

**Bastrop Parks and  
Public Tree Advisory Board Meeting**  
Bastrop Power & Light Conference Room  
1209 Linden Street, Building 2  
Bastrop, TX 78602  
(512) 332-8900



---

## **AGENDA – July 11, 2019, at 6:00 P.M.**

---

*Bastrop Parks and Public Tree Advisory Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800, or write to 1311 Chestnut Street, Bastrop, TX 78602, or call Relay Texas through a T.D.D. (Telecommunication Device for the Deaf) at 1-800-735-2989 at least 48 hours in advance of the meeting.*

---

1. **CALL TO ORDER**
2. **STAFF AND BOARD BRIEFINGS**
  - 2A. Parks and Recreation Report
  - 2B. Bastrop State Park Report
  - 2C. Bastrop YMCA Report
  - 2D. Youth Member Report
  - 2E. Bird City Coalition Report
3. **CITIZEN COMMENTS**

*At this time, three (3) minute comments will be taken from the audience on any topic. To address the Board, please submit a fully completed request card to the Board chairperson prior to the beginning of the meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, city Boards cannot discuss issues raised or make any decision at this time. Instead, city Boards are limited to making a statement of specific information or a recitation of existing policy in response to the inquiry. Issues may be referred to city staff for research and possible future action.*

*It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Board to allow a member of the public to slur the performance, honesty, and/or integrity of the Board, as a body or any member or members of the Board, individually or collectively, nor any members of the city's staff. Accordingly, profane, insulting, or threatening language directed toward the Board and/or any person in the Board's presence will not be tolerated.*

**4. APPROVAL OF THE MINUTES**

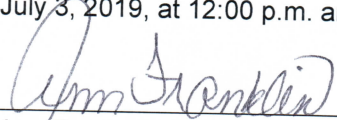
- 4A. Consider action to approve Parks and Public Tree Advisory Board minutes from the June 6, 2019 regular meeting.

**5. ITEMS FOR INDIVIDUAL CONSIDERATION**

- 5A. Discussion and consider action relating to a City of Bastrop parks and recreation survey and possibility of utilizing volunteers to obtain the survey information.

**6. ADJOURNMENT**

I, the undersigned authority, do hereby certify that this Notice of Meeting is posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenience that is readily accessible to the general public, as well as to the City's website, [www.cityofbastrop.org](http://www.cityofbastrop.org). Said Notice was posted on the following date and time: Wednesday, July 3, 2019, at 12:00 p.m. and will remain posted for at least two hours after said meeting is convened.



Ann Franklin, City Secretary



# STAFF REPORT

**MEETING DATE:** July 11, 2019

**AGENDA ITEM:** 2A

**TITLE:**

Parks and Recreation Report

**STAFF REPRESENTATIVE:**

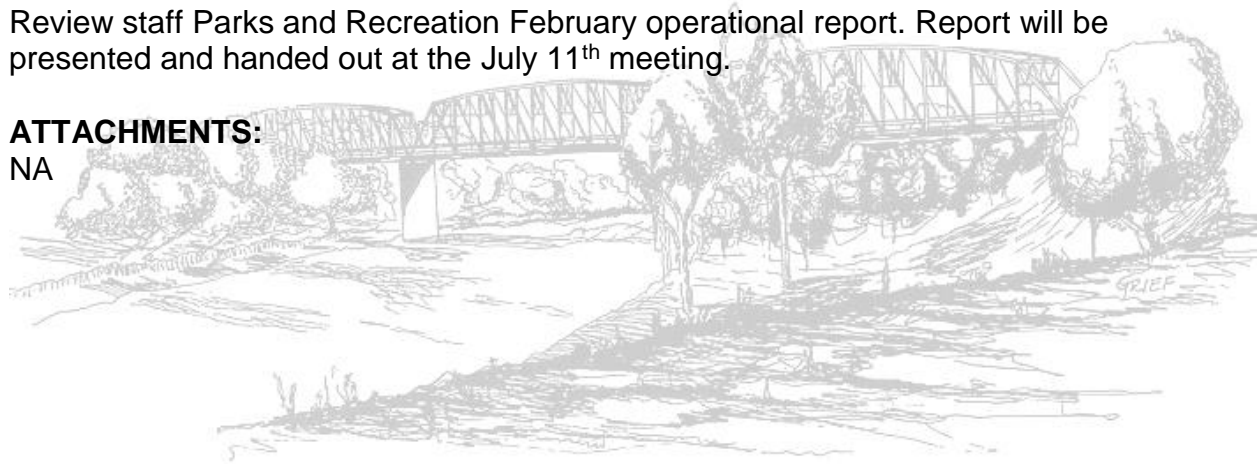
David Junek, Parks & Recreation Superintendent

**RECOMMENDATION:**

Review staff Parks and Recreation February operational report. Report will be presented and handed out at the July 11<sup>th</sup> meeting.

**ATTACHMENTS:**

NA





# STAFF REPORT

**MEETING DATE:** July 11, 2019

**AGENDA ITEM:** 2B

**TITLE:**

Bastrop State Park Report

**STAFF REPRESENTATIVE:**

Jamie Creacy, Park Superintendent, Lost Pines State Park Complex

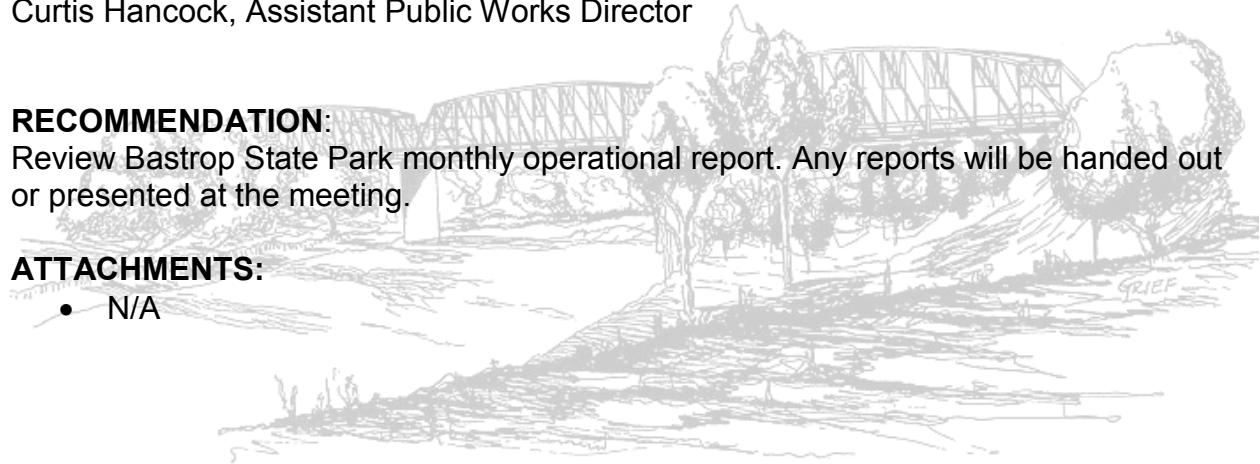
Curtis Hancock, Assistant Public Works Director

**RECOMMENDATION:**

Review Bastrop State Park monthly operational report. Any reports will be handed out or presented at the meeting.

**ATTACHMENTS:**

- N/A





# STAFF REPORT

**MEETING DATE:** July 11, 2019

**AGENDA ITEM:** 2C

**TITLE:**

Bastrop YMCA Report

**STAFF REPRESENTATIVE:**

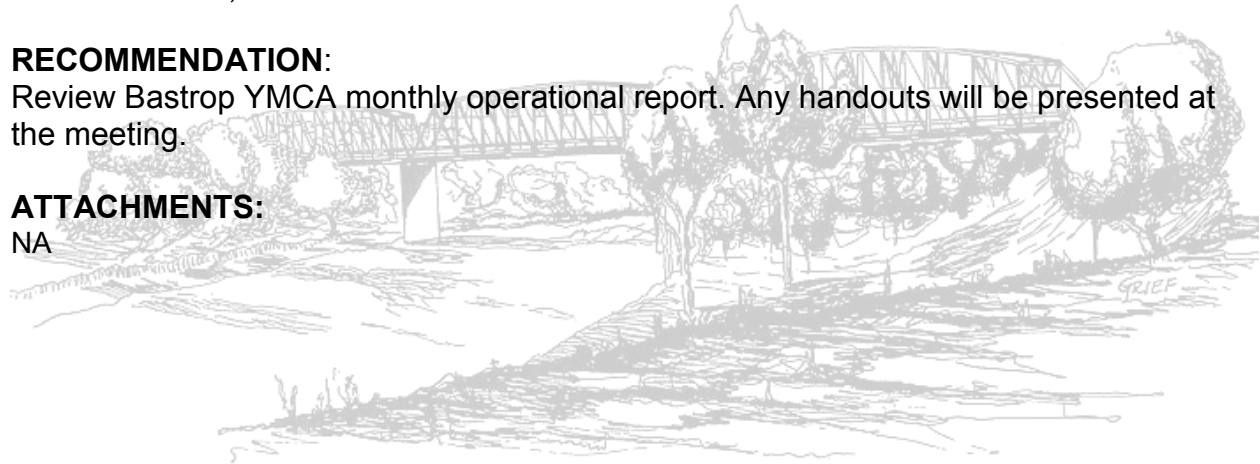
Terry Moore, Executive Director, YMCA of Austin Bastrop Branch  
Curtis Hancock, Assistant Public Works Director

**RECOMMENDATION:**

Review Bastrop YMCA monthly operational report. Any handouts will be presented at the meeting.

**ATTACHMENTS:**

NA





# STAFF REPORT

**MEETING DATE:** July 11, 2019

**AGENDA ITEM:** 2D

**TITLE:**

Youth Member Report

**STAFF REPRESENTATIVE:**

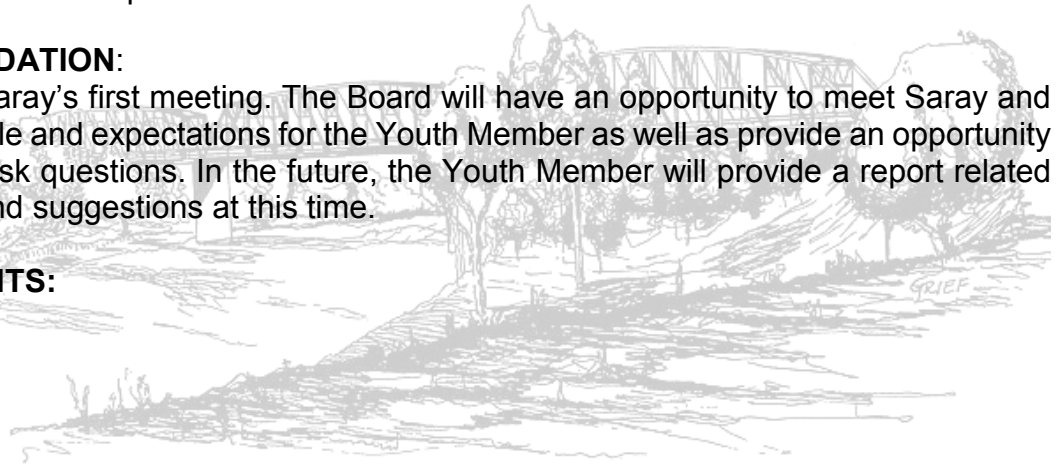
Saray Jimenez Colmenero, Youth Member  
David Junek, Parks Superintendent

**RECOMMENDATION:**

This will be Saray's first meeting. The Board will have an opportunity to meet Saray and discuss the role and expectations for the Youth Member as well as provide an opportunity for Saray to ask questions. In the future, the Youth Member will provide a report related to activities and suggestions at this time.

**ATTACHMENTS:**

NA





# STAFF REPORT

**MEETING DATE:** July 11, 2019

**AGENDA ITEM:** 2E

**TITLE:**

Bird City Coalition Report

**STAFF REPRESENTATIVE:**

Dorothy Skarnulis, Parks and Public Tree Advisory Board Member  
Curtis Hancock, Assistant Public Works Director

**RECOMMENDATION:**

Receive Bird City Coalition report. Any reports will be handed out or presented at the meeting.

**ATTACHMENTS:**

- N/A





# STAFF REPORT

**MEETING DATE:** July 11, 2019

**AGENDA ITEM:** 4A

**TITLE:**

Consider action to approve Parks and Public Tree Advisory Board minutes from the June 6, 2019 regular meeting.

**STAFF REPRESENTATIVE:**

Betty Rucker, Secretary, Parks and Public Tree Advisory Board  
Curtis Hancock, Assistant Public Works Director

**POLICY EXPLANATION:**

Section 551.021 of the Government Code provides as follows:

- (a) A governmental body shall prepare and keep minutes or make a tape recording of each open meeting of the body.
- (b) The minutes must:
  - 1. State the subject of each deliberation; and
  - 2. Indicate the vote, order, decision, or other action taken.

**RECOMMENDATION:**

Approve, amend, or correct the minutes of the June 6, 2019 Parks and Public Tree Advisory Board.

**ATTACHMENTS:**

June 6<sup>th</sup> DRAFT Parks and Public Tree Advisory Board meeting minutes



# MINUTES OF CITY OF BASTROP PARKS AND PUBLIC TREE ADVISORY BOARD

June 6, 2019

The Bastrop Parks and Public Tree Advisory Board met in a Regular Meeting on Thursday, June 6, 2019, at 6:00 p.m. at the Bastrop Chamber of Commerce Board Room, 927 Main Street, Bastrop, Texas. Members present were Chair Jimmy Crouch, Betty Rucker, Kelly Dawson, Dorothy Skarnulis, Barbara Wolanski, Jamie Creacy, and Margaret Robinson. Staff present were David Junek, Curtis Hancock, Heather Ambrose, and Thomas Martinez. Council Liaison Lyle Nelson and YMCA Director Terry Moore were not in attendance.

## 1. CALL TO ORDER

At 6:00 p.m. Chair Jimmy Crouch called the meeting to order with a quorum being present. Council Liaison Lyle Nelson and YMCA Director Terry Moore were absent from the meeting.

## 2. PRESENTATIONS

- 2A. Emerald Ash Borer (EAB) Presentation  
Parks Superintendent David Junek introduced Thomas Martinez, Parks Crew Arborist. Handouts were provided related to the Emerald Ash Borer and an inventory of Ash trees on City property.

## 3. STAFF AND BOARD BRIEFINGS

- 3A. Parks and Recreation Report  
Presentation was made by Parks Superintendent David Junek. Handouts were given for the monthly operational report.
- 3B. Bastrop State Park Report  
Presentation was made by Board Member Jamie Creacy. An item of note is that the State sports tax for parks will be on the ballot for Texas citizens to vote on in November 2019.
- 3C. Bastrop YMCA Report  
No presentation due to absence of YMCA Director Terry Moore.
- 3D. Youth Parks Activity Committee (YPAC) Report  
None.
- 3E. Bird City Coalition  
Presentation was made by Board Member Dorothy Skarnulis.

## 4. CITIZEN COMMENTS

None.

## 5. APPROVAL OF THE MINUTES

- 5A. Consider action to approve Parks and Public Tree Advisory Board minutes from the May 2, 2019 regular meeting.

Barbara Wolanski made motion to approve. Seconded by Kelly Dawson and approved by a 7-0 vote.

**6. ITEMS FOR INDIVIDUAL CONSIDERATION**

6A. Discussion and consider action related to the appointing a Bastrop Parks and Public Tree Advisory Board youth member.

City Staff Heather Ambrose presented the Parks Board Committee the three applications that were received to fill the Youth Position opening. The Board discussed the attributes of each applicant and selected Colorado River Collegiate Academy student Savay Jimenez Colemal to become the Youth Member. Motion was made and approved by a 7-0 vote.

6B. Discussion and consider action to cancel or reschedule the July 4, 2019 meeting. Motion was made by Barbara Wolanski to change the meeting date to July 11, 2019 pending finding a location to meet. Motion was seconded by Jamie Creacy and approved by a 7-0 vote.

6C. Discussion and consider action on the feasibility of partnering with Keep Bastrop County Beautiful (KBCB) on a litter program.

Presentation was made by Parks Board Chair Jimmy Crouch related to trash around the city and the county and discussion was held to see if it is feasible to partner with Keep Bastrop County Beautiful to help clean up. It was requested that this item appear on the next agenda if information is found related to past city clean-up efforts. No action was taken at this meeting.

**7. ADJOURNMENT**

Adjourned at 7:20 p.m. without objection.

APPROVED:

ATTEST:

\_\_\_\_\_

\_\_\_\_\_

Chair, Jimmy Crouch

Secretary, Betty Rucker



# STAFF REPORT

**MEETING DATE:** July 11, 2019

**AGENDA ITEM:** 5A

**TITLE:**

Discussion and consider action relating to a City of Bastrop parks and recreation survey and possibility of utilizing volunteers to obtain the survey information.

**STAFF REPRESENTATIVE:**

David Junek, Parks Superintendent

**BACKGROUND/HISTORY:**

The City Manager has requested that City park visitors be surveyed to determine where they are visiting from (i.e. inside/outside City limits, inside/outside Bastrop County) and other demographic information, what visitors like about current parks, what park improvements or additions would be desirable, and other questions that might be of benefit to the City to help determine needs. Volunteers may be utilized, if feasible, to obtain survey information face-to-face with park visitors.

**RECOMMENDATION:**

Discussion and consider action relating to a City of Bastrop parks and recreation survey and possibility of utilizing volunteers to obtain the survey information.

**ATTACHMENTS:**

NA