

# Bastrop Public Library Board Meeting

## AGENDA

Bastrop Public Library

1100 Church Street

Bastrop, TX 78602



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**February 3, 2020 at 6:00 P.M.**

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*Bastrop Public Library Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800, or write to 1311 Chestnut Street, Bastrop, TX 78602, or call Relay Texas through a T.D.D. (Telecommunication Device for the Deaf) at 1-800-735-2989 at least 48 hours in advance of the meeting.*

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**1. CALL TO ORDER**

**2. CITIZEN COMMENTS**

*At this time, three (3) minute comments will be taken from the audience on any topic. To address the Council, please submit a fully completed request card to the Board Secretary prior to the meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Commission cannot discuss issues raised or make any decision at this time. Issues may be referred to City Staff for research and possible future action.*

*To address the Library Board concerning any item on the agenda, please submit a fully completed request card to the Board Secretary prior to the meeting.*

**3. ANNOUNCEMENTS - NONE**

**4. STAFF REPORT**

- 4A. Monthly report on Library activities.
- 4B. Monthly report on Friends of the Bastrop Public Library.
- 4C. Monthly statistical report.
- 4D. Monthly Detail Listing Library Board Fund.

**5. CONSENT AGENDA - NONE**

**6. ITEMS FOR INDIVIDUAL CONSIDERATION & DISCUSSION**

6A. Library non-resident fee talking points.

**7. UPDATES**

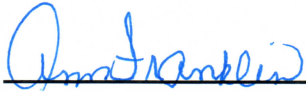
7A. Update on library access and security.

7B. Update on magazine subscriptions.

7C. Individual requests from Library Board members for items to be listed on future agendas.

**8. ADJOURNMENT**

I, the undersigned authority, do hereby certify that this Notice of Meeting is posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenience that is readily accessible to the public, as well as to the City's website, [www.cityofbastrop.org](http://www.cityofbastrop.org). Said Notice was posted on the following date and time: Tuesday, January 28, 2020, at 2:00 and will remain posted for at least two hours after said meeting has convened.



Ann Franklin, City Secretary

# **Bastrop Public Library Librarian's Report February 3, 2020**

## **1. Meetings and Training**

January 3 and 4: Library Director Becca Sexton participated in a two-day FY2020—21 Budget Retreat with City Manager Lynda Humble and members of Ms. Humble's Cabinet.

January 6: Ms. Sexton attended the monthly Library Board meeting.

January 7: Ms. Sexton attended the monthly Friends of the Library Executive Board meeting.

January 9: Programs Manager Bonnie Pierson attended Bastrop County Care's Early Childhood Coalition meeting.

January 14 and 28: Ms. Sexton attended bi-weekly meetings of the Bastrop County Complete Count Committee.

January 15: Ms. Sexton and Ms. Pierson attended a Bastrop County COAD tabletop exercise during which we talked through the steps we would take and the resources we would need to respond to a community disaster.

January 22: Clara Engle from the U.S. Census Bureau attended the Library's weekly staff meeting to present on the importance of a complete census count and what we can do to help. The presentation was very informative and Library staff are looking forward to participating in this critical initiative by spreading the word and providing access to laptops and iPads for completing the Census at Library programs and community events.

January 22: Ms. Sexton attended the monthly Bastrop County COAD meeting.

Library staff meetings are held weekly on Wednesday mornings. Staff also gather for a quick "Monday Huddle" at the start of each week to check in on what programs we have going on; individual schedules; and other things we need to know for the week ahead.

Ms. Sexton meets with library supervisors Ashley Guerrero and Bonnie Pierson individually every week.

Library staff viewed the following webinars: "Getting the Balance Right: Social Media," "Prevention, Handling, and Post-Response: Dealing with Difficult Situations," and "Weeding the Library Collection." Ms. Sexton completed the FEMA courses IS-800 and IS-909.

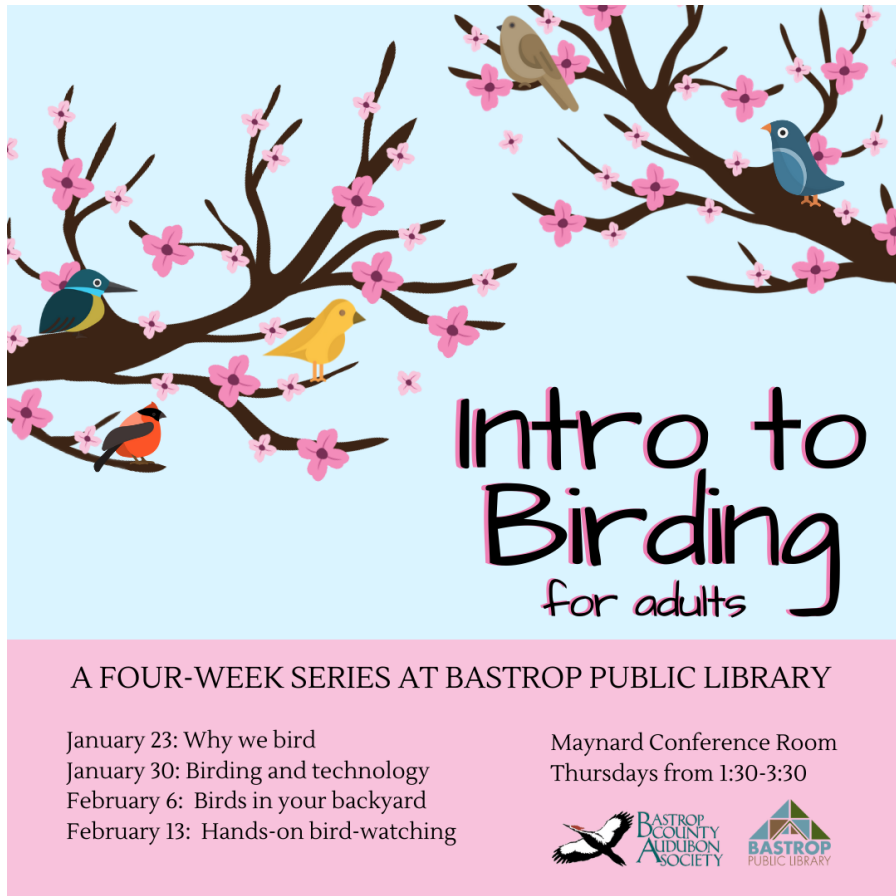
## 2. Programs

### Highlights:

January 9: The Library is partnering with the YMCA and St. David's to host quarterly community programs that will connect people with health and wellness resources in Bastrop. This month, eleven people came out to learn more about nutrition and to find "the way to a healthier you."

January 16: Ten bibliophiles came to the library for the inaugural Director's Book Club. We discussed *The Library Book* by Susan Orlean, a history of the Los Angeles Public Library; the 1986 fire that ravaged its central branch; and the role of books and libraries in society.

January 23: The Library hosted the Bastrop County Audubon Society for the first in an Intro to Birding series that will go through February 13. 38 avian enthusiasts attended this week's presentation on "Why We Bird."

The poster features a light blue background with dark brown tree branches adorned with pink cherry blossoms. Several colorful birds are perched on the branches: a blue bird, a yellow bird, a red and black bird, and a brown bird. The title "Intro to Birding" is written in a large, black, hand-drawn font, with "for adults" in a smaller, black, cursive font below it. The bottom section of the poster has a pink background and contains the following text:

A FOUR-WEEK SERIES AT BASTROP PUBLIC LIBRARY

January 23: Why we bird  
January 30: Birding and technology  
February 6: Birds in your backyard  
February 13: Hands-on bird-watching

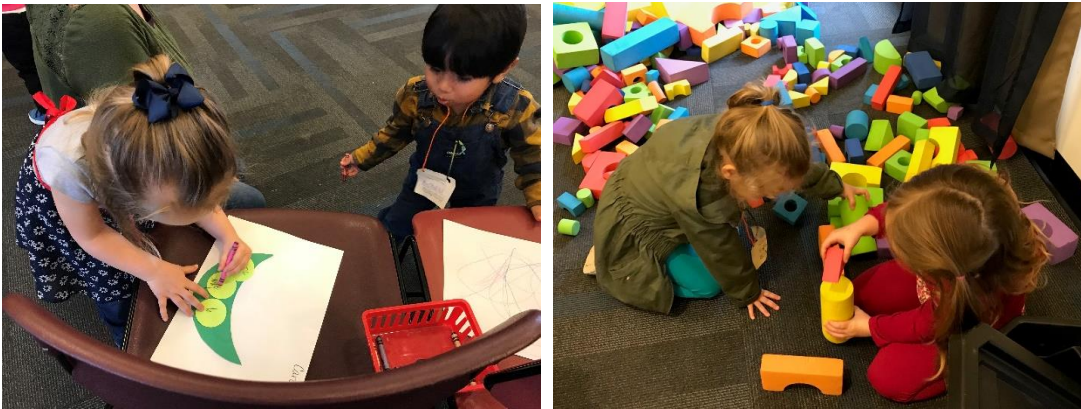
Maynard Conference Room  
Thursdays from 1:30-3:30

Logos for the Bastrop County Audubon Society and Bastrop Public Library are located at the bottom right.

The volunteer who was conducting our chess programs for youth and adults has decided to discontinue the program due to dwindling attendance, effective immediately.

Other Program Stats (as of 1/26/20):

- Babies & Books: 4 attendees
- Storytime: 210 attendees (top)
- Lego Club: 20 attendees
- Calvary Aftercare: 16 attendees
- MarioKart Tournament: 13 attendees
- Movie Showing—Aladdin: 27 attendees
- Tween Stop-Motion Animation program: 8 attendees
- Teen Thursdays: 29 attendees (sock monsters, bottom R)
- Teen Dungeons & Dragons: 34 attendees
- Crafters Anonymous: 6 attendees (bottom L)



### 3. Noteworthy Items

The first monthly email newsletter went out on January 23.

Library Assistant Sheila Bowman celebrated her 16th anniversary of employment with the Library on January 23.

The Library was able to use the \$350 donated in memory of Anne Beck to purchase additional materials for the gardening and large type collections.

The Library began accepting credit card payments for transactions over \$5.

On Friday, January 24, Library staff enjoyed the City-wide holiday party at Watterson Hall in Red Rock. There was dancing and delicious food and staff enjoyed an opportunity to gather with colleagues across the City outside of work.

Patron feedback:

- Google Review, 1/6: "...We received great one-to-one assistance from Bethany. Nevermind that the [SSA] website was cumbersome and didn't give us what we needed. Bethany was a great support and help."
- Comment card, week of 1/16: "I like the way you can always come here when you want to read."
- Email, 1/23: "I've lived in Bastrop just under one year, have lived many places and adore your library. It's one of my faves."

Coming up in February:

February 1: Black History Month program sponsored by Bastrop's Juneteenth Committee, featuring a panel of teen speakers, dancing, and refreshments

February 3—5: Mandatory staff meetings with City Manager Lynda Humble

Respectfully submitted: Becca Sexton, Library Director

**Bastrop Public Library**  
**Friends of the Bastrop Public Library Report**  
**February 3, 2020**

1. The Friends Executive Board met Tuesday, January 7.
2. Two people renewed membership or joined the Friends in January.
3. The Friends held a Buy One Get One sale during the Library Open House on December 14. Sales were good, but Friends felt the real benefit was increased awareness of the Book Nook.
4. Throughout the month of January, 10% of the proceeds from Wednesday sales at Neighbors restaurant went to the Friends of the Library.
5. The Friends are gearing up for the annual Book and Plant Sale held in March in partnership with the Lost Pines Garden Club. Proceeds from the plant sale support the Library's Summer Reading Program and proceeds from the book sale support ongoing programs and other library initiatives.

	Monthly		% Change	YTD		% Change
	FY20	FY19		FY20	FY19	
<u>MATERIAL USE</u>						
Check-Outs - Kids	1,187	1,322	-10%	4,153	5,253	-21%
Check-Outs - Tween	1,106	1,481	-25%	3,699	5,502	-33%
Check-Outs - Teen	209	426	-51%	619	1,428	-57%
Check-Outs - Adult	3,849	5,255	-27%	11,946	16,285	-27%
Renewals	8,850	X	n/a	27,716	X	n/a
In-House Use	2,194	X	n/a	15,912	X	n/a
OverDrive eBooks - Kids	28	X	n/a	150	X	n/a
OverDrive eBooks - Teen	60	X	n/a	210	X	n/a
OverDrive eBooks - Adults	600	1,077	-7%	1,835	3,336	-6%
OverDrive eAudio - Kids	35	X	n/a	152	X	n/a
OverDrive eAudio - Teen	69	X	n/a	178	X	n/a
OverDrive eAudio - Adults	400	X	n/a	1,298	X	n/a
OverDrive Other - Kids	3	X	n/a	3	X	n/a
OverDrive Other - Teen	6	X	n/a	6	X	n/a
OverDrive Other - Adults	2	X	n/a	19	X	n/a
<b>Total Checkouts</b>	<b>18,598</b>	<b>9,561</b>	<b>95%</b>	<b>67,896</b>	<b>31,804</b>	<b>113%</b>
<u>CIRCS BY PATRON TYPE</u>						
Juv	385	X	n/a	1,128	X	n/a
Teen	58	X	n/a	154	X	n/a
Adult	1,586	X	n/a	4,960	X	n/a
Staff	141	X	n/a	423	X	n/a
NR Juv	1,062	X	n/a	3,412	X	n/a
NR Teen	129	X	n/a	363	X	n/a
NR Adult	4,670	X	n/a	14,903	X	n/a
TexShare	0	X	n/a	0	X	n/a
<b>Total NR Usage</b>	<b>5,861</b>	<b>X</b>	<b>n/a</b>	<b>18,678</b>	<b>X</b>	<b>n/a</b>
<b>% NR Usage</b>	<b>73%</b>	<b>78%</b>	<b>-5%</b>	<b>74%</b>	<b>77%</b>	<b>-3%</b>
<u>Interlibrary Loan</u>						
ILL Borrowed	13	22	-41%	37	50	-26%
ILL Lent	8	3	167%	29	10	190%
<u>Programming</u>						
Kids - # of Programs	27	X	n/a	73	X	n/a
Kids - Program Attendance	1235	1,096	13%	2278	963	137%
Tweens - # of Programs	1	X	n/a	3	X	n/a
Tweens - Program Attendance	8	16	-50%	15	40	-63%
Teens - # of Programs	9	X	n/a	26	X	n/a
Teens - Program Attendance	84	60	40%	232	150	55%
Adults - # of Programs	2	X	n/a	16	X	n/a
Adults - Program Attendance	13	7	86%	84	16	425%
Outreach - # of Programs	0	X	n/a	4	X	n/a
Outreach - Program Attendance	0	0	n/a	613	387	58%



Passive - Coloring Sheets	0	90	-100%	210	90	133%
<b>Total # of Programs</b>	<b>39</b>	<b>28</b>	<b>39%</b>	<b>122</b>	<b>62</b>	<b>97%</b>
<b>Total Program Attendance</b>	<b>1,340</b>	<b>1,179</b>	<b>14%</b>	<b>3,222</b>	<b>1,556</b>	<b>107%</b>
<u>Makerspace</u>						
Kids - # of Programs	0	X	n/a	2	X	n/a
Kids - Program Attendance	0	X	n/a	16	X	n/a
Tweens - # of Programs	0	X	n/a	0	X	n/a
Tweens - Program Attendance	0	X	n/a	0	X	n/a
Teens - # of Programs	0	X	n/a	0	X	n/a
Teens - Program Attendance	0	X	n/a	0	X	n/a
Adults - # of Programs	1	X	n/a	3	X	n/a
Adults - Program Attendance	4	X	n/a	23	X	n/a
<b>Total # of Programs</b>	<b>1</b>	<b>X</b>	<b>n/a</b>	<b>5</b>	<b>X</b>	<b>n/a</b>
<b>Total Program Attendance</b>	<b>4</b>	<b>0</b>	<b>n/a</b>	<b>39</b>	<b>25</b>	<b>56%</b>
<u>Reference Transactions</u>						
General Reference Questions	499	424	18%	1,437	1,363	5%
Directional Questions	560	484	16%	1,615	1,517	6%
Tech Support Questions	391	963	-59%	1,706	2,764	-38%
Phone Reference	404	224	80%	890	588	51%
Tests Proctored	14	6	133%	18	25	-28%
Reserve-a-Librarian	1	0	n/a	3	0	n/a
<b>Total Reference Transactions</b>	<b>1,869</b>	<b>2,101</b>	<b>-11%</b>	<b>5,669</b>	<b>6,257</b>	<b>-9%</b>
<u>Database Use</u>						
Portal to Texas History	8,637	8,638	0%	26,059	17,433	49%
Bastrop Advertiser	0	0	n/a	0	0	n/a
Heritage Quest	32	X	n/a	81	X	n/a
Learning Express Library	3	X	n/a	284	X	n/a
Small Business Reference Center	18	X	n/a	50	X	n/a
TeachingBooks	0	X	n/a	30	X	n/a
Explora Elementary	5	X	n/a	50	X	n/a
Explora High School	10	X	n/a	150	X	n/a
<b>Total Use Kids Databases</b>	<b>15</b>	<b>X</b>	<b>n/a</b>	<b>230</b>	<b>X</b>	<b>n/a</b>
<u>Facility</u>						
Door Count	8,255	8,459	-2%	23,074	25,339	-9%
Hours Open	189	X	n/a	561	X	n/a
Study Room Use	164	167	-2%	565	584	-3%
Pressley Use - Library	24	30	23%	67	98	12%
Pressley Use - Nonprofit	13	X	n/a	43	X	n/a
Pressley Use - Other	0	X	n/a	0	X	n/a
Maynard Use - Library	6	21	-19%	23	63	17%
Maynard Use - Nonprofit	11	X	n/a	51	X	n/a
Maynard Use - Other	0	X	n/a	0	X	n/a
<b>Total Meeting Room Use</b>	<b>218</b>	<b>218</b>	<b>0%</b>	<b>749</b>	<b>745</b>	<b>0</b>

<u>Technology</u>						
Kids Computer Use	85	149	-43%	271	533	-49%
Teen Computer Use	81	48	69%	177	166	7%
Adult Computer Use	736	789	-7%	2,334	2,546	-8%
Wifi Use	975	980	-1%	2,929	3,120	-6%
Website Visits	1,808	1,895	-5%	5,720	6,068	-6%
3D Prints	1	2	-50%	9	6	n/a
<b>Total Public Computer Use</b>	<b>1,877</b>	<b>1,966</b>	<b>-5%</b>	<b>5,711</b>	<b>6,365</b>	<b>-10%</b>
<u>Membership - New Cards</u>						
City	11	38	-71%	76	96	-21%
City Renewals	45	X	n/a	157	X	n/a
Faculty	0	0	0%	0	0	0%
Faculty Renewals	8	X	n/a	24	X	n/a
Friends	0	X	n/a	0	X	n/a
Friends Renewals	3	X	n/a	9	X	n/a
Staff	0	X	n/a	0	X	n/a
Staff Renewals	8	X	n/a	0	X	n/a
Nonresident	0	82	-100%	245	214	14%
Nonresident Renewals	3	X	n/a	547	X	n/a
TexShare	0	X	n/a	0	X	n/a
TexShare Renewals	0	X	n/a	13	X	n/a
<b>Total New Registrations</b>	<b>11</b>	<b>120</b>	<b>-91%</b>	<b>321</b>	<b>310</b>	<b>4%</b>
<b>Total Renewals</b>	<b>67</b>	<b>X</b>	<b>n/a</b>	<b>750</b>	<b>X</b>	<b>n/a</b>
TexShare Home New	0	X	n/a	5	X	n/a
TexShare Home Renewals	3	X	n/a	13	X	n/a
<u>Revenue</u>						
Nonresident Annual	\$0.00	X	n/a	\$0.00	X	n/a
Nonresident 6 Months	\$0.00	X	n/a	\$0.00	X	n/a
Meeting Rooms	\$0.00	X	n/a	\$0.00	X	n/a
Materials Fines & Fees	\$459.99	X	n/a	\$1,890.21	X	n/a
Other	\$522.50	X	n/a	\$1,719.00	X	n/a
<b>Total Revenue</b>	<b>\$982.49</b>	<b>\$0.00</b>	<b>n/a</b>	<b>\$3,609.21</b>	<b>\$0.00</b>	<b>n/a</b>
<u>Volunteers</u>						
Volunteer Hours	154.55	81.00	91%	397.8	285.75	39%
FOL Volunteer Hours	109.25	109.00	0%	369	355.75	4%
Teen Volunteer Hours	68.75	55.50	24%	109.5	71.60	53%
<b>Total Volunteer Hours</b>	<b>332.55</b>	<b>245.50</b>	<b>35%</b>	<b>876.30</b>	<b>713.10</b>	<b>23%</b>
<u>Collection</u>						
Items Added - E, 1st Readers	66	X	n/a	147	X	n/a
Items Added - J	86	X	n/a	145	X	n/a
Items Added - Teens	44	X	n/a	72	X	n/a

Items Added - Adults	157	X	n/a	425	X	n/a
Items Withdrawn	348	159	119%	2,547	993	156%
Missing Items	3	32	-91%	22	125	-82%
<b>Total Items Added</b>	<b>353</b>	<b>191</b>	<b>85%</b>	<b>789</b>	<b>718</b>	<b>10%</b>
<u>Social Media</u>						
Facebook Likes	1,629	1,296	26%	4,837	3,823	27%
Facebook Engaged	1,514	1,298	17%	4,389	3,710	18%
Facebook Reach	17,727	18,122	-2%	59,090	46,843	26%
Weebly Views	78	1,262	-94%	234	2,936	-92%
Weebly Unique Users	66	580	-89%	174	1,206	-86%
Instagram Followers	493	X	n/a	1,435	X	n/a
Instagram Engaged	1,740	X	n/a	1,761	X	n/a
Instagram Reach	605	X	n/a	1,042	X	n/a
Teen Instagram Followers	368	239	54%	1,077	684	57%
Teen Instagram Engaged	3,547	X	n/a	9,481	X	n/a
Teen Instagram Reach	686	X	n/a	2,003	X	n/a
# Google Hits	14,822	X	n/a	32,672	X	n/a

FUN00240 : 505-LIBRARY BOARD FUND

PERIOD TO USE: Oct-2019 THRU Sep-2020

DEPT : N/A

ACCOUNTS: 00-00-3000 THRU 81-00-5655

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/JE # NOTE =====AMOUNT===== =====BALANCE=====

00-00-3000 UNASSIGNED FUND BALANCE  
B E G I N N I N G B A L A N C E 0.00

00-00-3200 RESTRICTED FUND BALANCE  
B E G I N N I N G B A L A N C E 44,617.44CR

00-00-4400 INTEREST  
B E G I N N I N G B A L A N C E 0.00

10/31/19	11/06	B34230		05274	Mthly Interest Alloc	JE# 016533	000007	21.68CR	21.68CR
10/31/19	11/06	B34247		05289	MBS CD INT EARNED	JE# 016564		17.43CR	39.11CR
10/31/19	11/08	B34265		05296	TEXPOOL MTHLY INT ALLOC	JE# 016572	000011	1.88CR	40.99CR
10/31/19	11/12	B34307		05304	CD INT EARNED	JE# 016580		35.78CR	76.77CR
10/31/19	11/12	B34310		05305	Mthly Interest Alloc	JE# 016583	000016	2.72CR	79.49CR
11/30/19	12/08	B34581		05393	Mthly Interest Alloc	JE# 016772	000052	11.00CR	90.49CR
11/30/19	12/08	B34582		05393	TEXPOOL MTHLY INT ALLOC	JE# 016773	000053	1.70CR	92.19CR
11/30/19	12/08	B34583		05393	Mthly Interest Alloc	JE# 016774	000054	2.60CR	94.79CR
11/30/19	12/08	B34584		05393	MBS CD INT EARNED	JE# 016775		18.54CR	113.33CR
11/30/19	12/08	B34585		05393	CD INT EARNED	JE# 016776		78.99CR	192.32CR
11/30/19	12/08	B34591	Deposit 000000	05399	MBS CD INT EARNED	JE# 016782	000057	4.60	187.72CR
12/30/19	1/03	B34843		05443	Mthly Interest Alloc	JE# 016873	000091	14.29CR	202.01CR
12/31/19	1/08	B34895		05473	MBS CD INT EARNED	JE# 016906		6.03CR	208.04CR
12/31/19	1/08	B34897		05472	CD INT EARNED	JE# 016905		48.56CR	256.60CR
12/31/19	1/10	B34916		05481	TEXPOOL MTHLY INT ALLOC	JE# 016927	000101	2.54CR	259.14CR
12/31/19	1/10	B34946		05485	Mthly Interest Alloc	JE# 016932	000103	3.27CR	262.41CR
				=====	ACCOUNT TOTAL	DB:	4.60	CR:	267.01CR

00-00-4504 LIBRARY DONATIONS  
B E G I N N I N G B A L A N C E 0.00

10/02/19	10/02	C33892	RCPT 01077496	35870	LIBRARY DEPOSIT			2.07CR	2.07CR
10/02/19	10/02	C33892	RCPT 01077497	35870	LIBRARY DEPOSIT			0.70CR	2.77CR
10/07/19	10/07	C33915	RCPT 01077711	35894	LIBRARY DEPOSIT			21.07CR	23.84CR
10/07/19	10/07	C33915	RCPT 01077712	35894	LIBRARY DEPOSIT			6.30CR	30.14CR
10/15/19	10/15	C33991	RCPT 01079079	35930	LIBRARY DEPOSIT			6.59CR	36.73CR
10/15/19	10/15	C33991	RCPT 01079084	35930	LIBRARY DEPOSIT			34.25CR	70.98CR
10/21/19	10/21	C34070	RCPT 01079657	35956	LIBRARY DEPOSIT			6.74CR	77.72CR
10/21/19	10/21	C34070	RCPT 01079658	35956	LIBRARY DEPOSIT			354.41CR	432.13CR
10/28/19	10/28	C34150	RCPT 01080137	35997	LIBRARY DEPOSIT			13.71CR	445.84CR
10/28/19	10/28	C34150	RCPT 01080138	35997	LIBRARY DEPOSIT			4.84CR	450.68CR
11/01/19	11/01	C34195	RCPT 01080414	36029	LIBRARY DEPOSIT			9.08CR	459.76CR

FUN00240 : 505-LIBRARY BOARD FUND

PERIOD TO USE: Oct-2019 THRU Sep-2020

DEPT : N/A

ACCOUNTS: 00-00-3000 THRU 81-00-5655

POST	DATE	TRAN #	REFERENCE	PACKET=====	DESCRIPTION=====	VEND	INV/JE #	NOTE	=====AMOUNT=====	=====BALANCE=====
11/12/19	11/12	C34306	RCPT 01081271	36074	LIBRARY DEPOSIT				12.49CR	484.47CR
11/18/19	11/18	C34395	RCPT 01082502	36105	LIBRARY DEPOSIT				35.76CR	520.23CR
11/18/19	11/18	C34395	RCPT 01082503	36105	LIBRARY DEPOSIT				556.49CR	1,076.72CR
11/25/19	11/25	C34486	RCPT 01082894	36137	LIBRARY DEPOSIT				56.36CR	1,133.08CR
11/25/19	11/25	C34486	RCPT 01082895	36137	LIBRARY DEPOSIT				8.51CR	1,141.59CR
12/02/19	12/02	C34511	RCPT 01083113	36164	LIBRARY DEPOSIT				0.13CR	1,141.72CR
12/02/19	12/02	C34511	RCPT 01083114	36164	LIBRARY DEPOSIT				2.50CR	1,144.22CR
12/02/19	12/02	C34512	RCPT 01083115	36165	LIBRARY DEPOSIT				3.18CR	1,147.40CR
12/02/19	12/02	C34512	RCPT 01083116	36165	LIBRARY DEPOSIT				0.35CR	1,147.75CR
12/09/19	12/09	C34597	RCPT 01083632	36199	LIBRARY DEPOSIT				26.62CR	1,174.37CR
12/09/19	12/09	C34597	RCPT 01083633	36199	LIBRARY DEPOSIT				11.36CR	1,185.73CR
12/16/19	12/16	C34712	RCPT 01084917	36235	LIBRARY DEPOSIT				59.01CR	1,244.74CR
12/16/19	12/16	C34712	RCPT 01084920	36235	LIBRARY DEPOSIT				36.93CR	1,281.67CR
12/23/19	12/23	C34782	RCPT 01085629	36278	LIBRARY DEPOSIT				17.80CR	1,299.47CR
12/23/19	12/23	C34782	RCPT 01085630	36278	LIBRARY DEPOSIT				60.50CR	1,359.97CR
12/30/19	12/30	C34814	RCPT 01085927	36306	LIBRARY DEPOSIT				1.84CR	1,361.81CR
12/30/19	12/30	C34814	RCPT 01085928	36306	LIBRARY DEPOSIT				10,028.84CR	11,390.65CR
12/31/19	12/31	C34817	RCPT 01085959	36312	LIBRARY DEPOSIT				51.09CR	11,441.74CR
1/07/20	1/07	C34884	RCPT 01086147	36344	LIBRARY DEPOSIT				0.72CR	11,442.46CR
1/07/20	1/07	C34884	RCPT 01086272	36344	LIBRARY DEPOSIT				105.53CR	11,547.99CR
1/13/20	1/13	C34969	RCPT 01087114	36363	LIBRARY DEPOSIT				3,112.49CR	14,660.48CR
1/13/20	1/13	C34969	RCPT 01087116	36363	LIBRARY DEPOSIT				60.61CR	14,721.09CR
1/22/20	1/22	C35055	RCPT 01088310	36395	LIBRARY DEPOSIT				38.46CR	14,759.55CR
1/22/20	1/22	C35055	RCPT 01088328	36395	LIBRARY DEPOSIT				109.58CR	14,869.13CR
1/22/20	1/24	C35080	RCPT 01088304	36407	LIBRARY DEPOSIT				1.20CR	14,870.33CR
1/27/20	1/27	C35087	RCPT 01088518	36415	LIBRARY DEPOSIT				23.85CR	14,894.18CR
1/27/20	1/27	C35087	RCPT 01088519	36415	LIBRARY DEPOSIT				3.45CR	14,897.63CR
			=====	ACCOUNT TOTAL	DB:	0.00	CR:	14,897.63CR		

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00-00-4505 LIBRARY BUILDING FUND DONATION  
 B E G I N N I N G B A L A N C E 0.00

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00-00-4506 GRANT PROCEEDS  
 B E G I N N I N G B A L A N C E 0.00

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00-00-4536 MISCELLANEOUS  
 B E G I N N I N G B A L A N C E 0.00

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00-00-4560 MEETING ROOM DEPOSIT  
 B E G I N N I N G B A L A N C E 0.00

FUN00240 : 505-LIBRARY BOARD FUND

PERIOD TO USE: Oct-2019 THRU Sep-2020

DEPT : N/A

ACCOUNTS: 00-00-3000 THRU 81-00-5655

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/JE # NOTE =====AMOUNT===== =====BALANCE=====

B E G I N N I N G B A L A N C E 0.00

DEPT: 00 \*\* INVALID DEPT \*\*

00-00-5601 ADVERTISING  
B E G I N N I N G B A L A N C E 0.00

DEPT: 81 \*\* INVALID DEPT \*\*

81-00-5101 OPERATION SALARIES  
B E G I N N I N G B A L A N C E 0.00

81-00-5117 OVERTIME  
B E G I N N I N G B A L A N C E 0.00

81-00-5150 SOCIAL SECURITY  
B E G I N N I N G B A L A N C E 0.00

81-00-5201 SUPPLIES  
B E G I N N I N G B A L A N C E 0.00

11/01/19 12/04 A14447 CHK: 124888 32557 WM - COFFEE CREAMERS 5347 1910LIB 33.30 33.30  
===== ACCOUNT TOTAL DB: 33.30 CR: 0.00

81-00-5203 POSTAGE  
B E G I N N I N G B A L A N C E 0.00

81-00-5206 OFFICE EQUIPMENT  
B E G I N N I N G B A L A N C E 0.00

81-00-5210 SMALL EQUIPMENT  
B E G I N N I N G B A L A N C E 0.00

81-00-5231 BOOKS  
B E G I N N I N G B A L A N C E 0.00

FUN00240 : 505-LIBRARY BOARD FUND

PERIOD TO USE: Oct-2019 THRU Sep-2020

DEPT : 81 \*\* INVALID DEPT \*\*

ACCOUNTS: 00-00-3000 THRU 81-00-5655

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/JE # NOTE =====AMOUNT===== =====BALANCE=====

81-00-5232 AUDIO VISUALS  
B E G I N N I N G B A L A N C E 0.00

81-00-5320 EQUIPMENT MAINTENANCE  
B E G I N N I N G B A L A N C E 0.00

81-00-5345 MAINT OF BUILDING  
B E G I N N I N G B A L A N C E 0.00

81-00-5401 COMMUNICATIONS  
B E G I N N I N G B A L A N C E 0.00

81-00-5505 PROFESSIONAL SERVICES  
B E G I N N I N G B A L A N C E 0.00

12/01/19	12/10	A14526	EFT: 007758	32583	OPEN HOUSE PERFORMANCE	1	15250	LHTE - HUSER	50.00	50.00
12/01/19	12/10	A14527	CHK: 124900	32583	OPEN HOUSE PERFORMANCE	1	27133	LHTE NICHOLSON	50.00	100.00
12/14/19	12/26	A14908	EFT: 007849	32546	MICHAEL HUET		15247	INV # 19-02	50.00	150.00
12/14/19	12/26	A14909	EFT: 007850	32546	PERFORMANCE @ OPEN HOUSE		29088	123	200.00	350.00
=====					ACCOUNT TOTAL		DB:	350.00	CR:	0.00

81-00-5517 MEETING ROOM DEPOSIT RETURN  
B E G I N N I N G B A L A N C E 0.00

81-00-5601 ADVERTISING  
B E G I N N I N G B A L A N C E 0.00

81-00-5605 TRAVEL & TRAINING  
B E G I N N I N G B A L A N C E 0.00

81-00-5615 DUES, SUBSCRIPTION & PUBLICATI  
B E G I N N I N G B A L A N C E 0.00

81-00-5655 EQUIPMENT RENTAL  
B E G I N N I N G B A L A N C E 0.00

FUN00240 : 505-LIBRARY BOARD FUND

PERIOD TO USE: Oct-2019 THRU Sep-2020

DEPT : 81 \*\* INVALID DEPT \*\*

ACCOUNTS: 00-00-3000 THRU 81-00-5655

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/JE # NOTE =====AMOUNT===== =====BALANCE=====

\*-\*-\*-\*-\*-\*-\*-\*-\*-\*-\*-\*-\*-\*-\*

000 ERRORS IN THIS REPORT!

\*-\*-\*-\*-\*-\*-\*-\*-\*-\*-\*-\*-\*-\*-\*

** REPORT TOTALS **	---	DEBITS	---	CREDITS	---
BEGINNING BALANCES:		0.00		44,617.44CR	
REPORTED ACTIVITY:		432.72		15,164.64CR	
ENDING BALANCES:		432.72		59,782.08CR	
TOTAL FUND ENDING BALANCE:				59,349.36CR	



## \*\*\* GRAND TOTALS \*\*\*

	--- DEBITS ---	--- CREDITS ---
BEGINNING BALANCES:	0.00	44,617.44CR
REPORTED ACTIVITY:	432.72	15,164.64CR
ENDING BALANCES:	432.72	59,782.08CR
GRAND TOTAL ENDING BALANCE:		59,349.36CR

## SELECTION CRITERIA

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FISCAL YEAR: Oct-2019 / Sep-2020  
FUND: Include: 505  
PERIOD TO USE: Oct-2019 THRU Sep-2020  
TRANSACTIONS: BOTH

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## ACCOUNT SELECTION

ACCOUNT RANGE: 00-00-3000 THRU 81-00-5655  
DEPARTMENT RANGE: - THRU -  
ACTIVE FUNDS ONLY: NO  
ACTIVE ACCOUNT ONLY: NO  
INCLUDE RESTRICTED ACCOUNTS: NO  
DIGIT SELECTION:

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## PRINT OPTIONS                      DETAIL

OMIT ACCOUNTS WITH NO ACTIVITY: NO  
PRINT ENCUMBRANCES: NO  
PRINT VENDOR NAME: NO  
PRINT PROJECTS: NO  
PRINT JOURNAL ENTRY NOTES: NO  
PRINT MONTHLY TOTALS: NO  
PRINT GRAND TOTALS: YES  
PRINT: INVOICE #  
PAGE BREAK BY: NONE

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\*\*\* END OF REPORT \*\*\*

## **Bastrop Public Library Non-resident Fee Talking Points February 3, 2020**

For a fee of approximately \$2.08/month (less than a cup of coffee!), nonresident users will get access to a top-notch collection of more than 52,000 books, dvds, audiobooks, and more, including hot new releases and bestsellers. Compare \$2.08 a month for access to our nearly 6,000 DVDs to a \$9/month subscription to Netflix, and you'll see just how far your dollar goes at the public library. In fact, on average, Bastrop Public Library users check out \$350 worth of materials every year. That's a 1400% return on your \$25 investment! And that's just the materials you can find at the library itself. Our virtual library has more than 20,000 eBooks and downloadable audiobooks you can read or listen to on the go, as well as digital subscriptions to 25 magazines. For \$2.08 a month, you get access to 4,000 downloadable audiobooks. An Audible subscription is \$14 for just one audiobook! A membership to the Bastrop Public Library is a good deal and a great investment, the dividends of which you will reap for a lifetime.

According to the American Library Association's value calculator, the Bastrop Public Library provided \$5M in value to our community last year through programs, materials, technology access, and more. That's \$6.25 of value generated for every dollar spent.

Other facts and talking points:

1. The Library has never been free. It has always been paid for by the residents of the City of Bastrop via their City property tax.
2. Annually, the Library spends almost \$600,000 on personnel; more than \$50,000 on books, magazines, and other materials for circulation; \$4,000 for the integrated library system for managing patron accounts and the library catalog; and about \$40,000 for occupancy and facility maintenance costs.
3. County residents do pay sales tax in the City of Bastrop; however, so do residents who then additionally support the City through property tax.
4. The annual total sale tax per capita is \$25.64, while citizens pay approximately \$1,156 in property taxes. Sales tax accounts for only a small fraction of the City's budget.
5. Approximately 70% of the library's usage comes from patrons living outside the City limits, while the County was contributing only about 1% of the Library's annual operating budget.
6. If a user checks out two hardcover books, they have doubled their investment of \$25.
7. No card is required to attend library programs, use library computers or wifi, or to use materials inside the library.

**Bastrop Public Library**  
**Update on Magazine Subscriptions**  
**February 3, 2020**

1. Titles Removed

Antique Trader  
Antiques the Magazine  
Architectural Digest  
Cycle World  
Festivals of Texas  
Horse Illustrated  
National Geographic Traveler  
Poets & Writer  
Road & Track  
Science News  
Solar Today  
Sound & Vision  
Southwest Art  
Successful Farming  
The Week  
VOYA

American Girl, Cooking Light, Discovery Girl and Redbook discontinued by publisher.

2. Titles Added

Birds and Blooms  
Entertainment Weekly  
Food Network  
Girl's World  
HGTV  
Magnolia Journal  
Real Simple



## Magazine Subscriptions PTP-Austin

2707 Princeton Dr, Austin, Texas 78741

Phone: 800-733-5470; 512-442-5470 Fax: 512-442-5253

E-Mail: mag.subscript.ptp@att.net

Website: magazinesptp.com

### Quote

01/23/2020

**Ship To:** Bastrop Public Library  
1100 Church St  
Bastrop, TX 78602

**District:** N/A

**Phone:** 512-332-8880

**E-Mail:** clombardo@cityofbastrop.org

**Requestor:** Catherine Lombardo

Yrs	Qty	Magazine	Iss	Price
1	1	Archaeology	6	\$ 16.80
1	1	Better Homes & Gardens	12	\$ 12.71
1	1	Better Homes & Gardens Do It Yourself	4	\$ 19.97
1	1	Birds & Blooms	6	\$ 19.98
1	1	Bloomberg Businessweek	50	\$ 42.00
1	1	Booklist/Booklinks	22	\$ 178.00
1	1	Boys Life	12	\$ 16.80
1	1	Christianity Today	12	\$ 22.91
1	1	Consumer Reports with Buying Guide	13	\$ 21.00
1	1	Cooks Illustrated	6	\$ 28.01
1	1	Cosmopolitan Magazine	11	\$ 12.60
1	1	Country Living	10	\$ 16.80
1	1	Discover Magazine	8	\$ 17.00
1	1	Entertainment Weekly	12	\$ 34.97
1	1	Family Handyman	8	\$ 24.00
1	1	Food Network	10	\$ 21.00
1	1	Garden & Gun	6	\$ 24.98
1	1	Girl's World	6	\$ 17.48
1	1	Good Housekeeping	11	\$ 10.48
1	1	Harpers Magazine	12	\$ 11.90
1	1	HGTV	10	\$ 23.80
1	1	Library Journal	12	\$ 157.99
1	1	Magnolia Journal	4	\$ 25.00
1	1	Martha Stewart Living	10	\$ 17.00
1	1	Men's Journal	12	\$ 13.97
1	1	Mother Earth News	6	\$ 14.45
1	1	The Nation	34	\$ 45.90
1	1	National Geographic	12	\$ 23.80

Yrs	Qty	Magazine	Iss	Price
1	1	National Geographic Kids	10	\$ 15.26
1	1	National Review	24	\$ 41.30
1	1	New York Times (Sunday Only/Carrier)	52	\$ 525.00
1	1	New Yorker	47	\$ 69.30
1	1	O: The Oprah Magazine	12	\$ 13.97
1	1	Outdoor Life	4	\$ 12.72
1	1	Parents Magazine	12	\$ 11.19
1	1	People	50	\$ 85.40
1	1	People En Espanol	10	\$ 13.97
1	1	Popular Mechanics	9	\$ 15.38
1	1	Popular Science	4	\$ 16.96
1	1	Popluar Woodworking	7	\$ 21.22
1	1	Prevention	12	\$ 28.00
1	1	Progressive Farmer	14	\$ 19.98
1	1	Psychology Today	6	\$ 17.48
1	1	Readers Digest - Large Print	10	\$ 29.98
1	1	Real Simple	12	\$ 25.87
1	1	Runners World	6	\$ 23.80
1	1	School Library Journal	12	\$ 135.15
1	1	Scientific American	12	\$ 42.50
1	1	Smithsonian Magazine	11	\$ 23.80
1	1	Southern Living	12	\$ 20.97
1	1	Sports Illustrated	27	\$ 41.97
1	1	Sports Illustrated Kids	12	\$ 23.76
1	1	Texas Gardener	6	\$ 23.76
1	1	Texas Highways	12	\$ 22.91
1	1	Texas Monthly	12	\$ 8.40
1	1	Texas Parks & Wildlife	10	\$ 13.97
1	1	This Old House	8	\$ 22.06
1	1	Time Magazine	44	\$ 29.38
1	1	Wild West	6	\$ 35.66
1	1	Wired Magazine	12	\$ 21.24
1	1	Womans Day	10	\$ 12.60
1	1	Young Rider	6	\$ 12.72
	62	<b>Total</b>		\$ 2,368.93

\*Quote valid for 4 weeks from date. Please contact us for updated pricing or approval.