

**ORDINANCE NO. 2022-12**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, AMENDING THE BUDGET FOR THE FISCAL YEAR 2022 IN ACCORDANCE WITH EXISTING STATUTORY REQUIREMENTS; APPROPRIATING THE VARIOUS AMOUNTS HEREIN, AS ATTACHED IN EXHIBIT A; REPEALING ALL PRIOR ORDINANCES AND ACTIONS IN CONFLICT HEREWITH; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, the City Manager of the City of Bastrop, Texas has submitted to the Mayor and City Council proposed amendment(s) to the budget of the revenues and/or expenditures/expenses of conducting the affairs of said city and providing a complete financial plan for Fiscal Year 2022; and

**WHEREAS**, the Mayor and City Council have now provided for and conducted a public hearing on the budget as provided by law.

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS THAT:**

**Section 1:** That the proposed budget amendment(s) for the Fiscal Year 2022, as submitted to the City Council by the City Manager and which budget amendment(s) are attached hereto as Exhibit A, are hereby adopted and approved as the amended budget of said city for Fiscal Year 2022.

**Section 2:** If any provision of this ordinance or application thereof to any person or circumstance shall be held invalid, such invalidity shall not affect the other provisions, or application thereof, of this ordinance, which can be given effect without the invalid provision or application, and to this end, the provisions of this ordinance are hereby declared to be severable.

**Section 3:** This ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City's Charter, Code of Ordinances, and the laws of the State of Texas.

**READ and APPROVED** on First Reading on the 22<sup>nd</sup> day of March 2022.

**READ and ADOPTED** on Second Reading on the 12<sup>th</sup> day of April 2022.

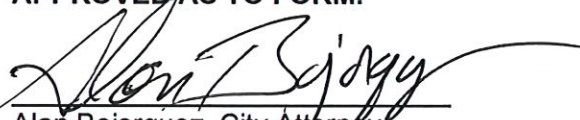
**APPROVED:**

  
\_\_\_\_\_  
Connie B. Schroeder, Mayor

**ATTEST:**

  
\_\_\_\_\_  
Ann Franklin, City Secretary

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Alan Bojorquez, City Attorney

## GENERAL FUND

### Budget Amendment #1: Revenue

#### **FY 2022 Budget Book (Page 67-69)**

Original Budget	\$ 15,481,868
<u>Recommended Increases</u>	
City Sales Tax (101-00-00-4001)	\$ 153,335
Insurance Proceeds (101-00-00-4537)	\$ 13,551
Inspection Fees (101-00-00-4012)	\$ 285,000
Public Improv Fees (101-00-00-4016)	<u>\$ 50,000</u>
<b>New Total Revenue</b>	<b>\$ 15,983,754</b>

This amendment increases several General Fund revenue sources. Sales Tax revenue has been running approximately 13% over forecast. This amendment increase is conservative to specifically cover requested increases in this budget amendment. The city has received insurance proceeds to cover damages that were paid by the city. The offset increase to expense is reflected in this budget amendment. The increase to Inspection Fees is to cover the additional third-party inspection costs associated with the level of inspections we are experiencing.

### Budget Amendment #2: Expenditures-Organizational

#### **FY 2022 Budget Book (Page 115)**

Original Budget	\$ 1,730,628
Ord 2021-21	<u>\$ 21,500</u>
Amended Budget	\$ 1,752,128
Communications (101-02-00-5401)	<u>\$ 13,551</u>
<b>New Total Expenditures</b>	<b>\$ 1,765,679</b>

The city incurred damages to the fiber that runs over HWY 71 caused by the highway contractor. This additional expense is offset by the increase in insurance proceeds reflected in the budget amendment #1.

### Budget Amendment #3: Expenditures-Community Engagement (Admin)

#### **FY 2022 Budget Book (Page 133-134)**

Original Budget	\$ 345,042
Community Support (101-08-10-5690)	<u>\$ 31,262</u>
<b>New Total Expenditures</b>	<b>\$ 376,304</b>

This amendment is to recognize the PHI Air Medical membership agreement. This should have been included in the community support line item but after review, was not included in the original budget. This agreement has seen an increase from FY2021 of approximately \$9,000 due to increased household count and a one dollar increase in the annual fee amount. This amendment is covered by the additional sales tax revenue reflected in budget amendment #1.



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**Budget Amendment #4: Expenditures-Development Services-Building Inspection**

**FY 2022 Budget Book (Page 149)**

Original Budget	\$ 631,999
Professional Services (101-15-18-5505)	<u>\$ 285,000</u>
<b>New Total Expenditures</b>	<b>\$ 916,999</b>

This amendment is necessary due to the high volume of homes actively under construction and the multiple re-inspections that are being required. This amendment is offset by an increase in Inspection Fees reflected in budget amendment #1.

**Budget Amendment #5: Expenditures-Planning**

**FY 2022 Budget Book (Page 149)**

Original Budget	\$ 551,665
Professional Services (101-15-00-5055)	<u>\$ 50,000</u>
<b>New Total Expenditures</b>	<b>\$ 601,665</b>

This amendment is to increase the planning budget by 1 Full-time employee with the Assistant Planning Director title. This amendment is necessary due to the high volume of development activity that is projected to continue for the foreseeable future. There is a need for additional assistance with plan review at a minimum. This amendment is offset by an increase in Public Improvement Fees reflected in budget amendment #1.

**Amendment #6: Expenditures-Public Works-Streets and Drainage**

**FY 2022 Budget Book (Page 155)**

Original Budget	\$ 987,665
Capital Outlay (101-18-15-6000)	<u>\$ 122,075</u>
<b>New Total Expenditures</b>	<b>\$ 1,109,740</b>

This amendment is related to the Public Works Detention Pond project and is the city's required grant match of \$80,975 plus \$41,100 for additional construction inspection and material testing for adding the pump station. This amendment is offset by an increase in sales tax revenue reflected in budget amendment #1. The grant portion of this project was brought to council with the Ord. 2021-21. The below information is an update from Fabiola De Carvalho, City Engineer, on a grant project:

*The City of Bastrop City Council authorized approval of a professional engineering services agreement between City and BEFCO Engineering on October 25<sup>th</sup>, 2018, for the Public Works Detention Pond (design and construction), which was completed in 2020.*

*This project was completed under budget. The City worked with the engineer to determine an appropriate addition to the project that would utilize the available grant funds. The City requested a budget adjustment from the Federal Emergency Management Agency (FEMA) for the possibility of using the remainder of the grant funds to design and construct a pump station (PS) at the detention pond. The Public Works (PW) Detention Pond PS consists of designing and constructing a permanent*

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stormwater pump station to help discharge the PW detention pond in lieu of having to set up a temporary pumping operation during or immediately after significant rainfall event. The PS will be located at the southwest corner of the detention pond and would discharge into the City's existing drainage system.

An approval was granted by FEMA for this amendment which included the obligation of additional funds in November of 2021.

*Funding Sources:*

- *Leftover funds from prior grant: \$152,582*
- *New grant: \$90,343*
- *Total grant funding: \$242,925*
- *City 25% match: \$ 80,975*
- *Additional City funds: \$41,100*

*PW Detention Pond PS Costs:*

- *BEFCO: \$38,000*
- *Engineer's Construction Cost Estimate: \$270,500*
- *Total Project Cost Estimate: \$365,000 (including materials testing, construction inspection, and grant administration).*

*BEFCO was the Engineer selected originally for the PW Detention Pond project and will continue to assist the City on engineering services for this project as well.*

SUMMARY OF GENERAL FUND BY DEPARTMENT		
Organizational	\$13,551	New Expenditures
Community Engagement - Admin	\$31,260	
Planning	\$50,000	
Development Services - Building Inspection	\$285,000	
Public Works-Streets/Drainage	\$122,075	New Revenue
City Sales Tax	(\$153,335)	
Insurance Proceeds	(\$13,551)	
Inspection Fees	(\$285,000)	
Public Improvement Fees	(\$50,000)	
<b>Total Net Adjustment</b>	<b>\$ 0</b>	

## **OTHER FUNDS**

### **Budget Amendment #7: Impact Fee Fund**

**FY 2022 Budget Book (Page 84)**

Original Budget	\$ 910,250
West Bastrop Village upsizing proj. (306-51-51-6176)	\$ <b>539,569</b>
Westside Collection Phase II (306-51-51-6176)	<u>\$ <b>2,000,000</b></u>
<b>New Total Expenditures</b>	<b>\$ 3,449,819</b>

This amendment is to utilize available fund balance in this fund to use toward eligible projects. The expense increases are to appropriate the necessary amounts for two projects. The first is the West Bastrop Village upsizing project that was approved by City Council on January 26, 2021 with Ord. 2021-10, originally estimated at \$1,225,358. The second is the Westside Collection System Phase II project that was originally projected for FY2023 but needs to be accelerated due to timing with other WWTP#3 projects.

### **Budget Amendment #8: Expenditures-Hunter's Crossing Public Improv. District**

**FY 2022 Budget Book (Page 97)**

Original Budget	\$ 572,547
Maintenance & Operations (710-00-00-5300)	<u>\$ <b>32,000</b></u>
<b>New Total Expenditures</b>	<b>\$ 604,547</b>

This amendment is to increase expense to cover the erosion project that will be completed in conjunction with the fence replacement. This amendment was taken to the Local Government Corporation Board on February 16, 2022 where it was voted on unanimously. This amendment will reduce the fund balance of the fund by \$32,000.

### **Budget Amendment #9: Water/Wastewater Fund**

**FY 2022 Budget Book (Page 160 & 161)**

Original Budget	\$ 7,442,749
Improvements, WWW (202-35-41-6240)	<u>\$ <b>52,500</b></u>
<b>New Total Expenditures</b>	<b>\$ 7,495,249</b>

This amendment is related to the Riverwood Waterline Replacement project that has been approved for grant funding. This amendment represents the city's required match. This amendment is reducing the funds ending fund balance by this amount but is still above the 35% required level.



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**Budget Amendment #10: Hotel Occupancy Tax Fund**

**FY 2022 Budget Book (Page 85-87)**

Original Budget	\$ 2,226,904
Hotel Occupancy Tax (501-00-00-4007)	<u>\$ 249,781</u>
<b>New Total Revenue</b>	<b>\$ 2,476,685</b>

Original Budget – Organizational (page 86)	\$ 1,854,608
Destination Marketing Org (501-80-005576)	\$ 172,668
Lost Pines Art Center (501-80-00-5578)	<u>\$ 29,516</u>
<b>New Total Expenditures - Organizational</b>	<b>\$ 2,056,792</b>

Since the approval of the FY2022 budget, Hotel Occupancy Tax has reported positive variances to forecast every month. This amendment reflects and increase in projected revenue by 25% based on the information that is currently available. The revenue for November through January was very strong but did drop off some in February. This increase is a conservative projection. Since the Destination Marketing Corporation (Visit Bastrop) funding is directly related to revenue projections, this amendment increases their funding line using the calculation provided in the contract (revenue-debt x 50%). The Lost Pines Art Center has requested that their approved funding be increased to the amount in their request proposal. A memo from that organization explaining their request is attached.

**Budget Amendment #11: Grant Fund**

**FY 2022 Budget Book**

Original Budget	\$ 100,000
Ord 2021-21	\$ 1,968,235
Grant Revenue (801-00-00-4500)	\$ 350,000
Grant Revenue (801-00-00-4500)	<u>\$ 250,000</u>
<b>New Total Revenue</b>	<b>\$ 2,668,235</b>

The proceeds need to be applied to the following account:

**FY 2022 Budget Book**

Original Budget	\$ 100,000
Ord 2021-21	\$ 1,968,235
Riverwood Water Line rplc (801-00-00-6000)	\$ 350,000
Parks Master Plan (801-00-00-5505)	<u>\$ 250,000</u>
<b>New Total Expenditures</b>	<b>\$ 2,668,235</b>

This fund is not represented separately in the budget book (oversight). The totals are included in the Special Revenue column on the All Funds Summary. We have received several awards since the FY2022 budget was approved and since the last budget amendment. See the list below:

- \$350,000 from the Texas Department of Agriculture for partial replacement of the water line on Riverwood

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- \$250,000 from St. David's Foundation for a Parks Master Plan

**Budget Amendment #12: Cemetery Fund**

**FY 2022 Budget Book (Page 93)**

Original Budget	\$ 148,827
Road Maintenance (525-00-00-5348)	<u>\$ 25,000</u>
New Total Expenditures	<b>\$ 173,827</b>

This amendment is to appropriate funds for street maintenance to be incorporated into the City's request for proposal for street maintenance. The amendment is reducing the fund balance to a projected ending amount of \$34,481.

**Budget Amendment #13: CO, Series 2022**

**FY 2022 Budget Book**

Original Budget	\$ - 0-
Bond Proceeds (731-00-00-4380)	<u>\$ 3,676,250</u>
New Total Revenue	<b>\$ 3,676,250</b>

The proceeds need to be applied to the following account:

**FY 2022 Budget Book**

Original Budget	\$ - 0-
Issuance Costs (731-00-00-5610)	\$ 76,250
Old Austin Hwy (731-00-00-6132)	\$ 1,600,000
Street Rehabilitation (731-00-00-6132)	<u>\$ 2,000,000</u>
New Total Expenditures	<b>\$ 3,676,250</b>

This issuance was referenced in the FY2022 budget but not appropriated. This bond issuance was funded in February and will be used for street rehabilitation projects.