTED."**

Mayor Pro Tem Drusilla Rogers YEA  NAY  ABSTAIN  ABSENT   
Council Member Cheryl Lee YEA  NAY  ABSTAIN  ABSENT   
Council Member Kevin Plunkett YEA  NAY  ABSTAIN  ABSENT   
Council Member Jimmy Crouch YEA  NAY  ABSTAIN  ABSENT   
Council Member John Kirkland YEA  NAY  ABSTAIN  ABSENT

**APPROVED:**

  
Connie B. Schroeder, Mayor

**ATTEST:**

  
Ann Franklin, City Secretary

**APPROVED AS TO FORM:**

  
Alan Bojorquez, City Attorney



EXHIBIT A



# FY22 - FY23 ANNUAL BUDGET







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# INTRODUCTION

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# ANNUAL OPERATING BUDGET FY 2022-2023

## City Council Record Vote

The members of the governing body voted on the adoption of the budget as follows:

- Jimmy Crouch-
- John Kirkland-
- Drusilla Rogers, Mayor Pro-Tem-
- Cheryl Lee-
- Kevin Plunkett-

**“This budget will raise more revenue from property taxes than last year’s budget by an amount of \$859,281, which is a 13.7% increase from last year’s budget. The property tax revenue to be raised from new property added to the tax roll this year is \$543,921”.**

## TAX RATE

Fiscal Year	Property Tax Rate	No-New-Revenue Tax Rate	No-New-Revenue M&O Tax Rate	Proposed M&O Tax Rate	Voter-Approval Tax Rate	Debt Rate
2022-2023	0.5128	0.4887	0.3166	0.3166	0.5238	0.1962
2021-2022	0.5794	0.5457	0.3632	0.3740	0.5956	0.2054

## Municipal Debt Obligations - Principle & Interest

Tax Supported	Revenue Supported	Total
\$28,676,077	\$94,228,173	\$122,904,249



# FY 2022 Budget Book Award



GOVERNMENT FINANCE OFFICERS ASSOCIATION

## *Distinguished Budget Presentation Award*

PRESENTED TO

**City of Bastrop  
Texas**

For the Fiscal Year Beginning

**October 01, 2021**

*Christopher P. Morrill*

Executive Director

## Community Profile



Known as the “Heart of the Lost Pines,” Bastrop, Texas, is a unique community that couples historic small-town charm with big-city amenities and an exceptional quality of life. The City covers approximately 9.4 square miles and is the county seat of Bastrop County. Bastrop is strategically and centrally located on State Highway 71, with convenient access to Austin-Bergstrom International Airport, and within an easy distance of three major metropolitan areas. With Austin just 30 miles to the west, Houston two hours southeast, and San Antonio one and a half hours to the southwest, Bastrop is in an advantageous position for cultural and economic development.

### Embracing the Future

Today, this dynamic city is growing at an unprecedented pace. With a current population of approximately 11,060, Bastrop proudly preserves its historic past while embracing the challenges of modern-day growth and economic needs. The 2020 census showed the City of Bastrop’s population increased 34.2% from the previous census in 2010. It is estimated the City will have grown an additional 14% since 2020. The City has already outpaced the projected population for 2020 of 9,383. The City has approximately 18 square miles under annexation agreements and an additional 145 square miles of extraterritorial jurisdiction. Industries are continuing to develop in and around the Bastrop area, creating a bigger demand for housing and retail. Austin was ranked fourth fastest growing metropolitan city with over 1M population, which will have a direct impact on the growth that Bastrop will experience throughout the next decade.



## Experience

Bastrop's tranquil setting amid the natural beauty of Central Texas' Lost Pines region includes extensive Colorado River frontage and abundant outdoor recreational opportunities. The Colorado River runs through Bastrop and is perfect for kayaking, canoeing, and fishing. The El Camino Real Paddling Trail is about six miles long and runs from Fisherman's Park to a take-out point near Tahitian Village. During FY 2020, the city executed a lease agreement to a kayaking outfitter for use of a small portion of Fisherman's Park to enhance the use of this recreational asset. Bastrop was one of four inaugural cities certified by Texas Parks and Wildlife as a Bird City, along with Dallas, Houston, and Port Aransas.

Other nearby attractions include three golf courses, two state parks, a nature preserve, Lake Bastrop, and the world-renowned Hyatt Regency Lost Pines Resort, which draws many tourists from all over the world who were previously unaware of this charming town.

Annually, Bastrop plays host to numerous events, such as the Patriotic Festival, Homecoming & Rodeo, Table on Main, Veteran's Day Car Show, Corvette Invasion, Bastrop Music Festival, Juneteenth Celebration, and Lost Pines Christmas, which includes a Lighted Parade, River of Lights, and Historic Homes Tour.

Downtown Bastrop is the soul of the community and features culinary delights from homestyle fare to fine dining, a distillery, breweries, a winery, gift shops, multiple live music venues and the Governor's office's new Music Friendly Community designation, and riverfront views, all nestled around a historic, and picturesque Main Street.

The City of Bastrop is proud to support three Cultural Assets that provide arts, culture, historical, and tourism-related offerings to the community. The Museum and Visitor Center of the Bastrop County Historical Society is an elegant journey into Bastrop's storied past and also serves as a Visitor Center, welcoming travelers and guests. The Bastrop Opera House produces live theater just like it was when it began in 1889, performing musicals, plays, Shakespeare, and concerts to sellout crowds of locals and visitors. The Lost Pines Art Center is a work of art in itself – the building was recognized in the Austin Business Journal's Commercial Real Estate awards and was awarded a substantial grant from ArtPlace, a national organization. The Art Center is home to a bustling art community and exposes all ages to world-class demonstrations and expositions.

## Employment

As part of a greater metro area of more than 2 million people, Bastrop has experienced tremendous economic growth and is poised for future growth and development. Major area employers include Bastrop Independent School District, Hyatt Regency Lost Pines Resort, Bastrop County, MD Anderson Cancer Center, Walmart, Bastrop Federal Correction Institute, and H.E.B. Food Stores.

## Education

Area students are served by Bastrop Independent School District, which has an enrollment of over 11,000. One of the largest geographically in the state of Texas, Bastrop ISD's boundary covers an area of nearly 450 square miles and includes the communities of Bastrop, Cedar Creek, Red Rock, Rockne, Paige, and vast rural areas of Bastrop County.

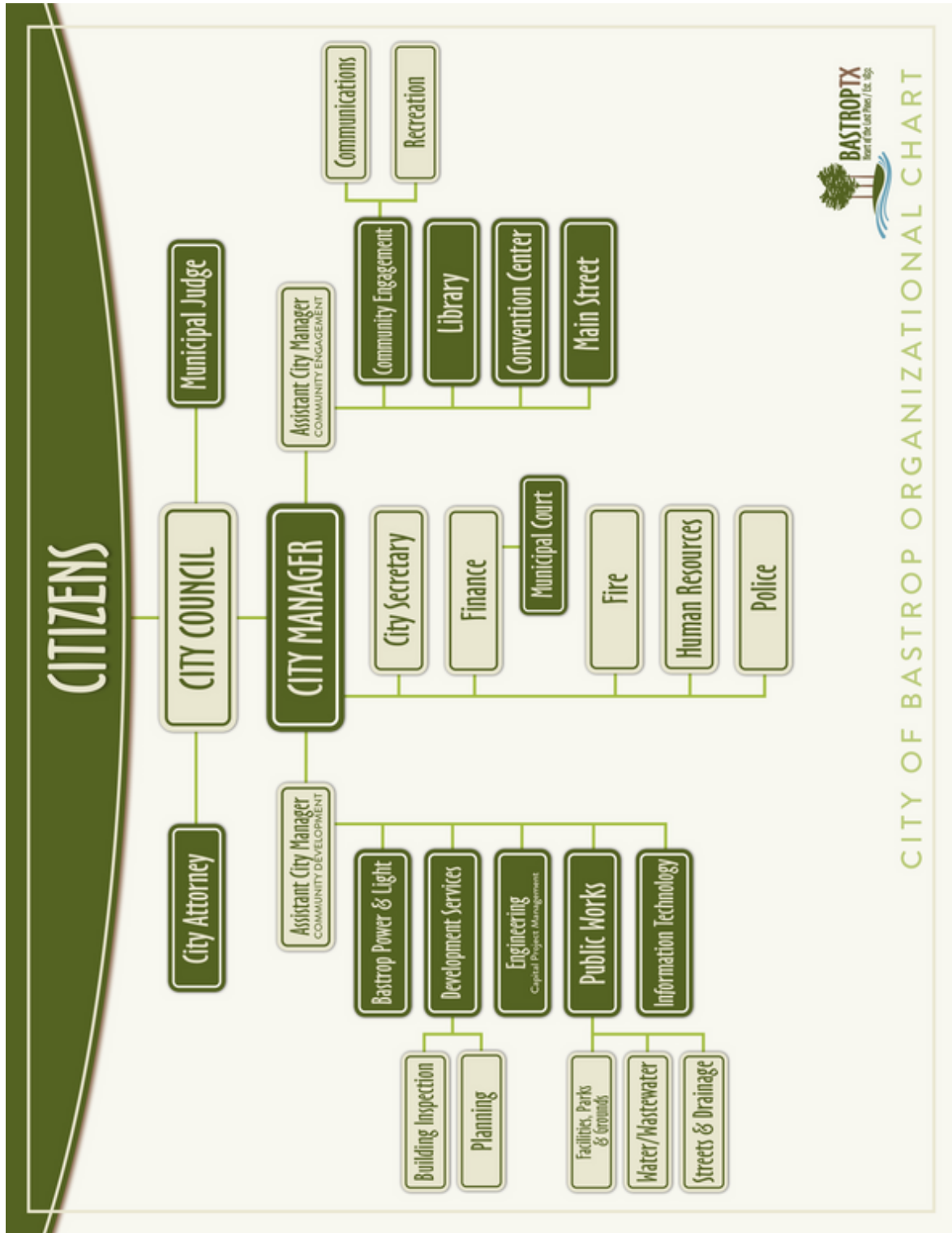
Calvary Episcopal School is a private school serving children from Pre-K through 6<sup>th</sup> grade located in Downtown Bastrop.

Six colleges and universities are within an hour's drive of Bastrop: Austin Community College, University of Texas, St. Edward's University, Concordia University, Texas A&M, and Texas State University and the Art Institute of Austin has just relocated to Bastrop.

## Public Safety

To say that the City of Bastrop is proud of its Police and Fire Departments would be a vast understatement. The community has experienced the hardship of multiple FEMA declared disasters in the last 10 years but every time, our first responders have proven their dedication and excellence in their service. Bastrop's City Council has made significant investments in the Bastrop Fire Department, bringing on the city's first paid staff members in the past few years, investing in the City's first ladder truck, and continuing to support the needs of our growing city. The Fire Department was just successful in lowering the ISO rating of the city from 4 to 3 which is proof of the progress and excellence of the department and results in lowered insurance rates for residential and business properties. Bastrop Police Department continues to score highly in terms of diversity, fairness, response times, and commitment to community policing.

# Organization Chart

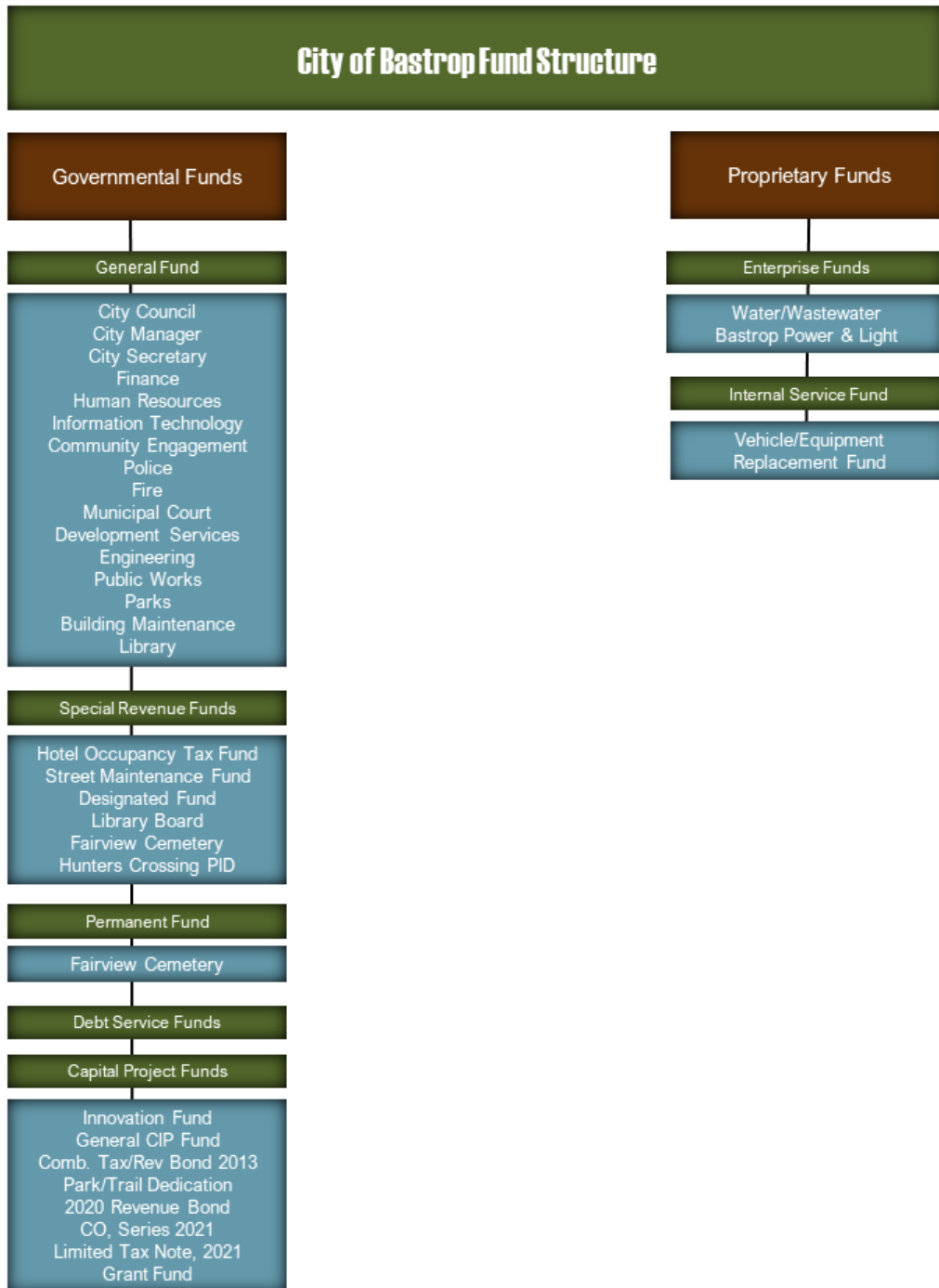


CITY OF BASTROP ORGANIZATIONAL CHART



# Fund Structure

**Share Costs:** The Enterprise Funds and the Hotel Occupancy Tax Fund transfer funds to the General Fund for the cost of shared functions including: Information Technology, Building Maintenance, Human Resources, Finance, City Manager, Community Engagement, Communications and City Council. This transfer is represented as a reduction in expenses with in the General Fund.



# Annual Budget Process

## Operating Budget

**PLANNING & PREPARATION** – The City's "operating budget" is the City's annual financial operating plan. It is based on Council goals, anticipated revenues, level of service desired, and capital equipment needs. It consists of all funds. The budget is prepared using the same basis of accounting as the audited financial statements. The budget is prepared by the City Manager with the assistance of the Chief Financial Officer and in cooperation with all City Departments. The preparation process starts in January of each year. There is a pre-budget planning workshop held by the City Council in May. All department budget submittals are due early May. The City Manager and Chief Financial Officer meet with each department to review their budget requests. The months of June and July are used to prioritize the requests, discuss financing options, and finalize the revenue projections. The City Manager submits a budget to City Council in July. Budget workshops are scheduled with Council following the initial presentation of the budget, to address any questions and receive feedback.

**ADOPTION** – The budget with all the supporting schedules will be filed with the City Secretary and available for public inspection. At the Council meeting at which time the budget is submitted, the Council will name the time and place of the public hearing. A notice of the public hearing will be published in the local newspaper and on the City's website. The City Council will adopt the budget by Ordinance after the second reading. Final adoption will constitute the official appropriations as proposed expenditures for the current year and shall constitute the basis of the official levy of the ad valorem tax to be assessed and collected for the corresponding tax year. The operating budget may be submitted to Government Finance Officers Association annually for evaluation and possible recognition with the Award for Distinguished Budget Presentation.

**BALANCED BUDGETS** – An operating budget will be balanced, with current revenues, inclusive of beginning resources, and greater than or equal to current expenditures.

**CONTROL** – The level of budgetary control is at the department in all funds. Department leads can make transfers between accounts within their budget through a budget transfer. When budget adjustments must be made between departments and/or funds, they must be approved by City Council through a budget amendment.

**REPORTING** – Periodic financial reports are available within the City's financial software to enable the department managers to manage their budgets and to enable the Finance Department to monitor and control the budget as approved by the City Council. Summary monthly financial reports will be presented to the City Council within 45 days after the end of each month, if Council meetings do not interfere with the reporting requirement. Such reports will include current year revenue and expenditure budgets and year-to-date actual figures.

**PERFORMANCE MEASURES** – Where appropriate, performance measures and productivity indicators will be used as guidelines and reviewed for efficiency and effectiveness. This information will be included in the annual budgeting process and reported to the City Council at least quarterly.

## Capital Budget

**PREPARATION** – The City's capital budget will be included in the City's operating budget. The capital budget will be prepared by the City Manager with assistance from the Finance Department and involvement of all required city departments.

**APPROPRIATION** – An appropriation for a capital expenditure shall continue in force until the purpose for which it was made has been accomplished or abandoned. The purpose of any such appropriation shall be deemed abandoned if three years pass without any disbursement from, or encumbrance of, the appropriation. Any funds not expended, disbursed, or encumbered shall be deemed excess funds.

**CONTROL** – All capital project expenditures must be appropriated in the capital budget. Finance must certify the availability of resources so an appropriation can be made before a capital project contract is presented by the City Manager to the City Council for approval.

**ALTERNATE RESOURCES** – Where applicable, assessments, impact fees, or other user-based fees should be used to fund capital projects which have a primary benefit to certain property owners.

**DEBT FINANCING** – Recognizing that debt is usually a more expensive financing method, alternative financing sources will be explored before debt is issued. When debt is issued, it will be used to acquire major assets with expected lives that equal or exceed the average life of the debt issue. The exceptions to this requirement are the traditional costs of marketing and issuing the debt, capitalized labor for design and construction of capital projects, and small component parts which are attached to major equipment purchases.

**REPORTING** – Financial reports will be available to enable the department managers to manage their operating budgets and to enable the Finance Department to monitor the operating budget as authorized by the City Manager.



# Budget Calendar

City of Bastrop		
FY 2022-2023 Strategic Planning Calendar		
<i>(assumes no voter approval election required)</i>		
Preparation	January 19	City Council Candidate filing period begins
	February 8*	Last council meeting before deadline to call general election (deadline Feb 18)
	February 8*	Present 1Q FY2022 Performance Report
	February 18	City Council Candidate Filing period ends
	February 27	City Council Candidate Orientation
	March 7	Staff planning session - FY 2023 Budget Kick-off
	April 5*	Special City Council Planning Session - Transportation Plan, Additional Policy Objectives and Funding Alternatives. Water Master Plan update.
	April 19*	Special City Council Planning Session - Comprehensive Plan, Capital Plan Review, and Fiscal Forecast Assumptions.
	April 26*	City Council meeting - Visit Bastrop presentation of mid-year report
	May 1	Receive preliminary notices of appraised value from Chief Appraiser
	May 7	Election Day
	May 10*	Present 2Q FY2022 Performance Report; City Manager to present Capital Plan and Fiscal Forecast
	May 12*	Special City Council Pre-budget Planning Session (All day) - Review Focus Areas, Management Projects/Enhancements, Affirming Tax Revenue target, Service and Service Levels, and receive direction from City Council.
	May 17*	Canvass Results of May 7th Election
	May 16	Community Support and Non-Special Event HOT Tourism related organization applications available at City Hall and on City's website
	May 18	Hunter's Crossing Local Government Corporation Meeting to review budget and propose Special Assessments
	June 23	Deadline - Community Support & Non-Special Event HOT Organization applications for FY2023 Funding (5:00pm)
	July 12*	Community Support Organizations present their funding request to Council (limit 3 minutes)
	July 25	Deadline for Chief Appraiser to certify rolls to taxing units
	Adoption	June 11
June 28*		Public Hearing Special Assessments for Hunter's Crossing PID; First Reading of the Amended and Restated Service and Assessment Plan.
July 12*		Council Meeting - Second Reading of the Amended and Restated Service and Assessment Plan.
July 26*		City Manager presents the FY 2023 Budget (considered filed with the City Secretary)
August 8*		City Council Joint meeting with the Visit Bastrop Board to review Visit Bastrop's Business Plan and Proposed Budget for FY2023
August 9*		Meeting of the Governing Body to discuss the proposed tax rate; if proposed tax rate will exceed the No-New-Revenue Tax Rate or the Voter-Approval Tax Rate (whichever is lower), take record vote and schedule public hearing.
August 9*		Present 3Q FY2022 Performance Report.
August 16*		Budget Workshop - Review Proposed Budget
August 17*		Budget Workshop#2 - Review Proposed Budget (if needed)
August 23*		Council Meeting - Adopt Financial and Purchasing Policies;
September 3		Published Notice of Budget Hearing (must be posted 10 days prior to Public Hearing); Publish Notice of Tax Rate Hearing (must be posted 5 days prior to Public Hearing)
September 13*		Council Meeting - Public Hearing and First Reading on Tax Rate Ordinance; Budget Public Hearing; First Reading on Budget Ordinance.
September 20*	Council Meeting to adopt tax rate and budget. Must adopt budget before tax rate. City Council must take a separate ratification vote to adopt any budget that will raise total property tax revenue.	
Implementation	October 1	Fiscal Year begins
	October 11*	Distribute Final FY2023 Adopted Budget Book
	October 25*	City Council meeting - Visit Bastrop presentation of FY2022 end of year report (optional)
	November 8*	Present 4Q FY2022 Performance Report
	December 12	Begin FY2022 audit
	December 13*	Presentation of preliminary unaudited financial report for FY2022



\* Council Meeting

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# BUDGET OVERVIEW

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## Welcome to the FY 2023 Budget

The City Manager is pleased to present the Proposed FY 2023 Budget for the City of Bastrop. The proposed budget is the result of hard work from each city department, careful review, analysis, and organization by the Finance Department, and productive pre-budget work sessions with the City Council on April 5, April 26, and May 12 of this year.

The City Council's thoughtful feedback on potential capital projects, the Nine Focus Areas, and the fiscal forecast for the major operating funds is particularly appreciated. The City staff team worked to ensure that Council's input is reflected in the proposed document.

Recent economic factors have impacted cities across the country in their efforts to attract and retain quality employees. Those impacts have not avoided the City of Bastrop. While the City of Bastrop has had relative success in attracting quality candidates for public safety positions, we are seeing a reduction in the number of quality applications for all vacancies. We are in a region-wide competition with a shrinking application pool for certified operators, experienced firefighters and patrol officers, and skilled administrative personnel. The feedback we receive from existing experienced employees indicates that recent steps by our competitors places the City of Bastrop at increased risk of losing those employees, too.

The theme of the Proposed FY 2023 budget is to improve our standing as an employer of choice, which means we ensure the competitiveness of the compensation package, aggressively recruit toward a diverse candidate pool, and are thoughtful about how we use in-house vs. contracted resources.





# Bastrop City Council

## FOCUS AREAS

### Communication

Support and enhance open two-way communication between the City and its residents and businesses.

### Community Safety

Keep citizens, businesses, and visitors safe.

### Economic Vitality

Create sustainability by leveraging tourism, infrastructure renewal, and investment; enhancing public/private partnerships; efficient planning and development processes; and fostering an inclusive and diverse environment that encourages entrepreneurial ventures.

### Fiscal Responsibility

Prepare and manage budget; fiduciary responsibility.

### Manage Growth

Maintain Bastrop's unique feel and character while meeting the needs of the population through facilitation of responsible development and redevelopment.

### Multi-Modal Mobility

Improved mobility for all modes of transportation; manage traffic congestion.

### Organizational Excellence

Continually improve operations to achieve greater efficiencies and effectiveness through improved customer service for residents and businesses.

### Uniquely Bastrop

Maintain and enhance our historic community feel by leveraging the unique combination of community, parks, cultural and recreational assets that make Bastrop a special place to live and work.

### Unique Environment

Continue beautification of natural areas, green spaces, and the river.



## Capital Plan & FY 2023 Capital Budget

The City Council provided guidance on the five-year capital plan during work sessions held on April 5 and April 29, 2022, which resulted in a draft plan presented to Council on May 12. The five-year capital plan is updated annually, as project scopes are refined and estimates are adjusted. The annual capital budget reflects the yearly appropriation as authorized by the City Council. The City plans for the long-term, while budgets are approved one year at a time.

<b>FY 2023 Capital Budget Highlights</b>
Riverbank Stabilization Design - \$3,000,000 (future bond and grant funded)
Gills Branch Flood Mitigation Land Acquisition and utility relocation - \$6,000,000 (future bond and grant funded)
Facilities Master Plan - \$120,000 (cash)
Parks Improvements, Shade and Playscape Structures - \$65,000 (cash)
Street Maintenance Program - \$800,000 (cash)
Street Rehabilitation Program - \$4,000,000 (future bond)
Blakey Lane Street Extension Design - \$1,000,000 (Type B sales tax)
Agnes Street Extension (Street portion) - \$4,253,161 (grant and Type B sales tax)
Agnes Street Extension (water/wastewater lines) - \$600,000 (cash)
Old Iron Bridge (city share) \$2,000,000 (\$462,000 CO, Series 2018 and future bonds)
South Street Extension to Lover's Lane Design - \$1,000,000 (Type B sales tax)
Intersection Improvements - \$230,000 (Type B sales tax)
Transportation Impact Fee Study - \$80,000 (cash)
Emile Multi-Cultural & Recreation Complex Infrastructure Study - \$100,000 (Type B sales tax)
Transportation Master Plan - \$200,000 (split 50/50 cash and Type B sales tax)
BP&L Improvements - \$250,000 (cash)
Simsboro Aquifer Water Supply Facilities - \$46,600,000 (current and future bonds)
Water Master Plan projects - \$11,557,100 (these will be listed as separate projects in CIP section)
Wastewater Treatment Plant #3 Phase 2 Design - \$2,300,000 (future bond)
Westside Collection System Phase 2 - \$4,300,000 (current bonds and impact fees)
Transfer Lift Station and Force Main - \$6,431,030 (ARP funds, Impact Fees and future bonds)
Wastewater Master Plan - \$150,000 (cash)
Manhole Replacement - \$150,000 (cash)

## CO, Series 2022A Bond Issuance

The Capital Improvement Plan includes projects that will need to be funded through the issuance of debt. There is a proposed \$13,000,000 bond issuance included in the General Fund Debt Service Fiscal Forecast. The projects included in this issuance are:

PROJECTS	EST. AMT
Old Iron Bridge grant match	\$3,000,000
Riverbank stabilization drainage grant match	\$3,000,000
Gills Branch drainage project grant match	\$3,000,000
Street rehabilitation projects	\$4,000,000

The Capital Improvement Plan includes projects that will need to be funded through the issuance of debt. The large projects such as the Wastewater Treatment Plant and the Water Plant are multiyear projects. The Finance Department along with our Financial Advisor use a rate model and project the issuance of bonds only as we need the funds. This spreads out the impact on rates and allows development to contribute more to the project. We have seen a significant increase in project costs just within the last year. As these projects are bid, this rate model will be updated and projected rate increases will be brought to City Council. There is a proposed \$44,000,000 bond issuance included in the Water/Wastewater Debt Service Fund Fiscal Forecast. The projects included in this issuance are:

PROJECTS	EST. AMT
Water Treatment Plant - Construction	\$37,000,000
WWTP#3 Phase 2 - design	\$1,600,000
Willow Water Plant Rehab - design	\$1,000,000
Transfer Lift Station & Force Main (part of WWTP#3 project)	\$3,400,000
1 MG Elevated Storage Tank (east of 969) - design	\$1,000,000



## Fiscal Forecast

There are important assumptions driving both the General Fund fiscal forecast and the proposed FY 2023 General Fund budget. Those assumptions include

- No increased property tax burden for operations and maintenance for the average Bastrop property owner, which will result in an approximate reduction in the nominal tax rate of 6 cents per 100 dollar valuation.
- Five percent annual sales tax growth
- City-wide adjustment to the pay scale, but salary adjustments limited to non-director level positions
- Significant steps toward achieving a 7% employee contribution, keeping the 2 to 1 employer match to the Texas Municipal Retirement System
- A 10% increase in health benefit costs, including an increased contribution to dependent care coverage, and a 5% increase in premiums.

The General Fund is projected to be structurally balanced for each of the next five years, which means recurring revenues exceed recurring expenses for each of those years. The general fund is also projected to meet fund balance reserve requirements for each of those years. These are important factors as the City of Bastrop plans a November 2023 bond election.

The Debt Service Fund is forecasted to see a slight decrease in the property tax rate for debt service, even with a plan to issue \$40 million in property tax funded debt over the next three years.

The Water/Wastewater Fund is projected to fall below fund balance policy requirements in FY 2023. This reflects a focus on keeping rates and debt as low as possible while still adequately funding significant capital projects. The fund is structurally balanced, as the reduced fund balance is the result of significant cash funding for capital projects in FY 2023. A base water rate increase is projected for FY 2024.

The Bastrop Power and Light Fund is structurally balanced and meets reserve requirements for each of the next five years. The transfer to the General Fund is reduced for each of the five years.

The Hotel Occupancy Tax Fund reflects additional expenses for more adequate staff support for the Convention Center and other tourist related operations and maintenance activities. The assumption made for Community Asset Funding is that FY 2023 funding levels will continue through the end of the forecasted years. With this assumption, the reserve amount does go below the reserve policy amount of 50%.

Likewise, the Type B Fund forecast indicates significant reserves, even with the cash outlay proposed for transportation projects.

## Proposed Fee Changes

### General Fund

In preparation of the budget, all fee schedules were reviewed and recommendations were made for various changes. The fee changes are minor and have been incorporated into the Master Fee Schedule attached as a part of this budget document.

### Water/Wastewater Fund

The water base rate for 1.5" meters and greater is being increased. This is explained further in the Water/Wastewater Fund pages.

### Cemetery Fund

There are additional fees being proposed for new services being offered. This will generate additional revenue to help support development efforts in the Fairview Cemetery. These services include opening and closing of graves currently being handled through the funeral homes.

### Total Burden on Taxpayer

The chart below reflects the total amount of increase on the average taxpayer. The budget includes a 5% increase in third party provided solid waste services.

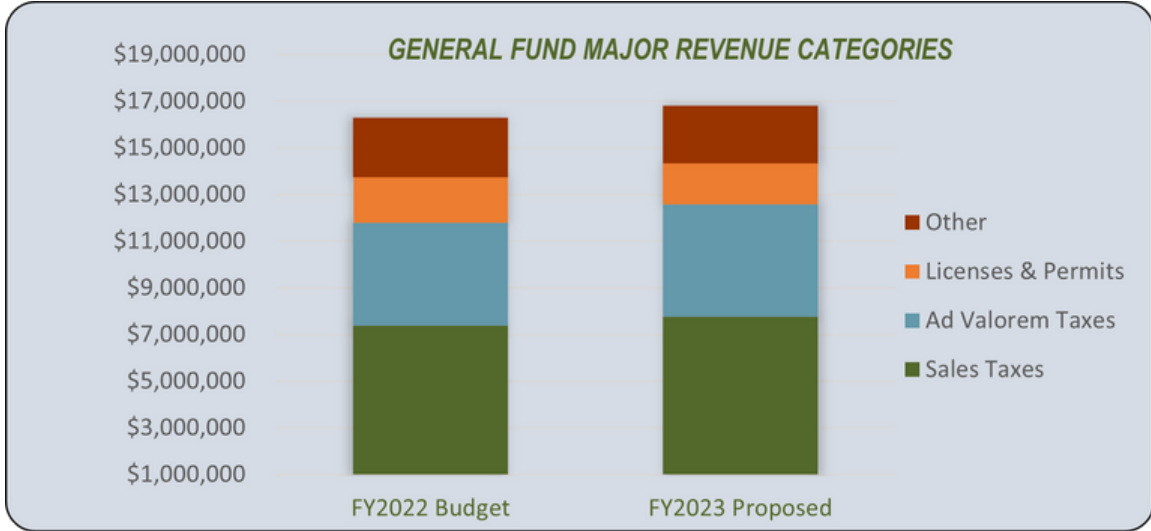
Description	Annual Amount
Ad Valorem (Average Taxable Homestead)	\$0.00
Solid Waste (Residential service & recycling)	\$10.68
<b>TOTAL</b>	<b>\$10.68</b>



## FY 2023 Budget in Brief

### General Fund Revenue

Total General Fund revenues are budgeted to be \$16,847,515, a 8.8% increase over the FY 2022 approved budget but only a 3.5% increase over FY 2022 projected revenue. The components and percent of General Fund revenue are represented by this table below:



Total General Fund budgeted revenue increased by \$1,365,647 from budgeted FY 2022. Not all of this increase is treated as recurring revenue and used to balance the FY 2023 budget. The table below reflects the growth in revenue for the major revenue sources indicated in the above table.

### Revenue growth by Major Revenue Sources

Source	Total Increase
Sales Tax	\$1,078,903
Ad Valorem Taxes	\$362,724
Other	(\$142,980)
<b>Total Revenue Increase</b>	<b>\$1,298,647</b>

## Property Tax Increase

Property Tax revenues are increasing by \$859,281 with \$354,058 of this reflected in the General Fund. The remaining \$505,223 is reflected in the General Fund Debt Service Fund. Of the total increase, \$543,921 or 63% is the result of properties being added to the tax base as the result of new development.

Of the total property tax revenue increase, \$315,359 or 37% is the result of the increase of appraisals on property that existed on the tax rolls prior to tax year 2022 and all benefiting the Debt Service Fund.

The Operations and Maintenance tax rate is decreasing from \$0.3740 down to the No-New-Revenue rate of \$0.3166. State law defines a "No-New-Revenue rate" as the rate that would generate no new revenue from the existing tax base. State law limits the amount of new revenue from appraisal increases to 3.5% without voter approval.





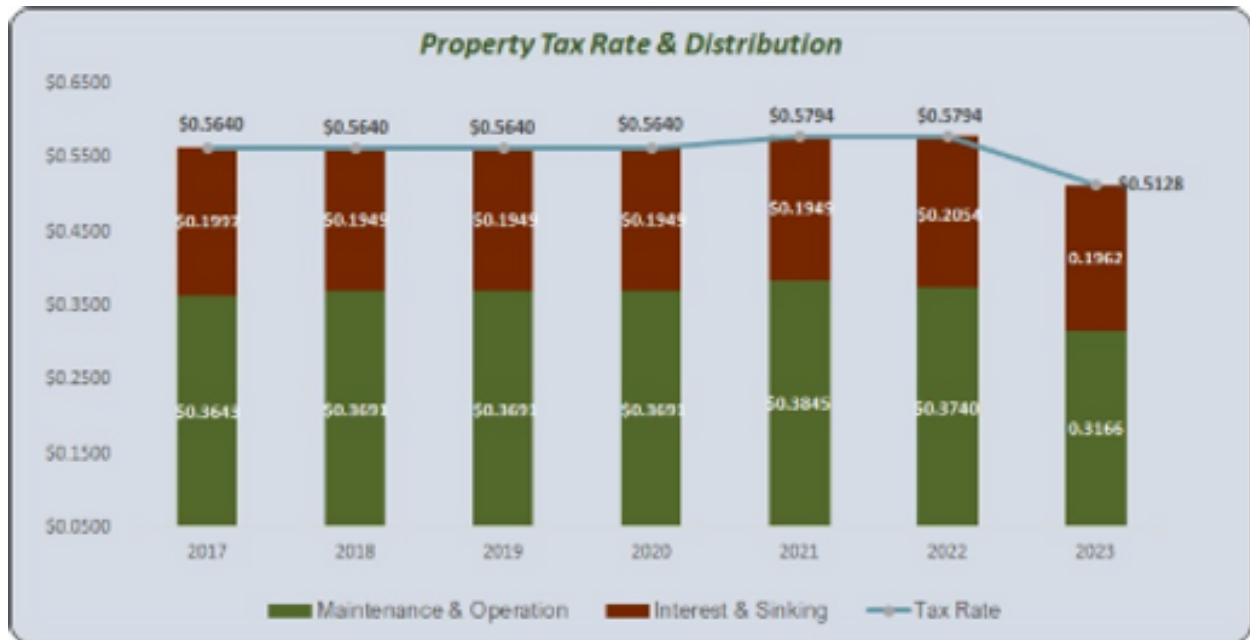
## Property Tax Rate

The proposed budget reflects a decrease in the nominal tax rate (total rate reflected on the tax notice) for FY 2023.

	FY 2022	FY 2023
O & M Rate	\$0.3740	\$0.3166
I & S Rate (Debt)	\$0.2054	\$0.1962
Total	\$0.5794	\$0.5128

The "No-New-Revenue Operations & Maintenance(O&M) rate" is \$0.3166. The proposed O & M rate of \$0.3166 is 0% over the "No-New-Revenue M&O rate".

The Interest and Sinking rate is decreasing from \$0.2054 to \$0.1962. Even with this decrease, the proposed budget includes the issuance of debt of approximately \$13M for street and drainage improvements. The street and drainage projects are described further in the capital budget section.



## Tax Burden

The City of Bastrop property tax burden on the owner of the average-valued home in Bastrop is:

### Average Taxable Homestead Value

	FY 2022	FY 2023
Avg. Value	\$226,596	\$255,713
O & M Rate	\$0.3740	\$0.3166
I & S (Debt) Rate	\$0.2054	\$0.1962

Amt paid O&M	\$847	\$810
Amt paid I&S	<u>\$465</u>	<u>\$502</u>
Total paid	\$1,312	\$1,312

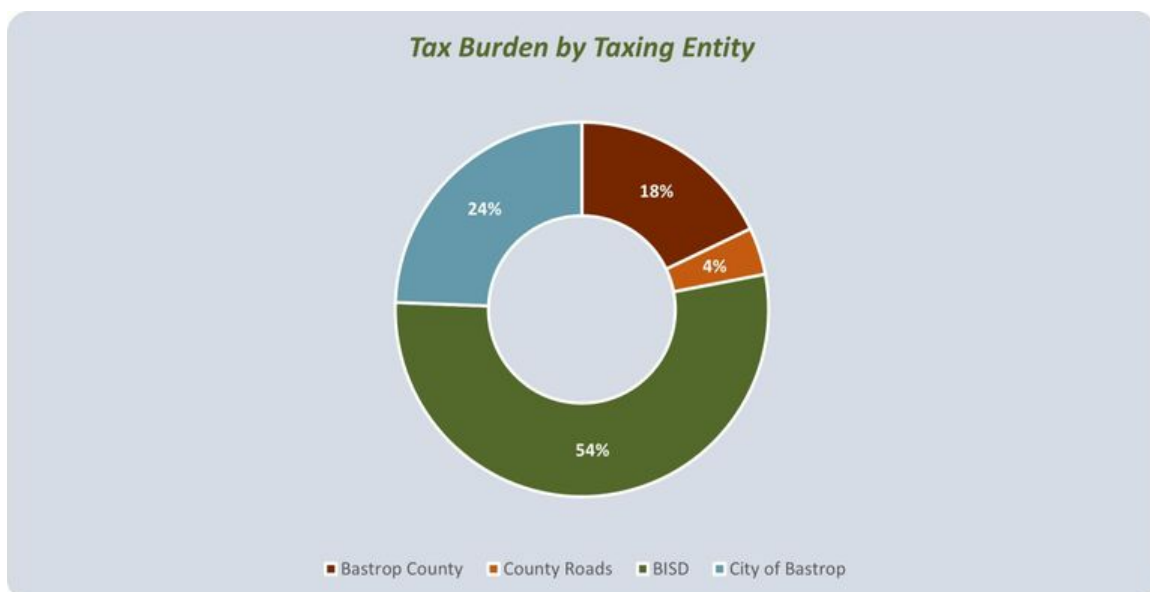
*This is an increase of \$0.00.*

### All Jurisdictions Tax Burden

For FY 2022, the percentage of total property tax owed by the owner of the average valued home to the City of Bastrop was 23.5%.

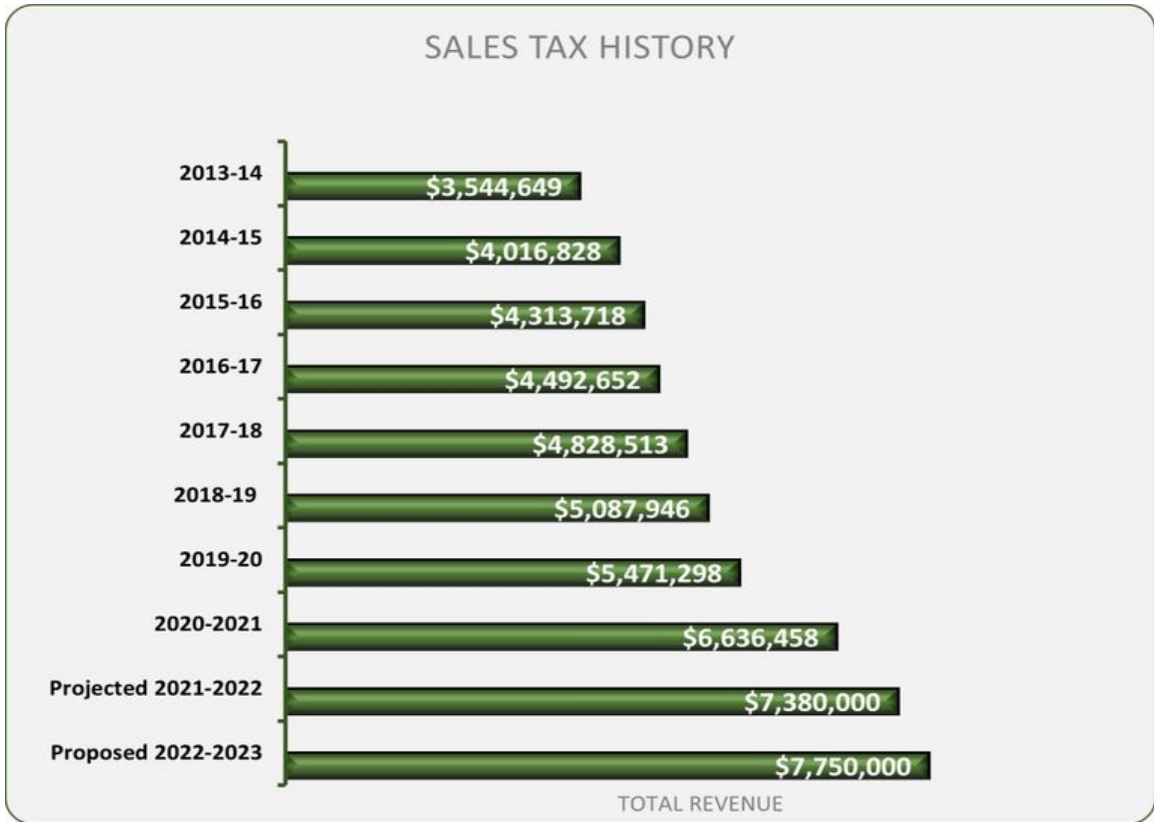
### Total Tax Burden, by Taxing Entity

ENTITY	RATE	%
City of Bastrop	\$0.5794	23.5
Bastrop County	\$0.4583	18.6
BISD	\$1.3210	53.7
County Roads	\$0.1016	4.2
TOTAL	\$2.4603	100.0



## Sales Tax Revenue Increase

Sales Tax revenue trends inform a projected FY 2022 sales tax revenue of \$7,380,000, or a 10.6% increase over FY 2022 budget. A conservative projection for FY 2023 is \$7,750,000, or a 5% increase over the FY 2022 projection.



## FY 2023 Enhancements & Increases to the Base (General Fund only)

Property tax and sales tax revenue increases are considered additions to the revenue base for purposes of future revenue projections. Therefore, FY 2023 property tax revenue and sales tax revenue increases are an appropriate source for increases to base budget expenditures. The enhancements are explained in detail in a separate section of this budget document. The recurring operating expenditures for FY 2023 increased by \$1,412,101 over the prior year.

### INCREASES TO THE BASE:

	Increase amount	New Contract /Funding Amount (if applicable)
Enhancements	\$1,429,500	
Mowing contract	\$42,500	\$215,896
Juneteenth support	\$5,000	\$10,000
CARTS contract	\$20,000	\$40,000
Christmas Lighting contract	\$40,000	\$177,000
Public Works reclass	\$17,000	
Fire Department reclass	\$59,000	
FY 2022 personnel changes*	\$457,000	

\* This includes base rate changes for Public Works and Police Patrol Officers and the Assistant Planning Director

### DECREASES TO THE BASE:

380 reimbursement	\$751,000
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## One-Time Revenue Sources and Expenses

Some development-related fees, and prior savings associated with revenues exceeding expenses, are not relied upon as projected future revenue sources. This excess revenue ends up increasing the ending fund balance and is reviewed annually to determine the availability of fund balance to fund one-time expenditures.

### General Fund

The FY 2022 General Fund projected ending fund balance reflects a 51% reserve (ending fund balance compared to operating expenditures). The Financial Management Policy states that this reserve should be kept at or above 25%. The FY 2023 proposed budget draws down this reserve to 28% by the end of the fiscal year. The one-time expenses are summarized as follows, and are explained in detail within the specific fund pages.

- Lump Sum to TMRS (retirement plan) \$1,596,000
- Transfer to Vehicle/Equipment Replacement Fund \$503,623
- Transfer to General Fund One-time Expense Fund \$382,395
- Transfer to Capital Improvement Plan Fund \$365,000
- Transfer to Street Maintenance Fund \$800,000

### Water/Wastewater Fund

The FY 2022 projected ending fund balance reflects a 40% reserve (ending fund balance compared to operating expenditures). The Financial Management Policy states that this reserve should be kept at or above 35%. The FY 2023 proposed budget draws down this reserve to 29% by the end of the fiscal year. This is causing the fund to dip below the reserve requirement. This reserve requirement is a guide and should always be monitored annually, but this fund is being stretched by a significant amount of capital projects. The one-time expenses are summarized as follows, and are explained in detail within the specific fund pages.

- Lump Sum to TMRS (retirement plan) \$190,000
- Transfer to Vehicle/Equipment Replacement Fund \$215,000
- Transfer to Capital Improvement Plan Fund \$757,100

### Electric Fund (BP&L)

The FY 2022 projected ending fund balance reflects a 48% reserve (ending fund balance compared to operating expenditures). The Financial Management Policy states that this reserve should be kept at or above 35%. The FY 2023 proposed budget draws down this reserve to 42% by the end of the fiscal year. The one-time expenses are summarized as follows, and are explained in detail within the specific fund pages.

- Lump Sum to TMRS (retirement plan) \$150,000
- Transfer to Vehicle/Equipment Replacement Fund \$35,000
- Capital Improvement Projects \$383,250

### Hotel Occupancy Tax Fund

The FY 2022 projected ending fund balance reflects a 105% reserve (ending fund balance compared to operating expenditures). The Financial Management Policy states that this reserve should be kept at or above 50%. The FY 2023 proposed budget draws down this reserve to 58% by the end of the fiscal year. The one-time expenses are summarized as follows, and are explained in detail within the specific fund pages.

- ECab Program \$117,910
- Hotel Pursuit Costs \$350,000
- Downtown Charging Station \$25,000

## FY 2023 Enhancements & Increases to the Base

### Streets and Drainage Maintenance

<b>Increase Street Maintenance Funding - Public Works</b>
During FY 2022, the city contracted for an updated Pavement Condition Index study. This study will hopefully confirm that the street maintenance program is working to keep the good streets good. This study will also re-prioritize the list of streets for the next several years. A contract for these services will include level-up, freeing in-house crews for other duties.
<b>Focus Area:</b> Organizational Excellence, Manage Growth
<b>Impact to General Fund:</b> \$800,000 one-time

<b>Foreman position for Street &amp; Drainage Division - Public Works</b>
In response to the workload and population growth, the department needs to create a crew specific to drainage. This position would be over both streets and drainage crews.
<b>Focus Area:</b> Organizational Excellence, Manage Growth
<b>Impact to General Fund:</b> \$80,250

### Property Management

<b>Special Event Workers positions (2) for Building Maintenance Division - Public Works</b>
These positions are being requested to help keep the level of service high as we grow. These positions will assist with special events, service the Convention Center, whose occupancy has greatly increased, maintain the City gateways, and serve the Main Street District for maintenance and projects.
<b>Focus Area:</b> Organizational Excellence, Fiscal Responsibility
<b>Impact to General Fund:</b> \$110,600

<b>Building Maintenance position for Building Maintenance Division - Public Works</b>
With the restructuring of the Public Works department and the creating of the Facilities and Grounds division, this position is needed to keep up with maintaining all of the city's assets.
<b>Focus Area:</b> Organizational Excellence, Fiscal Responsibility
<b>Impact to General Fund:</b> \$55,300

### Recreation

<b>Recreation Director position for Recreation Division - Community Engagement</b>
Recreation Director, per past discussions with Council to continue to increase our level of service delivery around recreation and park programming, including but not limited to meeting our commitments to the St. David's Foundation and Emile Project.
<b>Focus Area:</b> Organizational Excellence, Fiscal Responsibility
<b>Impact to General Fund:</b> \$116,100

## Library Programming

### Media Specialist position - Library

Internal promotion of a supervisor to the director created a deficit in staff available to provide service at both desks, implement programs, and plan/attend outreach events. Creating this position will increase the level of service the library can provide internally, externally, and on our social media platform and website. In all categories of service, circulation, programming, and reference transactions, our midyear statistic surpasses the data from the same period last year. In addition, our heavy media/graphic needs have been documented this year. Besides having an additional person to directly assist customers, having our main graphic and design needs created in-house will improve our collaborative messaging efforts.

**Focus Area:** Organizational Excellence, Communication

**Impact to General Fund:** \$75,175

## Recruitment

### Increase Employer Contribution to Health Insurance

This enhancement has two parts: 1) A projected 5% increase in overall premium costs for the employee health insurance plan; and, 2) Increase employer contributions for dependent coverage premiums from 35% to 50%. The Employer of Choice Team has researched comparable cities and found that moving from a contribution of 35% to 50% would bring Bastrop to market and also help with recruiting and retention efforts.

**Focus Area:** Organizational Excellence

**Impact to General Fund:** \$124,865

### Cost of Living Adjustment (COLA) & Step increases

The proposed budget includes an 8% COLA for all positions below salary grade 25, with one exception in the Police Pay Schedule. The Police Patrol Division that received pay adjustments in FY2022 will only receive a 2.5% step increase in FY 2023. The positions (i.e., detective) that didn't receive the adjustment in FY2022 will receive 12.5% in FY2023. All other positions in salary grades 25 and above will receive a 2.5% step on their anniversary. The Human Resources Department surveyed surrounding cities and found that most were considering COLA's ranging from 7% to 10%.

**Focus Area:** Organizational Excellence

**Impact to General Fund:** \$562,137 (\$397,800 GF only)

**Increase to Retirement Contribution**

There are several enhancements in this proposed budget that will help the City work towards a change in the retirement plan with Texas Municipal Retirement System (TMRS). This change will improve recruiting and retention efforts, especially with public safety positions. Currently, the plan is a 6% employee contribution with a 2:1 employer match at retirement. The Human Resources Director has researched other cities through the Texas Municipal Retirement System portal and found that most of the cities that are "competitors" when it comes to recruiting efforts are already at a 7% plan; and with a more comprehensive look, found that 465 TMRS participating cities are at 7% compared to 100 that are at 6%. The Employer of Choice Team members have reached out to the employees in their respective departments and received nothing but an enthusiastic response in support of this change. With the lump sum payment and the increase in employer contribution, we have projected the ability to make this plan change for FY 2024. This will have a significant impact on employees' retirement annuity benefits. The following chart shows the impact the one (1) percent increase will have on the retirement benefit an employee will receive as a percentage of their final salary.

Age Entered Employment	Retirement Age	6% Contribution	7% Contribution
		Retirement Benefit as % of final salary	Retirement Benefit as % of final salary
25	55	52%	61%
	60	71%	83%
30	55	40%	47%
	60	56%	66%

**Focus Area:** Organizational Excellence

**Impact to General Fund:** \$86,500 base incr; \$2M lump sum contribution (\$1,560,000 GF only)

**Performance Measures**

**Assistant Finance Director position - Finance**

The new position request is to re-instate the position of Assistant Finance Director in the Finance Department. This position previously existed prior to FY2020. The Finance Department consisted of 5 FTE's. This position serves as the deputy to the CFO and will be groomed as successor to the CFO. Without this position, the more complicated accounting functions must be done by the CFO, not allowing for more attention to long-range planning. This position should be more involved in purchasing, financial analysis, metrics, and processes.

**Focus Area:** Organizational Excellence, Fiscal Responsibility

**Impact to General Fund:** \$76,275 (budget 9 months only)

**Broadband and Information Technology**

**Data Systems Director position - Information Technology**

This new position will not only lead the Information Technology Team but will be responsible for leading the City of Bastrop's Broadband initiative to bring the goal of a more connected City and Community to fruition. This position is only funded for six months in the FY 23 budget to allowing more time for the City to explore alternative funding opportunities such as federal, state, and local grants to begin the construction of phases 1 & 2 of the fiber-optic network backbone.

**Focus Area:** Organizational Excellence, Fiscal Responsibility

**Impact to BP&L Fund:** \$82,614 (budget 6 months only)



<b>GIS Specialist position - Information Technology</b>
A Geographic Information System (GIS) Specialist will assist the Engineering Dept. and the City in maintaining and managing City's asset's information in ArcGIS. The City is investing on developing and implementing a more accurate GIS database by hiring TX A&M. Once the GIS Database project is complete, this database will have to be maintained and managed by someone to leverage the investment. There considerable amount needed to update the GIS database every time a development is complete, a CIP is complete, an asset is replaced or rehabbed, or an easement is acquired, etc. This professional will make sure asset's information gets updated in a timely manner, so the City can work and provide accurate information to developers, consultants, and residents; will make sure maps are consistent and professional; will improve communication and better decision making which is essential to asset management; will be able to tie information from work orders to a specific asset and this will help track maintenance costs; will provide real-time data for Public Works, Police, Fire, Planning, and etc. Without a professional updating the information when needed, City incurs additional costs to have the Engineer build that information every time a master plan is needed, or if there is a need to run a water, wastewater, or drainage model. Having reliable data organized in a centralized location will assist various departments in rapidly searching and making better decisions based on data, not on institutional knowledge, which creates a lower risk to the City.
<b>Focus Area:</b> Organizational Excellence, Community Safety
<b>Impact to General Fund:</b> \$76,000

<b>Audio/Visual improvements in Council Chambers - Information Technology</b>
This is a one-time expense that will improve the City Council's audio/visual issues during council meetings. The needed improvements will be evaluated to determine what the highest needs are within the budget available.
<b>Focus Area:</b> Organizational Excellence, Fiscal Responsibility
<b>Impact to Designated Fund:</b> \$30,000

**Public Safety**

<b>Crime Victim Advocate position - Police</b>
This position will support the victims of crimes in what can be an arduous process. This individual will focus on assisting and serving all victims of crimes (children, LGBT) reported and unreported. This position allows the department to provide a more personalized approach to an area that we are currently not able to focus on. This will help lessen the trauma experienced by victimization by providing support, outreach, and education. This will also enable the department to participate fully in numerous multidisciplinary teams such as the child advocacy center and family crisis center. This position will allow the department to meet some or all the legal requirements as outlined in the Texas constitution. It will also enhance the department's ability to obtain a Texas Best Practices certification. A grant was submitted for this position, and we are still awaiting approval.
<b>Focus Area:</b> Organizational Excellence, Community Safety
<b>Impact to General Fund:</b> \$0 (grant funded if approved) FY 2024 and beyond \$69,600

**Evidence Technician position - Police**

In the history of the Bastrop Police Department, there has never been an Evidence Technician. This is one of the most important positions in a department because of the numerous laws regulating the intake, process, coordination, storage, research, and disposal of all property and especially evidence, that comes into the police department. In 2011 the department realized that it could no longer function with the immense amount of liability involved in improper evidence handling. For the past 10 years, numerous individuals in the department have pieced together organizing the evidence room in conjunction with required laws on their off time, as reserve officers, on light duty, or in conjunction with current duties. These practices are no longer allowed due to chain of custody requirements. During the last 12 months, the police department relied heavily on the Animal Control Officer & Code Enforcement officer to substitute as the evidence custodian to keep the evidence room functional. During this time, Animal Control contributed 1,041 working hours, in addition to her regular duties to help sustain the property room. This work does not include the administrative side of working the evidence room. Some of the duties include running E-Traces through the ATF, coordinating with the District Attorney's Office, and allowing attorneys to view and chain of custody matters, obtaining disposition orders for each item from our District Judge, and numerous other responsibilities. As our population and case load grows, our need to ensure excellence around evidence becomes more vital in order to achieve Best Practices.

**Focus Area:** Organizational Excellence, Fiscal Responsibility

**Impact to General Fund:** \$66,300

**Multi-Mobility**

**ECab**

Since December of 2019, Bastrop has collaborated with the lone star clean fuels alliance and e-cabs of North America to provide a cost-free and emissions-free micro-transit ride service using GEM low-speed battery electric vehicles. The US Department of Energy funded this two-year pilot project to explore how well these low-speed EV's could meet a rural community's first- and last-mile transit needs. The program has gone well with e-cabs now averaging over 1,000 riders per month. Since the City of Bastrop lacks access to ride share apps such as Uber or Lyft, E-Cabs allows us to service our tourists and community with rides within our area. This quote is for one year of additional service on Fridays, Saturdays, and Sundays, as well as Spring Break, Summer Break, and Winter Break when tourism is high.

**Focus Area:** Economic Vitality, Uniquely Bastrop

**Impact to HOT Fund:** \$117,900 one-time

**Downtown Charging Station**

In order to attract travelers who drive electric cars to Downtown Bastrop, this enhancement is for one Level 2 Charging Station to be placed in a public parking lot. Since there are few charging stations in the area, the goal is that people will spend a few hours in our downtown, contributing sales tax dollars while their vehicles charge.

**Focus Area:** Economic Vitality, Uniquely Bastrop

**Impact to HOT Fund:** \$25,000 one-time

## FY 2023 Management Projects

### FY 2022 Projects (carry-over)

#### Annexation Plan

There is no “one-size-fits-all” approach to pursuing a single annexation or an overall annexation strategy; however, nearly all annexations require significant planning and community outreach. There are several issues to consider when a city is contemplating annexing territory, including zoning/development review, community character, fiscal impacts, impacts on overlapping districts, and when and how to extend utility services. The City of Bastrop has several properties that have current development agreements on file that allow voluntary annexation and the funds allocated this year will be used for any professional services needed to perform tasks associated with annexation such as surveying. Annexation planning is an important part of managing growth while remaining fiscally responsible.

**Focus Area:** Manage Growth, Unique Environment, Organizational Excellence

**Impact to General Fund:** \$45,000 (appropriated funding in FY 2022 but not spent)

#### Bond Election

The City of Bastrop is experiencing an enormous amount of growth, and through City Council's focus on Economic Vitality, staff has been directed to create sustainability through infrastructure renewal and investment. As such, the City of Bastrop will be pursuing the possibility of a November 2023 Bond Election. This funding will be used for the creation of communication materials.

**Focus Area:** Fiscal Responsibility

**Impact to General Fund:** \$50,000 (no funding appropriated in FY 2022)

#### Convention Center Hotel

In 2015, the City of Bastrop contracted for an assessment of the Bastrop Convention & Exhibit Center. The report, conducted by Harde Partners, LLC, states that the lack of an adjoining hotel was a hindrance to the Convention Center performance. In contract with the City of Bastrop, DP Consulting in 2017 stated that there was market justification for a 120+/- room hotel to be built on the site next to the Convention Center. Through the City Council's focus on Economic Vitality, staff is tasked with creating sustainability through enhancing public/private partnerships and through Fiscal Responsibility, maintaining our fiduciary duty of full utilization of the City asset of the Convention Center.

**Focus Area:** Fiscal Responsibility

**Impact to General Fund:** \$350,000 (pursuit costs only if Letter of Intent is signed by Council. No money was appropriated in FY 2022, Council approved limited spending on the hiring of a consultant.

## FY 2023 Projects

### Asset Management - Engineering

Asset Management (AM) is "the coordinated activity of an organization to realize value from assets" "realization of value will normally involve a balancing of costs, risks, opportunities and performance benefits". An AM System can provide the City with critical information on capital assets and the timing of investments, enabling the right intervention on the right asset, at the right time in a manner that considers affordability and risk tied to a pre-established level of service and corporate-level business risk factors. This project is to kick off the AM system and assist the City in developing the framework for this program, to include, but not limited to: developing a corporate business risk, an AM Strategy, recommending a Computerized Maintenance Management System (CMMS, for work orders, data management, etc.), etc. This will be dependent on developing a GIS database. This cost estimate does not include developing the whole AM system.

**Focus Area:** Fiscal Responsibility, Manage Growth

**Impact to General Fund:** \$100,000 one-time

### Quiet Zone Diagnostics

Professional services for the planning stage to establish a quiet zone for the at-grade crossings with Union Pacific Railroad. The scope of services will consist of data collection, project management, UPRR & Federal Railroad Administration (FRA) coordination, and the preparation of a Quiet Zone Study Report documenting the requirements needed for the implementation of a quiet zone.

**Focus Area:** Unique Environment

**Impact to General Fund:** \$70,000 one-time

### Development Code Update

Planning Staff will provide an assessment of code implementation based on actual experiences, and will concentrate on areas of confusion, unnecessary requirements, and suggestions made by developers and contractors. This assessment will result in code revision recommendations brought to the Planning and Zoning Commission and the City Council during the Spring of 2023.

**Focus Area:** Manage Growth

**Impact to General Fund:** \$0



## Personnel Changes

This budget includes a total of 18 new full-time equivalent (FTE) positions. The breakout of these positions is explained below.

### General Fund

The proposed budget includes twelve(12) new positions:

NEW POSITION	DEPARTMENT
Assistant Finance Director	Finance
Receptionist/Office Assistant	City Secretary
Recreation Director	Community Engagement
Foreman - Streets/Drainage	Public Works
Building Maintenance Worker	Public Works
Evidence Technician	Police
Crime Victim Advocate (only if grant funded)	Police
GIS Specialist	Information Technology
Media Specialist	Library
Special Event Workers (2)*	Public Works
Project Manager	Engineering**

\*These two positions are being funded by an increased transfer from the Hotel Occupancy Tax Fund.

\*\*This position is funded out of the CIP funds.

There were also several positions that were reclassified to provide depth in leadership:

OLD TITLE	NEW TITLE	DEPARTMENT
Customer Service Specialist	Management Assistant to City Manager	City Manager
Maintenance Senior Operator	Crew Leader	Public Works
Community Impact Manager	Main Street Manager	Community Engagement
Digital Media Designer	Communication Technical Specialist	Community Engagement
Construction Manager	Project Manager	Engineering

### Water/Wastewater Fund

This budget increases total FTE's by four (4) positions to handle the operation of additional plants. These positions are one additional Chief Plant Operator and three Operator positions to create separate crews for both water and wastewater.

### Bastrop Power & Light Fund

This fund gained six months of a new position titled Data Systems Director. This position will be initiated if the City Council has given the approval to move forward with creating a broadband utility.

### Hotel Occupancy Tax Fund

Increased the transfer from this fund to the General Fund to cover the additional staff to handle heightened operations at the Convention Center and special events.

### Bastrop Economic Development Fund (Type B Fund)

This fund is gaining an additional FTE with the new Marketing/ Communication position.

## Personnel Costs and Benefits update

During FY 2022, the City Council approved several increases that were needed for employee recruitment and retention. The departments that received these adjustments were Water/Wastewater Operators, Public Works Maintenance Workers and Operators, Police Patrol Officers and Lieutenants. All of these personnel adjustments have been carried over into this FY 2023 proposed budget.

In addition, this proposed budget increases all salary grades 24 and under by an 8% cost of living adjustment (COLA). The grades 25 and up will receive a 2.5% step increase on their anniversary and after a performance review. These increases are applied to all of the wage schedules except for the police schedule. The increases received in FY 2022 will be appropriately applied to the police schedule, but no additional adjustments will be provided in this FY 2023 budget other than their step increase on their anniversary and after a performance review.

## Personnel Summary by Department

### General Fund

DEPARTMENT	FY 2021	FY 2022	FY 2023
City Manager	2.0	3.0	4.0
City Secretary	3.0	2.0	3.0
Finance	8.0	8.0	9.0
Human Resources	1.75	1.875	1.875
Information Technology	2.0	2.0	3.0
Community Engagement	3.3	9.0	8.5
Police	28.0	30.0	32.0
Fire	8.0	9.0	10.0*
Municipal Court	3.25	3.25	3.25
Public Works	28.6	30.6	34.6
Development Services	7.5	8.0	9.0*
Engineering	0.0	1.5	2.5
Library	10.0	9.625	10.625
<b>TOTAL</b>	<b>105.4</b>	<b>117.85</b>	<b>131.35</b>

\*These additional FTE's were approved during FY 2022 for the following positions: Assistant Fire Chief to two Full-time Firefighters, net one FTE and Assistant Planning Director.

The 1.5 FTE's for Recreation Workers in the Community Engagement department were left off the FY 2022 list last year.

## Budgeted Positions by Fiscal Year

<u>POSITION</u>	<u>DEPARTMENT</u>	FY 2021	FY 2022	FY 2023
		<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
City Manager	City Manager	1.0	1.0	1.0
ACM, Development Services	City Manager	1.0	1.0	1.0
ACM, Community Engagement	City Manager	0.0	1.0	1.0
Management Assistant to City Manager	City Manager	0.0	0.0	1.0
City Secretary	City Secretary	1.0	1.0	1.0
Assistant City Secretary	City Secretary	1.0	1.0	1.0
Customer Service Specialist	City Secretary	1.0	0.0	0.0
Receptionist/Office Assistant	City Secretary	0.0	0.0	1.0
Chief Financial Officer	Finance	1.0	1.0	1.0
Assistant Finance Director	Finance	0.0	0.0	1.0
Accountant	Finance	1.0	1.0	1.0
Finance Specialist Senior	Finance	1.0	1.0	1.0
Executive Administrative Asst.	Finance	1.0	1.0	1.0
Customer Service Supervisor	Finance	1.0	1.0	1.0
Customer Service Coordinator	Finance	1.0	1.0	1.0
Customer Service Specialist II	Finance	1.0	1.0	1.0
Customer Service Specialist I	Finance	1.0	1.0	1.0
Human Resources Director	Human Resources	1.0	1.0	1.0
Human Resources Generalist	Human Resources	0.75	0.875	0.875
Director	IT	1.0	1.0	0.0
IT Manager	IT	0.0	0.0	1.0
System Administrator	IT	1.0	1.0	1.0
GIS Specialist	IT	0.0	0.0	1.0
Chief of Police	Police	1.0	1.0	1.0
Assistant Chief of Police	Police	1.0	1.0	1.0
Administrative Assistant	Police	1.0	1.0	1.0
Administrative Officer	Police	1.0	0.0	0.0
Senior Records Technician	Police	1.0	1.0	1.0
Records Technician	Police	1.0	1.0	1.0
Evidence Technician	Police	0.0	0.0	1.0
Crime Victim Advocate	Police	0.0	0.0	1.0
Code Compliance/Animal Control	Police	1.0	1.0	1.0
Police Detective	Police	4.0	5.0	5.0
Police Officer (All levels)	Police	13.0	13.0	13.0
Sergeant	Police	5.0	5.0	5.0
Lieutenant	Police	0.0	1.0	1.0
Fire Chief	Fire	1.0	1.0	1.0
Assistant Fire Chief	Fire	1.0	1.0	0.0
Captain	Fire	0.0	0.0	1.0
Lieutenant	Fire	0.0	0.0	2.0
Firefighter	Fire	6.0	7.0	6.0
Court Administrator	Municipal Court	1.0	1.0	1.0
Court Clerk/Juvenile Cases	Municipal Court	1.0	1.0	1.0
Court Clerk/Trial Coordinator	Municipal Court	1.0	1.0	1.0
Court VOE Clerk	Municipal Court	0.25	0.25	0.25
Director of Planning & Development	Dev. Services	0.5	0.0	1.0
Assistant Planning Director	Dev. Services	1.0	1.0	1.0
Planner, Senior/GIS Analyst	Dev. Services	1.0	1.0	0.0
Planner (Senior)	Dev. Services	1.0	0.0	1.0
Development Coordinator	Dev. Services	0.0	1.0	1.0
Planning Technician	Dev. Services	1.0	1.0	1.0

<u>POSITION</u>	<u>DEPARTMENT</u>	<u>FY 2021</u> <u>FTE</u>	<u>FY 2022</u> <u>FTE</u>	<u>FY 2023</u> <u>FTE</u>
Permit Technician	Dev. Services	1.0	1.0	1.0
Executive Administrative Asst.	Dev. Services	0.0	1.0	1.0
Building Official	Dev. Services	1.0	1.0	1.0
Building Inspector	Dev. Services	1.0	0.0	0.0
Code Compliance Officer	Dev. Services	0.0	1.0	1.0
City Engineer	Engineering	0.0	0.5	0.5
Construction Manager	Engineering	0.0	1.0	0.0
Project Manager	Engineering	0.0	0.0	2.0
Public Works Director	Public Works	0.5	0.5	0.5
Construction Manager	Public Works	1.0	0.00	0.0
Public Works Superintendent	Public Works	1.0	1.0	1.0
Mechanic	Public Works	1.0	1.0	1.0
Public Works Technician	Public Works	0.90	0.90	1.0
Equipment Operator, Senior	Public Works	3.0	3.0	2.0
Equipment Operator	Public Works	3.0	3.0	3.0
Building Maintenance Worker	Public Works	0.0	0.0	1.0
Foreman Streets & Drainage	Public Works	0.0	0.0	1.0
Crew Leader Streets & Drainage	Public Works	1.0	1.0	0.0
Crew Leader Drainage	Public Works	0.0	0.0	1.0
Crew Leader Streets	Public Works	0.0	0.0	1.0
Maintenance Worker	Public Works	4.0	4.0	4.0
Special Events Worker	Public Works	0.0	0.0	2.0
Maintenance Supervisor	Building Maintenance	0.0	1.0	1.0
Facility Attendant	Building Maintenance	0.0	1.0	1.0
Building Maint./Custodian Crew Leader	Building Maintenance	1.0	1.0	1.0
Building Custodians	Building Maintenance	3.0	4.0	4.0
Facilities & Grounds Superintendent	Parks	1.0	1.0	1.0
Crew Leader	Parks	1.0	1.0	1.0
Equipment Operator	Parks	1.0	1.0	1.0
Athletic Field Maintenance Technician	Parks	1.0	1.0	1.0
Maintenance Specialist	Parks	1.0	1.0	1.0
Facilities Maintenance Worker	Parks	1.0	1.0	1.0
Maintenance Worker	Parks	3.0	3.0	3.0
Seasonal Employees	Parks	0.185	0.185	0.185
Library Director	Library	1.0	1.0	1.0
Supervisor of Public Services	Library	1.0	0.0	0.0
Librarian Technical Services & Circulation	Library	1.0	1.0	1.0
Media Specialist	Library	0.0	0.0	1.0
Library Associate	Library	4.0	5.0	5.0
Public Services Librarian	Library	1.0	1.0	1.0
Executive Administrative Asst.	Library	0.0	0.625	0.625
Library Associate/Web Graphics	Library	1.0	0.0	0.0
Library Clerk - VOE	Library	1.0	1.0	1.0
Public Works Director	Water/Wastewater	0.5	0.5	0.5
City Engineer	Water/Wastewater	0.5	0.5	0.5
Public Works Technician	Water/Wastewater	0.10	0.10	0.0
Special Programs Coordinator	Water/Wastewater	1.0	1.0	1.0
Executive Administrative Asst.	Water/Wastewater	0.0	1.0	1.0
Superintendent	Water/Wastewater	0.5	0.5	1.0
Chief Plant Operator Water	Water/Wastewater	0.5	0.5	1.0
Foreman	Water/Wastewater	1.0	1.0	1.0

<u>POSITION</u>	<u>DEPARTMENT</u>	<u>FY 2021</u> <u>FTE</u>	<u>FY 2022</u> <u>FTE</u>	<u>FY 2023</u> <u>FTE</u>
Systems Technician Crew Leader	Water/Wastewater	1.0	1.0	1.0
Systems Technician	Water/Wastewater	6.0	6.0	6.0
Superintendent	Water/Wastewater	0.5	0.5	0.0
Chief Plant Operator Wastewater	Water/Wastewater	0.5	0.5	1.0
Plant Operator (All Certifications)	Water/Wastewater	6.0	6.0	9.0
Director	Bastrop Power & Light	1.0	1.0	1.0
Superintendent	Bastrop Power & Light	1.0	1.0	1.0
Executive Administrative Asst.	Bastrop Power & Light	1.0	1.0	1.0
Foreman	Bastrop Power & Light	1.0	1.0	1.0
Lineworker - Journeyman	Bastrop Power & Light	3.0	3.0	3.0
Lineworker - Apprentice	Bastrop Power & Light	2.0	2.0	1.0
Lineworker - Trainee	Bastrop Power & Light	0.0	0.0	1.0
Data Systems Director	Bastrop Power & Light	0.0	0.0	1.0
ACM, Community Engagement	Community Engagement	1.0	0.0	0.0
Main Street Manager	Community Engagement	1.0	0.0	1.0
Public Information Manager	Community Engagement	1.0	1.0	1.0
Community Impact Manager	Community Engagement	1.0	1.0	0.0
Special Events Manager	Community Engagement	1.0	1.0	1.0
Recreation Director	Community Engagement	0.0	0.0	1.0
Recreation Manager	Community Engagement	0.0	1.0	1.0
Recreation Coordinator	Community Engagement	1.0	0.0	0.0
Recreation Workers	Community Engagement	0.0	1.5	1.5
Digital Media Specialist	Community Engagement	1.0	1.0	1.0
Digital Media Designer	Community Engagement	0.0	1.0	0.0
Executive Administrative Assistant	Community Engagement	0.0	1.0	0.0
Communication Technical Specialist	Community Engagement	0.0	0.0	1.0
Multi-Media Assistant	Community Engagement	0.48	0.48	0.0
Groundskeeper	Cemetery	1.0	1.0	1.0
CEO	BEDC	1.0	1.0	1.0
Executive Administrative Assistant	BEDC	1.0	1.0	1.0
Operations Manager	BEDC	1.0	1.0	1.0
Project Manager	BEDC	1.0	2.0	3.0
Marketing/Communication	BEDC	<u>0.0</u>	<u>0.0</u>	<u>1.0</u>
<b>TOTAL</b>		<b>142.6</b>	<b>151.9</b>	<b>172.4</b>



## FY 2022 Accomplishments by Focus Area

### Communications

- Record number of visits to the city website, and social media posts.
- First annual State of the City Address by Mayor Schroeder.
- March 2 Chamber Luncheon presentation on the planning and development process.
- Production of the second season of the “Overheard at City Hall” podcast.
- The development of the “Our City” monthly public education presentations.
- Creation of Community Engagement Newsletter.

### Community Safety

- Incident Management of the Rolling Pines Fire.
- Success at keeping critical positions filled.
- Stable crime rate statistics.
- Significant public information on revised FEMA flood maps
- Body cameras for Police - grant funded
- Cadet program for Police

### Economic Vitality

- 99.99% reliability average for Bastrop Power and Light.
- Significant sign code education.
- Zoning concept schemes were approved for the Bastrop Industrial Park, Burleson Crossing East, Bastrop Colorado Bend, with others in progress.
- Continued work with the City Manager’s Diversity and Inclusion Task Force, with plans to create a Diversity, Equity, and Inclusion Board.
- Vibrant downtown, with several new businesses.
- Council adoption of economic development policy direction.
- City of Bastrop hosting of the MLK Jr. Holiday Walk and Celebration.
- Management of multiple special events with special attention to leverage promotion and engagement through partnerships

### Fiscal Responsibility

- Submitted grant application for the Old Iron Bridge.
- Received grant funding for the Agnes Street extension, Public Works detention pond pump station, water line replacement, and the Parks Master Plan.
- Auditors issued an unmodified financial audit opinion which is the best that can be obtained, noted no recommendations for improvement over internal controls, and no Management Letter issued.
- Upgraded the financial software to increase efficiency in reporting and tracking all financial transactions.

### Manage Growth

- Approved amended development agreement for Colorado Bend.
- Approved amended memorandum of understanding for Pecan Park Commercial.
- Approved development agreements for Valverde.
- Facilitated completion of the Corix wastewater study.
- Established a Public Improvement District for Val Verde subdivision

### Multi-Modal Mobility

- Implemented code requirements on development proposals.
- Promoted CARTSNow, and eCabs.
- Promotion of bikes through recreation program.

## Organizational Excellence

- Council approved salary adjustments to enhance recruitment and retention.
- Provided leadership development and diversity training for city directors.
- Received Government Finance Officer Association awards for the annual budget and the comprehensive annual financial report.
- Hosted quarterly employee appreciation events.
- Ensured responsiveness to citizen requests through MyGov internal request manager.

## Uniquely Bastrop

- Maintained and enhanced positive working relationships with the Bastrop County Historical Museum and Visitor Center, Bastrop Opera House, Lost Pines Arts Center.
- Significant increase in usage of the Library.
- Significant increase in usage of recreation programming.
- Parking Lot rebranding.
- Successful Table on Main event, and Lost Pines Christmas.
- Replaced splash pad surface
- Work with the Youth Advisory Council and the development of a mural project.

## Unique Environment

- Implemented Code requirements on development proposals.
- Several Bird City activities.
- Received Tree City recognition.
- Added Disc Golf course, bird outlook, and Purple Martin houses in Bob Bryant Park.
- Master Gardeners - monarch garden at Library and keyhole garden at Bob Bryant Park.

# Fiscal Forecasts

## General Fund

# General Fund Fiscal Forecast Assumptions

	PROJECTED FY21-22	PROPOSED FY22-23	PLANNING FY23-24	PLANNING FY24-25	PLANNING FY25-26	PLANNING FY26-27
<b>REVENUE</b>						
Property Tax Increase - Existing Property	3.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Property Tax Increase - New Property (tax rev)	\$ 192,610	\$ 351,318	\$ 241,875	\$ 161,250	\$ 161,250	\$ 161,250
Sales Tax Revenues Growth (3 yr avg. 6.5%)	20.0%	5.0%	5.0%	5.0%	5.0%	5.0%
Franchise Fees	0.0%	1.0%	1.0%	1.0%	1.0%	1.0%
Mixed Beverage Tax	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
Sanitation Revenue (per contract)	5.0%	5.0%	5.0%	5.0%	5.0%	5.0%
Development Fees-(some considered non-recurring)	-7.1%	-9.4%	-31.6%	0.0%	-1.9%	0.0%
Transfer in Electric Fund (% of Electric Revenue)	10.0%	8.3%	8.2%	8.2%	8.1%	8.0%
EMPG grant program eliminated	\$ (32,000.00)	\$ (32,000.00)				
<b>EXPENSE</b>						
Compensation - COLA & STEP(2.5%)	2.5%	8% (2.5%)	3.5%	3.5%	3.5%	3.5%
Group Insurance	7.8%	10.0%	5.0%	5.0%	5.0%	5.0%
Retirement (working toward 7%)	0.2%	8.0%	8.0%	3.5%	1.0%	1.0%
Retirement - Lump sum payment		\$1,596,000				
New Positions (funded from GF)	6.00	11.00				
All salary increases approved in FY22 are included						
Burleson Crossing 380 drops off	\$ -	\$ (882,500)				
Community Event/Support Funding	10%	10%	2%	2%	2%	2%
Contractual Services	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%
Vehicle/Equip Replc (95% of fleet in fund by FY2024)	18.9%	44.3%	44.1%	9.2%	10.9%	25.1%
Development Fees cover contracted Plan review and inspections						

# General Fund Fiscal Forecast

	PROJECTED FY21-22	PROPOSED FY22-23	PLANNING FY23-24	PLANNING FY24-25	PLANNING FY25-26	PLANNING FY25-27
<b>Beginning Fund Balance</b>	\$ 7,177,160	\$ 7,482,420	\$ 4,513,662	\$ 4,328,106	\$ 4,295,232	\$ 4,384,160
<b>Total Ad Valorem Revenue (O&amp;M)</b>	\$4,411,032	\$4,818,471	\$4,973,542	\$5,140,754	\$5,308,117	\$5,475,635
<b>Total Recurring Revenue</b>	<u>\$14,735,384</u>	<u>\$15,591,725</u>	<u>\$16,330,835</u>	<u>\$16,943,648</u>	<u>\$17,526,107</u>	<u>\$18,192,497</u>
<b>Transfers from Other Funds</b>						
Transfer from Library Board	3,000	3,000	3,000	3,000	3,000	3,000
Transfer from Electric Fund (ROI)	767,000	650,000	650,000	650,000	650,000	650,000
<b>Total Transfers In</b>	\$ 770,000	\$ 653,000	\$ 653,000	\$ 653,000	\$ 653,000	\$ 653,000
<b>Non-Recurring Revenue</b>						
<b>Total Non-Recurring Revenue</b>	\$776,547	\$573,000	\$0	\$0	\$0	\$0
<b>Total General Fund Revenues</b>	<b>\$16,281,931</b>	<b>\$16,817,725</b>	<b>\$16,983,835</b>	<b>\$17,596,648</b>	<b>\$18,179,107</b>	<b>\$18,845,497</b>
<b>Total General Fund Expenses</b>	\$ 14,680,144	\$ 16,139,465	\$ 16,204,390	\$ 16,714,522	\$ 17,225,180	\$ 17,781,541
<b>Excess Recurring Revenue(Expense)</b>	<b>825,240</b>	<b>105,260</b>	<b>779,445</b>	<b>882,126</b>	<b>953,927</b>	<b>1,063,956</b>
<b>Ending Fund Balance before one-time</b>	8,778,947	8,160,680	5,293,106	5,210,232	5,249,160	5,448,116
<b>Fund Balance Reserve (policy 25%)</b>	3,670,036	4,034,866	4,051,098	4,178,630	4,306,295	4,445,385
<b>Amount Available over Five Years</b>						<b>1,002,731</b>
<b>One-Time Uses</b>						
Lump Sum - TMRS	\$ 1,596,000					
Transfer to VERF	\$ 851,027	\$ 503,623	\$ -	\$ -	\$ -	\$ -
Transfer to One-time Exp Fund	\$ 295,500	\$ 382,395	\$ -	\$ -	\$ -	\$ -
Transfer to CIP	\$ 150,000	\$ 1,165,000	\$ 965,000	\$ 915,000	\$ 865,000	\$ 865,000
<b>Total One-Time Uses</b>	<b>\$ 1,296,527</b>	<b>\$ 3,647,018</b>	<b>\$ 965,000</b>	<b>\$ 915,000</b>	<b>\$ 865,000</b>	<b>\$ 865,000</b>
<b>Ending Fund Balance</b>	\$ 7,482,420	\$ 4,513,662	\$ 4,328,106	\$ 4,295,232	\$ 4,384,160	\$ 4,583,116
<b>Required Reserve 25%</b>	<b>51%</b>	<b>28%</b>	<b>27%</b>	<b>26%</b>	<b>25%</b>	<b>26%</b>



## General Fund Debt Service

### General Fund Debt Service Fund Fiscal Forecast Assumptions

	PROJECTED FY21-22	PROPOSED FY22-23	PLANNING FY23-24	PLANNING FY24-25	PLANNING FY25-26	PLANNING FY26-27
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**REVENUE**

Property Tax Increase - Existing Property	13.1%	28.4%	3.2%	3.4%	3.3%	3.2%
Property Tax Increase - New Property	\$ 209,700	\$ 147,150	\$ 98,100	\$ 98,100	\$ 98,100	\$ 98,100
Debt Service Rate Increase	5.39%	-4.48%	0.00%	0.00%	0.00%	0.00%

**EXPENSE**

Burleson Crossing 380 Rebate drops off	\$ -	\$ (17,000.00)	\$ -	\$ -	\$ -	\$ -
GO/CO Bond Sale Amounts (CIP)	\$ 3,600,000	\$ 13,000,000	\$ 9,000,000	\$ 9,000,000	\$ 9,000,000	\$ -
Interest rates on debt issues	3.54%	4.125%	4.500%	4.750%	4.750%	4.750%

Bond Payments are based on current debt schedules

## Debt Service Fund Fiscal Forecast

	13.1%	28.4%	3.2%	3.4%	3.3%	3.2%
% Change						
Est. Taxable Property Valuation	\$ 1,094,737,605	\$ 1,406,175,931	\$ 1,451,220,526	\$ 1,501,220,526	\$ 1,551,220,526	\$ 1,601,220,526
Frozen Tax Levy	\$ 202,467	\$ 223,833	\$ 228,310	\$ 232,876	\$ 237,533	\$ 242,284
Rate	0.2054%	0.1962%	0.1962%	0.1962%	0.1962%	0.1962%
	187,795	422,712	442,189	610,891	590,709	350,786
<b>BEGINNING FUND BALANCE</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Revenue</b>						
Property Taxes-Current YR *	\$ 2,389,607	\$ 2,731,328	\$ 3,047,131	\$ 3,148,817	\$ 3,250,593	\$ 3,352,463
Property Taxes-Frozen	\$ 223,833	\$ 228,310	\$ 232,876	\$ 232,876	\$ 237,533	\$ 242,284
Delinquent taxes/Penalty & Interest	\$ 26,000	\$ 34,000	\$ 34,680	\$ 35,374	\$ 36,081	\$ 36,803
Trans In- Convention Center	\$ 545,702	\$ 523,000	\$ 518,000	\$ 517,600	\$ 528,600	\$ 529,600
Trans In- Hunter's Crossing PID	\$ 26,601	\$ 66,900	\$ 74,900	\$ 72,400	\$ 74,900	\$ 72,150
Trans In- Excess bond funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Contributions (BEDC)	\$ 275,059	\$ 271,614	\$ 275,227	\$ 286,747	\$ 282,417	\$ 292,747
Bond Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Financing Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	\$ 13,000	\$ 19,500	\$ 19,598	\$ 19,695	\$ 19,794	\$ 19,893
<b>TOTAL OPERATING REVENUE</b>	<b>\$ 3,275,969</b>	<b>\$ 3,870,175</b>	<b>\$ 4,197,846</b>	<b>\$ 4,313,509</b>	<b>\$ 4,427,919</b>	<b>\$ 4,545,939</b>
<b>Expenditures</b>						
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
380 Agreement Reimb	\$ 17,000	\$ -	\$ -	\$ -	\$ -	\$ -
Fire Truck Loan (FNB)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Bond Payments	\$ 3,015,987	\$ 3,500,006	\$ 3,409,024	\$ 3,161,664	\$ 2,968,141	\$ 2,879,830
CO Series 2023 (\$13M)	\$ 342,627	\$ 342,627	\$ 611,250	\$ 613,156	\$ 614,856	\$ 601,350
GO Series 2024 (\$9M)	\$ -	\$ -	\$ -	\$ 550,000	\$ 398,475	\$ 578,475
GO Series 2025 (\$9M)	\$ -	\$ -	\$ -	\$ -	\$ 677,500	\$ 415,625
GO Series 2026 (\$9M)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 427,500
Other Uses-Bond Refunding	\$ 8,065	\$ 8,065	\$ 8,870	\$ 8,870	\$ 8,870	\$ 8,870
Fiscal Fees (issuance costs)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL OPERATING EXPENDITURE</b>	<b>\$ 3,041,052</b>	<b>\$ 3,850,698</b>	<b>\$ 4,029,144</b>	<b>\$ 4,333,680</b>	<b>\$ 4,687,842</b>	<b>\$ 5,111,650</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 422,712</b>	<b>\$ 442,189</b>	<b>\$ 610,891</b>	<b>\$ 590,709</b>	<b>\$ 350,786</b>	<b>\$ (214,925)</b>

## Water/Wastewater Fund

### Water/Wastewater Fund Fiscal Forecast Assumptions

	PROJECTED FY21-22	PROPOSED FY22-23	PLANNING FY23-24	PLANNING FY24-25	PLANNING FY25-26	PLANNING FY26-27
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The finance department utilizes a rate model to help project assumptions for this department.

**REVENUE**

**WATER**

Residential Growth	4.0%	4.0%	4.0%	3.5%	3.5%	3.5%
Commercial Growth	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Tap Fees (high due to Pecan Park finish out)	-50.2%	-41.7%	0.0%	-14.3%	0.0%	0.0%
Base Rates (Resid, Comm & Multi-Family)-incr	\$0.00	\$0.00	\$5.00	\$5.00	\$0.00	\$0.00

*Base Rate for 1.5" and higher are being adjusted based on consultants recommendation to meet AWWA meter equivalent standards*

**WASTEWATER**

Residential Growth	4.0%	4.0%	4.0%	3.5%	3.5%	3.5%
Commercial Growth	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Wholesale - WBV (avg. 50 homes annl)		43.94%	60.66%	38.14%	27.88%	22.02%
Base Rates (Resid, Comm & Multi-Family)-incr	\$5.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**EXPENSE**

Compensation - COLA and Step(2.5%)	4.5%	8.0%	3.5%	3.5%	3.5%	3.5%
Salary Savings	\$ -	\$ (55,000)	\$ (55,000)	\$ (55,000)	\$ (55,000)	\$ (55,000)
Group Insurance	7.8%	10.0%	5.0%	5.0%	5.0%	5.0%
Retirement	0.2%	8.0%	8.0%	1.0%	1.0%	1.0%
Retirement - lump sum payment		\$190,000				
Worker's Comp Insurance	1.0%	3.0%	3.0%	3.0%	3.0%	3.0%
Non- Personnel Operating Costs	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%
Administrative Support (GF)	3.9%	6.5%	2.5%	2.5%	2.5%	2.5%
Debt increase year-over-year (based on CIP schedule, cash flow model and projected bond issues) (Rates start at 3.90% - 4.90%)	31.9%	-5.0%	18.5%	34.0%	18.8%	10.3%



# Water/Wastewater Fund Summary Fiscal Forecast

	PROJECTED FY 21-22	PROPOSED FY 22-23	PLANNING FY 23-24	PLANNING FY 24-25	PLANNING FY 25-26	PLANNING FY 26-27
<b>BEGINNING BALANCE</b>	\$ 2,770,436	\$ 2,696,146	\$ 2,086,573	\$ 2,464,962	\$ 2,387,306	\$ 2,006,615
<b>REVENUES:</b>						
<b>WATER</b>						
<b>WATER TOTAL</b>	\$ 3,577,385	\$ 3,818,210	\$ 4,154,357	\$ 4,549,832	\$ 4,684,155	\$ 4,731,207
<b>WASTEWATER</b>						
<b>WASTEWATER TOTAL</b>	\$ 3,759,809	\$ 4,109,482	\$ 4,512,643	\$ 4,855,460	\$ 5,097,074	\$ 5,343,782
<b>TOTAL OPERATING REVENUES</b>	\$ 7,337,194	\$ 7,927,692	\$ 8,667,000	\$ 9,405,293	\$ 9,781,228	\$ 10,074,988
Proceeds from Bond Sale	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL RESOURCES</b>	\$ 10,107,630	\$ 10,623,838	\$ 10,753,573	\$ 11,870,254	\$ 12,168,534	\$ 12,081,603
<b>EXPENDITURES:</b>						
Administration	\$ 657,958	\$ 884,236	\$ 905,939	\$ 924,041	\$ 942,671	\$ 961,848
Distribution/ Collection/ Liftstation	\$ 695,839	\$ 866,161	\$ 895,790	\$ 919,973	\$ 944,954	\$ 970,763
Production/ Treatment	\$ 1,031,544	\$ 1,090,797	\$ 1,103,558	\$ 1,124,642	\$ 1,146,302	\$ 1,168,560
Wastewater Treatment Plant	\$ 984,556	\$ 1,052,800	\$ 1,056,300	\$ 1,078,609	\$ 1,101,565	\$ 1,125,189
Administrative Support (GF)	\$ 727,307	\$ 774,931	\$ 794,304	\$ 814,162	\$ 834,516	\$ 855,379
Debt Service Transfer	\$ 2,717,280	\$ 2,581,240	\$ 3,057,720	\$ 4,096,521	\$ 4,866,912	\$ 5,369,832
Capital replacement Reserve	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000
<b>TOTAL OPERATING EXPENDITURES</b>	\$ 6,939,484	\$ 7,375,165	\$ 7,938,611	\$ 9,082,948	\$ 9,961,920	\$ 10,576,572
<b>NET INCOME (LOSS)</b>	\$ 397,710	\$ 552,527	\$ 728,389	\$ 322,345	\$ (180,691)	\$ (501,583)
<b>ENDING FUND BALANCE</b>	\$ 3,168,146	\$ 3,248,673	\$ 2,814,962	\$ 2,787,306	\$ 2,206,615	\$ 1,505,031
<b>NON-RECURRING EXPENSE</b>						
Lump Sum - TMRS	\$ -	\$ 190,000	\$ -	\$ -	\$ -	\$ -
<b>TRANSFERS OUT</b>						
Transfer for VERIF	\$ 122,000	\$ 215,000	\$ -	\$ -	\$ -	\$ -
Transfer for CIP	\$ 350,000	\$ 757,100	\$ 350,000	\$ 400,000	\$ 200,000	\$ 200,000
<b>TOTAL TRANSFERS OUT &amp; OTHER</b>	\$ 472,000	\$ 1,162,100	\$ 350,000	\$ 400,000	\$ 200,000	\$ 200,000
<b>ENDING FUND BAL AFTER TRANSFERS</b>	\$ 2,696,146	\$ 2,086,573	\$ 2,464,962	\$ 2,387,306	\$ 2,006,615	\$ 1,305,031
<b>Reserve Requirement 35%</b>	<b>40%</b>	<b>29%</b>	<b>32%</b>	<b>27%</b>	<b>20%</b>	<b>12%</b>

# Bastrop Power & Light

## Bastrop Power & Light Fiscal Forecast Assumptions

	PROJECTED FY21-22	PROPOSED FY22-23	PLANNING FY23-24	PLANNING FY24-25	PLANNING FY25-26	PLANNING FY26-27
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REVENUE						
Residential growth (Piney Creek)		2.0%	0.0%	0.0%	0.0%	0.0%
Electric revenue is being projected conservatively due to so many variables (LCRA Rate, weather, etc.) LCRA rate is a pass-through rate		5.3%	6.4%	1.0%	1.0%	1%

Extension fees would be based on historical average unless a specific project was known  
 Interest rates are estimated conservatively based on current reports  
 No Rate Adjustment assumed other than pass-thru from LCRA  
 Does not include our portion of LCRA gain on sale of assets

EXPENSE						
Compensation - COLA & STEP (2.5%)		2.5%	8.0%	3.5%	3.5%	3.5%
Group Insurance		7.8%	10.0%	5.0%	5.0%	5.0%
Retirement		0.2%	8.0%	8.0%	1.0%	1.0%
Retirement - Lump sum pmt	\$		150,000			
Worker's Comp Insurance (based on claims)		3.0%	27.0%	3.0%	3.0%	3.0%
Non-personnel costs (supplies, maintenance, etc.)		1.0%	1.0%	1.0%	1.0%	1.0%
LCRA power (FY20 had several credits making incr to FY21 seem greater)		1.0%	1.0%	1.0%	1.0%	1.0%
Administrative Support (GF)		2.5%	22.0%	2.5%	2.5%	2.5%
General Fund Transfers (adjusted to keep net income positive)		10.0%	8.3%	8.2%	8.2%	8.1%

Vehicle & Equipment Replacement fund transfer - as of FY24 ALL vehicles/equip. will be in the VERF fund



# Bastrop Power & Light Fiscal Forecast

	PROJECTED FY 21-22	PROPOSED FY 22-23	PLANNING FY 23-24	PLANNING FY 24-25	PLANNING FY 25-26	PLANNING FY 26-27
<b>BEGINNING FUND BALANCE</b>	\$ 3,482,391	\$ 3,597,330	\$ 3,231,132	\$ 3,409,685	\$ 3,416,554	\$ 3,702,778
<b>TOTAL CURRENT REVENUE</b>	\$ 7,667,058	\$ 7,809,241	\$ 7,886,082	\$ 7,964,220	\$ 8,043,164	\$ 8,122,921
<b>TOTAL REVENUE &amp; OTHER RESOURCES</b>	\$ 11,149,449	\$ 11,406,571	\$ 11,117,215	\$ 11,373,905	\$ 11,459,717	\$ 11,825,699
<b>EXPENDITURES:</b>						
Total Personnel Costs	\$ 812,215	\$ 947,252	\$ 961,810	\$ 972,876	\$ 980,577	\$ 988,483
Total Other Operating Expense	\$ 4,804,035	\$ 4,985,380	\$ 5,039,374	\$ 5,094,322	\$ 5,150,274	\$ 5,207,287
Vehicle/Equipment Ripoc fee	\$ 99,559	\$ 108,299	\$ 108,299	\$ 126,799	\$ 126,799	\$ 126,799
Line Extensions	\$ 123,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Administrative Support	\$ 444,894	\$ 541,280	\$ 554,812	\$ 568,682	\$ 582,899	\$ 597,472
Community Support	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Community Event Support	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Winter Storm Uri payroll	\$ 162,894	\$ 159,758	\$ 65,641	\$ -	\$ -	\$ -
Debt Service	\$ 168,122	\$ 165,220	\$ 167,594	\$ 169,673	\$ 166,390	\$ 167,875
<b>TOTAL OPERATING EXPENDITURES</b>	\$ 6,614,719	\$ 6,957,189	\$ 6,947,530	\$ 6,982,352	\$ 7,056,940	\$ 7,137,917
Transfer out - GF	\$ 767,000	\$ 650,000	\$ 650,000	\$ 650,000	\$ 650,000	\$ 650,000
Transfer out - GF (Comm Support)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer out - VERF	\$ 72,400	\$ 35,000	\$ 35,000	\$ -	\$ -	\$ -
<b>TOTAL TRANSFERS OUT</b>	\$ 839,400	\$ 685,000	\$ 685,000	\$ 650,000	\$ 650,000	\$ 650,000
<b>TOTAL OPERATING EXPENDITURES &amp; TRANSFERS</b>	\$ 7,454,119	\$ 7,642,189	\$ 7,632,530	\$ 7,632,352	\$ 7,706,940	\$ 7,787,917
<b>NET INCOME (LOSS) FROM RECURRING</b>	\$ 212,939	\$ 167,052	\$ 253,552	\$ 331,869	\$ 336,224	\$ 335,004
CIP	\$ -	\$ 258,250	\$ 50,000	\$ 325,000	\$ 50,000	\$ 50,000
Lump Sum - TMRS	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -
Special Project	\$ 98,000	\$ 125,000	\$ 25,000	\$ -	\$ -	\$ -
<b>TOTAL NON-OPERATING COSTS</b>	\$ 98,000	\$ 533,250	\$ 75,000	\$ 325,000	\$ 50,000	\$ 50,000
<b>ENDING FUND BALANCE</b>	\$ 3,597,330	\$ 3,231,132	\$ 3,409,685	\$ 3,416,554	\$ 3,702,778	\$ 3,987,782
<b>Reserve Requirement 35%</b>	48%	42%	45%	45%	45%	51%
Total General Fund transfer	10.0%	8.3%	8.2%	8.2%	8.1%	8.0%

Item 9A.

# Hotel Occupancy Tax Fund

## Hotel Occupancy Tax Fund Fiscal Forecast Assumptions

	PROJECTED	PROPOSED	PLANNING	PLANNING	PLANNING	PLANNING	PLANNING
	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	

<b>REVENUE</b>							
Hotel Occupancy Tax (back to FY19 levels in FY23)		32%	3%	0%	0%	0%	0%
Convention Center Rental Revenue (above FY2019 levels)		54%	10%	0%	0%	0%	0%
DMO shared services	\$ 16,554	\$ 16,554	\$ 16,554	\$ 16,554	\$ 16,554	\$ 16,554	\$ 16,554
BEDC Support	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000

<b>EXPENSE</b>							
<b>Organizational</b>							
Organizational Funding		57%	31%	0%	0%	0%	0%
Destination Marketing Organization (Visit Bastrop)		20%	27%	0%	0%	0%	0%
Admin Support		0%	19.0%	2.5%	2.5%	2.5%	2.5%
<b>Convention Center</b>							
Admin Support (incr to cover new staff requested)		0%	40.0%	2.5%	2.5%	2.5%	2.5%
<b>Main Street Program</b>							
Downtown Beautification (carryover)	\$ 35,500	-	-	-	-	-	-
Admin Support		0%	32.0%	2.5%	2.5%	2.5%	2.5%



## Hotel Occupancy Tax Fund Fiscal Forecast

	ACTUAL FY 20-21	PROJECTED FY 21-22	PROPOSED FY 22-23	PLANNING FY 23-24	PLANNING FY 24-25	PLANNING FY 25-26	PLANNING FY 26-27
<b>BEGINNING FUND BALANCE</b>	\$ 2,896,369	\$ 2,817,270	\$ 2,986,278	\$ 2,068,005	\$ 1,694,391	\$ 1,446,782	\$ 1,174,326
<b>REVENUES</b>							
<b>TOTAL CURRENT REVENUES</b>	\$ 2,280,692	\$ 3,024,814	\$ 3,131,554	\$ 3,140,054	\$ 3,140,054	\$ 3,140,054	\$ 3,140,054
<b>OTHER RESOURCES</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL REVENUE &amp; OTHER RESOURCES</b>	\$ 5,177,061	\$ 5,842,084	\$ 6,117,832	\$ 5,208,059	\$ 4,834,445	\$ 4,586,836	\$ 4,314,380
<b>EXPENDITURES:</b>							
Organizational	\$ 276,029	\$ 565,597	\$ 695,565	\$ 677,490	\$ 680,905	\$ 684,406	\$ 687,994
Convention Center	\$ 498,772	\$ 457,108	\$ 562,322	\$ 577,382	\$ 592,848	\$ 608,732	\$ 625,045
Main Street Program	\$ 232,058	\$ 284,007	\$ 488,830	\$ 301,000	\$ 306,216	\$ 311,574	\$ 317,081
Cultural Arts Commission	\$ 4,874	\$ 35,000	\$ 55,500	\$ 55,500	\$ 55,500	\$ 55,500	\$ 55,500
Rodeo Arena	\$ 3,447	\$ 2,900	\$ 3,200	\$ 3,296	\$ 3,395	\$ 3,497	\$ 3,602
Destination Marketing Organization	\$ 802,356	\$ 965,492	\$ 1,228,500	\$ 1,231,000	\$ 1,231,200	\$ 1,231,200	\$ 1,231,200
<b>TOTAL EXPENDITURES</b>	\$ 1,817,536	\$ 2,310,104	\$ 3,033,917	\$ 2,845,668	\$ 2,870,064	\$ 2,894,909	\$ 2,920,422
<b>OTHER USES</b>							
Debt Service Transfer	\$ 542,255	\$ 545,702	\$ 523,000	\$ 518,000	\$ 517,600	\$ 517,600	\$ 517,600
<b>TOTAL EXPENDITURES &amp; OTHER USES</b>	\$ 2,359,791	\$ 2,855,806	\$ 3,556,917	\$ 3,363,668	\$ 3,387,664	\$ 3,412,509	\$ 3,438,022
<b>NET INCOME (LOSS)</b>	\$ (79,099)	\$ 169,008	\$ (425,363)	\$ (223,614)	\$ (247,610)	\$ (272,455)	\$ (297,968)
Non-Recurring Expenses							
eCabs			\$ 117,910				
Hotel Pursuit Costs			\$ 350,000				
Downtown Charging Station			\$ 25,000				
Downtown Master Plan			\$ -	\$ 150,000			
Total Non-Recurring Expenses			\$ 492,910	\$ 150,000	\$ -	\$ -	\$ -
<b>ASSIGNED FB - CULTURAL ARTS COMMISSION</b>	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000
<b>ASSIGNED FB - MAIN ST PROGRAM</b>	\$ 25,000	\$ 14,344	\$ -	\$ -	\$ -	\$ -	\$ -
<b>ENDING FUND BALANCE UNRESTRICTED</b>	\$ 2,712,270	\$ 2,891,934	\$ 1,988,005	\$ 1,614,391	\$ 1,366,782	\$ 1,094,326	\$ 796,359
Reserve requirement 50%	119%	105%	58%	50%	43%	34%	25%

**Type B - BEDC**

**Type B Fund (BEDC)  
Fiscal Forecast Assumptions**

	PROJECTED FY21-22	PROPOSED FY22-23	PLANNING FY23-24	PLANNING FY24-25	PLANNING FY25-26	PLANNING FY26-27
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**REVENUE**

Sales Tax Revenues Growth (3 yr avg. 6.5%)	20.0%	5.0%	5.0%	5.0%	5.0%	5.0%
Rental Income (sale of 921 Main St.)	-43%	-100%	0%	0%	0%	0%
Land Sales	\$ 805,779	\$ -	\$ -	\$ -	\$ -	\$ -
No developer reimbursements were assumed						

**EXPENSE**

Personnel Costs (includes \$64,000 lump sum TMRS)	10.3%	209.2%	5.0%	5.0%	5.0%	5.0%
Positions added	1.0	1.0				
Burleson Crossing 380 drops off	\$ -	\$ (385,000)	\$ -	\$ -	\$ -	\$ -
Occupancy Costs	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Debt Service - Roscoe Loan & CO 2018 payoff in FY2022 & new bond issue in 2023 (FY2024)	213%	-80%	548%	1%	0%	0%

City Projects and Programs - studies and engineering cash funded with construction debt funded

Capital Outlay - EDC projects - engineering cash funded with construction debt funded

# Type B Fund (BEDC) Fiscal Forecast

	PROJECTED FY 21-22	PROPOSED FY 22-23	PLANNING FY 23-24	PLANNING FY 24-25	PLANNING FY 25-26	PLANNING FY 26-27
<b>WORKING CAPITAL BB</b>	<b>\$ 5,906,065</b>	<b>\$ 7,171,259</b>	<b>\$ 1,975,920</b>	<b>\$ 1,140,810</b>	<b>\$ 1,312,270</b>	<b>\$ 1,665,971</b>
<b>REVENUES</b>						
Sales Tax	\$ 3,983,846	\$ 4,183,039	\$ 4,392,191	\$ 4,611,800	\$ 4,842,390	\$ 5,084,510
Lease Agreements	\$ 15,870	\$ 15,870	\$ 15,870	\$ 15,870	\$ 15,870	\$ 15,870
Rental Income (921 Main St)	\$ 77,104	\$ -	\$ -	\$ -	\$ -	\$ -
Land Sales	\$ 805,779	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
<b>TOTAL OPERATING REVENUE</b>	<b>\$ 4,897,599</b>	<b>\$ 4,213,909</b>	<b>\$ 4,423,061</b>	<b>\$ 4,642,670</b>	<b>\$ 4,873,260</b>	<b>\$ 5,115,380</b>
<b>OTHER RESOURCES</b>						
<b>TOTAL REVENUE &amp; OTHER RESOURC</b>	<b>\$ 10,803,664</b>	<b>\$ 11,385,168</b>	<b>\$ 6,398,981</b>	<b>\$ 5,783,480</b>	<b>\$ 6,185,531</b>	<b>\$ 6,781,351</b>
<b>EXPENDITURES:</b>						
Other Operating Expense subtotal	\$ 2,185,435	\$ 2,450,634	\$ 2,297,944	\$ 2,346,687	\$ 2,397,831	\$ 2,451,495
City Projects & Programs*	\$ 47,000	\$ 2,687,000	\$ 1,200,000	\$ 350,000	\$ 350,000	\$ 350,000
Debt Service	\$ 1,386,970	\$ 271,614	\$ 275,227	\$ 286,747	\$ 282,417	\$ 282,417
New Debt Issue 2023 - (\$20M)	\$ -	\$ -	\$ 1,485,000	\$ 1,487,776	\$ 1,489,312	\$ 1,489,312
Total Debt Service	\$ 1,386,970	\$ 271,614	\$ 1,760,227	\$ 1,774,523	\$ 1,771,729	\$ 1,771,729
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$ 3,619,405</b>	<b>\$ 5,409,248</b>	<b>\$ 5,258,171</b>	<b>\$ 4,471,210</b>	<b>\$ 4,519,560</b>	<b>\$ 4,573,224</b>
<b>NET INCOME (LOSS)</b>	<b>\$ 1,278,194</b>	<b>\$ (1,195,339)</b>	<b>\$ (835,110)</b>	<b>\$ 171,461</b>	<b>\$ 353,701</b>	<b>\$ 542,155</b>
City CIP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ 13,000	\$ 4,000,000	\$ -	\$ -	\$ -	\$ -
Total Capital Expenditures	\$ 13,000	\$ 4,000,000	\$ -	\$ -	\$ -	\$ -
<b>ENDING WORKING CAPITAL</b>	<b>\$ 7,171,259</b>	<b>\$ 1,975,920</b>	<b>\$ 1,140,810</b>	<b>\$ 1,312,270</b>	<b>\$ 1,665,971</b>	<b>\$ 2,208,126</b>

\*FY2023 Projects list includes: Intersection improvements engineering, Transportation Master Plan (50%), Emile Multi-cultural and Recreation Complex Site Plan, Blakey Lane Street Extension engineering, and South Street to Lovers Lane extension engineering. This also includes Downtown Lighting Project, Agnes Street Extension, and Sports Complex Study all carry-over from FY 2022.

\*FY2024 Projects list includes: Fiber-Optic Network Infrastructure Phs II

New Debt Issue 2023 - (\$20M) - is assumed for construction phase of Blakey Lane Street Extension, South Street to Lovers Lane Extension, Business Park Improvements, and partial Broadband Phase II.



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# FUND SUMMARIES

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# All Funds

This section represents all funds of the City of Bastrop. All revenue and expenditures are recognized in this section grouped by function and type.

## Summary

The City of Bastrop is projecting \$62,909,572 of revenue in FY 2023, which represents a 19.2% increase over the prior year. Budgeted expenditures are projected to increase by 8.8% or \$8,469,884 to \$105,069,751 in FY 2023.

### ALL FUND SUMMARY FY 2023

	GENERAL FUND	DEBT SERVICE FUNDS	HOTEL TAX FUND	SPECIAL REVENUE FUNDS	WATER/WASTEWATER FUNDS	BP&L FUND	CAPITAL IMPROVEMENT FUNDS	INTERNAL SERVICE FUND	ECONOMIC DEVELOPMENT CCRP	TOTAL ALL FUNDS
<b>BEGINNING FUND BALANCES</b>	\$ 7,558,857	\$ 422,708	\$ 2,891,934	\$ 5,850,488	\$ 5,027,207	\$ 3,597,330	\$ 27,237,200	\$ 3,324,217	\$ 7,171,259	\$ 63,081,209
<b>REVENUES:</b>										
AD VALOREM TAXES	4,848,281	2,989,161	-	-	-	-	-	-	-	7,837,422
SALES TAXES	7,750,000	-	-	-	-	-	-	-	4,183,039	11,933,039
FRANCHISE & OTHER TAXES	555,400	2,800,000	24,500	-	-	-	-	-	-	3,409,900
LICENSES & PERMITS	1,773,000	2,000	-	-	-	-	-	-	-	1,775,000
CHARGES FOR SERVICES	865,550	218,000	4,064,429	7,897,359	7,779,241	-	-	666,667	15,870	21,507,316
FINES & FORFEITURES	285,000	14,000	-	-	-	-	-	-	-	299,000
INTEREST	40,000	19,500	15,000	31,850	35,520	30,000	47,600	15,000	15,000	249,470
INTERGOVERNMENTAL	42,304	271,614	66,554	-	-	-	7,352,330	-	-	7,732,802
OTHER	35,000	-	-	40,200	7,500	-	1,365	-	-	84,065
<b>TOTAL REVENUES</b>	16,194,515	3,280,275	3,131,554	4,174,979	7,940,379	7,809,241	7,401,235	681,667	4,213,909	54,828,014
<b>OTHER SOURCES</b>										
Other Financing Sources	-	-	-	-	-	-	-	-	-	-
Interfund Transfers	653,000	589,900	-	-	4,537,639	-	1,547,395	753,623	-	8,081,557
<b>TOTAL REVENUE &amp; OTHER SOURCES</b>	16,847,515	3,870,175	3,131,554	4,174,979	12,478,018	7,809,241	8,948,630	1,435,490	4,213,909	62,909,571
<b>TOTAL AVAILABLE RESOURCES</b>	\$ 24,408,372	\$ 4,292,883	\$ 6,023,488	\$ 10,025,467	\$ 17,505,225	\$ 11,408,571	\$ 38,185,869	\$ 4,759,707	\$ 11,385,168	\$ 125,960,780
<b>EXPENDITURES:</b>										
GENERAL GOVERNMENT	7,398,422	-	-	25,000	-	-	923,500	-	-	8,344,922
PUBLIC SAFETY	5,783,058	-	-	27,080	-	-	47,160	200,000	-	6,057,298
DEVELOPMENT SERVICES	1,724,663	-	-	-	-	-	62,000	-	-	1,786,663
COMMUNITY SERVICES	2,897,819	-	-	431,106	-	-	13,540	-	-	3,342,465
UTILITIES	-	-	-	10,000	5,163,965	7,490,435	100,000	-	-	12,764,420
DEBT SERVICE	3,650,699	-	-	-	3,823,204	-	-	-	271,614	7,945,517
ECONOMIC DEVELOPMENT	-	-	3,376,827	-	-	-	-	-	5,137,634	8,514,461
CAPITAL OUTLAY	-	-	-	7,380,000	1,002,500	-	35,121,325	718,623	4,000,000	48,232,448
<b>TOTAL EXPENDITURES</b>	17,001,982	3,650,699	3,376,827	7,883,186	8,989,669	7,490,435	38,267,525	918,623	9,409,248	96,868,184
<b>OTHER USES</b>										
Interfund Transfers	2,051,018	-	523,000	1,144,200	3,678,340	685,000	-	-	-	8,081,557
<b>TOTAL EXPENDITURE &amp; OTHER USES</b>	19,052,980	3,650,699	3,899,827	9,027,386	13,668,029	8,175,435	38,267,525	918,623	9,409,248	105,069,751
<b>ENDING FUND BALANCES</b>	\$ 4,553,392	\$ 442,184	\$ 2,123,661	\$ 888,091	\$ 3,637,196	\$ 3,231,136	\$ (81,626)	\$ 3,841,084	\$ 1,975,920	\$ 20,921,029

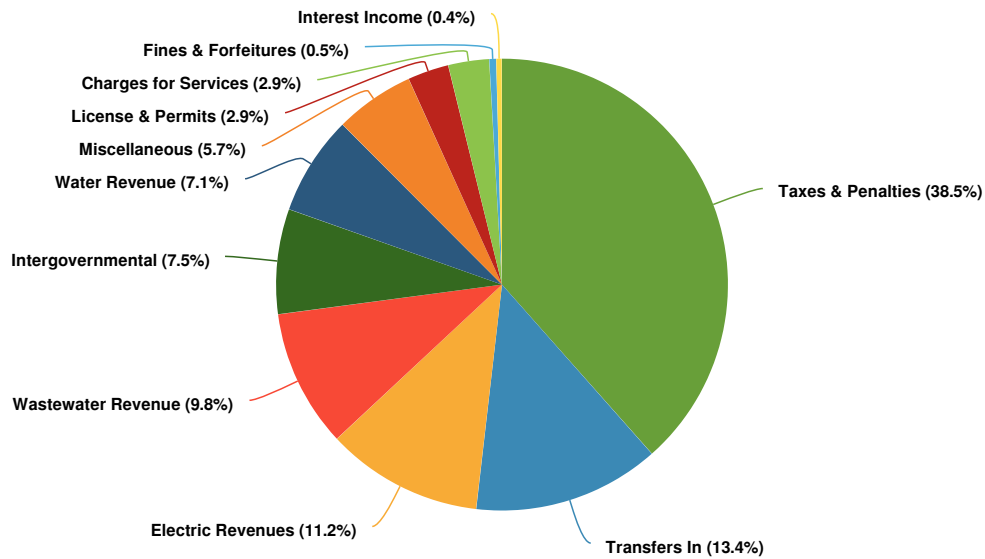
## Revenue by Fund

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
All Funds					
General Fund					
General Fund	\$15,785,549	\$15,481,868	\$16,133,281	\$16,847,515	8.8%
General Fund - One Time	\$646,484	\$445,500	\$308,500	\$382,395	-14.2%
<b>Total General Fund:</b>	<b>\$16,432,032</b>	<b>\$15,927,368</b>	<b>\$16,441,781</b>	<b>\$17,229,910</b>	<b>8.2%</b>
Fairview Cemetery - Perm	\$29,395	\$23,000	\$23,200	\$23,500	2.2%
<b>Total Fairview Cemetery - Perm:</b>	<b>\$29,395</b>	<b>\$23,000</b>	<b>\$23,200</b>	<b>\$23,500</b>	<b>2.2%</b>
Vehicle/Equip Rplc Fund	\$553,633	\$1,560,236	\$1,631,736	\$1,435,490	-8%
<b>Total Vehicle/Equip Rplc Fund:</b>	<b>\$553,633</b>	<b>\$1,560,236</b>	<b>\$1,631,736</b>	<b>\$1,435,490</b>	<b>-8%</b>
Special Revenue Funds					
Designated Funds	\$75,169	\$66,908	\$73,345	\$63,200	-5.5%
Library Board Fund	\$14,765	\$20,600	\$20,600	\$20,750	0.7%
Fairview Cemetery - Oper	\$109,504	\$85,200	\$85,200	\$161,200	89.2%
Hunters Crossing Pid	\$579,226	\$575,879	\$576,454	\$575,879	0%
<b>Total Special Revenue Funds:</b>	<b>\$778,664</b>	<b>\$748,587</b>	<b>\$755,599</b>	<b>\$821,029</b>	<b>9.7%</b>
Hotel/Motel Tax Fund	\$2,280,693	\$2,226,904	\$3,024,814	\$3,131,554	40.6%
<b>Total Hotel/Motel Tax Fund:</b>	<b>\$2,280,693</b>	<b>\$2,226,904</b>	<b>\$3,024,814</b>	<b>\$3,131,554</b>	<b>40.6%</b>
Enterprise Funds					
Water/Wastewater Fund	\$6,946,938	\$6,958,580	\$6,958,580	\$7,927,692	13.9%
C.I.P.-W/WW Utility Proj	\$130,581	\$481,000	\$477,500	\$885,100	84%
Impact Fee Fund	\$3,365,226	\$4,505,950	\$2,282,040	\$3,330,450	-26.1%
Bastrop Power & Light	\$7,234,427	\$6,803,905	\$6,803,905	\$7,809,241	14.8%
<b>Total Enterprise Funds:</b>	<b>\$17,677,172</b>	<b>\$18,749,435</b>	<b>\$16,522,025</b>	<b>\$19,952,483</b>	<b>6.4%</b>
Capital Project Fund					
Park Dedication	\$2,084	\$1,365	\$1,440	\$1,465	7.3%
Street Maintenance Fund	\$1,029,925	\$3,000	\$3,000	\$803,500	26,683.3%
Grants	\$54,964	\$100,000	\$1,039,781	\$4,665,330	4,565.3%
2013 Co Bond Fund	\$1,401	\$0	\$800	\$500	N/A
2018 Co Bond Fund	\$717	\$0	\$2,500	\$2,000	N/A
2019 Limited Tax Note	\$28	\$0	\$0	\$0	0%
2020 Co Bond Fund	\$2	\$0	\$0	\$0	0%
CIP General Gov't Projects	\$0	\$457,000	\$197,000	\$3,052,000	567.8%
CO, Series 2021	\$35,001,121	\$20,000	\$75,000	\$35,000	75%

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Limited Tax Note, Series 2021	\$0	\$150	\$1,200	\$500	233.3%
2019 Revenue Bond	\$107	\$0	\$0	\$0	0%
2020 Revenue Bond	\$14,868	\$0	\$10,000	\$3,000	N/A
American Rescue Plan	\$0	\$1,007,558	\$1,007,558	\$3,000	-99.7%
CO, Series 2021 - PID	\$700,000				N/A
CO, Series 2022	\$0	\$0	\$3,676,249	\$0	0%
<b>Total Capital Project Fund:</b>	<b>\$36,805,215</b>	<b>\$1,589,073</b>	<b>\$6,014,528</b>	<b>\$8,566,295</b>	<b>439.1%</b>
Debt Service					
General Fund-Debt Service	\$9,076,503	\$3,263,333	\$3,275,969	\$3,870,175	18.6%
W/WW Debt Service Fund	\$2,961,235	\$3,619,436	\$3,619,874	\$3,665,227	1.3%
<b>Total Debt Service:</b>	<b>\$12,037,738</b>	<b>\$6,882,769</b>	<b>\$6,895,843</b>	<b>\$7,535,402</b>	<b>9.5%</b>
Bastrop E.D.C. Fund	\$3,868,778	\$5,074,414	\$4,894,599	\$4,213,909	-17%
<b>Total Bastrop E.D.C. Fund:</b>	<b>\$3,868,778</b>	<b>\$5,074,414</b>	<b>\$4,894,599</b>	<b>\$4,213,909</b>	<b>-17%</b>
<b>Total All Funds:</b>	<b>\$90,463,321</b>	<b>\$52,781,786</b>	<b>\$56,204,125</b>	<b>\$62,909,572</b>	<b>19.2%</b>

# Revenues by Source

## Projected 2023 Revenues by Source



Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Revenue Source					
Taxes & Penalties	\$19,259,211	\$19,974,435	\$21,927,939	\$23,754,640	18.9%
Fines & Forfeitures	\$290,106	\$313,000	\$292,815	\$299,000	-4.5%
License & Permits	\$2,664,851	\$1,846,230	\$1,942,040	\$1,775,000	-3.9%
Charges for Services	\$1,310,647	\$1,475,919	\$1,540,852	\$1,769,152	19.9%
Intergovernmental	\$267,738	\$286,358	\$1,151,936	\$4,549,188	1,488.6%
Interest Income	\$262,267	\$200,256	\$266,401	\$249,470	24.6%
Electric Revenues	\$7,231,075	\$6,773,905	\$6,773,905	\$7,779,241	14.8%
Wastewater Revenue	\$5,695,114	\$6,275,256	\$4,845,266	\$6,560,780	4.5%
Water Revenue	\$4,566,058	\$5,145,774	\$4,343,854	\$4,645,029	-9.7%
Miscellaneous	\$743,579	\$2,062,559	\$1,644,829	\$3,446,514	67.1%
Other Revenue	\$7,055,000	\$0	\$3,676,249	\$0	0%
Other Sources	\$152,624	\$0	\$855,779	\$0	0%
Other Income	\$0	\$1,533,935	\$0	\$0	-100%
Transfers In	\$40,965,051	\$6,894,159	\$6,942,260	\$8,081,558	17.2%
Electric Sales-Residential	\$0			\$0	N/A
<b>Total Revenue Source:</b>	<b>\$90,463,321</b>	<b>\$52,781,786</b>	<b>\$56,204,125</b>	<b>\$62,909,572</b>	<b>19.2%</b>



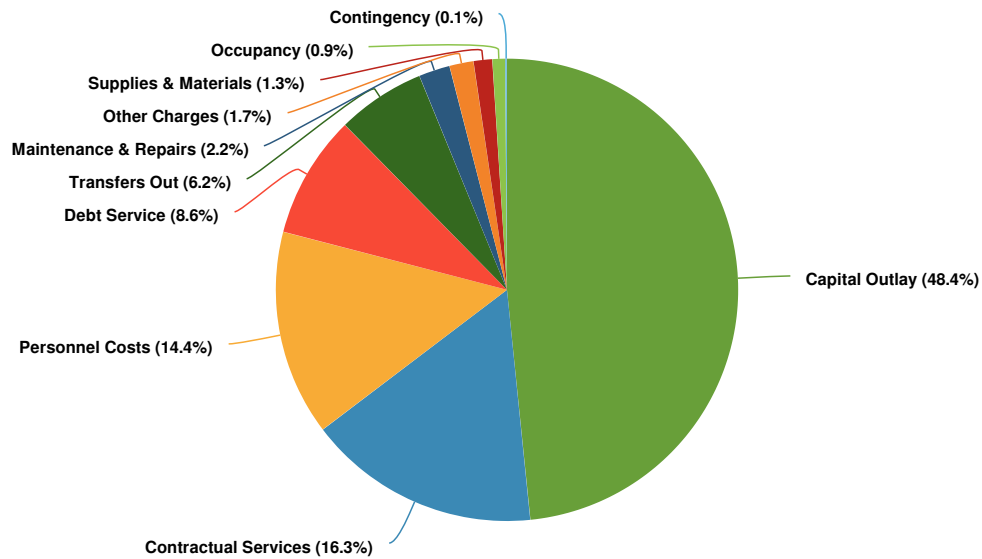
## Expenditures by Fund

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
All Funds					
General Fund					
General Fund	\$13,166,342	\$16,111,890	\$15,770,031	\$19,852,980	23.2%
General Fund - One Time	\$384,473	\$445,500	\$234,695	\$456,200	2.4%
<b>Total General Fund:</b>	<b>\$13,550,815</b>	<b>\$16,557,390</b>	<b>\$16,004,726</b>	<b>\$20,309,180</b>	<b>22.7%</b>
Vehicle/Equip Rplc Fund	\$284,389	\$1,231,430	\$1,136,915	\$918,623	-25.4%
<b>Total Vehicle/Equip Rplc Fund:</b>	<b>\$284,389</b>	<b>\$1,231,430</b>	<b>\$1,136,915</b>	<b>\$918,623</b>	<b>-25.4%</b>
Special Revenue Funds					
Designated Funds	\$287,850	\$298,100	\$43,500	\$323,780	8.6%
Library Board Fund	\$6,606	\$87,950	\$58,300	\$49,000	-44.3%
Fairview Cemetery - Oper	\$91,344	\$148,827	\$140,202	\$217,901	46.4%
Hunters Crossing Pid	\$484,865	\$572,547	\$543,664	\$552,405	-3.5%
<b>Total Special Revenue Funds:</b>	<b>\$870,665</b>	<b>\$1,107,424</b>	<b>\$785,666</b>	<b>\$1,143,086</b>	<b>3.2%</b>
Hotel/Motel Tax Fund	\$2,359,791	\$2,720,873	\$2,855,806	\$3,899,827	43.3%
<b>Total Hotel/Motel Tax Fund:</b>	<b>\$2,359,791</b>	<b>\$2,720,873</b>	<b>\$2,855,806</b>	<b>\$3,899,827</b>	<b>43.3%</b>
Enterprise Funds					
Water/Wastewater Fund	\$40,982,709	\$7,442,749	\$7,453,249	\$8,592,325	15.4%
C.I.P.-W/WW Utility Proj	\$495,296	\$352,500	\$361,897	\$1,252,500	255.3%
Impact Fee Fund	\$969,939	\$910,250	\$1,444,819	\$7,884,300	766.2%
Bastrop Power & Light	\$7,683,090	\$7,495,049	\$7,495,049	\$8,175,435	9.1%
<b>Total Enterprise Funds:</b>	<b>\$50,131,034</b>	<b>\$16,200,547</b>	<b>\$16,755,013</b>	<b>\$25,904,560</b>	<b>59.9%</b>
Capital Project Fund					
Park Dedication	\$100,000	\$0	\$0	\$0	0%
Street Maintenance Fund	\$456,988	\$655,000	\$655,000	\$807,927	23.3%
Grants	\$54,964	\$100,000	\$1,039,781	\$4,665,330	4,565.3%
2013 Co Bond Fund	\$16,109	\$299,450	\$75,000	\$210,791	-29.6%
2018 Co Bond Fund	\$1,543,327	\$0	\$198,334	\$461,631	N/A
2019 Limited Tax Note	\$101,265	\$0	\$0	\$0	0%
2020 Co Bond Fund	\$6,101	\$0	\$0	\$0	0%
CIP General Gov't Projects	\$0	\$457,000	\$97,000	\$3,152,000	589.7%
CO, Series 2021	\$851,756	\$35,720,000	\$14,508,790	\$20,450,575	-42.7%
Limited Tax Note, Series 2021	\$0	\$424,043	\$424,043	\$149,948	-64.6%
2019 Revenue Bond	\$195,127	\$0	\$0	\$0	0%
2020 Revenue Bond	\$13,737,572	\$8,343,830	\$6,025,028	\$156,919	-98.1%

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
American Rescue Plan	\$0	\$0		\$2,156,205	N/A
CO, Series 2022	\$0	\$0	\$76,249	\$3,599,999	N/A
<b>Total Capital Project Fund:</b>	<b>\$17,063,208</b>	<b>\$45,999,323</b>	<b>\$23,099,225</b>	<b>\$35,811,325</b>	<b>-22.1%</b>
Debt Service					
General Fund-Debt Service	\$8,910,561	\$3,494,221	\$3,041,055	\$3,850,699	10.2%
W/WW Debt Service Fund	\$2,166,968	\$3,992,281	\$3,316,950	\$3,823,204	-4.2%
<b>Total Debt Service:</b>	<b>\$11,077,529</b>	<b>\$7,486,502</b>	<b>\$6,358,005</b>	<b>\$7,673,903</b>	<b>2.5%</b>
Bastrop E.D.C. Fund	\$2,757,488	\$5,296,378	\$5,943,239	\$9,409,248	77.7%
<b>Total Bastrop E.D.C. Fund:</b>	<b>\$2,757,488</b>	<b>\$5,296,378</b>	<b>\$5,943,239</b>	<b>\$9,409,248</b>	<b>77.7%</b>
<b>Total All Funds:</b>	<b>\$98,094,920</b>	<b>\$96,599,867</b>	<b>\$72,938,596</b>	<b>\$105,069,751</b>	<b>8.8%</b>

# Expenditures by Expense Type

## Budgeted Expenditures by Expense Type



Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Budgeted	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects						
Personnel Costs	\$10,753,590	\$12,776,350	\$0	\$12,009,658	\$17,329,511	35.6%
Supplies & Materials	\$936,220	\$1,254,006	\$0	\$1,239,464	\$1,239,109	-1.2%
Maintenance & Repairs	\$1,526,936	\$2,096,043	\$0	\$2,040,117	\$2,108,631	0.6%
Occupancy	\$851,303	\$846,035	\$0	\$844,483	\$853,413	0.9%
Contractual Services	\$10,805,310	\$12,795,957	\$0	\$13,772,713	\$18,140,012	41.8%
Other Charges	\$2,583,046	\$2,378,424	\$0	\$2,386,519	\$818,764	-65.6%
Contingency	\$530,909	\$158,500	\$0	\$89,500	\$266,258	68%
Capital Outlay	\$17,479,743	\$49,190,460	\$0	\$25,726,741	\$48,121,698	-2.2%
Debt Service	\$5,531,788	\$8,115,123	\$0	\$7,890,140	\$8,110,737	-0.1%
Transfers Out	\$40,957,039	\$6,988,969	\$0	\$6,939,261	\$8,081,618	15.6%
Other Uses	\$6,139,036			\$0	\$0	N/A
<b>Total Expense Objects:</b>	<b>\$98,094,920</b>	<b>\$96,599,867</b>	<b>\$0</b>	<b>\$72,938,596</b>	<b>\$105,069,751</b>	<b>8.8%</b>

## Fund Description



### General Fund

The General Fund is the City's primary operating fund. It is utilized to account for all financial resources, except those required to be accounted for in other funds. Primary sources of revenue for this fund include taxes, permits, fines, and fees.

Departments appropriated in the General Fund include City Council, Organizational, City Manager, City Secretary, Finance, Human Resources, Information Technology, Community Engagement, Police, Fire, Municipal Court, Planning, Engineering, Public Works, and Library.

## Summary

The General Fund Summary section includes revenue summary information, expenditure summary information, and departmental detail information for the FY 2023 proposed budget, while providing a comparison to FY 2022 year-end budget projections. Additional details are reported within the departmental pages.

The City of Bastrop is projecting \$16,847,516 of revenue in FY 2023, which represents a 3.5% increase over the FY 2022 projected amount of \$16,281,931 and 8.8% over the FY 2022 budgeted amount. Budgeted expenditures are proposed to increase by 23.2% to \$19,852,980 in FY 2023.

There is some revenue that is considered non-recurring and is not used to balance the General Fund. The non-recurring amount for FY 2023 is \$573,000 and comes from Licenses and Permit revenue. Comparing the Total Recurring Revenue for FY 2023 of \$16,274,516 to the Total Operating Expenditures (this amount excludes one-time transfers and lump sum payments) of \$16,174,558, reflects an excess surplus amount of \$99,958.

## Sales Tax

The largest General Fund revenue source is Sales Tax, which totals 46% of General Fund Revenue. Sales Tax revenue has experienced steady growth over the last 12 years. This growth continues even through the COVID-19 pandemic. The FY 2022 budget was conservative due to uncertainty, but the projections show it to exceed the FY 2022 budget by \$708,903 or 10.6%. The FY 2023 budget is being set at 5% over the FY 2022 projections, at \$7,750,000. Based on the trends, this is a comfortable projection.

Sales Tax in the City of Bastrop is collected at a rate of 8.25% of the goods and services sold within the City's boundaries. The tax is collected by businesses making the sale and is remitted to the State's Comptroller of Public Accounts on a monthly, and in some cases, quarterly basis. The State retains 6.25%, the County retains .5%, Bastrop Economic Development Corporation retains .5%, and the remaining 1% is distributed to the City of Bastrop within 40 days following the period for which the tax is collected by the businesses. Therefore, the Sales Tax reported on the City's monthly financial statement is typically two (2) months in arrears. However, at the end of the year, collections are aligned by fiscal year.

## Ad Valorem Taxes

Ad Valorem Taxes is the second largest General Fund revenue source, which is split between the General Fund (Maintenance & Operations tax rate), and Debt Service (Interest & Sinking tax rate). Ad Valorem M&O Taxes total 29% of General Fund Revenue. Property values for the City of Bastrop are certified by the Bastrop County Appraisal District. **Properties for FY 2023 show net taxable value of \$1,406,175,931 which is a 28.4% increase over FY 2022 taxable value used to project the budget.** This increase includes \$107.1M from new properties added to the tax roll. Property values will generate \$4,784,761 in General Fund budgeted revenue, which is \$362,724 over the FY 2022 budget.

### Ad Valorem Tax Forecast

The City anticipates the Ad Valorem tax roll to grow over the next few years based on the current development activity. Pecan Park and Piney Creek subdivisions have new sections under construction ongoing, which provides additional opportunities for new home construction. The Bastrop Grove subdivision is currently under construction and should be included on future tax rolls. There are many other infill projects that are being discussed which are anticipated in future tax rolls. The City takes a conservative approach when projecting Ad Valorem tax by using only 75% of the properties that are still classified as "under review" by the Appraisal Review Board.

### Appraisal Process

Ad Valorem (Property) Taxes attach as an enforceable lien on property as of January 1st of each year. The City's property tax is levied each October 1st on the assessed value listed as of the prior January 1st for all real and business personal property located in the City. Assessed values are established by the Bastrop County Central Appraisal District at 100% of the estimated market value and certified by the Appraisal Review Board. The assessed taxable value of the tax roll on January 1, 2021, upon which the tax levy is based. The City is permitted by Article XI, Section 5 of the State of Texas Constitution to levy taxes up to \$2.50 per \$100 of assessed valuation for general government services, including the payment of principal and interest on general obligation long-term debt.

Taxes are due by January 31st, following the October 1st levy date and are considered delinquent after January 31st of each year. Based upon historical collection trends, current tax collections are estimated to be 99% of the levy and will generate \$7,749,921 in revenue, which includes \$611,160 of frozen tax levy. This is revenue for both the General Fund and the Debt Service Fund.

In Texas, county-wide central appraisal districts are required to assess all property within the appraisal district based on 100% of its appraised value and are prohibited from applying any assessment ratios. The value of property within the appraisal district must be reviewed every five years; however, the City may, at its own expense, require annual reviews of appraised values.

Property Tax Calculation	
	FY 2023
	TAX YEAR 2022
<b>TAX ROLL:</b>	
Net Taxable Value (75% for ARB)	\$1,406,175,931
Rate per \$100	0.5128
Tax Levy Freeze Adjusted	7,210,870
Tax Levy - Frozen (Disabled / over 65)	617,333
<b>Total Tax Levy</b>	<b>7,828,203</b>
Percent of Collection	99.0%
<b>SUMMARY OF TAX COLLECTIONS:</b>	
Current Tax	7,138,761
Revenue From Tax Freeze Property	611,160
Delinquent Tax	55,500
Penalty and Interest	42,000
<b>TOTAL TAX COLLECTIONS</b>	<b>\$7,847,421</b>

Property Tax Distribution			
	TAX RATE	PERCENT OF TOTAL	TAX REVENUE
<b>GENERAL FUND:</b>			
Current Tax	\$0.3166		4,407,434
Revenue From Tax Freeze Property			377,327
Delinquent Tax			33,500
Penalty and Interest			30,000
<b>Total General Fund</b>	<b>\$0.3166</b>	<b>61.74%</b>	<b>\$4,848,261</b>
<b>DEBT SERVICE FUND:</b>			
Current Tax	\$0.1962		2,731,328
Revenue From Tax Freeze Property			233,832
Delinquent Tax			22,000
Penalty and Interest			12,000
<b>Total Debt Service</b>	<b>\$0.1962</b>	<b>38.26%</b>	<b>\$2,999,160</b>
<b>DISTRIBUTION</b>	<b>\$0.5128</b>	<b>100.00%</b>	<b>\$7,847,421</b>

## Charges for Services

The Solid Waste contract revenue (Sanitation Revenue) makes up 87% of this category. This is the residential billing for garbage and recycling services that is initiated by the Finance Department. This revenue is increasing by 6.7% from FY 2022 to FY 2023. There is a rate increase included in the FY 2023 budget of 5%. This is the maximum increase allowed by the service contract. The rest of the increase is based on an increased number of homes being served. We anticipate another 100 homes in the budget.

The second largest revenue in this category is the Recreation Fee. This revenue is based on an average of 167 members. The average takes into account the seasonal increases that are experienced in this program. There are minor rate changes proposed.

## General Fund Revenue

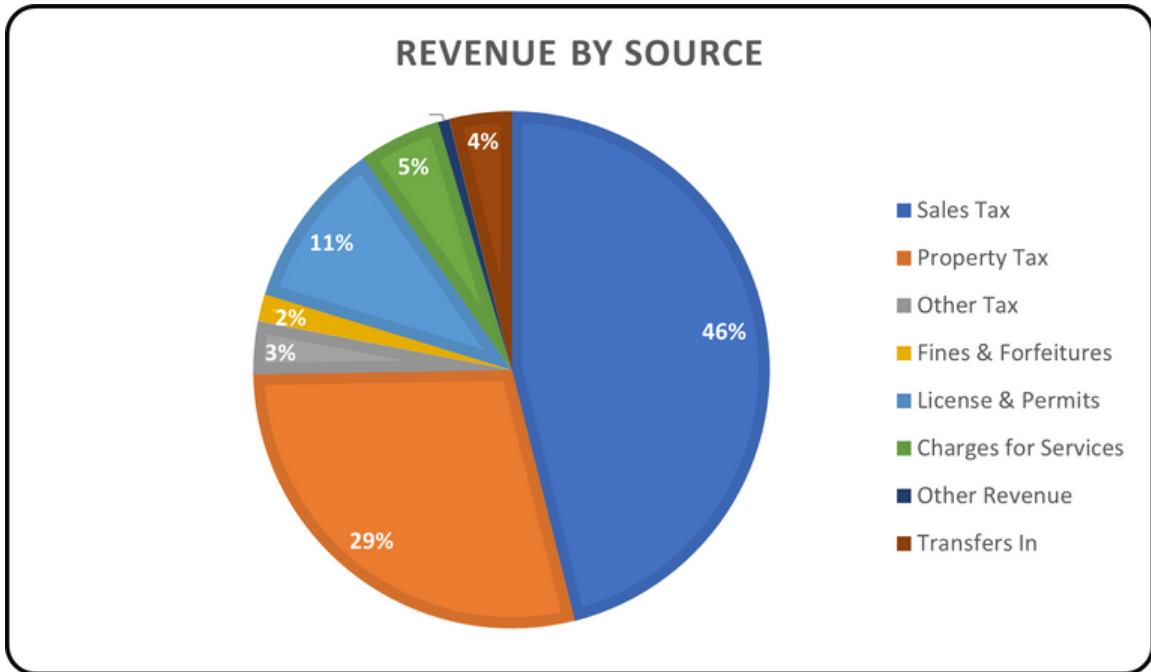
Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
<b>Revenue Source</b>					
<b>Taxes &amp; Penalties</b>					
CURRENT TAXES M&O	\$4,139,902	\$4,422,037	\$4,422,037	\$4,784,761	8.2%
DELINQUENT TAXES M&O	\$25,424	\$33,500	\$25,500	\$33,500	0%
PENALTIES & INTEREST M&O	\$35,411	\$30,000	\$35,000	\$30,000	0%
FRANCHISE TAX	\$437,247	\$464,600	\$446,750	\$458,000	-1.4%
CITY SALES TAX	\$6,636,458	\$6,671,097	\$7,380,000	\$7,750,000	16.2%
OCCUPATION TAX	\$1,877	\$8,000	\$5,000	\$5,000	-37.5%
MIXED BEVERAGE TAX	\$80,406	\$68,500	\$91,900	\$92,400	34.9%
380 AGREEMENT PROP REFUND	-\$68,224	-\$67,000	-\$71,505	\$0	-100%
<b>Total Taxes &amp; Penalties:</b>	<b>\$11,288,501</b>	<b>\$11,630,734</b>	<b>\$12,334,682</b>	<b>\$13,153,661</b>	<b>13.1%</b>
<b>Fines &amp; Forfeitures</b>					
MUNICIPAL COURT FINES	\$258,966	\$275,000	\$260,000	\$265,000	-3.6%
MC FINE- CHILD SAFETY SEAT VIO	\$200			\$0	N/A
LIBRARY RECEIPTS	\$9,895	\$16,000	\$12,540	\$13,500	-15.6%
JUVENILE CASE MANAGER-M/C	\$6,892	\$8,000	\$6,375	\$6,500	-18.7%
<b>Total Fines &amp; Forfeitures:</b>	<b>\$275,954</b>	<b>\$299,000</b>	<b>\$278,915</b>	<b>\$285,000</b>	<b>-4.7%</b>
<b>License &amp; Permits</b>					
INSPECTION FEES	\$474,719	\$275,000	\$432,715	\$400,000	45.5%
FIRE INSPECTION FEES	\$8,237	\$8,000	\$6,000	\$6,000	-25%
DEVELOPMENT AGREEMENTS	\$42,250	\$25,000	\$53,000	\$50,000	100%
PUBLIC IMPROVEMENT FEES	\$567,970	\$430,000	\$336,315	\$350,000	-18.6%
SITE DEVELOPMENT PLANNING	\$35,904	\$15,000	\$37,000	\$35,000	133.3%
FIRE REVIEW FEE	\$23,281	\$10,000	\$17,500	\$15,000	50%



Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
BUILDING PERMITS-RESIDENTIAL	\$1,021,483	\$871,230	\$700,000	\$650,000	-25.4%
BUILDING PERMITS-COMMERCIAL	\$114,097	\$100,000	\$100,000	\$100,000	0%
ZONING FEES	\$179,123	\$15,000	\$35,000	\$15,000	0%
PLATTING FEES	\$192,890	\$95,000	\$220,000	\$150,000	57.9%
SPECIAL EVENT PERMIT FEE	\$4,897	\$2,000	\$2,500	\$2,000	0%
<b>Total License &amp; Permits:</b>	<b>\$2,664,851</b>	<b>\$1,846,230</b>	<b>\$1,940,030</b>	<b>\$1,773,000</b>	<b>-4%</b>
<b>Charges for Services</b>					
ANIMAL SERVICE RECEIPTS	\$170	\$130	\$250	\$150	15.4%
REC CENTER FEES	\$21,671	\$40,000	\$56,316	\$58,000	45%
PARK RENTALS & FEES	\$2,440	\$2,000	\$5,100	\$5,100	155%
PD ACCIDENT REPORTS	\$2,124	\$1,550	\$4,350	\$4,500	190.3%
SPECIAL EVENTS HOT REIMB	\$100	\$10,000	\$0	\$10,000	0%
PROJ ESCROW REIMB	\$6,098		\$0	\$0	N/A
LIBRARY FEES	\$32,770	\$31,600	\$28,681	\$30,000	-5.1%
SANITATION REVENUE	\$617,910	\$703,020	\$713,900	\$750,000	6.7%
SANITATION PENALTIES	\$7,766	\$7,800	\$8,146	\$7,800	0%
FILMING/BROADCASTING FEES	\$690			\$0	N/A
<b>Total Charges for Services:</b>	<b>\$691,740</b>	<b>\$796,100</b>	<b>\$816,743</b>	<b>\$865,550</b>	<b>8.7%</b>
<b>Intergovernmental</b>					
BASTROP CO/EMERG MGMT ASSIST	\$83,603	\$0	\$15,717	\$0	0%
DEPT OF JUSTICE GRANT REIMB	-\$3,764	\$0	\$0	\$0	0%
EMERGENCY MANAGEMENT	\$31,290	\$32,000	\$0	\$0	-100%
LIBRARY GRANT FUNDING	\$18,458	\$9,926	\$9,926	\$9,926	0%
PROPERTY LIEN PAYMENTS	\$1,202	\$0	\$0	\$0	0%
ADMIN SERVICES DMO	\$800	\$2,378	\$2,378	\$2,378	0%
BEDC ADMIN SUPPORT REIMB	\$18,000	\$25,500	\$25,500	\$30,000	17.6%
<b>Total Intergovernmental:</b>	<b>\$149,589</b>	<b>\$69,804</b>	<b>\$53,521</b>	<b>\$42,304</b>	<b>-39.4%</b>
<b>Interest Income</b>					
INTEREST RECEIPTS	\$47,886	\$30,000	\$31,682	\$40,000	33.3%
<b>Total Interest Income:</b>	<b>\$47,886</b>	<b>\$30,000</b>	<b>\$31,682</b>	<b>\$40,000</b>	<b>33.3%</b>
<b>Miscellaneous</b>					
WORKERS COMP. REIMBURSE	\$6,492	\$0	\$0	\$0	0%
GENERAL DONATIONS	\$1,530	\$0	\$0	\$0	0%

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
MISCELLANEOUS	\$60,588	\$40,000	\$32,500	\$35,000	-12.5%
INSURANCE PROCEEDS	\$7,667	\$0	\$20,800	\$0	0%
FIRE DEPT CALLS - REIMB	\$0	\$0	\$3,058	\$0	0%
<b>Total Miscellaneous:</b>	<b>\$76,278</b>	<b>\$40,000</b>	<b>\$56,358</b>	<b>\$35,000</b>	<b>-12.5%</b>
<b>Transfers In</b>					
TRANSFER IN -LIBRARY BOARD 505	\$3,000	\$3,000	\$3,000	\$3,000	0%
TRANSFERS IN - ELECTRIC FUND	\$587,750	\$767,000	\$767,000	\$650,000	-15.3%
<b>Total Transfers In:</b>	<b>\$590,750</b>	<b>\$770,000</b>	<b>\$770,000</b>	<b>\$653,000</b>	<b>-15.2%</b>
<b>Total Revenue Source:</b>	<b>\$15,785,549</b>	<b>\$15,481,868</b>	<b>\$16,281,931</b>	<b>\$16,847,515</b>	<b>8.8%</b>

### Revenue by Source Chart



## Expenditures by Function

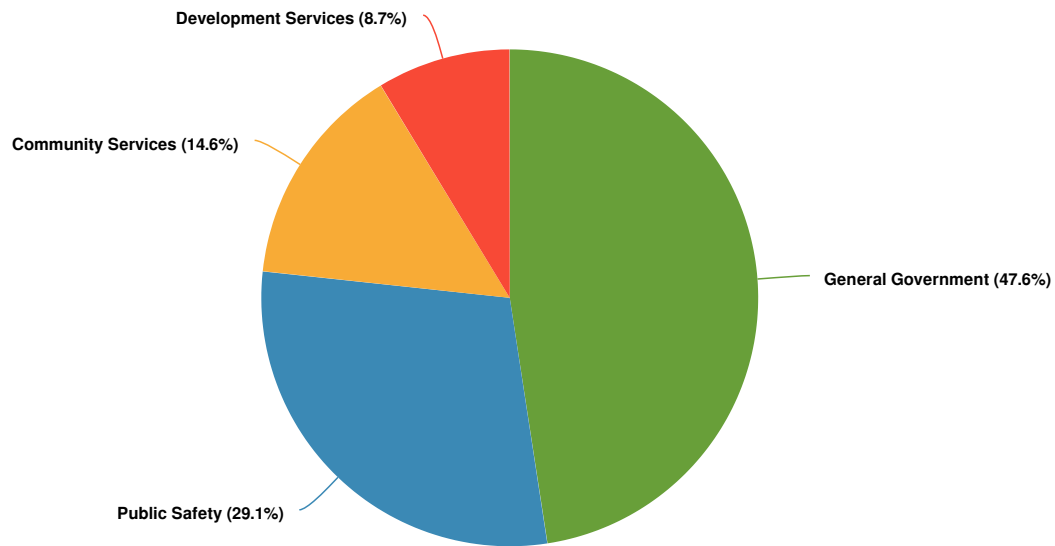
The **General Government** category is made up of the following departments: City Council, Organizational, City Manager, City Secretary, Finance, Human Resources, Information Technology, and Public Works.

The **Public Safety** category is made up of Police, Fire, and Municipal Court.

The **Development Services** category includes Planning, Building Inspection, and Engineering.

**Community Services** is made up of the following departments: Community Engagement, Parks, and Library.

### Budgeted Expenditures by Function



Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expenditures					
General Government					
City Council	\$26,338	\$46,300	\$48,197	\$46,803	1.1%
Organizational	\$1,154,587	\$1,730,628	\$1,796,600	\$3,073,559	77.6%
City Manager	\$471,345	\$594,533	\$617,740	\$745,245	25.3%
City Secretary	\$306,495	\$254,752	\$248,842	\$319,915	25.6%
Finance	\$1,398,739	\$1,543,784	\$1,548,289	\$1,784,049	15.6%
Human Resources	\$227,344	\$255,282	\$251,089	\$285,164	11.7%
Information Technology	\$491,696	\$506,146	\$497,107	\$588,628	16.3%
Public Works	\$1,785,154	\$2,016,243	\$1,916,357	\$2,604,077	29.2%
Public Works	\$2,985	\$0	\$0	\$0	0%
<b>Total General Government:</b>	<b>\$5,864,683</b>	<b>\$6,947,669</b>	<b>\$6,924,221</b>	<b>\$9,447,440</b>	<b>36%</b>

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Public Safety					
Fire	\$998,885	\$1,209,008	\$1,163,242	\$1,362,012	12.7%
Police	\$3,142,609	\$3,688,528	\$3,574,072	\$4,024,885	9.1%
Municipal Court	\$305,899	\$361,817	\$351,036	\$396,162	9.5%
<b>Total Public Safety:</b>	<b>\$4,447,393</b>	<b>\$5,259,353</b>	<b>\$5,088,350</b>	<b>\$5,783,058</b>	<b>10%</b>
Community Services					
Parks	\$633,916	\$767,849	\$686,058	\$917,780	19.5%
Library	\$644,536	\$677,500	\$620,544	\$814,525	20.2%
Community Engagement	\$396,044	\$919,433	\$858,024	\$1,165,514	26.8%
<b>Total Community Services:</b>	<b>\$1,674,496</b>	<b>\$2,364,782</b>	<b>\$2,164,626</b>	<b>\$2,897,819</b>	<b>22.5%</b>
Development Services					
Building Inspection	\$617,533	\$631,999	\$882,041	\$690,482	9.3%
Planning	\$435,559	\$551,665	\$609,308	\$721,270	30.7%
Engineering & Development	\$126,622	\$356,422	\$231,687	\$312,911	-12.2%
Development Services	\$57			\$0	N/A
<b>Total Development Services:</b>	<b>\$1,179,771</b>	<b>\$1,540,086</b>	<b>\$1,723,036</b>	<b>\$1,724,663</b>	<b>12%</b>
<b>Total Expenditures:</b>	<b>\$13,166,342</b>	<b>\$16,111,890</b>	<b>\$15,900,234</b>	<b>\$19,852,980</b>	<b>23.2%</b>

## Expenditures by Expense Type

### Personnel Costs

The Human Resources Department calculates personnel costs, including any increases in compensation rates. Since the City is a service organization, personnel costs are the single largest expenditure category for the General Fund, representing 66.8% and includes the costs related to salaries, insurance, and retirement benefits. In FY 2022, the City Council approved several mid-year rate increases for positions in Public Works, Water/Wastewater and Police departments. The FY 2023 budget includes these increases along with an 8% Cost of Living Adjustment (COLA) for pay grades 24 and below and a 2.5% increase in wages at the employee's anniversary, after a successful review for all pay grades 25 and over. The Police Detectives are receiving a 12.5% increase equivalent to the increase the Police Officers and Lieutenants received in FY 2022. Those positions are only receiving a 2.5% increase in wages at the employee's anniversary, after a successful review. The Personnel Changes section of this budget document explains the staff changes and new positions within the General Fund. There is a total increase of 11 FTE's. There is a 10% increase built in for health insurance. The city's contribution to the retirement program is being increased by 8% along with a recommendation for a lump sum payment (\$1,596,000) to create the available balance in the plan to change to City's plan from a 6% to 7% city in FY 2024. This category increased year-over-year by 32.8%.

### Supplies and Materials

These object classifications are expendable materials and operating supplies necessary to conduct departmental activities. This category includes the computer replacement line item. This line went down this year now that we have caught up with our computer replacement schedule. These expenses will be less per year going forward. There were also some one-time expenses in the FY 2022 budget for various departments. This category decreased year over year by -5.9% and represents 3.7% of the budget.

### Maintenance and Repairs

These object classifications are for expendable upkeep of physical properties which is used in carrying out operations and include building maintenance, vehicle repair, and computer and equipment repair. It also includes the maintenance paid for software utilized in the course of business. The increase in the FY 2023 budget is due to increased software maintenance agreements and needed equipment upkeep. This category increased year-over-year by 9.6% and represents 4.2% of the budget.

### Occupancy

These object classifications are for the utilities and related expenses required to maintain a building, such as electricity, water, telephone, gas, and communications. This category increased year-over-year by 3.6% and represents 2% of the budget.

### Contractual Services

These object classifications include services rendered to city activities by private firms or other outside agencies. Some of the largest contracts in this budget are for solid waste, police and fire dispatch, city engineering, building inspections, vehicle and equipment replacement lease payments, legal services, property and liability insurance, and the annual financial audit. The FY 2023 budget increase in this category included an increase in property insurance, additional lease payments to the Vehicle & Equipment Replacement Fund, and additional legal services for pending litigation. This category increased year-over-year by 16.5% and represents 17.9% of the budget.

### Other Charges

These object classifications are expenditures that do not apply to other expenditure classifications and include travel and training, membership dues, equipment rental, prisoner housing, 380 agreement reimbursements, administrative support allocation, election services, and historical structure refund. This list is not exclusive. This category increased 678%.



### Administrative Support Allocation

This allocation represents a percentage allocation for administrative services from the Water/Wastewater (W/WW), BP&L and Hotel Occupancy Tax Funds. The departments providing support include City Council, Organizational, City Secretary, City Manager, Finance, Utility Customer Service, Human Resources, Information Technology, Community Engagement, and Public Works. This percentage is based on various factors including number of employees, amount of debt, etc. This allocation increased in the FY 2023 Proposed Budget for several factors. There are two new positions being added to the General Fund to handle the increased activity at the Convention Center and Special Events, so the allocation from the Hotel Occupancy Tax Fund was increased to cover these positions. The overall allocation may increase due to rising total expenditures in the departments providing services. This category increased year-over-year by 24%, which is a reduction of expense in the General Fund.

### Contingency

The Contingency category is funding for any unforeseen expenditures that may occur during the fiscal year. The Financial Management Policy states a minimum of \$35,000 must be appropriated in the budget. Expenses are not charged to this account directly; the budget is moved to the appropriate account for the expenditure.

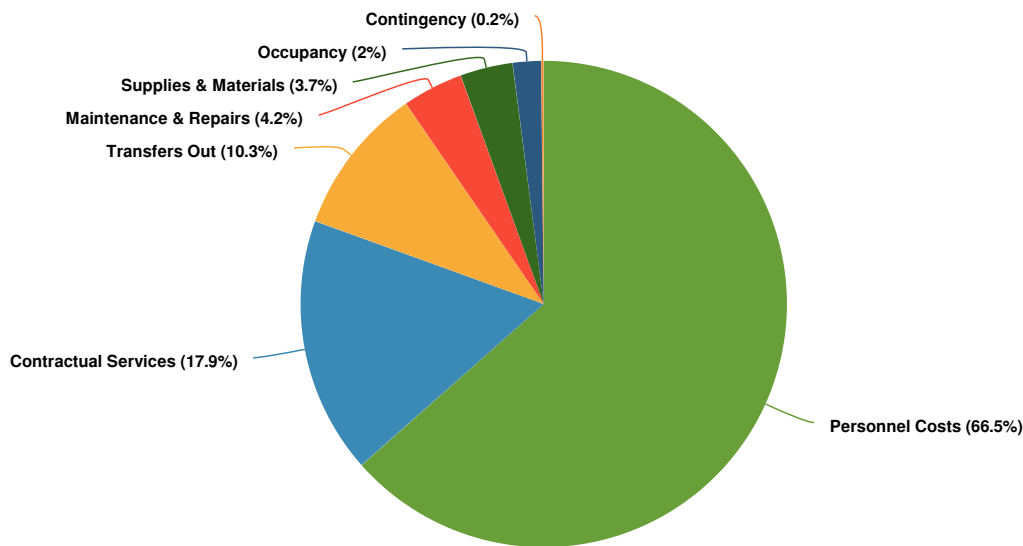
### Capital Outlay

Capital Outlay expenditures have a useful life longer than a year and have a value of over \$5,000. This budget does not include any items in this category within the General Fund.

### Transfers Out

Transfers Out reflect a transfer from the General Fund to another fund within the City’s operating and capital budgets. In FY 2023, there were transfers to the Vehicle/Equipment Replacement Fund (\$503,623), General Fund CIP (\$365,000), Street Maintenance Fund (\$800,000) and General Fund One-Time Project Fund (\$382,395).

**Budgeted Expenditures by Expense Type**



Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
Personnel Costs	\$8,107,250	\$9,938,363	\$9,433,723	\$13,201,745	32.8%
Supplies & Materials	\$591,432	\$775,226	\$701,133	\$729,179	-5.9%
Maintenance & Repairs	\$610,198	\$767,808	\$737,073	\$841,766	9.6%
Occupancy	\$382,227	\$375,655	\$400,353	\$389,113	3.6%
Contractual Services	\$2,912,848	\$3,044,376	\$3,387,353	\$3,547,279	16.5%
Other Charges	-\$142,130	-\$121,065	-\$80,439	-\$942,121	678.2%
Contingency	\$0	\$35,000	\$0	\$35,000	0%
Capital Outlay	\$58,623	\$0	\$3,010	\$0	0%
Transfers Out	\$645,894	\$1,296,527	\$1,318,027	\$2,051,018	58.2%
<b>Total Expense Objects:</b>	<b>\$13,166,342</b>	<b>\$16,111,890</b>	<b>\$15,900,234</b>	<b>\$19,852,980</b>	<b>23.2%</b>

## Fund Balance

The Financial Management Policy states that the General Fund must maintain, at a minimum, 25% of Operating Expenditures in Fund Balance reserves. Based on the ending Fund Balances represented below, the General Fund will have 28% reserve at the end of FY 2023. The change of -40% comes from the use of excess Fund Balance for one-time capital projects, vehicle and equipment replacements, and a lump sum payment to Texas Municipal Retirement System.

	FY2021 Actual	FY2022 Projected	FY2023 Proposed	% Change
<b>Fund Balance</b>				
Unassigned	\$7,177,160	\$7,558,857	\$4,553,392	-39.9%
<b>Total Fund Balance:</b>	<b>\$7,177,160</b>	<b>\$7,558,857</b>	<b>\$4,553,392</b>	<b>-39.9%</b>



## General Fund one-time Expenses

### Fund Description

The General Fund (One-time expenses) is funded from excess fund balance from the General Fund and BEDC for special projects, representing one-time sources of revenue used to increase the efficiency and effectiveness of operations.

### Revenue by Source

The General Fund is transferring in excess Fund Balance over the 25% policy reserve amount to fund several one-time projects listed below in the expenditure section.

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
<b>General Fund - One Time</b>					
EDC SPECIAL PROJECT FUNDING	\$0	\$150,000	\$13,000	\$0	-100%
INTEREST INCOME	\$545	\$0		\$0	0%
MISC REVENUE	\$45	\$0		\$0	0%
TRANS IN - GENERAL FUND	\$645,894	\$295,500	\$295,500	\$382,395	29.4%
<b>Total General Fund - One Time:</b>	<b>\$646,484</b>	<b>\$445,500</b>	<b>\$308,500</b>	<b>\$382,395</b>	<b>-14.2%</b>



## Expenditures by Expense Type

The one-time requests are listed below by department. These are all General Fund expenses.

Description	Department	Amount
Furniture-add'l cubicals	Planning	\$17,000
Delgado Park equipment	Public Works	\$13,540
Computer equipment (new position)	IT	\$3,500
Laptops for new vehicles	Police	\$15,000
Annexation Plan (carryover from FY22)	Planning	\$45,000*
Fire equipment (AED's)	Fire	\$10,800
Police equipment (replacement rifles)	Police	\$21,360
Radios (8)	Police/Fire	\$60,000
Solar Pedestrian Crossing (Old Austin Hwy)	Public Works	\$30,000
Implementation costs - new customer portal	Finance	\$30,000
Bond Election Campaign	City Council	\$40,000*
Asset Management Study	Engineering	\$100,000*
Quiet Zone Pre-diagnostics	City Manager	\$70,000*
	<b>TOTAL</b>	<b>\$456,200</b>

\*Contractual Services

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
Supplies & Materials	\$0	\$72,000	\$53,000	\$81,200	12.8%
Maintenance & Repairs	\$0	\$123,500	\$113,695	\$30,000	-75.7%
Contractual Services	\$0	\$100,000	\$55,000	\$255,000	155%
Capital Outlay	\$355,650	\$150,000	\$13,000	\$90,000	-40%
Debt Service	\$28,823	\$0		\$0	0%
<b>Total Expense Objects:</b>	<b>\$384,473</b>	<b>\$445,500</b>	<b>\$234,695</b>	<b>\$456,200</b>	<b>2.4%</b>

## Fund Balance

The projected FY 2022 fund balance is the Annexation Plan of \$45k being carried over, and savings from several equipment purchases that came in below original budgeted estimates. This fund balance amount is being used to balance out the FY 2023 revenue and expenses leaving a \$0 ending fund balance.

	FY2022 Projected	% Change
<b>Fund Balance</b>		
Restricted	\$73,805	\$0
<b>Total Fund Balance:</b>	<b>\$73,805</b>	<b>0%</b>

### Why?

To provide safe, reliable electric service to the citizens of Bastrop, Texas in a cost-effective, efficient manner through careful maintenance, and thoughtful capital improvements to the system.



## Bastrop Power & Light

### Fund Description

Bastrop Power & Light (BP&L) Fund is utilized to account for the financial activities related to the provision of electricity services to residents in the BP&L service territory. BP&L is responsible for the City’s 7200-volt electric distribution system. There are 41.4 miles of overhead electrical lines and 4.8 miles of underground electrical lines, which provide services to approximately 2,950 customers. Lower Colorado River Authority (LCRA) generates the electricity purchased by BP&L, acts as the liaison to the Electric Reliability Council of Texas (ERCOT) on behalf of BP&L and provides engineering studies and infrared and visual inspections that helps pinpoint required system maintenance. LCRA also provides mutual assistance during disasters providing manpower and equipment, when needed.

### Revenue Summary

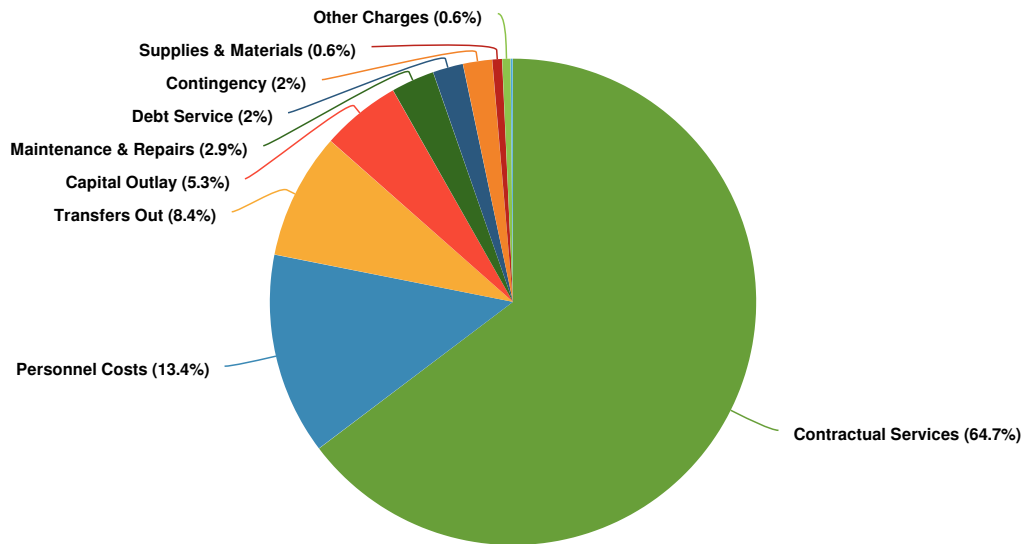
The total budgeted revenue for FY 2023 is an increase of 14.8% from FY 2022 budgeted but an increase of 2% from the FY 2022 projections. The revenue projections are conservative and reflect a slight increase in the LCRA pass through rate. The development in the BP&L service area is limited, so there is only a 1% growth built into the projections.

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Bastrop Power & Light					
Interest Income	\$59,425	\$30,000	\$30,000	\$30,000	0%
Electric Revenues	\$7,161,637	\$6,773,905	\$7,633,411	\$7,779,241	14.8%
Miscellaneous	\$13,365	\$0	\$3,647	\$0	0%
Electric Sales-Residential	\$0			\$0	N/A
<b>Total Bastrop Power &amp; Light:</b>	<b>\$7,234,427</b>	<b>\$6,803,905</b>	<b>\$7,667,058</b>	<b>\$7,809,241</b>	<b>14.8%</b>



## Expenditures by Expense Type

### Budgeted Expenditures by Expense Type



### Significant Base Budget changes for FY 2023

- The FY 2023 proposed budget includes an 8% cost of living adjustment. The group insurance expense is proposed a 10% increase from FY 2022. It also includes a new position of Data Systems Director (6 months) for implementation of the broadband utilities division if City Council chooses to move forward with broadband.
- There is a lump sum payment of \$150,000 to Texas Municipal Retirement System to help contribute to the 7% conversion plan. Currently, the City is on a 6% retirement plan.
- There is a projection in the fuel line item of a 54% increase.
- Street lighting expense (that was moved to BP&L in FY 2015) has been moved back to the General Fund, where it is more appropriately expensed.
- There is a 47% increase in general liability and property insurance.

### System Study Improvements

In FY 2020, BP&L performed the engineering and ordered materials for the last two projects included in the 2014-2019 System Study Report. The first project was rebuilding the northern portion of the tap line (approximately 2,200 feet) near the intersection of Loop 150 & Perkins Street, ending near Hospital Drive, utilizing 1/0 ASCR (aluminum conductor, steel reinforced) and steel poles. The second project was rebuilding the southern portion of the tap line near the intersection of Loop 150 & Perkins Street, along Eskew and across to Perkins Street (approximately 1,700 feet), utilizing 1/0 ASCR (aluminum conductor, steel reinforced) and steel poles.

The cost of labor was estimated to be \$150,000 and was included in the FY 2021 budget. Due to the contractors' schedule, these projects were slated to start in March 2022 and now have a quote of \$203,212. Due to LCRA's change in their services, these projects have to be re-engineered during FY2022. This project's funding will be a carryover into the FY 2023 budget, including an amount to cover inflated costs.

The next Electric System Study should be completed in FY 2021 to identify capital improvements in future years.

## Line Extensions

Line Extension revenue and expense can vary from year to year depending on development within the BP&L service area. There are not any significant projects slated for FY 2023, so these accounts have been adjusted back down to the historical average.

## Special Projects

FY 2020 included \$250,000 for upgrading and adding additional street lighting to promote pedestrian safety, traffic safety, enhanced walkability, and an opportunity to address citizen concerns regarding the need for more lighting in residential neighborhoods. During FY 2020, materials were ordered to start the replacement of the lights city wide in the amount of \$42,000. This will be a 3-5 year project of upgrading and enhancing the entire street lighting system. The FY 2023 budget includes a carryover amount to continue this project.

## Transfers Out

The recommendation is not-to-exceed 11% of total current revenues transferred to the General Fund. This transfer a flat amount to represent an in lieu of taxes amount, which can also be communicated as a return on investment amount.

The transfer to VERF is to set funds aside for future vehicle and equipment replacements not yet in the VERF fund. BP&L is close to having all of its fleet and heavy equipment 100% in the VERF.

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
Personnel Costs	\$778,782	\$812,090	\$812,215	\$1,097,248	35.1%
Supplies & Materials	\$31,119	\$43,900	\$44,325	\$52,700	20%
Maintenance & Repairs	\$207,822	\$232,000	\$228,700	\$234,500	1.1%
Occupancy	\$10,443	\$10,780	\$10,480	\$11,800	9.5%
Contractual Services	\$4,863,330	\$4,932,964	\$5,014,083	\$5,289,959	7.2%
Other Charges	\$326,840	\$78,500	\$50,900	\$46,000	-41.4%
Contingency	\$522,727	\$0	\$162,894	\$159,758	N/A
Capital Outlay	\$116,050	\$383,250	\$221,000	\$433,250	13%
Debt Service	\$173,228	\$162,165	\$168,122	\$165,220	1.9%
Transfers Out	\$652,750	\$839,400	\$839,400	\$685,000	-18.4%
<b>Total Expense Objects:</b>	<b>\$7,683,090</b>	<b>\$7,495,049</b>	<b>\$7,552,119</b>	<b>\$8,175,435</b>	<b>9.1%</b>

## Fund Balance

The Financial Management Policy states that the Enterprise Funds must maintain, at a minimum, 35% of Operating Expenditures in Fund Balance Reserve. Based on the ending Fund Balance represented below, the fund balance reserve will be 42% at the end of FY 2023. The driving factor for this decrease is the use of one-time funds to complete several capital projects and the lump sum payment to Texas Municipal Retirement System.

	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>% Change</b>
<b>Fund Balance</b>	<b>Actual</b>	<b>Projected</b>	<b>Proposed</b>	
Restricted	\$3,482,391	\$3,597,330	\$3,231,132	-10.2%
<b>Total Fund Balance:</b>	<b>\$3,482,391</b>	<b>\$3,597,330</b>	<b>\$3,231,132</b>	<b>-10.2%</b>



## Water & Wastewater Funds

### Fund Description

The Water and Wastewater enterprise is complex and made up of numerous funds. The main fund is the Water and Wastewater Operating Fund. This is where the operational revenues and expenditures are tracked. There is a Capital Fund, Debt Fund (shown separately) and Impact Fee Fund.

### Revenue by Fund

The Water/Wastewater fund and the Impact Fee Fund generate the majority of their revenue through rates approved by City Council. The Water/Wastewater Fund generates revenue from water and wastewater base and consumption fees along with service fees. There are a few wastewater wholesale customers with more anticipated in the future. West Bastrop Village has entered into a Wholesale Wastewater Agreement. This subdivision started new home construction during FY 2022. The City will provide them water through a Wholesale Water Agreement with Aqua Water Supply Corporation. There is the future Val Verde subdivision that will also be served by the City's wastewater and a Wholesale Water Agreement with Aqua Water Supply Corporation. The revenue assumptions included in this budget are 5% increase in the number of residential accounts serviced for water and wastewater along with a correlating increase in consumption and 2.85% increase in commercial accounts. The amount of homes served is continuing to grow within Pecan Park, Bastrop Grove, Piney Creek and infill.

### RATES

The only increases recommended in this budget are **water rate** increases on the base fee for 1.5" meters and above. This change was part of a phase-in plan that was recommended by the city's rate consultant to meet American Water Works Association meter equivalency standards by FY 2025.

### Demand Charge by Meter Size - Water

Meter Size	# of Units	Current Rate	FY 2022	FY 2023	FY 2024	FY 2025
1.5"	73	82.06	84.65	87.24	89.83	92.42
2"	97	124.19	130.10	136.01	141.92	147.83
3"	14	232.86	243.94	255.02	266.10	277.18
4"	4	296.46	337.85	379.24	420.63	462.02
6"	2	714.14	766.60	819.06	871.52	923.98

These rate increases will be brought to City Council by Ordinance at the end of September 2022. It will go into effect November 1, 2022 and will be applied to the November utility bills that are generated at the end of November 2022.

The Impact Fee Fund generates revenue through impact fees that are assessed and collected as a part of development. This fee was last adopted July 26, 2022.

### Revenue by Fund

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Water/Wastewater Fund					
Interest Income	\$25,972	\$25,000	\$21,500	\$22,833	-8.7%
Wastewater Revenue	\$3,398,947	\$3,487,206	\$3,751,209	\$4,100,839	17.6%
Water Revenue	\$3,518,646	\$3,439,874	\$3,557,985	\$3,796,520	10.4%
Miscellaneous	\$3,109	\$6,500	\$6,500	\$7,500	15.4%
Other Sources	\$264	\$0	\$0	\$0	0%
<b>Total Water/Wastewater Fund:</b>	<b>\$6,946,938</b>	<b>\$6,958,580</b>	<b>\$7,337,194</b>	<b>\$7,927,692</b>	<b>13.9%</b>
C.I.P.-W/WW Utility Proj					
Interest Income	\$5,581	\$6,000	\$2,500	\$3,000	-50%
Transfers In	\$125,000	\$475,000	\$475,000	\$882,100	85.7%
<b>Total C.I.P.-W/WW Utility Proj:</b>	<b>\$130,581</b>	<b>\$481,000</b>	<b>\$477,500</b>	<b>\$885,100</b>	<b>84%</b>
Impact Fee Fund					
Interest Income	\$21,647	\$12,000	\$20,000	\$22,000	83.3%
Wastewater Revenue	\$2,296,167	\$2,788,050	\$1,358,060	\$2,459,941	-11.8%
Water Revenue	\$1,047,412	\$1,705,900	\$903,980	\$848,509	-50.3%
<b>Total Impact Fee Fund:</b>	<b>\$3,365,226</b>	<b>\$4,505,950</b>	<b>\$2,282,040</b>	<b>\$3,330,450</b>	<b>-26.1%</b>
<b>Total:</b>	<b>\$10,442,746</b>	<b>\$11,945,530</b>	<b>\$10,096,734</b>	<b>\$12,143,242</b>	<b>1.7%</b>





## Expenditures by Fund

The individual department budgets can be found in the department budget pages. This is an overview of these three funds at a summary level.

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Water/Wastewater Fund					
Personnel Costs	\$1,108,659	\$1,416,873	\$1,391,208	\$2,059,463	45.4%
Supplies & Materials	\$254,531	\$238,870	\$272,180	\$266,070	11.4%
Maintenance & Repairs	\$539,905	\$661,380	\$723,950	\$673,380	1.8%
Occupancy	\$352,682	\$340,300	\$325,750	\$340,300	0%
Contractual Services	\$1,298,945	\$1,414,706	\$1,355,116	\$1,521,372	7.5%
Other Charges	\$34,935	\$46,340	\$29,000	\$43,340	-6.5%
Contingency	\$0	\$10,000	\$0	\$10,000	0%
Capital Outlay	\$203,451	\$0	\$0	\$0	0%
Transfers Out	\$37,189,603	\$3,314,280	\$3,314,280	\$3,678,400	11%
<b>Total Water/Wastewater Fund:</b>	<b>\$40,982,709</b>	<b>\$7,442,749</b>	<b>\$7,411,484</b>	<b>\$8,592,325</b>	<b>15.4%</b>
C.I.P.-W/WW Utility Proj					
Maintenance & Repairs	\$35,050	\$50,000	\$31,997	\$100,000	100%
Contractual Services	\$5,829	\$0	\$0	\$150,000	N/A
Capital Outlay	\$454,418	\$302,500	\$329,900	\$1,002,500	231.4%
<b>Total C.I.P.-W/WW Utility Proj:</b>	<b>\$495,296</b>	<b>\$352,500</b>	<b>\$361,897</b>	<b>\$1,252,500</b>	<b>255.3%</b>
Impact Fee Fund					
Contractual Services	\$0	\$15,000	\$10,000	\$10,000	-33.3%
Capital Outlay	\$74,689	\$0	\$539,569	\$6,800,000	N/A
Transfers Out	\$895,250	\$895,250	\$895,250	\$1,074,300	20%
<b>Total Impact Fee Fund:</b>	<b>\$969,939</b>	<b>\$910,250</b>	<b>\$1,444,819</b>	<b>\$7,884,300</b>	<b>766.2%</b>
<b>Total:</b>	<b>\$42,447,944</b>	<b>\$8,705,499</b>	<b>\$9,218,200</b>	<b>\$17,729,125</b>	<b>103.7%</b>

## Fund Balance

	FY2021 Actual	FY2022 Projected	FY2023 Proposed	%Change FY22 vs. FY23
Water/Wastewater Fund	\$2,770,436	\$2,696,146	\$2,031,513	-19.1%
C.I.P.-W/WW Utility Proj.	\$443,825	\$559,428	\$192,028	-65.7%
Impact Fee Fund	\$3,767,164	\$4,604,385	\$50,535	-99%

The FY 2023 ending fund balance in the Water/Wastewater Fund is projected at 29% reserves (fund balance as a % of operating expenditures). This is below the policy required reserve of 35%. This is due to a significant number of capital improvement projects the City is implementing. This will continue to be monitored annually and reported in the fiscal forecast. The decrease in the CIP Fund is due to several specific capital projects using the available resources. The same can be said for the Impact Fee Fund.



## Hotel Occupancy Tax Fund

### Fund Description

The Hotel Tax Fund is utilized primarily to account for the receipt and expenditures of funds received by the City from the assessment of hotel occupancy tax. This fund contains the following divisions: Organizational Funding, Convention Center, Main Street Program, Cultural Arts Commission, and the Rodeo Arena.

### Revenues by Source

#### Revenue Assumptions

This fund experienced a lower than projected actual revenue due to the lingering effects of COVID-19 on the tourist industry for the first few months of FY 2022. After that, the revenue started trending upward. The overall FY 2022 year-end projected revenue is up by 38% over budget. Total Revenue & Other Sources are budgeted to be \$3,131,554 for FY 2023, which is 3.5% or \$106,740 more than FY 2022 year-end budget projections.

Outlined below are explanations for two (2) major sources that make up 96% of the Fund's revenue.

#### Hotel Occupancy Tax

Hotel Occupancy Tax is set at a rate of 13.5% in the City of Bastrop and its ETJ. Of the tax collected, 6% goes to the State, 7% goes to the City, and .5% goes to the County, if in the City's ETJ. Hotel Occupancy Tax is budgeted at \$2,830,000 which is 42.8% increase from the FY 2022 original budget. With the tourism industry bouncing back from the last two years' effects of Coronavirus, the proposed revenue is in line with current projections.

#### Charges for Services

These fees represent revenues collected from Convention Center sponsored events, such as Farm Street Opry; Main Street sponsored events, such as Table on Main; Convention Center rentals, and catering services. The FY 2023 budgeted amount is \$218,000, which is approximately \$14k more than FY2022 projections.

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Revenue Source					
Taxes & Penalties	\$2,029,978	\$1,981,350	\$2,743,000	\$2,830,000	42.8%
License & Permits	\$0	\$0	\$2,010	\$2,000	N/A
Charges for Services	\$164,229	\$159,000	\$203,250	\$218,000	37.1%
Intergovernmental	\$66,554	\$66,554	\$66,554	\$66,554	0%
Interest Income	\$19,432	\$20,000	\$10,000	\$15,000	-25%
Miscellaneous	\$500	\$0	\$0	\$0	0%
<b>Total Revenue Source:</b>	<b>\$2,280,693</b>	<b>\$2,226,904</b>	<b>\$3,024,814</b>	<b>\$3,131,554</b>	<b>40.6%</b>

## Expenditures by Function

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expenditures					
General Government					
Occupancy	\$200	\$0	\$0	\$0	0%
<b>Total General Government:</b>	<b>\$200</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
Hotel Tax Fund					
Organizational Funding					
Personnel Costs	\$15,225	\$0	\$0	\$0	0%
Contractual Services	\$1,062,424	\$1,248,906	\$1,531,089	\$2,391,975	91.5%
Other Charges	\$336	\$0	\$0	\$0	0%
Contingency	\$400	\$0	\$0	\$0	0%
Capital Outlay	\$0		\$0	\$25,000	N/A
Transfers Out	\$542,255	\$545,702	\$545,702	\$523,000	-4.2%
<b>Total Organizational Funding:</b>	<b>\$1,620,640</b>	<b>\$1,794,608</b>	<b>\$2,076,791</b>	<b>\$2,939,975</b>	<b>63.8%</b>
Hospitality & Downtown					
Convention Center					
Personnel Costs	\$245,492	\$0	\$0	\$0	0%
Supplies & Materials	\$32,552	\$55,250	\$48,410	\$42,300	-23.4%
Maintenance & Repairs	\$16,366	\$45,450	\$43,150	\$46,450	2.2%
Occupancy	\$47,338	\$60,100	\$48,100	\$47,100	-21.6%
Contractual Services	\$118,930	\$309,748	\$297,948	\$400,472	29.3%
Other Charges	\$17,971	\$38,100	\$19,500	\$26,000	-31.8%
Capital Outlay	\$19,923		\$0	\$0	N/A
<b>Total Convention Center:</b>	<b>\$498,572</b>	<b>\$508,648</b>	<b>\$457,108</b>	<b>\$562,322</b>	<b>10.6%</b>
Main Street					
Personnel Costs	\$135,544	\$0	\$0	\$0	0%
Supplies & Materials	\$9,473	\$40,950	\$32,300	\$20,900	-49%
Occupancy	\$1,776	\$900	\$900	\$900	0%
Contractual Services	\$14,412	\$112,457	\$112,207	\$161,020	43.2%
Other Charges	\$63,071	\$116,260	\$87,100	\$122,510	5.4%
Contingency	\$7,782	\$35,500	\$51,500	\$33,500	-5.6%
<b>Total Main Street:</b>	<b>\$232,058</b>	<b>\$306,067</b>	<b>\$284,007</b>	<b>\$338,830</b>	<b>10.7%</b>
<b>Total Hospitality &amp; Downtown:</b>	<b>\$730,630</b>	<b>\$814,715</b>	<b>\$741,115</b>	<b>\$901,152</b>	<b>10.6%</b>
Cultural Arts Commission					
Supplies & Materials	\$0	\$0	\$0	\$2,000	N/A
Maintenance & Repairs	\$0	\$5,000	\$5,000	\$5,000	0%
Contractual Services	\$4,790	\$31,150	\$29,500	\$47,500	52.5%

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Other Charges	\$84	\$22,500	\$500	\$1,000	-95.6%
Contingency	\$0	\$50,000	\$0	\$0	-100%
<b>Total Cultural Arts Commission:</b>	<b>\$4,874</b>	<b>\$108,650</b>	<b>\$35,000</b>	<b>\$55,500</b>	<b>-48.9%</b>
Rodeo					
Supplies & Materials	\$59	\$0	\$0	\$0	0%
Occupancy	\$3,388	\$2,900	\$2,900	\$3,200	10.3%
<b>Total Rodeo:</b>	<b>\$3,447</b>	<b>\$2,900</b>	<b>\$2,900</b>	<b>\$3,200</b>	<b>10.3%</b>
<b>Total Hotel Tax Fund:</b>	<b>\$2,359,591</b>	<b>\$2,720,873</b>	<b>\$2,855,806</b>	<b>\$3,899,827</b>	<b>43.3%</b>
<b>Total Expenditures:</b>	<b>\$2,359,791</b>	<b>\$2,720,873</b>	<b>\$2,855,806</b>	<b>\$3,899,827</b>	<b>43.3%</b>

## Fund Balance

The Financial Management Policy states the reserve balance in the Hotel Occupancy Tax should be 50% of operating expenditures. The assigned balances are \$80,000 set aside for a project for Cultural Arts Commission and \$14,344 of carryover in the Main Street Program. The FY 2023 ending fund balance reflects a reserve of 68%, well above the policy recommendation.

	FY2021 Actual	FY2022 Projected	FY2023 Proposed	% Change
<b>Fund Balance</b>				
Assigned	\$81,500	\$94,344	\$80,000	-15.2%
Restricted	\$2,817,270	\$2,891,934	\$2,043,661	-26.1%
<b>Total Fund Balance:</b>	<b>\$2,898,770</b>	<b>\$2,986,278</b>	<b>\$2,123,661</b>	<b>-25.8%</b>



## Vehicle and Equip Replacement Fund

### Fund Description

The Vehicle and Equipment Replacement Fund has been established to account for activities related to vehicle and equipment replacement services provided to other departments within the City on a cost-reimbursement basis.

### Summary

The City of Bastrop is budgeting for \$1,435,490 of revenue in FY 2023, which represents an 8% decrease from the prior year. Budgeted expenditures are projected to decrease by 25% or \$312,807 to \$918,623 in FY 2023.

### Revenues by Source

The majority of the revenue in FY 2023 is coming from transfers into the fund from the General Fund, Water/Wastewater Fund and BP&L. None of the new requests are for assets that are already participating in the VERF fund. That means in order to purchase these requests, there must be up front capital used to make the initial purchase, then the deaprtent contribution will start to replace these assets in the future.

Transfer In:

Fund	Amount
General Fund	\$503,623
BP&L	\$35,000
WaterWastewater	\$215,000
<b>TOTAL TRANSFER IN</b>	<b>\$753,623</b>

Charges for Services represents the annual lease payments made from all departments for replacement of vehicles and equipment that were purchased out of the Vehicle and Equipment Replacement Fund.

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Revenue Source					
Charges for Services	\$435,877	\$501,809	\$501,809	\$666,867	32.9%
Interest Income	\$13,957	\$13,000	\$13,000	\$15,000	15.4%
Other Sources	\$26,360	\$0	\$50,000	\$0	0%
Transfers In	\$77,439	\$1,045,427	\$1,066,927	\$753,623	-27.9%
<b>Total Revenue Source:</b>	<b>\$553,633</b>	<b>\$1,560,236</b>	<b>\$1,631,736</b>	<b>\$1,435,490</b>	<b>-8%</b>



## Expenditures by Expense Type

The requests for new or replacement vehicles and equipment are identified in the table below, listed by department.

Description	Department	New/Rplc	Amount
Zero Turn Mower	Facilities & Grounds	N	\$10,500
Van	Public Works-BM	R	\$45,000
Van	Public Works-BM	N	\$45,000
Lifepak 15 - Monitoring Equip	Fire	N	\$38,800
Boat	Fire	R	\$40,000
Truck Crew Cab 2500	Facilities & Grounds	R	\$55,000
Truck Crew Cab 1500	Facilities & Grounds	R	\$45,000
Electronic Message Board	Police	R	\$21,241
Polaris	Police	R	\$25,000
Truck Single Cab 2500	Public Works	R	\$50,000
Truck Crew Cab 2500	Public Works	R	\$55,000
Bobcat Skidsteer	Public Works	R	\$73,082
Truck 1/2 ton	W/WW	R	\$45,000
Truck Service	W/WW	R	\$100,000
Truck Service	W/WW	R	\$70,000
<b>TOTAL</b>			<b>\$718,623</b>

The contractual services represent the lease payments for police vehicles. This fiscal year we are adding seven (7) leased vehicles.

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
<b>Expense Objects</b>					
<b>Contractual Services</b>					
LEASE PAYMENTS	\$0	\$72,000	\$12,070	\$200,000	177.8%
<b>Total Contractual Services:</b>	<b>\$0</b>	<b>\$72,000</b>	<b>\$12,070</b>	<b>\$200,000</b>	<b>177.8%</b>
<b>Capital Outlay</b>					
EQUIPMENT	\$9,705	\$707,330	\$719,542	\$183,623	-74%
VEHICLE	\$274,684	\$452,100	\$405,303	\$535,000	18.3%
<b>Total Capital Outlay:</b>	<b>\$284,389</b>	<b>\$1,159,430</b>	<b>\$1,124,845</b>	<b>\$718,623</b>	<b>-38%</b>
<b>Total Expense Objects:</b>	<b>\$284,389</b>	<b>\$1,231,430</b>	<b>\$1,136,915</b>	<b>\$918,623</b>	<b>-25.4%</b>

## Fund Balance

The change in fund balance will continue to increase as funds are set aside for future replacement costs.

	FY2021 Actual	FY2022 Projected	FY2023 Proposed	% Change
<b>Fund Balance</b>				
Restricted	\$2,829,396	\$3,324,217	\$3,841,084	15.5%
<b>Total Fund Balance:</b>	<b>\$2,829,396</b>	<b>\$3,324,217</b>	<b>\$3,841,084</b>	<b>15.5%</b>

### Fund Description



## Designated Revenue Fund

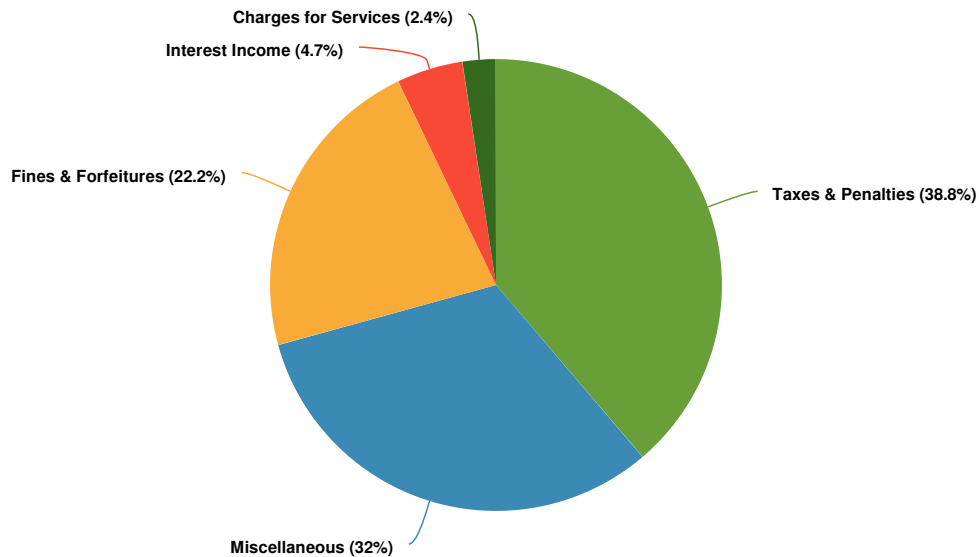
The Designated Fund contains revenue generated from fees collected for specific uses. Fees include Court Technology, Court Security, Juvenile Diversion (Case Manager), Public Education & Government (PEG), Designated Parks Fund, Police Seizure, Child Safety Fund and Police, Fire and Parks Donations. Expenses that comply with the restrictions on these funds will be applied against these funds first, before charging the General Fund budget. The Designated Parks Funds would need approval from City Council for a parks project to be funded out of these funds.

### Summary

The City of Bastrop is budgeting for \$63,200 of revenue in FY 2023, which represents a 5.5% decrease over the prior year. Budgeted expenditures are projected to increase by 8.6% or \$25,680 to \$323,780 in FY 2023.

## Revenues by Source

Projected 2023 Revenues by Source



Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Revenue Source					
Taxes & Penalties	\$24,248	\$24,000	\$24,500	\$24,500	2.1%
Fines & Forfeitures	\$14,152	\$14,000	\$13,900	\$14,000	0%
Charges for Services	\$1,796	\$1,775	\$1,815	\$1,500	-15.5%
Intergovernmental	\$3,918	\$0	\$4,080	\$0	0%
Interest Income	\$5,233	\$3,000	\$3,000	\$3,000	0%
Miscellaneous	\$25,823	\$24,133	\$26,050	\$20,200	-16.3%
<b>Total Revenue Source:</b>	<b>\$75,169</b>	<b>\$66,908</b>	<b>\$73,345</b>	<b>\$63,200</b>	<b>-5.5%</b>

## Expenditures by Expense Type

There is \$205K in Red Light Camera Funds designated for Sidewalk Connectivity to improve pedestrian safety that will be rolled over from FY 2022 for this project.

In 2019, the City of Bastrop entered into a three (3) year contract with the Bastrop River Company, providing commercial space to the River Outfitter for rental of kayaks, canoes, tubes and other associated services. The revenue from this contract has been designated by the City Council to be used for park repairs and improvements. The funds allocated this year will be used to repair the scenic overlooks along the June Pape Riverwalk. The Colorado river has damaged the overlooks in past floods since 2016. This designated fund will allow the city to repair and re-open the damaged outlook, thereby enhancing the experience of the users of the June Pape Riverwalk and Fisherman's Park. This was budgeted in FY2022 but was not able to get completed due to staffing shortages, so it is being carried over to FY2023. This agreement expires in March 2023.

The funds collected from video franchise fees (PEG fees) are being used this year to improve the Council Chambers to evaluate and perform improvements to the audio/visual issues during Council Meetings.

Child safety funds are being used to upgrade the system that operates the clocks at all school crossings to enhance the functionality at those crossings.

The other budget line items include the available funds for each type of funding source to allow the funds to be spent during the year as eligible expenses are identified.

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
<b>Expense Objects</b>					
PUBLIC EDUCATION -PROG WASTE	\$0	\$25,000	\$30,000	\$25,000	0%
PD LEOSE EXP	\$370	\$9,000	\$5,000	\$9,000	0%
FIRE DEPT DESIGNATED EXP	\$0	\$4,000	\$4,000	\$4,000	0%
PD SPECIAL EXP	\$1,720	\$2,000	\$1,000	\$2,000	0%
TECHNOLOGY EXP	\$3,019	\$5,500	\$2,500	\$5,500	0%
LAW ENFORCEMENT	\$10,000	\$0	\$0	\$4,080	N/A
BLDG SECURITY EXP	\$85	\$2,500	\$0	\$2,500	0%
CHILD SAFETY FUND EXP	\$10,056	\$2,800	\$0	\$12,000	328.6%
GOOD NEIGHBOR PROGRAM	\$1,445	\$2,600	\$1,000	\$0	-100%
DESIGNATED PARK FUNDS	\$1,562	\$24,700	\$0	\$24,700	0%
PEG-CAP OUTLAY	\$0	\$15,000	\$0	\$30,000	100%
TRAFFIC SAFETY - CAP OUTLAY	\$259,593	\$205,000	\$0	\$205,000	0%
<b>Total Expense Objects:</b>	<b>\$287,850</b>	<b>\$298,100</b>	<b>\$43,500</b>	<b>\$323,780</b>	<b>8.6%</b>

## Fund Balance

	FY2021	FY2022	FY2023	% Change
Fund Balance	Actual	Projected	Proposed	
Restricted	\$544,291	\$574,136	\$313,556	-45.4%
<b>Total Fund Balance:</b>	<b>\$544,291</b>	<b>\$574,136</b>	<b>\$313,556</b>	<b>-45.4%</b>



## Fairview Cemetery Funds

### Operating Fund

This fund is used for the operations of the Fairview Cemetery. This fund retains 80% of fees associated with plot sales and the expenses associated with the perpetual care and upkeep of plots and graves in the cemetery.

### Permanent Fund

This fund is the perpetual trust fund created by the city. This fund receives 20% of the sale of plots to be invested in the long-term to be able to have the funds necessary to maintain the cemetery when there are no longer plots to sell.

## Summary

The City of Bastrop is budgeting for \$184,700 of revenue in FY 2023, which represents a 71% increase over the prior year. Budgeted expenditures are projected to increase by 46% or \$69,074 to \$217,901 in FY 2023.

## Revenue by Fund

The \$76,000 in miscellaneous revenue is the addition of a proposed fee for burial opening and closing. This is partially offset by a contracted service expense. The city would be taking on the responsibility of charging and managing the services to generate additional revenue for this fund.

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
<b>Fairview Cemetery - Perm</b>					
INTEREST INCOME-PERMANENT	\$4,335	\$3,000	\$3,200	\$3,500	16.7%
LOT SALES - PERMANENT	\$25,060	\$20,000	\$20,000	\$20,000	0%
<b>Total Fairview Cemetery - Perm:</b>	<b>\$29,395</b>	<b>\$23,000</b>	<b>\$23,200</b>	<b>\$23,500</b>	<b>2.2%</b>
<b>Fairview Cemetery - Oper</b>					
INTEREST EARNED-OPERATING	\$869	\$1,000	\$1,000	\$1,000	0%
MISCELLANEOUS	\$0		\$0	\$76,000	N/A
RECORDING FEES	\$1,255	\$1,200	\$1,200	\$1,200	0%
PERMIT FEES	\$2,755	\$3,000	\$3,000	\$3,000	0%
LOT SALES - OPERATING	\$38,325	\$80,000	\$80,000	\$80,000	0%
LOT SALES - NON-RESIDENT	\$66,300	\$0	\$0	\$0	0%
<b>Total Fairview Cemetery - Oper:</b>	<b>\$109,504</b>	<b>\$85,200</b>	<b>\$85,200</b>	<b>\$161,200</b>	<b>89.2%</b>
<b>Total:</b>	<b>\$138,899</b>	<b>\$108,200</b>	<b>\$108,400</b>	<b>\$184,700</b>	<b>70.7%</b>

## Expenditures by Expense Type

The table below is the proposed expenses for the Operating Fund. The Permanent Fund does not have any expenses. The Maintenance and Repairs include street maintenance on selected streets. The Contractual Services include the engineering expense associated with preparing to layout and open Block 9 for future lot sales, grave burial services, and seasonal help for keeping up with the mowing during the summer.

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
Personnel Costs	\$54,152	\$59,422	\$59,422	\$65,316	9.9%
Supplies & Materials	\$4,070	\$4,000	\$4,300	\$4,200	5%
Maintenance & Repairs	\$4,397	\$18,700	\$35,975	\$34,005	81.8%
Occupancy	\$2,478	\$2,600	\$2,600	\$2,600	0%
Contractual Services	\$16,091	\$60,225	\$34,025	\$96,900	60.9%
Other Charges	\$10,156	\$880	\$880	\$880	0%
Contingency	\$0	\$3,000	\$3,000	\$3,000	0%
Capital Outlay	\$0	\$0	\$0	\$11,000	N/A
<b>Total Expense Objects:</b>	<b>\$91,344</b>	<b>\$148,827</b>	<b>\$140,202</b>	<b>\$217,901</b>	<b>46.4%</b>

## Fund Balance

	FY2021 Actual	FY2022 Projected	FY2023 Proposed	%Change FY22 vs. FY23
<b>Fund Balance</b>				
Operating Fund	\$123,108	\$68,106	\$11,405	-83%
Permanent Fund	\$416,209	\$439,409	\$462,909	5.3%



### Fund Description

This fund is used to account for the application of any gifts and donations received for the benefit of the Library.

### Summary

The City of Bastrop is budgeting for \$20,750 of revenue in FY 2023, which represents a 0.7% increase over the prior year. Budgeted expenditures are projected to decrease by \$38,950 to \$49,000 in FY 2023.

### Revenues by Source

Other than a small amount of interest, this fund's revenue represents donations and gifts that are given for the purpose of funding specifically designated for the Library.

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Revenue Source					
Interest Income	\$606	\$600	\$600	\$750	25%
Miscellaneous	\$14,159	\$20,000	\$20,000	\$20,000	0%
<b>Total Revenue Source:</b>	<b>\$14,765</b>	<b>\$20,600</b>	<b>\$20,600</b>	<b>\$20,750</b>	<b>0.7%</b>



## Expenditures by Expense Type

This fund balance has been increasing over the last few years. The Library Director has identified some improvements to the building that will better serve the patrons. Improvements include adding additional electrical outlets, window shades for the reading room to reduce the glare; furniture replacement; install sound system, audio visual equipment, and acoustics in the meeting room; improve outdoor signage; and interior painting. These improvements were initiated during FY 2022 but some will carryover to FY 2023.

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
Supplies & Materials	\$2,700	\$11,250	\$31,300	\$20,000	77.8%
Maintenance & Repairs	\$0	\$72,200	\$24,000	\$20,000	-72.3%
Contractual Services	\$906	\$1,000	\$1,000	\$1,000	0%
Other Charges	\$0	\$500	\$2,000	\$5,000	900%
Transfers Out	\$3,000	\$3,000		\$3,000	0%
<b>Total Expense Objects:</b>	<b>\$6,606</b>	<b>\$87,950</b>	<b>\$58,300</b>	<b>\$49,000</b>	<b>-44.3%</b>

## Fund Balance

	FY2021 Actual	FY2022 Projected	FY2023 Proposed	% Change
<b>Fund Balance</b>				
Assigned	\$75,001	\$37,301	\$9,051	-83.8%
<b>Total Fund Balance:</b>	<b>\$75,001</b>	<b>\$37,301</b>	<b>\$9,051</b>	<b>-83.8%</b>



## Hunter's Crossing Public Improvement District

### Fund Description

The Hunters Crossing PID Fund was established as a Public Improvement District under Chapter 372, Texas Local Government Code, to fund public infrastructure improvements within the Hunter's Crossing Improvement District. This fund collects the assessments approved by the City Council of the City of Bastrop and paid for by the property owners within the District. The assessments fund the expenses associated with maintaining the assets of the District and reimbursing the developer annually from the capital portion of the assessment.

### Summary

The City of Bastrop is budgeting for \$575,879 of revenue in FY 2023, which represents a 0% increase over the prior year. Budgeted expenditures are projected to decrease by 3.5% or \$20,142 to \$552,405 in FY 2023.

### Revenues by Source

The Service and Assessment Plan was reviewed and approved by City Council on July 12, 2022. There were no changes to the assessment amounts for this budget period.

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Revenue Source					
Taxes & Penalties	\$508,398	\$574,279	\$574,954	\$574,279	0%
Interest Income	\$1,390	\$1,600	\$1,500	\$1,600	0%
Electric Revenues	\$69,438				N/A
<b>Total Revenue Source:</b>	<b>\$579,226</b>	<b>\$575,879</b>	<b>\$576,454</b>	<b>\$575,879</b>	<b>0%</b>



## Expenditures by Expense Type

The transfer out is related to debt service for the fence replacement project. The FY 2022 budget amount was based on projections. This overall budget is decreasing by 3.5% due to the actual debt service schedule established after the issuance of the CO, Series 2021.

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
Maintenance & Repairs	\$97,664	\$104,005	\$133,737	\$107,530	3.4%
Contractual Services	\$28,141	\$22,775	\$18,325	\$22,975	0.9%
Other Charges	\$359,060	\$365,000	\$365,000	\$355,000	-2.7%
Transfers Out	\$0	\$80,767	\$26,602	\$66,900	-17.2%
<b>Total Expense Objects:</b>	<b>\$484,865</b>	<b>\$572,547</b>	<b>\$543,664</b>	<b>\$552,405</b>	<b>-3.5%</b>

## Fund Balance

The increase in fund balance is to be used for future improvements. There is a fiscal forecast established for this fund with maintenance costs projected for future periods. This will allow the assessment rate to remain flat when the projected costs are expensed.

	FY2021 Actual	FY2022 Projected	FY2023 Proposed	% Change
<b>Fund Balance</b>				
Restricted	\$94,358	\$127,149	\$150,622	18.5%
<b>Total Fund Balance:</b>	<b>\$94,358</b>	<b>\$127,149</b>	<b>\$150,622</b>	<b>18.5%</b>



## Type B - Bastrop Economic Development Corp.

### Fund Description

The purpose of the Economic Development Corporation is to enhance the quality of life in the City of Bastrop, by providing appropriate infrastructure and by promoting and assisting the kind of economic development in our community which will provide the people of Bastrop meaningful and rewarding employment opportunities and greater access to desirable goods and services.

### Summary

The City of Bastrop is budgeting for \$4,213,909 of revenue in FY 2023, which represents a 17% decrease over the prior year. Budgeted expenditures are projected to increase by 78% or \$4,112,870 to \$9,409,248 in FY 2023.

### Revenues by Source

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Revenue Source					
Taxes & Penalties	\$3,319,872	\$3,331,500	\$3,983,846	\$4,183,039	25.6%
Charges for Services	\$15,640	\$15,870	\$15,870	\$15,870	0%
Interest Income	\$13,816	\$15,000	\$15,000	\$15,000	0%
Miscellaneous	\$393,450	\$178,109	\$77,104	\$0	-100%
Other Sources	\$126,000	\$0	\$805,779	\$0	0%
Other Income	\$0	\$1,533,935	\$0	\$0	-100%
<b>Total Revenue Source:</b>	<b>\$3,868,778</b>	<b>\$5,074,414</b>	<b>\$4,897,599</b>	<b>\$4,213,909</b>	<b>-17%</b>

### FY 2022 Achievements

- Sold the building the BEDC constructed at 921 Main Street.
- Attracted three businesses to the Bastrop Business and Industrial Park (sold three sites).
- Completed rezoning of the Business Park.
- Completed geotechnical study and phase I environmental in southern portion of the Business Park.
- Completed engineering for the extension of Jackson Street into the southern portion of the Business Park.
- Doubled the number of students who attended annual Youth Career Day.
- Facilitated Community Actions holding classes at Pyrology's dedicated space for workforce training.
- Facilitated an Memorandum Of Understanding between the City of Bastrop and Austin Community College (ACC) for the City to provide a location for ACC to offer skills training.
- Completed and presented the findings of a regional wastewater study in partnership with Corix Utilities.
- Completed the construction of the River Loop Trail (unless it's being included under a different section).

## Expenditures by Expense Type

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
Personnel Costs	\$308,485	\$549,603	\$292,950	\$905,739	64.8%
Supplies & Materials	\$1,804	\$12,560	\$15,010	\$20,560	63.7%
Maintenance & Repairs	\$15,535	\$16,000	\$12,700	\$16,000	0%
Occupancy	\$50,771	\$52,800	\$52,300	\$58,400	10.6%
Contractual Services	\$315,261	\$870,650	\$672,780	\$3,039,560	249.1%
Other Charges	\$980,981	\$1,736,309	\$1,161,695	\$1,072,375	-38.2%
Contingency	\$0	\$25,000	\$25,000	\$25,000	0%
Capital Outlay	\$641,675	\$1,550,000	\$13,000	\$4,000,000	158.1%
Debt Service	\$442,975	\$483,456	\$1,386,970	\$271,614	-43.8%
<b>Total Expense Objects:</b>	<b>\$2,757,488</b>	<b>\$5,296,378</b>	<b>\$3,632,405</b>	<b>\$9,409,248</b>	<b>77.7%</b>

## Contractual Services - City Projects Funded

PROJECT	AMOUNT
Downtown Lighting Project	\$164,000
Sports Complex Study	\$50,000
Agnes Street Extension - grant match	\$43,000
Transportation Master Plan (50%)	\$100,000
Emile Multi-cultural Recreation Complex Site Plan	\$100,000
Intersection Improvements Engineering	\$230,000
Blakey Lane Extension	\$1,000,000
South Street to Lovers Lane Extension	\$1,000,000
<b>TOTAL</b>	<b>\$2,687,000</b>

These projects will be managed by City of Bastrop staff but funded by 4B sales tax from Bastrop Economic Development Corporation.

## Fund Balance

	FY2021 Actual	FY2022 Projected	FY2023 Proposed	% Change
<b>Fund Balance</b>				
Restricted	\$5,906,065	\$7,171,259	\$1,975,920	-72.4%
<b>Total Fund Balance:</b>	<b>\$5,906,065</b>	<b>\$7,171,259</b>	<b>\$1,975,920</b>	<b>-72.4%</b>



### Goal #1

**ORGANIZATIONAL EXCELLENCE** - Complete hiring of all budgeted positions.

Measures

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
Interim ED	Hire CEO & Admin Staff	Admin hired, CEO being recruited, Project Assurance Mgr in final selection	Full staff of seven hired

### Goal #2

**ORGANIZATIONAL EXCELLENCE** - Continue working with partner organizations for workforce development and education; prioritize bringing higher education to Bastrop; continue to facilitate Youth Career Day (YCD).

Measures

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
Art Institute started classes in Bastrop, Community Action funded for \$13k, 710 attended YCD	Support workforce training, incr. participation in YCD, work with higher education	Community Action funded for \$15k, 1500 attended YCD, ACC scheduled to begin classes in August	Work with partners to expand programs offered, increase student participation, internships, mentorships (develop a workforce pipeline)



## General Gov't CIP Projects

### Fund Description

This fund was created to track Capital Improvement Plan projects.

### Summary

The City of Bastrop is budgeting for \$3,052,000 of revenue in FY 2023, which represents a 567.8% increase over the prior year. Budgeted expenditures are projected to increase by 589.7% or \$2,695,000 to \$3,152,000 in FY 2023.

### Revenue by Fund

There are two revenue contributions being made to this fund. The General Fund is transferring excess fund balance to fund capital projects and Bastrop Economic Development Corporation is funding specific capital projects with 4B funds. The Bastrop Economic Development Corp. contributions are recorded as Capital Contributions into this fund. The specific projects are outlined in the below table.

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
<b>CIP General Gov't Projects</b>					
CAPITAL CONTRIBUTIONS	\$0	\$307,000	\$47,000	\$2,687,000	775.2%
<i>Broadband (Fiber-Optic) Study</i>	\$0	\$0	\$47,000	\$0	0%
<i>Downtown Lighting Proj</i>	\$0	\$0	\$0	\$164,000	N/A
<i>Sports Complex Study</i>	\$0	\$0	\$0	\$50,000	N/A
<i>Agnes Ext grant match</i>	\$0	\$0	\$0	\$43,000	N/A
<i>Transportation Master Plan 50%</i>	\$0	\$0	\$0	\$100,000	N/A
<i>Emile MC &amp; Rec Complex Site Plan</i>	\$0	\$0	\$0	\$100,000	N/A
<i>Intersection Improv Eng</i>	\$0	\$0	\$0	\$230,000	N/A
<i>Blakey Ln St Ext. Proj.</i>	\$0	\$0	\$0	\$1,000,000	N/A
<i>South St to Lovers Ln Ext.</i>	\$0	\$0	\$0	\$1,000,000	N/A
TRANS IN - GENERAL FUND #101	\$0	\$150,000	\$150,000	\$365,000	143.3%
<i>Transportation Master Plan 50%</i>	\$0	\$0	\$150,000	\$100,000	N/A
<i>Transportation Impact Fee</i>	\$0	\$0	\$0	\$80,000	N/A
<i>Facilities Master Plan</i>	\$0	\$0	\$0	\$120,000	N/A
<i>Park Improvements</i>	\$0	\$0	\$0	\$65,000	N/A
<b>Total CIP General Gov't Projects:</b>	<b>\$0</b>	<b>\$457,000</b>	<b>\$197,000</b>	<b>\$3,052,000</b>	<b>567.8%</b>

## Expenditures by Expense Type

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
<b>Expense Objects</b>					
<b>Contractual Services</b>					
PROFESSIONAL SERVICE	\$0	\$200,000	\$47,000	\$780,000	290%
<i>Broadband study</i>	\$0	\$0	\$47,000	\$0	0%
<i>Comp plan</i>	\$0	\$0	\$0	\$100,000	N/A
<i>Sports Complex Study</i>	\$0	\$0	\$0	\$50,000	N/A
<i>Transportation Impact Fee</i>	\$0	\$0	\$0	\$80,000	N/A
<i>Transportation Master Plan</i>	\$0	\$0	\$0	\$200,000	N/A
<i>Intersection Improv Eng</i>	\$0	\$0	\$0	\$230,000	N/A
<i>Facilities Master Plan</i>	\$0	\$0	\$0	\$120,000	N/A
<b>Total Contractual Services:</b>	<b>\$0</b>	<b>\$200,000</b>	<b>\$47,000</b>	<b>\$780,000</b>	<b>290%</b>
<b>Capital Outlay</b>					
CAPITAL OUTLAY	\$0	\$257,000	\$50,000	\$2,372,000	823%
<i>Playground Equip</i>	\$0	\$0	\$50,000	\$65,000	N/A
<i>Downtown Lighting Proj</i>	\$0	\$0	\$0	\$164,000	N/A
<i>Agnes Ext grant match</i>	\$0	\$0	\$0	\$43,000	N/A
<i>Emile MC &amp; Rec Complex Site Plan</i>	\$0	\$0	\$0	\$100,000	N/A
<i>Blakey Ln St Extension</i>	\$0	\$0	\$0	\$1,000,000	N/A
<i>South St to Lovers Ln Ext</i>	\$0	\$0	\$0	\$1,000,000	N/A
<b>Total Capital Outlay:</b>	<b>\$0</b>	<b>\$257,000</b>	<b>\$50,000</b>	<b>\$2,372,000</b>	<b>823%</b>
<b>Total Expense Objects:</b>	<b>\$0</b>	<b>\$457,000</b>	<b>\$97,000</b>	<b>\$3,152,000</b>	<b>589.7%</b>

## Fund Balance

The fund balance is normally \$0 year over year. However, there is a carryover of the funds transfer in FY 2022 to fund the Comprehensive Plan update in FY 2023.

	FY2022	FY2023	% Change
<b>Fund Balance</b>	<b>Projected</b>	<b>Proposed</b>	
Restricted	\$100,000	\$0	-100%
<b>Total Fund Balance:</b>	<b>\$100,000</b>	<b>\$0</b>	<b>-100%</b>



## Street Maintenance Fund

### Fund Description

This fund was created to contain revenue generated specifically for street maintenance to improve the City's overall Pavement Condition Index.

### Summary

The City of Bastrop is budgeting for \$803,500 of revenue in FY 2023. Budgeted expenditures are projected to increase by 23.3% or \$152,927 to \$807,927 in FY 2023.

### Revenues by Source

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Revenue Source					
Interest Income	\$8,925	\$3,000	\$3,000	\$3,500	16.7%
Transfers In	\$1,021,000	\$0	\$0	\$800,000	N/A
<b>Total Revenue Source:</b>	<b>\$1,029,925</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$803,500</b>	<b>26,683.3%</b>



## Expenditures by Expense Type

During FY 2022, the city contracted for an update to the Pavement Condition Index. This update will provide feedback on the current condition of the city streets and establish street maintenance plans, with a list of streets in priority for the next several years. At the time of this proposed budget the city was not in possession of the results of the study. This will be communicated to City Council once received.

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
Contractual Services	\$49,775	\$0		\$0	0%
Capital Outlay	\$407,213	\$655,000	\$655,000	\$807,927	23.3%
<b>Total Expense Objects:</b>	<b>\$456,988</b>	<b>\$655,000</b>	<b>\$655,000</b>	<b>\$807,927</b>	<b>23.3%</b>

## Fund Balance

The ending fund balance for FY 2023 is projected at \$0.

	FY2021 Actual	FY2022 Projected	% Change
<b>Fund Balance</b>			
Restricted	\$656,427	\$4,427	-99.3%
<b>Total Fund Balance:</b>	<b>\$656,427</b>	<b>\$4,427</b>	<b>-99.3%</b>



## Park/Trail Land Dedication Fund

### Fund Description

This fund is used to account for receipts and disbursement of funds designated for special improvement projects related to City parks and trails.

### Revenue by Fund

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
<b>Park Dedication</b>					
LEASE AGREEMENT	\$1,365	\$1,365	\$1,365	\$1,365	0%
INTEREST INCOME	\$719	\$0	\$75	\$100	N/A
<b>Total Park Dedication:</b>	<b>\$2,084</b>	<b>\$1,365</b>	<b>\$1,440</b>	<b>\$1,465</b>	<b>7.3%</b>

### Expenditures by Expense Type

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
Capital Outlay	\$100,000	\$0	\$0	\$0	0%
<b>Total Expense Objects:</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>

### Fund Balance

This fund received a prepaid payment for a 75-year lease with Bastrop County for Mayfest Park. This lease revenue is earned over the life of the lease. A portion of the skate park was expensed through this fund and against future earnings. This is the reason for the negative fund balance.

	FY2021 Actual	FY2022 Projected	FY2023 Proposed	% Change
<b>Fund Balance</b>				
Restricted	\$-84,531	\$-83,091	\$-81,626	-1.8%
<b>Total Fund Balance:</b>	<b>\$-84,531</b>	<b>\$-83,091</b>	<b>\$-81,626</b>	<b>-1.8%</b>





## 2013 Combination Rev & Tax Bond

### Fund Description

The 2013 Combination Revenue/Tax Bond was issued for (i) constructing, improving, extending, and/or expanding City streets, including drainage, sidewalks, parking, and right-of-way's; (ii) constructing, improving, extending, and/or, expanding the City's water and wastewater system including an additional water supply well and related pipeline, and improvements for storm water drainage and detention and related roadway improvements; and (iii) the payment of professional services in connection therewith including legal, fiscal and engineering fees and the costs of issuing the Certificates.

### Revenue by Fund

The only funds left in this bond are for the Business Park. The funds will be used by the Bastrop Economic Development Corp. to complete upgrades to Phase 2-6.

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
<b>2013 Co Bond Fund</b>					
EMERG MGMT GRANT REIMB	\$1,193	\$0	\$0	\$0	0%
INTEREST EARNED	\$208	\$0	\$800	\$500	N/A
<b>Total 2013 Co Bond Fund:</b>	<b>\$1,401</b>	<b>\$0</b>	<b>\$800</b>	<b>\$500</b>	<b>N/A</b>

### Expenditures by Fund

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
<b>2013 Co Bond Fund</b>					
PHASE 1 IMPROV OF BAS BUS PARK	\$16,109	\$299,450	\$75,000	\$210,791	-29.6%
<b>Total 2013 Co Bond Fund:</b>	<b>\$16,109</b>	<b>\$299,450</b>	<b>\$75,000</b>	<b>\$210,791</b>	<b>-29.6%</b>

### Fund Balance

The projected ending Fund Balance for FY 2023 is \$0. The plan is to exhaust these bond funds during that fiscal year.

	FY2021 Actual	FY2022 Projected	% Change
<b>Fund Balance</b>			
Restricted	\$284,491	\$210,291	-26.1%
<b>Total Fund Balance:</b>	<b>\$284,491</b>	<b>\$210,291</b>	<b>-26.1%</b>



## 2018 CO Series

### Fund Description

The 2018 Certificate of Obligation was issued to construct, improve, and upgrade the City's streets, including drainage, sidewalks, right-of-way, and bridge repair.

### Revenues by Source

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Revenue Source					
Interest Income	\$717	\$0	\$2,500	\$2,000	N/A
<b>Total Revenue Source:</b>	<b>\$717</b>	<b>\$0</b>	<b>\$2,500</b>	<b>\$2,000</b>	<b>N/A</b>

### Expenditures by Expense Type

The balance left in this bond fund was originally earmarked for the Old Iron Bridge engineering. This amount is being held for now as grant applications are pending and these funds may need to be used as matching funds.

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Budgeted	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects						
Contractual Services		\$0		\$198,334		N/A
Capital Outlay	\$522,327	\$0	\$0	\$0	\$461,631	N/A
Transfers Out	\$1,021,000	\$0			\$0	0%
<b>Total Expense Objects:</b>	<b>\$1,543,327</b>	<b>\$0</b>	<b>\$0</b>	<b>\$198,334</b>	<b>\$461,631</b>	<b>N/A</b>

### Fund Balance

The projected ending Fund Balance for FY 2023 is \$0. The plan is to exhaust these bond funds during that fiscal year.

	FY2021 Actual	FY2022 Projected	% Change
<b>Fund Balance</b>			
Restricted	\$655,465	\$459,631	-29.9%
<b>Total Fund Balance:</b>	<b>\$655,465</b>	<b>\$459,631</b>	<b>-29.9%</b>



## 2020 Revenue Bond

### Fund Description

This bond was sold to fund water and wastewater infrastructure projects. The carryover is to continue to fund the Wastewater Treatment Plant #3 and the design of the Water Plant.

### Revenue by Fund

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
<b>2020 Revenue Bond</b>					
INTEREST INCOME	\$14,868	\$0	\$10,000	\$3,000	N/A
<b>Total 2020 Revenue Bond:</b>	<b>\$14,868</b>	<b>\$0</b>	<b>\$10,000</b>	<b>\$3,000</b>	<b>N/A</b>

### Expenditures by Fund

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
<b>2020 Revenue Bond</b>					
Contractual Services	\$88,329	\$0	\$60,000	\$0	0%
Capital Outlay	\$13,649,243	\$8,343,830	\$5,965,028	\$156,919	-98.1%
<b>Total 2020 Revenue Bond:</b>	<b>\$13,737,572</b>	<b>\$8,343,830</b>	<b>\$6,025,028</b>	<b>\$156,919</b>	<b>-98.1%</b>

### Fund Balance

The projected ending Fund Balance for FY 2023 is \$0. The plan is to exhaust these bond funds during that fiscal year.

	FY2021	FY2022	% Change
<b>Fund Balance</b>	<b>Actual</b>	<b>Projected</b>	
Restricted	\$6,168,947	\$153,919	-97.5%
<b>Total Fund Balance:</b>	<b>\$6,168,947</b>	<b>\$153,919</b>	<b>-97.5%</b>

### Fund Description



## American Rescue Plan

The funds represented in this fund, were received by the City in FY 2021 and have to be spent by December 2024. It is the intention of the City to use these funds on water and wastewater infrastructure projects. The specific projects have not yet been identified. There will be a budget amendment brought to City Council once these projects and associated costs have been identified.

### Revenues by Source

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Revenue Source					
Interest Income	\$0	\$0		\$3,000	N/A
Miscellaneous	\$0	\$1,007,558	\$1,007,558	\$0	-100%
<b>Total Revenue Source:</b>	<b>\$0</b>	<b>\$1,007,558</b>	<b>\$1,007,558</b>	<b>\$3,000</b>	<b>-99.7%</b>

### Expenditures by Fund

The project that was selected for ARP funding is the Transfer Lift Station and Force Main that is associated with the WWTP#3. This is the last project required to transfer all the wastewater to the new plant.

Name	FY2021 Actual	FY2022 Adopted Budget	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
<b>American Rescue Plan</b>				
TRANSFER LIFT ST & FORCE MAIN	\$0	\$0	\$2,156,205	N/A
<b>Total American Rescue Plan:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,156,205</b>	<b>N/A</b>

### Fund Balance

This budget projects that all funds will be spent in FY 2023.

	FY2021 Actual	FY2022 Projected	% Change
<b>Fund Balance</b>			
Restricted	\$1,145,647	\$2,153,205	87.9%
<b>Total Fund Balance:</b>	<b>\$1,145,647</b>	<b>\$2,153,205</b>	<b>87.9%</b>

## Fund Description



## 2021 Certificate of Obligation

The 2021 Certificate of Obligation was issued to construct, improve, and upgrade the City's water and wastewater system (including Wastewater Treatment Plant #3 and all associated transmission lines and pumping facilities and Water Treatment Plant at XS Ranch; and fence replacement and related improvements and repairs within Hunter's Crossing Public Improvement District.

## Revenues by Source

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Revenue Source					
Interest Income	\$1,121	\$20,000	\$75,000	\$35,000	75%
Transfers In	\$35,000,000	\$0		\$0	0%
<b>Total Revenue Source:</b>	<b>\$35,001,121</b>	<b>\$20,000</b>	<b>\$75,000</b>	<b>\$35,000</b>	<b>75%</b>

## Expenditures by Expense Type

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
Other Charges	\$851,756				N/A
Capital Outlay	\$0	\$35,720,000	\$14,508,790	\$20,450,575	-42.7%
<b>Total Expense Objects:</b>	<b>\$851,756</b>	<b>\$35,720,000</b>	<b>\$14,508,790</b>	<b>\$20,450,575</b>	<b>-42.7%</b>

## Fund Balance

The projected ending Fund Balance for FY 2023 is \$0. The plan is to exhaust these bond funds during that fiscal year.

	FY2021 Actual	FY2022 Projected	% Change
<b>Fund Balance</b>			
Restricted	\$34,849,365	\$20,415,575	-41.4%
<b>Total Fund Balance:</b>	<b>\$34,849,365</b>	<b>\$20,415,575</b>	<b>-41.4%</b>



## 2020 Limited Tax Note

### Fund Description

The 2020 Limited Tax Note was issued to construct, improve, and upgrade the City's streets, including drainage, sidewalks, right-of-way, and bridge repair.

### Revenues by Source

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Proposed Budget vs. FY2023 Budgeted (% Change)
Revenue Source					
Interest Income	\$0	\$150	\$1,200	\$500	233.3%
<b>Total Revenue Source:</b>	<b>\$0</b>	<b>\$150</b>	<b>\$1,200</b>	<b>\$500</b>	<b>233.3%</b>

### Expenditures by Expense Type

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
Contractual Services	\$0	\$260,000	\$284,609	\$0	-100%
Capital Outlay	\$0	\$150,000	\$139,434	\$149,948	0%
Transfers Out	\$0	\$14,043	\$0	\$0	-100%
<b>Total Expense Objects:</b>	<b>\$0</b>	<b>\$424,043</b>	<b>\$424,043</b>	<b>\$149,948</b>	<b>-64.6%</b>

### Fund Balance

These bond funds are projected to be used in total by end of year FY 2023.

	FY2021 Actual	FY2022 Projected	% Change
<b>Fund Balance</b>			
Restricted	\$572,282	\$149,448	-73.9%
<b>Total Fund Balance:</b>	<b>\$572,282</b>	<b>\$149,448</b>	<b>-73.9%</b>





# 2022 Certificate of Obligation

The 2022 Certificate of Obligation was issued to construct, improve, and upgrade the City's streets, including drainage, sidewalks, right-of-way, and bridge repair.

## Revenues by Source

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY23 DIR REVIEW (General Fund) (% Change)
Revenue Source					
Other Revenue	\$0	\$0	\$3,676,249	\$0	N/A
<b>Total Revenue Source:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,676,249</b>	<b>\$0</b>	<b>N/A</b>

## Expenditures by Fund

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY23 DIR REVIEW (General Fund) (% Change)
CO, Series 2022	\$0	\$0	\$76,249	\$3,599,999	N/A
<b>Total CO, Series 2022:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$76,249</b>	<b>\$3,599,999</b>	<b>N/A</b>

## Fund Balance

The ending fund balance for FY 2023 is projected to be \$0.

	FY2022 Projected	FY2023 Proposed	% Change
<b>Fund Balance</b>			
Restricted	\$3,599,999	\$0	-100%
<b>Total Fund Balance:</b>	<b>\$3,599,999</b>	<b>\$0</b>	<b>-100%</b>



The Grant Fund is used to account for grants received from local, state, and federal agencies for capital projects and the application of the funds in accordance with stated requirements.

### Revenues by Source

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Revenue Source					
Intergovernmental	\$46,484	\$0	\$1,014,781	\$4,440,330	N/A
Miscellaneous	\$8,480	\$100,000	\$25,000	\$225,000	125%
<b>Total Revenue Source:</b>	<b>\$54,964</b>	<b>\$100,000</b>	<b>\$1,039,781</b>	<b>\$4,665,330</b>	<b>4,565.3%</b>

### Expenditures by Expense Type

This budget is an estimate only and is not associated with any specific grant.

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
Supplies & Materials	\$8,480	\$0	\$25,310	\$0	0%
Contractual Services	\$25,300	\$100,000	\$621,546	\$225,000	125%
Capital Outlay	\$21,185	\$0	\$392,925	\$4,440,330	N/A
<b>Total Expense Objects:</b>	<b>\$54,964</b>	<b>\$100,000</b>	<b>\$1,039,781</b>	<b>\$4,665,330</b>	<b>4,565.3%</b>

### Projects and Funding Source

PROJECT	FUNDING SOURCE
Parks & Recreation Master Plan	St. David's Foundation
Riverwood Water Line replacement	Texas Department of Agriculture (TXCDBG)
Agnes Street Extension	General Land Office (CDBG-MIT)



## General Debt Service

### Fund Description

Major improvements such as streets, drainage, buildings, and other infrastructure projects are often financed by bonds. This funding mechanism allows payment for infrastructure improvements to be made over multiple years, usually over the life of the asset.

### Summary

The City of Bastrop is budgeting for \$3,870,175 of revenue in FY 2023, which represents an 18.6% increase over the prior year. Budgeted expenditures are projected to increase by 10.2% or \$356,478 to \$3,850,699 in FY 2023.

### Revenues by Source

The majority of this funds revenue comes from Ad Valorem Tax. The debt portion of the Property Tax Rate pays the debt obligations for each fiscal year. This rate is \$0.1962 for FY 2023, representing 38.26% of the total tax rate.

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Revenue Source					
Taxes & Penalties	\$2,088,213	\$2,432,572	\$2,415,607	\$2,989,161	22.9%
Interest Income	\$9,123	\$10,000	\$13,000	\$19,500	95%
Miscellaneous	\$74,677	\$275,059	\$275,059	\$271,614	-1.3%
Other Revenue	\$6,355,000	\$0	\$0	\$0	0%
Transfers In	\$549,491	\$545,702	\$572,303	\$589,900	8.1%
<b>Total Revenue Source:</b>	<b>\$9,076,503</b>	<b>\$3,263,333</b>	<b>\$3,275,969</b>	<b>\$3,870,175</b>	<b>18.6%</b>

## Expenditures by Expense Type

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
Other Charges	\$51,732	\$17,000	\$17,000	\$0	-100%
Debt Service	\$2,719,793	\$3,477,221	\$3,024,055	\$3,850,699	10.7%
Other Uses	\$6,139,036		\$0	\$0	N/A
<b>Total Expense Objects:</b>	<b>\$8,910,561</b>	<b>\$3,494,221</b>	<b>\$3,041,055</b>	<b>\$3,850,699</b>	<b>10.2%</b>

## Fund Balance

	FY2021 Actual	FY2022 Projected	FY2023 Proposed	% Change
<b>Fund Balance</b>	<b>Actual</b>	<b>Projected</b>	<b>Proposed</b>	
Restricted	\$187,794	\$422,708	\$442,184	4.6%
<b>Total Fund Balance:</b>	<b>\$187,794</b>	<b>\$422,708</b>	<b>\$442,184</b>	<b>4.6%</b>



## Water/WW Debt Service

### Fund Description

The function of this fund is to retire bonded indebtedness for water and wastewater capital equipment and infrastructure.

### Summary

The City of Bastrop is budgeting for \$3,667,139 of revenue in FY 2023, which represents a 1.3% increase over the prior year. Budgeted expenditures are projected to decrease by 4.2% or \$169,077 to \$3,823,204 in FY 2023.

### Revenues by Source

There are two sources that are transferred into this fund. The first is from water and wastewater rates approved by City Council. This amount is transferred in from the Water/Wastewater Fund. The second is Impact Fees. These fees are also approved by City Council.

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Revenue Source					
Interest Income	\$5,758	\$6,906	\$7,344	\$9,687	40.3%
Transfers In	\$2,955,477	\$3,612,530	\$3,612,530	\$3,655,540	1.2%
<b>Total Revenue Source:</b>	<b>\$2,961,235</b>	<b>\$3,619,436</b>	<b>\$3,619,874</b>	<b>\$3,665,227</b>	<b>1.3%</b>

### Expenditures by Expense Type

The variance from FY 2022 budget to the projected is an estimate for principal payment for CO, Series 2021. The final schedule once issued didn't have the first principle payment being made until FY 2023.

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
Debt Service	\$2,166,968	\$3,992,281	\$3,316,950	\$3,823,204	-4.2%
<b>Total Expense Objects:</b>	<b>\$2,166,968</b>	<b>\$3,992,281</b>	<b>\$3,316,950</b>	<b>\$3,823,204</b>	<b>-4.2%</b>

### Fund Balance

	FY2021 Actual	FY2022 Projected	FY2023 Proposed	% Change
<b>Fund Balance</b>				
Restricted	\$1,468,709	\$1,771,633	\$1,613,656	-8.8%
<b>Total Fund Balance:</b>	<b>\$1,468,709</b>	<b>\$1,771,633</b>	<b>\$1,613,656</b>	<b>-8.8%</b>

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# DEPARTMENTS

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## City Council

The City of Bastrop is a home-rule city. The City Council consists of five (5) Council Members and a Mayor. The Mayor only votes in the instance of a tie-vote. The City Council operates under a City Charter, City Ordinances, and State Law. They are charged with appointing the City Manager, City Attorney, Municipal Court Judge, and various citizen boards and commissions. The City Council are elected officials. They shall enact local legislation, adopt the annual budget, and determine policies. The City Council adopts the City's ad valorem tax rate and authorizes the issuance of bonds.



### Expenditures Summary

**\$46,803** **\$503**  
 (1.09% vs. prior year)

### Expenditures by Expense Type

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
Personnel Costs	\$6,446	\$6,804	\$6,804	\$6,807	0%
Supplies & Materials	\$2,185	\$3,486	\$4,186	\$3,986	14.3%
Occupancy	\$9,014	\$7,650	\$7,650	\$7,650	0%
Contractual Services	\$899	\$10,500	\$11,697	\$10,500	0%
Other Charges	\$7,794	\$17,860	\$17,860	\$17,860	0%
<b>Total Expense Objects:</b>	<b>\$26,338</b>	<b>\$46,300</b>	<b>\$48,197</b>	<b>\$46,803</b>	<b>1.1%</b>

## Organizational

### Department Description

To provide better efficiency when processing expenditures that benefit all departments and to capture expenditures that are for the City as a whole. This department was created to track those expenditures in one place. Some examples would be property and general liability insurance, legal services, retirees insurance, 380 agreements, communications, and consulting services. The credit represents the amount being reimbursed to General Fund from BP&L, Water/Wastewater, and Hotel Occupancy Tax Fund for administrative support.

### Expenditures Summary

**\$3,073,559** **\$1,342,931**  
(77.60% vs. prior year)

### Significant Base Budget Changes for FY 2023

Personnel costs include group insurance costs that include a 50% contribution to dependent care coverage by the City. The lump sum amount of \$1,596,000 to TMRS being proposed is included in this category as well.

The Contractual Services category includes insurance coverage, property tax collection and appraisal services, contractual services and legal services. The contractual services line item includes two contracts. One is with CARTS for \$40,000, this is up from \$20,000 in FY 2022, and the other is the Pine Street parking lot that the City shares with the County for \$9,000. The property insurance valuations increased 15% this fiscal year, up from 3% in previous years. The contract with Bastrop Central Appraisal District increased by 24.5% over FY 2022 budget. There were increases in professional services, legal services, and engineering due to the high volume of development activity the City is experiencing.

The Other Charges category includes the 380 Reimbursement Agreement for Burleson Crossing (which was originally projected to end in FY 2022) has a small carry-over amount into FY 2023 but is \$751,000 less than FY 2022. The other significant line item in this category is the Overhead Allocation, which is a credit amount from the proprietary funds into the General Fund. The Dues & Subscriptions line item includes the Air Quality Program funding, along with other membership dues the city participates in.

Transfers out include amounts to Vehicle/Equipment Replacement Fund (\$503,623), General Fund CIP (\$365,000), Street Maintenance Fund (\$800,000), and General Fund one-time expenses (\$382,395).

## Budgeted Expenditures by Expense Type

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
Personnel Costs	\$76,295	\$231,200	\$117,067	\$1,742,543	653.7%
Supplies & Materials	\$28,430	\$12,425	\$15,995	\$12,435	0.1%
Maintenance & Repairs	\$22,507	\$22,595	\$22,595	\$23,930	5.9%
Occupancy	\$93,913	\$86,815	\$107,909	\$91,500	5.4%
Contractual Services	\$639,273	\$514,000	\$568,535	\$652,569	27%
Other Charges	-\$380,226	-\$467,934	-\$353,528	-\$1,535,436	228.1%
Contingency	\$0	\$35,000	\$0	\$35,000	0%
Capital Outlay	\$28,500		\$0	\$0	N/A
Transfers Out	\$645,894	\$1,296,527	\$1,318,027	\$2,051,018	58.2%
<b>Total Expense Objects:</b>	<b>\$1,154,587</b>	<b>\$1,730,628</b>	<b>\$1,796,600</b>	<b>\$3,073,559</b>	<b>77.6%</b>

## City Manager

### WHY?

To lead in a trustworthy manner so that barriers are eliminated.

### Expenditures Summary

**\$745,245** **\$150,712**  
(25.35% vs. prior year)

### Significant Base Budget Changes for FY 2023

This department is gaining 1 FTE with the transfer of a Management Assistant (previously the Customer Service Specialist in the Community Engagement department).

There are additional expenses added to this budget to prepare for a new City Manager including moving expenses, additional supplies and equipment, travel and training, and dues.

### Expenditures by Expense Type

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
Personnel Costs	\$458,057	\$581,158	\$604,365	\$718,445	23.6%
Supplies & Materials	\$2,963	\$2,375	\$2,375	\$7,100	198.9%
Occupancy	\$4,662	\$4,500	\$4,500	\$3,700	-17.8%
Other Charges	\$5,663	\$6,500	\$6,500	\$16,000	146.2%
<b>Total Expense Objects:</b>	<b>\$471,345</b>	<b>\$594,533</b>	<b>\$617,740</b>	<b>\$745,245</b>	<b>25.3%</b>

## City Secretary

### WHY?

To build relationships so that we enrich the lives of others. To create trust so that we protect both the legal and financial rights of the citizens of Bastrop.

### Expenditures Summary

**\$319,915** **\$65,163**  
(25.58% vs. prior year)

### Significant Base Budget Changes for FY 2023

The major change this year was personnel with the addition of one FTE. The position of Receptionist/Office Assistant was added to greet citizens and customers while assisting the City Secretary's department in their efforts to maintain the record retention policy.

The Other Charges category was increased slightly to cover rising election services fee.

### Expenditures by Expense Type

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
Personnel Costs	\$269,213	\$197,326	\$197,321	\$260,989	32.3%
Supplies & Materials	\$2,642	\$3,250	\$3,350	\$4,250	30.8%
Maintenance & Repairs	\$0	\$12,000	\$8,820	\$9,100	-24.2%
Occupancy	\$1,785	\$1,776	\$1,476	\$1,776	0%
Contractual Services	\$6,589	\$11,600	\$8,250	\$11,600	0%
Other Charges	\$26,266	\$28,800	\$29,624	\$32,200	11.8%
<b>Total Expense Objects:</b>	<b>\$306,495</b>	<b>\$254,752</b>	<b>\$248,842</b>	<b>\$319,915</b>	<b>25.6%</b>

## Goal #1

**ORGANIZATIONAL EXCELLENCE** - respond to all Open Records Requests within 10 days of receipt.

Measures

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
95%	99%	97%	99%

## Goal #2

**ORGANIZATIONAL EXCELLENCE** - post Resolutions, Ordinances, and Executed Exhibits online within 5 days of final Council action.

Measures: % within 5 days

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
95%	97%	97%	99%

## Goal #3

**ORGANIZATIONAL EXCELLENCE** - approved Minutes, without errors, 95% of the time.

Measures: % with no errors

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
99%	99%	99%	100%



## Finance

### Expenditures Summary

**1,784,049**    **\$240,265**  
(15.56% vs. prior year)

### Significant Base Budget Changes in FY 2023

This department is gaining one (1) FTE over the FY 2022 budget. The position of Assistant Finance Director was unfunded in FY 2020 and never re-instated until this proposed budget. This position will serve as deputy to the CFO and will be groomed as successor to the CFO. It will take over more of the day-to-day accounting functions and allow the CFO to focus on long-range planning. This position is only budgeted for 9 months in this budget year.

There are increases each year in software licenses and maintenance costs 5% annually. The professional services costs are higher due to the semi-annual requirement to update the benefit actuarial report. There are some additional travel and training expenses for the added position.

In the Utility Customer Service division, the Contractual Services category is increased for the solid waste contract. This contract is increasing by 5% plus growth in homes. This is offset by revenue income.

## Expenditures by Function

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expenditures					
General Government					
Finance					
Non-Program					
Personnel Costs	\$369,256	\$380,957	\$373,047	\$474,371	24.5%
Supplies & Materials	\$3,314	\$2,450	\$2,273	\$2,400	-2%
Maintenance & Repairs	\$34,603	\$57,795	\$57,822	\$58,250	0.8%
Occupancy	\$2,902	\$3,412	\$3,555	\$3,655	7.1%
Contractual Services	\$54,540	\$56,300	\$46,820	\$57,832	2.7%
Other Charges	-\$3,122	-\$4,255	-\$5,510	-\$1,115	-73.8%
<b>Total Non-Program:</b>	<b>\$461,494</b>	<b>\$496,659</b>	<b>\$478,007</b>	<b>\$595,392</b>	<b>19.9%</b>
Ucs					
Personnel Costs	\$234,732	\$253,215	\$253,251	\$275,775	8.9%
Supplies & Materials	\$20,204	\$20,500	\$22,980	\$22,412	9.3%
Maintenance & Repairs	\$39,411	\$53,775	\$57,066	\$58,470	8.7%
Occupancy	\$11,074	\$10,800	\$12,120	\$10,520	-2.6%
Contractual Services	\$626,116	\$704,585	\$717,615	\$813,680	15.5%
Other Charges	\$5,708	\$4,250	\$7,250	\$7,800	83.5%
<b>Total Ucs</b>	<b>\$937,245</b>	<b>\$1,047,125</b>	<b>\$1,070,282</b>	<b>\$1,188,657</b>	<b>13.5%</b>
<b>Total Finance:</b>	<b>\$1,398,739</b>	<b>\$1,543,784</b>	<b>\$1,548,289</b>	<b>\$1,784,049</b>	<b>15.6%</b>
<b>Total General Government:</b>	<b>\$1,398,739</b>	<b>\$1,543,784</b>	<b>\$1,548,289</b>	<b>\$1,784,049</b>	<b>15.6%</b>
<b>Total Expenditures:</b>	<b>\$1,398,739</b>	<b>\$1,543,784</b>	<b>\$1,548,289</b>	<b>\$1,784,049</b>	<b>15.6%</b>

## Expenditures by Expense Type

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Budgeted	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects						
Personnel Costs	\$603,987	\$634,172	\$0	\$626,298	\$750,145	18.3%
Supplies & Materials	\$23,518	\$22,950	\$0	\$25,253	\$24,812	8.1%
Maintenance & Repairs	\$74,014	\$111,570	\$0	\$114,888	\$116,720	4.6%
Occupancy	\$13,976	\$14,212	\$0	\$15,675	\$14,175	-0.3%
Contractual Services	\$680,656	\$760,885	\$0	\$764,435	\$871,512	14.5%
Other Charges	\$2,586	-\$5	\$0	\$1,740	\$6,685	-133,800%
<b>Total Expense Objects:</b>	<b>\$1,398,739</b>	<b>\$1,543,784</b>	<b>\$0</b>	<b>\$1,548,289</b>	<b>\$1,784,049</b>	<b>15.6%</b>

### Goal #1

**FISCAL RESPONSIBILITY** - increase the number of payments through our utility portal in an effort to reduce the cost of producing and mailing a paper bill.

Measures: # of active portal accounts

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
26,212	30,000	35,000	45,000

### Goal #2

**FISCAL RESPONSIBILITY** - leak reports produced and reviewed weekly to notify customers of higher consumption through continual usage.

Measures

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
100%	100%	100%	100%

### Goal #3

**FISCAL RESPONSIBILITY** - Maintain General Obligation Bond Rating.

Measures: Bond rating

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
AA	AA	AA	AA

### Goal #4

**ORGANIZATIONAL EXCELLENCE** - Awarded the GFOA Distinguished Budget Presentation certificate.

Measures: received the award

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
YES	YES	YES	YES

## Human Resources

### WHY?

To build and share the City's "why" with current and prospective new employees. As well as supporting the City of Bastrop's entire operations by attracting and retaining a qualified, capable, and diverse workforce, filled with customer service-oriented people who are committed to providing the highest quality of exemplary service to the citizens of Bastrop.

### Expenditures Summary

**\$285,164** **\$29,882**  
(11.71% vs. prior year)

### Significant Base Budget Changes for FY 2023

The only major change was the additional professional services for diversity, equity, and inclusion training for all City staff.

### Expenditures by Expense Type

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
Personnel Costs	\$201,909	\$214,112	\$214,427	\$228,849	6.9%
Supplies & Materials	\$2,396	\$2,150	\$2,150	\$3,550	65.1%
Maintenance & Repairs	\$9,535	\$10,020	\$10,012	\$10,575	5.5%
Occupancy	\$1,946	\$2,200	\$2,200	\$2,200	0%
Contractual Services	\$0	\$2,000	\$0	\$12,500	525%
Other Charges	\$11,557	\$24,800	\$22,300	\$27,490	10.8%
<b>Total Expense Objects:</b>	<b>\$227,344</b>	<b>\$255,282</b>	<b>\$251,089</b>	<b>\$285,164</b>	<b>11.7%</b>

## Goal #1

**ORGANIZATIONAL EXCELLENCE** - ensure Bastrop meets the highest safety standards for City employees: Less than 25 Worker Compensation claims with less than 10 lost time claims over the last 3 years.

Measures: # of lost time claims

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
6	<5	2	<5

## Goal #2

**ORGANIZATIONAL EXCELLENCE** - recognize 100% of all employees who reach the employment milestones in 5 year increments.

Measures

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
100%	100%	100%	100%

## Information Technology

### WHY?

To facilitate information technology Services for efficient and effective communication.

### Expenditures Summary

**\$588,628** **\$82,482**  
(16.30% vs. prior year)

### Significant Base Budget Changes for FY 2023

This department is gaining one (1) FTE. The new position is a GIS Specialist and will assist the City with updating and maintaining the City's asset information. This is a much needed position with the level of growth we are experiencing.

The supplies category includes the annual cost for the computer replacement program. This cost has gone down from FY 2022 now that we are caught up with our replacement schedule. The cost of some of our software maintenance contracts have seen an annual increase.

### Expenditures by Expense Type

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Proposed Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
Personnel Costs	\$203,419	\$209,242	\$200,203	\$280,323	34%
Supplies & Materials	\$94,234	\$82,170	\$82,170	\$65,790	-19.9%
Maintenance & Repairs	\$130,604	\$148,710	\$148,710	\$171,978	15.6%
Occupancy	\$12,104	\$10,300	\$10,300	\$10,300	0%
Contractual Services	\$36,724	\$47,724	\$47,724	\$51,537	8%
Other Charges	\$3,832	\$8,000	\$8,000	\$8,700	8.8%
Capital Outlay	\$10,779	\$0	\$0	\$0	0%
<b>Total Expense Objects:</b>	<b>\$491,696</b>	<b>\$506,146</b>	<b>\$497,107</b>	<b>\$588,628</b>	<b>16.3%</b>



## Goal #1

**ORGANIZATIONAL EXCELLENCE** - have a stable virtual desktop infrastructure (VDI) system for the Bastrop Public Library. A total of 31 computers and the goal is to have all computers always available for patrons.

Measures: Days computers are online

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
255 Days	285 Days	280 Days	310 Days

## Goal #2

**ORGANIZATIONAL EXCELLENCE** - decrease the number of IT tickets per year by automatizing our systems and apply best IT practices to improve the user experience to avoid IT issues while increasing the number of systems, City staff, and staff supported through contracts.

# of IT Tickets

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
1429	1400	1700	1400

# Community Engagement

## WHY?

Build a strong community that our citizens form pride of place.

## Expenditures Summary

**\$1,165,514** **\$246,081**  
 (26.76% vs. prior year)

## Significant Base Budget Changes for FY 2023

### RECREATION

This personnel budget includes one (1) new position for the Recreation Director. This position is required to increase service delivery around recreation and park programming, including our commitments to the Parks Master Plan and Emile Mutli-cultural project. The Other Charges category increased for park programming, which was previously reported in the Parks division budget.

### COMMUNICATION

The personnel costs were increased with a reclassification of the Digital Media Designer to a Communication Technical Specialist.

This budget includes an increase in advertising costs grouped under the Other Charges category.

### ADMINISTRATION

The Personnel Cost category decreased with the transfer of the Customer Service Specialist to the City Manager's budget.

The Other Charges category includes community event funding, community support funding, and administrative support reimbursement from other funds for services provided (-\$336,227) along with travel and training, dues, and advertising.

### Community Event Funding \$237,000 (FY 2022 \$202,000)

Christmas Lighting	\$177,000
Fireworks (July)	\$30,000
Juneteenth	\$10,000
Homecoming	\$20,000

### Community Support Funding

This proposed budget includes \$122,000 for organizational funding and \$32,550 for PHI Medical contract for air transport, a benefit to city residents.

## Community Support Requests & Approved Funding

<b>CITY OF BASTROP</b>				
<b>COMMUNITY SUPPORT FUNDING REQUESTS FY2022-2023</b>				
<b>Organization</b>	<b>FY20-21 APPROVED FUNDING</b>	<b>FY21-22 APPROVED FUNDING</b>	<b>FY22-23 REQUESTED FUNDING</b>	<b>FY22-23 APPROVED FUNDING</b>
Austin Habitat for Humanity, Inc.	\$ 12,000	\$ 12,000	\$ 15,000	\$ 10,000
Bastrop County Child Welfare Board	\$ 2,000	\$ 2,000	\$ 2,000	-
Bastrop County Emergency Food Pantry (incl NIBBLES prog.)	\$ 33,658	\$ 33,685	\$ 33,658	\$ 33,000
Bastrop County First Responders	\$ 15,841	\$ 17,277	\$ 17,500	\$ 17,500
Bastrop County Long Term Recovery Team	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Bastrop County Women's Shelter, Inc. - Family Crisis Center	\$ 10,000	\$ 9,500	\$ 12,000	\$ 10,000
Bastrop Prayer and Healing Room	\$ -	\$ -	\$ 13,750	-
Bastrop Pregnancy Resource Center	\$ 8,000	\$ 7,500	\$ 15,650	\$ 7,500
Children's Advocacy Center of Bastrop County	\$ 7,000	\$ 8,000	\$ 15,000	\$ 9,000
Combined Community Action, Inc.	\$ 7,000	\$ 8,000	\$ 10,000	\$ 8,000
Court Appointed Special Advocate of Bastrop County (CASA)	\$ 7,000	\$ 8,000	\$ 8,000	\$ 9,000
Feed The Need	\$ 7,000	\$ 8,000	\$ -	-
In the Streets-Hands Up High Ministry	\$ -	\$ 8,000	\$ 15,000	\$ 8,000
<b>TOTAL</b>	<b>\$ 119,499</b>	<b>\$ 131,962</b>	<b>\$ 167,558</b>	<b>\$ 122,000</b>

## Expenditures by Division

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expenditures					
Community Services					
Community Engagement					
Recreation					
Personnel Costs	\$0	\$110,000	\$106,688	\$237,334	115.8%
Supplies & Materials	\$0	\$23,300	\$18,050	\$22,100	-5.2%
Occupancy	\$0	\$1,700	\$1,500	\$2,500	47.1%
Contractual Services	\$0	\$105,500	\$95,500	\$93,000	-11.8%
Other Charges	\$0	\$8,500	\$8,000	\$19,000	123.5%
<b>Total Recreation:</b>	<b>\$0</b>	<b>\$249,000</b>	<b>\$229,738</b>	<b>\$373,934</b>	<b>50.2%</b>
Communication					
Personnel Costs	\$170,925	\$270,091	\$270,896	\$305,412	13.1%
Supplies & Materials	\$6,979	\$11,100	\$9,300	\$10,000	-9.9%
Maintenance & Repairs	\$4,893	\$9,500	\$9,500	\$9,000	-5.3%
Occupancy	\$4,976	\$6,350	\$6,350	\$5,500	-13.4%
Contractual Services	\$1,847	\$18,000	\$18,000	\$20,000	11.1%
Other Charges	\$5,736	\$10,350	\$8,850	\$21,188	104.7%
<b>Total Communication:</b>	<b>\$195,355</b>	<b>\$325,391</b>	<b>\$322,896</b>	<b>\$371,100</b>	<b>14%</b>
Administration					
Personnel Costs	\$63,728	\$302,074	\$301,971	\$224,657	-25.6%
Supplies & Materials	\$7,317	\$9,600	\$9,300	\$10,100	5.2%
Occupancy	\$1,203	\$900	\$900	\$900	0%
Contractual Services	\$113,771	\$12,500	\$10,700	\$13,000	4%
Other Charges	\$14,669	\$19,968	-\$17,481	\$171,823	760.5%
<b>Total Administration:</b>	<b>\$200,689</b>	<b>\$345,042</b>	<b>\$305,390</b>	<b>\$420,480</b>	<b>21.9%</b>
<b>Total Community Engagement:</b>	<b>\$396,044</b>	<b>\$919,433</b>	<b>\$858,024</b>	<b>\$1,165,514</b>	<b>26.8%</b>
<b>Total Community Services:</b>	<b>\$396,044</b>	<b>\$919,433</b>	<b>\$858,024</b>	<b>\$1,165,514</b>	<b>26.8%</b>
<b>Total Expenditures:</b>	<b>\$396,044</b>	<b>\$919,433</b>	<b>\$858,024</b>	<b>\$1,165,514</b>	<b>26.8%</b>

## Goal #1

**COMMUNICATION** - enhances quality engagement by increasing community newsletter subscribers to promote effective and efficient communication.

Measure: # of subscribers

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
239	200	250	500

## Goal #2

**ECONOMIC VITALITY** - increase Downtown visitors by education, encouraging, and assisting stakeholders, partners, and businesses with developing data-driven initiatives to enhance tourism and economic vitality for the Main Street Program District.

Measure: # of visits

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
not available	not available	303.7 K	5% Increase

## Police Department

### WHY?

To encourage, promote, and improve the next generation of law enforcement officers.

### Expenditures Summary

**4,024,885** **\$336,357**  
(9.12% vs. prior year)

### Significant Base Budget Changes for FY 2023

This department is made up of 5 divisions to better track the personnel and expenses for different initiatives.

The personnel costs in all divisions have increased by overall compensation adjustments implemented in FY 2022 and explained in the personnel changes overview.

#### ADMINISTRATION

The Administration Division is gaining one (1) FTE. This position of Evidence Technician is an enhancement to the division and is explained in detail in the enhancement section of this document. The other increases are in the uniforms, travel and training, and vehicle maintenance line items. This budget includes an increase in the transfer to the Vehicle/Equipment Replacement Fund to cover the new leased vehicles. In FY 2023 we are adding 7 additional vehicle leases. This is a 50% increase in expense.

#### CODE ENFORCEMENT/ANIMAL CONTROL

No significant changes.

#### CID

No significant changes.

#### PATROL

The most significant increase was in the uniform line item. There is a \$15,000 salary savings amount built into this division.

#### CRIME PREVENTION

No significant changes.



## Expenditures by Function

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expenditures					
Public Safety					
Police					
Administration					
Personnel Costs	\$554,548	\$590,349	\$558,089	\$710,394	20.3%
Supplies & Materials	\$31,886	\$35,931	\$33,850	\$35,622	-0.9%
Maintenance & Repairs	\$30,072	\$46,106	\$52,100	\$56,287	22.1%
Occupancy	\$45,686	\$46,622	\$46,622	\$46,622	0%
Contractual Services	\$381,454	\$417,179	\$419,601	\$482,930	15.8%
Other Charges	\$18,218	\$32,260	\$22,000	\$30,868	-4.3%
<b>Total Administration:</b>	<b>\$1,061,863</b>	<b>\$1,168,447</b>	<b>\$1,132,262</b>	<b>\$1,362,723</b>	<b>16.6%</b>
Code Enforcement					
Personnel Costs	\$56,929	\$64,983	\$65,062	\$70,676	8.8%
Supplies & Materials	\$1,428	\$3,975	\$3,975	\$3,975	0%
Maintenance & Repairs	\$1,979	\$4,502	\$4,502	\$4,253	-5.5%
Contractual Services	\$550	\$10,615	\$10,615	\$10,615	0%
Other Charges	\$15,116	\$17,135	\$12,310	\$15,735	-8.2%
<b>Total Code Enforcement:</b>	<b>\$76,003</b>	<b>\$101,210</b>	<b>\$96,464</b>	<b>\$105,254</b>	<b>4%</b>
Police-CID					
Personnel Costs	\$293,847	\$602,004	\$567,031	\$642,928	6.8%
Supplies & Materials	\$13,210	\$20,787	\$19,787	\$17,500	-15.8%
Maintenance & Repairs	\$830	\$8,622	\$6,622	\$11,790	36.7%
Contractual Services	\$4,037	\$3,500	\$4,000	\$7,800	122.9%
Other Charges	\$10,817	\$12,120	\$12,120	\$15,360	26.7%
<b>Total Police-CID:</b>	<b>\$322,741</b>	<b>\$647,033</b>	<b>\$609,560</b>	<b>\$695,378</b>	<b>7.5%</b>
Police-Patrol					
Personnel Costs	\$1,410,690	\$1,461,562	\$1,400,961	\$1,521,921	4.1%
Supplies & Materials	\$73,397	\$114,372	\$113,472	\$106,704	-6.7%
Maintenance & Repairs	\$45,270	\$37,240	\$53,960	\$41,250	10.8%
Contractual Services	\$25,063	\$15,000	\$15,000	\$28,525	90.2%
Other Charges	\$20,994	\$21,761	\$30,511	\$27,511	26.4%
<b>Total Police-Patrol:</b>	<b>\$1,575,414</b>	<b>\$1,649,935</b>	<b>\$1,613,904</b>	<b>\$1,725,910</b>	<b>4.6%</b>
Police-Crime Prevention					
Personnel Costs	\$98,990	\$110,392	\$110,372	\$122,476	10.9%
Supplies & Materials	\$2,938	\$5,195	\$5,195	\$3,000	-42.3%
Maintenance & Repairs	\$1,603	\$1,108	\$1,108	\$2,500	125.6%
Contractual Services	\$876	\$1,338	\$1,338	\$3,425	156%

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Other Charges	\$2,183	\$3,870	\$3,870	\$4,218	9%
<b>Total Police-Crime Prevention:</b>	<b>\$106,589</b>	<b>\$121,903</b>	<b>\$121,883</b>	<b>\$135,619</b>	<b>11.3%</b>
<b>Total Police:</b>	<b>\$3,142,609</b>	<b>\$3,688,528</b>	<b>\$3,574,072</b>	<b>\$4,024,885</b>	<b>9.1%</b>
<b>Total Public Safety:</b>	<b>\$3,142,609</b>	<b>\$3,688,528</b>	<b>\$3,574,072</b>	<b>\$4,024,885</b>	<b>9.1%</b>
<b>Total Expenditures:</b>	<b>\$3,142,609</b>	<b>\$3,688,528</b>	<b>\$3,574,072</b>	<b>\$4,024,885</b>	<b>9.1%</b>

### Expenditures by Expense Type

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
Personnel Costs	\$2,415,003	\$2,829,290	\$2,701,514	\$3,068,395	8.5%
Supplies & Materials	\$122,858	\$180,260	\$176,279	\$166,801	-7.5%
Maintenance & Repairs	\$79,754	\$97,578	\$118,292	\$116,080	19%
Occupancy	\$45,686	\$46,622	\$46,622	\$46,622	0%
Contractual Services	\$411,979	\$447,632	\$450,554	\$533,295	19.1%
Other Charges	\$67,329	\$87,146	\$80,811	\$93,692	7.5%
<b>Total Expense Objects:</b>	<b>\$3,142,609</b>	<b>\$3,688,528</b>	<b>\$3,574,072</b>	<b>\$4,024,885</b>	<b>9.1%</b>

## Goal #1

**COMMUNITY SAFETY** - to meet or exceed 2021 and 2022's Part I and Part II Crime Clearance Rates.

Clearance rate in percentages

Part	Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
P1	20.5%	20.6%	24.8%	26.0%
P2	51.1%	51.2%	54.0%	56.0%

## Goal #2

**COMMUNITY SAFETY** - to create a Code Compliance Plan to address code violation nuisances such as junked vehicles and rubbish.

Identified Code Compliance Violations

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
118	360	425	450

## Goal #3

**COMMUNITY SAFETY** - to enhance the City's ability to deter, prepare, respond, and recover from an active attack at a special event through discussion and operational-based training and exercises.

Special Events Attack Training

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
0	1	2	2

## Fire Department

### WHY?

To advocate and educate so that our community has a safe future.

### Expenditures Summary

**1,362,012** **\$153,004**  
(12.66% vs. prior year)

### Significant Base Budget Changes for FY 2023

The personnel costs in all divisions have increased by overall compensation adjustments implemented in FY 2022 and explained in the personnel changes overview.

This department consists of four (4) divisions as follows:

#### ADMINISTRATION

The Personnel Costs category is decreased with the elimination of the Assistant Fire Chief position. These funds were transferred to the Operational Division in FY 2022 to increase the number of Firefighters by one.

The transfer to the Vehicle/Equipment Replacement Fund is increasing by 24% with the purchase of a new brush truck in FY 2022. There are also additional funds in subscriptions to cover new software for tracking inventory, including daily and weekly gear checks. This will automate this process.

#### OPERATIONAL

This division has seen some increases in personnel costs due to restructuring staffing to create additional layers of supervision. The positions of Captain and Lieutenants have been created to establish supervision for each shift.

#### VOLUNTEER

No significant changes.

#### EMERGENCY MANAGEMENT

No significant changes.

## Expenditures by Function

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Budgeted	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expenditures						
Public Safety						
Fire						
Administration						
Personnel Costs	\$259,045	\$269,863	\$0	\$167,465	\$152,786	-43.4%
Supplies & Materials	\$18,934	\$32,990	\$0	\$25,690	\$28,800	-12.7%
Maintenance & Repairs	\$19,006	\$10,814	\$0	\$10,814	\$11,114	2.8%
Occupancy	\$51,376	\$53,010	\$0	\$53,010	\$49,010	-7.5%
Contractual Services	\$73,928	\$74,443	\$0	\$71,143	\$91,111	22.4%
Other Charges	\$14,724	\$20,235	\$0	\$20,235	\$25,035	23.7%
<b>Total Administration:</b>	<b>\$437,013</b>	<b>\$461,355</b>	<b>\$0</b>	<b>\$348,357</b>	<b>\$357,856</b>	<b>-22.4%</b>
Operational						
Personnel Costs	\$412,422	\$531,773	\$0	\$602,191	\$763,618	43.6%
Supplies & Materials	\$40,094	\$47,835	\$0	\$47,835	\$54,090	13.1%
Maintenance & Repairs	\$59,585	\$60,861	\$0	\$60,861	\$64,811	6.5%
Contractual Services	\$824	\$15,710	\$0	\$15,710	\$14,910	-5.1%
Other Charges	\$5,888	\$6,250	\$0	\$6,250	\$11,770	88.3%
Capital Outlay	\$0	\$0		\$3,010	\$0	0%
<b>Total Operational:</b>	<b>\$518,814</b>	<b>\$662,429</b>	<b>\$0</b>	<b>\$735,857</b>	<b>\$909,199</b>	<b>37.3%</b>
Volunteer						
Personnel Costs	\$27,498	\$27,511	\$0	\$27,511	\$31,851	15.8%
Supplies & Materials	\$8,012	\$15,570	\$0	\$15,570	\$14,400	-7.5%
Contractual Services	\$3,525	\$3,600	\$0	\$3,600	\$3,600	0%
Other Charges	\$4,023	\$6,250		\$6,250	\$6,250	0%
<b>Total Volunteer:</b>	<b>\$43,058</b>	<b>\$52,931</b>	<b>\$0</b>	<b>\$52,931</b>	<b>\$56,101</b>	<b>6%</b>
Emergency Management						
Supplies & Materials	\$0	\$13,750	\$0	\$1,500	\$16,250	18.2%
Occupancy	\$0	\$7,540	\$0	\$14,140	\$14,140	87.5%
Contractual Services	\$0	\$7,253	\$0	\$10,457	\$7,465	2.9%
Other Charges		\$3,750		\$0	\$1,000	-73.3%
<b>Total Emergency Management:</b>	<b>\$0</b>	<b>\$32,293</b>	<b>\$0</b>	<b>\$26,097</b>	<b>\$38,855</b>	<b>20.3%</b>
<b>Total Fire:</b>	<b>\$998,885</b>	<b>\$1,209,008</b>	<b>\$0</b>	<b>\$1,163,242</b>	<b>\$1,362,012</b>	<b>12.7%</b>
<b>Total Public Safety:</b>	<b>\$998,885</b>	<b>\$1,209,008</b>	<b>\$0</b>	<b>\$1,163,242</b>	<b>\$1,362,012</b>	<b>12.7%</b>
<b>Total Expenditures:</b>	<b>\$998,885</b>	<b>\$1,209,008</b>	<b>\$0</b>	<b>\$1,163,242</b>	<b>\$1,362,012</b>	<b>12.7%</b>

## Expenditures by Expense Type

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
Personnel Costs	\$698,965	\$829,147	\$797,167	\$948,256	14.4%
Supplies & Materials	\$67,041	\$110,145	\$90,595	\$113,540	3.1%
Maintenance & Repairs	\$78,591	\$71,675	\$71,675	\$75,925	5.9%
Occupancy	\$51,376	\$60,550	\$67,150	\$63,150	4.3%
Contractual Services	\$78,278	\$101,006	\$100,910	\$117,086	15.9%
Other Charges	\$24,635	\$36,485	\$32,735	\$44,055	20.7%
Capital Outlay	\$0	\$0	\$3,010	\$0	0%
<b>Total Expense Objects:</b>	<b>\$998,885</b>	<b>\$1,209,008</b>	<b>\$1,163,242</b>	<b>\$1,362,012</b>	<b>12.7%</b>

### Goal #1

**COMMUNITY SAFETY** - ensure the average response for daytime calls for service (CFS) is within 8 minutes.

Measures: % of time within 8 minutes

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
95%	98%	97%	100%

### Goal #2

**COMMUNITY SAFETY** - ensure the average response for nighttime calls for service (CFS) is within 10 minutes.

Measures: % of time within 10 minutes

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
96%	98%	97%	100%

### Goal #3

**COMMUNITY SAFETY** - ensure firefighters receive a minimum of 56 hours of training within the budgeted year.

Measures: % of time min. 56 hours of training

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
95%	100%	98%	100%

## Municipal Court

### WHY?

To provide a fair and equitable court of record in a user-friendly environment.

### Expenditures Summary

**396,162** **\$34,345**  
(9.49% vs. prior year)

### Significant Base Budget Changes for FY 2023

Personnel costs are up as explained in the personnel changes overview. Supplies and maintenance are just increased slightly to respond to higher overall costs.

### Expenditures by Expense Type

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
Personnel Costs	\$187,714	\$218,617	\$218,826	\$251,240	14.9%
Supplies & Materials	\$5,310	\$9,900	\$10,600	\$11,400	15.2%
Maintenance & Repairs	\$8,793	\$9,000	\$9,601	\$10,413	15.7%
Occupancy	\$3,910	\$4,400	\$4,220	\$4,320	-1.8%
Contractual Services	\$96,936	\$112,150	\$103,204	\$113,054	0.8%
Other Charges	\$3,236	\$7,750	\$4,585	\$5,735	-26%
<b>Total Expense Objects:</b>	<b>\$305,899</b>	<b>\$361,817</b>	<b>\$351,036</b>	<b>\$396,162</b>	<b>9.5%</b>



### Goal #1

**FISCAL RESPONSIBILITY** - works in cooperation with the Bastrop Police Department to hold multiple warrant roundups each year to reduce the amount of outstanding warrants.

Measure: # of Outstanding Warrants

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
1899	1800	1900	1800

### Goal #2

**ORGANIZATIONAL EXCELLENCE** - monitor open docket report and reduce open cases.

Measure: # of Open Cases

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
445	400 (10%)	390	360 (10%)

## Planning

### WHY?

To facilitate growth so that the community's development and future are sustainable.

### Expenditures Summary

**1,411,752** **\$228,088**  
(19.27% vs. prior year)

### Significant Base Budget Changes for FY 2023

#### PLANNING

In personnel costs, the Assistant Planning Director was re-instated and included in this proposed budget. This position is essential with the amount of growth the City is experiencing. There are increases in other costs associated with adding this position such as office equipment and training.

#### BUILDING INSPECTION

The only significant increase is professional services for third party inspections and this is offset by fees collected through revenue.

## Expenditures by Function

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expenditures					
Development Services					
Building Inspection					
Personnel Costs	\$181,781	\$243,127	\$236,859	\$263,225	8.3%
Supplies & Materials	\$5,209	\$9,700	\$6,300	\$6,450	-33.5%
Maintenance & Repairs	\$217	\$1,430	\$300	\$1,100	-23.1%
Occupancy	\$0	\$3,160	\$1,100	\$2,200	-30.4%
Contractual Services	\$428,227	\$364,382	\$631,482	\$406,707	11.6%
Other Charges	\$2,098	\$10,200	\$6,000	\$10,800	5.9%
<b>Total Building Inspection:</b>	<b>\$617,533</b>	<b>\$631,999</b>	<b>\$882,041</b>	<b>\$690,482</b>	<b>9.3%</b>
Planning					
Personnel Costs	\$349,281	\$436,564	\$448,714	\$602,210	37.9%
Supplies & Materials	\$9,226	\$8,770	\$8,790	\$9,800	11.7%
Maintenance & Repairs	\$14,025	\$14,750	\$10,000	\$15,500	5.1%
Occupancy	\$8,471	\$5,480	\$6,721	\$6,260	14.2%
Contractual Services	\$14,589	\$44,101	\$104,433	\$46,000	4.3%
Other Charges	\$34,815	\$42,000	\$30,650	\$41,500	-1.2%
Capital Outlay	\$5,151	\$0	\$0	\$0	0%
<b>Total Planning:</b>	<b>\$435,559</b>	<b>\$551,665</b>	<b>\$609,308</b>	<b>\$721,270</b>	<b>30.7%</b>
<b>Total Development Services:</b>	<b>\$1,053,091</b>	<b>\$1,183,664</b>	<b>\$1,491,349</b>	<b>\$1,411,752</b>	<b>19.3%</b>
<b>Total Expenditures:</b>	<b>\$1,053,091</b>	<b>\$1,183,664</b>	<b>\$1,491,349</b>	<b>\$1,411,752</b>	<b>19.3%</b>

## Expenditures by Expense Type

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Proposed Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
Personnel Costs	\$531,062	\$679,691	\$685,573	\$865,435	27.3%
Supplies & Materials	\$14,435	\$18,470	\$15,090	\$16,250	-12%
Maintenance & Repairs	\$14,243	\$16,180	\$10,300	\$16,600	2.6%
Occupancy	\$8,471	\$8,640	\$7,821	\$8,460	-2.1%
Contractual Services	\$442,816	\$408,483	\$735,915	\$452,707	10.8%
Other Charges	\$36,913	\$52,200	\$36,650	\$52,300	0.2%
Capital Outlay	\$5,151	\$0	\$0	\$0	0%
<b>Total Expense Objects:</b>	<b>\$1,053,091</b>	<b>\$1,183,664</b>	<b>\$1,491,349</b>	<b>\$1,411,752</b>	<b>19.3%</b>

### Goal #1

**MANAGE GROWTH** - process required development applications on time under HB 3167.

Measures: % processed in required time frame

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
N/A	100%	100%	100%

### Goal #2

**MANAGE GROWTH** - issue New Residential Permits within 25 business days.

Measures: # of permits issued in 25 days

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
N/A	N/A	N/A	85%

## Engineering and Project Management

### WHY?

To assist in analyzing, designing, constructing, and maintaining the City's assets to maintain the community's expected level of service, therefore, allowing the community to grow uniquely, healthy, sustainably, and resiliently.

### Expenditures Summary

**\$312,911** **-\$43,511**  
(-12.21% vs. prior year)

### Significant Base Budget Changes for FY 2023

This budget has decreased with the reclassification of the Construction Manager to a Project Manager. There is an additional Project Manager position that will be added but paid for out of CIP funds.

### Expenditures by Expense Type

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
Personnel Costs	\$71,175	\$208,172	\$103,037	\$170,211	-18.2%
Supplies & Materials	\$256	\$6,400	\$3,650	\$3,250	-49.2%
Maintenance & Repairs	\$96	\$150	\$0	\$500	233.3%
Occupancy	\$0	\$1,800	\$0	\$1,800	0%
Contractual Services	\$55,024	\$135,900	\$120,000	\$132,150	-2.8%
Other Charges	\$71	\$4,000	\$5,000	\$5,000	25%
<b>Total Expense Objects:</b>	<b>\$126,622</b>	<b>\$356,422</b>	<b>\$231,687</b>	<b>\$312,911</b>	<b>-12.2%</b>

## Goal #1

**MANAGE GROWTH** - Review of public infrastructure of development submittals making sure submittals are reviewed on time and based on the City's standards which build trust and allow continued growth in the City and ETJ.

Measures

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
100%	100%	100%	100%

## Goal #2

**ECONOMIC VITALITY** - develop the City's CIP and implement projects which will foster sustainable growth in the City.

Measures

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
72%	90%	70%	90%

## Goal #3

**FISCAL RESPONSIBILITY** - ensuring projects are on time and within budget.

Measures

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
50%	90%	67%	90%

## Public Works

### WHY?

To keep our city running smoothly and efficiently through its dedicated employees that strive to plan, design, build, repair, maintain, and operate public infrastructure and open spaces in a manner that respects the environment while ensuring that citizens and visitors of Bastrop have access to safe streets and parks.

### Expenditures Summary

**3,521,858** **\$737,766**  
(26.50% vs. prior year)

### Significant Base Budget Changes for FY 2023

The personnel costs in all divisions have increased by overall compensation adjustments implemented in FY 2022 and explained in the personnel changes overview.

This department is made up of four (4) divisions as follows:

#### ADMINISTRATION

Contractual services reflect a 24% increase in the right-of-way mowing contract. There is also an increase in the vehicle replacement fee for additional vehicles and equipment purchased in FY 2022. The street lighting expenses, previously in the BP&L budget, have been transferred back to the General Fund and coded under Other Charges in this division.

#### STREETS/DRAINAGE

There are several personnel cost increases. The addition of one (1) additional FTE, creating the position of Foreman, allows the division to create two separate crews, one for drainage and one for streets. The other enhancement is a reclassification of a Senior Operator into a Crew Leader. This will create equity in supervision for both crews.

#### PARKS

The increases to this budget are in the Personnel Cost category. These are explained in the personnel changes section of this document.

#### BUILDING MAINTENANCE

There are three new positions adding three (3) additional FTE's. There are two (2) Special Event Workers and one (1) Building Maintenance Worker. The Special Event Workers are being funded by a transfer from the Hotel Occupancy Tax Fund. The Building Maintenance Worker is to create a crew that will focus on the upkeep of the city's assets (facilities and grounds).



## Expenditures by Division

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expenditures					
General Government					
Public Works					
Administration					
Personnel Costs	\$306,286	\$208,875	\$207,254	\$228,258	9.3%
Supplies & Materials	\$7,461	\$26,895	\$20,685	\$25,030	-6.9%
Maintenance & Repairs	\$14	\$150	\$145	\$150	0%
Occupancy	\$12,545	\$9,600	\$7,300	\$9,600	0%
Contractual Services	\$318,162	\$299,187	\$307,920	\$426,220	42.5%
Other Charges	\$7,681	\$12,400	\$9,790	\$45,400	266.1%
<b>Total Administration:</b>	<b>\$652,150</b>	<b>\$557,107</b>	<b>\$553,094</b>	<b>\$734,658</b>	<b>31.9%</b>
<b>Streets &amp; Drainage</b>					
Personnel Costs	\$676,766	\$742,065	\$686,290	\$929,176	25.2%
Supplies & Materials	\$81,757	\$118,500	\$82,350	\$89,550	-24.4%
Maintenance & Repairs	\$69,319	\$113,600	\$82,075	\$85,000	-25.2%
Contractual Services	\$8,241	\$10,000	\$9,400	\$10,000	0%
Other Charges	\$4,113	\$3,500	\$0	\$4,500	28.6%
Capital Outlay	\$5,928	\$0	\$0	\$0	0%
<b>Total Streets &amp; Drainage</b>	<b>\$846,124</b>	<b>\$987,665</b>	<b>\$860,115</b>	<b>\$1,118,226</b>	<b>13.2%</b>
Building Maintenance					
Personnel Costs	\$196,272	\$379,902	\$409,584	\$656,494	72.8%
Supplies & Materials	\$19,737	\$27,500	\$25,075	\$26,600	-3.3%
Maintenance & Repairs	\$58,822	\$56,450	\$62,600	\$61,900	9.7%
Occupancy	\$919	\$600	\$670	\$600	0%
Contractual Services	\$4,371	\$6,219	\$5,119	\$4,800	-22.8%
Other Charges	\$0	\$800	\$100	\$800	0%
Capital Outlay	\$6,759	\$0	\$0	\$0	0%
<b>Total Building Maintenance:</b>	<b>\$286,881</b>	<b>\$471,471</b>	<b>\$503,148</b>	<b>\$751,194</b>	<b>59.3%</b>
<b>Total Public Works:</b>	<b>\$1,785,154</b>	<b>\$2,016,243</b>	<b>\$1,916,357</b>	<b>\$2,604,077</b>	<b>29.2%</b>
<b>Total General Government:</b>	<b>\$1,785,154</b>	<b>\$2,016,243</b>	<b>\$1,916,357</b>	<b>\$2,604,077</b>	<b>29.2%</b>
Community Services					
Parks					
Personnel Costs	\$448,012	\$537,139	\$485,868	\$651,660	21.3%
Supplies & Materials	\$28,051	\$36,300	\$36,630	\$41,050	13.1%
Maintenance & Repairs	\$53,208	\$83,350	\$63,360	\$128,350	54%
Occupancy	\$89,660	\$74,620	\$75,210	\$79,620	6.7%
Contractual Services	\$11,203	\$32,090	\$22,190	\$13,000	-59.5%

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Other Charges	\$3,783	\$4,350	\$2,800	\$4,100	-5.7%
<b>Total Parks:</b>	<b>\$633,916</b>	<b>\$767,849</b>	<b>\$686,058</b>	<b>\$917,780</b>	<b>19.5%</b>
<b>Total Community Services:</b>	<b>\$633,916</b>	<b>\$767,849</b>	<b>\$686,058</b>	<b>\$917,780</b>	<b>19.5%</b>
<b>Total Expenditures:</b>	<b>\$2,419,071</b>	<b>\$2,784,092</b>	<b>\$2,602,415</b>	<b>\$3,521,858</b>	<b>26.5%</b>

### Expenditures by Expense Type

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
Personnel Costs	\$1,627,336	\$1,867,981	\$1,788,996	\$2,465,588	32%
Supplies & Materials	\$137,005	\$209,195	\$164,740	\$182,230	-12.9%
Maintenance & Repairs	\$181,363	\$253,550	\$208,180	\$275,400	8.6%
Occupancy	\$103,124	\$84,820	\$83,180	\$89,820	5.9%
Contractual Services	\$341,977	\$347,496	\$344,629	\$454,020	30.7%
Other Charges	\$15,577	\$21,050	\$12,690	\$54,800	160.3%
Capital Outlay	\$12,687	\$0	\$0	\$0	0%
<b>Total Expense Objects:</b>	<b>\$2,419,071</b>	<b>\$2,784,092</b>	<b>\$2,602,415</b>	<b>\$3,521,858</b>	<b>26.5%</b>

### Goal #1

**Fiscal Responsibility** - provide quality road infrastructure and maintenance.

Measures: Linear miles above 70>PCI

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
60.5 L.M Evaluated	70>PCI	1 L.M	30 L.M.

### Goal #2

**ORGANIZATIONAL EXCELLENCE** - provide responsive service to customer request and inquires within prescribed parameters. Response times: severe potholes 24-hrs or next day, stop sign down 2-hrs, etc.

Measures: % of time within the established response time

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
291	100%	70%	100%

### Goal #3

**ORGANIZATIONAL EXCELLENCE** - Increase utilization of city parks.

Measures: # of Park Rentals

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
132	280	146	180

### Goal #4

**COMMUNITY SAFETY** - Complete scheduled inspections of park equipment.

Measures: # of Inspections

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
152	108	163	204

# Library

## WHY?

To provide services that enhance the lives of our citizens.

## Expenditures Summary

**814,525** **\$137,025**  
(20.23% vs. prior year)

## Significant Base Budget Changes for FY 2023

The proposed budget includes the addition of the Media Specialist position. This position will enhance library programming.

## Expenditures by Expense Type

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
Personnel Costs	\$522,016	\$549,285	\$492,569	\$677,118	23.3%
Supplies & Materials	\$73,863	\$68,050	\$68,050	\$71,585	5.2%
Maintenance & Repairs	\$5,805	\$5,280	\$4,500	\$5,545	5%
Occupancy	\$26,079	\$32,420	\$32,900	\$34,740	7.2%
Contractual Services	\$4,541	\$9,000	\$7,300	\$8,750	-2.8%
Other Charges	\$12,232	\$13,465	\$15,225	\$16,787	24.7%
<b>Total Expense Objects:</b>	<b>\$644,536</b>	<b>\$677,500</b>	<b>\$620,544</b>	<b>\$814,525</b>	<b>20.2%</b>

### Goal #1

**ORGANIZATIONAL EXCELLENCE** - engage the community and increase the number of visitors to the Library.

Measures: # of visitors

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
51,643	60,000	61,500	65,000

### Goal #2

**ORGANIZATIONAL EXCELLENCE** - expand community engagement through increased partnership programs and outreach activities.

Measures: # of partnerships

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
Partners - 11 Outreach Activities- 17	Partners - 12 Outreach Activities-12	Partners - 12 Outreach Activities-15	Partners - 15 Outreach Activities-20

### Goal #3

**ORGANIZATIONAL EXCELLENCE** - improve the collection by increasing the percentage of materials published in the last five years.

Measures: % published in last five years

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
20%	21%	21%	22%

# Water/Wastewater

## WHY?

To protect the public's health and safety through proper treatment, operation, and maintenance of the water and wastewater systems.

## Department Description

The Water/Wastewater Fund is utilized to account for the financial activities related to the provision of water and wastewater services to residents in the City's service territory. The City's Water and Wastewater divisions are separated into four (4) subcategories: Administration, Water Distribution/Collection, Wastewater Treatment, and Water Treatment. Water distribution provides clean water to approximately 3,960 meter connections. Wastewater collection conveys the wastewater leaving our homes and businesses to a wastewater treatment plant through approximately 63 miles of sewer main lines. Wastewater treatment is vital to maintaining a safe and clean drinking water source and protection of our river's ecosystem. Department

## Expenditures Summary

**8,592,325** **\$1,149,577**  
(15.45% vs. prior year)



## Expenditures by Function

The Water/Wastewater Fund is separated into four divisions: administration, water and wastewater distribution/collection, water production/treatment, and wastewater treatment.

The major change between divisions was a transfer of the Superintendent that had been split, and is now 100% in the Administrative division.

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expenditures					
Water/Wastewater					
Administration					
Personnel Costs	\$179,457	\$298,707	\$298,707	\$645,486	116.1%
Supplies & Materials	\$19,450	\$29,700	\$23,450	\$29,900	0.7%
Maintenance & Repairs	\$19,403	\$7,780	\$5,650	\$7,780	0%
Occupancy	\$14,388	\$14,500	\$11,850	\$14,500	0%
Contractual Services	\$984,327	\$1,054,187	\$1,022,707	\$1,114,031	5.7%
Other Charges	\$27,383	\$30,470	\$22,900	\$27,470	-9.8%
Contingency	\$0	\$10,000	\$0	\$10,000	0%
Transfers Out	\$37,189,603	\$3,314,280	\$3,314,280	\$3,678,400	11%
<b>Total Administration:</b>	<b>\$38,434,010</b>	<b>\$4,759,624</b>	<b>\$4,699,544</b>	<b>\$5,527,567</b>	<b>16.1%</b>
W/Ww Distribut/Collect					
Personnel Costs	\$360,047	\$475,902	\$411,768	\$554,718	16.6%
Supplies & Materials	\$130,807	\$81,820	\$113,130	\$108,820	33%
Maintenance & Repairs	\$109,483	\$87,500	\$94,200	\$99,500	13.7%
Occupancy	\$2,163	\$0	\$2,400	\$0	0%
Contractual Services	\$79,026	\$76,801	\$71,841	\$123,623	61%
Other Charges	\$976	\$4,500	\$2,500	\$4,500	0%
Capital Outlay	\$203,451	\$0	\$0	\$0	0%
<b>Total W/Ww Distribut/Collect:</b>	<b>\$885,953</b>	<b>\$726,523</b>	<b>\$695,839</b>	<b>\$891,161</b>	<b>22.7%</b>
Water Production/Treat					
Personnel Costs	\$292,526	\$326,391	\$362,060	\$394,673	20.9%
Supplies & Materials	\$74,788	\$87,350	\$86,800	\$87,350	0%
Maintenance & Repairs	\$207,155	\$280,800	\$264,000	\$280,800	0%
Occupancy	\$170,759	\$145,800	\$140,000	\$145,800	0%
Contractual Services	\$153,335	\$191,484	\$176,484	\$191,484	0%
Other Charges	\$3,919	\$5,690	\$2,200	\$5,690	0%
<b>Total Water Production/Treat:</b>	<b>\$902,482</b>	<b>\$1,037,515</b>	<b>\$1,031,544</b>	<b>\$1,105,797</b>	<b>6.6%</b>
WW Treatment Plant					
Personnel Costs	\$276,629	\$315,873	\$318,673	\$464,586	47.1%
Supplies & Materials	\$29,486	\$40,000	\$48,800	\$40,000	0%



Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Maintenance & Repairs	\$203,864	\$285,300	\$360,100	\$285,300	0%
Occupancy	\$165,372	\$180,000	\$171,500	\$180,000	0%
Contractual Services	\$82,257	\$92,234	\$84,084	\$92,234	0%
Other Charges	\$2,656	\$5,680	\$1,400	\$5,680	0%
<b>Total WW Treatment Plant:</b>	<b>\$760,263</b>	<b>\$919,087</b>	<b>\$984,557</b>	<b>\$1,067,800</b>	<b>16.2%</b>
<b>Total Water/Wastewater:</b>	<b>\$40,982,709</b>	<b>\$7,442,749</b>	<b>\$7,411,484</b>	<b>\$8,592,325</b>	<b>15.4%</b>
<b>Total Expenditures:</b>	<b>\$40,982,709</b>	<b>\$7,442,749</b>	<b>\$7,411,484</b>	<b>\$8,592,325</b>	<b>15.4%</b>

## Expenditures by Expense Type

Significant changes were made to the following expense categories:

- Personnel costs include the addition of four (4) FTE's. The positions are Chief Plant Operator and three (3) Operators. This will allow for the creation of two separate crews for water and wastewater and keep up with the demands of running two wastewater plants, once WWTP#3 is online.
- Contractual Services includes an Administrative Support expense that is paid to the General Fund for support services provided. This line item increased by 6.5% over FY 2022.
- Transfer out is to the W/WW Debt Service Fund, Capital Improvement Fund, and the Vehicle/Equipment Replacement Fund. The breakout is shown in the table below

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
Personnel Costs	\$1,108,659	\$1,416,873	\$1,391,208	\$2,059,463	45.4%
Supplies & Materials	\$254,531	\$238,870	\$272,180	\$266,070	11.4%
Maintenance & Repairs	\$539,905	\$661,380	\$723,950	\$673,380	1.8%
Occupancy	\$352,682	\$340,300	\$325,750	\$340,300	0%
Contractual Services	\$1,298,945	\$1,414,706	\$1,355,116	\$1,521,372	7.5%
Other Charges	\$34,935	\$46,340	\$29,000	\$43,340	-6.5%
Contingency	\$0	\$10,000	\$0	\$10,000	0%
Capital Outlay	\$203,451	\$0	\$0	\$0	0%
Transfers Out	\$37,189,603	\$3,314,280	\$3,314,280	\$3,678,400	11%
<b>Total Expense Objects:</b>	<b>\$40,982,709</b>	<b>\$7,442,749</b>	<b>\$7,411,484</b>	<b>\$8,592,325</b>	<b>15.4%</b>

## Goal #1

**ORGANIZATIONAL EXCELLENCE** - Ensure long-term water system capacity and water quality for existing customers while accommodating incremental growth and development.

Measures: Perform annual water loss audit

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
13.22%	<15%	<15%	<15%

## Goal #2

**ORGANIZATIONAL EXCELLENCE** - Expand wastewater collection and treatment capacity in a cost-effective manner.

Measures: Track reliability and response time to work orders within 2 hours of receipt

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
100%	100%	100%	100%

## Hotel Occupancy Tax

The Hotel Tax Fund is utilized primarily to account for the receipt and expenditures of funds received by the City from the assessment of hotel occupancy tax. This fund includes several departments; Organizational Funding, Convention Center, Main Street Program, Cultural Arts Commission, and the Rodeo Arena.

### Other Departments

#### CONVENTION CENTER

The most significant change is an increase in the Administrative Support transfer to the General Fund. The contractual service line includes \$361,972 in administrative support expenses paid to the General Fund for event and building support. This amount has gone up 40% due to the additional activity at the Convention Center.

#### MAIN STREET PROGRAM

There are several significant changes in this budget. The contractual service line includes \$102,520 in administrative support expenses paid to the General Fund for event and program support. This is an increase of 32% from FY 2022. This is due to the reclassification of the Community Impact Manager to Main Street Manager, focusing that position on 100% main street projects. This budget includes additional funds for advertising and promotion.

#### CULTURAL ARTS COMMISSION

This budget reflects the items laid out in the Cultural Arts Commission Work Plan presented to City Council in March of 2022.



## Organizational Department

### CONTRACTUAL SERVICES

This department is where the city appropriates funding to our Community Assets and to Visit Bastrop. Those Community Assets include the Bastrop Opera House, Bastrop County Historical Society & Visitor Center, and the Lost Pines Art Center. It also budgets for administrative costs related to collecting and auditing Hotel Occupancy Tax.

### Community Asset Funding

These organizations received the full amount of funding that was requested in FY 2020, despite the reduction in services due to COVID-19. The City Council asked each organization to review their budgets and to roll-over any funds underutilized in FY 2020 into FY 2021.

The FY 2022 proposed funding for each organization is:

Organization	FY 20-21 Approved Funding	FY 21-22 Approved Funding	FY 22-23 Requested Funding	FY 22-23 Approved Funding
Bastrop County Historical Society Museum	\$85,968	\$126,905	\$162,986	\$162,986
Bastrop County Historical Society Visitor Center	\$40,529	\$68,338	\$88,411	\$88,411
Bastrop Opera House	\$66,175	\$118,806	\$147,818	\$147,818
Lost Pines Art Center	<u>\$65,000</u>	<u>\$89,516</u>	<u>\$129,660</u>	<u>\$129,660</u>
<b>TOTALS</b>	<b>\$257,672</b>	<b>\$403,565</b>	<b>\$528,875</b>	<b>\$528,875</b>

### Visit Bastrop

Funding provided for Visit Bastrop is established through a contractual agreement. The contract states the City will target 50% of the new Hotel Occupancy Tax (HOT) revenue collected, defined as HOT revenue minus the provision of payment satisfying the City's outstanding debt secured by HOT funds. The amount should not be less than 45% of the total HOT revenues. The FY 2022 payment was calculated per the contract at \$1,228,500 based on the projected Hotel Occupancy Tax revenue of \$2,830,000. This funding amount does include \$75,000 for special event funding.

### Professional Service

The City contracts with Localgov to provide administrative support with collecting, auditing and discovery related to Hotel Occupancy Tax. This is also where the administrative support paid to the General Fund is recorded. This category includes two one-time expenditure items, the Hotel Pursuit Costs of \$350,000 and the eCab program funding of \$117,900.

### CAPITAL OUTLAY

The only project under this category is the Downtown Charging Station.

### TRANSFER OUT

This transfer represents the outstanding debt secured by Hotel Occupancy Tax funds to the Debt Service Fund.

## Expenditures by Function

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expenditures					
Hotel Tax Fund					
Organizational Funding					
Personnel Costs	\$15,225	\$0	\$0	\$0	0%
Contractual Services	\$1,062,424	\$1,248,906	\$1,531,089	\$2,391,975	91.5%
Other Charges	\$336	\$0	\$0	\$0	0%
Contingency	\$400	\$0	\$0	\$0	0%
Capital Outlay	\$0		\$0	\$25,000	N/A
Transfers Out	\$542,255	\$545,702	\$545,702	\$523,000	-4.2%
<b>Total Organizational Funding:</b>	<b>\$1,620,640</b>	<b>\$1,794,608</b>	<b>\$2,076,791</b>	<b>\$2,939,975</b>	<b>63.8%</b>
Hospitality & Downtown					
Convention Center					
Personnel Costs	\$245,492	\$0	\$0	\$0	0%
Supplies & Materials	\$32,552	\$55,250	\$48,410	\$42,300	-23.4%
Maintenance & Repairs	\$16,366	\$45,450	\$43,150	\$46,450	2.2%
Occupancy	\$47,338	\$60,100	\$48,100	\$47,100	-21.6%
Contractual Services	\$118,930	\$309,748	\$297,948	\$400,472	29.3%
Other Charges	\$17,971	\$38,100	\$19,500	\$26,000	-31.8%
Capital Outlay	\$19,923		\$0	\$0	N/A
<b>Total Convention Center:</b>	<b>\$498,572</b>	<b>\$508,648</b>	<b>\$457,108</b>	<b>\$562,322</b>	<b>10.6%</b>
Main Street					
Personnel Costs	\$135,544	\$0	\$0	\$0	0%
Supplies & Materials	\$9,473	\$40,950	\$32,300	\$20,900	-49%
Occupancy	\$1,776	\$900	\$900	\$900	0%
Contractual Services	\$14,412	\$112,457	\$112,207	\$161,020	43.2%
Other Charges	\$63,071	\$116,260	\$87,100	\$122,510	5.4%
Contingency	\$7,782	\$35,500	\$51,500	\$33,500	-5.6%
<b>Total Main Street:</b>	<b>\$232,058</b>	<b>\$306,067</b>	<b>\$284,007</b>	<b>\$338,830</b>	<b>10.7%</b>
<b>Total Hospitality &amp; Downtown:</b>	<b>\$730,630</b>	<b>\$814,715</b>	<b>\$741,115</b>	<b>\$901,152</b>	<b>10.6%</b>
Cultural Arts Commission					
Supplies & Materials	\$0	\$0	\$0	\$2,000	N/A
Maintenance & Repairs	\$0	\$5,000	\$5,000	\$5,000	0%
Contractual Services	\$4,790	\$31,150	\$29,500	\$47,500	52.5%
Other Charges	\$84	\$22,500	\$500	\$1,000	-95.6%
Contingency	\$0	\$50,000	\$0	\$0	-100%
<b>Total Cultural Arts Commission:</b>	<b>\$4,874</b>	<b>\$108,650</b>	<b>\$35,000</b>	<b>\$55,500</b>	<b>-48.9%</b>

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Rodeo					
Supplies & Materials	\$59	\$0	\$0	\$0	0%
Occupancy	\$3,388	\$2,900	\$2,900	\$3,200	10.3%
<b>Total Rodeo:</b>	<b>\$3,447</b>	<b>\$2,900</b>	<b>\$2,900</b>	<b>\$3,200</b>	<b>10.3%</b>
<b>Total Hotel Tax Fund:</b>	<b>\$2,359,591</b>	<b>\$2,720,873</b>	<b>\$2,855,806</b>	<b>\$3,899,827</b>	<b>43.3%</b>
<b>Total Expenditures:</b>	<b>\$2,359,591</b>	<b>\$2,720,873</b>	<b>\$2,855,806</b>	<b>\$3,899,827</b>	<b>43.3%</b>

### Goal #1

**ECONOMIC VITALITY** - calculate and maintain an accurate vacancy rate for the Main Street Program District and develop strategies to obtain 100% occupancy.

Measure: Vacancy Rate

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
12%	N/A	11%	9%

### Goal #2

**ECONOMIC VITALITY** - Increase Convention Center revenue by 10%

Measures: Revenue

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
\$99,107	\$95,000	\$180,000 (89%)	\$198,000 (10%)

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# CAPITAL IMPROVEMENTS

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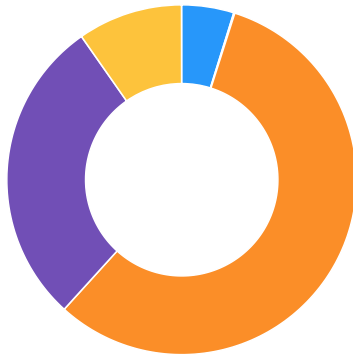


# FY 2023 Capital Budget

## Total Capital Requested 46,699,091

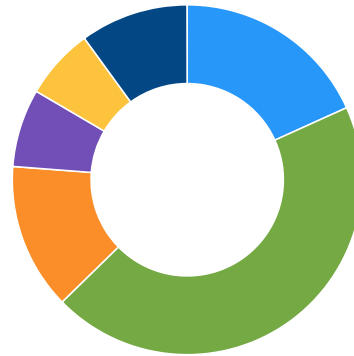
### 26 Capital Improvement Projects

Total Funding Requested by Department



● Bastrop Power & Light (5%)	\$2,250,000.00
● Cemetery (0%)	\$43,400.00
● Public Works (57%)	\$26,538,161.00
● Wastewater (29%)	\$13,331,030.00
● Water (10%)	\$4,536,500.00
<b>TOTAL</b>	<b>\$46,699,091.00</b>

Total Funding Requested by Source



● 4B (18%)	\$8,498,703.00
● Bond (44%)	\$20,681,030.00
● Bonds (14%)	\$6,300,000.00
● Fund Balance (7%)	\$3,364,900.00
● Funding Source 1 (7%)	\$3,050,000.00
● Grant (10%)	\$4,654,458.00
<b>TOTAL</b>	<b>\$46,549,091.00</b>

The large portion of the capital projects funded for FY 2023 relate to streets, water and wastewater. The new water plant is under design and the well phase of the project went under construction in FY 2022. The construction of the other phases of the plant will continue in FY 2023. The new water plant will allow the city to take Bob Bryant wells and Willow Water wells off-line which will have ongoing maintenance savings. These older wells are not cost-efficient.

The Street Reconstruction Program is a new capital project and will be funded through a CO, Series 2022 that will be sold in spring of 2022.

# Public Works Requests

## Itemized Requests for 2023

### Agnes Street Extension (streets and drainage only)

\$4,253,161

This project includes the extension of Agnes Street from Seton Hospital to the intersection of Agnes Street and Sterling Dr. This project will require land acquisition and includes design and construction.

### Blakey Lane Extension

\$1,000,000

Extend Blakey Lane to Old Austin Hwy, but also connecting to Jessica Place. This will improve connectivity and access, in addition to supporting land development in surrounding areas. Funding includes design, engineering, and land acquisition.

### Business Park Development

\$4,000,000

This project consists of constructing the following projects as one package: Technology Drive, MLK Drive, and Jackson Street Improvements. The rest of the funds are for all of the additional improvements required for the 70 acres.

### Emile Multi-Cultural & Recreation Complex Site Plan

\$100,000

Preliminary engineering for improvements to the site required for the construction of the Emile Multi-Cultural and Recreation Complex.

### Facilities Master Plan

\$120,000

The Facilities Master Plan will assess, evaluate and recommend short and long term facilities needs as they relate to the City's ability to serve a growing population with the expected level of service.

### Gills Branch Flood Mitigation Improvements

\$6,000,000

The project consists of, but is not limited to, land acquisition, channel improvements, culvert replacement, utility design relocation and creating a series of short berms along the west creek bank to reduce flow from leaving the creek.

### Old Iron Bridge Rehabilitation

\$2,000,000

This project is to restore the structure to be re-purposed as a deck park with unrestricted pedestrian access.

### Park Improvements - Shade and Playscape Structures

\$65,000

Program to replace aging equipment.

### Riverbank Stabilization

\$3,000,000

The Colorado River is exhibiting bank erosion at certain locations, which is aggravated every time there is a heavy rain event. The purpose of this project is to promote bank stabilization and protect against future erosion.

### South St to Lovers Lane Improvements

\$1,000,000

This project consists of extending South Street to Lovers Lane.

### Street Maintenance Program

\$800,000

A program to maintain and extend the useful life of all streets.

### Street Rehabilitation Program

\$4,000,000

This program is to rehab the streets that are in good condition based on the PCI results and extend the streets' useful life. This will be a bi-annual program: design in one year, and construct the next.

### Transportation Master Plan

\$200,000

The Transportation Master Plan is a long-range planning document that includes multimodal transportation system recommended improvements, and addresses safety deficiencies, traffic congestion, and enhanced transportation system connectivity.

## Water-Requests

### Itemized Requests for 2023

**1 MG Blakey Elevated Storage Tank at FM969** **\$2,300,000**

This project includes design and construction of a new 1.0 MG elevated storage tank and 20-inch water line to connect to the existing water system.

**Agnes Street Extension (water/wastewater lines only)** **\$600,000**

This is the utility portion of the Agnes Street Extension project. This is for design and construction of the water and wastewater lines as part of the project. This portion was not part of the grant funding.

**Pine St Water Main Improvements** **\$200,000**

Limits of work are from Pecan St. to Hwy 95. This project is a full rehabilitation to include street, drainage, sewer, water, and sidewalks. FY 2023 is for design of water line replacement.

**Riverwood Water Main Replacement - Phase I** **\$436,500**

The water lines on Riverwood Drive and Al Jones Street are in need of replacement due to aging and deterioration.

**Willow Water Treatment Plant Improvements - Phase I** **\$1,000,000**

This project consists of designing the replacement of the two existing GSTs with two new concrete 1.25 MG GSTs at the Willow site. In addition, the existing Zone 1 Pump Station at Willow would be expanded from 2.1 MGD to 4.2 MGD.

**Total: \$4,536,500**

## Wastewater-Requests

### Itemized Requests for 2023

**Manhole Replacements** **\$150,000**

Replacement of nine wastewater manholes, totaling approximately 115 vertical feet. Split funding between FY 2023 and FY 2024.

**Transfer Lift Station & Force Main to WWTP#3** **\$6,431,030**

Installation of a transfer lift station and wastewater force main, directing the flow from Wastewater Treatment Plants # 1 & 2, to the new WWTP#3, allowing for decommission of plants #1 & 2.

**Wastewater Master Plan** **\$150,000**

The Wastewater Master Plan will identify long-term wastewater infrastructure needs.

**Wastewater Treatment Plant #3 - Phase 2** **\$2,300,000**

This project consists of designing the expansion of the existing plant from 2 MG to 4 MG. The design is being planned for FY23.

**Westside Collection System Phase 2** **\$4,300,000**

Installation of multiple diameter wastewater lines, allowing Seton lift station to be decommissioned, and wastewater flow gravity to the Wastewater Treatment Plant #3.

**Total: \$13,331,030**

## Bastrop Power & Light Requests

### Itemized Requests for 2023

**Bastrop Power & Light Capital Improvements** **\$250,000**

This is a bi-annual maintenance program. Year 1 is to conduct a study of the system and make recommendations. Year 2 is for construction.

**Fiber-Optic Network Infrastructure Phase I** **\$2,000,000**

Phase I will consist of designing and constructing the middle mile backbone ring infrastructure, which is the initial baseline phase required to facilitate the distribution of the broadband services.

**Total: \$2,250,000**

## Cemetery Requests

### Itemized Requests for 2023

**Cemetery Improvements - Section 9 Development** **\$43,400**

This project consists of design and construction of improvements needed to develop Section 9 of the cemetery, which will include installation of roads, drainage and also a columbarium.

**Total: \$43,400**

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# DEBT

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## DEBT GOVERNMENTAL WIDE

### OVERVIEW OF BONDS

Major capital improvements such as streets, drainage, buildings, water/wastewater infrastructure, and other major infrastructure projects are often financed by bonds. This funding mechanism allows payment for infrastructure improvements to be made over multiple years, spread over the life of the improvement.

### CITY'S CURRENT BOND RATINGS

<u>General Obligation Bonds</u>	<u>Rating</u>
Standard & Poors	"AA"
Fitch Ratings	"AA-"
<u>Revenue Bonds</u>	
Standard & Poors	"AA-"

### LEGAL DEBT LIMITS

<b>Taxable Assessed Valuation</b>	<b>\$1,406,175,931</b>
Constitutional Limit	2.50% of assessed value
Maximum Revenue Available	\$35,154,398
Tax Rate to achieve Max Tax Revenue	\$2.50 per \$100 of valuation
Tax Rate for FY 2022-2023	\$0.5128 per \$100 of valuation
Available unused Maximum Tax Rate	77.7% of assessed valuation

Total Outstanding Debt as of October 1, 2022			
Series	Principle	Interest	Total
2005 GO	510,000	34,569	544,569
2006 GO	100,000	10,306	110,306
2006 CO	140,000	14,258	154,258
2007 GO	415,000	43,758	458,758
2007 CO	790,000	82,416	872,416
2013 CO	535,000	16,050	551,050
2014 CO	2,925,000	405,438	3,330,438
2014 GO Refunding	1,770,000	426,800	2,196,800
2016 GO Refunding	1,510,000	194,000	1,704,000
2017 GO Refunding	3,615,000	600,000	4,215,000
2018 CO	3,675,000	1,109,224	4,784,224
2019 Limited Tax Note	350,000	15,708	365,708
2019 W/WW Util Sys Rev	1,700,000	524,300	2,224,300
2020 CO	2,380,000	320,650	2,700,650
2020 GO Refunding	455,000	8,362	463,362
2020 W/WW Util Sys Rev	19,805,000	9,367,813	29,172,813
2020 Limited Tax Note	985,000	37,846	1,022,846
2021 GO Refunding	2,780,000	482,200	3,262,200
2021A GO Refunding	10,225,000	1,453,105	11,678,105
2021 CO	34,570,000	14,559,063	49,129,063
2022 CO	3,235,000	728,383	3,963,383
<b>TOTAL ALL</b>	<b>\$ 92,470,000</b>	<b>\$ 30,434,249</b>	<b>\$ 122,904,249</b>

Total Outstanding Debt All Issues			
Fiscal Year	Principle	Interest	Total
2023	4,820,000	2,668,429	7,488,429
2024	4,925,000	2,462,271	7,387,271
2025	4,665,000	2,314,764	6,979,764
2026	4,605,000	2,171,940	6,776,940
2027	4,670,000	2,021,499	6,691,499
2028	4,540,000	1,866,295	6,406,295
2029	4,480,000	1,698,803	6,178,803
2030	4,430,000	1,538,631	5,968,631
2031	4,090,000	1,391,425	5,481,425
2032	3,855,000	1,264,119	5,119,119
2033	3,610,000	1,158,465	4,768,465
2034	2,705,000	1,061,222	3,766,222
2035	2,330,000	982,676	3,312,676
2036	2,395,000	918,725	3,313,725
2037	2,460,000	852,925	3,312,925
2038	2,520,000	794,087	3,314,087
2039	2,300,000	733,725	3,033,725
2040	2,210,000	682,425	2,892,425
2041	2,255,000	636,201	2,891,201
2042	2,300,000	589,039	2,889,039
2043	2,355,000	534,588	2,889,588
2044	2,410,000	476,931	2,886,931
2045	2,475,000	417,888	2,892,888
2046	2,535,000	357,200	2,892,200
2047	2,595,000	295,019	2,890,019
2048	2,660,000	231,300	2,891,300
2049	2,725,000	168,925	2,893,925
2050	2,785,000	105,025	2,890,025
2051	1,765,000	39,713	1,804,713
<b>TOTAL ALL</b>	<b>\$ 92,470,000</b>	<b>\$ 30,434,250</b>	<b>\$ 122,904,250</b>



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# APPENDIX

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GENERAL PROVISIONS

Item 9A.

SEC Reference	Last updated	Description	Amount of fee/Dep
A1.07		<b>RECORDS MANAGEMENT PROGRAM</b>	
A1.07.017	Ord. No. 2022-22 9/20/2022	Charges for printing copies for public information	
		Standard size paper copy (per printed page)	\$0.10
		Nonstandard copy – JAZ drive	Actual Cost
		Nonstandard copy – other electronic media	Actual Cost
		Non-standard-size copy-Paper (each printed page)	\$.50
		Non-standard-size copy-Other	Actual Cost
		Personnel Charge per hour	17.50
		Overhead charge-20% of personnel charge	Actual
		Remote document retrieval charge	Actual Cost
		Computer resource charge: Client/server-per minute	\$1.00
		Computer resource charge-PC or LAN-per minute	\$.50
		Programming time charge-per hour	\$28.50
		Miscellaneous supplies	Actual Cost
		Postage and shipping charge	Actual Cost
		Fax charge-Local per page	\$.10
		Fax charge-long distance- same area code-per page	\$.50
		Fax charge-long distance-different area code-per page	\$1.00
		Other costs	Actual Cost

*The Office of Attorney General adopts rules for use by governmental body in determining charges under Texas Government Code, Chapter 552 Subchapter F.*

PARKS

Item 9A.

SEC Reference	Last updated	Description	Amount of fee/Dep
1.10			
1.10.002	Ord. No. 2022-22 9/20/2022	<b>Noncommercial fees and deposits:</b> Pavilions (including BBQ pits when available) and concession stand. Schedule for noncommercial fees and deposits for the pavilions located in Fisherman’s Park, Bob Bryant Park, Kerr Park, and Hunter’s Crossing Park.	
		Less than 100 Patrons	\$50.00/\$50.00
		101-200 Patrons	\$100.00/\$150.00
		201-300 Patrons	\$150.00/\$250.00
		Concession Stands (The concession stand at the splash pad may only be reserved by youth (17 and under). Parent or guardian adult supervision is required. Other fees, including vendor and/or permit fee may apply (see chapter 4 of this code).	\$0.00/\$50.00
		<b>Multipurpose fields:</b> Schedule for noncommercial fees and deposits for multipurpose fields in Fisherman's Park, Bob Bryant Park and Hunter's Crossing Park.	
		Less than 100 Patrons	\$50.00/\$100.00
		101-300 Patrons	\$75.00/\$150.00
		301-500 Patrons	\$100.00/\$200.00
		<b>Additional park amenities fees non-commercial use.</b>	
		Softball fields -daily/practice use	\$20.00 per hour/\$50.00 flat fee
		Softball fields-additional lighting (6-10 pm)	\$10.00 per hour
		Softball fields-tournament use	\$150.00 per day/\$100.00 flat fee
		Softball fields-tournament use-additional lighting (6-10pm)	\$10.00 per hour
		Sand volleyball court (no lighting available)	\$40.00 per 4- hour block
		Pier/scenic outlook	\$40.00 per 4-hour block
		Pier/scenic outlook-seating at additional cost	\$2.00 per chair
		Tennis & Basketball courts	\$4.00 per 4-hour block
		Tennis & Basketball courts-limited lighting available	\$10.00 per hour (6-10pm)
		Disc Golf Tournaments	\$200 (100 players); \$2.00 per player after 100
		Additional equipment required	Standard FEMA rates apply
		Barricades – Type I	\$3.00 each
		Barricades – Type II	\$10.00 each
		Barricades – Type III	\$20.00 each
		Cones 24-36 inches	\$1.00 each
		Cones 48 inches	\$2.00 each
		<b>Commercial fees and deposits:</b> Pavilions (including BBQ pits when available). Schedule for commercial use fees and deposits for the pavilions located in Fisherman’s Park, Bob Bryant Park, Kerr Park, and Hunter’s Crossing Park.	
		Less than 100 patrons	\$100.00/\$200.00
		101-200 patrons	\$200.00/\$300.00
		201-300 patrons	\$300.00/\$400.00
		Greater than 300	Special event permit required

SEC Reference	Last updated	Description	Amount of fee	Item 9A.
		<b>Multipurpose fields</b>		
		Schedule for commercial use fees and deposits for the multipurpose fields in Fisherman's Park, Bob Bryant Park, Kerr Park, and Hunter's Crossing Park.		
		0-100 patrons	\$100.00/\$200.00	
		101-200 patrons	\$250.00/\$400.00	
		201-500 patrons	\$400.00/\$600.00	
		<b>Additional park amenities fees commercial use.</b>		
		Softball fields-daily practice use	\$30.00 per hour/\$100.00 Dep	
		Softball fields-additional lighting (6-10pm)	\$10.00 per hour	
		Softball fields-tournament use	\$250.00 per day/\$200.00 Dep	
		Sand volleyball court – 4-hour block (no lighting)	\$80.00	
		Pier/Scenic outlook – additional seating	\$3.00 per chair	
		Tennis & Basketball courts – 4-hour block	\$80.00	
		Tennis & Basketball courts-limited lighting available (6-10 pm)	\$10.00 per hour	
		City staff – required with 100+	\$25.00 per hour	
		Disc Golf Tournaments	\$200 (100 players); \$2.00 per player after 100	
		Additional equipment required	Standard FEMA rates	
		Barricades Type I	\$5.00 each	
		Barricades Type II	\$20.00 each	
		Barricades Type III	\$25.00 each	
		Cones 24-36"	\$2.00 each	
		Cones 48"	\$4.00 each	
		The fees and deposits provided for in this section are for one (10) week period of the commercial use. Each ten (10) week period shall require a new fee and deposit.		
		<b>Rodeo Arena Rental Fees</b>		
		Rodeo Arena Rental includes lighting	\$200.00 per day	
		Security Deposit for entire event	\$400.00	
		Rodeo Arena Rental-4-hour block before dark	\$50.00	
		4-hour block before dark security deposit	\$100.00 per 4-hr block	
		Rodeo Arena Rental-4-hour block after dark	100.00	
		4-hour block after dark security deposit	\$200.00 per 4-hr block	
		<b>Services required during event</b>	<b>See Fee Schedule</b>	
		Arena dirt work-City crew-tractor, drag	\$50.00 per hour	
		City Staff (litter, assistance, etc.)	\$20.00 per hour, per person	
		Electricity for arena lights	\$10.00 per hour	
		Water for arena dirt work	\$5.00 per 1,000 gallons	
		RV and/or campsites with hook-ups (includes water/electric)	\$35.00 per day	
		Concession stand/kitchen	See concession stand agreement	
		<b>Dog training</b>		
		Dog training classes in Bark Park only per class	\$25.00	
		Deposit	\$50.00	
		<b>Recreation</b>		
		Individual	Membership Fees Monthly Resident \$30; Non-Resid. \$35	
		Family	Resident \$50; Non-Resid. \$55	
		Senior/Military/Disabled Person(s)	Resident \$20; Non-Resid. \$25	
		Military Family	Resident \$40; Non-Resid. \$45	
		City Employee	Indiv. \$0; Family \$30	
		Drop-in Fee	\$5-\$20	

# LIBRARIES

Item 9A.

SEC Reference	Last updated	Description	Amount of fee/Dep
A1.12	Ord. No. 2022-22 9/20/2022	<b>Membership Fees</b>	
		Annual Membership	Resident: \$0.00 Non-Resident: \$25.00
		Six-month Membership	Resident: \$0.00 Non-Resident: \$15.00
		<b>Circulating Material Fines &amp; Fees</b>	
		Materials not returned 30 days past due date	Up to Manufacturer's Suggested Retail Price (MSRP)
		Electronic devices returned after Due Date	\$1.00 per item per day, no grace period, \$30.00 cap per item.
		Replacement of Bastrop Public Library materials or electronic devices lost or damaged beyond repair	Manufacturer's suggested retail price (MSRP)
		Replacement of Interlibrary Loan materials lost or damaged beyond repair	Set by lending library
		Interlibrary Loan return shipping costs	\$3.00 per item
		<b>Meeting Rooms</b>	
		Maynard Conference Room	General: \$25.00 per hour Deposit \$100
		Pressley Meeting Room	General: \$50.00 per hour Deposit \$100
		<b>Supply and Equipment Fees</b>	
		Printing – Black & White, Letter-sized paper	\$0.10 per page
		Printing – Color, Letter-sized paper	\$1.00 per page
		Printing – Black & White, Ledger-sized paper (11X17")	\$0.20 per page
		Printing – Color, Ledger-sized paper (11X17")	\$1.20 per page
		3D Printing, except as part of an official Library program	\$0.10 per gram
		<b>Miscellaneous Fees</b>	
		Replacement library card	\$1.00
		Electronic devices returned via exterior book drop	\$5.00

## ANIMAL CONTROL

SEC Reference	Last updated	Description	Amount of fee/Dep
A2.02		<b>VACCINATION AND LICENSING OF DOGS AND CATS</b>	
A2.02.005	Ord. No. 2005-15 03/22/2005	Guard dog permit	\$35.00
A2.02.008	Ord. No. 2008-10 02/26/2008	License fee Altered dog	\$5.00
		Unaltered dog per animal	\$25.00 per animal, per year
A2.03	Ord. No. 2022-22 9/20/2022	<b>KENNELS AND MULTIPLE PET OWNERSHIP</b>	
A2.03.002		Kennel permit	\$70.00
		Multiple pet owner's permit	\$35.00
		Private breeder's permit	\$35.00
A2.003.006		Commercial animal sales permit	\$70.00
A2.04	Ord. No. 2005-15 03/22/2005	<b>IMPOUNDMENT</b>	
A2.04.001		<b>Authorized fees</b>	
		Initial impoundment fee	\$40.00 per animal
		Dog or cat per additional day	\$3.50 per animal
A2.04.002		<b>Owner surrender fees</b>	
		Animals surrendered by owner/harbinger:	
		owner surrender one pet	\$20.00
		Owner surrender pets in litter, 8 weeks-3 months	\$25.00 per litter
		Owner surrender under 8 weeks of age	\$10.00 per animal
A2.04.007		<b>Adoption of impounded animals</b>	
		Adoption fee with mandatory spay/neuter agreement	\$15.00
A2.04.035		<b>Livestock and estray impoundment fees</b>	
		Cattle, per head	\$40.00 each
		Equine, per head	\$40.00 each
		Swine, per head	\$40.00 each
		Exotic fowl, per bird	\$40.00 each
A2.08	Ord. No. 2005-15 03/22/2005	<b>DANGEROUS DOGS</b>	
A2.08.010		<b>Permit and tag</b>	
		Dangerous dog, unspayed/unneutered	\$100.00 each
		Dangerous dog, spayed/neutered	\$50.00 each
		Dangerous dog, renewal, unspayed/unneutered	\$50.00 each
		Dangerous dog, renewal, spayed/neutered	\$25.00 each

## BUILDING REGULATIONS

SEC Reference	Last updated	Description	Amount of fee/Dep
A3.01		<b>GENERAL PROVISIONS</b>	
A3.01.002	Ord. No. 2021-12 09/21/2021	Charges for consulting services  Professional/Consultant fees and related charges incurred by the City	Actual fee plus 15% administrative fee
A3.01.003	Ord. No. 2017-23 09/27/2017	Work commencing prior to permit issuance- The greater of:	100% of the calculated permit and inspection fees or \$150, in addition to the required permit and inspection fees
A3.01.004	Ord. No. 2022-22 9/20/2022	Certificate of Occupancy fees:  Certificate of Occupancy (occupancy classification change and short-term rentals) Certificate of Occupancy (tenant or lease change) Copies/Re-issue Certificates of Occupancies, inspection reports Courtesy Inspections Administration fee (per construction permit application which are based on sliding fee scale only) Emergency Repair (must be verified by Building Official) Permit Technology Fee (per construction permit which are based on sliding fee scale only)	\$270  \$85 \$25 \$25 5%  50% reduction  \$6
A3.04		<b>BUILDING CODE</b>	
A3.04.002	Ord. No. 2022-22 9/20/2022	Schedule of permit fees  All permit and inspection fees shall be based on the following schedule, unless otherwise stated or authorized by state law:	
		<b><u>Commercial Construction</u></b>	<b><u>*SF Value based on ICC Building Valuation Data</u></b>
		New Commercial - Less than \$500,000	\$5 per \$1,000 valuation; minimum \$1,000 fee
		New Commercial - \$500,001 to \$1,000,000	\$3,500 base fee plus \$4.5 per additional \$1,000
		New Commercial - \$1,000,00 to \$5,000,000	\$8000 base fee for the first \$1,000,000 plus \$4 per additional \$1,000
		New Commercial - \$5,000,000 and up	\$24 ,000 base fee for the first \$1,000,000 plus \$3 per additional \$1,000
		New Commercial Inspection Fee (with Permit)	45% of New Construction Permit Fee



SEC Reference	Last updated	Description	Amount of fee	Item 9A.
		Commercial Shell Building	65% of the New Construction Permit Fee	
		Commercial Tenant Finish out (per space/area)	65% of the New Construction Permit Fee	
		Commercial Remodel	\$1,000 plus \$.50 per sf	
		*Note: Commercial Additions at New Commercial Fees		
		Commercial Roofing permit	\$500.00 + \$0.10 sf	
		Commercial Accessory Structure	\$215	
		Commercial Accessory Building – 120 sf or less	\$105	
		Commercial Accessory Building – 121 sf – 160 sf	\$215	
		Commercial Accessory Building – 161 sf or more	\$320	
		Commercial Fences and flatwork	\$190	
		Commercial Miscellaneous Inspections	\$95 per inspection; after hours -2 hour minimum	
		Commercial reinspection (per inspection)	\$95	
		Commercial Minimum Permit, if no fees listed are applicable-	\$530	
		<b>Residential Construction</b>		
		New Residential – Less than 900 sf	\$690	
		New Residential – 901 sf to 1500 sf	\$1200 plus \$0.25 per sf	
		New Residential – 1501 sf to 5000 sf	\$1500 plus \$0.25 per sf	
		New Residential – 5001 sf and up	\$2000 plus \$0.25 per sf	
		New Residential Inspection Fee (with Permit)	45% of New Construction Permit Fee	
		Residential Addition	\$750	
		Residential Remodel (total residence)	\$530	
		Residential Kitchen Remodel	\$160	
		Residential Bathroom Remodel	\$160	
		Residential Remodel/Window Replacement or other	\$160	
		Roofing permit – Residential	\$160	
		Residential Accessory Structure	\$160	
		Residential Accessory Buildings - 120 sf or less	\$85	
		Residential Accessory Building - 121 sf to 160 sf	\$160	
		Residential Accessory Building - 160 sf and up	\$320	
		Accessory Dwelling Unit Finish-Out	\$500	

SEC Reference	Last updated	Description	Amount of fee	Item 9A.
		Residential Fence-and flatwork	\$85	
		Residential Miscellaneous Inspections	\$85	
		Residential reinspection (per inspection)	\$75	
		Residential Minimum Permit Fees, if no listed fees are applicable	\$110	
		Other fees not listed above		
		Construction Trailer – includes hookup fee for electrical and plumbing (excludes fees charged by other utility entities)	\$500	
		Appeal to Construction Standards Board	\$500	
		Solar System	\$85	
A3.17	Ord. No. 2021-12 09/21/2021	<b>Floodplain Development Permits:</b>		
		Single Family, community facility	\$150	
		Multifamily, commercial, industrial	\$250	
A3.17		<b>Floodplain Development Permit Variance:</b>	\$150	
A.3.05				
A.3.05.035	Ord. No. 2021-12 09/21/2021	<b>Electrical Construction</b>		
				<b>ELECTRICITY – ELECTRICAL CODE</b>
		Commercial attachment permit.	\$160	
		Commercial trade permit (each project/permit)	\$215 per building, plus \$150 per additional floor (+1 stories)	
		Commercial reinspection (per inspection)	\$95	
	Ord. No. 2022-22 9/20/2022	Reconnect Meter Inspection (meters 6 months or more without service)	\$85	
		Residential attachment permit.	\$85	
		Residential Trade permit (each project/permit)	\$85	
		Residential reinspection (per inspection)	\$75	
A3.06	Ord. No. 2022-22 9/20/2022			
				<b>PLUMBING CODE</b>
		<b>Plumbing Construction</b>		
		Commercial attachment permit.	\$160	
		Commercial Trade Fee (each project/permit)	\$215 per building, plus \$150 per additional floor (+1 stories)	

SEC Reference	Last updated	Description	Amount of fee	Item 9A.
		<u>CSI or RMI Inspection</u>	\$85	
		Commercial Irrigation Permit	\$215	
		Commercial reinspection Fees (per inspection)	\$95	
		Residential attachment permit.	\$85	
		Residential Trade Fee (each project/permit)	\$85	
		Residential Irrigation Permit	\$85	
A3.06.037	Ord. No. 2021-12 09/21/2021	Residential Water Heater Replacement	\$85	
		Residential reinspection (per inspection)	\$75	
A.3.07		<b>MECHANICAL CODE</b>		
A3.07.001	Ord. No. 2021-12 09/21/2021	<b>Mechanical Construction (HVAC)</b>		
		Commercial attachment permit.	\$160	
		Commercial Trade Fee (each project/permit)	\$215 per building, plus \$150 per additional floor (+1 stories)	
		Commercial HVAC unit replacement (per unit)	\$105	
		Commercial reinspection Fees (per inspection)	\$95	
		Residential attachment permit.	\$85	
		Residential Trade Fee (each project/permit)	\$85	
		Residential HVAC Replacement	\$85	
		Residential reinspection Fees (per inspection)	\$75	
A3.15		<b>SWIMMING POOLS</b>		
A3.15.001	Ord. No. 2021-12 09/21/2021	Pool Permit and inspection fees.		
		Commercial Swimming pool permit	\$795	
		Commercial reinspection (per inspection)	\$95	
		Residential Swimming Pool Permit	\$215	
		Residential reinspection Fees (per inspection)	\$75	
A3.16		<b>Moving of Structures, Demolition and Site Work</b>		
A3.16.001	Ord. No. 2019-42 9/24/2019	Permit and inspection fees.		
		Demolition Permit:		
		Commercial	\$530	
		Residential	\$375	

SEC Reference	Last updated	Description	Amount of fee	Item 9A.
		Moving Permit:		
		Portable structure	\$85	
		Permanent structure Over 160 sq. ft.	\$160	
		Road Closure/ROW obstruction	\$150	
		Commercial reinspection Fees (per inspection)	\$95	
		Residential reinspection fee (per inspection)	\$75.	
A3.18		<b>MOBILE HOME PARKS</b>		
A3.18.002	1995 Code	New Mobile Home Park Permit	\$500.00 plus \$25 per space	
A3.18.003	1995 Code	License.		
		Original license	\$1,000.00	
		Annual Renewal License	\$500.00	
		Transfer of Mobile Home license fee.	\$500.00	
A3.21		<b>STREETS, RIGHTS-OF-WAY AND PUBLIC PROPERTY</b>		
A3.21.064	Ord. No. 2019-42 9/24/2019	Work within the Right-of-Way Permit (driveway, sidewalks, culvert or drainage channel mod., etc.)	\$200	
A3.22	Ord. No. 2017-23 09-26-2017			

**BUSINESS REGULATIONS**

Item 9A.

SEC Reference	Last updated	Description	Amount of fee/Dep
A4.03	Ord. No. 2017-03	<b>TAXICABS, SHUTTLES AND TOURING VEHICLES</b>	
A4.03.001		License Fee – Annual license and inspection fee for taxicabs, shuttles, touring and alternative vehicles.	\$25.00 Per Vehicle  \$12.00 Additional fee, per driver.
A4.04	Ord. No. 2005-7	<b>PEDDLERS, SOLICITORS AND VENDORS</b>	
A4.04.033		Fees	
		Individual peddler, solicitor and vendor permit (60 days).	\$30.00
		Individual peddler, solicitor, vendor permit (each agent or employee).	\$10.00
		Renewal of individual peddler, solicitor and vendor permit.	\$15.00
		Replacement permit.	\$10.00
A4.04.073	Ord. No. 2005-7	Permit for temporary/seasonal and multiple vendors – Fee; right of city to refuse permit	
		Temporary/seasonal and/or multiple vendors or events permit (30 days).	\$100.00
		Temporary/seasonal and/or multiple vendors or events permit (60 days).	\$150.00
		Temporary/seasonal and/or multiple vendors or events permit (90 days).	\$200.00
		Replacement permit.	\$10.00
A4.04	Ord. No. 2022-22 9/20/2022	<b>Mobile Food Court – Mobile Food Vendor</b>	
		Six Month	\$300.00
		Per Year	\$400.00
		<b>Accessory to Primary Use – Mobile Food Vendor</b>	
		Six Month	\$300.00
		Per Year	\$400.00
		<b>Temporary Mobile Food Vendor Permit</b>	
		Six Months	\$400.00
		Per Year	\$600.00
		<b>Special Event Mobile Food Vendor Permit</b>	
		Per Permitted Special Event per Trailer	\$100
A4.05	1995 Code	<b>COIN-OPERATED MACHINES</b>	
A4.05.001		Occupation Tax – Charge for release of machine sealed for nonpayment.	\$5.00

SEC Reference	Last updated	Description	Amount	Item 9A.
A4.06		<b>SPECIAL EVENTS PERMITS, PUBLIC GATHERINGS AND PARADES</b>		
A4.06.008	Ord. No. 2009-12, 6/9/09	Application Processing Fee		
		With proof of non-profit status (i.e., 501-C)	\$100.00	
		Processing fee all others.	\$300.00	
		Security deposit for damages/cleanup.	\$500.00	
		Refundable if the location of the special event is clean and free of litter and damage.		
		Inspection fee required for amusement rides, temporary structures, and special electrical and water/wastewater needs.	\$50.00	
		Re-inspection fee required for above-described items.	\$75.00	
A4.07	1995 Code	<b>SEXUALLY ORIENTED BUSINESSES</b>		
A4.07.033		Division 2. License - Fee		
		Initial Application	\$2,000.00	
		Annual Fee	\$500.00	
A4.10	Ord. No. 2014-5, 4/22/14	<b>VEHICLE TOWING</b>		
A4.10.011		Fees for non-consent tows. (Maximum fees allowed)		
		Regular towing charge (for vehicles not requiring the use of heavy-duty wrecker) for vehicles 10,000 pounds or less.	\$150.00	
		If medium duty or heavy-duty wrecker is used to tow vehicles in excess of 10,000 pounds.	\$300.00	
		The following additional fees may be charged if verified by the peace officer in charge of the accident scene:		
		Exceptional labor such as clearing debris. Exceptional labor does not include normal hook-up procedure or routine cleanup not to exceed 30 minutes. and does not include the disposal of classified hazardous waste or vehicle cargo.	\$75.00 per hour	
		Winching, one-hour minimum, only if normal hook-up is not possible because of conditions or location of vehicle	\$75.00 per hour	
		Wait time, if it exceeds 30 minutes from time of arrival at the accident scene.	\$35.00 per hour	
		Flat fee for use of medium duty or heavy-duty wrecker, if it exceeds 30 minutes from time of arrival.	\$100.00 per hour	
		If an additional operator is required to complete a tow, the second operator may charge a fee.	\$35.00 per hour	
		Towing fee study: Towing company(ies) requesting a towing fee study from the city shall deposit prior to the city beginning the study.	\$500.00	

# FIRE PREVENTION AND PROTECTION

Item 9A.

SEC Reference	Last updated	Description	Amount of fee/Dep
A5.08	Ord. No. 2017-18, Exh. A, 7/11/17	<b>EMERGENCY, FIRE AND RESCUE SERVICES</b>	

A5.08.001

<b>Apparatus</b>	<b>Price per Hour</b>
Class A engine	\$500 per unit
Aerial	\$500 per unit
Rescue (heavy)	\$600 per unit
Brush truck	\$400 per unit
Command car/truck	\$200 per unit
PPV fan	\$55 per unit
Generator, portable	\$55 per item
Generator	\$55 per item
Chain saw	\$45 per item
Portable pump	\$95 per item
Float pump	\$65 per item
<b>Tool</b>	<b>Price</b>
Foam nozzle	\$55 per incident
Foam eductor	\$50 per incident
AFFF foam	\$40 per gallon
Class A foam	\$25 per gallon
Piercing nozzle	\$40 per incident
M/S fog nozzle	\$55 per incident
M/S straight bore nozzle	\$30 per incident
Salvage cover	\$28 per item
SCBA pack	\$85 per item
Hall runner	\$18 per incident
Portable tank	\$75 per incident
Water extinguisher	\$22 per incident
Dry chemical extinguisher	\$45 per incident
CO <sub>2</sub> extinguisher	\$45 per incident
Scene lights	\$22 per item
Water vests	\$30 per item
Thermal imaging camera	\$75 per incident
Sawzall	\$55 per incident
Spreaders	\$250 per incident



Cutters	\$250 per in <span style="border: 1px solid black; padding: 2px;">Item 9A.</span>
Rams	\$250 per incident
Air bags	\$250 per incident
K-12 saw	\$55 per incident
Target saw	\$55 per incident
Ajax tool	\$25 per incident
K-tool	\$25 per incident
Windshield tool	\$15 per incident
Rescue blanket	\$32 per item
Rope	\$25 per item
<b>Supplies/Service</b>	<b>Price</b>
Absorbent	\$17 per bag
Absorbent booms	\$40 per item
Top sol	\$35 per item
Disposable coveralls	\$30 per item
Neoprene gloves	\$20 per item
Latex gloves	\$6 per item
Over boots	\$25 per item
Disposable goggles	\$15 per item
Gas plug kit	\$50 per item
Plug and dike	\$65 per item
Drum liners	\$10 per item
Barricade tape	\$22 per item
Poly sheeting	\$55 per item
Removal of hazardous material	\$150 per incident
Disposal of hazardous material	\$150 per incident
Gas multimeter	\$65 per incident
CO <sub>2</sub> meter	\$65 per incident
Microblaze	\$10 per quart/\$150 per 5 gal
Collision investigation fee. Charged in responses where no mitigation services, debris removal, or rescue services are performed.	\$275

A5.10

Ord. No. 2021-12  
9/21/2021

**FIRE PLANNING REVIEW AND INSPECTIONS**

	Fees and Charges
Cancellation Fees	
Cancellation Fee	\$100
License/Use Permits	
Fire Protection System Permit	\$30
Annual permit to ensure that life-safety systems including sprinkler systems, alarm systems, stand-pipe systems, and hood systems, have been inspected by a third party.	
Hazardous Materials Permit Fee	Variable based upon Haz-Mat
Fees paid once every 3 years. Note: Range based on number of gallons of liquid, pounds of solid, and cubic feet of gas.	
Hazardous Materials Permit Renewal	Variable based upon Haz-Mat
High Pile Review	\$145
High Pile Review with Hazmat	\$215
High Pile Storage Permit	
Annual Fee for High Pile Storage	
0-15,000 sq. feet	\$100
15,001-50,000 sq. feet	\$200
> 50,001 sq. feet	\$300
Printing/Copies	
Inspection Reports	Same
System Plans and Calculations	Same
Professional Services/Analysis	
After Hours Fire Inspection	\$100/hour (2 hour minimum)
Annual State Short-Term Occupancy Inspections	
Includes Daycare, Foster Care, Adoption, Halfway Houses, Group Care, MHMR, Adult Daycare, or other short term	
1-30 Occupants	\$75
>30 Occupants	\$150
Clean Agent Extinguishing System Inspection	
1-50 heads	\$145
> 50 heads	\$145 + \$0.50 per head over 50

	Item 9A.
Fire Alarm System or Fire Sprinkler System Inspection	
Less than \$6,250	\$300
\$6,250 to \$250,000	\$425
\$251,000 to \$500,000	\$525
\$501,000 to \$1,000,000	\$675
\$1,000,000 to \$3,000,000	\$950
3,000,000 to \$6,000,000	\$1,425
\$6,000,000 and up	\$1,425 plus \$0.38 for each additional \$1,000.00
Fire Final (Certificate of Occupancy) Inspection	
0-10,000 sq ft	\$100
> 10,000 sq. ft.	\$100 + \$1.00/SF over 1,000
Fire Pump Test	\$315
Generator Testing	
<660 gallons of fuel	\$100
>660 gallons of fuel	\$150
Hospitals/Similar Occupancy Inspections	\$100
Nursing Home/Occupancy Inspections	\$100
Hydrant Flow Testing Reports	
Actual flow test performed	\$150
Each additional hydrant	\$75
Pulled from files	\$25
Hydrostatic Tests	\$100
Kitchen Extinguishing Hood System Test	\$100
Miscellaneous Inspections	\$100 plus \$50/hour over 1 <sup>st</sup> hour
Mobile Food Vendor Inspection (LP Gas)	\$100
Inspection of use, storage, handling and transportation	
Standpipe Flow Test - Requires Eng. Company	
1st building	\$600/building
Additional building	\$150 per additional bldg.
State Licensed Occupancy Inspections	\$100
Includes Labs, Clinics, Massage Therapy, Rehabilitation, Bonded Warehouses, Physical Therapy, or other similar	
Re-inspection Fee	\$125 plus \$65/hour over 2 hours
Site/Plan Reviews	

Access Control & Egress Impact Systems Review (per system submitted)	\$125	Item 9A.
Dry/Wet Chemical & Clean Agent System Review (per system submitted)	\$125	
Fire Alarm System or Fire Sprinkler System Plan Review	Plus 5% Administrative Fee on all permits	
"Alarm devices" include individual pieces of equipment such as initiating devices, signaling devices, fire alarm panels, and power extenders.		
Less than \$6,250	\$200	
\$6,250 to \$250,000	\$300	
\$251,000 to \$500,000	\$425	
\$501,000 to \$1,000,000	\$550	
\$1,000,000 to \$3,000,000	\$800	
3,000,000 to \$6,000,000	\$1,200	
\$6,000,000 and up	\$1,200 plus \$0.38 for each additional \$1,000	
Charge for drawings to a scale other than 1/8"=1'	\$10 per sheet	
Standpipe Systems Review (per system submitted)	\$150	
Site Plan Review	\$150	
Preliminary Design/Review Fee	\$100/hour (1 hour minimum)	
This fee is charged to the customer for staff time needed to provide code consultations, code interpretations, and preliminary design input for new architectural and engineering designs.		
Special Events		
Burn Permit (Special Event)	\$100	
Carnival/Circus Operational Permit	\$200	
Permit required for outdoor events with expected attendance of > 75 people with some exceptions granted		
Festival/Fair Operational Permit		
49 - 499 Expected Attendees	\$150	
>500 Expected Attendees	\$300	
Fire Watch (Stand By for Special Events)	\$100/hour (2 hour minimum)	
Fireworks/Pyrotechnics	\$200	

Fee includes plan review, license review, and site inspection	<i>Item 9A.</i>
Public Assembly Permit	\$150
Annual permit requirement for nightclubs	
Re-inspection Fee for Special Events	\$16
Fee is charged for inspector to revisit a special event site due to safety findings in initial inspection	
Special Effects	\$100
Special Event Permit Revision Fee	\$75
Fee is charged for a re-review of site plan changes for a special event	
Stand By Type VII Fire Apparatus	\$150 per hr. (2 hour minimum)
This is for a six wheeler ATV with 2 firefighters.	
Stand By Type VI Fire Apparatus	\$200 per hr. (2 hour minimum)
This is for a Brush Truck with 2 firefighters.	
Standby Fire Apparatus (Engine Company)	\$300 per hr. (2 hour minimum)
This is for a Fire Engine with 4 firefighters	
Temporary Change of Use Permit	\$150
Permit issued for hosting public events of > 50 people in a non-public event structure	
Temporary Helistop Permit	\$150
Permit is required to ensure temporary helistop is in compliance with adopted Fire Code and applicable NFPA standards	
Temporary Occupancy Load Adjustment	\$100
Tents/Temporary Membrane Structure Permit	\$100
Permit required for tents walled on any side in excess of 400 sq. ft. or any tent which exceeds 700 sq. ft. in area. Permit also required for temporary membrane structures.	
Theatrical Performance w/ Open Flame	\$100
Performances with open flames	
Trade Show/Exhibit Permit	\$100
Permit required for all events classified as trade shows, exhibits, or garden shows	
Trade Show/Exhibit Additional Floor Plan Review	\$50

## MUNICIPAL COURT

Item 9A.

SEC Reference	Last updated	Description	Amount of fee/Dep
A7.01		<b>MUNICIPAL COURT - GENERAL PROVISIONS</b>	
A7.01.014	1995 Code	Jurors - Jury fee. Jury fee for defendant convicted after requesting jury trial	\$5
A7.01.023	1995 Code	Fee for person requesting driving safety course.	\$10
A7.02		<b>MUNICIPAL COURT – BUILDING SECURITY FUND</b>	
A7.02.002	Ord. No. 2022-22 9/20/2022	Assessment of fee – Security fee for defendants convicted in a trial for a misdemeanor offense (except for parking ticket offenses) in the municipal court.	\$4.90
A7.03		<b>TECHNOLOGY FUND</b>	
A7.03.002	1995 Code	Assessment of fee - Technology fee for defendants convicted of a misdemeanor offense in the municipal court.	\$4.
A.7.04		<b>JUVENILE CASE MANAGER FUND</b>	
A.7.04.002	Ord. No. 2005-40, 11/22/05	Assessment of fee - Juvenile case manager fee for defendants convicted of a fine-only misdemeanor offense (except for parking citations) in municipal court.	\$5
A.7.05		<b>MUNICIPAL JURY FUND</b>	
A.7.05.002	Ord. No. 2022-22 9/20/2022	<b>Assessment of fee</b> – Municipal Jury fee for defendants convicted in a trial for a misdemeanor offense (except for parking ticket offenses) in the municipal court.	<b>\$0.10</b>

## OFFENSES AND NUISANCES

A8.05.091		<b>ABANDONED AND JUNKED VEHICLES</b>	
	Ord. No. 2022-22 9/20/2022	Fee to accompany report of garage keeper to police department	\$25

## TRAFFIC AND VEHICLES

A12.12.005	Ord. No. 2020-30, 11/10/20	<b>Golf Carts</b>	
		Registration Annually	\$20/Initial \$10 Renewal
A12.14.005	Ord. No. 2021-06, 6/22/21	<b>Dockless vehicle for hire permit agreements</b>	
		Annual Business Permit (non-refundable)	\$500
		Annual Fee for each Dockless vehicle	\$50/each
A12.14.007	Ord. No. 2021-06, 6/22/21	<b>Dockless vehicle operations</b>	
		Fee for return of impounded vehicle	\$50/each

**UTILITIES**

Item 9A.

SEC Reference	Last updated	Description	Amount of fee/Dep
A13.04.010	Ord. No. 2005-44 11/22/05	<b>On-Site Sewage Facilities Permit Fees</b>	
		Standard System	\$250
		Designed System	\$400
		Modification to Standard Permit	\$100
		Modification to Designed Permit	\$100
		Adjustment from Standard to Design	\$100
		Holding Tank	\$200
		Septic Tank Replacement	\$125
		Reinspection (Failed installation Inspection)	\$125
		Maintenance Contract Renewal	\$25
A13.05.005	1995 Code	<b>Creation of Water Districts</b>	
		Filing Fee for application to create Water Control District or Municipal Utility District	\$10,000
A13.08.015	Ord. No. 2022-22 9/20/2022	<b>Solid Waste</b>	
		Residential Service monthly charge	\$18.59
		Residential Additional Cart monthly charge	\$6.08
		Residential Additional Recycling Cart monthly charge	\$2.43

**Progressive Waste Solutions directly invoices Commercial Customers for the following Services:**

**Commercial Solid Waste Dumpster Services**

Container Size	Weekly Collection Frequency <sup>1</sup>						Extra Pickups <sup>1</sup>
	1	2	3	4	5	6	
96-Gallon Cart	\$28.02			N/A	N/A	N/A	
2 CY Dumpster	\$ 80.98	\$ 220.72	\$ 271.77	\$ 288.84	\$ 332.16	\$ 348.77	\$ 75.36
3 CY Dumpster	\$ 88.13	\$ 163.34	\$ 258.62	\$ 344.49	\$ 430.34	\$ 458.28	\$ 81.44
4 CY Dumpster	\$ 121.13	\$ 176.58	\$ 282.49	\$ 376.18	\$ 470.20	\$ 575.78	\$ 85.08
6 CY Dumpster	\$ 132.71	\$ 216.96	\$ 366.64	\$ 460.61	\$ 575.77	\$ 690.91	\$ 100.89
8 CY Dumpster	\$ 151.40	\$ 262.57	\$ 392.70	\$ 511.08	\$ 638.84	\$ 766.61	\$ 115.48
10 CY Dumpster	\$ 161.28	\$ 266.21	\$ 416.72	\$ 556.58	\$ 695.73	\$ 834.88	\$ 128.84



## Commercial Recycling Dumpster Services (Non-Exclusive)

Container Size	Weekly Collection Frequency						Extra Pickups
	1	2	3	4	5	6	
96-Gallon Cart	\$ 22.20			N/A	N/A	N/A	
2 CY Dumpster	\$ 72.88	\$ 198.65	\$ 244.08	\$ 259.95	\$ 298.96	\$ 313.90	\$ 75.36
3 CY Dumpster	\$ 79.32	\$ 147.00	\$ 237.62	\$ 295.41	\$ 396.04	\$ 475.24	\$ 81.44
4 CY Dumpster	\$ 95.48	\$171.97	\$ 257.95	\$ 343.95	\$ 429.92	\$ 515.90	\$ 85.08
6 CY Dumpster	\$ 99.53	\$ 162.72	\$ 274.98	\$ 345.47	\$ 431.81	\$ 518.20	\$ 100.89
8 CY Dumpster	\$ 105.99	\$ 183.80	\$ 274.89	\$ 357.75	\$ 447.18	\$ 536.62	\$ 115.48
10 CY Dumpster	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 128.84

## Additional Fee Commercial Services

Description of Service	Fee
Lock	\$13.38 per month
Set of casters	\$24.31 per month
Opening and closing of enclosures	No Charge
Excessive maintenance	\$121.55 per swap more than 1x per year

**Temporary Refuse Roll-off Services (Maximum allowable fee)**

Item 9A.

Roll-off Type and Size	Container Rental Fee <sup>2</sup> (Per Day)	Initial Delivery Fee One-time)	Collection Fee (Per Pull)	Disposal Fee <sup>3</sup> (Per Ton)	Processing Fee <sup>4</sup> (Per Ton)
10 CY Roll-off <sup>1</sup>	\$ 5.78	\$ 157.69	\$ 379.64	\$ 28.23	\$0.00
15 CY Roll-off <sup>1</sup>	\$ 5.78	\$ 157.69	\$ 379.64	\$ 28.23	\$0.00
20 CY Roll-off	\$ 5.78	\$ 157.69	\$ 379.64	\$ 28.23	\$0.00
30 CY Roll-off	\$ 5.78	\$ 157.69	\$ 379.64	\$ 28.23	\$0.00
40 CY Roll-off	\$ 5.78	\$ 157.69	\$ 379.64	\$ 28.23	\$0.00

1. These container sizes are exclusive only for Commercial Service Units. Temporary service for Residential Service Units is a non-exclusive service. Proposed fees for non-exclusive services represent the maximum allowable fee, but the Contractor may choose to offer the service for a lower fee.
2. Container rental fee does not apply for the first 14 calendar days of service.
3. Based on actual tonnage hauled to the disposal location. Tonnage must be reported to the customer as part of the customer billing.
4. Recycling services are provided on a non-exclusive basis. Processing fee is based on actual tonnage hauled to the processing location. Tonnage must be reported to the customer as part of the customer billing.

\*Could be subject to fees associated with contamination of materials.

**Permanent Refuse Roll-off Services (Maximum Allowable Fees)**

Roll-off Type and Size	Container Rental Fee (Per Month)	Compactor Rental Fee <sup>1</sup> (Per Month)	Collection Fee (Per Pull)	Disposal Fee <sup>2</sup> (Per Ton)	Processing Fee <sup>3</sup> (Per Ton)
10 CY Roll-off	\$ 121.55	N/A	\$ 379.64	\$ 28.23	\$0.00
15 CY Roll-off	\$ 121.55	N/A	\$ 379.64	\$ 28.23	\$0.00
20 CY Roll-off	\$ 121.55	N/A	\$ 379.64	\$ 28.23	\$0.00
30 CY Roll-off	\$ 121.55	N/A	\$ 379.64	\$ 28.23	\$0.00
40 CY Roll-off	\$ 121.55	N/A	\$ 379.64	\$ 28.23	\$0.00
25 CY Roll-off Compactor	N/A	\$ 364.65	\$ 379.64	\$ 28.23	\$0.00
30 CY Roll-off Compactor	N/A	\$ 395.04	\$ 379.64	\$ 28.23	\$0.00
40 CY Roll-off Compactor	\$N/A	\$ 425.42	\$ 379.64	\$ 28.23	\$0.00

<sup>1</sup> Does not apply if the customer owns the compactor unit.

<sup>2</sup> Based on actual tonnage hauled to the disposal location. Tonnage must be reported to the customer as part of the customer bill

<sup>3</sup> Recycling services are provided on a non-exclusive basis. Processing fee is based on actual tonnage hauled to the processing location. Tonnage must be reported to the customer as part of the customer billing. Item 9A.

- Container Rental fee only applies if the customer has less than a minimum of 2 pulls per month.
- Processing Fee may be subject to charges relating to contamination.

SEC Reference	Last updated	Description	Amount of fee/Dep
<b>UTILITY FEES AND DEPOSITS</b>			
A13.09			
A13.09.003	Ord. No. 2015-16 9/22/15	Return Trip – Failure to have presence of responsible person for connection	\$25
A13.09.004	Ord. No. 2015-16 9/22/15	Credit Check	Actual Cost
A13.09.005	Ord. No. 2015-16 9/22/15	Residential Electric Deposit	\$200
		Residential Water Deposit	\$75
		Commercial Deposit	Twelve (12) months average x two (2), plus fifteen (15)%
		Temporary Deposit follows same rules for Residential and commercial above	
		Temporary Services – nonrefundable fee	\$50
		Solid Waste Deposit	\$50
A13.09.006	Ord. No. 2015-16 9/22/15	Deferred Payment Plan – Administration Fee	\$25
A13.09.007	Ord. No. 2015-16 9/22/15	New Application Fee	\$50
		Disconnect Fee	\$50
		Reconnect Fee	\$50
		After Hours Reconnect Fee	\$75
		Trip Fee – Investigation during regular business hours	\$50
		Trip Fee – Investigation after hours	\$100
		Miscellaneous Service Fee	\$50
		Meter Re-reading Fee	\$25
		Meter Inaccessible Fee	\$25
		Transfer of Service Fee (per account)	\$20
		Returned Check Fee	Actual cost
		Meter Testing Fee – unless City initiated	Actual cost + \$25 fee
		Tampering with City Meter Charge – Actual costs could include cost of actual amounts of service used without City authorization, and cost associated with investigating the tampering claim.	Minimum \$500 or actual damages or both
A13.11.001	Ord. No. 2015-05 3/24/15	Reclaimed Water for Irrigation – per 1,000 gallons	\$5 Minimum \$5
A13.11.002	Ord. No. 2015-05 3/24/15	Reclaimed Water – Cost related to permitting, inspecting and application	
		Application Fee	\$150
		Resubmission/application review Fee	\$50
		Volume Charges per 1,000 gallons	\$5
		Engineering and other Professional Services	Actual Costs
		Security Deposit	\$500

# BASTROP BUILDING BLOCK (B<sup>3</sup>) CODE

Item 9A.

SEC Reference	Last updated	Description	Amount of fee/Dep
<u>A14.01.001</u>	Ord. No. 2022-22 9/20/2022	Administration fee (per application, included in fees below unless otherwise noted)	5% of application fee
		Completeness Check (per application review)	\$250
		Technology Fee (per application, included in fees below)	\$6
		Meeting Re-Notification, if required by applicant action	\$500
		Appeal of Administrative Decision	\$531
		Appeal of Board/Commission Decision	\$531
		Misc. Administrative Plan Review	\$531
		Warrant Determination	\$60
<u>A14.01.001</u>	Ord. No. 2022-22 9/20/2022	<b>SUBDIVISION</b>	
		Preliminary Plat Review (plus 5% administration fee)	\$1706 + \$125 per acre
		Final Plat Review (plus 5% administration fee)	\$1,281 + \$125 per acre
		Amended/Administrative Plat Review (plus 5% administration fee)	\$1,281 + \$25 per acre
		Replat Review (plus 5% administration fee)	\$1,281 + \$125 per acre
		Plat Vacation Review	\$1,345
		Public Improvement Plan Review	\$5,256 minimum + all professional fees*
		Single Improvement Public Improvement Plan Review	\$1,345
		Public Improvement Plan Amendment Review	\$1,345
		Public Improvement Inspections	3.5% of total cost of improvement**, \$2,500 minimum \$3,156 + all professional fees*
		Public Improvement Plan Agreement Review	\$1,266
		Conceptual Drainage Plan Review	\$2,421
		Preliminary Drainage Plan Review	\$1,581
		Final Drainage Plan Review	\$2,001
		Preliminary Infrastructure Plan Review	\$3,681
		Subdivision Variance Review	\$150 + fees charged by the County
		Plat Recordation with the County	\$50
		Platting Exemption Determination	\$3,156, plus professional fees*
		License Agreement Review	\$216
		Land Disturbance Permit	\$531, plus professional fees*
		License to Encroach Review, Easement	

SEC Reference	Last updated	Description	Amount of	Item 9A.
		License to Encroach Review, Right-of-Way	\$794, plus professional fees*	
		Traffic Impact Analysis Review	\$557, plus professional fees*	
		Right-of-Way Vacation Review	\$1,791, plus professional fees*	
		Easement Vacation Review	\$899, plus professional fees*	
		Neighborhood Regulating Plan	\$1056	
<b><u>DEVELOPMENT FEES IN LIEU</u></b>				
		Tree Mitigation	\$600 per 4 inch tree	
		Sidewalk	\$14 per square foot	
		Trail	\$14 per square foot	
<b>PARKLAND DEDICATION</b>				
		Less than 4 dwelling units per building	\$500 per Unit	
		4 or more dwelling units per building	\$400 per Unit	
<b>SITE DEVELOPMENT</b>				
		Site Development Plan Review (plus 5% administration fee)	\$1706 + \$125 per acre	
		Site Development Plan Amendment Review	\$531	
		Site Development Inspections	\$500	
		Work without Approved Plan	\$500 per violation per day	
<b>GIS MAPPING FEES</b>				
		Map Printing	\$6.67 per square foot + \$50 an hour	
		Custom Map	\$250 per hour	
		Public Improvement Plan Digitizing, May be waived if digital plans provided per City specifications	\$250 per hour	
<b>ZONING</b>				
<u>A14.01.001</u>	Ord. No. 2021-12 09/21/2021	Zoning Concept Scheme Review (greater than or equal to 3.4 acres) (plus 5% administration fee)	\$3,006 + \$200 per acre (rounded up)	
<u>A14.01.001</u>	Ord. No. 2021-12 09/21/2021	Zoning Concept Scheme Review (less than 3.4 acres)	\$1,581	
<u>A14.01.001</u>	Ord. No. 2021-12 09/21/2021	Planned Development Zoning Amendment Review (plus 5% administration fee)	\$9,006 + \$200 per acre (rounded up)	
<u>A14.01.001</u>	Ord. No. 2022-22 9/20/2022	Zoning Variance Review	\$3,681	
		B <sup>3</sup> Code Text Amendment Review	\$2,106, plus professional fees*	

SEC Reference	Last updated	Description	Amount of	Item 9A.
		Comprehensive Plan Amendment Review	\$1,056, plus professional fees*	
		Development Agreement Review	\$3,156, plus professional fees*	
		Special District Creation (MUD, PID, SUD, WCID, etc.)	\$26,256 + Professional fees*	
		Zoning Verification Letter	\$156	
		Zoning Violation	\$500 per violation per day	
<u>A14.01.001</u>	Ord. No. 2022-22 9/20/2022	<b>SIGNS</b>		
		Off-Premises Sign (Billboard) Repair	\$452	
		Repair or reface of existing sign cabinet	\$85	
		Building Signs (structural): Awning, Band (wall), Blade, Marquis, Outdoor Display Case, Construction Site (plus 5% administration fee)	\$106 plus \$1 per square foot	
		Building Signs (non-structural): Nameplate, Window (plus 5% administration fee)	\$56 plus \$1 per square foot	
		Small Freestanding Signs: Yard, Directional	\$60	
		Large Freestanding Signs: Monument, Pylon, Development Information, Construction Site (plus 5% administration fee)	\$206 plus \$2/ft. of sign height and \$2/sq. ft. of sign area	
		Banner	\$60	
		Sidewalk Sign	\$60	
		Master Sign Plan Review	\$531	
		Administrative Sign Variance Review	\$1,056	
		ZBA Sign Variance Review	\$3,681	
		Work without Permit	100% the fee per sign type	
<u>A14.01.001</u>	Ord. No. 2022-22 9/20/2022	<b>HISTORIC PRESERVATION</b>		
		Certificate of Appropriateness	\$58.50	
		Certificate of Appropriateness - Demolition or Relocation	\$111	
		Work without Certificate of Appropriateness	\$500 per violation per day	
		*In accordance with Article 1.14 Professional and Consulting Fees or approved professional agreement		
		** Based on certified cost estimate provided by engineer of record and approved by the City		

## CEMETERIES

Item 9A.

SEC Reference	Last updated	Description	Amount of fee/Dep
A15.01		<b>FAIRVIEW CEMETERY</b>	
A15.01.012	Ord. No. 2022-22 9/20/2022	Cost of one (1) plot – Resident of the City of Bastrop	\$1,500
		Cost of one (1) plot – Non-Resident of the City of Bastrop	\$3,500
		80% of the fee is deposited into the Operating fund	
		20% of the fee is deposited into the Permanent Fund	
		Recording Fee	\$30
		Permit Fee	\$25
		<b>Burial Open/Close fees</b>	
		Adult burial	\$1,520
		Infant/cremations burial	\$1,160
		Weekend surcharge	\$125
		Holiday surcharge	\$600
		Disinterment/Re-interment	\$1,450 each
		Liners	\$750
		Setup fee	\$640