

**Bastrop Parks and  
Public Tree Advisory Board Meeting  
Bastrop Chamber of Commerce  
Board Room  
927 Main Street  
Bastrop, TX 78602  
(512) 303-0558**



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## **AGENDA – June 6, 2019, at 6:00 P.M.**

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*Bastrop Parks and Public Tree Advisory Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800, or write to 1311 Chestnut Street, Bastrop, TX 78602, or call Relay Texas through a T.D.D. (Telecommunication Device for the Deaf) at 1-800-735-2989 at least 48 hours in advance of the meeting.*

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- 1. CALL TO ORDER**
- 2. PRESENTATIONS**
  - 2A. Emerald Ash Borer (EAB) Presentation
- 3. STAFF AND BOARD BRIEFINGS**
  - 3A. Parks and Recreation Report
  - 3B. Bastrop State Park Report
  - 3C. Bastrop YMCA Report
  - 3D. Youth Parks Activity Committee (YPAC) Report
  - 3E. Bird City Coalition Report
- 4. CITIZEN COMMENTS**

*At this time, three (3) minute comments will be taken from the audience on any topic. To address the Board, please submit a fully completed request card to the Board chairperson prior to the beginning of the meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, city Boards cannot discuss issues raised or make any decision at this time. Instead, city Boards are limited to making a statement of specific information or a recitation of existing policy in response to the inquiry. Issues may be referred to city staff for research and possible future action.*

*It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Board to allow a member of the public to slur the performance, honesty, and/or integrity of the Board, as a body or any member or members of the Board, individually or collectively, nor any members of the city's staff. Accordingly, profane, insulting, or threatening language directed toward the Board and/or any person in the Board's presence will not be tolerated.*

**5. APPROVAL OF THE MINUTES**

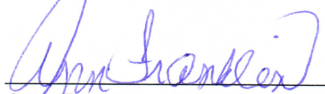
- 5A. Consider action to approve Parks and Public Tree Advisory Board minutes from the May 2, 2019 regular meeting.

**6. ITEMS FOR INDIVIDUAL CONSIDERATION**

- 6A. Discussion and consider action related to appointing a Bastrop Parks and Public Tree Advisory Board youth member.
- 6B. Discussion and consider action to cancel or reschedule the July 4, 2019 meeting.
- 6C. Discussion and consider action on the feasibility of partnering with Keep Bastrop County Beautiful (KBCB) on a litter program.

**7. ADJOURNMENT**

I, the undersigned authority, do hereby certify that this Notice of Meeting is posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenience that is readily accessible to the general public, as well as to the City's website, [www.cityofbastrop.org](http://www.cityofbastrop.org). Said Notice was posted on the following date and time: Wednesday, May 29, 2019 at 2:00 p.m. and will remain posted for at least two hours after said meeting is convened.

  
\_\_\_\_\_  
Ann Franklin, City Secretary



# STAFF REPORT

**MEETING DATE:** June 6, 2019

**AGENDA ITEM:** 2A

**TITLE:**

Emerald Ash Borer (EAB) Presentation

**STAFF REPRESENTATIVE:**

David Junek, Parks Superintendent  
Thomas Martinez, Parks Crew Leader/City Arborist

**BACKGROUND/HISTORY:**

The Texas Forest Service has issued an alert related to the Emerald Ash Borer. This destructive non-native, wood-boring pest is very aggressive and 16 native ash species are susceptible to attack. Once infested, ash trees may die within two to three years. The emerald ash borer has spread from Michigan to Tarrant County, Texas from 2002 to 2018.

In order to take a proactive stance, the City's Arborist has undertaken an inventory of the city's ash trees and will provide a presentation related to the Emerald Ash Borer and information related to the ash trees in the city. The City of Bastrop's certified arborist, Thomas Martinez, also attended an EAB training course that provided a guide on how communities can prepare to handle this pest. Thomas will share this information and the potential impacts that EAB could have on Bastrop.

**POLICY EXPLANATION:**

Section 1.13.004 "Establishment of a Public Tree Advisory Board" of the City of Bastrop Code of Ordinances provides duties of the Board as follows:

- (1) *Promote the protection of healthy trees on public property;*
- (2) Coordinate and promote Arbor Day activities;
- (3) Develop public awareness and education programs relating to trees in the city community;
- (4) *Review city department and public concerns relating to tree care on the city's public property;*
- (5) *Consult with the state forest service for advice on protection of existing native or established trees and/or the planting of new native trees;*
- (6) Submit an annual application to renew the Tree City USA designation, with the permission of the City Council; and
- (7) Other duties that may be assigned by the City Council.

**RECOMMENDATION:**

Receive Emerald Ash Borer (EAB) presentation.

**ATTACHMENTS:**

Texas Forest Service "Alert: Emerald Ash Borer found in DFW Metroplex"



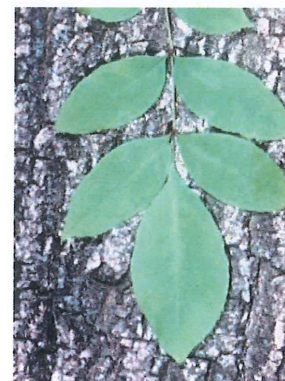


# TEXAS A&M FOREST SERVICE

## ALERT: Emerald Ash Borer found in DFW Metroplex

As of December 2018, emerald ash borer (*Agrilus planipennis*) has been confirmed in Tarrant County and several counties in northeast Texas. The emerald ash borer beetle (EAB) is a destructive non-native wood-boring pest of ash trees (*Fraxinus* spp.). Native to Asia, EAB was unknown in North America until its discovery in southeast Michigan in 2002. Since then, this invasive pest has spread, killing millions of ash trees across the country.

EAB is a significant threat to urban, suburban, and rural forests as it kills both stressed and healthy ash trees. EAB is very aggressive and ash trees may die within two or three years after they become infested. Ash trees are widespread in the United States and all 16 native ash species are susceptible to attack.



Green ash

### What to Look For

**Host:** Ash (all species)

**Signs/Symptoms:** ash trees with dying or dead branches in upper crown, shoots or suckering along the trunk, bark splits with winding galleries and white larvae beneath the bark; presence of the beetle itself; heavy feeding by woodpeckers; and "D"-shaped exit holes in bark.



Adult EAB  
(1/2" long)

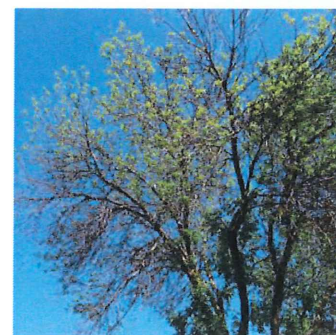
### What to Do Next

**Preventative Management:** Remove poor condition ash trees now before infestation occurs to reduce current and future risk. If EAB activity is confirmed within a few miles of your area, treat high value ash trees with systemic insecticide to reduce intensity of attack.

**Therapeutic Management:** Once infested, if more than 50% of crown remains, treat with systemic insecticide to slow attack; if less than 50% of crown remains, remove tree.



Sprouts on Trunk



Dying Branches



EAB larval galleries



D-shaped exit hole

### TFS Can Help

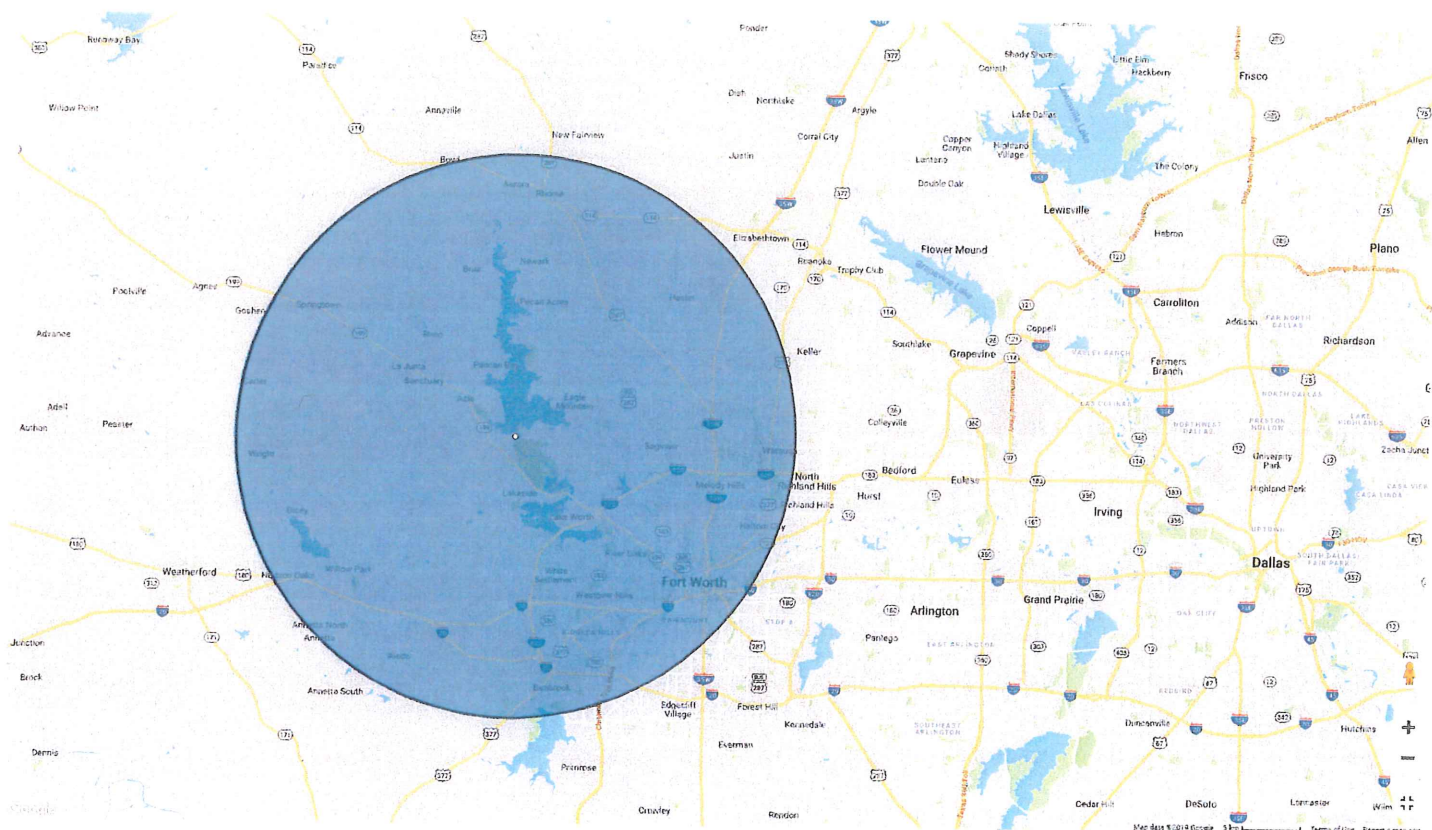
Guide for communities: <http://tfsweb.tamu.edu/eab/>

Hotline to Report: 1-866-322-4512





# North Texas Emerald Ash Borer Treatment Zone



Emerald Ash Borer (EAB) was recently confirmed in Tarrant County, south of Eagle Mountain Lake. If you own or manage ash trees within the highlighted 15-mile radius; you should plan to treat them with TREE-age this summer. Based on FIA (forest inventory analysis) data provided by the Texas Forest Service, there could be up to 1.5 Million ash trees within this 706 square mile area. As the population of EAB increases over the next few years all of these trees will be at risk. Through numerous peer reviewed trials, TREE-age insecticide has proven time and time again to be the most effective treatment for EAB. One application lasts for 2 years providing protection from EAB and numerous other harmful insects. Emerald Ash Borer is an invasive forest insect with no natural predators to keep its population in check. Ash trees will either need to be treated or removed. If you suspect EAB has established in properties you manage please contact myself or the EAB Hotline (866) 322-4512. Please contact me if you have questions about EAB or treatment protocols.

**Emmett Muennink, M.S.**

*Arborjet South Central Technical Manager*

ISA Board Certified Master Arborist: TX-3831B

Texas Oak Wilt Certified: #0224

Cell: 214-799-6115

E-mail: [emmettmuennink@arborjet.com](mailto:emmettmuennink@arborjet.com)



# STAFF REPORT

**MEETING DATE:** June 6, 2019

**AGENDA ITEM:** 3A

**TITLE:**

Parks and Recreation Report

**STAFF REPRESENTATIVE:**

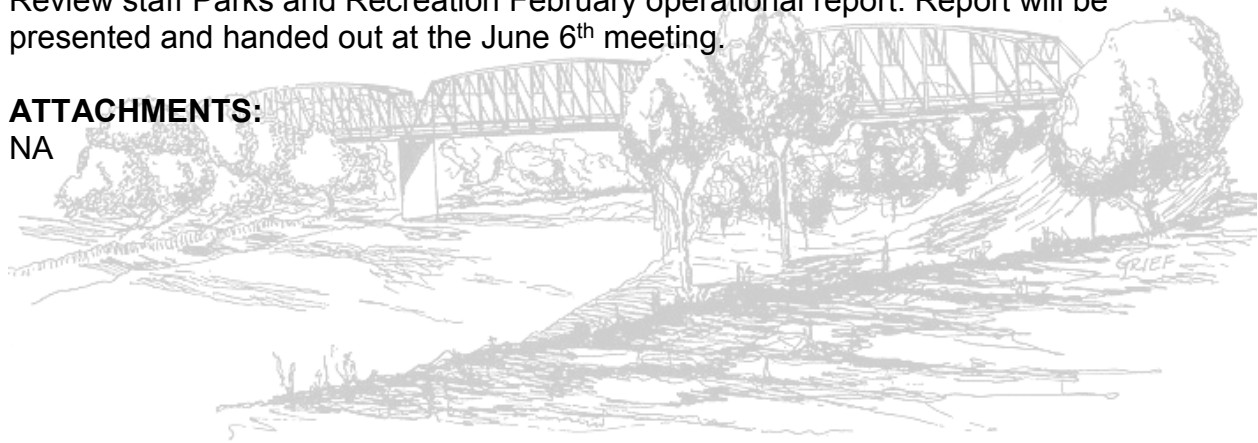
David Junek, Parks & Recreation Superintendent

**RECOMMENDATION:**

Review staff Parks and Recreation February operational report. Report will be presented and handed out at the June 6<sup>th</sup> meeting.

**ATTACHMENTS:**

NA





# STAFF REPORT

**MEETING DATE:** June 6, 2019

**AGENDA ITEM:** 3B

**TITLE:**

Bastrop State Park Report

**STAFF REPRESENTATIVE:**

Jamie Creacy, Park Superintendent, Lost Pines State Park Complex

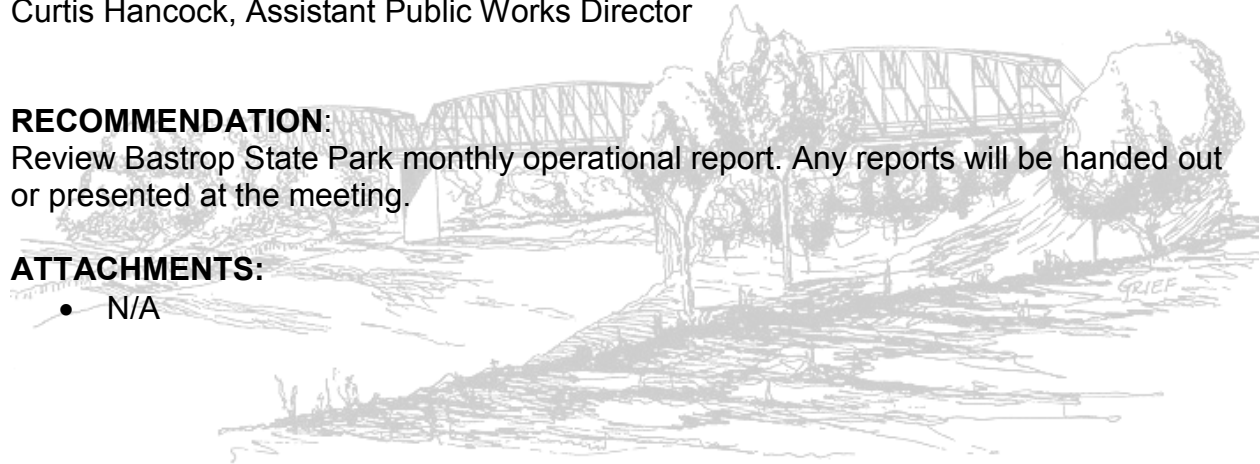
Curtis Hancock, Assistant Public Works Director

**RECOMMENDATION:**

Review Bastrop State Park monthly operational report. Any reports will be handed out or presented at the meeting.

**ATTACHMENTS:**

- N/A





# STAFF REPORT

**MEETING DATE:** June 6, 2019

**AGENDA ITEM:** 3C

**TITLE:**

Bastrop YMCA Report

**STAFF REPRESENTATIVE:**

Terry Moore, Executive Director, YMCA of Austin Bastrop Branch  
Curtis Hancock, Assistant Public Works Director

**RECOMMENDATION:**

Review Bastrop YMCA monthly operational report. Any handouts will be presented at the meeting.

**ATTACHMENTS:**

NA







# STAFF REPORT

**MEETING DATE:** June 6, 2019

**AGENDA ITEM:** 3D

**TITLE:**

Youth Parks Activity Committee (YPAC) Report

**STAFF REPRESENTATIVE:**

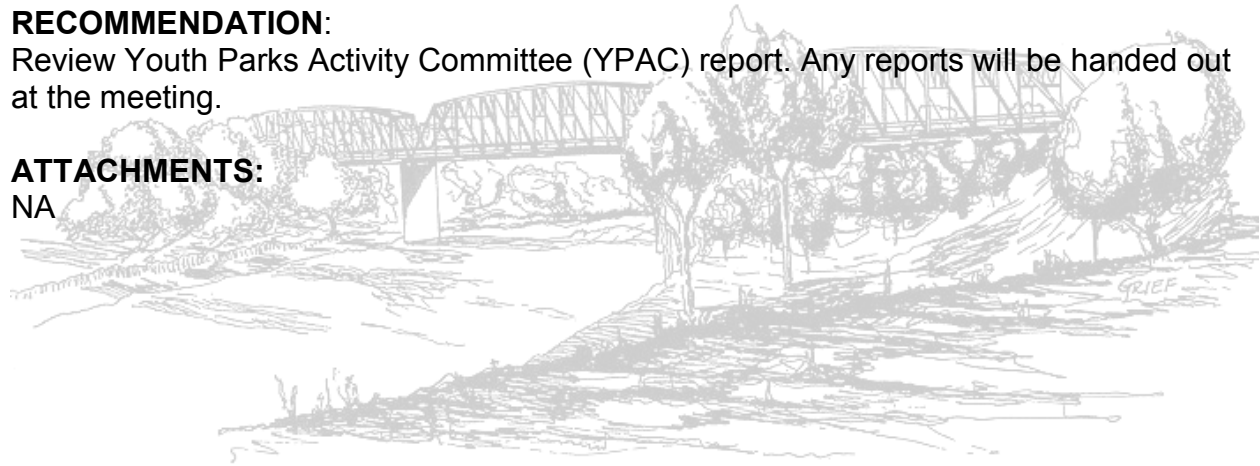
Trey Job, Managing Director of Public Works & Leisure Services

**RECOMMENDATION:**

Review Youth Parks Activity Committee (YPAC) report. Any reports will be handed out at the meeting.

**ATTACHMENTS:**

NA





# STAFF REPORT

**MEETING DATE:** June 6, 2019

**AGENDA ITEM:** 3E

**TITLE:**

Bird City Coalition Report

**STAFF REPRESENTATIVE:**

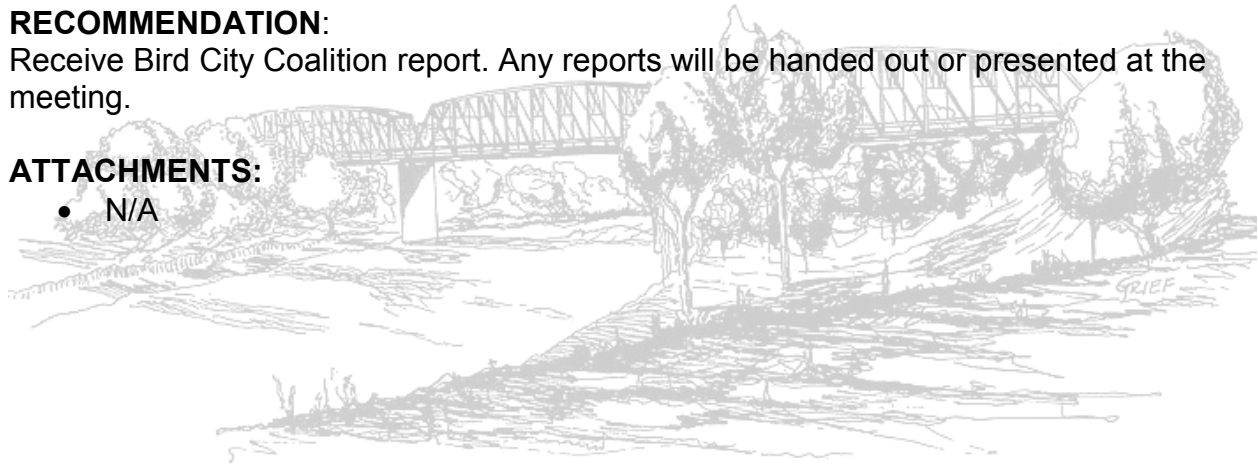
Dorothy Skarnulis, Parks and Public Tree Advisory Board Member  
Curtis Hancock, Assistant Public Works Director

**RECOMMENDATION:**

Receive Bird City Coalition report. Any reports will be handed out or presented at the meeting.

**ATTACHMENTS:**

- N/A





# STAFF REPORT

**MEETING DATE:** June 6, 2019

**AGENDA ITEM:** 5A

**TITLE:**

Consider action to approve Parks and Public Tree Advisory Board minutes from the May 2, 2019 regular meeting.

**STAFF REPRESENTATIVE:**

Betty Rucker, Secretary, Parks and Public Tree Advisory Board  
Curtis Hancock, Assistant Public Works Director

**POLICY EXPLANATION:**

Section 551.021 of the Government Code provides as follows:

- (a) A governmental body shall prepare and keep minutes or make a tape recording of each open meeting of the body.
- (b) The minutes must:
  - 1. State the subject of each deliberation; and
  - 2. Indicate the vote, order, decision, or other action taken.

**RECOMMENDATION:**

Approve, amend, or correct the minutes of the May 2, 2019 Parks and Public Tree Advisory Board.

**ATTACHMENTS:**

May 2<sup>nd</sup> DRAFT Parks and Public Tree Advisory Board meeting minutes



## MINUTES OF CITY OF BASTROP PARKS AND PUBLIC TREE ADVISORY BOARD

May 2, 2019

The Bastrop Parks and Public Tree Advisory Board met in a Regular Meeting on Thursday, May 2, 2019, at 6:00 p.m. at the Bastrop City Hall Council Chambers, located at 1311 Chestnut Street, Bastrop, Texas. Members present were Chair Jimmy Crouch, Betty Rucker, Kelly Dawson, Dorothy Skarnulis, Barbara Wolanski, and Jamie Creacy. Staff present were David Juneke, Curtis Hancock, Heather Ambrose, Trey Job, Councilman Lyle Nelson and YMCA Director Terry Moore.

### 1. CALL TO ORDER

At 6:00 p.m. Chair Jimmy Crouch called the meeting to order with a quorum being present. Board Member Margaret Robinson was absent from the meeting.

### 2. STAFF AND BOARD BRIEFINGS

- 2A. Parks and Recreation Report  
Presentation was made by Parks Superintendent David Juneke. Handouts were given for Monthly Operational Report.
- 2B. Bastrop State Park Report  
Presentation was made by Board Member Jamie Creacy.
- 2C. Bastrop YMCA Report  
Presentation was made by YMCA Director Terry Moore.
- 2D. Youth Parks Activity Committee (YPAC) Report  
Youth Representative Allison Hewitt was not in attendance. Trey Job, Managing Director of Public Works & Leisure Services, gave a brief update on the Youth Advisory Committee.
- 2E. Bird City Coalition  
Presentation was made by Board Member Dorothy Skarnulis. A copy of recent Resolution R-2019-38 was provided to Board members.

### 3. CITIZEN COMMENTS

None.

### 4. APPROVAL OF THE MINUTES

- 4A. Consider action to approve Parks and Public Tree Advisory Board minutes from the April 4, 2019 regular meeting.

Board Member Kelly Dawson made the motion to approve the minutes as presented. Seconded by Board Member Barbara Wolanski and approved by a vote of 6-0.

### 5. ITEMS FOR INDIVIDUAL CONSIDERATION

- 5A. Discussion and consider action related to the process and timeline for selecting a new Bastrop Parks and Public Tree Advisory Board youth member.

Member Barbara Wolanski made the motion to distribute the revised application for the Bastrop Parks and Public Tree Advisory Board youth member to BISD schools and the home school co-op by May 9, 2019, with a deadline of submission of May 31, 2019 and that an action item for naming a new youth member be placed on the June 6, 2019 meeting. Motion was seconded by Dorothy Skarnulis and approved by a 6-0 vote.

- 5B. Discussion concerning status of the Bastrop Wheeled Sports Complex.  
Presentation was made by Managing Director of Public Works and Leisure Services Trey Job.
- 5C. Discussion concerning multimodal transportation (pedestrians/sidewalks, bike lanes, etc.) status and possible future plans.  
Presentation was made by Managing Director of Public Works and Leisure Services Trey Job. Mr. Job stressed the importance of Board Members attending the Code Rodeo to be held on May 9<sup>th</sup>.

**6. ADJOURNMENT**

ADJOURNMENT

Adjourned at 7:08 p.m. without objection.

APPROVED:

ATTEST:

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Chair Jimmy Crouch

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Secretary Betty Rucker



# STAFF REPORT

**MEETING DATE:** June 6, 2019

**AGENDA ITEM:** 6A

**TITLE:**

Discussion and consider action related to appointing a Bastrop Parks and Public Tree Advisory Board youth member.

**STAFF REPRESENTATIVE:**

Curtis Hancock, Assistant Public Works Director  
David Junek, Parks Superintendent

**BACKGROUND/HISTORY:**

At the end of the 2017/2018 school year, youth member Allison Hewitt graduated from high school and entered college. As a result, the Board has not had an attending youth member since that time. The Board anticipated appointing a member from the Youth Advisory Council but that has not been feasible. The Board is eager to have input from the community's youth and would like to move forward with reviewing applications that have been received and making an appointment if possible. The deadline for applications is May 31, 2019 and copies will be provided at the June 6, 2019 meeting.

**POLICY EXPLANATION:**

In their discretion, the Parks Board may identify and name one minor, who resides within the BISD jurisdiction, to serve on the board as an ex officio, nonvoting youth member of the board. Applicants must live within the Bastrop ISD jurisdiction but are not required to attend BISD schools. The youth member shall be a nonvoting member of the Board. The youth member shall be enrolled in grades 9—12 and serve a term in length identified by the Parks Board at the time of selection, but not to exceed three (3) consecutive years. (ARTICLE 1.10 – PARKS, Sec. 1.10.001 - Parks board.)

**RECOMMENDATION:**

Discussion and consider action related to appointing a Bastrop Parks and Public Tree Advisory Board youth member.

**ATTACHMENTS:**

NA





# STAFF REPORT

**MEETING DATE:** June 6, 2019

**AGENDA ITEM:** 6B

**TITLE:**

Discussion and consider action to cancel or reschedule the July 4, 2019 meeting.

**STAFF REPRESENTATIVE:**

Curtis Hancock, Assistant Public Works Director  
David Junek, Parks Superintendent

**POLICY EXPLANATION:**

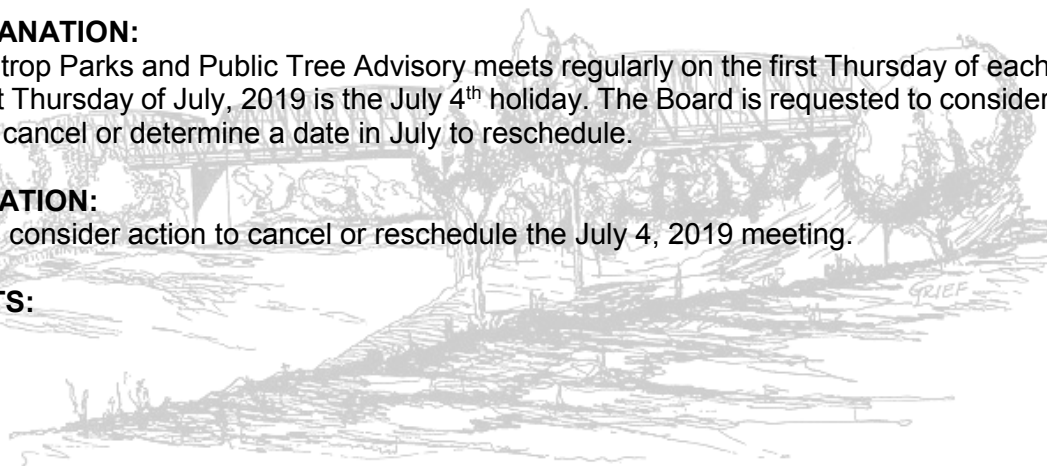
The City of Bastrop Parks and Public Tree Advisory meets regularly on the first Thursday of each month. The first Thursday of July, 2019 is the July 4<sup>th</sup> holiday. The Board is requested to consider action to either cancel or determine a date in July to reschedule.

**RECOMMENDATION:**

Discussion and consider action to cancel or reschedule the July 4, 2019 meeting.

**ATTACHMENTS:**

NA





# STAFF REPORT

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**MEETING DATE:** June 6, 2019

**AGENDA ITEM:** 6C

**TITLE:**

Discussion and consider action on the feasibility of partnering with Keep Bastrop County Beautiful (KBCB) on a litter program.

**STAFF REPRESENTATIVE:**

Jimmy Crouch, President Parks & Public Tree Advisory Board

**BACKGROUND/HISTORY:**

On Saturday May 25, 2019, Jimmy Crouch requested that we add an agenda item to see if it's feasible to partner with community group Keep Bastrop County Beautiful (KBCB) on a litter program.

**POLICY EXPLANATION:**

N/A

**RECOMMENDATION:**

N/A

**ATTACHMENTS:**

N/A

