

**ORDINANCE NO. 2023-29**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, AMENDING THE BUDGET FOR THE FISCAL YEAR 2023 IN ACCORDANCE WITH EXISTING STATUTORY REQUIREMENTS; APPROPRIATING THE VARIOUS AMOUNTS HEREIN, AS ATTACHED IN EXHIBIT A; REPEALING ALL PRIOR ORDINANCES AND ACTIONS IN CONFLICT HEREWITH; AND ESTABLISHING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City Manager of the City of Bastrop, Texas has submitted to the Mayor and City Council proposed amendment(s) to the budget of the revenues and/or expenditures/expenses of conducting the affairs of said city and providing a complete financial plan for Fiscal Year 2023; and

**WHEREAS**, the Mayor and City Council have now provided for and conducted a public hearing on the budget as provided by law.

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS THAT:**

**Section 1:** That the proposed budget amendment(s) for the Fiscal Year 2023, as submitted to the City Council by the City Manager and which budget amendment(s) are attached hereto as Exhibit A, are hereby adopted, and approved as the amended budget of said City for Fiscal Year 2023.

**Section 2:** If any provision of this ordinance or application thereof to any person or circumstance shall be held invalid, such invalidity shall not affect the other provisions, or application thereof, of this ordinance, which can be given effect without the invalid provision or application, and to this end, the provisions of this ordinance are hereby declared to be severable.

**Section 3:** This ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City's Charter, Code of Ordinances, and the laws of the State of Texas.

**READ and APPROVED** on First Reading on the 22nd day of August 2023.

**READ and ADOPTED** on Second Reading on the 12<sup>th</sup> day of September 2023.

**APPROVED:**



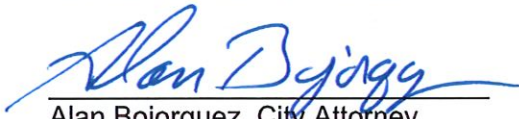
\_\_\_\_\_  
Lyle Nelson, Mayor

**ATTEST:**



\_\_\_\_\_  
Ann Franklin, City Secretary

**APPROVED AS TO FORM:**



\_\_\_\_\_  
Alan Bojorquez, City Attorney

## GENERAL FUND

### Budget Amendment #1: General Fund-Revenue

#### **FY 2023 Budget Book (Page 70-72)**

Original Budget	\$ 16,847,515
Budget Amendment Ord #2023-05	\$ 205,093
Sales Tax Revenue (101-00-00-4006)	\$ 175,000
Public Improv Fees (101-00-00-4016)	<u>\$ 175,000</u>
New Total Revenue	<b>\$ 17,402,608</b>

This amendment increases several General Fund revenue sources to support other budget amendment expenditure items. Sales Tax revenue has been running approximately 8% over forecast. This amendment increase is conservative to specifically cover requested increases for budget amendments #2, #3, and #4. The Public Improvement Fees exceed budget by \$474K. This increase is being used to increase the Development Services expenditures identified in Budget Amendment #5.

### Budget Amendment #2: General Fund-Community Engagement-Admin Expenditures

#### **FY 2023 Budget Book (Page 136)**

Original Budget	\$ 420,480
Community Event Support (101-08-10-5622)	<u>\$ 20,000</u>
New Total Expenditure	<b>\$ 440,480</b>

This budget amendment is needed to increase Community Event Support to cover the additional costs incurred for barricades and security for parade events. This amendment is offset by the revenue reflected in budget amendment #1.

### Budget Amendment #3: General Fund-Police-Patrol Expenditures

#### **FY 2023 Budget Book (Page 139)**

Original Budget	\$ 1,725,910
Operational Salary (101-09-22-5101)	\$ 60,000
Overtime (101-09-22-5117)	<u>\$ 45,000</u>
New Total Expenditure	<b>\$ 1,830,910</b>

This budget amendment is needed to increase the amount budgeted for wages and overtime. The hourly total used to calculate the budgeted salaries was short the holiday pay that is paid in addition to regular hours. This caused the budget to be short. This has been corrected in the FY 2024 budget. There was also excess overtime due to staffing shortages during scheduled training. This amendment is offset by the revenue reflected in budget amendment #1.

**Budget Amendment #4: General Fund-Fire Operational Expenditures**

**FY 2023 Budget Book (Page 143)**

Original Budget	\$ 909,199
Overtime (101-11-11-5117)	\$ 50,000
New Total Expenditure	<b>\$ 959,199</b>

This budget amendment is needed to increase the overtime line item. The budgeted amount was short what actual has been this year. This has been corrected in the FY2024 proposed budget. This amendment is offset by the revenue reflected in budget amendment #1.

**Budget Amendment #5: General Fund-Development Services**

The following eight (8) positions were approved with ORD 2023-05:

Administrative Assistant	Technician
Senior Engineer	Senior Inspector
Planner	Senior Inspector
Subdivision Inspector	Plan Reviewer

**FY 2023 Budget Book (Page 148)**

Original Budget	\$ 1,411,752
Operational Salaries (101-15-00-5101)	\$ 22,000
Operational Salaries (101-15-18-5101)	\$ 68,000
Professional Service (101-15-00-5505)	\$ 65,000
Professional Service (101-15-18-5505)	\$ 20,000
New Total Expenditure	<b>\$ 1,586,752</b>

This budget amendment includes additional staff added to this department. These amounts are based on a reconciliation of positions eliminated, reclassifications, and new positions added. The professional service is for third party inspection services and engineering services. The engineer providing plan review was reclassified to development services because this work is included in the fee that is collected for plan review. This amendment is offset by the revenue reflected in budget amendment #1.

SUMMARY OF GENERAL FUND BY DEPARTMENT		
Community Engagement	\$20,000	New Expenditures
Police	\$105,000	
Fire	\$50,000	
Development Services	\$175,000	
		New Revenue
Sales Tax	(\$175,000)	
Public Improvement Fees	(\$175,000)	
<b>Total Net Adjustment</b>	<b><u>\$0.00</u></b>	

## OTHER FUNDS

### Budget Amendment #6: Water/Wastewater Operating Fund

#### **FY 2023 Budget Book (Page 85)**

Original Budget	\$ 7,927,692
Budget Amendment Ord #2023-05	\$ 50,000
Sewer Tapping Fees (202-00-00-4252)	\$ 15,000
Wastewater Sales – Resid. (202-00-00-4201)	\$ 120,200
Water Service Fees (202-00-00-4154)	\$ 20,000
Water Tapping Fees (202-00-00-4152)	\$ 25,000
New Total Revenue	<b>\$ 8,157,892</b>

#### **FY 2023 Budget Book (Page 159-160)**

Original Budget	\$ 8,592,325
Budget Amendment Ord #2022-27	\$ 7,500
Budget Amendment Ord #2023-05	\$ 90,000
Lab Fees (202-35-46-5506)	\$ 25,000
Equipment maintenance (202-35-46-5320)	\$ 15,000
System maintenance (202-35-43-5303)	\$ 60,000
Chemicals (202-35-46-5212)	\$ 26,200
Chemicals (202-35-43-5212)	\$ 54,000
New Total Expenditure	<b>\$ 8,870,025</b>

This amendment is needed due to the delay in the WWTP#3 going online. The additional chemicals, sludge hauling, lab analysis, etc. that has been needed at the old plant has been extensive. This old plant has been stretched to it's limits and repairs are often. The increase in expense has been fully offset by an increase in revenue. The fund has exceeded budgeted revenue expectations.

### Budget Amendment #7: Revenue Bond, Series 2020 (Funds 262)

#### **FY 2023 Budget Book (Page 111)**

Original Budget	\$ 156,919
Real Property (262-35-00-6060)	\$ 154,573
WWTP#3 – Phase I (262-35-00-6174)	\$ 448,000
WWTP#3 – Westside Coll Sys (262-35-00-6176)	\$ 289,500
WWTP#3 - Lift Station & Force Main (262-35-00-6178)	\$ 16,000
New Total Expenditure	<b>\$ 1,064,992</b>

This amendment is to carry-over projects from FY2022 (missed in first budget amendment). The ending fund balance as of 9/30/2022 was \$1,064,992. This fund should be complete by end of FY2023.