

**Bastrop Parks and  
Public Tree Advisory Board Meeting  
REMOTELY HELD MEETING  
Bastrop, TX 78602  
(512) 332-8800**



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**AGENDA – September 3, 2020, at 6:00 P.M.**

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*Bastrop Parks and Public Tree Advisory Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the Board Liaison Secretary at (512) 332-8920, or write to 1311 Chestnut Street, Bastrop, TX 78602, or call Relay Texas through a T.D.D. (Telecommunication Device for the Deaf) at 1-800-735-2989 at least 48 hours in advance of the meeting.*

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**PLEASE NOTE: ANYONE WISHING TO ADDRESS THE BOARD MUST PROVIDE COMMENTS WITH FULL NAME, ADDRESS, PHONE NUMBER TO PARKS @CITYOFBASTROP.ORG BEFORE 3:00 P.M. ON SEPTMBER 3, 2020. SUBMITTED COMMENTS WILL BE READ ALOUD AT THE MEETING. COMMENTS FROM EACH INDIVIDUAL WILL BE LIMITED TO THREE (3) MINUTES WHEN READ ALOUD.**

- 1. CALL TO ORDER**
- 2. STAFF AND BOARD BRIEFINGS**
  - 2A. Parks and Recreation Report
  - 2B. Bastrop State Park Report
  - 2C. Bastrop YMCA Report
  - 2D. Bird City Coalition Report
- 3. CITIZEN COMMENTS**

*Anyone wishing to address the Board, must submit comments as directed above before 3:00 p.m. on September 3, 2020. Submitted comments will be read aloud at the meeting. Comments from each individual will be limited to three (3) minutes when read aloud.*

*In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Board cannot discuss issues raised or make any decision at this time. Instead, the Board is limited to making a statement of specific information or a recitation of existing policy in response to the inquiry. Issues may be referred to City staff for research and possible future action.*

*It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Board to allow a member of the public to slur the performance, honesty, and/or integrity of the Board, as a body or any member or members of the Board, individually or collectively, nor any members of the City's staff.*

*Accordingly, profane, insulting, or threatening language directed toward the Board and/or any person in the Board's presence will not be tolerated.*

**4. APPROVAL OF THE MINUTES**

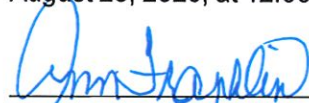
- 4A. Consider action to approve Parks and Public Tree Advisory Board minutes from the August 6, 2020 regular meeting.

**5. ITEMS FOR INDIVIDUAL CONSIDERATION**

- 5A. Discussion on ways the City of Bastrop can honor former board member Dorothy Skarnulis' contributions.
- 5B. Discussion and consider action on determining if a Parks Board member would be willing to sit on the Bird City Coalition.

**6. ADJOURNMENT**

I, the undersigned authority, do hereby certify that this Notice of Meeting is posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenience that is readily accessible to the general public, as well as to the City's website, [www.cityofbastrop.org](http://www.cityofbastrop.org). Said Notice was posted on the following date and time: Wednesday, August 26, 2020, at 12:00 p.m. and will remain posted for at least two hours after said meeting is convened.



Ann Franklin, City Secretary



# STAFF REPORT

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**MEETING DATE:** September 3, 2020

**AGENDA ITEM:** 2A

**TITLE:**

Parks and Recreation Report

**STAFF REPRESENTATIVE:**

David Junek, Parks & Recreation Superintendent

**RECOMMENDATION:**

Review staff Parks and Recreation August operational report. Report will be in the agenda packet.

**ATTACHMENTS:**

NA



# STAFF REPORT

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**MEETING DATE:** September 3, 2020

**AGENDA ITEM:** 2B

**TITLE:**

Bastrop State Park Report

**STAFF REPRESENTATIVE:**

Jamie Creacy, Park Superintendent, Lost Pines State Park Complex

Curtis Hancock, Assistant Public Works Director

**RECOMMENDATION:**

Review Bastrop State Park monthly operational report.

**ATTACHMENTS:**

- Bastrop State Park Report



# STAFF REPORT

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**MEETING DATE:** September 3, 2020

**AGENDA ITEM:** 2C

**TITLE:**

Bastrop YMCA Report

**STAFF REPRESENTATIVE:**

Terry Moore, Executive Director, YMCA of Austin Bastrop Branch  
Curtis Hancock, Assistant Public Works Director

**RECOMMENDATION:**

No report was provided by the designated time and no report will be read during the meeting.

**ATTACHMENTS:**

NA



# STAFF REPORT

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**MEETING DATE:** September 3, 2020

**AGENDA ITEM:** 2D

**TITLE:**

Bird City Coalition Report

**STAFF REPRESENTATIVE:**

David Junek, Parks and Recreation Superintendent

Curtis Hancock, Assistant Public Works Director

**RECOMMENDATION:**

No report was received by the designated time and no report will be read during the meeting.

**ATTACHMENTS:**

N/A





# STAFF REPORT

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**MEETING DATE:** September 3, 2020

**AGENDA ITEM:** 4A

**TITLE:**

Consider action to approve Parks and Public Tree Advisory Board minutes from the August 6, 2020 regular meeting.

**STAFF REPRESENTATIVE:**

Kelly Dawson, Secretary, Parks and Public Tree Advisory Board  
Curtis Hancock, Assistant Public Works Director

**POLICY EXPLANATION:**

Section 551.021 of the Government Code provides as follows:

- (a) A governmental body shall prepare and keep minutes or make a tape recording of each open meeting of the body.
- (b) The minutes must:
  - 1. State the subject of each deliberation; and
  - 2. Indicate the vote, order, decision, or other action taken.

**RECOMMENDATION:**

Approve, amend, or correct the minutes of the August 6, 2020 Parks and Public Tree Advisory Board.

**ATTACHMENTS:**

August 6<sup>th</sup> DRAFT Parks and Public Tree Advisory Board meeting minutes

# MINUTES OF CITY OF BASTROP PARKS AND PUBLIC TREE ADVISORY BOARD

August 6, 2020

The Bastrop Parks and Public Tree Advisory Board met in a Regular Meeting on August 6, 2020, at 6:00 p.m. via remote GoToMeeting. Members present were President Jimmy Crouch, Betty Rucker, Kelly Dawson, Barbara Polanski, Jamie Creacy, Margaret Robinson and Liaison Councilman Dock Jackson. Staff present were David Junek, Curtis Hancock and Terry Moore.

## 1. CALL TO ORDER

At 6:00 p.m. Chairperson Jimmy Crouch called the meeting to order with a quorum being present.

## 2. STAFF AND BOARD BRIEFINGS

### 2A. Parks and Recreation Report

Presentation was made by Parks Superintendent David Junek. No handouts were given as the meeting was handled via computer. Trapping mosquitoes, approval for bids for sidewalks, and a possibility for bike lanes was discussed.

### 2B. Bastrop State Park Report

Parks Board Member Jamie Creacy, Parks Superintendent, gave a presentation. The park is fully staffed. There is reduced camping due to virus. The golf course project for adding native grasses and wildflowers is moving smoothly. Bids are due today for the dam project. The swimming pool is successful this summer.

### 2C. Bastrop YMCA Report

Staff member Terry Moore gave presentation. Wellness center is open six days a week. Group classes are still in session. They have been handing out boxes of fresh produce to the public since June. This will run through August. Terry asked the opinion of the parks board for recommendations of how to get kids back into programs and still maintain social distancing guidelines. Membership numbers are down currently. There will be no fall sports. A possible science program and soccer was discussed for the kids. David Junek suggested Bob Bryant park for this use. Council member Dock Jackson suggested this be brought to the attention of council and mayor.

### 2D. Bird City Coalition Report

David Junek gave report. The mural that was brought about by Dorothy Skarnulus will start soon and will be on the unpainted side of the restroom building at Fisherman's.

### 2E. Youth Member Report

No report was given at this time. City staff will be reaching out to the high school soon for a youth member replacement.

## 3. CITIZEN COMMENTS

There were no citizens who signed up to speak.

## 4. APPROVAL OF THE MINUTES

### 4A. Consider action to approve Parks and Public Tree Advisory Board minutes from the July 2, 2020 regular meeting.

Motion was made by Board Member Betty Rucker and seconded by Board Member Barbara Wolanski. Vote was unanimous.

## 5. ITEMS FOR INDIVIDUAL CONSIDERATION



**5A. Discussion and consider action on a recommendation by the Parks Board pertaining to the potential relocation of Bastrop Bark Park.**

Curtis Hancock suggested three parks as options. They are Bob Bryant, Mayfest and Minerva Delgado. The decision was to keep as is for now until further notice. This was pulled from the agenda.

**5B. Discussion and consider action on requested improvements on the Bastrop River Company leased space at Fisherman's Park.**

It was discussed to put a concrete slab under the trailer to help preserve the ground. Bastrop River Company will be responsible for the expense of this. A motion was made by Barbara Wolanski and was seconded by Betty Rucker. Vote was unanimous.

It was also discussed that a memorial for Dorothy Skarnulus will be added to the September meeting's agenda.

**6. ADJOURNMENT**

Board Member Betty Rucker made motion to adjourn the meeting at 7:00 p.m. and carried without objection.

APPROVED:

ATTEST:

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Chair, Jimmy Crouch

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Secretary, Kelly Dawson



# STAFF REPORT

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**MEETING DATE:** September 3, 2020

**AGENDA ITEM:** 5A

**TITLE:**

Discussion on ways the City of Bastrop can honor former board member Dorothy Skarnulis' contributions.

**STAFF REPRESENTATIVE:**

Curtis Hancock, Assistant Public Works Director

**BACKGROUND/HISTORY:**

During the August 6, 2020 meeting, board members expressed that they would like to come up with ideas to honor former board member Dorothy Skarnulis' contributions to the community.

**POLICY EXPLANATION:**

The Parks Board is tasked with polling the community and developing guiding principles and policies that can be recommended to the City Council for approval.

**FUNDING SOURCE:**

N/A

**RECOMMENDATION:**

Discuss ideas on ways the City of Bastrop can honor Dorothy Skarnulis' contributions.

**ATTACHMENTS:**

- NA



# STAFF REPORT

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**MEETING DATE:** September 3, 2020

**AGENDA ITEM:** 5B

**TITLE:**

Discussion and consider action on determining if a Parks Board member would be willing to sit on the Bird City Coalition.

**STAFF REPRESENTATIVE:**

Curtis Hancock, Assistant Public Works Director

**BACKGROUND/HISTORY:**

There needs to be a board member, or two, that is willing to sit on the Bird City Coalition. This is so that the City can keep track of what is going on in the community related to birding activities and to keep our Bird City status.

**POLICY EXPLANATION:**

The Parks Board is tasked with polling the community and developing guiding principles and policies that can be recommended to the City Council for approval.

**FUNDING SOURCE:**

N/A

**RECOMMENDATION:**

Discuss volunteering for the Bird City Coalition with the board.

**ATTACHMENTS:**

- NA