

# Bastrop Public Library Board Meeting AGENDA

Bastrop Public Library  
1100 Church Street  
Bastrop, TX 78602



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**November 2, 2020 at 6:00 P.M.**

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*Bastrop Public Library Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800, or write to 1311 Chestnut Street, Bastrop, TX 78602, or call Relay Texas through a T.D.D. (Telecommunication Device for the Deaf) at 1-800-735-2989 at least 48 hours in advance of the meeting.*

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**1. CALL TO ORDER**

**2. CITIZEN COMMENTS**

*At this time, three (3) minute comments will be taken from the audience on any topic. To address the Council, please submit a fully completed request card to the Board Secretary prior to the meeting.*

*In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Board cannot discuss issues raised or make any decision at this time. Instead, the Board is limited to making a statement of specific information or a recitation of existing policy in response to the inquiry. Issues may be referred to City staff for research and possible future action.*

*It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Board to allow a member of the public to slur the performance, honesty, and/or integrity of the Board, as a body or any member or members of the Board, individually or collectively, nor any members of the City's staff. Accordingly, profane, insulting, or threatening language directed toward the Board and/or any person in the Board's presence will not be tolerated.*

**3. ANNOUNCEMENTS**

**4. STAFF REPORT**

- 4A. Monthly report on Library activities.
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4B. Monthly report on Friends of the Bastrop Public Library.

4C. Annual statistical report for FY20.

4D. Monthly financial report.

**5. CONSENT AGENDA**

5A. Consider action to approve Bastrop Public Library Board minutes from the October 5, 2020, regular meeting.

**6. ITEMS FOR INDIVIDUAL CONSIDERATION & DISCUSSION**

6A. Discussion of 2020 Holiday Open House volunteer jobs and schedule.

**7. UPDATES**

7A. Individual requests from Library Board members for items to be listed on future agendas.

**8. ADJOURNMENT**

I, the undersigned authority, do hereby certify that this Notice of Meeting is posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenience that is readily accessible to the public, as well as to the City's website, [www.cityofbastrop.org](http://www.cityofbastrop.org). Said Notice was posted on the following date and time: Monday, October 26, 2020, at 3:00 p.m. and will remain posted for at least two hours after said meeting has convened.



\_\_\_\_\_  
Ann Franklin, City Secretary

## **Bastrop Public Library Board Meeting Minutes**

October 5, 2020

### **Call to Order:**

The meeting was called to order at 6:00 p.m. by President Mary Jo Jenkins.

### **Members present were**

Mary Jo Jenkins, Jaime McDonald, Jennifer Leisure, Lesa Neese, Sally Keinarth, Rebecca Bennett, Barbara Clemons, Library Director Becca Sexton, and Mayor Connie Schroeder.

### **Citizen Comments:**

There were none.

### **Announcements:**

There were none.

### **Staff Report:**

#### **Activities -**

Ms. Sexton stated that the Story Walk in the park is very popular and patrons have said that they enjoy it. The self-checkout system is almost ready to go. The Boards and Commissions Volunteer Appreciations Banquet is set for Nov. 12 at 6:30. Ms. Sexton will be out of the office Oct. 26-30. The Library will have a stall at the YMCA drive by Trick or Treat at Mayfest Park on Halloween. The Library will offer a mental health program later this year. The 2021 Library holidays have been approved.

#### **Financial Report –**

Ms. Sexton reviewed the Financial Report. Revenues are down, likely due to the Library being closed to the public.

### **Consent Agenda:**

The minutes for the September 14, 2020, meeting were approved as written.

### **Items for Individual Consideration and Discussion:**

The Holiday Open House on Dec. 12 will reflect several changes in order to ensure the safety of staff and patrons. The plan is in the agenda packet. Rebecca Bennett commented that she appreciates the staff devising a plan that ensures everyone's safety and still allows the Open House to go on this year.

Jaime McDonald asked if the Library Newsletter could be emailed from a more generic account instead of Bethany Dietrich's account. She observed that some patrons may not recognize it as official Library business. Ms. Sexton informed the Board that the Library will soon be moving to a new email service that will do just that.

Rebecca Bennett presented the slate of officers for the new year. They are Mary Jo Jenkins for President; Barbara Clemons for Vice President; and Rebecca Bennett for Secretary. Mary Jo Jenkins called for nominations from the floor. There were none. The slate was approved.

**Updates:**

Phase Three of the Library reopening has begun. The details are included in the agenda packet. There have been no issues with compliance with the safety rules. There has been a good response from patrons. There were 50 patrons in just the first two hours of opening. In Phase Three, the Library can accommodate 105 patrons at the time.

Jamie McDonald asked if patrons were still limited to 30 minutes of computer time. Ms. Sexton responded that as long as no one is waiting for a computer, each patron can use the computer as long as she needs.

**The meeting adjourned at 6:30 p.m.**

Respectfully submitted \_\_\_\_\_

Rebecca Bennett, Secretary

Approved \_\_\_\_\_

Mary Jo Jenkins, President

# **Bastrop Public Library Librarian's Report November 2, 2020**

## **1. Statistics Highlights**

- Appointments for computer use during Phase Two, June 22—October 3: 522
- FY20 OverDrive eBook stats:
  - 18,163 checkouts, a 29.0% increase over last year
  - 795 unique OverDrive users, a 7.6% increase over last year
- Since beginning curbside service on May 4, 2020: 2,508 transactions
- Average number of daily visitors during first two weeks of Phase Three:
  - Weekdays: 137
  - Saturdays: 88

## **2. Programs**

On Thursday, October 15, Library Director Becca Sexton was a guest LEGO contest judge for one of BISD's virtual ACE (Afterschool Centers on Education) programs. There were three middle school participants in the contest, all of whom presented very creative projects.

## **3. Noteworthy Items**

On Friday, October 23, the Library received a \$12,000 check from the Hancher Foundation along with an award letter for the grant we applied for in August 2020. We had requested \$18,111 for circulating laptops and hotspots.

On Monday, October 26, the Library deployed its new self check-out stations to the public.

Also on Monday, October 26, Ms. Sexton participated on a panel on library leadership during the COVID-19 pandemic at the October 26 Texas Library Association District 3 virtual fall workshop.

The Library participated in the YMCA's Halloween Drive By Trick or Treat event on October 31, 5—7pm at the Rodeo Grounds at Mayfest Park.

Two library staff members have been appointed to city-wide cross-functional teams created by City Manager Paul Hofmann. Young Adult Librarian Bethany Dietrich is on the Communications and Special Events Team and Programs Supervisor Bonnie Pierson is on the Administrative Team. Staff are enthusiastic about an opportunity to work across departments on City-wide goals and initiatives.

## **Coming Soon**

The Library will be closed Wednesday, November 11, for Veteran's Day, and Thursday through Saturday, November 26—28, for Thanksgiving.

The annual Boards & Commissions Volunteer Appreciation Banquet will be Thursday,

November 12, from 6:30—8:30pm. Among the safety measures that will be in place is that staff will be taking attendee temperatures at sign-in.

#### **4. Patron Feedback**

Responses to the special edition of the newsletter, sent October 5 to announce Phase Three:

- “I’m so glad you guys are open again!! I am also very thankful for all you and the Library staff have done to assist the reading public to continue to have access to books while so many things have been completely closed down during the epidemic. Just wanted to say, “Thank You!!”
- “Great news. I’ve missed visiting the library.”
- “...so glad the library is open again.”
- “YEAH!!!!!”
- “YEA!!! :{} (That’s the old smiley face wearing a mask)!”

Respectfully submitted: Becca Sexton, Library Director

**Bastrop Public Library**  
**Friends of the Bastrop Public Library Report**  
**November 2, 2020**

1. The Friends of the Bastrop Public Library's annual all-membership meeting was held via Zoom on Tuesday, October 6, at 4pm.
2. For Fiscal Year 2021, the Friends have once again voted to award up to two scholarships of \$300 to area high school students.
3. The Friends re-elected their current slate of officers, though there is one vacancy and one person holding two positions.
  - a. President: Grace Dacy
  - b. Treasurer: Barbara Durkin
  - c. Secretary: Susan Dufour
  - d. VP—Membership/Volunteers: Vacant
  - e. VP—Fundrasing/Nook: Grace Dacy
  - f. Members-at-Large: Maxine Davenport, Lisa Gossett, Linda Read, Dianne Tripp
4. The Friends will resume meeting in person on Tuesday, November 10. The meeting was rescheduled from Tuesday, November 3, due to Election Day.
5. In its first two weeks re-opened to the public, the Friends' Book Nook brought in \$262.46.

Bastrop Public Library  
Annual Stats Comparision FY20

	Monthly		% Change	YTD		% Change
	FY20	FY19		FY20	FY19	
<b>MATERIAL USE</b>						
Check-Outs - Kids	270	2,569	-89%	8,788	26,895	-67%
Check-Outs - Tween	259	1,838	-86%	8,201	26,427	-69%
Check-Outs - Teen	36	337	-89%	1,545	6,281	-75%
Check-Outs - Adult	1,013	5,606	-82%	25,735	68,276	-62%
Renewals	563	X	n/a	16,107	X	n/a
In-House Use	22	X	n/a	17,890	X	n/a
OverDrive eBooks - Kids	84	X	n/a	1,189	X	n/a
OverDrive eBooks - Teen	72	X	n/a	856	X	n/a
OverDrive eBooks - Adults	720	1,215	-6%	9,728	13,939	7%
OverDrive eAudio - Kids	56	X	n/a	801	X	n/a
OverDrive eAudio - Teen	52	X	n/a	652	X	n/a
OverDrive eAudio - Adults	419	X	n/a	5,136	X	n/a
OverDrive Other - Kids	0	X	n/a	20	X	n/a
OverDrive Other - Teen	0	X	n/a	45	X	n/a
OverDrive Other - Adults	0	X	n/a	21	X	n/a
<b>Total Checkouts</b>	<b>3,566</b>	<b>11,565</b>	<b>-69%</b>	<b>96,714</b>	<b>141,818</b>	<b>-32%</b>
<b>CIRCS BY PATRON TYPE</b>						
Juv	36	X	n/a	2,570	X	n/a
Teen	24	X	n/a	439	X	n/a
Adult	562	X	n/a	11,846	X	n/a
Staff	83	X	n/a	1,030	X	n/a
NR Juv	157	X	n/a	6,810	X	n/a
NR Teen	18	X	n/a	896	X	n/a
NR Adult	1,261	X	n/a	32,584	X	n/a
TexShare	0	X	n/a	13	X	n/a
<b>Total NR Usage</b>	<b>1,436</b>	<b>X</b>	<b>n/a</b>	<b>40,303</b>	<b>X</b>	<b>n/a</b>
<b>% NR Usage</b>	<b>67%</b>	<b>80%</b>	<b>-13%</b>	<b>72%</b>	<b>78%</b>	<b>-6%</b>
<b>Interlibrary Loan</b>						
ILL Borrowed	0	6	-100%	79	151	-48%
ILL Lent	0	4	-100%	63	39	62%
<b>Programming</b>						
Kids - # of Programs	2	X	n/a	167	X	n/a
Kids - Program Attendance	11	426	-97%	3708	8,136	-54%
Tweens - # of Programs	0	X	n/a	6	X	n/a
Tweens - Program Attendance	0	3	-	35	98	-64%
Teens - # of Programs	4	X	n/a	80	X	n/a
Teens - Program Attendance	11	53	-79%	557	467	19%
Adults - # of Programs	5	X	n/a	91	X	n/a
Adults - Program Attendance	17	5	240%	612	72	750%
Outreach - # of Programs	0	X	n/a	9	X	n/a
Outreach - Program Attendance	0	25	-	681	4,955	-86%



Bastrop Public Library  
Annual Stats Comparision FY20

	Monthly		% Change	YTD		% Change
	FY20	FY19		FY20	FY19	
Passive - Coloring Sheets	0	120	-100%	710	1,392	-49%
Virtual - # of Programs	6	X	n/a	92	X	n/a
Virtual - Program Attendance	219	X	n/a	1858	X	n/a
<b>Total # of Programs</b>	<b>11</b>	<b>28</b>	<b>-61%</b>	<b>445</b>	<b>362</b>	<b>23%</b>
<b>Total Program Attendance</b>	<b>258</b>	<b>512</b>	<b>-50%</b>	<b>7,451</b>	<b>13,728</b>	<b>-46%</b>
<u>Makerspace</u>						
Kids - # of Programs	0	X	n/a	7	X	n/a
Kids - Program Attendance	0	X	n/a	47	X	n/a
Tweens - # of Programs	0	X	n/a	0	X	n/a
Tweens - Program Attendance	0	X	n/a	0	X	n/a
Teens - # of Programs	0	X	n/a	0	X	n/a
Teens - Program Attendance	0	X	n/a	0	X	n/a
Adults - # of Programs	1	X	n/a	11	X	n/a
Adults - Program Attendance	3	X	n/a	57	X	n/a
<b>Total # of Programs</b>	<b>1</b>	<b>X</b>	<b>n/a</b>	<b>18</b>	<b>X</b>	<b>n/a</b>
<b>Total Program Attendance</b>	<b>3</b>	<b>2</b>	<b>n/a</b>	<b>104</b>	<b>164</b>	<b>-37%</b>
<u>Reference Transactions</u>						
General Reference Questions	57	340	-83%	3,143	5,445	-42%
Directional Questions	2	528	-100%	2,733	6,551	-58%
Tech Support Questions	62	783	-92%	3,311	11,200	-70%
Phone Reference	1,048	220	376%	7,404	2,599	185%
Tests Proctored	0	2	-100%	37	42	-12%
Reserve-a-Librarian	3	1	200%	55	4	n/a
<b>Total Reference Transactions</b>	<b>1,172</b>	<b>1,874</b>	<b>-37%</b>	<b>16,683</b>	<b>25,841</b>	<b>-35%</b>
<u>Database Use</u>						
Portal to Texas History	7,303	13,137	-44%	90,009	89,338	1%
Bastrop Advertiser	0	0	n/a	0	0	n/a
Heritage Quest	61	X	n/a	1,406	X	n/a
Learning Express Library	314	X	n/a	1,251	X	n/a
Small Business Reference Center	0	X	n/a	0	X	n/a
TeachingBooks	0	X	n/a	62	X	n/a
Explora Elementary	0	X	n/a	9	X	n/a
Explora High School	0	X	n/a	19	X	n/a
<b>Total Use Kids Databases</b>	<b>0</b>	<b>X</b>	<b>n/a</b>	<b>90</b>	<b>X</b>	<b>n/a</b>
<u>Facility</u>						
Door Count	239	7,286	-97%	41,935	100,363	-58%
Hours Open	200	X	n/a	1,987	X	n/a
Study Room Use	0	210	-100%	1,016	2,577	-61%
Pressley Use - Library	0	40	-100%	138	398	-41%
Pressley Use - Nonprofit	0	X	n/a	95	X	n/a
Pressley Use - Other	0	X	n/a	0	X	n/a

Bastrop Public Library  
Annual Stats Comparision FY20

	Monthly		% Change	YTD		% Change
	FY20	FY19		FY20	FY19	
Maynard Use - Library	0	88	-100%	47	365	-62%
Maynard Use - Nonprofit	0	X	n/a	93	X	n/a
Maynard Use - Other	0	X	n/a	0	X	n/a
<b>Total Meeting Room Use</b>	<b>0</b>	<b>338</b>	<b>-100%</b>	<b>1,389</b>	<b>3,340</b>	<b>-58%</b>
<u>Technology</u>						
Kids Computer Use	0	73	-100%	550	1,912	-71%
Teen Computer Use	55	82	-33%	440	813	-46%
Adult Computer Use	153	818	-81%	4,691	11,301	-58%
Wifi Use	368	925	-60%	7,143	12,925	-45%
Website Visits	2,512	2,419	4%	26,732	31,495	-15%
3D Prints	0	0	0%	95	54	n/a
<b>Total Public Computer Use</b>	<b>576</b>	<b>1,898</b>	<b>-70%</b>	<b>12,824</b>	<b>26,951</b>	<b>-52%</b>
<u>Membership - New Cards</u>						
City	7	11	-36%	179	473	-62%
City Renewals	38	X	n/a	452	X	n/a
Faculty	0	0	0%	3	7	-57%
Faculty Renewals	1	X	n/a	39	X	n/a
Friends	0	X	n/a	0	X	n/a
Friends Renewals	3	X	n/a	30	X	n/a
Staff	0	X	n/a	1	X	n/a
Staff Renewals	1	X	n/a	11	X	n/a
Nonresident	8	79	-90%	378	1,368	-72%
Nonresident Renewals	56	X	n/a	977	X	n/a
TexShare Visitor	0	X	n/a	3	X	n/a
TexShare Visitor Renewals	0	X	n/a	15	X	n/a
<b>Total New Registrations</b>	<b>15</b>	<b>90</b>	<b>-83%</b>	<b>561</b>	<b>1,848</b>	<b>-70%</b>
<b>Total Renewals</b>	<b>99</b>	<b>X</b>	<b>n/a</b>	<b>1,524</b>	<b>X</b>	<b>n/a</b>
<u>TexShare Home</u>						
TexShare Home New	0	X	n/a	5	X	n/a
TexShare Home Renewals	2	X	n/a	27	X	n/a
<u>Revenue</u>						
Nonresident Annual	\$1,425.00	X	n/a	\$12,025.00	X	n/a
Nonresident 6 Months	\$90.00	X	n/a	\$1,125.00	X	n/a
Meeting Rooms	\$0.00	X	n/a	\$0.00	X	n/a
Materials Fines & Fees	\$156.47	X	n/a	\$3,923.99	X	n/a
Other	\$195.40	X	n/a	\$3,639.90	X	n/a
<b>Total Revenue</b>	<b>\$1,866.87</b>	<b>\$0.00</b>	<b>n/a</b>	<b>\$20,713.89</b>	<b>\$0.00</b>	<b>n/a</b>
<u>Volunteers</u>						
Volunteer Hours	0	85.50	-100%	703.8	1,441.75	-51%
FOL Volunteer Hours	30	129.00	-77%	695.75	1,632.79	-57%
Teen Volunteer Hours	0	6.75	-100%	201.25	525.70	-62%

Bastrop Public Library  
Annual Stats Comparision FY20

	Monthly		% Change	YTD		% Change
	FY20	FY19		FY20	FY19	
<b>Total Volunteer Hours</b>	<b>30.00</b>	<b>221.25</b>	<b>-86%</b>	<b>1,600.80</b>	<b>3,600.24</b>	<b>-56%</b>
<u>Collection</u>						
Items Added - E, 1st Readers	45	X	n/a	578	X	n/a
Items Added - J	101	X	n/a	735	X	n/a
Items Added - Teens	37	X	n/a	214	X	n/a
Items Added - Adults	111	X	n/a	1,475	X	n/a
Items Withdrawn	269	387	-30%	5,639	5,482	3%
Missing Items	5	73	-93%	93	644	-86%
<b>Total Items Added</b>	<b>294</b>	<b>123</b>	<b>139%</b>	<b>3,002</b>	<b>3,665</b>	<b>-18%</b>
<u>Social Media</u>						
Facebook Likes	1,816	1,576	15%	20,352	16,772	21%
Facebook Engaged	422	1,063	-60%	13,940	19,476	-28%
Facebook Reach	8,319	16,714	-50%	194,050	262,643	-26%
Weebly Views	77	1,405	-95%	1,405	17,643	-92%
Weebly Unique Users	72	973	-93%	1,082	10,042	-89%
Instagram Followers	690	X	n/a	6,864	X	n/a
Instagram Impressions	384	X	n/a	11,247	X	n/a
Instagram Reach	370	X	n/a	9,856	X	n/a
Teen Instagram Followers	489	337	45%	5,019	3,342	50%
Teen Instagram Impressions	11	X	n/a	26,983	X	n/a
Teen Instagram Reach	7	X	n/a	6,587	X	n/a
# Google Hits	21,759	X	n/a	190,189	X	n/a

Collection	FY20 Items	FY20 Titles	FY20 Circs	FY20 % Total Circs	FY20 Circs per Item	FY19 Age of Collection - Copyright	FY20 Age of Collection - Copyright	FY20 Age of Collection - Added
1 - 0xx	92	88	112	0%	1.22	2010	2010	2013
2 - 1xx	221	218	446	1%	2.02	2009	2009	2013
3 - 2xx	326	324	323	0%	0.99	2003	2003	2009
4 - 3xx	518	510	864	1%	1.67	2008	2011	2015
5 - 4xx	40	37	57	0%	1.43	1998	2007	2012
6 - 5xx	430	410	331	0%	0.77	1999	2002	2009
7 - 6xx	1188	1180	2317	3%	1.95	2009	2009	2013
8 - 7xx	497	485	735	1%	1.48	2003	2003	2011
9 - 8xx	636	613	298	0%	0.47	1987	1990	2004
10 - 92	508	502	675	1%	1.33	2007	2011	2013
11 - 9xx	827	819	880	1%	1.06	2003	2003	2010
12 - Adult DVD's	4364	4217	11199	14%	2.57	2006	2006	2015
14 - Adult Fiction CD's	2181	2159	2740	3%	1.26	2011	2011	2013
15 - Adult Fiction Chri	535	535	439	1%	0.82	2006	2006	2009
16 - Adult Fiction Mys	4136	3885	8286	11%	2.00	2008	2009	2011
17 - Adult Fiction Nov	1762	1735	2747	4%	1.56	2007	2008	2011
18 - Adult Fiction Rom	843	834	1332	2%	1.58	2008	2009	2011
19 - Adult Fiction SFF	1109	1099	1256	2%	1.13	2008	2008	2012
20 - Adult Fiction Wes	145	145	210	0%	1.45	1994	1991	2011
23 - Adult Large Print	3201	3196	5856	7%	1.83	2007	2009	2011
25 - Adult MP3 Book	135	133	53	0%	0.39	2009	2009	2011
26 - Adult Music on CD	654	649	871	1%	1.33	1996	1996	2013
27 - Adult Nonfiction CD'S	214	212	350	0%	1.64	2007	2008	2013
31 - Adult Spanish DVDs	28	28	57	0%	2.04	2009	2008	2012
32 - Adult Spanish Fiction	148	145	33	0%	0.22	2008	2009	2012
33 - Adult Spanish Nonfiction	140	135	107	0%	0.76	2011	2011	2014
34 - Adult Texana	996	969	308	0%	0.31	1988	1988	2003
40 - Child Spanish 1st R	53	49	122	0%	2.30	2008	2012	2015
41 - Child Spanish Easy	347	338	353	0%	1.02	2005	2006	2011
42 - Child Spanish Easy Nonfiction	19	19	20	0%	1.05	2017	2017	2017
45 - Easy Nonfiction	706	693	1010	1%	1.43	2005	2006	2011

Collection	FY20 Items	FY20 Titles	FY20 Circs	FY20 % Total Circs	FY20 Circs per Item	FY19 Age of Collection - Copyright	FY20 Age of Collection - Copyright	FY20 Age of Collection - Added
46 - Easy Picture Books	4467	4321	10980	14%	2.46	2001	2004	2011
47 - First Readers	979	935	3655	5%	3.73	2000	2002	2010
49 - J 0xx	73	50	153	0%	2.10	2010	2012	2014
50 - J 1xx	32	32	26	0%	0.81	2005	2005	2009
51 - J 2xx	77	76	52	0%	0.68	1999	1999	2007
52 - J 3xx	341	333	212	0%	0.62	2000	2000	2007
53 - J 4xx	20	19	9	0%	0.45	1997	1997	2004
54 - J 5xx	842	824	859	1%	1.02	2003	2003	2008
55 - J 6xx	416	404	290	0%	0.70	2003	2003	2008
56 - J 7xx	576	465	753	1%	1.31	2001	2001	2008
57 - J 8xx	198	197	69	0%	0.35	2000	2001	2006
58 - J 92	429	421	238	0%	0.55	1999	1998	2005
59 - J 9xx	904	886	564	1%	0.62	1998	1998	2005
61 - Juvy CDs	264	256	376	0%	1.42	2007	2009	2016
62 - Juvy DVD	592	561	2645	3%	4.47	2008	2008	2016
63 - Juvy Fiction	5574	5349	6659	9%	1.19	2003	2004	2010
64 - Juvy Graphic Novels	489	468	2223	3%	4.55	2013	2013	2016
65 - Juvy Oversize	58	56	44	0%	0.76	1996	1997	2006
67 - Juvy Spanish Fiction	93	93	96	0%	1.03	2008	2008	2013
68 - Juvy Spanish Nonfiction	171	167	92	0%	0.54	2005	2005	2008
70 - Young Adult Fiction	1176	1166	1674	2%	1.42	2012	2012	2014
71 - YA 0xx	0	0	0	0%	--	--	--	--
72 - YA 1xx	4	4	1	0%	0.25	2015	2014	2016
73 - YA 2xx	0	0	0	0%	--	--	--	--
74 - YA 3xx	14	14	14	0%	1.00	2014	2015	2017
75 - YA 4xx	0	0	0	0%	--	--	--	--
76 - YA 5xx	0	0	0	0%	--	--	--	--
77 - YA 6xx	11	11	11	0%	1.00	2015	2014	2017
78 - YA 7xx	20	20	26	0%	1.30	2009	2012	2016
79 - YA 8xx	0	0	0	0%	--	--	--	--
80 - YA 92	7	7	13	0%	1.86	2017	2017	2019

Collection	FY20 Items	FY20 Titles	FY20 Circs	FY20 % Total Circs	FY20 Circs per Item	FY19 Age of Collection - Copyright	FY20 Age of Collection - Copyright	FY20 Age of Collection - Added
81 - YA 9xx	11	11	12	0%	1.09	2015	2016	2017
82 - Young Adult Graphic Novels	1129	1124	1086	1%	0.96	2009	2010	2013
83 - Board Books	128	126	650	1%	5.08	n/a	2004	2016
85 - Juvy Music CDs	37	36	15	0%	0.41	n/a	2001	2010
86 - Magazines	510	72	95	0%	0.19	n/a	-	-

Collection	FY19 # Dead Items	FY20 # Dead Items	FY19 % Dead Items	FY20 % Dead Items
1 - 0xx	17	17	18%	18%
2 - 1xx	20	16	8%	7%
3 - 2xx	73	78	22%	24%
4 - 3xx	156	45	21%	9%
5 - 4xx	23	7	34%	18%
6 - 5xx	153	137	32%	32%
7 - 6xx	80	71	7%	6%
8 - 7xx	114	108	23%	22%
9 - 8xx	393	360	58%	57%
10 - 92	90	109	19%	21%
11 - 9xx	181	163	23%	20%
12 - Adult DVD's	445	291	9%	7%
14 - Adult Fiction CD's	261	210	12%	10%
15 - Adult Fiction Chri	77	76	15%	14%
16 - Adult Fiction Mys	370	237	9%	6%
17 - Adult Fiction Nov	190	208	12%	12%
18 - Adult Fiction Rom	85	91	11%	11%
19 - Adult Fiction SFF	130	162	12%	15%
20 - Adult Fiction Wes	19	20	16%	14%
23 - Adult Large Print	455	237	12%	7%
25 - Adult MP3 Book	55	59	39%	44%
26 - Adult Music on CD	105	110	15%	17%
27 - Adult Nonfiction CD'S	38	15	17%	7%
31 - Adult Spanish DVDs	1	1	3%	4%
32 - Adult Spanish Fiction	41	52	29%	35%
33 - Adult Spanish Nonfiction	19	24	14%	17%
34 - Adult Texana	629	597	64%	60%
40 - Child Spanish 1st R	--	2	--	4%
41 - Child Spanish Easy	56	43	15%	12%
42 - Child Spanish Easy Nonfiction	1	0	5%	0%
45 - Easy Nonfiction	98	32	14%	5%

<b>Collection</b>	<b>FY19 # Dead Items</b>	<b>FY20 # Dead Items</b>	<b>FY19 % Dead Items</b>	<b>FY20 % Dead Items</b>
46 - Easy Picture Books	736	202	12%	5%
47 - First Readers	54	11	5%	1%
49 - J 0xx	23	21	31%	29%
50 - J 1xx	9	10	29%	31%
51 - J 2xx	26	25	34%	32%
52 - J 3xx	132	116	39%	34%
53 - J 4xx	7	7	33%	35%
54 - J 5xx	129	112	15%	13%
55 - J 6xx	109	102	26%	25%
56 - J 7xx	113	107	19%	19%
57 - J 8xx	95	93	48%	47%
58 - J 92	173	164	40%	38%
59 - J 9xx	382	372	42%	41%
61 - Juvy CDs	8	6	4%	2%
62 - Juvy DVD	58	36	9%	6%
63 - Juvy Fiction	1508	1448	28%	26%
64 - Juvy Graphic Novels	5	4	1%	1%
65 - Juvy Oversize	26	19	39%	33%
67 - Juvy Spanish Fiction	12	13	14%	14%
68 - Juvy Spanish Nonfiction	47	54	27%	32%
70 - Young Adult Fiction	26	55	2%	5%
71 - YA 0xx	0	0	--	--
72 - YA 1xx	1	1	25%	25%
73 - YA 2xx	0	0	--	--
74 - YA 3xx	--	1	--	7%
75 - YA 4xx	0	0	--	--
76 - YA 5xx	0	0	--	--
77 - YA 6xx	--	1	--	9%
78 - YA 7xx	2	4	13%	20%
79 - YA 8xx	0	0	--	--
80 - YA 92	--	0	--	0%



<b>Collection</b>	<b>FY19 # Dead Items</b>	<b>FY20 # Dead Items</b>	<b>FY19 % Dead Items</b>	<b>FY20 % Dead Items</b>
81 - YA 9xx	--	0	--	0%
82 - Young Adult Graphic Novels	40	46	4%	4%
83 - Board Books	n/a	9	n/a	7%
85 - Juvy Music CDs	n/a	3	n/a	8%
86 - Magazines	n/a	0	n/a	0%

**Bastrop Public Library**  
**Monthly Financial Report**  
**November 2, 2020**

1. The Library's total, non-donation revenue for Fiscal Year 2020 (October 1, 2019—September 30, 2020) was \$20,713.89, a 28.5% increase over last year's non-donation revenue of \$16,114.80.
  - a. \$13,150 was from nonresident fees, compared to \$8,500 contributed by Bastrop County in previous years.
  - b. \$3,923.99 was from material fines & fees.
  - c. \$3,639.90 was primarily from printing fees. Replacement card fees are also included in this total.
2. The Library has brought in \$1,332.51 via PayPal in Fiscal Year 2020.
3. Fiscal Year 2020 was the first year in which the Library was able to accept payment via credit card. The total brought in via credit card was \$10,055.29.
4. The Library's donation revenue for Fiscal Year 2020 included:
  - a. \$15,571.20 from the Friends of the Library
  - b. \$11,732.56 from private donors.

Respectfully submitted: Becca Sexton, Library Director

FUN00314 : 505-LIBRARY BOARD FUND

PERIOD TO USE: Oct-2019 THRU Sep-2020

DEPT : N/A

ACCOUNTS: 00-00-3000 THRU 81-00-8001

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/JE # NOTE =====AMOUNT===== BALANCE=====

00-00-3000 UNASSIGNED FUND BALANCE  
B E G I N N I N G B A L A N C E 0.00

00-00-3200 RESTRICTED FUND BALANCE  
B E G I N N I N G B A L A N C E 44,617.44CR

00-00-4400 INTEREST  
B E G I N N I N G B A L A N C E 0.00

10/31/19	11/06	B34230	05274	Mthly Interest Alloc	JE# 016533	000007	21.68CR	21.68CR
10/31/19	11/06	B34247	05289	MBS CD INT EARNED	JE# 016564		17.43CR	39.11CR
10/31/19	11/08	B34265	05296	TEXPOOL MTHLY INT ALLOC	JE# 016572	000011	1.88CR	40.99CR
10/31/19	11/12	B34307	05304	CD INT EARNED	JE# 016580		35.78CR	76.77CR
10/31/19	11/12	B34310	05305	Mthly Interest Alloc	JE# 016583	000016	2.72CR	79.49CR
11/30/19	12/08	B34581	05393	Mthly Interest Alloc	JE# 016772	000052	11.00CR	90.49CR
11/30/19	12/08	B34582	05393	TEXPOOL MTHLY INT ALLOC	JE# 016773	000053	1.70CR	92.19CR
11/30/19	12/08	B34583	05393	Mthly Interest Alloc	JE# 016774	000054	2.60CR	94.79CR
11/30/19	12/08	B34584	05393	MBS CD INT EARNED	JE# 016775		18.54CR	113.33CR
11/30/19	12/08	B34585	05393	CD INT EARNED	JE# 016776		78.99CR	192.32CR
11/30/19	12/08	B34591	Deposit 000000	05399 MBS CD INT EARNED	JE# 016782	000057	4.60	187.72CR
12/30/19	1/03	B34843	05443	Mthly Interest Alloc	JE# 016873	000091	14.29CR	202.01CR
12/31/19	1/08	B34895	05473	MBS CD INT EARNED	JE# 016906		6.03CR	208.04CR
12/31/19	1/08	B34897	05472	CD INT EARNED	JE# 016905		48.56CR	256.60CR
12/31/19	1/10	B34916	05481	TEXPOOL MTHLY INT ALLOC	JE# 016927	000101	2.54CR	259.14CR
12/31/19	1/10	B34946	05485	Mthly Interest Alloc	JE# 016932	000103	3.27CR	262.41CR
1/31/20	2/06	B35196	05546	CD INT EARNED	JE# 017040		36.80CR	299.21CR
1/31/20	2/06	B35197	05546	MBS CD INT EARNED	JE# 017041		22.09CR	321.30CR
1/31/20	2/06	B35199	05549	Mthly Interest Alloc	JE# 017043	000133	20.76CR	342.06CR
1/31/20	2/11	B35224	05557	Mthly Interest Alloc	JE# 017053	000142	3.47CR	345.53CR
1/31/20	2/13	B35268	05569	TEXPOOL MTHLY INT ALLOC	JE# 017077	000158	4.04CR	349.57CR
2/29/20	3/06	B35500	05643	MBS CD INT EARNED	JE# 017188		19.16CR	368.73CR
2/29/20	3/06	B35502	05642	CD INT EARNED	JE# 017187		22.79CR	391.52CR
2/29/20	3/06	B35510	05649	TEXPOOL MTHLY INT ALLOC	JE# 017195	000175	4.41CR	395.93CR
2/29/20	3/06	B35511	05650	Mthly Interest Alloc	JE# 017196	000176	29.20CR	425.13CR
2/29/20	3/09	B35516	05652	Mthly Interest Alloc	JE# 017198	000178	3.03CR	428.16CR
3/31/20	4/02	B35722	05695	Mthly Interest Alloc	JE# 017298	000200	29.43CR	457.59CR
3/31/20	4/06	B35734	05699	CD INT EARNED	JE# 017306		66.55CR	524.14CR
3/31/20	4/06	B35735	05700	MBS CD INT EARNED	JE# 017309		21.13CR	545.27CR
3/31/20	4/06	B35736	05700	MBS CD INT EARNED	JE# 017310		3.17CR	548.44CR
3/31/20	4/06	B35750	05702	TEXPOOL MTHLY INT ALLOC	JE# 017314	000209	3.46CR	551.90CR
3/31/20	4/07	B35768	05708	Mthly Interest Alloc	JE# 017330	000213	2.42CR	554.32CR
4/30/20	5/11	B36008	05735	Mthly Interest Alloc	JE# 017433	000241	0.82CR	555.14CR
4/30/20	5/12	B36011	05737	Mthly Interest Alloc	JE# 017435	000242	16.31CR	571.45CR
4/30/20	5/12	B36012	05737	TEXPOOL MTHLY INT ALLOC	JE# 017436	000243	1.24CR	572.69CR
4/30/20	5/12	B36013	05737	MBS CD INT EARNED	JE# 017437		21.97CR	594.66CR
4/30/20	5/12	B36014	05737	CD INT EARNED	JE# 017438		47.19CR	641.85CR

FUN00314 : 505-LIBRARY BOARD FUND

PERIOD TO USE: Oct-2019 THRU Sep-2020

DEPT : N/A

ACCOUNTS: 00-00-3000 THRU 81-00-8001

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/JE #	NOTE	=====AMOUNT=====	=====BALANCE=====
5/31/20	6/03	B36162		05761	CD INT EARNED		JE# 017511		110.32CR	752.17CR
5/31/20	6/03	B36163		05761	MBS CD INT EARNED		JE# 017512		14.84CR	767.01CR
5/31/20	6/03	B36164		05761	Mthly Interest Alloc		JE# 017513	000262	10.50CR	777.51CR
5/31/20	6/03	B36165		05761	TEXPOOL MTHLY INT ALLOC		JE# 017514	000263	0.79CR	778.30CR
5/31/20	6/09	B36218		05772	Mthly Interest Alloc		JE# 017527	000271	1.09CR	779.39CR
6/30/20	7/09	B36434		05800	CD INT EARNED		JE# 017623		61.90CR	841.29CR
6/30/20	7/09	B36435		05800	MBS CD INT EARNED		JE# 017624		35.17CR	876.46CR
6/30/20	7/09	B36436		05800	TEXPOOL MTHLY INT ALLOC		JE# 017625	000291	0.62CR	877.08CR
6/30/20	7/09	B36437		05800	Mthly Interest Alloc		JE# 017626	000292	7.92CR	885.00CR
6/30/20	7/14	B36458		05809	Mthly Interest Alloc		JE# 017638	000299	0.83CR	885.83CR
7/31/20	8/13	B36661		05827	Mthly Interest Alloc		JE# 017705	000316	6.36CR	892.19CR
7/31/20	8/13	B36662		05827	TEXPOOL MTHLY INT ALLOC		JE# 017706	000317	0.69CR	892.88CR
7/31/20	8/13	B36663		05827	CD INT EARNED		JE# 017707		45.27CR	938.15CR
7/31/20	8/13	B36666		05832	MBS CD INT EARNED		JE# 017710		27.41CR	965.56CR
7/31/20	8/17	B36731		05838	Mthly Interest Alloc		JE# 017739	000327	0.89CR	966.45CR
8/31/20	9/08	B36951		05858	Mthly Interest Alloc		JE# 017897	000354	2.86CR	969.31CR
8/31/20	9/08	B36952		05858	CD INT EARNED		JE# 017898		26.31CR	995.62CR
8/31/20	9/08	B36953		05858	MBS CD INT EARNED		JE# 017899		11.93CR	1,007.55CR
8/31/20	9/08	B36954		05858	TEXPOOL MTHLY INT ALLOC		JE# 017900	000355	0.31CR	1,007.86CR
8/31/20	9/08	B36955		05858	Mthly Interest Alloc		JE# 017901	000356	1.15CR	1,009.01CR
9/30/20	10/09	B37255		05897	Mthly Interest Alloc		JE# 018078	000388	2.28CR	1,011.29CR
9/30/20	10/09	B37256		05897	TEXPOOL MTHLY INT ALLOC		JE# 018079	000389	0.23CR	1,011.52CR
9/30/20	10/12	B37269		05902	Mthly Interest Alloc		JE# 018089	000390	0.98CR	1,012.50CR
9/30/20	10/12	B37272		05904	CD INT EARNED		JE# 018092		49.87CR	1,062.37CR
9/30/20	10/12	B37273		05904	MBS CD INT EARNED		JE# 018093		11.92CR	1,074.29CR
				=====	ACCOUNT TOTAL	DB:	4.60	CR:	1,078.89CR	

00-00-4504 LIBRARY DONATIONS  
 B E G I N N I N G B A L A N C E 0.00

10/02/19	10/02	C33892	RCPT 01077496	35870	LIBRARY DEPOSIT				2.07CR	2.07CR
10/02/19	10/02	C33892	RCPT 01077497	35870	LIBRARY DEPOSIT				0.70CR	2.77CR
10/07/19	10/07	C33915	RCPT 01077711	35894	LIBRARY DEPOSIT				21.07CR	23.84CR
10/07/19	10/07	C33915	RCPT 01077712	35894	LIBRARY DEPOSIT				6.30CR	30.14CR
10/15/19	10/15	C33991	RCPT 01079079	35930	LIBRARY DEPOSIT				6.59CR	36.73CR
10/15/19	10/15	C33991	RCPT 01079084	35930	LIBRARY DEPOSIT				34.25CR	70.98CR
10/21/19	10/21	C34070	RCPT 01079657	35956	LIBRARY DEPOSIT				6.74CR	77.72CR
10/21/19	10/21	C34070	RCPT 01079658	35956	LIBRARY DEPOSIT				354.41CR	432.13CR
10/28/19	10/28	C34150	RCPT 01080137	35997	LIBRARY DEPOSIT				13.71CR	445.84CR
10/28/19	10/28	C34150	RCPT 01080138	35997	LIBRARY DEPOSIT				4.84CR	450.68CR
11/01/19	11/01	C34195	RCPT 01080414	36029	LIBRARY DEPOSIT				9.08CR	459.76CR
11/01/19	11/01	C34195	RCPT 01080415	36029	LIBRARY DEPOSIT				1.28CR	461.04CR
11/04/19	11/04	C34197	RCPT 01080448	36034	LIBRARY DEPOSIT				4.74CR	465.78CR
11/04/19	11/04	C34197	RCPT 01080449	36034	LIBRARY DEPOSIT				2.08CR	467.86CR
11/12/19	11/12	C34306	RCPT 01081269	36074	LIBRARY DEPOSIT				4.12CR	471.98CR
11/12/19	11/12	C34306	RCPT 01081271	36074	LIBRARY DEPOSIT				12.49CR	484.47CR
11/18/19	11/18	C34395	RCPT 01082502	36105	LIBRARY DEPOSIT				35.76CR	520.23CR
11/18/19	11/18	C34395	RCPT 01082503	36105	LIBRARY DEPOSIT				556.49CR	1,076.72CR

FUN00314 : 505-LIBRARY BOARD FUND

PERIOD TO USE: Oct-2019 THRU Sep-2020

DEPT : N/A

ACCOUNTS: 00-00-3000 THRU 81-00-8001

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/JE #	NOTE	=====AMOUNT=====	=====BALANCE=====
11/25/19	11/25	C34486	RCPT	01082894	36137	LIBRARY DEPOSIT			56.36CR	1,133.08CR
11/25/19	11/25	C34486	RCPT	01082895	36137	LIBRARY DEPOSIT			8.51CR	1,141.59CR
12/02/19	12/02	C34511	RCPT	01083113	36164	LIBRARY DEPOSIT			0.13CR	1,141.72CR
12/02/19	12/02	C34511	RCPT	01083114	36164	LIBRARY DEPOSIT			2.50CR	1,144.22CR
12/02/19	12/02	C34512	RCPT	01083115	36165	LIBRARY DEPOSIT			3.18CR	1,147.40CR
12/02/19	12/02	C34512	RCPT	01083116	36165	LIBRARY DEPOSIT			0.35CR	1,147.75CR
12/09/19	12/09	C34597	RCPT	01083632	36199	LIBRARY DEPOSIT			26.62CR	1,174.37CR
12/09/19	12/09	C34597	RCPT	01083633	36199	LIBRARY DEPOSIT			11.36CR	1,185.73CR
12/16/19	12/16	C34712	RCPT	01084917	36235	LIBRARY DEPOSIT			59.01CR	1,244.74CR
12/16/19	12/16	C34712	RCPT	01084920	36235	LIBRARY DEPOSIT			36.93CR	1,281.67CR
12/23/19	12/23	C34782	RCPT	01085629	36278	LIBRARY DEPOSIT			17.80CR	1,299.47CR
12/23/19	12/23	C34782	RCPT	01085630	36278	LIBRARY DEPOSIT			60.50CR	1,359.97CR
12/30/19	12/30	C34814	RCPT	01085927	36306	LIBRARY DEPOSIT			1.84CR	1,361.81CR
12/30/19	12/30	C34814	RCPT	01085928	36306	LIBRARY DEPOSIT			10,028.84CR	11,390.65CR
12/31/19	12/31	C34817	RCPT	01085959	36312	LIBRARY DEPOSIT			51.09CR	11,441.74CR
1/07/20	1/07	C34884	RCPT	01086147	36344	LIBRARY DEPOSIT			0.72CR	11,442.46CR
1/07/20	1/07	C34884	RCPT	01086272	36344	LIBRARY DEPOSIT			105.53CR	11,547.99CR
1/13/20	1/13	C34969	RCPT	01087114	36363	LIBRARY DEPOSIT			3,112.49CR	14,660.48CR
1/13/20	1/13	C34969	RCPT	01087116	36363	LIBRARY DEPOSIT			60.61CR	14,721.09CR
1/22/20	1/22	C35055	RCPT	01088310	36395	LIBRARY DEPOSIT			38.46CR	14,759.55CR
1/22/20	1/22	C35055	RCPT	01088328	36395	LIBRARY DEPOSIT			109.58CR	14,869.13CR
1/22/20	1/24	C35080	RCPT	01088304	36407	LIBRARY DEPOSIT			1.20CR	14,870.33CR
1/27/20	1/27	C35087	RCPT	01088518	36415	LIBRARY DEPOSIT			23.85CR	14,894.18CR
1/27/20	1/27	C35087	RCPT	01088519	36415	LIBRARY DEPOSIT			3.45CR	14,897.63CR
1/30/20	1/30	C35121	RCPT	01088653	36431	LIBRARY DEPOSIT			4.20CR	14,901.83CR
1/31/20	1/31	C35145	RCPT	01088674	36432	LIBRARY DEPOSIT			14.06CR	14,915.89CR
1/31/20	1/31	C35145	RCPT	01088675	36432	LIBRARY DEPOSIT			3.62CR	14,919.51CR
2/03/20	2/03	C35168	RCPT	01088743	36442	LIBRARY DEPOSIT			8.96CR	14,928.47CR
2/03/20	2/03	C35168	RCPT	01088744	36442	LIBRARY DEPOSIT			16.63CR	14,945.10CR
2/03/20	2/03	C35171	RCPT	01088750	36447	LIBRARY DEPOSIT			0.30CR	14,945.40CR
2/03/20	2/03	C35171	RCPT	01088774	36447	LIBRARY DEPOSIT			1.90CR	14,947.30CR
2/04/20	2/05	C35191	RCPT	01088813	36450	LIBRARY DEPOSIT			2.30CR	14,949.60CR
2/10/20	2/10	C35220	RCPT	01089249	36467	LIBRARY DEPOSIT			7.54CR	14,957.14CR
2/10/20	2/10	C35220	RCPT	01089250	36467	LIBRARY DEPOSIT			12.41CR	14,969.55CR
2/17/20	2/17	C35328	RCPT	01090464	36504	LIBRARY DEPOSIT			0.10CR	14,969.65CR
2/18/20	2/18	C35333	RCPT	01090640	36512	LIBRARY DEPOSIT			7.25CR	14,976.90CR
2/18/20	2/18	C35333	RCPT	01090641	36512	LIBRARY DEPOSIT			5.72CR	14,982.62CR
2/24/20	2/24	C35379	RCPT	01090940	36540	LIBRARY DEPOSIT			11.90CR	14,994.52CR
2/24/20	2/24	C35379	RCPT	01090941	36540	LIBRARY DEPOSIT			3.55CR	14,998.07CR
2/26/20	2/26	C35424	RCPT	01091080	36558	LIBRARY DEPOSIT			3.70CR	15,001.77CR
2/27/20	2/27	C35456	RCPT	01091140	36562	LIBRARY DEPOSIT			3.70CR	15,005.47CR
3/03/20	3/03	C35471	RCPT	01091285	36569	LIBRARY DEPOSIT			8.39CR	15,013.86CR
3/03/20	3/03	C35471	RCPT	01091286	36569	LIBRARY DEPOSIT			11.35CR	15,025.21CR
3/03/20	3/03	C35472	RCPT	01091289	36570	LIBRARY DEPOSIT			0.70CR	15,025.91CR
3/03/20	3/03	C35472	RCPT	01091290	36570	LIBRARY DEPOSIT			5.12CR	15,031.03CR
3/06/20	3/06	C35514	RCPT	01091530	36593	LIBRARY DEPOSIT			2.00CR	15,033.03CR
3/09/20	3/09	C35517	RCPT	01091682	36595	LIBRARY DEPOSIT			22.04CR	15,055.07CR
3/09/20	3/09	C35517	RCPT	01091686	36595	LIBRARY DEPOSIT			3.24CR	15,058.31CR
3/11/20	3/11	C35561	RCPT	01092194	36612	LIBRARY DEPOSIT			3.80CR	15,062.11CR

FUN00314 : 505-LIBRARY BOARD FUND

PERIOD TO USE: Oct-2019 THRU Sep-2020

DEPT : N/A

ACCOUNTS: 00-00-3000 THRU 81-00-8001

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/JE # NOTE =====AMOUNT===== BALANCE=====

00-00-4504 LIBRARY DONATIONS \* ( CONTINUED ) \*

3/16/20	3/16	C35599	RCPT	01092964	36622	LIBRARY DEPOSIT				3.02CR	15,065.13CR
3/16/20	3/16	C35599	RCPT	01092975	36622	LIBRARY DEPOSIT				12.11CR	15,077.24CR
3/25/20	3/25	C35663	RCPT	01093422	36650	LIBRARY DEPOSIT				0.17CR	15,077.41CR
3/25/20	3/25	C35663	RCPT	01093423	36650	LIBRARY DEPOSIT				2.28CR	15,079.69CR
5/01/20	5/01	C35918	RCPT	01095536	36735	LIBRARY DEPOSIT				6,000.00CR	21,079.69CR
5/26/20	5/26	C36111	RCPT	01097487	36804	LIBRARY DEPOSIT				25.37CR	21,105.06CR
6/22/20	6/22	C36297	RCPT	01099599	36893	LIBRARY DEPOSIT				25.00CR	21,130.06CR
6/29/20	6/29	C36356	RCPT	01099781	36916	LIBRARY DEPOSIT				0.90CR	21,130.96CR
7/07/20	7/08	C36427	RCPT	01100200	36945	LIBRARY DEPOSIT				4.40CR	21,135.36CR
7/08/20	7/08	C36431	RCPT	01100349	36949	LIBRARY DEPOSIT				200.00CR	21,335.36CR
7/28/20	7/28	C36564	RCPT	01101948	37011	LIBRARY DEPOSIT				3,000.00CR	24,335.36CR
8/07/20	8/07	C36604	RCPT	01102453	37051	LIBRARY DEPOSIT				200.00CR	24,535.36CR
8/10/20	8/10	C36612	RCPT	01102710	37060	LIBRARY DEPOSIT				2,721.20CR	27,256.56CR
8/10/20	8/10	C36614	RCPT	01102786	37064	LIBRARY DEPOSIT				0.60CR	27,257.16CR
8/25/20	8/25	C36826	RCPT	01104093	37117	LIBRARY DEPOSIT				1.00CR	27,258.16CR
9/14/20	9/14	C37008	RCPT	01105361	37172	LIBRARY DEPOSIT				44.80CR	27,302.96CR
9/28/20	9/28	C37126	RCPT	01106401	37221	LIBRARY DEPOSIT				0.80CR	27,303.76CR
				=====		ACCOUNT TOTAL	DB:	0.00	CR:	27,303.76CR	

00-00-4505 LIBRARY BUILDING FUND DONATION  
B E G I N N I N G B A L A N C E 0.00

00-00-4506 GRANT PROCEEDS  
B E G I N N I N G B A L A N C E 0.00

00-00-4536 MISCELLANEOUS  
B E G I N N I N G B A L A N C E 0.00

00-00-4560 MEETING ROOM DEPOSIT  
B E G I N N I N G B A L A N C E 0.00

00-00-4709 TRANS IN - DESIGNATED FUND  
B E G I N N I N G B A L A N C E 0.00

DEPT: 00 \*\* INVALID DEPT \*\*

00-00-5601 ADVERTISING  
B E G I N N I N G B A L A N C E 0.00

FUN00314 : 505-LIBRARY BOARD FUND

PERIOD TO USE: Oct-2019 THRU Sep-2020

DEPT : 81 \*\* INVALID DEPT \*\*

ACCOUNTS: 00-00-3000 THRU 81-00-8001

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/JE # NOTE =====AMOUNT===== BALANCE=====

81-00-5101 OPERATION SALARIES
B E G I N N I N G B A L A N C E 0.00

81-00-5117 OVERTIME
B E G I N N I N G B A L A N C E 0.00

81-00-5150 SOCIAL SECURITY
B E G I N N I N G B A L A N C E 0.00

81-00-5201 SUPPLIES
B E G I N N I N G B A L A N C E 0.00

Table with columns: DATE, TRAN #, REFERENCE, PACKET, DESCRIPTION, VEND, INV/JE #, AMOUNT, BALANCE. Contains transaction details for supplies from 11/01/19 to 7/24/20.

FUN00314 : 505-LIBRARY BOARD FUND

PERIOD TO USE: Oct-2019 THRU Sep-2020

DEPT : 81 \*\* INVALID DEPT \*\*

ACCOUNTS: 00-00-3000 THRU 81-00-8001

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/JE #	NOTE	=====AMOUNT=====	=====BALANCE=====
7/24/20	7/23	A22227	EFT: 009106	34082	SRP JUV #1 - 22	17043	46074521-46733078		109.71	3,278.29
8/01/20	8/18	A23039	EFT: 009213	34280	SRP GRAND - 1	17043	46751704-47371368		10.06	3,288.35
8/01/20	8/18	A23039	EFT: 009213	34280	SRP JUV #1 - 10	17043	46751704-47371368		62.17	3,350.52
8/01/20	8/18	A23039	EFT: 009213	34280	SRP JUV #1 - 6	17043	46751704-47371368		34.16	3,384.68
8/07/20	8/28	A23395	DFT: 000000	34206	HEB - SRP PRIZES	5347	2007LIB		97.52	3,482.20
8/14/20	8/19	A23145	EFT: 009250	34266	SRP PRIZE-GIFT CERT	7019	LP8 2711907		50.00	3,532.20
9/09/20	9/24	A24590	DFT: 001609	34419	BASTROP FLORIST - R BENN	5347	2008LIB		59.53	3,591.73
			=====	ACCOUNT TOTAL	DB:	3,591.73	CR:	0.00		

81-00-5203 POSTAGE  
 B E G I N N I N G B A L A N C E 0.00

81-00-5206 OFFICE EQUIPMENT  
 B E G I N N I N G B A L A N C E 0.00

81-00-5210 SMALL EQUIPMENT  
 B E G I N N I N G B A L A N C E 0.00

81-00-5231 BOOKS  
 B E G I N N I N G B A L A N C E 0.00

10/30/19	11/14	A13681	EFT: 007568	32440	BOOKS 10/2019	17043	1910		44.82	44.82
3/01/20	3/18	A17651	EFT: 008206	33164	BOOKS	17043	2002		218.08	262.90
7/10/20	7/08	A21838	EFT: 009041	33978	DBC - 3	17043	45926984		31.25	294.15
9/01/20	9/17	A24246	EFT: 009368	34539	SRP JUV PRZ #1 - 1	17043	47786218-48030364		9.53	303.68
9/01/20	9/17	A24246	EFT: 009368	34539	ANNE BECK MEM - 1	17043	47786218-48030364		29.91	333.59
			=====	ACCOUNT TOTAL	DB:	333.59	CR:	0.00		

81-00-5232 AUDIO VISUALS  
 B E G I N N I N G B A L A N C E 0.00

8/14/20	8/19	A23144	CHK: 125848	34266	MIDWEST TAPE, LLC	25139	99173877		226.32	226.32
9/11/20	9/16	A24196	CHK: 126013	34467	DVD	25139	99197146		7.49	233.81
9/11/20	9/16	A24197	CHK: 126013	34467	DVD	25139	99231163		7.49	241.30
			=====	ACCOUNT TOTAL	DB:	241.30	CR:	0.00		

81-00-5320 EQUIPMENT MAINTENANCE  
 B E G I N N I N G B A L A N C E 0.00

81-00-5345 MAINT OF BUILDING



FUN00314 : 505-LIBRARY BOARD FUND

PERIOD TO USE: Oct-2019 THRU Sep-2020

DEPT : 81 \*\* INVALID DEPT \*\*

ACCOUNTS: 00-00-3000 THRU 81-00-8001

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/JE # NOTE =====AMOUNT===== =====BALANCE=====

B E G I N N I N G B A L A N C E 0.00

81-00-5401 COMMUNICATIONS  
B E G I N N I N G B A L A N C E 0.00

81-00-5505 PROFESSIONAL SERVICES  
B E G I N N I N G B A L A N C E 0.00

12/01/19	12/10	A14526	EFT: 007758	32583	OPEN HOUSE PERFORMANCE 1	15250	LHTE - HUSER	50.00	50.00
12/01/19	12/10	A14527	CHK: 124900	32583	OPEN HOUSE PERFORMANCE 1	27133	LHTE NICHOLSON	50.00	100.00
12/14/19	12/26	A14908	EFT: 007849	32546	MICHAEL HUET	15247	INV # 19-02	50.00	150.00
12/14/19	12/26	A14909	EFT: 007850	32546	PERFORMANCE @ OPEN HOUSE	29088	123	200.00	350.00
=====				ACCOUNT TOTAL	DB:	350.00	CR:	0.00	

81-00-5517 MEETING ROOM DEPOSIT RETURN  
B E G I N N I N G B A L A N C E 0.00

81-00-5601 ADVERTISING  
B E G I N N I N G B A L A N C E 0.00

81-00-5605 TRAVEL & TRAINING  
B E G I N N I N G B A L A N C E 0.00

3/11/20	3/12	A17578	CHK: 125267	33111	TLA / WEBINAR SERIES REG	5347	1911LIB	500.00	500.00
=====				ACCOUNT TOTAL	DB:	500.00	CR:	0.00	

81-00-5615 DUES, SUBSCRIPTION & PUBLICATI  
B E G I N N I N G B A L A N C E 0.00

81-00-5655 EQUIPMENT RENTAL  
B E G I N N I N G B A L A N C E 0.00

81-00-5679 BAD DEBTS  
B E G I N N I N G B A L A N C E 0.00

81-00-5699 MISCELLANEOUS  
B E G I N N I N G B A L A N C E 0.00

FUN00314 : 505-LIBRARY BOARD FUND

PERIOD TO USE: Oct-2019 THRU Sep-2020

DEPT : 81 \*\* INVALID DEPT \*\*

ACCOUNTS: 00-00-3000 THRU 81-00-8001

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/JE # NOTE =====AMOUNT===== BALANCE=====

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81-00-6012	OFFICE EQUIPMENT								
	B E G I N N I N G	B A L A N C E							0.00

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81-00-6021	LIBRARY EXPANSION FURNITURE								
	B E G I N N I N G	B A L A N C E							0.00

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81-00-8001	TRANSFER OUT-GENERAL FD 101								
	B E G I N N I N G	B A L A N C E							0.00

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\*-\*-\*-\*-\* 000 ERRORS IN THIS REPORT! \*-\*-\*-\*-\*

** REPORT TOTALS **	---	DEBITS ---	---	CREDITS ---
BEGINNING BALANCES:		0.00		44,617.44CR
REPORTED ACTIVITY:		5,021.22		28,382.65CR
ENDING BALANCES:		5,021.22		73,000.09CR
TOTAL FUND ENDING BALANCE:				67,978.87CR

\*\*\* GRAND TOTALS \*\*\*

	--- DEBITS ---	--- CREDITS ---
BEGINNING BALANCES:	0.00	44,617.44CR
REPORTED ACTIVITY:	5,021.22	28,382.65CR
ENDING BALANCES:	5,021.22	73,000.09CR
GRAND TOTAL ENDING BALANCE:		67,978.87CR

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SELECTION CRITERIA  
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FISCAL YEAR: Oct-2019 / Sep-2020  
FUND: Include: 505  
PERIOD TO USE: Oct-2019 THRU Sep-2020  
TRANSACTIONS: BOTH

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## ACCOUNT SELECTION

ACCOUNT RANGE: 00-00-3000 THRU 81-00-8001  
DEPARTMENT RANGE: - THRU -  
ACTIVE FUNDS ONLY: NO  
ACTIVE ACCOUNT ONLY: NO  
INCLUDE RESTRICTED ACCOUNTS: NO  
DIGIT SELECTION:

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## PRINT OPTIONS                      DETAIL

OMIT ACCOUNTS WITH NO ACTIVITY: NO  
PRINT ENCUMBRANCES: NO  
PRINT VENDOR NAME: NO  
PRINT PROJECTS: NO  
PRINT JOURNAL ENTRY NOTES: NO  
PRINT MONTHLY TOTALS: NO  
PRINT GRAND TOTALS: YES  
PRINT: INVOICE #  
PAGE BREAK BY: NONE

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\*\*\* END OF REPORT \*\*\*

**Bastrop Public Library**  
**Open House Volunteers Needed**  
**November 2, 2020**

- 1. Entries in Gingerbread House Contest (no limit).
  
  
  
  
  
  
  
  
  
  
- 2. Filling gingerbread house kits and cheer bags (4). Bonnie will follow up to schedule dates and times.
  - a. Gingerbread 1: \_\_\_\_\_
  - b. Gingerbread 2: \_\_\_\_\_
  - c. Cheer bags 1: \_\_\_\_\_
  - d. Cheer bags 2: \_\_\_\_\_
  
  
  
  
  
  
  
  
  
  
- 3. Day-of greeters (3 to 6).
  - a. 10—11am: \_\_\_\_\_
  - b. 11am—12pm: \_\_\_\_\_
  - c. 12—1pm: \_\_\_\_\_
  - d. 1—2pm: \_\_\_\_\_
  - e. 2—3pm: \_\_\_\_\_
  - f. 3—4pm: \_\_\_\_\_